



Pegasus Program Application

2023-2024

March 24nd- April 10th, 2023

Pegasus is a collaborative preschool/inclusion program for children of Lamar CISD staff and children in Early Childhood Special Education program (ECSE).

Children of Lamar CISD staff who are ages 3 or 4 by September 1st, are eligible for application to Pegasus.

****Pegasus campuses and availability are subject to change based on student enrollment.****

Pegasus campuses:

Tier A 6:45AM-4:15PM	Tier B 7:15AM-5:00PM
Adolphus	Dickinson
Arredondo	Frost
Bentley	Gray
Carter	Huggins
Hubenak	Jackson
Lindsey	Long
Morgan	Smith
Phelan	Tamarron
Velasquez	Williams



Pegasus Application 2023-2024

New or Returning Student **(circle one)**

Child's Name: _____ Child's DOB: _____
(Please attach birth certificate)

Child's Home Campus (Campus zoned to): _____

Parent(s) or Guardian's Name(s): _____ Position and Location _____

Parent(s) or Guardian's Name(s): _____ Position and Location _____

What was the start date of your current employment placement? _____

What was your district start date? _____

Home Address: _____

Contact phone numbers:

_____ Home _____ Mom's Work

_____ Cell (Mom/Dad) _____ Dad's Work

Please list the top 3 Pegasus campuses you would like your child to attend:

1. _____

2. _____

3. _____

Is your child potty trained? Yes / No

**We require all students to be fully potty trained for enrollment

Does your child currently receive any special education services/outside therapies? Yes / No

Upon pre-acceptance into the Pegasus Program, your child will be required to pass a speech/
language and hearing screening to confirm placement.

Please return application along with copy of birth certificate and Speech Screening
Permission Form in person at [the Special Education Annex 3801 Avenue N Rosenberg, TX 77471](#)
or via email to pegasus@lcisd.org by the end of the day on **April 6th**.

Pegasus Program Agreement 2023-24



A collaborative preschool/inclusion program for children of Lamar CISD staff & children in ECSE

Purpose

- The purpose of the Pegasus Program is to provide onsite preschool for children of district staff members while also providing preschoolers with disabilities an instructional setting in which they have the opportunity to interact with typically developing peers.

General Description

- The Pegasus Program consists of approximately 7 children of staff members in preschool together with children who have been identified through the Early Childhood Special Education (ECSE) program as needing special education services.
- The program is staffed by a Pegasus staff member, an ECSE teacher, and ECSE educational assistant(s).

Pegasus Philosophy

- Children in Pegasus learn through developmentally appropriate activities and play. A literacy-rich environment and positive interactions with peers and adults facilitate language enrichment, social skills, emotional intelligence, self-help skills, pre-reading skills, and cognitive skills.
- The program follows a district-adopted curriculum for Pre-K. The goal is to introduce concepts and vocabulary; not to take to mastery.

Enrollment Requirements

- Child must be 3 or 4 years of age by September 1 of the school year. (5 year olds will not be admitted)
- Parent/guardian must be a regular, benefits-eligible employee of Lamar CISD
- If the district staff member is not the biological parent, he/she must have legal guardianship of the child
- Child must not have documented delays in any area or be receiving outside therapies.
- Child must not display any consistent negative behaviors that would interfere with the classroom rules and procedures or excessive self-help needs such as potty training and must be able to function in the program with the 1-7 preschool teacher-child ratio
- Placement in the Pegasus Program may be revoked if excessive misbehavior occurs. Should this instance arise a committee will review all information/data and a recommendation for dismissal will be made. If a child has been dismissed or withdrawn due to disciplinary reasons they cannot reapply the following year.
- Child must not be receiving or qualify for any services that would be provided by special education.
- Child must be fully potty trained. We have a “No Pull-Up” policy.

Selection Criteria

- First selection for the program is designated for returning applicants wishing to stay at the current Program campus.
- Second selection for the program is children of employees on the campus where Pegasus is located. If all children are children of employees of the Pegasus campus, seniority with the district will be used for eligibility.
- Third selection is children of any Lamar CISD employee. We will go by seniority with the district for eligibility.

If more parents request services than space allows, applications will be held on file until a slot opens up based on the above criteria.

Enrollment Information

- Prior to the child’s enrollment, this Program Agreement will be signed each year by the campus Principal and parent to clarify roles and responsibilities.
- Parents will make a one-time non-refundable deposit of \$225.00. This deposit will be applied to the annual tuition costs. Should the parents choose not to enroll the child, or subsequently to withdraw their child from the program, the deposit is non-refundable and will be used to defray Program costs.
- A minimum of four children of staff members must be enrolled in the program in order to establish a Pegasus Program on a campus. If four children are not enrolled at the time of planning for classes in the spring, the staff accountant for the district will calculate whether the program costs can be met with tuition from other campuses. If they can be met, the class with less than four children can be planned and efforts to recruit additional staff children to the campus, or to move children from other campuses will be made.
- After the Pegasus application periods have ended, any applications of children who did not receive a Pegasus slot will remain in the Special Education Office. Should openings occur on any Pegasus campus, the selection process will be applied to remaining applications.
- Upon enrollment, parents will complete the registration process at the Pegasus campus. If the registration process is not completed by the first day of school, the position will be given to another child.

Tuition

- Tuition for the 2023-24 school year will be \$4,050 paid in 18 equal payroll deductions of \$225, beginning September 15, 2023 and ending May 30, 2024, plus the one-time non-refundable deposit of \$225. A Payroll Deduction Authorization Form is attached to this Program Agreement. The Payroll Deduction Authorization form must be completed and given to the Secretary on the Pegasus Program campus along with the Program Agreement and the one-time-non-refundable deposit of \$225 no later than May 12th, 2023
- In the event that the parent is not receiving a paycheck for the month, they must make a check payable to Lamar CISD and give it to the finance department. In the event the parent fails to make current payments to the finance department the child will be removed from the Pegasus program. A late fee of \$10.00 is due if collected after the 1st of the month.
- If a child is withdrawn from the Pegasus program and the proper termination form is completed and submitted to payroll prior to the 15th of that given month, a half month tuition will be applied. If a child is withdrawn from the Pegasus program and the proper termination form is completed and submitted to payroll after the 15th of that given month, a full month tuition will be applied.

Late Enrollment

If a child is enrolled after the start of the program and it is prior to the 15th of that given month, a full month of tuition is due. If child is enrolled after the 15th of that given month, a half month of tuition is due. A Payroll Deduction Authorization Form (Late Enrollment) should be completed and given to the Principal along with the Program Agreement and the applicable tuition for the first month.

Income Tax Credit

- The Pegasus Program does not qualify as a pretax deduction (cafeteria plan) because it is not a registered day care. However, a portion of the cost of Pegasus tuition may be claimed as a tax credit for income tax purposes. Specifically, it may be claimed as a “Credit for Child and Dependent Care Expenses” on the income tax return. To claim the credit, parents complete an IRS form 2441 if they itemize and file their income tax return on form 1040A. Pay stubs serve as tuition receipts for tax filing purposes.

Class Hours

- Children may be brought to school no earlier than **the designated start time based on the tier.** and must be picked up by a designated adult no later than **the designated end time based on the tier.**

Tier	Start	End
A	6:45	4:15
B	7:15	5:00

- Parents must make sure the Campus Emergency Form is updated to include any approved individuals that may pick up the Pegasus child. In the afternoon, the approved pick up individual must show identification in order to be let into the building to go to the Pegasus classroom to pick up the child.
- A late penalty of \$1.00 for every minute after end time will be charged and is due the same day to the Principal. Parents will receive one warning letter. Persistent failure to pick up on time will result in a committee review for possible dismissal. **District employees who are unable to follow the established schedule because of work responsibilities should seek another preschool with**

the necessary hours.

Siblings

- Only children enrolled in the Pegasus Program are allowed in the classroom. Siblings may not come into the classroom without a parent at any time, including before and after school.

Parent Visits to the Pegasus Classroom

- Parents are asked to honor the Pegasus classroom routines and to visit the Pegasus classroom respectfully and not excessively. The Principal reserves the right to limit visits if visits become too frequent, or result in the parent requesting class coverage for her own classroom in order to make visits to Pegasus.

Daily Activities

- From 7:15-2:40 or 7:45 to 3:15, children in the Pegasus Program will be provided with small and large group activities designed to promote growth in all areas of early childhood development. These activities will be developed and cooperatively implemented by the Pegasus staff member, the ECSE teacher, and the ECSE Educational Assistant(s).
- Afternoon activities after campus dismissal are supervised by the Pegasus staff member and consist primarily of unstructured play time.

Snacks and Classroom Materials

- Snacks are provided daily and are covered under tuition costs.
- For children on special diets, parents are asked to provide a daily snack.
- General materials for classroom use are covered by tuition costs. Parents will be asked to provide children with items for individual use such as a backpack, extra set of clothing, composition book, vinyl folder, etc..

Mindfulness Rest Time

- Pegasus students do not take a nap during the school day, however, the Pegasus students will have a period of the day where they participate in mindfulness rest time.

I understand that enrollment in Pegasus is considered a district benefit, and agree to work collaboratively and positively with the Pegasus campus and Pegasus team. I agree to the terms of this Agreement.

Child's Name

Parent/Guardian Signature

Principal Signature

Date



Pegasus Payroll Deduction 2023-2024

I, _____, authorize Lamar CISD payroll department to deduct \$225.00 semi-monthly from my paycheck for the following 9-month pay period: beginning September 15, 2023 and ending May 30, 2024. This is payment for tuition for the Pegasus Program.

Child enrolled in Program (campus): _____

Program start date: _____

Munis ID Number: _____

Parent/Guardian's District Employment Assignment: _____
(position, location)

Employee Signature: _____ **Date** _____

Pegasus Principal Signature: _____ **Date** _____

Accounting Dept. Use Only:

One time non-refundable deposit of \$225.00 received

Signature: _____ Date: _____



Pegasus Registration Checklist 2023-24

Name of Child _____

Date of Birth _____

1. ___ Parent's employment assignment _____
2. ___ Birth Certificate (verify birth date)
3. ___ Social Security Card of the child
4. ___ Current immunization records
5. ___ Proof of address (utility bill, voter's registration)
6. ___ Pegasus Program Agreement
7. ___ Pegasus Payroll Authorization form

Attach all forms listed below to the cumulative folder and place this form on top.
File in Principals office.

1. ___ Registration Card (Make sure both sides are completely filled out and signed by parent) Write "Pegasus" in the top corner. Put how the child is getting home on the card.
2. ___ Home Language Survey
3. ___ Health History
4. ___ Cumulative Folder (Make sure name and grade are on folder)
5. ___ Parents and Principal sign the Pegasus Program Agreement
6. ___ Parents complete Payroll Authorization Form.
7. ___ Send Payroll Authorization Form to the Accounting Dept. (Brazos Crossing) to institute payroll deduction. Keep a copy on campus.
8. ___ Place cumulative folder in ECSE grade level box



**Suggested Pegasus Supply List
Registration Checklist
2023-2024**

Backpack (to be carried daily to school)

Extra set of clothing (weather appropriate)

1 vinyl folder with pockets

1 composition book

2 boxes of Kleenex

Hand sanitizer

Baby wipes

