



Lamar Consolidated Independent School District  
Board of Trustees  
Thursday, January 19, 2012  
7:00 PM

Michael Richard, President • Sam Hopkins, Vice President • Karen Mendoza, Secretary  
Dar Hakimzadeh • Julie Thompson • Jesse Torres • Rhonda Zacharias

**LAMAR CISD BOARD OF TRUSTEES  
REGULAR BOARD MEETING  
BRAZOS CROSSING ADMINISTRATION BUILDING  
3911 AVENUE I, ROSENBERG, TEXAS  
JANUARY 19, 2012  
7:00 PM**

**AGENDA**

1. Call to order and establishment of a quorum
2. Opening of meeting
3. Recognitions/awards
  - A. Foster High School Varsity Volleyball
4. Audience to patrons
5. Approval of minutes
  - A. December 15, 2011 Regular Board Meeting 6
6. Board members reports
  - A. Meetings and events
7. Superintendent reports
  - A. Meetings and events
  - B. Information for immediate attention
  - C. Introductions
8. Public Hearing - LCISD Accountability Performance Report for 2010 - 2011
9. **ACTION ITEMS**
  - A. **Goal: Planning**
    1. Consider approval of Lamar Consolidated Independent School District Comprehensive Annual Financial Report for the 2010 - 2011 year 13
    2. Consider ratification of Financial and Investment Reports 14
    3. Consider approve of budget amendment requests 18
    4. Consider approval of Superintendent Priorities for 2011 - 2012 21
    5. Consider approval of Board Calendar for 2012 28
    6. Consider adoption of 2012 - 2013 Student/Staff Instructional Calendar 30
    7. Consider approval of resolutions proclaiming
      - a. Black History Month 32
      - b. School Counselor Week 34
    8. Consider approval of Board Policy 36
      - a. EIA(LOCAL) – Academic Achievement: Grading/Progress Reports to Parents 37
    9. Consider approval of donations to the district, including, but not limited to: 39
      - a. 1621 Place

b. B.F. Terry High School	
10. Consider approval of amendment #5 to the Gilbane Building Company program management agreement	40
11. Consider approval of procurement method for the construction of the new elementary #22, the new Polly Ryon Middle School, and the build out of the George Ranch High School shell space	44
12. Consider approval of change order #2 for the Satellite Transportation Center	47
13. Consider approval of architect contract	49
14. Consider approval of standpipe/fire sprinkler and back-flow system inspections and service	50
15. Consider approval of master interlocal agreement with ESC Region 10 Service Center for products and services	53
16. Consider approval of the underwriting team for issuance of Schoolhouse Bonds	58
17. Consider approval of Bond Counsel	59
<b>B. Goal: Technology</b>	
1. Consider approval of request for proposal #30-2011 for Managed WAN Services	60
<b>10. INFORMATION ITEMS</b>	
<b>A. Goal: Planning</b>	
1. Budget Calendar	63
2. Tax Collection Report	65
3. Payments for Construction Projects	71
4. Region 4 Maintenance and Operations Update	73
5. Bond Update	77
<b>11. CLOSED SESSION</b>	
A. Adjournment to closed session pursuant to Texas Government Code Sections 551.071, 551.072, 551.074, and 551.082, the Open Meetings Act, for the following purposes: (Time_____)	
1. Section 551.074 - For the purpose of considering the appointment, employment, evaluation, reassignment, duties, discipline or dismissal of a public officer or employee or to hear complaints or charges against a public officer or employee.	79
a. Approval of personnel recommendations or employment of professional personnel	
b. Employment of professional personnel (Information)	80
c. Employee resignations and retirements	81
2. Section 551.072 - For the purpose of discussing the purchase, exchange, lease or value of real property	
a. Land acquisition	
3. Section 551.071 - To meet with the District's attorney to discuss matters in	

which the duty of the attorney to the District under the Texas Disciplinary Rules of Professional Conduct of the State Bar of Texas clearly conflicts with the Open Meetings Act, including the grievance/complaint hearing.

- a. Any item listed on the agenda
- b. Discuss pending, threatened, or potential litigation, including school finance litigation

RECONVENE IN OPEN SESSION

**Action on Closed Session Items**  
**Future Agenda Items**

ADJOURNMENT: (Time \_\_\_\_\_)

If during the course of the meeting covered by this notice, the Board should determine that a closed session of the Board should be held or is required in relation to an item noticed in this meeting, then such closed session as authorized by Section 551.001 et seq. of the Texas Government Code (the Open Meetings Act) will be held by the Board at that date, hour or place given in this notice or as soon after the commencement of the meeting covered by this notice as the Board may conveniently meet in such closed session concerning any and all subjects and for any and all purposes permitted by Section 551.071-551.084, inclusive, of the Open Meetings Act, including, but not limited to:

Section 551.084 - For the purpose of excluding witness or witnesses from a hearing during examination of another witness.

Section 551.071 - For the purpose of a private consultation with the Board's attorney on any or all subjects or matters authorized by law.

Section 551.072 - For the purpose of discussing the purchase, exchange, lease or value of real property.

Section 551.073 - For the purpose of considering a negotiated contract for a prospective gift or donation.

Section 551.074 - For the purpose of considering the appointment, employment, evaluation, reassignment, duties, discipline or dismissal of a public officer or employee or to hear complaints or charges against a public officer or employee.

Section 551.082 - For the purpose of considering discipline of a public school child or children or to hear a complaint by an employee against another employee if the complaint or charge directly results in a need for a hearing.

Section 551.076 - To consider the deployment, or specific occasions for implementation, of security personnel or devices.

Section 551.083 - For the purpose of considering the standards, guidelines, terms or conditions the Board will follow, or instruct its representatives to follow, in consultation with representatives of employee groups in connection with consultation agreements provided for by Section 13.901 of the Texas Education Code.

Section 551.0821 – For the purpose of deliberating a matter regarding a public school student if personally identifiable information about the student will necessarily be revealed by the deliberation.

Should any final action, final decision or final vote be required in the opinion of the Board with regard to any matter considered in such closed session, then such final action, final decision or final vote shall be at either:

- a. the open meeting covered by this notice upon the reconvening of this public meeting, or
- b. at a subsequent public meeting of the Board upon notice thereof, as the Board may determine.

**CERTIFICATE AS TO POSTING OR GIVING OF NOTICE**

On this 13th day of January 2012 at 3:00 p.m., this notice was posted on a bulletin board located at a place convenient to the public in the central administrative offices of the Lamar Consolidated Independent School District, 3911 Avenue I, Rosenberg, Texas 77471, and in a place readily accessible to the general public at all times.



Karen Vacek  
Secretary to Superintendent

**Regular Meeting**

**Be It Remembered**

**The State of Texas** §  
**County of Fort Bend** §  
**Lamar Consolidated Independent School District** §

**Notice of Regular Meeting Held**

On this the 15<sup>th</sup> day of December 2011, the Board of Trustees of the Lamar Consolidated Independent School District of Fort Bend County, Texas met in Regular Session in Rosenberg, Fort Bend County, Texas.

**1. CALL TO ORDER AND ESTABLISHMENT OF A QUORUM**

This meeting was duly called to order by the President of the Board of Trustees, Michael Richard, at 7:00 p.m.

**Members Present:**

Michael Richard	President
Sam Hopkins	Vice President
Karen Mendoza	Secretary
Dar Hakimzadeh	Member
Julie Thompson	Member
Frank Torres	Member
Rhonda Zacharias	Member

**Others Present:**

Thomas Randle	Superintendent
Kevin McKeever	Administrator for Operations
Jill Ludwig	Chief Financial Officer
Laura Lyons	Executive Director of Elementary Education
Walter Bevers	Executive Director of Secondary Education
Kathleen Bowen	Executive Director of Human Resources
Christy Willman	Executive Director of Community Relations
Merri Schneider-Vogel	Attorney

**BUSINESS TRANSACTED**

Business properly coming before the Board was transacted as follows: to witness—

**2.OPENING OF MEETING**

The prayer was led by Mr. Bevers and the pledge of allegiance was recited.

**3. RECOGNITIONS/AWARDS**

**a. National Merit Semifinalists**

The Board recognized Foster High School students, Stephanie Tsai and Michael Duncan, and Lamar Consolidated High School students, Conor Danaher and Nicholas Harvey, as National Merit Semifinalists.

**b. National Commended Scholars**

National Commended Scholars recognized were Foster High School students, Danielle Bruno, Neil Byers, Elizabeth Kellogg, and Reed Michelson and Lamar Consolidated High School students, Sarah Qureshy, Cara Riffe, and Alexandra Thom.

**c. National Hispanic Scholars**

National Hispanic Scholars honored were Lamar Consolidated High School students, Olivia Garcia and Joyce Ozuna; Terry High School students, Samantha Chapa, Kristina Klock, Jose Salazar, and Foster High School student, Danielle Bruno.

**d. National Hispanic Scholars Honorable Mention**

Hispanic Scholar Honorable Mention for 2011 was Terry High School student, Pedro Cervantes, and Foster High School student, Juan Balderas.

**e. National Achievement Scholars**

The 2011 National Achievement Scholarship Program recipients honored were Foster High School students OlangwaElechi and Alishia Griffin; Lamar Consolidated High School student, Ashtin Calvin; and, Terry High School students, Myles Parnell and Alec Perez.

**f. Friends of Lamar CISD Committee**

Ms. Willman thanked all community representatives and recognized two chairpersons, Marcia Holmes and Steve Ginsburg, for the time and communication efforts put forth in providing information to the public in support of the bond election.

**g. Recognition of Retiring Board Member**

Mr. Jesse Torres, retiring Board Member of Single-Member District #3, was recognized for his service to the community since 1997.

**4. INTRODUCTION OF BOARD OF TRUSTEE APPOINTMENT FOR SINGLE-MEMBER DISTRICT #3**

Dr. Randle introduced the newly appointed Board of Trustee, Mr. Frank Torres, for Single-Member District #3.

**5. ADMINISTER OATH OF OFFICE TO NEW TRUSTEE**

Notary Public of Texas, Natalie Crump, administered the Oath of Office to Frank Torres, Single-Member District #3.

**6. AUDIENCE TO PATRONS**

Dan Ives, tax payer and former superintendent of the Lamar CISD, addressed the Board in respect to Agenda Item #10-B.9 pertaining to negotiating with Gilbane Building Company for program management services.

**7. APPROVAL OF MINUTES OF NOVEMBER 17, 2011 REGULAR BOARD MEETING**

It was moved by Ms. Thompson and seconded by Mr. Hakimzadeh that the Board of Trustees approve the minutes of the Regular Board Meeting of November 17, 2011. The motion carried unanimously.

**8. BOARD MEMBERS REPORTS**

**□ Meetings and Events**

Ms. Zacharias gave a brief overview of the Technology Committee meeting.

Mr. Richard gave a brief overview of the Finance Committee meeting.

**9. SUPERINTENDENT REPORTS**

**□ Meetings and Events**

**□ Information for Immediate Attention**

Superintendent Randle thanked the Board for their hard work and diligence and wished all a Merry Christmas.

**□ Introductions**

**AGENDA ITEMS FOR CONSENT OF APPROVAL: 10. A-1—A-2, 10. B-1 – B-4, 10. B-6—B-8**

It was moved by Mr. Hopkins and seconded by Mr. Torres that the Board of Trustees approve these action items as presented. The motion carried unanimously.

**10. A GOAL: INSTRUCTIONAL**

**10. A-1 Approval of the 2012 – 2013 Student Course Selection Catalog**

approved the 2012—2013 student course selection catalog as presented.

**10. A-2 Approval of Out-of-State Trip Requests, including, but not limited to:**

**a. Lamar Consolidated High School Step Team**

approved out-of-state travel for Lamar Consolidated High School Step Team to Orlando, Florida on February 16–20, 2012.



**Minutes of Regular Board Meeting of December 15, 2011 – page 21**

**10. B GOAL: PLANNING**

**10. B-1 Consider Ratification of Quarterly Investment Report**

ratified the quarterly investment report as submitted for the quarter ending November 30, 2011. (See inserted pages 21-A—21-F.)

**10. B-2 Consider Ratification of Financial and Investment Reports**

ratified the financial and investment reports as presented.

**10. B-3 Approval of Budget Amendment Requests**

approved budget amendment requests as attached. (See inserted page 21-G.)

**10. B-4 Approval of Purchase of District Service Vehicles**

approved the purchase of five ¾ ton pickup trucks, one sport utility vehicle and two ¾ ton cargo vans from Helfman Ford in the amount of \$161,155.00.

**10. B-6 Approval of Donations to the District, including, but not limited to:**

- a. Austin Elementary School**
- b. Hutchison Elementary School**

approved donations to the district.

**10. B-7 Approval of North Fort Bend Water Authority Water Line Easement Acquisition on the Elementary #22 Site**

approved the North Fort Bend Water Authority's offer for a water line easement on the site of Elementary #22 in the amount of \$10,665. (See inserted pages 21-H—21-Q.)

**10. B-8 Approval of Deductive Change Order #1 and Final Payment for the Bowie Roofing Project**

approved the deductive change order #1 in the amount of \$33,375 and final payment in the amount of \$9,949.70 to SLM Construction Services for the roofing project at Bowie Elementary.

**INFORMATION ITEMS**

**11. C GOAL: INSTRUCTIONAL**

**11. C-1 Quarterly Academic Update**

Mr. Brian Moore presented an update on the new STAAR Testing Program which includes changes in grading and graduation requirements. Ms. Laura Lyons shared information on the implementation of the Reading Recovery Program.

**10. B GOAL: PLANNING**

**10. B-5 Approval of Renewal of Delinquent Tax Attorney Contract**

It was moved by Ms. Zacharias that the Board table this item for further review. There being no second the motion failed.

It was moved by Mr. Hopkins and seconded by Mr. Torres that the Board of Trustees approve the renewal of the contract with the law firm of LinebargerGoggan Blair and Sampson, LLP (the Firm”) for delinquent tax services for a one-year period beginning January 1, 2012 and ending December 31, 2012 with automatic one-year renewals unless terminated by the District or the Firm.

Voting in favor of the motion: Mr. Hopkins, Mr. Torres, Ms. Mendoza, Ms. Thompson, Mr. Hakimzadeh, Mr. Richard  
Voting in opposition: Ms. Zacharias  
The motion carried.

**10. B-9 Approval of Authorization to Negotiate with Gilbane Building Company for Program Management of the 2011 Bond Referendum**

It was moved by Ms. Thompson and seconded by Mr. Torres that the Board of Trustees authorize the Superintendent to begin negotiations with Gilbane Building Company for program management of the 2011 Bond Referendum.

Voting in favor of the motion: Ms. Thompson, Mr. Torres, Mr. Hopkins, Ms. Mendoza, Ms. Zacharias, Mr. Richard  
Voting in opposition: Mr. Hakimzadeh  
The motion carried.

**INFORMATION ITEMS**

**11. A GOAL: COMMUNICATIONS**

**11. A-1 School Board Recognition Month**

**11. B GOAL: PERSONNEL**

**11. B-1 Report on Board Member Training**

The Lamar CISD Board members have the following current (since last year’s report) and accumulated certified training credit:

	<u>Current</u>	<u>Accumulated</u>	<u>Total</u>
Dar Hakimzadeh	33.25		33.25
Sam Hopkins	16.00	150.75	166.75
Karen Mendoza	37.25	53.25	90.50
Michael Richard	18.25	171.00	189.25
Julie Thompson	3.00	106.00	109.00
Jesse Torres	10.50	223.50	234.00
Rhonda Zacharias	8.00		8.00

**11. C GOAL: INSTRUCTIONAL**

**11. C-2 Foster High School Career and Technical Education Project Lead the Way/  
Robotic Club Competition Grant**

**11. D GOAL: PLANNING**

**11. D-1 Lamar Educational Awards Foundation (LEAF) Update**

The Lamar Educational Awards Foundation awarded \$203,660 in November to Lamar CISD campuses. L.E.A.F. has awarded over \$1,480,575 in teaching grants to LCISD campuses since 2000 and \$31,750 in college scholarships to LCISD graduates and paraprofessionals.

**10. D-2 Tax Collection Report**

**10. D-3 Payments for Construction Projects**

**10. D-4 Region 4 Maintenance and Operations Update**

**10. D-5 Bond Update**

**PERSONNEL RECOMMENDATIONS**

It was moved by Mr. Hopkins and seconded by Ms. Mendoza that the Board of Trustees approve personnel as presented. The motion carried unanimously.

**Employed**

Gutowsky, Paul      TBD      Energy Coordinator

**ADJOURNMENT TO CLOSED SESSION PURSUANT TO TEXAS GOVERNMENT CODE SECTIONS 551.071, 551.072, 551.074, AND 551.082, THE OPEN MEETINGS ACT, FOR THE FOLLOWING PURPOSES:**

1. Section 551.074 – For the purpose of considering the appointment, employment, evaluation, reassignment, duties, discipline or dismissal of a public officer or employee or to hear complaints or charges against a public officer or employee.
  - a. Approval of personnel recommendations or employment of professional personnel
  - b. Employment of professional personnel (Information)
  - c. Employee resignations and retirements
2. Section 551.072 – For the purpose of discussing the purchase, exchange, lease or value of real property
  - a. Land acquisition
3. Section 551.071 – To meet with the District’s attorney to discuss matters in which the duty of the attorney to the District under the Texas Disciplinary Rules of Professional Conduct of the State Bar of Texas clearly conflicts with the Open Meetings Act, including the grievance/complaint hearing.

**4. Minutes of Regular Board Meeting of December 15, 2011 – page 24**

- a. Any item listed on the agenda
- b. Discuss pending, threatened, or potential litigation, including school finance litigation

The Board did not convene in Closed Session.

**RECONVENE IN OPEN SESSION**

**Action on Closed Session Items**

**Future Agenda Items**

**ADJOURNMENT**

The meeting adjourned at 8:34 p.m.

**LAMAR CONSOLIDATED INDEPENDENT SCHOOL DISTRICT**

**Signed:**

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**Michael Richard**  
President of the Board of Trustees

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**Karen Mendoza**  
Secretary of the Board of Trustees

**CONSIDER APPROVAL OF THE LAMAR CONSOLIDATED INDEPENDENT  
SCHOOL DISTRICT COMPREHENSIVE ANNUAL FINANCIAL REPORT  
FOR THE 2010 - 2011 YEAR**

**RECOMMENDATION:**

That the Board of Trustees consider approval of the Lamar Consolidated Independent School District Comprehensive Annual Financial Report for the 2010-2011 fiscal year as presented.

**IMPACT/RATIONALE:**

A draft of the Lamar CISD Comprehensive Annual Financial Report (CAFR) for the 2010-2011 fiscal year is enclosed for your review. This report is comprised of three sections. The introductory section includes district information and a letter of transmittal. The financial section includes the auditors' report, various financial reports and notes, and required supplementary information. The last section includes unaudited statistical data which has been updated to comply with Governmental Accounting Standards Board (GASB) 44, *Economic Condition Reporting: The Statistical Section* put into place during fiscal year 2005-2006.

A representative of Null-Lairson will be present to comment on the Annual Report and respond to any questions.

Submitted by: Jill Ludwig, Chief Financial Officer  
Michele Reynolds, Director of Finance

Recommended for approval:



Dr. Thomas Randle  
Superintendent

## **CONSIDER RATIFICATION OF FINANCIAL AND INVESTMENT REPORTS**

### **RECOMMENDATION:**

That the Board of Trustees ratify the Financial and Investment Reports as presented.

### **PROGRAM DESCRIPTION:**

Financial reporting is intended to provide information useful for many purposes. The reporting function helps fulfill government's duty to be publicly accountable, as well as to help satisfy the needs of users who rely on the reports as an important source of information for decision-making.

Financial reports and statements are end products of the reporting process. You will find attached the following reports:

- Ratification of December 2011 Disbursements, all funds
  - List of disbursements for the month by type of expenditure
- Financial Reports
  - Year-to-Date Cash Receipts and Expenditures, General Fund only
  - Investment Report

Submitted by: Jill Ludwig, Chief Financial Officer

Recommended for ratification:



Dr. Thomas Randle  
Superintendent

## SCHEDULE OF DECEMBER 2011 DISBURSEMENTS

**IMPACT/RATIONALE:**

All disbursements made by the Accounting Department are submitted to the Board of Trustees for ratification on a monthly basis. Disbursements made during the month of December total \$15,871,835 and are shown below by category:

<u>3-Digit Object</u>	<u>Description</u>	<u>Disbursements</u>
611/612	Salaries and Wages, All Personnel	11,356,815
614	Employee Benefits	360,257
621	Professional Services	447,104
623	Education Services Center	16,667
624	Contracted Maintenance and Repair Services	348,999
625	Utilities	120,084
626	Rentals and Operating Leases	13,269
629	Miscellaneous Contracted Services	143,241
631	Supplies and Materials for Maintenance and Operations	234,710
632	Textbooks and Other Reading Materials	84,545
633	Testing Materials	27,579
634	Food Service	481,297
639	General Supplies and Materials	500,797
641	Travel and Subsistence -- Employee and Student	61,620
642	Insurance and Bonding Costs	165,049
649	Miscellaneous Operating Costs/Fees and Dues	501,662
651	Debt Service	16,520
652	Interest Expense	829
659	Other Debt Services Fees	1,000
662	Building Purchase, Construction, and/or Improvements	810,917
663	Furniture & Equipment - \$5,000 or more per unit cost	64,175
129	Misc. Receivable/Alternative Certification Fees	400
131	Inventory Purchases	101,844
217	Operating Transfers, Loans and Reimbursements	12,455
	<b>Total</b>	<b>15,871,835</b>

**PROGRAM DESCRIPTION:**

The report above represents all expenditures made during the month of December 2011. The detailed check information is available upon request.

Submitted by,



Michele Reynolds,  
Director of Finance

Recommended for approval:



Dr. Thomas Randle  
Superintendent

LAMAR CONSOLIDATED I.S.D.  
GENERAL FUND  
YEAR TO DATE CASH RECEIPTS AND EXPENDITURES  
(BUDGET AND ACTUAL)  
AS OF DECEMBER 31, 2011

<b>CASH RECEIPTS</b>	<b>AMENDED BUDGET</b>	<b>ACTUAL</b>	<b>BUDGET VARIANCE</b>	<b>PERCENT ACTUAL/ BUDGET</b>
5700-LOCAL REVENUES	104,689,436.00	31,710,240.00	(72,979,196.00)	30.3%
5800-STATE PROGRAM REVENUES	75,322,616.00	51,796,844.00	(23,525,772.00)	68.8%
5900-FEDERAL PROGRAM REVENUES	1,520,000.00	870,215.00	(649,785.00)	57.3%
<b>TOTAL- REVENUES</b>	<b>181,532,052.00</b>	<b>84,377,299.00</b>	<b>(97,154,753.00)</b>	<b>46.5%</b>
<b>EXPENDITURES</b>				
6100-PAYROLL COSTS	150,655,236.00	48,603,313.00	102,051,923.00	32.3%
6200-PROFESSIONAL/CONTRACTED SVCS.	13,159,173.00	2,779,545.00	10,379,628.00	21.1%
6300-SUPPLIES AND MATERIALS	8,848,967.00	2,301,598.00	6,547,369.00	26.0%
6400-OTHER OPERATING EXPENDITURES	10,113,461.00	3,669,307.00	6,444,154.00	36.3%
6600-CAPITAL OUTLAY	487,251.00	67,561.00	419,690.00	13.9%
<b>TOTAL-EXPENDITURES</b>	<b>183,264,088.00</b>	<b>57,421,324.00</b>	<b>125,842,764.00</b>	<b>31.3%</b>



**Lamar CISD  
Local Investment Pools  
as of December 31, 2011**

ACCOUNT NAME	BEGINNING BALANCE	TOTAL DEPOSIT	TOTAL WITHDRAWAL	TOTAL INTEREST	MONTH END BALANCE
<b>TexPool accounts are as follows:</b>					
Food Service	792,512.61	0.00	0.00	54.49	792,567.10
General Account	43,781,525.51	0.00	13,855,015.17	2,610.60	29,929,120.94
Capital Projects Series 2004	8.51	0.00	0.00	0.00	8.51
Health Insurance	1,757,555.18	767,280.00	1,175,000.00	139.44	1,349,974.62
Debt Service Series 1996	68.79	0.00	0.00	0.00	68.79
Debt Service Series 2004	4,075.36	0.00	1,000.00	0.25	3,075.61
Workmen's Comp	1,081,783.72	12,735.17	25,000.00	74.04	1,069,592.93
Property Tax	2,730,306.26	23,920,985.65	0.00	725.64	26,652,017.55
Vending Contract Sponsor	474,100.72	0.00	0.00	32.63	474,133.35
Deferred Compensation	2.55	0.00	0.00	0.00	2.55
Debt Service Series 2005	420,352.84	0.00	17,348.86	28.37	403,032.35
Debt Service Series 2007	20,603.28	0.00	0.00	1.44	20,604.72
Capital Projects Series 2005	1,515,096.72	0.00	0.00	104.23	1,515,200.95
Student Activity Funds	56,122.92	0.00	0.00	3.85	56,126.77
Taylor Ray Donation Account	14,713.69	0.00	0.00	1.00	14,714.69
Capital Projects Series 2007	3.63	0.00	0.00	0.00	3.63
Common Threads Donation	53,090.85	0.00	0.00	3.65	53,094.50
Debt Service Series 2008	1,161,825.65	0.00	0.00	79.92	1,161,905.57
Powell Point Series 2003	1,476.03	0.00	0.00	0.00	1,476.03
<b>Lone Star Investment Pool Government Overnight Fund</b>					
Capital Projects Fund	5,006.27	0.00	0.00	0.38	5,006.65
Workers' Comp	718,759.04	0.00	0.00	54.84	718,813.88
Property Tax Fund	32,066.04	0.00	0.00	2.45	32,068.49
General Fund	2,580,346.28	0.00	0.00	196.89	2,580,543.17
Food Service Fund	90,227.23	0.00	0.00	6.88	90,234.11
Debt Service Series 1996	0.01	0.00	0.00	0.00	0.01
Debt Service Series 1998	43.63	0.00	0.00	0.00	43.63
Capital Project Series 1998	698.61	0.00	0.00	0.05	698.66
Debt Service Series 1990	0.04	0.00	0.00	0.00	0.04
Debt Service Series 1999	143,320.62	0.00	0.00	10.94	143,331.56
Capital Project Series 1999	154.79	0.00	0.00	0.01	154.80
Capital Projects 2007	382.94	0.00	0.00	0.03	382.97
Capital Projects 2008	36,734.41	0.00	0.00	2.80	36,737.21
<b>MBIA Texas CLASS Fund</b>					
General Account	15,270,239.94	0.00	0.00	2,517.22	15,272,757.16
Debt Service Series 1998	90.83	0.00	0.00	0.00	90.83
Capital Project Series 1998	901.27	0.00	0.00	0.00	901.27
Debt Service Series 1999	1.22	0.00	0.00	0.00	1.22
Capital Project Series 1999	134.59	0.00	0.00	0.00	134.59
Capital Projects Series 2007	1.00	0.00	0.00	0.00	1.00
Debt Service Series 2007	1.00	0.00	0.00	0.00	1.00
Capital Projects Series 2008	1.00	0.00	0.00	0.00	1.00
<b>TEXSTAR</b>					
Capital Projects Series 2007	741.57	0.00	0.00	0.05	741.62
Debt Service Series 2008	3,005,359.11	0.00	0.00	208.06	3,005,567.17
Capital Projects Series 2008	15,718,621.25	0.00	988,065.69	1,047.05	14,731,602.61
<b>TEXAS TERM/DAILY Fund</b>					
Capital Projects Series 2007	2,234,735.56	0.00	0.00	207.43	2,234,942.99
Capital Projects Series 2008	140.31	0.00	0.00	0.01	140.32

<u>ACCOUNT TYPE</u>	<u>AVG. RATE OF RETURN</u>	<u>CURRENT MONTH EARNINGS</u>
TEXPOOL ACCOUNT INTEREST	0.08	\$3,859.55
LONE STAR ACCOUNT INTEREST	0.09	\$275.27
MBIA TEXAS CLASS ACCOUNT INTEREST	0.19	\$2,517.22
TEXSTAR ACCOUNT INTEREST	0.08	\$1,255.16
TEXAS TERM/DAILY ACCOUNT INTEREST	0.10	\$207.44
<b>TOTAL CURRENT MONTH EARNINGS</b>		<b>\$8,114.64</b>
<b>EARNINGS 9-01-11 THRU 11-30-11</b>		<b>\$23,958.65</b>
<b>TOTAL CURRENT SCHOOL YEAR EARNINGS</b>		<b>\$32,073.29</b>

**CONSIDER APPROVAL OF BUDGET AMENDMENT REQUESTS**

**RECOMMENDATION:**

That the Board of Trustees consider approval of budget amendment requests as attached.

**IMPACT/RATIONALE:**

The proposed amendments represent budget amendments that require school board approval because budgeted funds are being reallocated between functional categories and/or new budgets are being established.

**PROGRAM DESCRIPTION:**

Budget amendments are mandated by the state for budgeted funds reallocated from one functional level, and state and/or federal project to another. These budget changes are usually the result of unexpected levels of expenditures in certain categories and amendments are for legal compliance. Other budget amendments are determined by the school board.

Since the operating budget for LCISD is adopted at the functional level, budget revisions are required for reallocations between functional levels or when new budgets are being established. All necessary budget amendments must be formally adopted by the school board and recorded in the board minutes. (TEA Financial Accountability System Resource Guide, Financial Accounting & Reporting, Update 14.0)

Submitted by: Jill Ludwig, Chief Financial Officer  
Resource: Yvonne Dawson, Budget and Treasury Officer

Recommended for approval:



Dr. Thomas Randle  
Superintendent

Foster High School is requesting a budget change to pay for student meals at Texas Association of Journalists and Educators Conference.

199-11	Classroom Instruction	(90.00)
199-36	Co-curricular/Extra-curricular Activities	90.00

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Lamar High School is requesting a budget change to purchase instructional supplies. Funds were placed in wrong function during the budget process.

199-23	School Leadership	(7,000.00)
199-11	Classroom Instruction	7,000.00

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Frost Elementary is requesting two budget changes:

The first budget change is to move funds to pay for the counselor to attend TCA School Counselor Conference.

199-23	School Leadership	(400.00)
199-31	Guidance & Counseling Services	400.00

The second budget change is to pay for wireless phone services. Funds were originally budgeted in function 23. Per TEA Financial Accountability System Resource Guide, utility expenditures should be coded to function 51.

199-23	School Leadership	(1,500.00)
199-51	Plant Maintenance & Operations	1,500.00

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The State and Federal Programs department is requesting a budget change to pay for wireless phone services for homebound teacher laptops.

199-11	Classroom Instruction	(2,200.00)
199-51	Plant Maintenance & Operations	2,200.00

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Advanced Studies is requesting a budget change to reclassify funds budgeted for UIL expenditures.

199-13	Curriculum and Instr. Staff Development	(6,100.00)
199-36	Co-curricular/Extra-curricular Activities	6,100.00

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Administration is requesting a budget change to purchase Eduphoria School Objects:  
Aware Premium Suite subscription.

199-53	Data Processing Services	(25,000.00)
199-13	Curriculum and Instr. Staff Development	(11,550.00)
199-31	Guidance and Counseling	36,550.00

**CONSIDER APPROVAL OF SUPERINTENDENT PRIORITIES FOR 2011-2012**

**RECOMMENDATION:**

That the Board of Trustees approve the superintendent priorities for 2011-2012.

**IMPACT/RATIONALE:**

In September, the board and superintendent participated in their annual Teambuilding Session led by Bill Nemir, a consultant with the Texas Association of School Boards. The team reviewed the 2010 priorities and developed five priorities for 2011-2012.

The superintendent reviewed the report and developed a set of evaluation goals related to the priorities and expectations.

Submitted by: Dr. Thomas Randle

Recommended for approval:



Dr. Thomas Randle  
Superintendent



Texas Association of School Boards  
Leadership Team Services

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# Setting District/ Administrative Priorities

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Team Building

Report of Session

Lamar CISD

September 13, 2011

William Nemir

This document is provided for educational purposes only and contains information to facilitate a general understanding of the law. It is not an exhaustive treatment of the law on this subject nor is it intended to substitute for the advice of an attorney. It is important for you to consult with your own attorneys in order to apply these legal principles to specific fact situations. © 2011 Texas Association of School Boards, Inc. All rights reserved.

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## Participants

Dar Hakimzadeh	Trustee
Sam Hopkins	Trustee
Karen Mendoza	Trustee
Thomas Randle	Superintendent
Michael Richard	Trustee
Julie Thompson	Trustee
Jesse Torres	Trustee
Rhonda Zacharias	Trustee

## Agenda

- Introductory Remarks and Review of Roles
- Review of Priorities for Administration 2010-11
- Discussion/Selection of Priorities for 2011-12
  - Discussion of Expectations for Each Priority
- Discussion of Other Team Issues
- Listing of Next Steps

## Summary of Session

The consultant opened the session with a review of effective corporate functioning by a board and a brief discussion of the structural differences between appointed boards in corporations and elected boards in school districts. He noted the difficulties that the manner of selection of school board members makes corporate functioning of the board more difficult while not lessening its crucial importance for the effective and efficient operations of the district. He then reviewed the TASB governance clock with the board, noting the points on the clock where boards can make a real difference to a district.

Following this introduction, the board reviewed the priorities from last year and the superintendent gave a brief summary of actions taken and results obtained over the past year in regard to the board's priorities and expectations. He included brief comments on some of the challenges facing the district in the coming year with regard to finances and the new accountability system.

The board then reviewed the basic priorities from last year and reaffirmed that the priorities remained the same. Questions were raised about priority number four, pertaining to safety and security, remaining a priority, since the original initiatives behind this priority, which addressed ensuring the district had appropriate and adequate hardware and systems in place, have been fully addressed. However, the board felt that last year's initiative regarding programs to prevent and procedures to address incidents of bullying and harassment needed continued attention. They reaffirmed the priority along with the others.

The board then discussed the state of the district with regard to each of the priorities and the challenges ahead. At the conclusion of each discussion, the board articulated its expectations with regard to each for the coming year. The board instructed the consultant to draft expectations in line with its discussion of each issue. The superintendent reaffirmed that subsequent steps in the process would include his discussing the expectations with senior staff and structuring their job targets around the expectations.

The board had a brief discussion of the need to redistrict over the coming year in response to the census and decided to add an expectation to priority five, regarding efficient operations, to ensure the redistricting process stays on schedule.

The revised list of priorities and expectations appears on the following pages.



## **Draft Priorities for the District and Administration 2011-12**

The board and superintendent agreed to maintain the following five priorities as priorities for the district in 2011-12. Expectations of the board were revised in accord with the districts' current progress on initiatives and recent developments in the district and state that will affect district operations.

### **District Priority One: Continue to make improvements and advancements in the instructional program.**

#### **Expectations of the Board**

- Based on spring 2012 testing, all campuses will meet AYP.
- In spring 2012, the district will maintain or improve its completion rate.
- As the state's new assessment program (STAAR) is rolled out, the superintendent will see that staff, the board, and the community are educated about the program and its impact on the LCISD instructional program. The superintendent will see that the administration adjusts instructional practices and processes accordingly and will provide periodic reports to the board of activities to ensure the district is prepared for the change.
- As state guidelines for determining college readiness are developed, the superintendent will oversee the necessary adjustments to the district's curriculum, staff development program, and instructional program to promote ongoing growth in the percent of LCISD students who are deemed college ready.
- The superintendent will continue to provide periodic reports to the board on options for innovative instructional programs and instructional arrangements as the district plans for growth.

### **District Priority Two: Continue planning for expected growth within the current economic climate.**

#### **Expectations of the Board**

- The superintendent will develop with staff an appropriate communications program regarding the November bond election to ensure the public is informed about the impact of the bond program on the district if passed and the costs that will be incurred by the district if the package fails to pass.
- The superintendent will develop a contingency plan in the event that the electorate does not approve the bond issue. The contingency plan will include a listing of the short-term and longer-term needs of the district absent the bond, the costs to the district, and a prioritized schedule for meeting them.

## **Draft Priorities for the District and Administration 2011-12**

- The superintendent will develop a timeline of “next steps” if the bond issue is approved and an implementation plan for the initial stages of the projects covered by the bond.
- The district will explore creation of a plan to promote commercial development in the district as a means of encouraging community growth and increasing district revenues. The superintendent will work with staff and the board to outline approaches to district-initiated commercial growth efforts.

### **District Priority Three: Continue improvements in career and technology education.**

#### **Expectations of the Board**

- The district will implement year five of the five-year plan as proposed. The superintendent will provide a summary to the board of projects and progress as a part of each quarterly report.
- During the 2011-12 school year, the superintendent will provide the board with an update on the state of the career and technology education program in the district. The update will include an assessment of the success of the program, including information on student participation, student achievement in the program, and the efficiency of program operations. The update will also include recommendations for ongoing improvements in the program, in the spirit of the original five-year plan. As a part of the recommendations, the superintendent will include options for expanding the scope and reach of the program.

### **District Priority Four: Continue improvements to the safety and security of the district's schools.**

#### **Expectations of the Board**

- The district will continue monitoring consistent implementation of the district's existing procedures regarding school safety and security. Special attention will be paid to consistent implementation of procedures related to bullying and harassment.

## **Draft Priorities for the District and Administration 2011-12**

### **District Priority Five: Continue improvements to efficiencies in district operations.**

#### **Expectations of the Board**

- The superintendent will explore options and develop contingencies necessary for presenting a balanced budget to the board for 2012-13, in the face of expected additional cuts in state funding.
- The district will begin development of the next five-year plan for Information Technology (IT). The work will begin with an assessment of the success of the current plan in meeting and anticipating IT needs.
- The superintendent will develop for the board a succession plan for covering the position of the superintendent and the job responsibilities of senior staff. The board will consider developing a policy institutionalizing an annual review and, as necessary, revision of the succession plan.
- The district will complete the process of realigning single-member board districts in a timely fashion.

#### **Next Steps**

- The board will review the draft priorities and expectations above and revise or modify in whatever manner the board wishes.
- The board will adopt the priorities and expectations.
- Once the expectations are adopted, the superintendent will work with staff to propose measures for meeting the expectations, on which the board can assess superintendent performance in the coming year.

**CONSIDER APPROVAL OF BOARD CALENDAR FOR 2012**

**RECOMMENDATION:**

That the Board of Trustees approve the proposed Board Calendar for 2012.

**IMPACT/RATIONALE:**

The Board of Trustees has major responsibilities and activities at certain times during the year. This calendar outlines a timeline for when these major responsibilities and activities should occur. Upon approval, this calendar will be followed unless the Board President and Superintendent agree upon changes.

Recommended for approval:



Dr. Thomas Randle  
Superintendent

**LAMAR CONSOLIDATED INDEPENDENT SCHOOL DISTRICT  
BOARD CALENDAR  
2012**

January	Audit Report Hearing on AEIS Report School Calendar
February	Administrative Contracts Superintendent's Evaluation
March	Employee Contracts Board Self-Evaluation
April	District Improvement Plans
May	Budget Workshop Baccalaureates and Graduations
June	Budget Workshop
July	Superintendent's Formative Conference Monitor Progress of District Goals Campus Improvement Plans Budget Workshop
August	Board Member Training Report Budget Workshop Public Hearing on Budget Budget Adoption for 2012 – 2013 Teacher Appraisal Calendar Current Year Final Budget Amendments Public Hearing on Tax Rate Adoption of Tax Rate for 2012
September	Board/Superintendent Team Building
October	School FIRST Report
December	Board Member Training Report

**CONSIDER ADOPTION OF 2012 - 2013 STUDENT/STAFF  
INSTRUCTIONAL CALENDAR**

**RECOMMENDATION:**

That the Board of Trustees approve the student/staff instructional calendar Option #1 (attached) for 2012-2013, as recommended by the Districtwide Student Improvement Council (DSIC).

**IMPACT/RATIONALE:**

At a meeting held on November 2, the DSIC, a districtwide committee of teachers, parents and administrators, reviewed two calendar proposals developed by the administration. The DSIC members were asked to discuss the two proposals presented with their campus staff and to submit any new recommendations. One new proposal was submitted.

The DSIC met on January 4 and after lengthy discussion, the committee called for the vote. The vote was as follows:

- Option 1 – later start, two weeks for Winter Break (same as current calendar)– 48 votes
- Option 2 – Winter Break starts earlier and ends earlier – 3 votes
- Option 3 – full week at Thanksgiving, shorter Winter Break - 0 votes

Comments collected from DSIC that supported the selection of Calendar Option #1 are as follows:

- This calendar provides for a more evenly balanced number of instructional days in the fall and spring semesters taking into consideration the days used for testing in the spring.
- The fall semester ends and exams are given before the winter holidays for secondary students.
- Staff desires two full weeks for travel during the winter break since the Thanksgiving break is too short to travel out of state and is consistent with many custody arrangements.
- The August 27 start day is a week later, but complies with the state requirement.
- Many staff members and parents like having President's Day as a student holiday/district staff development day since it is a holiday for many businesses.

**PROGRAM DESCRIPTION:**

The calendar presented for adoption is based on the instructional requirements of the district and follows state legislative guidelines. The calendar recommended for approval provides 178 Instructional Days, 2 1/2 Teacher Work Days, 6 1/2 Staff Development Days, 89 instructional days both semesters for elementary and 80 instructional days in the fall semester and 98 instructional days in the spring semester for secondary.

Submitted by: Christy Willman, Executive Director of Community Relations

Recommended for approval:



Dr. Thomas Randle  
Superintendent

## Instructional Calendar

- Student and Staff Holiday
- Staff Development and Student Holiday
- Workday/Student Holiday
- ( ) Six/Nine Weeks Begins/Ends
- ▲ New Teacher Staff Development Day
- Teacher DMA Day and Student Holiday
- ◆ Bad Weather Make-Up Day (if needed)
- ▧ Early Release Day (K-5)
- ▨ Early Release Day (6-12)

### Student & Staff Holidays

- September 3rd • Labor Day
- September 28th • Fort Bend Fair Day
- November 21-23 • Thanksgiving Break
- Dec. 24th - Jan. 4th • Winter Break
- January 21st • MLK Day
- February 18th • President's Day
- March 11th -15th • Spring Break
- March 29th • Good Friday
- May 27th • Memorial Day

### Staff Development & Student Holidays

### Grading Periods

- First Semester
- ( ) Elementary = Days
  - ( ) Secondary = Days

- Second Semester
- ( ) Elementary = Days
  - ( ) Secondary = Days

TOTAL INSTRUCTIONAL DAYS =

### 230 Day Employees

? Non-Work Days

**Selected by  
DSIC**

## Option #1

80 Days in the Fall  
 98 Days in the Spring

Winter Break starts later.  
 Winter Break ends on Jan. 8th  
 Students get out a day  
 later in June.

JULY

S	M	T	W	T	F	S
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31				

AUGUST

S	M	T	W	T	F	S
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	(27	28	29	30	31	

SEPTEMBER

S	M	T	W	T	F	S
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23 <sup>30</sup>	24	25	26	27	28	29

OCTOBER

S	M	T	W	T	F	S
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30	31					

NOVEMBER

S	M	T	W	T	F	S
				1	2	3
4	5	6	7	8	9	10
11	(12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	

DECEMBER

S	M	T	W	T	F	S
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23 <sup>30</sup>	24	25	26	27	28	29
30	31					

JANUARY

S	M	T	W	T	F	S
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31	

FEBRUARY

S	M	T	W	T	F	S
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	

MARCH

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						1
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9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30	31					

APRIL

S	M	T	W	T	F	S
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30	31					

MAY

S	M	T	W	T	F	S
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30	31					

JUNE

S	M	T	W	T	F	S
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30	31					

**CONSIDER APPROVAL OF RESOLUTION PROCLAIMING  
BLACK HISTORY MONTH**

**RECOMMENDATION:**

That the Board of Trustees approve the attached resolution proclaiming February 2012 as “Black History Month” in Lamar Consolidated Independent School District.

**IMPACT/RATIONALE:**

National Black History Month is celebrated during February each year to recognize the rich heritage and significant contributions of persons of African-American heritage, both past and present.

Lamar CISD schools have planned a wide variety of special activities to observe Black History Month during February.

Submitted by: Christy Willman, Executive Director of Community Relations

Recommended for approval:



Dr. Thomas Randle  
Superintendent



## Resolution

Whereas, **Black History Month** is celebrated throughout the United States during the month of February; and

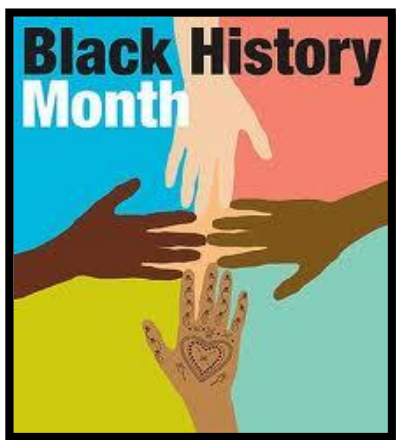
Whereas, **Black History Month** recognizes the rich heritage and significant contributions to American life of persons of African-American heritage; and

Whereas, schools are in a unique position to share an appreciation of the heritage and accomplishments of African-Americans among children from all races and backgrounds; and

Whereas, LCISD schools commemorate **Black History Month** with special activities and observances;

Therefore, be it resolved that the Trustees of the Lamar Consolidated Independent School District declare **February 2012** as **Black History Month** in the Lamar Consolidated Independent School District and encourage members of our community to share in this celebration of American heritage.

Adopted this 19<sup>th</sup> day of January 2012 by the Board of Trustees.



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Michael Richard, President

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Karen Mendoza, Secretary

**CONSIDER APPROVAL OF RESOLUTION PROCLAIMING  
SCHOOL COUNSELOR WEEK**

**RECOMMENDATION:**

That the Board of Trustees approve the attached resolution proclaiming the week of February 6 – 10, 2012 as “School Counselor Week” in the Lamar Consolidated Independent School District.

**IMPACT/RATIONALE:**

Professional counselors are valuable members of the educational teams in schools. They contribute to the development of children through guidance, counseling, consultation, coordination, assessment, and program management.

School counselors also work with parents, teachers, administrators, and the community to optimize student learning. They are important resource persons in understanding and responding to student behavior.

School counselors respond daily to crises in students’ lives. These crises include issues such as suicide, abuse, drug and alcohol use, pregnancy, and family problems.

Submitted by: Christy Willman, Executive Director of Community Relations

Recommended for approval:



Dr. Thomas Randle  
Superintendent

## Resolution

Whereas, school counselors are employed in public and private schools to help students reach their full potential; and

Whereas, school counselors are actively committed to helping students explore their abilities, strengths, interests and talents as these traits relate to career awareness and development; and

Whereas, school counselors help parents focus on ways to further the educational, personal and social growth of their children; and

Whereas, school counselors work with teachers and other educators to help students explore their potential and set realistic goals for themselves; and

Whereas, school counselors seek to identify and utilize community resources that can enhance and complement comprehensive school counseling programs and help students become productive members of society;

Therefore, be it resolved that the Trustees of the Lamar Consolidated Independent School District recognize the importance of comprehensive developmental school counseling programs which are considered an integral part of the educational process that enables all students to achieve success in school and declare the week of February 6 - 10, 2012, as **School Counselor Week** in the Lamar Consolidated Independent School District.

Adopted this 19<sup>th</sup> day of January 2012 by the Lamar Consolidated Independent School District Board of Trustees.



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Michael Richard, President

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Karen Mendoza, Secretary

**CONSIDER APPROVAL OF BOARD POLICY**

**RECOMMENDATION:**

That the Board of Trustees approve first reading of policy EIA – Academic Achievement: Grading/Progress Reports to Parents.

**PROGRAM DESCRIPTION:**

The primary function of the Board of Trustees is to adopt policies for the operation of the District. Attached is a copy of EIA(LOCAL). Local policies are customized to provide a procedure to enforce the legal policies and district guidelines.

Recommended for approval:



Dr. Thomas Randle  
Superintendent

## REVISED

### ACADEMIC ACHIEVEMENT GRADING/PROGRESS REPORTS TO PARENTS

EIA  
(LOCAL)

#### RELATION TO ESSENTIAL KNOWLEDGE AND SKILLS

The District shall establish instructional objectives that relate to the essential knowledge and skills for grade-level subjects or courses. These objectives shall address the skills needed for successful performance in the next grade or next course in a sequence of courses.

Assignments, tests, projects, classroom activities, and other instructional activities shall be designed so that the student's performance indicates the level of mastery of the designated District objectives. ~~The student's mastery level shall be a major factor in determining the grade for a subject or course.~~

#### GUIDELINES FOR GRADING

The Superintendent or designee shall ensure that each campus or instructional level develops guidelines for teachers to follow in determining grades for students. These guidelines shall ensure that grading reflects a student's relative mastery of an assignment and that a sufficient number of grades are taken to support the grade average assigned. Guidelines for grading shall be clearly communicated to students and parents.

~~In accordance with grading guidelines, a student shall be permitted~~ **The District shall permit a student who meets the criteria detailed in the grading guidelines** a reasonable opportunity to redo an assignment or retake a test for which the student received a failing grade.

#### END-OF COURSE ASSESSMENTS

**When required by state law, a student's score on the initial end-of course (EOC) assessment shall count for 15 percent of the student's final grade for the course as reported on the student's transcript.**

#### RETAKES

**If a student retakes an EOC assessment during the first official administration after receiving a failing grade for the course, the District will include the retake score as 15 percent of the final course grade only if the retake score allows a student to gain credit for the course. Subsequent retakes will not be included in the calculation of the final course grade.**

#### SPECIAL EDUCATION

**A student's ARD committee shall determine the type of assessment to be administered and how the score on an EOC assessment shall be used for final course grades, credit decisions, and graduation requirements.**

#### GRADING

**Calculation of grades with EOC assessment scores shall be in accordance with the District's grading guidelines.**

**[See EIC for class rank provisions addressing end-of-course assessments. See EKB for further information regarding EOC assessments.]**

#### ~~REPORTING~~ **PROGRESS PROGRESS REPORT CARDS**

~~Grade reports shall be issued at the end of every grading period.~~ **The District shall issue grade reports/report cards every six weeks** on a form approved by the Superintendent or designee. Performance shall be measured in accordance with this policy and the standards established in EIE.

#### INTERIM REPORTS

Interim progress reports may be issued at the teacher's discretion; however, notice of a student's consistent unsatisfactory performance shall be issued ~~at the mid-way point of each grading period~~ in accordance with law.

ACADEMIC ACHIEVEMENT  
GRADING/PROGRESS REPORTS TO PARENTS

EIA  
(LOCAL)

CONFERENCES

In addition to conferences scheduled on the campus calendar, conferences may be requested by a teacher or parent as needed.

ACADEMIC  
DISHONESTY

~~Students~~ **A student** found to have engaged in academic dishonesty shall be subject to grade penalties on assignments or tests and disciplinary penalties in accordance with the Student Code of Conduct. Academic dishonesty includes cheating or copying the work of another student, plagiarism, and unauthorized communication between students during an examination. The determination that a student has engaged in academic dishonesty shall be based on the judgment of the classroom teacher or another supervising professional employee, taking into consideration written materials, observation, or information from students.

**CONSIDER APPROVAL OF DONATIONS TO THE DISTRICT**

**RECOMMEDATION:**

That the Board of Trustees approve donations to the district.

**IMPACT/RATIONALE:**

Policy CDC (Local) states that the Board of Trustees must approve any donation with a value in excess of \$2,500.

**PROGRAM DESCRIPTION:**

The John C. & Carolyn Noonan Parmer Private Foundation donated \$3,000 to 1621 Place.

Reliable Commercial Roofing Services donated \$6,000 to the 5K Fun Run at B.F. Terry High School.

Recommended for approval:



Dr. Thomas Randle  
Superintendent

**CONSIDER APPROVAL OF AMENDMENT #5 TO THE GILBANE BUILDING  
COMPANY PROGRAM MANAGEMENT AGREEMENT**

**RECOMMENDATION:**

That the Board of Trustees approve amendment #5 to the Gilbane Building Company program management agreement to provide program management for the 2011 Bond Referendum in the amount of \$8,842,985.

**IMPACT/RATIONALE:**

On December 15, 2011 the Board of Trustees authorized the superintendent to negotiate a contract for program management of the 2011 bond referendum. Attached is a copy of amendment #5. In addition, a \$1,000,000 performance incentive will be available to Gilbane through a mutually agreed upon evaluation criteria.

**PROGRAM DESCRIPTION:**

Upon approval Gilbane Building company will begin the program management of the 2011 Bond Referendum.

Submitted by: J. Kevin McKeever, Administrator for Operations

Recommended for approval:



Dr. Thomas Randle  
Superintendent



**PROGRAM MANAGEMENT AGREEMENT**  
**AMENDMENT NO. 5**

The original Agreement dated December 19, 2003, between **Lamar Consolidated Independent School District** (Owner) and **Gilbane Building Company** (Program Manager) is amended as follows:

**ARTICLE 1**  
**PURPOSE**

1.01 The purpose of this Amendment is to extend the Program Management services of Gilbane Building Company for the 2011 Bond Program. Services are in connection with the projects included in the 2011 Bond Program as listed in Attachment A. This Amendment No. 5 supplements the original Agreement and Amendment No. 1, No. 2, No. 3, and No. 4, but does not in any way modify the terms of the Agreement with Amendment No. 1, No. 2, No. 3 and No. 4.

**ARTICLE 5**  
**PROGRAM MANAGER'S SERVICES**

5.01 The Program Manager shall perform the following services in addition to those services defined in the original Agreement dated December 19, 2003:

Energy Conservation Review and Recommendations

**ARTICLE 9**  
**SCHEDULE**

9.01 The services to be provided under this Amendment shall be in general accordance with the following schedule, which may have changed upon mutual agreement between the Owner and Program Manager.

- Start Projects by – January 1, 2012
- Substantially Complete all Projects by – June 1, 2016
- Complete Warranty Period – June 1, 2017

**ARTICLE 10**  
**PROGRAM MANAGER'S FEE**

10.01 In consideration of the performance of this amendment, the Owner agrees to pay the Program Manager a lump sum of \$8,842,985 for the 2011 Bond Program payable monthly based upon a percentage complete, allocation in accordance with Attachment A.

The Owner has agreed, as an incentive for the 2011 Bond Program to award the Program Manager up to an additional \$1,000,000 to be earned through their performance based on a mutually agreeable evaluation criteria to be developed between the Owner and Program Manager within ninety (90) days of the execution of this amendment. The \$1,000,000 potential incentive pool shall be funded from savings achieved from the overall project cost budgets in the deliverance of the 2011 Bond Program.

Executed By:

PROGRAM MANAGER:

GILBANE BUILDING COMPANY

Signature: \_\_\_\_\_  
Name: John V. Ros, Jr.  
Title: Sr. Vice President, Regional Manager  
Date: \_\_\_\_\_

OWNER

LAMAR CONSOLIDATED INDEPENDENT SCHOOL DISTRICT

Signature: \_\_\_\_\_  
Name: Michael Richard  
Title: Board President  
Date: \_\_\_\_\_

**ATTACHMENT A**

Project Allocation for Percent Complete Invoicing									
Projects	Award Date	Planning & Pre-Design 2%	Schematic Design 10%	Design Development 14%	Construction Documents 16%	Bid & Award 1%	Construction 52%	Post Construction 5%	Total Fee
<b>New Elementary Schools</b>									
Elementary #22	2012	Incl	Incl	Incl	Incl	\$6,806	\$353,905	\$34,029	\$394,741
Elementary #23	2014	\$16,236	\$81,179	\$113,650	\$129,886	\$8,118	\$422,130	\$40,589	\$811,789
<b>New Middle/ Jr High Schools</b>									
Middle School #4 Polly Ryan	2012	Incl	Incl	Incl	Incl	\$6,695	\$348,162	\$33,477	\$388,334
Jr High #5	2014	\$35,859	\$179,293	\$251,010	\$286,869	\$17,929	\$932,324	\$89,647	\$1,792,931
<b>New High Schools</b>									
High School #5	2014	\$71,222	\$356,109	\$498,553	\$569,775	\$35,611	\$1,851,768	\$178,055	\$3,561,092
<b>Existing Elementary Schools</b>									
Austin	2013	\$707	\$3,535	\$4,949	\$5,656	\$354	\$18,382	\$1,768	\$35,351
Dickinson	2013	\$94	\$468	\$655	\$749	\$47	\$2,433	\$234	\$4,679
Huggins	2013	\$416	\$2,079	\$2,911	\$3,327	\$208	\$10,813	\$1,040	\$20,794
Pink	2013	\$42	\$208	\$291	\$333	\$21	\$1,081	\$104	\$2,079
Seguin	2013	\$815	\$4,076	\$5,706	\$6,521	\$408	\$21,194	\$2,038	\$40,757
Williams	2013	\$271	\$1,356	\$1,898	\$2,169	\$136	\$7,049	\$678	\$13,555
Bowie	2013	\$317	\$1,586	\$2,220	\$2,537	\$159	\$8,245	\$793	\$15,856
Campbell	2013	\$36	\$182	\$255	\$291	\$18	\$946	\$91	\$1,820
Frost	2013	\$57	\$286	\$400	\$457	\$29	\$1,487	\$143	\$2,859
Jackson	2013	\$1,248	\$6,238	\$8,734	\$9,981	\$624	\$32,439	\$3,119	\$62,383
Meyer	2013	\$468	\$2,339	\$3,275	\$3,743	\$234	\$12,165	\$1,170	\$23,394
Travis	2013	\$1,072	\$5,360	\$7,504	\$8,576	\$536	\$27,871	\$2,680	\$53,598
Beasley	2013	\$130	\$650	\$910	\$1,040	\$65	\$3,379	\$325	\$6,498
Ray	2013	\$348	\$1,742	\$2,438	\$2,786	\$174	\$9,056	\$871	\$17,415
Smith	2013	\$16	\$78	\$109	\$125	\$8	\$405	\$39	\$780
<b>Existing Middle/ Jr High Schools</b>									
Navarro 6th	2013	\$214	\$1,071	\$1,499	\$1,713	\$107	\$5,569	\$535	\$10,709
George Jr HS	2013	\$2,315	\$11,575	\$16,205	\$18,520	\$1,157	\$60,188	\$5,787	\$115,747
Wessendorff 6th	2013	\$56	\$281	\$393	\$449	\$28	\$1,460	\$140	\$2,807
Lamar Jr HS	2013	\$166	\$832	\$1,164	\$1,331	\$83	\$4,325	\$416	\$8,318
<b>Existing High Schools</b>									
GHHS Shell Buidout	2014	\$2,174	\$10,870	\$15,218	\$17,392	\$1,087	\$56,525	\$5,435	\$108,702
Lamar HS	2013	\$499	\$2,495	\$3,493	\$3,993	\$250	\$12,976	\$1,248	\$24,953
Terry HS	2013	\$1,834	\$9,171	\$12,840	\$14,674	\$917	\$47,691	\$4,586	\$91,714
<b>Existing Special Schools</b>									
CTE - Existing	2013	\$2,383	\$11,913	\$16,679	\$19,062	\$1,191	\$61,950	\$5,957	\$119,135
Alternative Learning Center	2013	\$974	\$4,871	\$6,820	\$7,794	\$487	\$25,330	\$2,436	\$48,711
<b>New Support Facilities</b>									
Satellite Trans Phase 2	2015	\$3,119	\$15,593	\$21,830	\$24,949	\$1,559	\$81,084	\$7,797	\$155,931
Natatorium #2	2012	\$11,276	\$56,380	\$78,932	\$90,208	\$5,638	\$293,176	\$28,190	\$563,800
Ag Barn #2	2015	\$2,873	\$14,367	\$20,113	\$22,987	\$1,437	\$74,707	\$7,183	\$143,668
<b>Existing Auxiliary Facilities</b>									
Ag Barn	2013	\$484	\$2,418	\$3,386	\$3,870	\$242	\$12,576	\$1,209	\$24,185
Traylor Stadium Improvements	2013	\$2,628	\$13,142	\$18,399	\$21,027	\$1,314	\$68,339	\$6,571	\$131,421
Traylor Stadium Track & Field	2013	\$850	\$4,248	\$5,947	\$6,797	\$425	\$22,089	\$2,124	\$42,480
<b>Totals for PM Services</b>		<b>\$161,198</b>	<b>\$805,991</b>	<b>\$1,128,387</b>	<b>\$1,289,586</b>	<b>\$94,100</b>	<b>\$4,893,220</b>	<b>\$470,502</b>	<b>\$8,842,985</b>
							<b>CONTRACT TOTAL</b>		<b>\$8,842,985</b>

Amounts shown are for invoicing purposes only

**CONSIDER APPROVAL OF PROCUREMENT METHOD FOR THE CONSTRUCTION  
OF THE NEW ELEMENTARY #22, THE NEW POLLY RYON MIDDLE SCHOOL, AND  
THE BUILD OUT OF THE GEORGE RANCH HIGH SCHOOL SHELL SPACE**

**RECOMMENDATION:**

That the Board of Trustees authorize the administration to utilize competitive sealed proposals as the construction method of procurement with the evaluation criteria (attached) for the construction of the New Elementary #22, the New Polly Ryon Middle School, and the build out of the George Ranch High School shell space.

**IMPACT RATIONALE:**

The Texas Education Code 44.031 defines the methods of procurement available to the District for purchases totaling \$50,000 or more. In addition, the Texas Government Code 2267 requires the Board of Trustees to specify which method of procurement will be used before any construction project is advertised and released for bids. The authorization given with this motion will allow the administration to proceed with solicitation of competitive sealed proposals for the construction of the New Elementary #22, the New Polly Ryon Middle School, and the build out of the George Ranch High School shell space.

**PROGRAM DESCRIPTION:**

The competitive sealed proposal method of procurement promotes competitive pricing among the bidders, but allows negotiations between the District and the selected contractor(s) before the contract is finalized. As the District must state its selected method of procurement, as well as the evaluation criteria in the notice to bidders, this authorization will allow the administration to proceed with securing offers for the Board's consideration and approval.

Submitted by:           J. Kevin McKeever, Administrator for Operations  
                                  Ed Bailey, Gilbane

Recommended for approval:

*Thomas Randle*

Dr. Thomas Randle  
Superintendent

## CSP EVALUATION CRITERIA

Proposal opening date:

Criteria	Description	Average Score for Criteria	Average Score for Criteria	Average Score for Criteria	Average Score for Criteria	Average Score for Criteria	Average Score for Criteria	Average Score for Criteria	Average Score for Criteria	Average Score for Criteria	Average Score for Criteria
Team Orientation - 5%	Responses are scored as follows: Excellent = 10pts, Very Good = 8pts, Average = 6 pts, Fair = 3pts, Poor = 0 pts.										
Quality of Work - 5%	Responses are scored as follows: Excellent = 10pts, Very Good = 8pts, Average = 6 pts, Fair = 3pts, Poor = 0 pts.										
Maintenance of Schedule - 5%	Completed ahead of schedule overcoming uncontrollable circumstances = 5 pts, Completed ahead of schedule = 4 pts, Completed on Schedule = 3 pts, Completed less than two weeks behind schedule = 1 pts, Completed more than two weeks behind schedule = 0 pts										
Change Order Reputation - 5%	Responses are scored as follows: Excellent = 10pts, Very Good = 8pts, Average = 6 pts, Fair = 3pts, Poor = 0 pts.										
Warranty Work - 5%	Responses are scored as follows: Excellent = 10pts, Very Good = 8pts, Average = 6 pts, Fair = 3pts, Poor = 0 pts.										
Client Satisfaction - 5%	Responses are scored as follows: Excellent = 10pts, Very Good = 8pts, Average = 6 pts, Fair = 3pts, Poor = 0 pts.										
Time in Business - 5%	Responses are scored as follows: 0-1 yr = 0 pt, 2-3 yrs = 1 pt, 4-5 yrs = 2 pts, 6-7 yrs = 3 pts, 8-9 yrs = 4 pts, 10-11 yrs = 5 pts, 12-13 yrs = 6 pts, 14-15 yrs = 7 pts, 16-17 = 8 pts, 18-19 yrs = 9 pts, 20 yrs = 10 pts.										

<b>Experience - 5%</b>	Contractor earns one point for each project that falls within a +/- 25% range of the project budget up to a maximum of 10 points.											
<b>Proposed Team - 10%</b>	Resumes for Project Manager and Project Superintendent will each be evaluated and points given to the team for the following. Time in the business (for each individual): 10+ yrs = 4 pts, 8-9 yrs = 3 pts, 5-7 yrs = 2 pts, 2-4 yrs = 1pt, and less than 2 yr											
<b>Close Out Record - 5%</b>	Contractor furnishes information on a minimum of 5 school projects completed under CSP or Hard Bid of comparable size as defined above. Contractor to provide corresponding copies of Certificates of Substantial Completion as well as final applications for											
<b>Safety Rating - 5%</b>	Contractors to provide the Owner with their Experience Modifier Rate (EMR). Those with an EMR of 0.50 or less = 5 pts, EMR of 0.51-0.85 = 4 pts, EMR of 0.86-0.99 = 3 pts, EMR greater than 1.00 = 0 pts.											

**CONSIDER APPROVAL OF CHANGE ORDER #2 FOR THE SATELLITE  
TRANSPORTATION CENTER**

**RECOMMENDATION:**

That the Board of Trustees approve change order #2 in the amount of \$183,260.09 to the contract with Pepper-Lawson Construction and budget as necessary.

**IMPACT/RATIONALE:**

Change order #2 will increase the scope of work to the Satellite Transportation Center and increase the contract time an additional 120 days. Additional landscaping and a berm will add better screening on the eastern and southern boundaries. Included in this change order is an upgrade to install a power track system in the Network Operations Center. Funding for change order #2 will come from available funds within the Satellite Transportation Center project.

**PROGRAM DESCRIPTION:**

Upon approval the contract with Pepper-Lawson Construction will be increased to cover the costs of the items listed on change order #2 and the contract with Pepper-Lawson will be extended to April 29, 2012.

Submitted by: J. Kevin McKeever, Administrator for Operations  
Ed Bailey, Gilbane

Recommended for approval:



Dr. Thomas Randle  
Superintendent



# AIA<sup>®</sup> Document G701<sup>™</sup> – 2001

## Change Order

<b>PROJECT</b> <i>(Name and address):</i>	<b>CHANGE ORDER NUMBER:</b> 002	<b>OWNER:</b> <input checked="" type="checkbox"/>
LCISD SATELLITE	<b>DATE:</b> 1/11/2012	<b>ARCHITECT:</b> <input checked="" type="checkbox"/>
TRANSPORTATION CENTER		<b>CONTRACTOR:</b> <input checked="" type="checkbox"/>
Rosenberg, Texas 77471		<b>FIELD:</b> <input checked="" type="checkbox"/>
<b>TO CONTRACTOR</b> <i>(Name and address):</i>	<b>ARCHITECT'S PROJECT NUMBER:</b> 1266	<b>OTHER:</b> <input checked="" type="checkbox"/>
Pepper-Lawson Construction, L.P.	<b>CONTRACT DATE:</b> August 26, 2010	
4555 Katy-Hockley Cut-Off Road	<b>CONTRACT FOR:</b> General Construction	
Katy, Texas 77493		

### THE CONTRACT IS CHANGED AS FOLLOWS:

*(Include, where applicable, any undisputed amount attributable to previously executed Construction Change Directives)*

Provide the following project expenses incurred due to an increase in scope.

Revisions to the Landscaping and addition of berm as described in CR#044.	\$49,721.39
Installation of Power Track System as described in CR#048.	\$25,538.70
Project Overhead expense related to maintaining project staff for increase in contract time per CR#52.	\$108,000.00
Total:	\$183,260.09

The original Contract Sum was	\$ 7,029,000.00
The net change by previously authorized Change Orders	\$ 212,946.80
The Contract Sum prior to this Change Order was	\$ 7,241,946.80
The Contract Sum will be increased by this Change Order in the amount of	\$ 183,260.09
The new Contract Sum including this Change Order will be	\$ 7,425,206.89

The Contract Time will be increased by One Hundred and twenty (120) days.

The date of Substantial Completion as of the date of this Change Order therefore is April 29, 2012

**NOTE:** This Change Order does not include changes in the Contract Sum, Contract Time or Guaranteed Maximum Price which have been authorized by Construction Change Directive until the cost and time have been agreed upon by both the Owner and Contractor, in which case a Change Order is executed to supersede the Construction Change Directive.

### NOT VALID UNTIL SIGNED BY THE ARCHITECT, CONTRACTOR AND OWNER.

Rey de la Reza Architects, Inc.

Pepper-Lawson Construction, L.P.

Lamar Consolidated Independent School District

**ARCHITECT** *(Firm name)*

**CONTRACTOR** *(Firm name)*

**OWNER** *(Firm name)*

1245 West 18th Street, Houston, Texas  
77008

4555 Katy-Hockley Cut-Off Road, Katy,  
Texas 77493

3911 Ave. I, Rosenberg, Texas 77471

**ADDRESS**

**ADDRESS**

**ADDRESS**

**BY** *(Signature)*

**BY** *(Signature)*

**BY** *(Signature)*

Howard E. Merrill III  
*(Typed name)*

Paul E. Lawson  
*(Typed name)*

Michael Richard  
*(Typed name)*

**DATE**

**DATE**

**DATE**

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User Notes:

(826562903)



**CONSIDER APPROVAL OF ARCHITECT CONTRACT**

**RECOMMENDATION:**

That the Board of Trustees approve PBK Architects for the design of the George Ranch High School build out construction project and allow the superintendent to begin contract negotiations.

**IMPACT/RATIONALE:**

On November 8, 2011, a bond referendum was approved that included the George Ranch High School build out construction project. Since PBK Architects designed the George Ranch High School, the administration and the program manager (Gilbane) recommend that contract negotiations begin immediately with PBK Architects for the construction of the George Ranch build out project.

**PROGRAM DESCRIPTION:**

Upon approval PBK Architects will have the specifications ready for the George Ranch build out to bid as an alternate with the Polly Ryon Middle School project.

Submitted by: J. Kevin McKeever, Administrator for Operations  
Ed Bailey, Gilbane

Recommended for approval:



Dr. Thomas Randle  
Superintendent

**CONSIDER APPROVAL OF STANDPIPE/FIRE SPRINKLER AND BACK-FLOW  
SYSTEM INSPECTIONS AND SERVICE**

**RECOMMENDATION:**

That the Board of Trustees approve Kauffman Company for the system inspections and services for standpipe/fire sprinkler and back-flow systems.

**IMPACT/RATIONALE:**

Competitive Sealed Proposal #02-2012 requested prices for an annual contract for standpipe/fire sprinkler and back-flow system inspections and service. This proposal has two sections: a priced proposal for yearly inspections of standpipe/fire sprinklers and back-flows owned by LCISD; and a labor and material proposal for services to add, maintain, and/or repair the fire sprinklers and back-flows. This work must be performed by the awarded vendor and cannot be subcontracted.

The Maintenance and Operations department worked with the Purchasing department on bid specifications, evaluation, and award recommendation. The evaluation process included a 13-point weighted evaluation system pre-established in the bid.

**PROGRAM DESCRIPTION:**

This bid will be awarded as an annual contract with the option of renewal for two additional one year periods if both parties agree and terms and conditions remain the same, with the exception of any documented increases in labor, material or disposal costs delineated by the contractor and accepted by the District prior to renewal. This agreement will commence on February 1, 2012.

Submitted by:       Audrey L. Fox, Purchasing Manager  
                          Jill Ludwig, Chief Financial Officer  
                          Kevin McKeever, Administrator for Operations

Recommended for approval:



Dr. Thomas Randle  
Superintendent

**Bid Summary**  
**CSP 02-2012**  
**Standpipe/Fire Sprinkler & Back-Flow System Inspections and Service**  
**January 19, 2012**

	Classic Protection Systems, Inc.	Northstar Fire Protection of Texas, Inc.	Kauffman Company
<b>STANDPIPE/FIRE SPRINKLER INSPECTION</b>			
Austin	510.00	285.00	350.00
Beasley	485.00	285.00	250.00
Bowie	510.00	285.00	350.00
Campbell	510.00	285.00	350.00
Dickinson	485.00	285.00	350.00
Frost	485.00	285.00	350.00
Hubenak	485.00	285.00	350.00
Huggins	495.00	285.00	350.00
Hutchison	495.00	285.00	350.00
Jackson	495.00	285.00	250.00
Long B	510.00	285.00	350.00
Long C	510.00	285.00	350.00
McNeil	510.00	285.00	350.00
Meyer	495.00	285.00	250.00
Pink	495.00	285.00	350.00
Ray	495.00	285.00	350.00
Sequin	495.00	285.00	250.00
Smith	495.00	285.00	250.00
Thomas	510.00	285.00	350.00
Travis	495.00	285.00	350.00
Velasquez	495.00	285.00	250.00
Navarro	645.00	285.00	350.00
Wertheimer	495.00	285.00	350.00
Wessendorf	540.00	285.00	350.00
Briscoe Junior	850.00	285.00	450.00
George Junior	675.00	285.00	450.00
Lamar Junior	1,025.00	285.00	500.00
Reading Junior	675.00	285.00	450.00
Foster High	1,150.00	285.00	550.00
Foster Field House	485.00	285.00	250.00
Lamar High	1,150.00	285.00	550.00
Lamar Art	485.00	285.00	250.00
Lamar Science	485.00	285.00	250.00
Lamar Field House	485.00	285.00	250.00
George Ranch High	1,150.00	285.00	550.00
George Ranch Field House	485.00	285.00	250.00
Terry High	850.00	285.00	500.00
Terry Field House	850.00	285.00	250.00
Terry Auditorium	650.00	285.00	250.00
Maintenance	435.00	285.00	250.00
Special Needs Center	485.00	285.00	250.00
Transportation	495.00	285.00	250.00
<b>SUBTOTAL #1</b>	<b>25,005.00</b>	<b>11,970.00</b>	<b>14,300.00</b>

	Classic Protection Systems	Northstar Fire Protection of Texas, Inc.	Kauffman Company
<b>FIRE BACKFLOW INSPECTION</b>			
Beasley	450.00	200.00	100.00
Bowie	235.00	100.00	50.00
Campbell	515.00	350.00	100.00
Dickinson	300.00	175.00	50.00
Frost	515.00	350.00	100.00
Hubenak	515.00	350.00	100.00
Huggins	515.00	350.00	100.00
Hutchison	450.00	200.00	100.00
Jackson	600.00	350.00	100.00
Long B	450.00	200.00	100.00
Long C	430.00	200.00	100.00
McNeil	450.00	200.00	100.00
Meyer	450.00	200.00	100.00
Pink	515.00	350.00	100.00
Ray	235.00	100.00	50.00
Sequin	450.00	200.00	100.00
Smith	450.00	200.00	100.00
Thomas	515.00	350.00	100.00
Travis	235.00	100.00	50.00
Velasquez	450.00	200.00	100.00
Wertheimer	450.00	200.00	100.00
Wessendorf	235.00	100.00	50.00
Briscoe Junior	430.00	200.00	100.00
George Junior	235.00	100.00	50.00
Lamar Junior	300.00	175.00	50.00
Reading Junior	515.00	200.00	100.00
Foster High	235.00	100.00	50.00
Foster Field House	450.00	200.00	100.00
Lamar High	515.00	350.00	100.00
Lamar Art	515.00	350.00	100.00
George Ranch High	515.00	200.00	100.00
George Ranch Field House	515.00	200.00	100.00
Terry High	450.00	200.00	100.00
Terry Auditorium	450.00	200.00	100.00
Terry Field House	235.00	100.00	50.00
Special Needs Center	470.00	200.00	100.00
<b>SUBTOTAL #2</b>	<b>15,240.00</b>	<b>7,800.00</b>	<b>3,150.00</b>
<b>TOTAL (1 + 2)</b>	<b>40,245.00</b>	<b>19,770.00</b>	<b>17,450.00</b>

Classic Protection Systems *	Northstar Fire Protection of Texas, Inc.	Kaufman Company
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**INSPECTIONS & SERVICES EVALUATION (Average of 3 appraisers)**

Each line item is weighted by points. The number of points awarded may be all, partial, or none.  
A low number means low evaluation and a high number means a high evaluation of the line item.

13 PTS	The amount of the Base Proposal.	6.0	11.3	13.0
12 PTS	Quality of work previously performed in the district.	12.0	0.0	0.0
10 PTS	The amount of special services rates for labor and parts.	4.7	9.3	9.3
9 PTS	The sufficiency of the contractors total resources.	8.3	8.7	8.7
8 PTS	The probability that the Contractor can perform in accordance with the proposal documents.	0.0	8.0	8.0
8 PTS	The responsibility and reputation of the Contractor.	8.0	8.0	8.0
8 PTS	Guaranteed maximum response time.	8.0	8.0	8.0
6 PTS	The likelihood that the Contractor will perform without delay or interference.	6.0	6.0	6.0
6 PTS	The quality and availability of the Contractors personnel and services.	6.0	6.0	6.0
5 PTS	The Contractor's previous compliance with laws affecting the service.	5.0	5.0	5.0
5 PTS	The number and scope of conditions, if any, attached to the proposal by the Contractor.	5.0	5.0	5.0
5 PTS	Safety record of Contractor according to OSHA inspection logs for the last three years.	5.0	5.0	5.0
5 PTS	Previous experience of the Contractor with contracts of comparable magnitude and quantities.	5.0	5.0	5.0
100 PTS	TOTAL POINTS	79.0	85.3	87.0

\*Classic Protection System did not meet specifications regarding the use of subcontractors, Special Terms & Conditions item 3

PRICING FOR SERVICES			
<b>Master Technician</b>			
Price per hour	85.00	85.00	85.00
Overtime per hour	170.00	105.00	120.00
<b>Technician Helper</b>			
Price per hour	65.00	65.00	85.00
Overtime per hour	130.00	90.00	120.00
<b>Travel Time</b>			
Price per hour	40.00	N/A	Incl.
Overtime per hour	40.00	N/A	Incl.
Trip Charge	N/A	N/A	N/A
<b>Material/Equipment</b>			
Material cost plus	25%	15%	20%
New Equipment cost plus	25%	N/A	20%
Average Response Time to Calls	4 hours	Same Bus. Day	4 hours
Emergency Response Time to Calls	4 hours	2-4 hours	4 hours

**CONSIDER APPROVAL OF A MASTER INTERLOCAL AGREEMENT WITH  
ESC REGION 10 SERVICE CENTER FOR PRODUCTS AND SERVICES**

**RECOMMENDATION:**

That the Board of Trustees approve the master interlocal agreement for product and services from Region 10 Service Center and approve budget amendments as necessary.

**IMPACT/RATIONALE:**

By entering into this master interlocal agreement the district will be able to purchase eduphoria! SchoolObjects: Aware Premium Suite Prorated subscription.

**PROGRAM DESCRIPTION:**

eduphoria! provides the district's and campus's TAKS and other state testing results with easy access for teachers to view data in many formats. Aware, also includes the ability to create forms, complete forms on individual students, and warehouse a variety of local data within the same web-based system. The Premium Suite also includes the full range of eduphoria! products. This contract is made and entered into between ESC Region 10 and LCISD for the contract period of January 1, 2012 to December 31, 2012.

Submitted by: Brian Moore, Director of Research and Accountability  
Audrey Fox, Purchasing Manager  
Walter Bevers, Executive Director of Secondary Education

Recommended for approval:



Dr. Thomas Randle  
Superintendent

# eduphoria! SchoolObjects: Aware Premium Suite Prorated Subscription

2011 - 2012  
Division of Instruction

## Description:

Agreement between ESC Region 10 and Lamar ISD for purchase of eduphoria!  
SchoolObjects: Aware Premium Suite

Duration of Service: January 1, 2012 to December 31, 2012

The eduphoria! SchoolObjects: Aware provides the district's and campus's TAKS and other state testing results with easy access for teachers to view data in many formats. It also provides student rostering, scanning abilities online, a new test generator with WebCCAT items, and advanced data integration of local assessment data with state data. **Aware**, also includes the ability to create forms, complete forms on individual students and warehouse a variety of local data within the same web-based system. **The Premium Suite** also includes the full range of eduphoria! products: Workshop, Facilities and Events, FormSpace, PDAS, Helpdesk, and the Forethought curriculum management system. (See descriptions below.)

Pursuant to the Interlocal Cooperation Act, Chapter 791 of the Texas Government Code, this Interlocal Contract (the "Contract") is made and entered into between ESC Region 10 and Lamar ISD for the purpose of performing governmental functions and services and to state the terms, rights, and duties of the Contracting parties from **January 1, 2012 to December 31, 2012**.

## Arrangement

ESC 10 agrees to provide the products and services described below. Lamar ISD agrees to pay for the products and services within thirty (30) days of receiving an invoice for the products and services.

<u>Type(s) of Products/Services(s)</u>	<u>Units</u>	<u>Price</u>	<u>Item Cost</u>
eduphoria! SchoolObjects: Aware Premium Suite Prorated Subscription	32	\$1,650.00	\$52,800.00
Discount for PDAS renewal			\$4,726.00
<hr/>			
<b>Total Cost</b>			<b>\$48,074.00</b>

This price includes all general training and support for the products described herein.

**Non-Region 10 and Non-RCS districts will pay travel expenses for Region 10 staff to do onsite training in the district for the Premium Suite.**

Additionally, a full calendar of trainings will be provided at Region 10 and at clustered locations on targeted uses of the SchoolObjects: Aware system with best practices (e.g. RTI for SchoolObjects: Aware users, LPACing with SchoolObjects: Aware, etc.) Region 10 will also provide services in help desk and in moving student data from one district to another within the region at no additional cost.

**District Contact: (for this program)**

Contact Name: \_\_\_\_\_

Contact Phone: \_\_\_\_\_

Contact Email: \_\_\_\_\_

**Approval Information:**  
District Superintendent or Designee

Sandy Maddox: Region 10 ESC Deputy  
Executive Director

\_\_\_\_\_

\_\_\_\_\_

Sandy Maddox

Date: \_\_\_\_\_

Date: \_\_\_\_\_

## **Additional Info:**

**The eduphoria! SchoolObjects: Aware Premium Suite** includes the following:

### eduphoria!:Aware

- Analyse TAKS data in a rich, interactive grid
- Create and share custom data views to focus on important issues for your district
- Develop easy-to-administer benchmark tests
- Print answer documents on plain paper and scan with inexpensive retail scanners
- Create a district bank of benchmark questions
- Analyze the impact of your scope and sequence, when used with Forethought
- Build student personal graduation plans
- Deploy secure student forms for almost any purpose
- Create views of data for easy publishing to staff members
- Generate graphs automatically as you are interacting with your data!
- Connect external data for analysis

### eduphoria!:Forethought

- Develop district scope and sequence online
- Create clarifying documents on best practices
- Align curriculum with TEKS and TAKS
- Develop district bank of exemplary activities and lessons
- Collaborate with shared plans and team planning
- Rich text planning area for attractive lesson plans
- Plan a day-at-a-time or for a week's subject-at-a-time
- Easily copy plans from year-to-year or week-to-week
- No more turning in lesson plans!

### eduphoria!:Workshop

- Complete Texas SBEC tracking
- Online course registration
- District goals integration
- Reminder emails
- NCLB statistics
- Track comp time, GT hours, ESL credit or any district credit
- Manage professional development levels
- Course evaluations track quality control
- Staff members can print own certificates
- Build e-courses for online professional development



### eduphoria!:PDAS

- Complete web-based PDAS solution
- Blackberry, iPhone/iPod Touch, Pocket PC, Tablet & Palm OS walkthrough tools
- Reports mirror official state reports
- Enable staff members to view their evaluations online
- Intervention plan notification and instrument
- Track PDAS progress through the year
- Alternate evaluation builder, enabling non-teaching staff to be evaluated
- District-wide evaluators and viewers supported

### eduphoria!:Helpdesk

- Manage requests for multiple departments
- Easily track technician statistics
- Custom request types to meet the district's unique environment
- Maintain parts stores
- Manage software licenses
- Create and maintain a district knowledge base for users and departments
- Auto-assign tasks to service staff based on type of request or location
- Support multiple supervisory levels
- Attach screen shots to service requests
- Easy and simple interface for teachers!

### eduphoria!:Facilities and Events

- Public facility rental and invoicing
- Complete district-wide inventory system
- Room reservation and item checkout for staff
- Project and event planning
- Assign resources to teachers and students
- Portable inventory management and scanning
- Technology initiative evaluation
- Resource utilization reports
- Integrates with SchoolObjects:Helpdesk & SchoolObjects:Workshop

### eduphoria!:FormSpace

- Advanced form management toolset
- Build online forms and surveys for district personnel and your community
- Analyze and export information using powerful reporting and data tools
- Develop automated and dynamic free flowing workflows for approvals and notifications
- Easy-to-learn form editor tool
- Easily gather information with web forms and export to custom documents with mail merge
- Save reams and reams of paper and reduce printing costs! Go 'green' with FormSpace!

**CONSIDER APPROVAL OF THE UNDERWRITING TEAM FOR ISSUANCE  
OF SCHOOLHOUSE BONDS**

**RECOMMENDATION:**

That the Board of Trustees approve the underwriting team (the “Team”) for the upcoming issuance of schoolhouse bonds.

**IMPACT/RATIONALE:**

On November 8, 2011, the bond election totaling \$249,159,215 was approved by a majority of the District’s voters. It is expected that the District will sell as much as \$100 million of this authorization to fund construction projects over the next two years. To sell bonds by negotiated sale, the District must select a team of investment banks to represent the District in the bond market. Nineteen firms were invited to provide proposals/credentials, of which 16 firms responded. These proposals were reviewed and analyzed by Administration and our financial advisor, First Southwest Company. A scoring system that judged the proposals and firms based on experience in the Texas ISD market, local presence, innovative ideas and coverage, and firm capital was used to determine a ranking of the firms. The Financial Audit Committee of the Board reviewed and commented on the results as well. It is the recommendation of the Financial Audit Committee that the following firms comprise the Team, along with each firm’s allocation:

- Morgan Keegan & Company, Inc. (35%)
- BOSC Inc. (17.5%)
- Wells Fargo Securities (17.5%)
- RBC Capital Markets, LLC (10%)
- Southwest Securities, Inc. (10%)
- Piper Jaffray & Co. and First Public, LLC (10%)

**BACKGROUND INFORMATION:**

Since 2003, the District has sold all its bonds through negotiated sales, which have been led by underwriting teams of investment banks. The District last sold bonds in 2008, and there have been many changes in the investment banking community since then, so administration determined it would be prudent for the District to seek proposals from firms interested in serving on the Team. Since interest rates are near historical lows and the District’s capital needs have been indentified, the District would like to proceed quickly with the issuance of the bonds. It is anticipated that the bonds will be sold in late February and close in March 2012, which will enable the District to approve contracts for construction at the March board meeting.

Submitted by: Jill Ludwig, Chief Financial Officer

Recommended for approval:



Dr. Thomas Randle  
Superintendent

## CONSIDER APPROVAL OF BOND COUNSEL

### RECOMMENDATION:

That the Board of Trustees approve Vinson and Elkins, LLP for bond counsel services for a one year period beginning January 19, 2012, with automatic one-year renewals unless terminated by the District or the Firm, and authorize the Superintendent to negotiate the contract.

### IMPACT/RATIONALE:

On November 8, 2011, the bond election totaling approximately \$249 million was approved by a majority of the District's voters. It is anticipated that the District will sell as much as \$100 million of this authorization to fund construction projects over the next two years. RFP #26-2011 solicited proposals for bond counsel services in connection with this issuance of bonds. Administration read, analyzed, and evaluated the proposals based on criteria published in the RFP. These results were provided to the Financial Audit Committee of the Board, who then reviewed and commented on the results. Interviews were given to the two firms receiving the highest rankings.

Based on the results of the evaluation process described, the Financial Audit Committee is recommending that Vinson and Elkins, LLP continue its service to the District. It is anticipated that a contract will be drafted that includes a fee structure of \$0.75-\$0.80 per bond issued and a competitive hourly rate for special projects as they occur. Fees will be evaluated and adjusted as necessary prior to any subsequent bond sales.

### BACKGROUND INFORMATION:

Bond Counsel typically provides the services described below:

- Act as the District's bond counsel,
- Assist in planning and structuring the district's debt obligation(s),
- Provide legal advice and counsel on bond matters and related proceedings,
- Prepare and review all debt obligation documents necessary or appropriate for the authorization, issuance, sale and delivery of debt obligations,
- Render legal opinions as appropriate (e.g. authorized and valid issuance of bonds; tax status of interest paid on bonds; the source of payment and the security for the debt obligations, etc.),
- Advise on legal use of bond proceeds and the legal investment thereof,
- Advise the District on matters relating to compliance with federal regulations or state laws, and
- Provide other legal services as needed.

Submitted by: Jill Ludwig, Chief Financial Officer

Recommended for approval:



Dr. Thomas Randle  
Superintendent

**CONSIDER APPROVAL OF REQUEST FOR PROPOSAL # 30-2011  
FOR MANGED WAN SERVICES**

**RECOMMENDATION:**

That the Board of Trustees approves accepting the proposal for Managed Wide Area Network (WAN) Services from Phonoscope LTD and authorize the Superintendent to negotiate contracts.

**IMPACT/RATIONALE:**

By approving this proposal, the district satisfies Federal E-Rate requirements permitting the district to request rebates for the purchase of Managed WAN services for the district. Funding will be provided through the Technology department's operating budget and 2006 Bond. This proposal meets the districts strategic objectives to provide data connectivity to all the district's facilities.

**PROGRAM DESCRIPTION:**

The district's fiber network will be reconfigured by Phonoscope LTD. Included in the proposal is the establishment of four aggregation sites at the Development Center, George Ranch High School, Foster High School, and the Satellite Transportation Center. The remainder of district sites will be connected to these aggregation sites. The aggregation sites will be connected in high availability ring configuration. Phonoscope will provide the WAN connectivity electronics, manage the services, and monitor the network. An estimated total for these services is \$288,000 for non-recurring costs and \$360,000 for annual recurring costs. As a part of the Schools and Libraries Division (SLD) of the Universal Service Administration Company (USAC) E-Rate program, the district may be eligible to receive up to a 68% (\$244,800 annually) discount on this service. Phonoscope LTD was chosen by evaluating the following criteria: cost, prior LCISD experience, personnel qualifications, implementation team, vendor qualifications, warranty, methods, procedures, timeline, and service model.

Submitted By: Steven Hickman, Director of Technology

Recommended for approval:

*Thomas Randle*

Dr. Thomas Randle  
Superintendent

# E-Rate Bid Assessment Worksheet

Funding Year 2012 = Year 15

Project or Service Description

WAN Services - Lamar Consolidated Independent School District  
Proposals for: WAN Services RFP: 30-2011 Dec 12 2011 2:30 PM

## Vendor Scoring (use additional worksheets if necessary)

Selection Criteria	Weight*	ATT		ENA		Phonoscope		Unite		Windstream	
		Raw Score**	Weight Score***	Raw Score	Weight Score	Raw Score	Weight Score	Raw Score	Weight Score	Raw Score	Weight Score
A. Proposer's Qualifications	30%	4.75	1.43	5.00	1.50	5.00	1.50	5.00	1.50	4.75	1.43
B. Goods and Services	30%	5.00	1.50	5.00	1.50	5.00	1.50	5.00	1.50	5.00	1.50
C. Terms and Purchase Price	40%	3.63	1.45	2.19	0.88	4.37	1.75	1.94	0.78	2.20	0.88
D. District Compliance	0%	5.00	0.00	5.00	0.00	5.00	0.00	5.00	0.00	5.00	0.00
			0.00		0.00		0.00		0.00		0.00
			0.00		0.00		0.00		0.00		0.00
<b>Overall Ranking</b>	<b>100%</b>		<b>4.38</b>		<b>3.88</b>		<b>4.75</b>		<b>3.78</b>		<b>3.80</b>

**Vendor Selected:** Phonoscope  
**Approved By:** Steve Hickman & Board of Trustees  
**Title:** Director of Technology  
**Date:** January 14, 2012

**Bid Assessment Comments, if needed:**  
 Proposals for: WAN Services RFP: 30-2011 Dec 12 2011 2:30 PM; The following vendors received RFP's: ATT, Cogent Communications, Comcast, Conterra Broadband, Education Networks of America, Genesis, Internap, NWN Corporation, PAETEC Communications, Inc., Phonoscope, SchoolDesk, Suddenlink, Time Warner Cable, Unite Private Networks, Verizon, Zayo;

Notes:  
 \* Percentage weights must add up to 100%. Price must be weighted the heaviest.  
 \*\* Evaluated on a scale of 1 to 5: 1=worst, 5=best.  
 \*\*\* Weight x Raw Score

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**LCISD ORIGINAL PROPOSAL TABULATION**

Proposals for: WAN Services			Requesting This Item:										RFP: 30-2011				
Lamar Consolidated Independent			Steve Hickman										Dec 12 2011 2:30 PM				
ITEM NO.	DESCRIPTION	Qty	Deca/Gigam	Deca/Gigam	1/10 Gb	1/10 Gb	1/10 Gb	1/10 Gb	1/10 Gb	1/10 Gb	1/10 Gb	1/10 Gb	Hub+1Gb-5	Hub+1Gb-10	Hub+1Gb-15	1/10Gb	1/10Gb
			an-3 Yr Base	an-5 Yr Base	Switch-5 Yr Base	Switch-7 Yr Base	Switch-10 Yr Base	Switch-3 Yr Base NRC	Switch-5 Yr Base NRC	Switch-7 Yr Base NRC	Switch-10 Yr Base NRC	Yr Base	Yr Base	Yr Base	Switch-7 Yr Base	Switch-10 Yr Base	
			ATT	ATT	ENA	ENA	ENA	Phonoscope	Phonoscope	Phonoscope	Phonoscope	Unite	Unite	Unite	Windstream	Windstream	
			Option 1	Option 2	Option 1	Option 2	Option 3	Option 1	Option 2	Option 3	Option 4	Option 1	Option 2	Option 3	Option 1	Option 2	
1	Managed WAN Services		Base	Base	Base	Base	Base	Base NRC	Base NRC	Base NRC	Base NRC	Base	Base	Base	Base	Base	
2	Term		3 Yr	5 Yr	5 Yr	7 Yr	10 Yr	3 Yr	5 Yr	7 Yr	10 Yr	5 Yr	10 Yr	15 Yr	7 Yr	10 Yr	
3	Total Non Recurring Charges:		\$0	\$0	\$0	\$0	\$0	\$360,000	\$288,000	\$230,400	\$115,200	\$80,000	\$80,000	\$80,000	\$0	\$0	
4	Total Recurring Mo Charges:		\$43,560	\$37,791	\$114,550	\$104,300	\$93,025	\$42,350	\$30,000	\$27,350	\$23,675	\$97,752	\$76,295	\$71,526	\$99,600	\$99,600	
5	Total Annual Recurring Charges:		\$522,720	\$453,492	\$1,374,600	\$1,251,600	\$1,116,300	\$508,200	\$360,000	\$328,200	\$284,100	\$1,173,024	\$915,540	\$858,312	\$1,195,200	\$1,195,200	
6	Relative Price Score:		2.94	3.39	1.12	1.23	1.38	2.65	3.68	4.10	5.00	1.29	1.65	1.76	1.28	1.28	
7	Total Contract Charges:		\$1,568,160	\$2,267,460	\$6,873,000	\$8,761,200	\$11,163,000	\$1,884,600	\$2,088,000	\$2,527,800	\$2,956,200	\$5,945,120	\$9,235,400	\$12,954,680	\$8,366,400	\$11,952,000	
8	After Erate:																
9	Year 1 Cost to District:		\$167,270	\$145,117	\$439,872	\$400,512	\$357,216	\$277,824	\$207,360	\$178,752	\$127,776	\$455,368	\$372,973	\$354,660	\$382,464	\$382,464	
10	Annual ERate Rebate:		\$355,450	\$308,375	\$934,728	\$851,088	\$759,084	\$345,576	\$244,800	\$223,176	\$193,188	\$797,656	\$622,567	\$583,652	\$812,736	\$812,736	
11	Annual District Cost:		\$167,270	\$145,117	\$439,872	\$400,512	\$357,216	\$162,624	\$115,200	\$105,024	\$90,912	\$375,368	\$292,973	\$274,660	\$382,464	\$382,464	
12																	
13	NOTES:																

**INFORMATION ITEM: PROPOSED BUDGET CALENDAR  
FISCAL YEAR 2012 - 2013**

Attached is the proposed budget calendar for the 2012-2013 school year. This is a tentative calendar and will change if circumstances arise which would warrant modification.

Resource Person: Jill Ludwig, Chief Financial Officer  
Yvonne Dawson, Budget & Treasury Officer

**PROPOSED BUDGET CALENDAR  
FISCAL YEAR: 2012-13**

**January 2012**

Develop budget calendar  
Review and file 2011-12 adopted budget through PEIMS  
Review position control  
Begin accumulating data for special allocations  
*Provide budget calendar for 2012-13 to Board for information - January 2012*

**February 2012**

Update and distribute budget materials to principals and budget managers at February K-12 meeting. (Follow up with WebEx meetings)

**March 2012**

Refine budget assumptions  
Prepare salary studies and cost projections  
Develop initial revenue and expenditure projections  
Assess current year budgetary status  
Budgets entered into MUNIS by campuses/departments  
    Central Office review and evaluation of data entered by Campuses/departments  
Superintendent/CFO (and other designated individuals)  
Meet with Principals/Department Heads to discuss their budgets and instructional processes  
First draft of CIP's entered into DMAC for central office review

**April 2012**

Develop preliminary debt service and food service budgets  
Human Resource Department to finalize staffing allocations  
Receive preliminary certified tax roll/values  
First draft of DIP entered into DMAC

**May 2012**

*Board Workshop for Budget (Session #1)*

**June 2012**

Refine budgets as necessary  
Review district/campus plans and alignment with preliminary expenditure budgets  
Refine salary/benefit cost projections  
Receive preliminary certified tax roll/values  
*Board Workshop for Budget (Session #2)*

**July 2012**

*Board Workshop (Session #3)*  
Receive certified tax roll/values  
Refine revenue/expenditure budgets (all)  
Calculate estimated actual and rollback tax rates

**August 2012**

Final revenue/expenditure budget adjustments  
Refine all tax rate calculations  
*Board Workshop (Session #4)*  
*Board Workshop (Session #5, if needed)*  
*Budget notice/hearing/adoption (Board of Trustees)*  
*Tax rate notice/hearing/adoption (Board of Trustees)*  
CIP's and DIP finalized in DMAC

**September 2012**

CIP's and DIP presented to Board

**October 2012**

Fort Bend County Tax Office to mail tax statements  
File 2012-13 adopted budget through PEIMS



**INFORMATION ITEM: TAX COLLECTION REPORT  
(AS OF DECEMBER 31, 2011)**

- Exhibit "A" gives the LCISD collections made during the month of December 31, 2011.
- Exhibit "B" gives the total LCISD collections made this school year from September 1, 2011 through December 31, 2011.
- Exhibit "C" shows the LCISD collections made month-by-month of the 2011-12 roll as compared to prior years. Through December 31, 2011, Lamar had collected 30.2% of the 2011-12 roll.
- Exhibit "D" shows the total collections made as compared to the amount that was budgeted for 2011-2012.
- Exhibit "E" shows the LCISD tax collection analysis for the last six years.

Resource Person: Jill Ludwig, Chief Financial Officer

**Lamar Consolidated ISD  
Tax Collections  
December 2011**

Exhibit A

Year	Taxes Paid	Penalty & Interest	Collection Fees	Total Payments	General Fund Taxes Paid	General Fund P & I & Collection Fees	Debt Service Taxes Paid	Debt Service P & I & Collection Fees
11	\$ 37,991,986.91	\$ -	\$ -	\$ 37,991,986.91	\$ 27,879,375.32	\$ -	\$ 10,112,611.59	\$ -
10	\$ 78,284.12	\$ 16,012.63	\$ 17,026.72	\$ 111,323.47	\$ 58,520.24	\$ 28,996.69	\$ 19,763.88	\$ 4,042.66
09	\$ 35,184.29	\$ 6,847.74	\$ 4,935.15	\$ 46,967.18	\$ 27,925.23	\$ 10,410.57	\$ 7,259.06	\$ 1,372.32
08	\$ 22,311.70	\$ 3,253.28	\$ 2,022.39	\$ 27,587.37	\$ 17,772.14	\$ 4,688.50	\$ 4,539.56	\$ 587.17
07	\$ 19,693.59	\$ 2,114.62	\$ 1,146.22	\$ 22,954.43	\$ 15,207.69	\$ 2,793.66	\$ 4,485.90	\$ 467.18
06	\$ 21,700.80	\$ 690.48	\$ 265.17	\$ 22,656.45	\$ 18,650.15	\$ 858.70	\$ 3,050.65	\$ 96.95
05	\$ 5,839.01	\$ 530.26	\$ 202.22	\$ 6,571.49	\$ 5,154.23	\$ 669.02	\$ 684.78	\$ 63.46
04	\$ 927.80	\$ 690.01	\$ 262.59	\$ 1,880.40	\$ 811.12	\$ 864.03	\$ 116.68	\$ 88.57
03	\$ 602.84	\$ 553.31	\$ 139.55	\$ 1,295.70	\$ 540.24	\$ 634.92	\$ 62.60	\$ 57.94
02	\$ 59.93	\$ 71.34	\$ 19.69	\$ 150.96	\$ 54.01	\$ 83.97	\$ 5.92	\$ 7.06
01	\$ 501.94	\$ 657.54	\$ 173.92	\$ 1,333.40	\$ 452.33	\$ 766.48	\$ 49.61	\$ 64.98
00	\$ 252.39	\$ 360.91	\$ 92.00	\$ 705.30	\$ 244.09	\$ 441.05	\$ 8.30	\$ 11.86
99	\$ 145.07	\$ 224.87	\$ 55.49	\$ 425.43	\$ 137.00	\$ 267.87	\$ 8.07	\$ 12.49
98	\$ 168.06	\$ 280.66	\$ 67.31	\$ 516.03	\$ 155.37	\$ 326.79	\$ 12.69	\$ 21.18
97	\$ 14.37	\$ 24.29	\$ 5.80	\$ 44.46	\$ 13.29	\$ 28.26	\$ 1.08	\$ 1.83
95	\$ 112.14	\$ 227.64	\$ 50.97	\$ 390.75	\$ 107.44	\$ 269.07	\$ 4.70	\$ 9.54
94	\$ 83.57	\$ 172.86	\$ 36.41	\$ 292.84	\$ 79.24	\$ 200.31	\$ 4.33	\$ 8.96
93	\$ 27.58	\$ 62.61	\$ 13.53	\$ 103.72	\$ 26.35	\$ 73.35	\$ 1.23	\$ 2.79
88 & prior	\$ 68.34	\$ 201.84	\$ 34.86	\$ 305.04	\$ 53.74	\$ 193.59	\$ 14.60	\$ 43.11
<b>Totals</b>	<b>\$ 38,177,964.45</b>	<b>\$ 32,976.89</b>	<b>\$ 26,549.99</b>	<b>\$ 38,237,491.33</b>	<b>\$ 28,025,279.22</b>	<b>\$ 52,566.83</b>	<b>\$ 10,152,685.23</b>	<b>\$ 6,960.05</b>

**Lamar Consolidated ISD  
Tax Collections  
September 1, 2011-August 31, 2012  
(Year-To-Date)**

Exhibit B

Year	Original Tax	Adjustments	Adjusted Tax	Taxes Paid	Penalty & Interest	Collection Fees	Total Payments	Total Taxes 12-31-11
11	\$ 132,226,942.56	\$ 5,575,855.00	\$ 137,802,797.56	\$ 41,590,062.90	\$ -	\$ -	\$ 41,590,062.90	\$ 96,212,734.66
10	\$ 1,709,271.04	\$ (6,080.49)	\$ 1,703,190.55	\$ 413,807.85	\$ 84,518.34	\$ 96,588.29	\$ 594,914.48	\$ 1,289,382.70
09	\$ 832,887.31	\$ 13,832.82	\$ 846,720.13	\$ 137,325.96	\$ 41,119.26	\$ 31,522.85	\$ 209,968.07	\$ 709,394.17
08	\$ 481,526.15	\$ 27,793.11	\$ 509,319.26	\$ 58,906.15	\$ 15,024.73	\$ 9,052.06	\$ 82,982.94	\$ 450,413.11
07	\$ 342,288.30	\$ 24,544.35	\$ 366,832.65	\$ 35,455.79	\$ 8,454.65	\$ 4,196.65	\$ 48,107.09	\$ 331,376.86
06	\$ 272,649.57	\$ 28,152.31	\$ 300,801.88	\$ 34,942.39	\$ 5,556.34	\$ 2,497.36	\$ 42,996.09	\$ 265,859.49
05	\$ 249,944.89	\$ 3,579.58	\$ 253,524.47	\$ 10,430.24	\$ 3,760.31	\$ 1,593.68	\$ 15,784.23	\$ 243,094.23
04	\$ 164,187.60	\$ (1,405.69)	\$ 162,781.91	\$ 4,720.22	\$ 4,033.80	\$ 1,631.15	\$ 10,385.17	\$ 158,061.69
03	\$ 138,396.99	\$ (2,204.54)	\$ 136,192.45	\$ 3,224.30	\$ 3,271.34	\$ 974.13	\$ 7,469.77	\$ 132,968.15
02	\$ 120,166.26	\$ (1,910.30)	\$ 118,255.96	\$ 1,375.02	\$ 1,597.47	\$ 445.89	\$ 3,418.38	\$ 116,880.94
01	\$ 110,698.67	\$ (1,477.07)	\$ 109,221.60	\$ 1,734.67	\$ 2,180.16	\$ 587.31	\$ 4,502.14	\$ 107,486.93
00	\$ 105,343.99	\$ (27,067.43)	\$ 78,276.56	\$ 1,012.54	\$ 1,414.93	\$ 368.47	\$ 2,795.94	\$ 77,264.02
99	\$ 88,754.79	\$ (13,171.51)	\$ 75,583.28	\$ 1,056.75	\$ 1,581.66	\$ 391.32	\$ 3,029.73	\$ 74,526.53
98	\$ 76,029.84	\$ (12,956.38)	\$ 63,073.46	\$ 819.38	\$ 1,288.65	\$ 316.21	\$ 2,424.24	\$ 62,254.08
97	\$ 59,059.59	\$ (2,660.09)	\$ 56,399.50	\$ 389.17	\$ 601.09	\$ 148.53	\$ 1,138.79	\$ 56,010.33
96	\$ 59,195.77	\$ (2,419.25)	\$ 56,776.52	\$ 248.29	\$ 358.64	\$ 91.04	\$ 697.97	\$ 56,528.23
95	\$ 45,570.81	\$ (1,105.87)	\$ 44,464.94	\$ 237.12	\$ 440.84	\$ 101.71	\$ 779.67	\$ 44,227.82
94	\$ 36,115.39	\$ (1,105.87)	\$ 35,009.52	\$ 394.61	\$ 769.52	\$ 166.72	\$ 1,330.85	\$ 34,614.91
93	\$ 33,957.74	\$ (724.29)	\$ 33,233.45	\$ 699.70	\$ 1,544.06	\$ 336.55	\$ 2,580.31	\$ 32,533.75
92	\$ 31,726.55	\$ (442.92)	\$ 31,283.63	\$ 785.62	\$ 1,813.42	\$ 389.85	\$ 2,988.89	\$ 30,498.01
91	\$ 30,258.77	\$ (453.27)	\$ 29,805.50	\$ 707.16	\$ 1,715.83	\$ 363.46	\$ 2,786.45	\$ 29,098.34
90	\$ 22,822.04	\$ (23,118.92)	\$ (296.88)	\$ 619.43	\$ 1,577.28	\$ 329.51	\$ 2,526.22	\$ (916.31)
89	\$ 44,731.29	\$ (6,219.50)	\$ 38,511.79	\$ 677.14	\$ 1,565.81	\$ 331.93	\$ 2,574.88	\$ 37,834.65
88 & prior	\$ 8,152.40		\$ 8,152.40	\$ 563.63	\$ 1,300.29	\$ 269.73	\$ 2,133.65	\$ 7,588.77
<b>Totals</b>	<b>\$137,290,678.31</b>	<b>\$5,569,233.78</b>	<b>\$142,859,912.09</b>	<b>\$42,300,196.03</b>	<b>\$185,488.42</b>	<b>\$152,694.40</b>	<b>\$42,638,378.85</b>	<b>\$100,559,716.06</b>

**LAMAR CONSOLIDATED INDEPENDENT SCHOOL DISTRICT  
TAX COLLECTION ANALYSIS  
PERCENT Y-T-D BY MONTH  
FOR CURRENT LEVY ONLY**

<b>MONTH</b>	<b>2011-12</b>	<b>2010-11</b>	<b>2009-10</b>	<b>2008-09</b>	<b>2007-08</b>	<b>2006-07</b>	<b>2005-06</b>	<b>2004-05</b>	<b>2003-04</b>	<b>2002-03</b>	<b>2001-02</b>
<b>SEPT</b>	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%
<b>OCT</b>	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.01%	0.0%	0.2%
<b>NOV</b>	2.6%	3.9%	1.9%	1.7%	2.8%	2.1%	1.0%	3.3%	4.0%	3.2%	4.3%
<b>DEC</b>	30.2%	33.3%	25.9%	35.4%	31.9%	29.7%	32.7%	16.8%	20.7%	16.9%	22.8%
<b>JAN</b>		84.1%	80.7%	80.4%	59.6%	76.4%	73.6%	74.9%	69.0%	62.6%	60.0%
<b>FEB</b>		94.3%	93.3%	92.8%	93.5%	93.3%	92.5%	92.3%	92.4%	91.7%	92.5%
<b>MAR</b>		96.1%	95.0%	94.8%	95.1%	94.7%	94.3%	93.8%	94.0%	93.1%	93.8%
<b>APR</b>		96.9%	96.0%	95.6%	95.9%	95.8%	95.2%	94.8%	94.9%	94.8%	94.9%
<b>MAY</b>		97.6%	96.5%	96.4%	96.7%	96.5%	96.1%	95.5%	95.5%	95.5%	95.6%
<b>JUNE</b>		98.2%	97.4%	97.2%	97.4%	97.3%	96.8%	96.4%	96.2%	96.3%	96.2%
<b>JULY</b>		98.6%	98.0%	97.9%	98.0%	97.8%	97.4%	97.1%	97.0%	96.9%	96.9%
<b>AUG</b>		98.8%	98.2%	98.2%	98.2%	98.2%	97.8%	97.5%	97.3%	97.3%	97.2%

**LAMAR CONSOLIDATED INDEPENDENT SCHOOL DISTRICT  
2011-12 TAX COLLECTIONS  
AS OF DECEMBER 31, 2011**

<b>TAX YEAR LCISD TAXES</b>	<b>SCHOOL YEAR</b>	<b>BUDGET AMOUNT</b>	<b>COLLECTIONS 12-31-11</b>	<b>% OF BUDGET COLLECTED</b>
2011	2011-12	\$135,480,515	\$41,590,063	30.70%
2010 & Prior	2010-11 & Prior	\$2,950,000	\$710,133	24.07%
<b>TOTAL</b>		<b>\$138,430,515</b>	<b>\$42,300,196</b>	<b>30.56%</b>

**LAMAR CONSOLIDATED INDEPENDENT SCHOOL DISTRICT  
TAX COLLECTION REPORT  
AS OF DECEMBER 31, 2011**

<b>SCHOOL YEAR TAX YEAR</b>	<b>2006-07 2006</b>	<b>2007-08 2007</b>	<b>2008-09 2008</b>	<b>2009-10 2009</b>	<b>2010-11 2010</b>	<b>2011-12 2011</b>
<b>COLLECTION YEAR</b>						
1 Orig. Levy	\$ 107,330,019	\$ 111,004,084	\$ 126,505,684	\$ 127,458,872	129,215,668	132,226,943
1 Collections	\$ 104,997,277	\$ 108,651,032	\$ 123,171,452	\$ 128,154,416	132,086,020	41,590,063
Adj. To Roll	\$ (388,332)	\$ (362,468)	\$ (1,054,535)	\$ 2,995,248	4,579,622	5,575,855
2 Collections	\$ 1,285,841	\$ 1,347,912	\$ 1,484,532	\$ 1,349,141	413,808	
Adj. To Roll	\$ 54,079	\$ 27,409	\$ (65,264)	\$ (117,676)	(6,080)	
3 Collections	\$ 406,776	\$ 267,371	\$ 248,471	\$ 137,326		
Adj. To Roll	\$ 110,409	\$ 21,693	\$ 96	\$ 13,833		
4 Collections	\$ 131,250	\$ 136,983	\$ 58,906			
Adj. To Roll	\$ 15,723	\$ 54,869	\$ 27,793			
5 Collections	\$ 106,810	\$ 35,456				
Adj. To Roll	\$ 78,704	\$ 24,544				
6 Collections	\$ 34,942					
Adj. To Roll	\$ 28,152					
<b>TOTAL:</b>						
<b>COLLECTIONS</b>	\$ 106,962,895	\$ 110,438,753	\$ 124,963,361	\$ 129,640,883	\$ 132,499,828	\$ 41,590,063
<b>ADJUSTED TAX ROLL</b>	\$ 107,228,755	\$ 110,770,130	\$ 125,413,774	\$ 130,350,278	\$ 133,789,209	\$ 137,802,798
<b>BALANCE TO BE COLLECTED</b>	\$ 265,860	\$ 331,377	\$ 450,413	\$ 709,394	\$ 1,289,382	\$ 96,212,735
<b>ADJ. TAXABLE VALUE</b>	\$ 6,928,488,667	\$ 8,536,210,106	\$ 9,664,684,138	\$ 10,045,102,883	\$ 9,804,639,585	\$ 9,913,513,727
<b>TOTAL % COLLECTIONS AS OF DECEMBER 31, 2011</b>	99.8%	99.7%	99.6%	99.5%	99.0%	30.2%
<b>TAX RATE</b>	\$ 1.54765	\$ 1.29765	\$ 1.29765	\$ 1.29765	1.36455	1.39005

**INFORMATION ITEM: PAYMENTS FOR CONSTRUCTION PROJECTS**

Below is a list of invoices that have been approved for payment.

AAA Asphalt Paving (Bowie Elementary)	Application # 3	\$	<b>17,995.05</b>
AAA Asphalt Paving (George Ranch HS)	Application # 3	\$	<b>19,810.69</b>
AAA Asphalt Paving (Smith Elementary)	Application # 3	\$	<b>4,914.68</b>
Bass Construction (Natatorium Reno Phase II)	Application # 4	\$	<b>133,086.43</b>
Charlie Kalkomey Surveying (Transportation Satellite)	Application # 1	\$	<b>300.00</b>
Engineered Air Balance (Natatorium)	Application # 1	\$	<b>2,934.00</b>
Gilbane (Available Funds Projects) (2006 Bond Program)	Application # 2	\$	<b>180,890.00</b>
Gilbane (Available Funds Projects) (2006 Bond Program)	Application # 3	\$	<b>186,810.80</b>
Gilbane (2006 Bond Program)	Application # 34	\$	<b>92,843.50</b>
Gilbane (2006 Bond Program)	Application # 35	\$	<b>31,631.69</b>
LAN (Transportation Satellite Data Center)	Application # 6	\$	<b>7,753.12</b>
PBK Architects (Trans Satellite Center – Secondary Access Dr.)	Application # 2	\$	<b>1,558.68</b>
Pepper-Lawson Construction (Transportation Satellite)	Application # 12	\$	<b>192,460.95</b>

Winning Way Services (Taylor Ray)	Application # 1	\$	<b>400.00</b>
Winning Way Services (Travis)	Application # 1	\$	<b>425.00</b>

Resource person: Kevin McKeever, Administrator for Operations



**INFORMATION ITEM: REGION 4 MAINTENANCE AND OPERATIONS UPDATE**

This agenda item will be on the Board Agenda each month to provide updates on Region 4's progress with Maintenance and Operations. The following indicates action that has taken place since the last regular board meeting.

**Work Request Summary for December, 2011:**

- The Department completed 1,006 requests with 44 new requests
- 40 were closed

**Maintenance:**

The Maintenance Department assisted by:

- Tightening all hardware in the restrooms at Hutchison Elementary
- Repairing high lights in the gym and cafeteria using the lift, and making floor repairs in the gym at Bowie Elementary
- Tightening all hardware in the restrooms at Seguin Elementary
- Re-nailing the loose steps to the stage in the cafeteria at Reading Junior High
- Removing a backdrop and assisting in hanging a Christmas backdrop on the stage at Campbell Elementary
- Replacing and re-gluing several floor tiles in the gym at Frost Elementary
- Resetting several ceiling tiles in the gym at Frost Elementary
- Replacing a light sensor switch in room 421 at Beasley Elementary
- Repainting yellow lines/numbers in the northwest parking lot at Briscoe Junior High
- Installing an ice machine in the trainer room and culinary arts room at Reading Junior High
- Added electrical components/equipment to provide receptacle for projector screen in gym at Reading Junior High
- Repairing the intercom system at Seguin Elementary
- Repairing the intercom system at Travis Elementary
- Added lock to refrigerator in the clinic at Lamar High
- Responding after-hours to repair the fire alarm system at Williams Elementary
- Replacing an air compressor belt in the vocational area at Briscoe Junior High
- Responding to an after-hours call to unstop sewer line at Lamar High
- Replacing lavatory in a boys restroom at Terry High
- Adding an electrical receptacle under bleachers at Reading Junior High
- Removing spider webs from under the walkways at George Ranch High
- Repairing the intercom system in two classrooms at Jackson Elementary
- Repairing the doorbell/buzzer system at the Distribution Center
- Adding dead bolt hardware on the bookroom door at Travis Elementary
- Replacing the fire alarm system backup batteries at Wertheimer Middle
- Repairing the fire alarm system power expander module at Reading Junior High

- Replacing a broken window at George Ranch High
- Installing a pencil sharpener in room G-3 at Frost Elementary
- Replacing light bulbs in the library at Frost Elementary
- Hanging two pictures in the hallway at the Natatorium
- Installing door sweeps to the revolving door at the Natatorium
- Repairing the loose handrail next to room 2501 at Foster High
- Cutting a piece of plywood, priming, painting, and installing the skirting to the portable ramp at the Alternative Learning Center
- Repairing a computer tray in the library at Hubenak Elementary
- Installing new soap dispensers throughout McNeill Elementary
- Installing a bar to hang uniforms in a storage closet in the boys locker room Reading Junior High
- Repairing a computer tray in the CCC Lab at Pink Elementary
- Remounting a pencil sharpener and installing a new clock in room B-129 at Lamar High
- Replacing three toilet seats in the restrooms by the band hall at Terry High
- Replacing the high lights on the exterior and on the backside of Terry High Auditorium
- Repairing and re-anchoring the shelves in room 429 at Terry High
- Re-building and repairing the pump house at Powell Point

### **Custodial, Integrated Pest Control and Lawn Works:**

The Operations Department assisted by:

- Opening up for Lamar Hornets Awards Banquet at Terry High
- Replacing lights throughout the building, setting up the Christmas tree, and setting up chairs for a band program at Campbell Elementary
- Moving tables and chairs from the stage, delivering boxes of Christmas ornaments to the front office area, and low dusting in the cafeteria at Pink Elementary
- Replacing lights in room A36, replacing a pencil sharpener in A22, and setting up/opening for Compass Worship Center at Wessendorff Middle
- Delivering boxes of copy paper to the office, repairing a table in room 104, setting up chairs in gym for a band performance, and setting up tables in the gym for Family Friday Feast at Seguin Elementary
- Shampooing the carpet in office area, delivering tables to storage, and delivering boxes of reading material to the library at Travis Elementary
- Setting up for theatre arts practice, replacing several ceiling tiles throughout, and opening up on the weekend for UIL Competition at Navarro Middle
- High dusting a/c vents in the cafeteria, setting up for a band performance, and removing a stain from the wall in cafeteria at McNeill Elementary
- Buffing all floors, setting up for a cheer camp, delivering clothes to the lost and found area, and helping set up the Christmas tree at Velasquez Elementary

- Cleaning up vomit in G3, and removing all trash bags from the classrooms due to Kinder feast at Hutchison Elementary
- Sweeping all entrances, cleaning up vomit from the cafeteria, cleaning blood from the clinic floor, and removing trash from outside cans at Taylor Ray Elementary
- Opening Terry High for the Lady Ranger Classic Basketball Tournament
- Opening up several schools for UIL contests
- Opening George Ranch High for a wrestling tournament
- Repairing outfield back wall at the Lamar High baseball field
- Trimming and removing dead trees at Austin Elementary and Bowie Elementary
- Cutting lines for soccer at Terry High: ongoing
- Picking up 100 tables and 200 chairs from Foster High
- Removing debris from around the building at Terry High
- Starting the skinning process on Terry High baseball field
- Picking up wrestling mats from George Ranch High and returning them to Lamar High
- Cleaning up leaves around the Development Center
- Starting the skinning process on baseball fields at Foster High
- Delivering bleachers to George Ranch High from the Natatorium for the little kids football playoffs
- Painting fields at George Ranch High
- Delivering tables to Terry High for the food drive
- Providing ant control at the Natatorium, Campbell, and Navarro Middle
- Providing rodent control at: Bowie, Frost, Wertheimer Middle, Beasley, and Terry HS
- Working with Gillen's Pest Control to schedule services at: George JH, Hubenak, Huggins, Lamar HS, Lamar JH, McNeill, Natatorium, Navarro Middle, Terry HS, Thomas, Development Center, Laundry, AAC building, Administrative Annex, and Technical Center
- High dusting all vents, cabinets in the office area, opening up for Boy Scouts, and delivering student desks to the YMCA from portable 14 at McNeill Elementary
- Moving tables, boxes, and copy paper, and set up 312 folding chairs in the gym for Christmas program at Pink Elementary
- Setting up for the Christmas program and delivered chairs to the front of the school for a project at Campbell Elementary
- Setting up for a music program, adjusting a door closure, and raising several desks at Huggins Elementary
- Buffing all hallways and nurse's area, delivering tables to storage, setting up for cheer practice, setting up 275 chairs for a program, and assisted the core team with special set ups at Velasquez Elementary
- Cleaning the cafeteria after a night class had a party, delivering AV carts to storage, and repairing student desks at Travis Elementary
- Picking up all chairs from a concert, delivering 45 chairs to old gym, and sweeping between the outside buildings at Jane Long Elementary

- Picking up tables from the cafeteria for the Zumba class, delivering 15 cases of copy paper to workrooms, replacing lights in B113, and cleaning up vomit from the nurses office at Lamar Junior High

Resources: Kevin McKeever, Administrator of Operations  
Aaron Morgan/Jim Owens, Interim Director of Maintenance & Operations  
Paul Gutowsky, Assistant Director of Maintenance  
Jeff Kimble, Assistant Director of Operations  
James Carrillo, Assistant Director (Region 4)

**INFORMATION ITEM: BOND UPDATE  
JANUARY 12, 2012 Monthly Report**

**2006 Bond Program Projects:**

**Transportation Satellite Facility**

- Site contractor and underground contractor are 98% complete.
- Paving contractor is 98% complete.
- Contractor continues to monitor dust control on site and maintenance of their Storm Water Pollution Prevention Plan.
- Doors, frames, and hardware items are installed
- Paintings completed in the administration office areas and the shop offices.
- Sprinkler system in office and maintenance building are completed.
- Covered awning contractor has completed the bus canopy installation.
- Electrical trim work is 100% complete in office and maintenance area.
- Plumbing installation is 98% completed at the administration and maintenance area.
- HVAC installation is 99% complete.
- Ceiling grid installation is completed.
- Light fixtures are 100% installed.
- Chain link fence installation is 80% completed.
- Progress meetings occurred on January 4 and 12, 2012.
- CenterPoint completed permanent power and meter installation October 25.
- All Goode Construction is scheduled to complete the water and sanitary sewer extension along FM 1093 by January 31, 2012.
- LCISD, Gilbane, All Goode Construction, Pepper Lawson, and PBK held a meeting on January 13 regarding coordination of the secondary driveway with the work efforts at the satellite transportation, the contractor has begun work.
- Finalized the overall height of the berm, orientation of the fuel island in coordination with the proposed secondary driveway.

**Natatorium Phase I Renovations**

- Air structure installation is completed and repairs are completed.
- Kool deck repairs are completed.
- Caulking of the expansion joints at the kool deck will be completed during Spring Break 2012.

**Natatorium Phase II Renovations**

- Elastatex coating at front entry is complete.
- Project is substantially complete and closeout documents are being reviewed.
- Projected closeout February 2012.

**Bowie Elementary Parking**

- Job is complete.
- Projected closeout in February.

**Smith Elementary Parking**

- Job is complete.
- Projected closeout in February.

### **George Ranch Staging Lanes**

- Job is complete.
- Projected closeout in February.

### **2011 Bond Program Projects:**

#### **Elementary No. 22**

- 75% construction drawings were presented for review by PBK. Gilbane staff, LCISD technology, LCISD maintenance, and Elementary Education Director Laura Lyons were part of this review.
- Design Development was approved at the November board meeting.

#### **Polly Ryon Middle School**

- 75% construction drawings were presented by PBK. Gilbane staff, LCISD technology, LCISD maintenance, and Secondary Education Director Walter Bevers were part of this review.
- Design Development was approved at the November board meeting.

**More 2006 Bond construction information and project photographs can be found on the Lamar CISD web page at <http://lamar2006.gilbanetech.com>.**

Prepared by: Kevin McKeever, Marc Bollom and Stefanie Roberts