



Parent and Family Engagement Policy
ESSA Section 1116
2022-2023

1. ***Hutchison Elementary School*** shall jointly develop with, and distribute to, parents and family members of participating children a written parent and family engagement policy, agreed on by such parents, that shall describe the means for carrying out the requirements of ESSA Section 1116 subsections (c) through (f). Parents shall be notified of the policy in an understandable and uniform format and, to the extent practicable, provided in a language the parents can understand. Such policy shall be made available to the local community and updated periodically to meet the changing needs of parents and the school. Section 1116 (b)(1) & (e)(5)

The Parent and Family Engagement Policy is typically reviewed and revised during the annual Title 1 Meeting. The revised policy is discussed during parent conferences in the fall. Hutchison Elementary parents and families will have the opportunity to review the Parent and Family Engagement Policy by viewing the district Federal and State Programs website or by participating in the annual meeting & parent conferences.

2. ***Hutchison Elementary School*** shall convene an annual meeting, at a convenient time, to which all parents of participating children shall be invited and encouraged to attend, to inform parents of their school's participation under this part and to explain the requirements of this part, and the right of the parents to be involved; Section 1116 (c)(1)

Hutchison will host an annual Title 1 Parent Meeting. During this meeting we will review Title 1 requirements including Parent and Family Engagement Policy and the School Parent Compact. Parents will be notified through grade level newsletters, principal's weekly newsletter, and Skylert messages. The Title 1 Coordinator and campus leadership team will assist in conducting the meetings.

3. ***Hutchison Elementary School*** shall offer a flexible number of meetings, such as meetings in the morning or evening, and may provide, with funds provided under this part, transportation, childcare, or home visits, as such services relate to parental involvement; Section 1116 (c)(2)

Hutchison Elementary will conduct two annual meetings in September with one conducted virtually in the morning and the other conducted in person in the evening. Parents will also have the opportunity to participate in Curriculum Night & Meet the Teacher in September and October.

4. ***Hutchison Elementary School*** shall involve parents, in an organized, ongoing, and timely way, in the planning, review, and improvement of programs under this part, including the planning, review, and improvement of the school parent and family engagement policy and the joint development of the schoolwide program plan under section 1114(b) (Campus Improvement Plan), except that if a school has in place a process for involving parents in the joint planning and design of the school's programs, the school may use that process, if such process includes an adequate representation of parents of participating children; Section 1116 (c)(3)

Parents will have an opportunity to volunteer for the Site Based Decision Making Committee. During these meetings, parents and staff will review the Campus Improvement Plan and revise, make budget decisions, and review school programs to ensure they align with the CIP goals. The Parent and Family Engagement Policy will be reviewed at the annual Title 1 meeting and during parent-teacher conferences in the fall.

5. ***Hutchison Elementary School*** shall provide parents of participating children—
 - (A) timely information about programs under this part;
 - (B) a description and explanation of the curriculum in use at the school, the forms of academic assessment used to measure student progress, and the achievement levels of the challenging State academic standards; and
 - (C) if requested by parents, opportunities for regular meetings to formulate suggestions and to participate, as appropriate, in decisions relating to the education of their children, and respond to any such suggestions as soon as practicably possible; Section 1116 (c)(4)

Parents are informed about the Parent and Family Engagement Program through campus newsletters and Skylert messages. Some of the programs and activities include Curriculum (Campfire) Night and STAAR information night. Information will be communicated by district handbook, Skylert messages, weekly newsletters, Tuesday folders, and PTA meetings.

6. If the schoolwide program plan (Campus Improvement Plan, CIP) under section 1114(b) is not satisfactory to the parents of participating children, submit any parent comments on the plan when the school makes the plan available to the local educational agency. Section 1116 (c)(5)

The Campus Improvement Plan is explained to parents during the annual Title 1 meeting. Comments and revisions will be addressed during parent conferences or the annual Title 1 meeting.

7. To ensure effective involvement of parents and to support a partnership among the school involved, parents, and the community to improve student academic achievement, *Hutchison Elementary School* shall: Section 1116 (e)
 - (i) provide assistance to parents of children served by the school, as appropriate, in understanding such topics as the challenging State academic standards, State and local academic assessments, the requirements of this part, and how to monitor a child's progress and work with educators to improve the achievement of their children; Section 1116 (e)(1)

Hutchison Elementary provides Curriculum Nights and STAAR information sessions for parents to be informed about the state standards and district academic requirements. Parents will also receive weekly updates about grade level learning through Tuesday folders and newsletters.

- (ii) provide materials and training to help parents to work with their children to improve their children's achievement, such as literacy training and using technology (including education about the harms of copyright piracy), as appropriate, to foster parental involvement; Section 1116 (e)(2)

Hutchison Elementary provides opportunities for parents to learn about technology through district trainings, such as Project Learn, and offer campus support. Parents also participate in Curriculum (Campfire) Night which focuses upon literacy, science, and math

(iii) educate teachers, specialized instructional support personnel, principals, and other school leaders, and other staff, with the assistance of parents, in the value and utility of contributions of parents, and in how to reach out to, communicate with, and work with parents as equal partners, implement and coordinate parent programs, and build ties between parents and the school; Section 1116 (e)(3)

Teachers participate in book studies featuring culture and academic learning directly aligned to campus goals as outlined in the Campus Improvement Plan. The Site Based Decision Making Committee reviews PD offerings during meetings. Parents may also schedule parent-teacher conferences to be informed about the curriculum and student support.

(iv) extent feasible and appropriate, coordinate and integrate parent involvement programs and activities with other Federal, State, and local programs, including public preschool programs, and conduct other activities, such as parent resource centers, that encourage and support parents in more fully participating in the education of their children; Section 1116 (e)(4)

Hutchison Elementary will coordinate with Project Learn to extend parent involvement activities outside of the campus offerings.

(v) provide such other reasonable support for parental involvement activities as parents may request. Section 1116 (e)(14)

All **Hutchison** families have the opportunity to participate in the academic process. Assistance will be provided to all students and families regardless of their educational status and staff will assist parents in fully understanding the progress of their child.

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