

# 2022-2023 Tardy Policy

- 1<sup>st</sup> - Teacher meets with student to discuss why late
- 2<sup>nd</sup> - Teacher meets with student to discuss why late and to find a solution
- 3<sup>rd</sup> – Teacher contacts parent by phone as a courtesy to ensure they understand morning procedures and to help find a solution
- 4<sup>th</sup> - Counselor meets with student to discuss tardies
- 5<sup>th</sup>- Counselor contacts parent to ensure parent understands morning procedures and explains that next tardy will result in discipline referral.
- 6<sup>th</sup> and beyond - Discipline referral automatically entered into Skyward by Kiosk

\* The tardy count starts at zero each 9- week grading period.\*

