



Welcome to Adolphus Elementary

2023-2024

Meet the Instructional Leadership Team



- **Principal: Stacy Boarman**
- **Assistant Principal: Marilyn Cooper (K, 2, 4)**
- **Assistant Principal: Julie Jackson (PK, 1, 3, 5)**
- **Counselor (PK, 1, 3, & 5): Jenna Jarisch**
- **Counselor (K, 2, & 4): Cassie Venable**
- **Instructional Coach: Mechaia Long**
- **Instructional Coach: Rashana McDaniel**
- **ESL Specialist: Grace Roman**

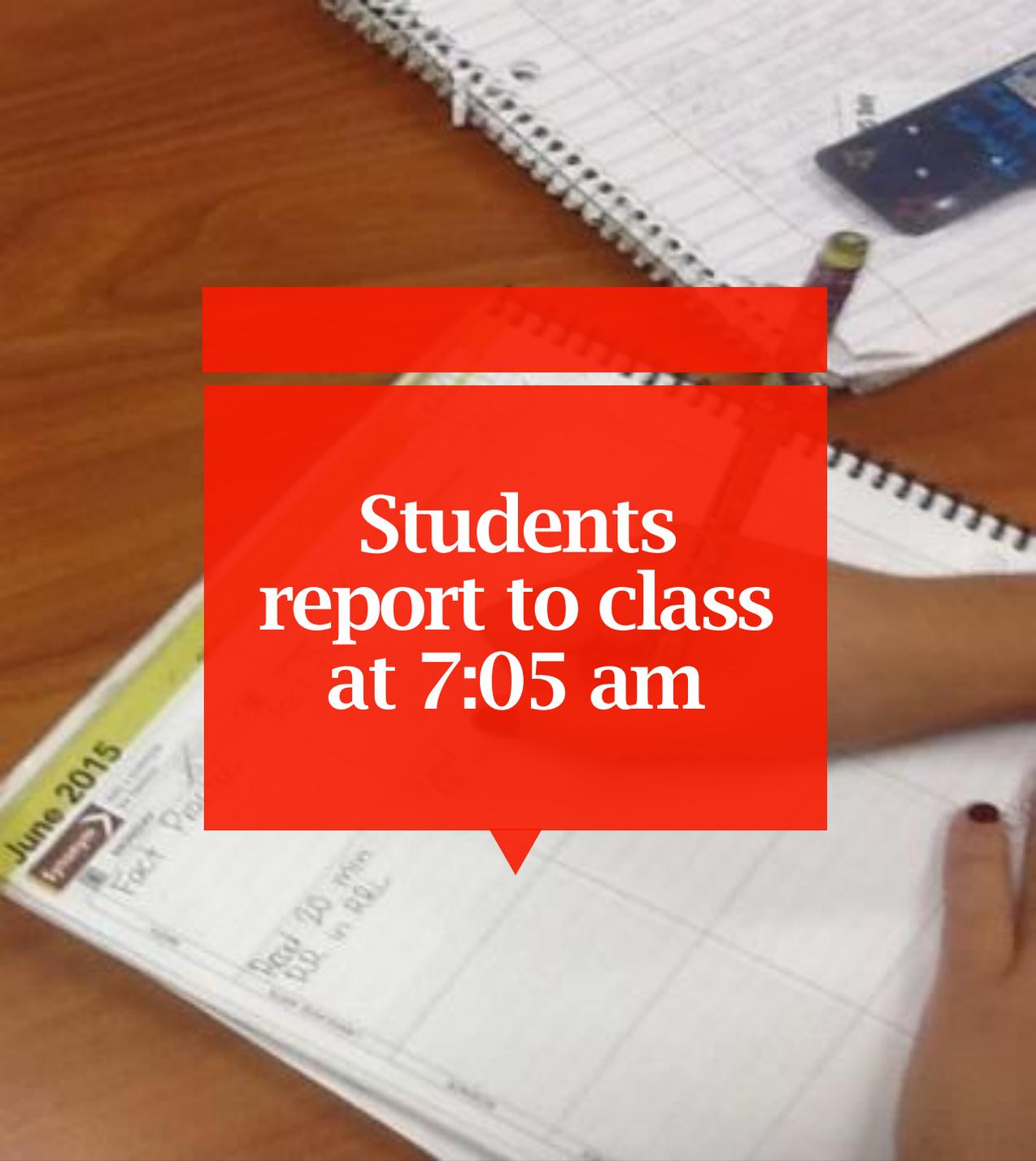
In LCISD and at Adolphus...

2023-2024



Believe the

BEST



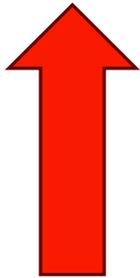
**Students
report to class
at 7:05 am**

- ❖ Students unpack their backpack and get prepared for the day
- ❖ Allows time to focus for the day and be ready to begin learning at 7:15
- ❖ Students who are in class by 7:05 earn a bulldog buck or Class Dojo point
- Announcements begin promptly at 7:15



Dress Code

Dress Code Power Point



Shirts: Solid **Red**, White, Gray, Black, or Navy Blue
PTO Spirit Wear or Official Schools Shirts

Bottoms: Black, Gray, Navy Blue, **Khaki**, or **Blue Denim**
free from rips, tears, or holes

Leggings may be worn under shorts or skirts only
Shorts must be at least mid-thigh length

Jackets: When worn in the building, they must be
solid **Red**, White, Gray, Black, or Navy Blue or
PTO jackets

Shoes: Safe for school, athletic shoes with closed toes and
backs are preferred. **Crocs are discouraged** and are not
allowed for PE.

Hair: Clean, well groomed, out of eyes, and non-distracting



Dress Code



[Dress Code Power Point](#)

***“Dressing well is a form of good manners”
~ Tom Ford***

Dress Code Improvement Plan

Process starts over each nine weeks.

- 1st-Teacher talks to student and dress code reminder sent home.
- 2nd-Teacher talks to student and calls parent. Dress code reminder sent home.
- 3rd-Conduct mark under Work Habits-Follows Directions. Dress code reminder sent home.
- 4th- Conduct mark under Work Habits-Follows Directions. Dress code reminder sent home. Counselor meets with student to create behavior contract.
- 5th+ - Conduct mark under Work Habits-Follows Directions. Student receives discipline referral with a consequence of lunch detention in office.



Adolphus Elementary
Lamar CSD
7910 Winston Ranch Parkway
Houston, TX 77466
832-223-4700 832-223-4701 (fax)

Adolphus Elementary Absence Form

*Please fill out and submit this form when your child is absent or submit a doctor's excuse note if available. If your child is out five (5) or more consecutive days, a note from his/her doctor must be submitted.

*Please explain the nature of your child's absence by checking the box(es) below:

My child _____ (Last Name)
_____ (First Name)
was absent from school on _____ (list all date(s))

Fever Severe Cold Vomiting
 Diarrhea Other (brief description/explanation) _____

Student's Homeroom Teacher _____
Parent Signature _____
Date Received _____ FOR SCHOOL USE ONLY
Attendance Clerk Initials _____



Absences/ Attendance

***If an absence is necessary, send a written excuse with your child the day they return.**

***Five or more consecutive absences requires a doctor's note.**



2023-2024 Tardy Policy

1st - Teacher meets with student to discuss why late

2nd - Teacher meets with student to discuss why late and to find a solution

3rd - Teacher contacts parent by phone as a courtesy to ensure they understand morning procedures and to help find a solution

4th - Counselor meets with student to develop a positive intervention plan

5th - Counselor contacts parent to ensure parent understands morning procedures and explains that next tardy will result in discipline referral.

6th and beyond - Discipline referral automatically entered into Skyward

* The tardy count starts at zero each 9- week grading period.*



Smart Tags

Must wear smart tag daily

- Track when a student is on the bus
- Purchase breakfast and lunch
- Check out books in the library
- Used in emergency reunification
- *Without, student goes to end of grade level line for lunch and bus*
- *\$5 replacement fee at front office*





Family Access



ClassLink



Find My Bus/School



Register Online



District Calendars



School Menus



Search



Every parent must sign up for Smart Tag portal for bus and emergency reunification.

STUDENTS & PARENTS

SCHOOLS

COMMUNITY

DEPARTMENTS

EMPLOYEES

CAREERS

ABOUT

Menu

Transportation Home

Become a Bus Driver

Discipline

General Bus Rules

On the Bus

Prohibited Items

Procedures

SMART Tag Information

Transportation Provided Within Two M

SMART Tag FAQs

Home / Departments / Support Services / Transportation / SMART Tag Information

SMART Tag Parent Portal

Access SMART Tag Parent Portal

Family Access

SMART Tag Parent Portal Support

How to Create a Parent Portal Account

How to Create a 2nd Parent Portal Account

Register your
SMART TAG

Scan the QR to set up your SMART TAG
account for your student.





Car Riders at Dismissal

Students are picked up at the front **ONLY** unless in special program

The lines may be long, so pack your patience and cooperative spirit

You may not park and walk up to get your child at dismissal

Display your car tag number where it can easily be seen until your child gets into car

Child must enter on the passenger side of car



shutterstock.com - 52580158

Fastest Way to Dismiss Walking Car Rider

- Students walk with teachers and meet parents with cars
- Walker West Belfort – exits school and crosses West Belfort
- Walker LMF- exits school and walks toward the LMF pool or crosses Winston Ranch Pkwy.

Transportation Changes

Best practice: Send written note to teacher

Transportation Change Form

If you need to make a last-minute emergency change, call the front office prior to 1:45 PM. 832-223-4700 – **Please do not email the teacher; they are busy teaching students.**

****Routine and consistency is ideal for student success. Only one mode of transportation allowed for primary dismissal plan.**



STUDENT BACKPACK TAGS

Leave on backpack please!

Name & Dismissal Information

Replacements \$3 at front office



Peanut Free Classrooms



- Classrooms are to be peanut free. A child with serious peanut allergy can potentially suffer a reaction merely by touching or smelling a food with peanut or peanut butter
- Please do not send any peanuts, peanut butter or foods containing these items as snacks. They will not be allowed to be eaten in the classroom
- Any food sent to share in classroom i.e. birthday cupcakes, cookies etc, is to be store bought, in original container with ingredient list that is peanut free
- The above does not apply to lunches, children will still be able to eat food of their choice in lunch room as we have ensured areas that will remain peanut free zones.
- Thank you in advance for your cooperation. We are trying to ensure the safety of all of our children. We are striving to promote a safe environment for all of our students, and in working together we can work to keep our students safe.

Medications

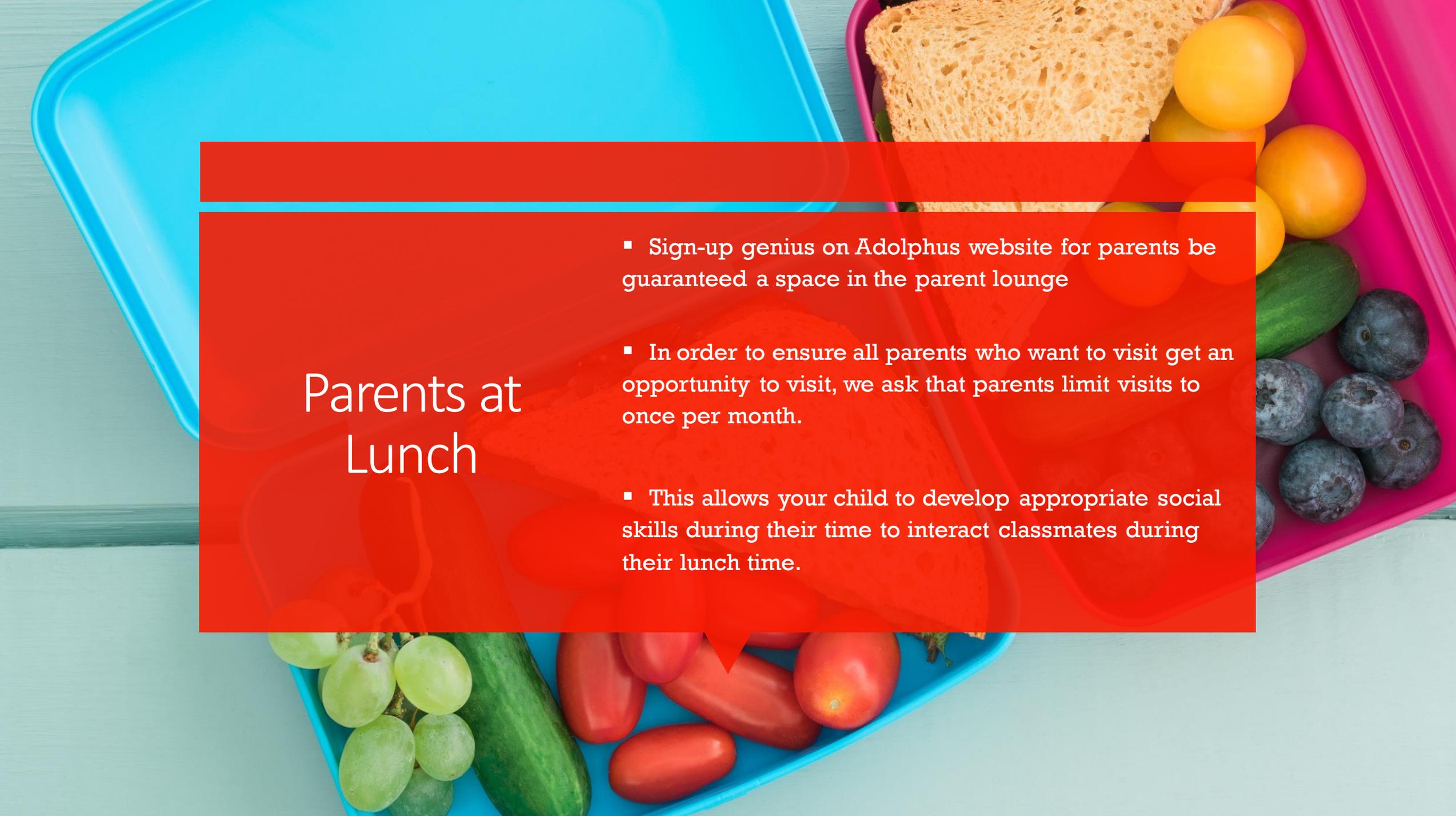


- All medication must be kept in nurse's clinic—this includes cough drops
- All medication must be in original container—if prescription, must have label with student's name and information on it
- All medication must be accompanied by appropriate paperwork—medication papers may be found on Adolphus website under nurse's note, or picked up from nurse (Nurse Kozak is also very willing to email you a copy for your convenience)
- Over the counter, short term medications, such as cough drops or antibiotics also need appropriate paperwork, which can also be found on website under nurse's notes and is called "Parental Permit to Administer Medication At School For 6 Weeks Or Less" –if unable to print this copy , you may send a dated note listing student's name, name of medication, reason for giving, time/frequency and duration that it is to be given—parent signature is also needed
- If your child has a life-threatening allergy or asthma, please get with Nurse Kozak to discuss and provide appropriate paperwork and medication on campus for those "in case" moments for your child's safety.
- If you have any questions, please feel free to contact the nurse at 832-223-4706 or email at jkozak@lcisd.org

How to purchase school lunch

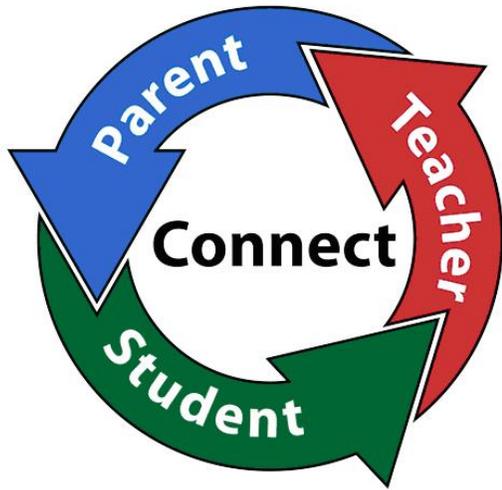
The logo for SchoolCafé, featuring the word "schoolcafé" in a white, lowercase, sans-serif font with a small leaf-like flourish over the "e", set against a dark green rounded rectangular background.

- Go to www.schoolcafe.com to create a lunch account online for your student
- You may add money to their lunch account from your online School Café account
- You may also apply for free or reduced lunch at www.schoolcafe.com



Parents at Lunch

- Sign-up genius on Adolphus website for parents be guaranteed a space in the parent lounge
- In order to ensure all parents who want to visit get an opportunity to visit, we ask that parents limit visits to once per month.
- This allows your child to develop appropriate social skills during their time to interact classmates during their lunch time.



First



Next



Goal!

Concerns?

How can you help our school?

Site Based Management Team

Become a Site Based Management Team Member

- The Site Based Management Team (SBMT) members act as an advisory to the principal to plan for and help improve student performance at the campus.
- Four parents will be selected to serve on the Adolphus SBMT committee for this school year. You will be notified if you are selected.
- The meetings are about once a month on Tuesdays from 3:00 PM.-4:00 PM. We may discuss confidential information, so children may not attend the meeting.
- If you are interested in serving on the SBMT, please complete this form by September 13, 2023.
- Meeting Dates: 9/25/23, 10/30/23, 1/22/24, and 2/26/24

[SBMT Application](#)





How can you help our school?

adolphuspto.ptboard.com/home



Adolphus
Elementary
PTO



Volunteers

don't necessarily
have the time.
they just have
the heart

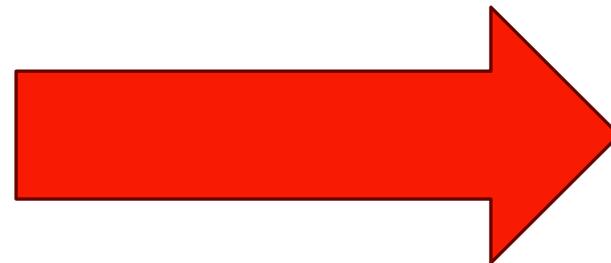


We LOVE our volunteers!

Volunteer Application

- To help keep our campus safe, the district is requiring all volunteers to complete a volunteer application. The application is good for one school year.
- If you plan on attending field trips or volunteering anytime throughout the school year, you must complete the form.
- You can complete the form by clicking on the link below or you can go to lcsd.org > Community > Volunteers > application

<https://apps.raptortech.com/Apply/NTk1OmVuLVVT>





Adolphus Elementary PTO

adolphuspto.ptboard.com/home

Join PTO

- Your donation supports school
- Stay informed with monthly newsletter and meetings
- Connect with other parents

Volunteer Many opportunities available to help at school and at home

**you don't have to be a member to volunteer and get involved

Volunteer Meeting

- Aug. 29 at 6:00 PM via zoom
- Visit

adolphuspto.ptboard.com/home
for more information!

PTO Funds Support:

- Field Trips for ALL students
- Books (Classrooms and Library)
- Technology & Support
- Playground Equipment
- Teacher/Staff Training
- Classroom Resources
- Specials Resources
- Outdoor Classroom
- And so much more!

2022-2023 Fundraising Goals:

- Beautification Murals-
Achieved!
- Book Vending
Machine-**In process**



BEGIN
with Empathy

EMBRACE
OPTIMISM

SEE
POTENTIAL

TRUST
Ourselves +
Each Other

Believe the **BEST**

Let's Have a GREAT year!
2023-2024