

A banner with a light blue background and a yellow sun graphic on the left. The text 'Regular Board Meeting' is written in a large, bold, red, italicized font. The background of the banner features a repeating pattern of 'Lamar CISD' in a smaller, blue, sans-serif font.

Regular Board Meeting

Lamar Consolidated Independent School District
Board of Trustees
Thursday, December 20, 2012
7:00 PM

Michael Richard, President • Karen Mendoza, Vice President • Julie Thompson, Secretary
Dar Hakimzadeh • Sam Hopkins • Frank Torres • Rhonda Zacharias

**LAMAR CISD BOARD OF TRUSTEES
REGULAR BOARD MEETING
BRAZOS CROSSING ADMINISTRATION BUILDING
3911 AVENUE I, ROSENBERG, TEXAS
DECEMBER 20, 2012
7:00 PM**

AGENDA

1. Call to order and establishment of a quorum
2. Opening of meeting
3. Recognitions/awards
4. Audience to patrons
5. Approval of minutes
 - A. September 20, 2012 Regular Board Meeting 6
 - B. November 13, 2012 - Special Meeting (Workshop) 15
 - C. November 15, 2012 Regular Board Meeting 18
6. Board members reports
 - A. Meetings and events
7. Superintendent reports
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 - B. Information for immediate attention
 - C. Introductions
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10. CLOSED SESSION	
A. Adjournment to closed session pursuant to Texas Government Code Sections 551.071, 551.072, 551.074, and 551.082, the Open Meetings Act, for the following purposes: (Time_____)	
1. Section 551.074 - For the purpose of considering the appointment, employment, evaluation, reassignment, duties, discipline or dismissal of a public officer or employee or to hear complaints or charges against a public officer or employee.	108
a. Approval of personnel recommendations or employment of professional personnel	109
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- d. Employee resignations and retirements 115
- e. Superintendent's Evaluation and Contract
- 2. Section 551.072 - For the purpose of discussing the purchase, exchange, lease or value of real property
 - a. Land acquisition
- 3. Section 551.071 - To meet with the District's attorney to discuss matters in which the duty of the attorney to the District under the Texas Disciplinary Rules of Professional Conduct of the State Bar of Texas clearly conflicts with the Open Meetings Act, including the grievance/complaint hearing.
 - a. Any item listed on the agenda
 - b. Discuss pending, threatened, or potential litigation, including school finance litigation
 - c. Discussion with legal counsel regarding redistricting process

RECONVENE IN OPEN SESSION

**Action on Closed Session Items
Future Agenda Items**

ADJOURNMENT: (Time _____)

If during the course of the meeting covered by this notice, the Board should determine that a closed session of the Board should be held or is required in relation to an item noticed in this meeting, then such closed session as authorized by Section 551.001 et seq. of the Texas Government Code (the Open Meetings Act) will be held by the Board at that date, hour or place given in this notice or as soon after the commencement of the meeting covered by this notice as the Board may conveniently meet in such closed session concerning any and all subjects and for any and all purposes permitted by Section 551.071-551.084, inclusive, of the Open Meetings Act, including, but not limited to:

Section 551.084 - For the purpose of excluding witness or witnesses from a hearing during examination of another witness.

Section 551.071 - For the purpose of a private consultation with the Board's attorney on any or all subjects or matters authorized by law.

Section 551.072 - For the purpose of discussing the purchase, exchange, lease or value of real property.

Section 551.073 - For the purpose of considering a negotiated contract for a prospective gift or donation.

Section 551.074 - For the purpose of considering the appointment, employment, evaluation, reassignment, duties, discipline or dismissal of a public officer or employee or to hear complaints or charges against a public officer or employee.

Section 551.082 - For the purpose of considering discipline of a public school child or children or to hear a complaint by an employee against another employee if the complaint or charge directly results in a need for a hearing.

Section 551.076 - To consider the deployment, or specific occasions for implementation, of security personnel or devices.

Section 551.083 - For the purpose of considering the standards, guidelines, terms or conditions the Board will follow, or instruct its representatives to follow, in consultation with representatives of employee groups in connection with consultation agreements provided for by Section 13.901 of the Texas Education Code.

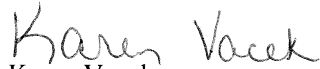
Section 551.0821 – For the purpose of deliberating a matter regarding a public school student if personally identifiable information about the student will necessarily be revealed by the deliberation.

Should any final action, final decision or final vote be required in the opinion of the Board with regard to any matter considered in such closed session, then such final action, final decision or final vote shall be at either:

- a. the open meeting covered by this notice upon the reconvening of this public meeting, or
- b. at a subsequent public meeting of the Board upon notice thereof, as the Board may determine.

CERTIFICATE AS TO POSTING OR GIVING OF NOTICE

On this 14th day of December 2012 at 3:30 p.m., this notice was posted on a bulletin board located at a place convenient to the public in the central administrative offices of the Lamar Consolidated Independent School District, 3911 Avenue I, Rosenberg, Texas 77471, and in a place readily accessible to the general public at all times.


Karen Vacek
Secretary to Superintendent

Regular Meeting

Be It Remembered

The State of Texas §
County of Fort Bend §
Lamar Consolidated Independent School District §

Notice of Regular Meeting Held

On this the 20th day of September 2012, the Board of Trustees of the Lamar Consolidated Independent School District of Fort Bend County, Texas met in Regular Session in Rosenberg, Fort Bend County, Texas.

1. CALL TO ORDER AND ESTABLISHMENT OF A QUORUM

This meeting was duly called to order by the President of the Board of Trustees, Michael Richard, at 7:00 p.m.

Members Present:

Michael Richard	President
Karen Mendoza	Vice President
Julie Thompson	Secretary
Dar Hakimzadeh	Member
Sam Hopkins	Member
Frank Torres	Member

Members Absent:

Rhonda Zacharias	Member
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Others Present:

Thomas Randle	Superintendent
Kevin McKeever	Administrator for Operations
Jill Ludwig	Chief Financial Officer
Laura Lyons	Executive Director of Elementary Education
Walter Bevers	Executive Director of Secondary Education
Kathleen Bowen	Executive Director of Human Resources
Mike Rockwood	Executive Director of Community Relations
David Jacobson	Chief Technology Information Officer
Rick Morris	Attorney

BUSINESS TRANSACTED

Business properly coming before the Board was transacted as follows: to witness—

Minutes of the Regular Board Meeting of September 20, 2012 – page 16

2. OPENING OF MEETING

The prayer was led by Dr. Bevers and the pledge of allegiance was recited.

3. RECOGNITIONS/AWARDS

a. Project Lead the Way National Certification

The Board of Trustees recognized Lamar Consolidated High School, Terry High School, Foster High School and George Ranch High School as nationally certified Project Lead the Way campuses.

4. AUDIENCE TO PATRONS

None

5. APPROVAL OF MINUTES OF AUGUST 14, 2012 SPECIAL BOARD MEETING, AUGUST 16, 2012 SPECIAL BOARD MEETING AND AUGUST 16, 2012 REGULAR BOARD MEETING

It was moved by Mr. Hopkins and seconded by Mr. Torres that the Board of Trustees approve the minutes of the August 14, 2012 Special Board Meeting, the August 16, 2012 Special Board Meeting and the August 16, 2012 Regular Board Meeting as written.

Voting in favor of the motion: Mr. Hopkins, Mr. Torres, Mr. Richard, Ms. Thompson, Ms. Mendoza

Voting in opposition: Mr. Hakimzadeh

The motion carried.

6. BOARD MEMBER REPORTS

□ Meetings and Events

Mr. Hopkins reported that currently the Satellite Transportation Center is up and running. There are a few issues that are being worked on but nothing major. Construction on Adolphus Elementary and Polly Ryon Middle Schools is on schedule. We are currently working on the Natatorium new design. At some point in time it will be brought to the Board.

7. SUPERINTENDENT REPORTS

□ Introductions

□ Meetings and Events

□ Information for Immediate Attention

Enrollment projections are on track with 26,000 students enrolled.

8. PUBLIC HEARING ON FINANCIAL INTEGRITY RATING SYSTEM OF TEXAS (FIRST) FOR FISCAL YEAR 2010—2011

At 7:12 p.m. Ms. Jill Ludwig, Chief Financial Officer, gave a brief presentation. The meeting was opened to the public for discussion. There being no discussion, the public hearing was closed at 7:24 p.m.

ACTION ITEMS FOR CONSENT OF APPROVAL: 9. A-1 – 9. A-2, 9. B-1—9. B-6, 9. B-9 – 9. B-16, 9. B-18 – 9. B-20 and 9. C-1

It was moved by Ms. Mendoza and seconded by Ms. Thompson that the Board of Trustees approve these action items as presented. The motion carried unanimously.

9. A GOAL: INSTRUCTIONAL

9. A-1 Approval of Out-of-State Trip Requests, including, but not limited to:

a. George Ranch High School Band

approved out-of-state travel for the George Ranch High School Band to travel to Orlando, Florida from June 9—15, 2013.

b. George Ranch High School Choir

approved out-of-state travel for the George Ranch High School Choir to travel to New York City on March 30—April 2, 2013.

9. A-2 Approval to Submit an Expedited State Waiver to the Texas Education Agency

approved the Texas Education Agency request for Maximum Class Size Waivers for the elementary schools listed in the table.

9. B GOAL: PLANNING

9. B-1 Approval of Quarterly Investment Report

ratified the quarterly investment report as submitted for the quarter ending August 31, 2012. (See inserted pages 17-A—17-F.)

9. B-2 Consider Ratification of Financial and Investment Reports

ratified the financial and investment reports as presented.

9. B-3 Approval to Submit a Waiver Request to the Texas Education Agency relating to Incentive Aid Payments for the Annexation of Kendleton ISD

approved the submittal of a waiver to the Texas Education Agency to grant an exception allowing Lamar Consolidated Independent School District to receive incentive aid for a period of ten years.

9. B-4 **Approval of Contracted Services to Provide Technical Support for Upgrade of Administrative Software**

approved Davidson Services, LLC to provide technical support for the upgrade of the District's administrative software (MUNIS) to Version 9.3 and authorized the superintendent to negotiate the contract for services.

9. B-5 **Approval of Interlocal Agreement with Houston Independent School District – School Health and Related Services (SHARS) Program**

approved an interlocal agreement between the Lamar Consolidated Independent School District and the Houston Independent School District (HISD) for the administration of the SHARS Program within the District, and authorized the superintendent to negotiate minor final terms of the agreement. (See inserted pages 18-A—18-L.)

9. B-6 **Approval of Purchase of Custodial Supplies – Non-paper**

approved the purchase of custodial supplies (non-paper) to Am San; Buckeye Cleaning Center Houston; Calico Industries, Inc.; Gulf Coast Paper Co., Inc.; MedWaste Solutions, Inc.; Pollock Paper Distributors; and, Pyramid School Products.

9. B-9 **Approval of Resolutions proclaiming**

a. Custodial Week

approved the attached resolution proclaiming October 1—5, 2012 as “Custodial Week” in the Lamar Consolidated Independent School District. (See inserted page 18-M.)

b. Red Ribbon Weeks

approved the attached resolution proclaiming October 23—31, 2012 as “Red Ribbon Weeks” in the Lamar Consolidated Independent School District. (See inserted page 18-N.)

c. School Bus Safety Week

approved the attached resolution proclaiming October 15—19, 2012 as “School Bus Safety Week” in the Lamar Consolidated Independent School District. (See inserted page 18-O.)

d. School Lunch Week

approved the attached resolution proclaiming October 8—12, 2012 as “School Lunch Week” in the Lamar Consolidated Independent School District. (See inserted page 18-P.)

9. B-10 **Approval of Donations to the District, including, but not limited to:**

a. Foster High School

approved donations to the District.

9. B-11 Approval of Agreement with Memorial Hermann Community Benefit Corporation

approved service agreement with Memorial Hermann Community Benefit Corporation. (See inserted pages 19-A—19-P.)

9. B-12 Approval of Wastewater Contract with Fort Bend County Municipal Utility District No. 144 for John M. Arredondo Elementary School

approved a wastewater contract with Fort Bend County Municipal Utility District No. 144 (MUD #144) for John M. Arredondo Elementary School. (See inserted pages 19-Q—19-W.)

9. B-13 Approval of Release of Ingress and Egress Easement at Cora Thomas Elementary School

approved the release of the ingress and egress easement at Cora Thomas Elementary School. (See inserted pages 19-X—19-Y.)

9. B-14 Approval of Deductive Change Order #1 and Final Payment for the Natatorium Phase I Renovation Project

approved the deductive Change Order #1 in the amount of \$3,854.41 and final payment of \$32,697.28 to Liberty Mutual Surety Company for the Natatorium Phase I renovation project.

9. B-15 Approval of Architect Contract for the 2011 Bond Renovation Projects

approved VLK Architects for the design of the Bowie Elementary, Jackson Elementary, George Junior High, and Terry High School renovation projects and allow the superintendent to begin contract negotiations.

9. B-16 Approval of Geotechnical and Material Testing Services for the Renovations to the Agriculture Facility

approved Terracon for geotechnical and material testing services for the renovations to the agricultural facility not to exceed the amount of \$3,300.

9. B-18 Approval of Chiller Replacement for Bowie Elementary

approved AutomatedLogic – Houston for the purchase and installation of a 170 ton chiller for Bowie Elementary in the amount of \$132,050.06 through the current Job-Order-Contract RFP #43-2010 and amended/increased the operating budget as necessary.

9. B-19 Approval of Amendment #2 to the HVAC Full Coverage Maintenance Service Agreement and Job-Order Contracting Services

approved the amendment #2 to the RFP #43-2010 full coverage maintenance contracting services with AutomatedLogic – Houston in the amount of \$5,900 for the addition of the new Transportation Satellite Center. (See inserted page 19-Z.)

9. B-20 **Approval of Contract Renewal for Unemployment Insurance Third Party Administrative Services**

approved Texas Association of School Boards as the Third Party Administrator (TPA) for the unemployment insurance, effective October 1, 2012 through October 1, 2013.

9. C **GOAL: PERSONNEL**

9. C-1 **Approval of New PDAS Appraisers for Teaching Staff, 2012 – 2013 School Year**

approved the 2012—2013 Professional Development Appraisal System (PDAS) appraiser(s) who have recently become certified or are new to Lamar Consolidated Independent School District.

9. B **GOAL: PLANNING**

9. B-7 **Approval of Award Jackets**

It was moved by Ms. Thompson and seconded by Mr. Hopkins that the Board of Trustees approve the purchase of award jackets to Balfour Dilly Letter Jacket Company. The motion carried unanimously.

9. B-8 **Approval of Purchase of Gooseneck Trailer and Truck**

It was moved by Mr. Hopkins and seconded by Mr. Torres that the Board of Trustees approve the purchase of two gooseneck trailers from Industrial Trailer Company and two super duty cab and chassis from Helfman Ford and approved budget amendments as necessary. The motion carried unanimously.

9. B-17 **Approval of Design Development for the Renovations to the Agricultural Facility**

It was moved by Ms. Thompson and seconded by Ms. Mendoza that the Board of Trustees approve the design development for the renovations to the agricultural facility. The motion carried unanimously.

9. B-21 **Consider Proposed Changes to Board Operating Procedures**

It was moved by Mr. Hopkins and seconded by Mr. Torres that the Board of Trustees amend the Board Operating Procedures to eliminate annual reviews.

It was moved by Mr. Hakimzadeh that the Board of Trustees table the motion and discuss potentially adding more changes to the Board Operating Procedures. There being no second, the motion failed.

Voting in favor of the first motion: Mr. Hopkins, Mr. Torres, Mr. Richard, Ms. Thompson, Ms. Mendoza

Voting in opposition: Mr. Hakimzadeh

The motion carried.

10. INFORMATION ITEMS

10. A GOAL: INSTRUCTIONAL

10. A-1 Adequate Yearly Progress (AYP) – District Results and School Choice Update

Information is in the Board packet regarding students who elected to transfer from one school to another during the course of those campuses not meeting AYP.

10. A-2 Project Lead the Way National Certification Award

10. B GOAL: PLANNING

10. B-1 Tax Collection Report

10. B-2 Payments for Construction Projects

10. B-3 Region 4 Maintenance and Operations Update

10. B-4 Bond Update

10. B-5 Proposed Redistricting Maps

Attorney Rick Morris stated that he does not have a completed map. He spoke with Dr. Stein and he states that the whole redistricting process is difficult because of the restraints and efforts to try to preserve the majority/minority districts. He has spent considerable time on the maps and he is about 85% of the way there. Mr. Morris has a general understanding of how the map is shaping up but he believes there is some tweaking that still needs to be done on the maps before he presents them. He is struggling with whether he is going to be able to bring alternative maps for consideration or if he is going to give a single map to consider because of the numerical challenges that he is facing. Public hearing dates are possible for October 11th and 23rd of October. The expectation is to get the board members maps and data by next week so they will have it well in advance of the initial public hearing and be prepared to visit with the public and receive any public input or answer any questions that the Board may have of Dr. Stein.

President Richard commented that there will probably be a couple of special meetings between now and the middle of next month in order to review this.

Mr. Morris suggested that the Board approve something by the mid-November.

ADJOURNMENT TO CLOSED SESSION PURSUANT TO TEXAS GOVERNMENT CODE SECTIONS 551.071, 551.072, 551.074, AND 551.082, THE OPEN MEETINGS ACT, FOR THE FOLLOWING PURPOSES:

1. Section 551.074 – For the purpose of considering the appointment, employment, evaluation, reassignment, duties, discipline or dismissal of a public officer or employee or to hear complaints or charges against a public officer or employee.

Minutes of the Regular Board Meeting of September 20, 2012 – page 22

- a. Approval of personnel recommendations or employment of professional personnel
 - b. Employment of professional personnel (Information)
 - c. Employee resignations and retirements
 - d. Consider employment of Director of Information Services
2. Section 551.072 – For the purpose of discussing the purchase, exchange, lease or value of real property
- a. Land acquisition
3. Section 551.071 – To meet with the District's attorney to discuss matters in which the duty of the attorney to the District under the Texas Disciplinary Rules of Professional Conduct of the State Bar of Texas clearly conflicts with the Open Meetings Act, including the grievance/complaint hearing.
- a. Any item listed on the agenda
 - b. Discuss pending, threatened, or potential litigation, including school finance litigation
 - c. Discussion with legal counsel regarding redistricting process
 - d. Discuss and consider settlement offer in Cause No. 11-DCV-195157

At 7:47 p.m. the Board convened to Closed Session for the purposes listed above.

RECONVENE IN OPEN SESSION – ACTION ON CLOSED SESSION ITEMS

The Board reconvened in Open Session at 8:34 p.m.

PERSONNEL RECOMMENDATIONS

11. A-1(d) Employment of Director of Information Services

It was moved by Ms. Thompson and seconded by Mr. Torres that the Board of Trustees employ David Eakin as the Director of Information Services. The motion carried unanimously.

11. A-1(a) Approval of Personnel Recommendations

It was moved by Ms. Mendoza and seconded by Mr. Hopkins that the Board of Trustees approve personnel as presented. The motion carried unanimously.

Employed

Bryan, Mandy	TBD	Technology Development Specialist	Technology Services
Leach, William	TBD	Web Developer	Technology Services
Montalbo, Crystal	TBD	Project LEARN Specialist	Project LEARN
Roden, Dustina	TBD	Campus Instructional Technology Specialist	Technology Services
Squires, David	TBD	Campus Instructional Technology Specialist	Technology Services

FUTURE AGENDA ITEMS

None

LAMAR CONSOLIDATED INDEPENDENT SCHOOL DISTRICT

Signed:

Michael Richard
President of the Board of Trustees

Julie Thompson
Secretary of the Board of Trustees

Special Meeting

Be It Remembered

The State of Texas §
County of Fort Bend §
Lamar Consolidated Independent School District §

Notice of Special Meeting Held

On this the 13th day of November 2012, the Board of Trustees of the Lamar Consolidated Independent School District of Fort Bend County, Texas met in Special Session (Workshop) in Rosenberg, Fort Bend County, Texas.

1. CALL TO ORDER AND ESTABLISHMENT OF A QUORUM

This meeting was duly called to order by the President of the Board of Trustees, Michael Richard, at 6:31 p.m.

Members Present:

Michael Richard	President
Karen Mendoza	Vice President
Julie Thompson	Secretary
Dar Hakimzadeh	Member
Sam Hopkins	Member
Frank Torres	Member
Rhonda Zacharias	Member

Others Present:

Thomas Randle	Superintendent
Kevin McKeever	Administrator for Operations
Jill Ludwig	Chief Financial Officer
Laura Lyons	Executive Director of Elementary Education
Walter Bevers	Executive Director of Secondary Education
Kathleen Bowen	Executive Director of Human Resources
Mike Rockwood	Executive Director of Community Relations
David Jacobson	Chief Technology Information Officer
Rick Morris	Attorney

BUSINESS TRANSACTED

Business properly coming before the Board was transacted as follows: to witness—

2. DISCUSSION OF NOVEMBER 15TH REGULAR BOARD MEETING AGENDA ITEMS

The Board reviewed the November 15th Regular Board Meeting agenda.

ACTION ITEMS

8. A GOAL: PLANNING

8. A-7 Consider Approval of New Natatorium Master Plan

A presentation was made by PBK Architects on the Natatorium Master Plan which is included in the 2011 Bond referendum. Several sites were reviewed in the district which included George Ranch High School, Terry High School, three sites near Lamar Consolidated High School, Foster High School and the Churchill Fulshear, Jr. School site. Another site that was considered was adjacent to Traylor Stadium and this plan calls for the Lamar Consolidated High School baseball field to be relocated along with other improvements. Additional funds for this plan would come from the 2006 Bond Available Funds. If approved by the Board, PBK Architects will begin the design process with the new District Competition Natatorium located on the Lamar Consolidated High School site.

8. B GOAL: TECHNOLOGY

8. B-2 Consider Approval of Vendor for Student Management System

Mr. Hopkins stated that at a TASB meeting several years ago that a student management card was discussed. It was a student card that had all the information on it and it could be scanned. He questioned if there is a system that can do everything. Mr. Hopkins asked Mr. McKeever to check with the vendor.

8. B-3 Consider Approval of Vendor for Student Management System Server

Mr. Hopkins questioned if there is an opportunity to use promethium boards rather than projectors. Mr. David Jacobson stated that the projectors are used in conjunction with the promethium boards. There may be about 30 projectors that may fail each year ahead of their scheduled refresh, but because it is bond money for the projector refresh it has to come to the Board for approval. Mr. Hopkins asked Mr. Jacobson to check on possibly having a five-year technology plan.

RECESS The Board recessed briefly.

8. A GOAL: PLANNING

8. A-4 Consideration of Resolution adopting Redistricting Plan for Trustee Election Districts, directing Legal Counsel to seek Preclearance from the U.S. Department of Justice, and exercising the Option to allow Trustees to remain in Office to serve the Remainder of their terms after Redistricting

Attorney Rick Morris shared a thumbnail sketch about the history of how they came up with the two new alternative proposals. Dr. John Alford shared the specifics

on the two new alternative proposals for the Board to consider.

ADJOURNMENT TO CLOSED SESSION PURSUANT TO TEXAS GOVERNMENT CODE SECTIONS 551.071, 551.072, 551.074, AND 551.082, THE OPEN MEETINGS ACT, FOR THE FOLLOWING PURPOSES:

1. Section 551.074 – For the purpose of considering the appointment, employment, evaluation, reassignment, duties, discipline or dismissal of a public officer or employee or to hear complaints or charges against a public officer or employee.
 - a. Approval of personnel recommendations or employment of professional personnel
 - b. Employment of professional personnel (Information)
 - c. Employee resignations and retirements
2. Section 551.072 – For the purpose of discussing the purchase, exchange, lease or value of real property
 - a. Land acquisition
3. Section 551.071 – To meet with the District’s attorney to discuss matters in which the duty of the attorney to the District under the Texas Disciplinary Rules of Professional Conduct of the State Bar of Texas clearly conflicts with the Open Meetings Act, including the grievance/complaint hearing.
 - a. Any item listed on the agenda
 - b. Discuss pending, threatened, or potential litigation, including school finance litigation
 - c. Discussion with legal counsel regarding redistricting process

The Board did not convene in Closed Session.

RECONVENE IN OPEN SESSION

Action on Closed Session

ADJOURNMENT

The meeting adjourned at 7:50 p.m.

LAMAR CONSOLIDATED INDEPENDENT SCHOOL DISTRICT

Signed:

Michael Richard
President of the Board of Trustees

Julie Thompson
Secretary of the Board of Trustees

Regular Meeting

Be It Remembered

The State of Texas §
County of Fort Bend §
Lamar Consolidated Independent School District §

Notice of Regular Meeting Held

On this the 15th day of November 2012, the Board of Trustees of the Lamar Consolidated Independent School District of Fort Bend County, Texas met in Regular Session in Rosenberg, Fort Bend County, Texas.

1. CALL TO ORDER AND ESTABLISHMENT OF A QUORUM

This meeting was duly called to order by the President of the Board of Trustees, Michael Richard, at 7:00 p.m.

Members Present:

Michael Richard	President
Karen Mendoza	Vice President
Julie Thompson	Secretary
Dar Hakimzadeh	Member
Sam Hopkins	Member
Frank Torres	Member
Rhonda Zacharias	Member

Others Present:

Thomas Randle	Superintendent
Kevin McKeever	Administrator for Operations
Jill Ludwig	Chief Financial Officer
Laura Lyons	Executive Director of Elementary Education
Walter Bevers	Executive Director of Secondary Education
Kathleen Bowen	Executive Director of Human Resources
Mike Rockwood	Executive Director of Community Relations
David Jacobson	Chief Technology Information Officer
Rick Morris	Attorney

BUSINESS TRANSACTED

Business properly coming before the Board was transacted as follows: to witness—

2. OPENING OF MEETING

The prayer was led by Dr. Bevers and the pledge of allegiance was recited.

3. RECOGNITIONS/AWARDS

Foster High School students recognized were:

Alyssa Eaves, National Merit Semifinalist
Donavan Lemaster, National Merit Commended Scholar and National Hispanic Recognition
Claire Townsend, National Merit Commended and National Achievement Scholarship Program
Travis Herbanek, National Merit Commended Student
Cyrus Motanya, National Achievement Scholarship Program
Victoria Contreas, National Hispanic Recognition Program

George Ranch High School students recognized were:

Connie Do, National Merit Commended Performance Scholar
Elise Lasker, National Merit Commended Scholar and National Achievement Semifinalist
Victoria Matta, National Merit Commended Scholar
Anthony Rodriguez, National Merit Semifinalist
Toyosi Shusi, National Achievement Outstanding Participant
Alexander Thomas, National Merit Commended Scholar
Kailey Thompson, National Merit Commended Scholar

Terry High School students recognized were:

Jordan Sampson, Outstanding Participant in the National Achievement Scholarship Program
Toluwase Soda, Outstanding Participant in the National Achievement Scholarship Program
Jacob Becerra, National Hispanic Recognition Program

Lamar Consolidated High School students recognized were:

Drew Heugel, National Merit Commended Student
Chimsom Orakwue, National Achievement Semifinalist

4. AUDIENCE TO PATRONS

None

5. APPROVAL OF MINUTES OF OCTOBER 18, 2012 REGULAR BOARD MEETING, OCTOBER 30, 2012 SPECIAL MEETING (WORKSHOP), AND REVISED AUGUST 16, 2012 REGULAR BOARD MEETING

It was moved by Ms. Mendoza and seconded by Mr. Hakimzadeh that the Board of Trustees approve the minutes of the October 18, 2012 Regular Board Meeting, October 30, 2012 Special Board Meeting, and the revised August 16, 2012 Regular Board Meeting. The motion carried unanimously.

6. BOARD MEMBER REPORTS

□ Meetings and Events

Mr. Hakimzadeh reported that the Technology Committee met and discussed the Student Management System that will be voted on at the meeting tonight. Region 4 held a technology conference with over 50 school districts participating and our district taught 25% of the classes which was very impressive.

Ms. Mendoza attended the fall legal seminar in Austin two weeks ago and a lot of good legal updates were provided. She also attended the second session of Leadership TASB and shared information about LCISD. She thanked Dr. Randle and Mr. Rockwood for assisting her with the presentation.

Mr. Hopkins reported that Adolphus Elementary and Polly Ryon Middle schools are on schedule and on target as far as the budget is concerned. Ag barn renovations are currently 30% complete and on schedule.

President Richard reported that the Finance Committee met and the current budget was reviewed and the numbers look good.

7. SUPERINTENDENT REPORTS

□ Meetings and Events

Terry High School is in the playoffs tonight and Lamar and Foster are playing tomorrow night.

□ Information for Immediate Attention

□ Introductions

ACTION ITEMS FOR CONSENT OF APPROVAL: 8.A-1 – 8.A-3, 8.A-5 – 8.A-6, 8.A-8, and 8.B-1 – 8.B-4

It was moved by Ms. Zacharias and seconded by Mr. Torres that the Board of Trustees approve these action items as presented. The motion carried unanimously.

8. A GOAL: PLANNING

8. A-1 Approval of Budget Amendment Requests

approved budget amendment requests as attached. (See inserted pages 49-A—49-B.)

8. A-2 Consider Ratification of Financial and Investment Reports

ratified the financial and investment reports as presented.

8. A-3 Approval of Donations to the District, including, but not limited to:

- a. Austin Elementary School**
- b. Dickinson Elementary School**

c. Williams Elementary School

approved donations to the district.

8. A-5 Approval of Trash Service – Outside City Limits

approved Republic Services, Inc. for trash service – outside city limits.

8. A-6 Approval for Pest Control Services

approved Gillen Pest Control, Inc. to deliver pest control services to all district locations.

8. A-8 Approval of Impact and Connection Fees to Fort Bend County Municipal District No. 146

approved the impact and connection fees to Fort Bend County Municipal Utility District No. 146 (MUD #146) in the amount of \$397,536.11 for the new Judge James C. Adolphus Elementary School.

8. B GOAL: TECHNOLOGY

8. B-1 Approval of Vendor for Security Camera Repair and Replacement Labor

approved NetVersant's proposal for security camera repair labor in the amount of \$42,000 from local funds and security camera replacement labor in the amount of \$14,000 from bond funds. (See inserted pages 50-A—50-J.)

8. B-2 Approval of Vendor for Student Management System

approved Skyward's proposal and Software License Agreement for a Student Management System (SMS) in the amount of \$695,804.80 for the first year to include software services, project management, migration, and maintenance/support and authorized the Superintendent to negotiate the final contract. (See inserted pages 50-K—50-O.)

8. B-3 Approval of Vendor for Student Management System Server

approved Keep IT Simple (KIS) Computer Center's proposal for a new Virtualized Server Host to be used for the new district Student Management System (SMS) in the amount of \$38,345 to include hardware, software, and professional services.

8. B-4 Approval of Projector Purchases

approved the purchase of projectors and installation services using bond funds dedicated to projector refresh not to exceed the amount of \$25,000. Purchases would be made from a district-approved vendor and using purchasing co-operative pricing.

8. A GOAL: PLANNING

8. A-4 Consideration of Resolution adopting Redistricting Plan for Trustee Election Districts, directing Legal Counsel to Seek Preclearance from the U.S. Department of Justice, and exercising the Option to Allow Trustees to Remain in Office to Serve the Remainder of their Terms after Redistricting

It was moved by Mr. Hopkins and seconded by Mr. Torres that the Board of Trustees approve the resolution adopting a final redistricting map (Option C) for trustee election districts, directing legal counsel to seek preclearance from the U.S. Department of Justice, and exercise the option to allow trustees to remain in office to serve the remainder of their terms after redistricting. (See inserted pages 51-A—51-C.)

8. A-7 Approval of New Natatorium Master Plan

It was moved by Ms. Thompson and seconded by Mr. Hopkins that the Board of Trustees approve the Natatorium Master Plan as presented by PBK Architects.

It was moved by Mr. Hakimzadeh and seconded by Ms. Zacharias that the Board of Trustees postpone this item.

Voting in favor of the motion: Mr. Hakimzadeh, Ms. Zacharias

Voting in opposition: Ms. Mendoza, Ms. Thompson, Mr. Richard, Mr. Hopkins, Mr. Torres

The motion failed.

Voting in favor of the original motion: Ms. Mendoza, Ms. Thompson, Mr. Richard, Mr. Hopkins, Mr. Torres

Voting in opposition: Mr. Hakimzadeh, Ms. Zacharias

The motion carried.

Mr. Hakimzadeh stated that there were two board members that did not know that the Master Plan called for Lamar High School baseball field to be relocated.

Ms. Mendoza commented that it is clearly written in the agenda item on page 42.

9. INFORMATION ITEMS

9. A GOAL: INSTRUCTIONAL

9. A-1 College-Readiness Testing Report, 2011 – 2012

Dr. Randle commented that our students are competing very well, regionally as well as the state level.

9. A-2 Texas English Language Proficiency Assessment System (TELPAS) Results, Spring 2012

9. A-3 2012 Highly Qualified Teacher Report

9. B GOAL: PLANNING

9. B-1 Parent Involvement Update

9. B-2 Tax Collection Report

9. B-3 Payments for Construction Projects

9. B-4 Region 4 Maintenance and Operations Update

9. B-5 Bond Update

ADJOURNMENT TO CLOSED SESSION PURSUANT TO TEXAS GOVERNMENT CODE SECTIONS 551.071, 551.072, 551.074, AND 551.082, THE OPEN MEETINGS ACT, FOR THE FOLLOWING PURPOSES:

1. Section 551.074 – For the purpose of considering the appointment, employment, evaluation, reassignment, duties, discipline or dismissal of a public officer or employee or to hear complaints or charges against a public officer or employee.
 - a. Approval of personnel recommendations or employment of professional personnel
 - b. Employment of professional personnel (Information)
 - c. Employee resignations and retirements
2. Section 551.072 – For the purpose of discussing the purchase, exchange, lease or value of real property
 - a. Land acquisition
3. Section 551.071 – To meet with the District’s attorney to discuss matters in which the duty of the attorney to the District under the Texas Disciplinary Rules of Professional Conduct of the State Bar of Texas clearly conflicts with the Open Meetings Act, including the grievance/complaint hearing.
 - a. Any item listed on the agenda
 - b. Discuss pending, threatened, or potential litigation, including school finance litigation
 - c. Discussion with legal counsel regarding redistricting process

The Board adjourned to Closed Session at 7:38 p.m. for the purposes listed above.

RECONVENE IN OPEN SESSION – ACTION ON CLOSED SESSION

The Board reconvened in Open Session at 7:58 p.m.

PERSONNEL RECOMMENDATIONS

It was moved by Ms. Mendoza and seconded by Ms. Zacharias that Board of Trustees approve personnel as presented. The motion carried unanimously.

FUTURE AGENDA ITEMS

None

ADJOURNMENT

The meeting adjourned at 7:59 p.m.

LAMAR CONSOLIDATED INDEPENDENT SCHOOL DISTRICT

Signed:

Michael Richard
President of the Board of Trustees

Julie Thompson
Secretary of the Board of Trustees

**CONSIDER APPROVAL OF THE 2013 - 2014 STUDENT
COURSE SELECTION CATALOG**

RECOMMENDATION:

That the Board of Trustees approve the 2013 - 2014 student course selection catalog as presented.

IMPACT/RATIONALE:

The student course selection catalog is given to each secondary student in the Lamar Consolidated Independent School District. It is a document that provides important information for planning the student's future course of study. Students, parents, counselors, and teachers utilize the guide.

PROGRAM DESCRIPTION:

The student course selection catalog is a publication that is produced for all middle school, junior high school, and high school students. The catalog contains graduation requirements, information about rank and class, special programs such as gifted and talented and special education, and a comprehensive description of course offerings. The catalog is updated yearly to include new courses and deleted courses that will no longer be offered. The proposed 2013 - 2014 student course selection catalog with changes, additions and deletions will be provided under separate cover. Major additions and deletions attached.

Submitted by: Dr. Walter Bevers, Executive Director of Secondary Education

Recommended for approval:



Dr. Thomas Randle
Superintendent

2013-2014 Course Selection Catalog
Major Additions and Deletions

Page	Section/Course	Comment
All	Complete new course numbering system	To prepare for new SIS system
All	Honor courses	Phased out honor courses
3	Advanced Academic	Match EIC (Local)
4	Special Education	Per new AAR Standards from TEA 2012-2013
4	Freshman Class 2010-2011 & Thereafter	Includes all students
5, 6	Core Courses for Division I & II Athletics	New Changes from the Clearing House for Athletics
6	Class Rank & Weighted grades	Match EIC (Local)
7	Honor Graduates	Match EIC (Local)
8	STAAR – EOC	Reflects accurate number of EOC exams students must take to graduate
9-12	High School Graduation Credit Requirements	Reflects Curriculum update from TEA for 2012-2013
13-19, 77, 78,90	English/Language Arts	Course description updated to match current TEKS
18, 48	Digital Design & Media Production	Move to Technology Applications section
20-24, 78, 79	Mathematics	Course description updated to match current TEKS or College Board
23, 24	CTE/ Statistics and Risk Management; Engineering Mathematics	Course credit details changed to comply with PEIMS Code CO22 Table information
25	Human Geography	Added statement to ensure students understand they must complete the entire course to receive the World Geography credit.
28	Social Studies Research Method- PAP	Added PAP level because of the required advanced research that must be completed for the course.
29	Integrated Physics and Chemistry (IPC)	Course description updated to match TEA graduation plan
31-34	CTE/ Anatomy and Physiology; Principles of Technology; Scientific Research and Design; Advanced Animal Science; Food Science; Forensic Science	Course credit details changed to comply with PEIMS Code CO22 Table information
34, 61	CTE/Engineering Design & Problem Solving: EDD PLTW	Course added for PLTW sequence of courses; course addition allows for additional 4 th year science credit option also
34-39, 75 83,84, 91	Languages other than English	Course information corrected and/or updated
36	Chinese IV AP	Course added to sequence of courses
36, 75, 84	Spanish for Spanish Speakers III PAP	Class now only Spanish for Spanish Speakers III PAP; not combo III/IV
39-45, 85, 91	Fine Arts	Update course descriptions to better match District curriculum
46	Dance I – PE, Dance II - PE	Update course descriptions to better match District curriculum; Dance courses for PE credit
47	AFJROTC–Air Force Junior Reserve Officers Training Corps: I – 6050, II – 6060, III – 6070, IV – 6080	AFJROTC will not be taught at Foster HS. Foster HS did not meet enrollment standards.

48	Digital Graphics and Animation	Course no longer offered by TEA
50	CTE/Practicum in Agriculture: Veterinary Medical Applications	Course added for agriscience alignment of coherent sequence of courses
49-55, 57-62	CTE/Principles of Agriculture, Food and Natural Resources; Agribusiness Management and Marketing; Agriculture Mechanics and Metal Technologies; Agriculture Power Systems; Manufacturing: Welding; Veterinary Medical Applications; Interior Design; Advanced Interior Design; Construction Technology; Advanced Construction Technology; Business Information Management I/II; Accounting I/II; Human Growth and Development; Instructional Practices in Education and Training; Health Science; Culinary Arts; Principles of Information Technology; Computer Maintenance; Telecommunications and Networking; Digital and Interactive Media; Web Technologies; Law Enforcement I/II; Entrepreneurship; Introduction to Engineering Design; Principles of Engineering; Digital Electronics; Engineering Specialization Courses; and Energy, Power and Transportation Systems; Practicum in Transportation, Distribution and Logistics - AYES	Course credit details changed to comply with PEIMS Code CO22 Table information
50, 51, 54, 56, 60, 62, 63, 64	CTE/Practicum in Agriculture: Veterinary Medical Applications; Practicum in Construction Management; Practicum in Education & Training; Practicum in Culinary Arts I/II; Practicum in Marketing Dynamics I/II; Practicum in Transportation, Distribution and Logistics – AYES; Career Preparation I/II	Prerequisite information added to comply with Student Attendance Accounting Handbook
54	CTE/Child Guidance	Course deleted due to duplication of content with other sequence courses
55	CTE/Medical Terminology	Dual credit course opportunity added to enrich sequence of courses in health science
55	CTE/Practicum in Health Science: Emergency Medical Technician Basic	Course credit (increase) change due to WCJC requirements
58	CTE/Cisco: Internetworking Technologies I/II	Course deleted based on WCJC input
59	CTE/Retailing/E-tailing	Course deleted based on teacher input; TEKS duplication of other marketing course
60	CTE/Advertising and Sales Promotion	Course added based on teacher input; improved alignment of courses for coherent sequence
64-66	CTE Math/Science/Speech Requirement Options	This section of course information deleted; course information incorporated in academic course section; avoid duplication
68-73	Special Education Courses (Applied & Functional)	Reflects TEA's new requirements for Special Education to align with STAAR/EOC
74	High School Credit	Reflects changes in EIC (Local)
75, 85, 86	CTE/Career Portals, Principles of Hospitality and Tourism	Courses deleted to avoid duplication with other CTE course curriculum
78-86	Course Numbers ending with a "W"	Reflects changes in EIC (Local)
82	General Music	Course was never offered due to lack of student interest

**CONSIDER APPROVAL OF THE 2013-2014 AGREEMENT
FOR PREVENTION SERVICES**

RECOMMENDATION:

That the Board of Trustees approve the memorandum of understanding for a Prevention Specialist to provide evidence-based substance use prevention activities at selected campuses for the 2013-2014 school year.

IMPACT/ RATIONALE:

Funding to support prevention services in Lamar CISD is obtained in cooperation with the Fort Bend Regional Council on Substance Abuse, Inc., from the Department of State Health Services and the United Way.

PROGRAM DESCRIPTION:

FBRC staff administer the National Registry of evidence-based Programs and Practices (NREPP) prevention curricula to selected LCISD campuses. These programs include:

Botvin's Life Skills Training Program, a nationally recognized substance abuse and violence prevention curriculum proven to reduce risk factors and increase protective factors among youth. It is endorsed by the Center for Substance Abuse Prevention as effective in the prevention of alcohol, tobacco, and other drug use. This program is universal in nature and may be provided to all youth. The structure of this prevention series is eight 45 minute sessions conducted on either a weekly or bi-weekly basis. FBRC Prevention Specialists will meet with elementary school students until the series concludes.

The Curriculum Based Support Group Program (CBSG) also known as "Youth Connection" is a nationally recognized program designed to increase resiliency and reduce risk factors among children and youth ages 4-17 who are identified as being at elevated risk for substance use, or delinquency and violence (e.g., they are living in adverse family situations, displaying observable gaps in coping and social skills, or displaying early indicators of antisocial attitudes and behaviors).

The MOU is attached for Board review.

Submitted by: Dr. Walter Bevers, Executive Director of Secondary Education

Recommended for approval:



Dr. Thomas Randle
Superintendent

MEMORANDUM OF UNDERSTANDING
FORT BEND REGIONAL COUNCIL ON SUBSTANCE ABUSE, INC.
AND
LAMAR CONSOLIDATED INDEPENDENT SCHOOL DISTRICT
September 1, 2013 to August 31, 2014

The Fort Bend Regional Council on Substance Abuse, Inc. (FBRC) is seeking to provide Lamar Consolidated Independent School District (LCISD) students in selected schools with the services of a Prevention Specialist, who will conduct evidence-based substance use prevention activities for each selected campus.

FBRC is a non-profit agency funded by the Department of State Health Services and the United Way to provide prevention, education and treatment services to anyone seeking assistance in Fort Bend County and the surrounding area.

FBRC's primary population focus is the youth of Fort Bend County. FBRC offers prevention programs on school campuses. Recently, FBRC enhanced community summer leadership initiatives for school aged children. The summer High School Leadership program and the Summer Explosion day camp programs would not be available to our community without the long standing and valued partnership that FBRC has maintained with LCISD. Both organizations with the common goal of preventing youth substance abuse by building healthy school and community environments.

Communication and collaboration between FBRC and school district is vital to the success of all programs. Therefore, this document will serve to define the school based programs that FBRC provides to LCISD students. FBRC staff will administer National Registry of evidence-based Programs and Practices (NREPP) prevention curricula to selected LCISD campuses. These programs include:

Botvin's Life Skills Training Program, a nationally recognized substance abuse and violence prevention curriculum proven to reduce risk factors and increase protective factors among youth. It is endorsed by the Center for Substance Abuse Prevention as effective in the prevention of alcohol, tobacco and other drug use. This program is universal in nature and may be provided to all youth. The structure of this prevention series is eight 45 minute sessions conducted either a weekly or bi-weekly basis. FBRC Prevention Specialists will meet with elementary school students until the series concludes.

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Based on cognitive-behavioral and competence-enhancement models of prevention, the CBSG Program teaches essential life skills and offers emotional support to help children and youth cope with difficult family situations; resist peer pressure; set and achieve goals; refuse alcohol, tobacco, and other drugs; and reduce antisocial attitudes and rebellious behavior. Delivered in 10, 45 minute group sessions, the curriculum addresses topics such as self-concept, feelings, goal setting, healthy choices, friends, peer pressure, life challenges, family problems and making a includes making a commitment to stay drug free.

Through the use of curriculum based support groups students elevate self esteem, learn resistance skills, stress management, conflict resolution and communication skills. Since 1991 the community partnership between LCISD and FBRC has reached thousands of students and families. Evaluations indicate that participants show improved grades, attendance, family relationships and pride in their ability to refuse drugs and alcohol. Through this agreement, FBRC Prevention Specialists will provide The Curriculum Based Support Group Education Series- Youth Connection to students at selected campuses for ten sessions, once each week or tailored to the individual school's schedule.

FBRC's goal is to assist the LCISD staff in reducing the incidence of alcohol and drug use within the district through the use of Botvin's Life Skills Training Program and CBSG-Youth Connection and affiliated prevention activities.

FBRC will provide the following:

FBRC dedicated and trained Prevention Specialists to provide education and referral as appropriate.

Staff oversight by the Prevention Program Director and Chief Operating Officer.

FBRC staff will follow school procedures as outlined by the school principal and will notify the school principal or his designee when absent.

FBRC staff will keep current and accurate records regarding student contact.

FBRC staff will be available to attend district procedural and staff development meetings as requested. Prevention Specialists are available to provide district in-service and parent trainings as requested.

LCISD will provide:

Access to appropriately authorized FBRC staff with access to campuses receiving prevention education where students will be served. Access may also include introductions to school personnel and LCISD ID badges. Introduce and orient FBRC staff to LCISD staff vital to the success of the program.

Assistance to FBRC staff in identifying appropriate program participants

Appropriate group/classroom space to conduct services.

Guidance and communication related to school district policies and specific site requirements.

This document shall serve as a community partnership agreement between LCISD and FBRC beginning September 1, 2013 and will remain valid until August 31, 2014 unless revoked by either party before that time. This agreement may be revoked at will by LCISD or by FBRC. All services provided by FBRC to LCISD are at no cost to the district or any participating student. Services are contingent upon FBRC's available funding.

Betty Baitland
Board President
Fort Bend Regional Council on Substance Abuse, Inc.

Date

Dr. Thomas Randle
Superintendent
LCISD

Date

**CONSIDER RATIFICATION OF QUARTERLY INVESTMENT REPORT
SEPTEMBER 2012 THROUGH NOVEMBER 2012**

RECOMMENDATION:

That the Board of Trustees ratify the quarterly investment report as submitted for the quarter ending November 30, 2012.

RATIONALE:

This report is required by state law and local policy CDA and includes all the pertinent information regarding the District's current investments. Investment officers for the District will be present at the meeting to answer any questions about the report and the District's cash and investment position.

Submitted by: Jill Ludwig, Chief Financial Officer
Yvonne Dawson, Budget and Treasury Officer
Michele Reynolds, Director of Finance

Recommended for ratification,



Dr. Thomas Randle
Superintendent

**Lamar Consolidated Independent School District
Quarterly Report of Investment Activity
for the quarter ending November 30, 2012**

Preface

House Bill 2459 amended the section of the Education Code that dealt with the investment of school district funds. Code Section 2256.023 as amended requires that the Investment Officer of the District prepare and submit to the Board of Trustees a report of investment activity and position on a quarterly basis. The attached report complies, to the best of our knowledge and ability, with the new requirements, and covers the period September 1, 2012 through November 30, 2012.

Investment Strategy by Fund

GENERAL FUND STRATEGY:

Investments purchased will be limited to those authorized by the District's investment policy, Board Policy CDA (Legal) and CDA (Local), and be diversified by security type and institution. To the extent possible, the District will attempt to match its investments with anticipated cash flow requirements. Investments may be made in short term securities to maintain appropriate liquidity levels, avoid market risk, and generate superior returns during periods of rising interest rates. The District will limit its maximum stated maturities to one year, unless specific authority to exceed is given by the Board of Trustees (prior to purchase). The District will determine what the appropriate average weighted maturity of the portfolio should be based on the surrounding economic climate. This determination will be made on a periodic basis, by analysis of economic data, at least annually. Investments should be purchased with the intent of holding until maturity.

Reserve funds may be invested in securities exceeding one year if the maturity of such investments is made to coincide with the expected use of the funds. The ability to invest these types of funds should be disclosed to the Board of Trustees, including appropriate time restrictions, if any exist.

DEBT SERVICE FUND STRATEGY:

The investment strategy for the Debt Service Fund is the same as that for the General Fund above, with the following exceptions. The weighted average maturity of investments for the fund may be slightly greater due to the timing of disbursements. The greatest outflow of funds occurs in February and August of each year, when bond interest and/or principal is due. Based on published debt service schedules, investments purchased will mature prior to these obligations and need for funds. Other cash requirements will be considered prior to investment.

The District does not anticipate the existence of significant reserve funds for the Debt Service Fund.

CAPITAL PROJECTS FUND STRATEGY:

Generally, the investment strategy for the Capital Projects Fund is the same as that of the General Fund. The remaining proceeds of the 1996, 2004, 2005, and 2007 issues are currently invested in Texpool Investment Pool. Proceeds of the 1998, 1999, 2007, 2008, and 2012 issues are invested in the Lone Star and the MBIA Texas CLASS Investment Pools. Proceeds of the 2007, 2008, and 2012 issue are also invested in TexStar and Texas Term Daily Fund Investment Pools. The yield on the funds varies with the rates for the pools as a whole.

As required by law, the District will monitor the investment earnings on the bond proceeds and comply with federal arbitrage regulations. The Board of Trustees approved an agreement for consulting services with First Southwest Co. to assist the District in this effort.

FOOD SERVICE, WORKMEN'S COMPENSATION, HEALTH INSURANCE TRUST, AND TRUST AND AGENCY FUNDS STRATEGY:

The investment strategy for each of these funds is the same as that of the General Fund.

INVESTMENT POSITION AT NOVEMBER 30, 2012

Securities are purchased to maximize the investment earnings of the District's portfolio and to minimize idle cash balances in demand deposit accounts at the depository bank, while maintaining the liquidity required to meet currently maturing obligations such as payroll and scheduled payments for accounts payable and bonded indebtedness.

The attached report provides details of ending cash and investment balances for each of the past three months and interest earned.

COST TO FAIR MARKET VALUE COMPARISON

The cost to fair market value comparison follows in a separate section. All investable funds were deposited with authorized investment pools as of November 30, 2012. Pertinent details at November 30, 2012 of each pool in which the District had funds invested follows:

<u>POOL NAME</u>	<u>NET ASSET VALUE %</u>	<u>BOOK VALUE OF POOL</u>	<u>MARKET VALUE OF POOL</u>	<u>LCISD % OF POOL</u>
Texpool	1.00	\$13,887,380,416	\$13,888,060,530	.5487%

The weighted average maturity of the pool's portfolio for November 2012 was 50 days.

<u>POOL NAME</u>	<u>NET ASSET VALUE %</u>	<u>BOOK VALUE OF POOL</u>	<u>MARKET VALUE OF POOL</u>	<u>LCISD % OF POOL</u>
Lone Star, Government Overnight Fund	1.00	\$2,758,748,290	\$2,759,035,529	.9292%

The dollar weighted average maturity of the portfolio for the Government Overnight Fund for November 2012 was 58 days.

MBIA, Texas CLASS	1.00	\$2,466,532,558	\$2,466,315,668	1.0673%
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The dollar weighted average maturity of the portfolio for Texas CLASS Fund for November 2012 was 39 days.

Texas Term, Daily Fund	1.00	\$ 837,040,796	\$ 837,198,435	2.2402%
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The dollar weighted average maturity of the portfolio for TEXAS TERM/DAILY Fund for October 2012 was 51.1 days.


TexStar,	1.00	\$4,745,368,286	\$4,745,870,906	.8428%
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The dollar weighted average maturity of the portfolio for TEXSTAR Fund for November 2012 was 51 days.

This report includes all information required by law to be presented to the Board of Trustees on a quarterly basis. We will be pleased to present additional information in this report in the future, if requested. The District's portfolio and investment management strategy is simple and conservative, which facilitates presentation of the required information.

We hereby certify that this report is a true and accurate description of the investment portfolio of the Lamar Consolidated Independent School District for the period ending November 30, 2012. This report fully discloses all material aspects of the District's cash and investment position for the quarter then ended. All investments are in compliance with the Public Funds Investment Act (HB 2459) and local investment policy.


Submitted by:


 Jill Ludwig,
 Chief Financial Officer

Date: 12/13/12


 Yvonne Dawson
 Budget & Treasury Officer

Date: 12/13/12


 Michele Reynolds
 Director of Finance

Date: 12/13/12

LAMAR CONSOLIDATED INDEPENDENT SCHOOL DISTRICT

QUARTERLY CASH BALANCE AND INVESTMENT REPORT FOR THE PERIOD ENDING NOVEMBER 30, 2012

	<u>09/30/12</u>	<u>10/31/12</u>	<u>11/30/12</u>
<u>DEMAND DEPOSIT ACCOUNT BALANCES¹</u>			
General Fund	71,508	1,341,721	1,727,487
Special Revenue Funds (Combined)	1,187,301	1,642,118	2,765,195
Debt Service Fund	29,358	29,358	29,358
Capital Projects Fund	62,430	60,069	28,400
Workmen's Compensation and Health Insurance Trust Funds	748,297	467,714	694,493
Trust and Agency Funds, excluding Student Activity Funds	32,871	32,871	32,871
Student Activity Funds	1,583,381	1,681,207	1,681,207
Total Demand Deposits/Cash on Hand	<u>3,715,146</u>	<u>5,255,058</u>	<u>6,959,011</u>

¹ Balances presented are reconciled balances per book and will differ slightly from actual cash balances reported in the monthly bank statements. Also, totals above include insignificant amounts of cash on hand.

LAMAR CONSOLIDATED INDEPENDENT SCHOOL DISTRICT

QUARTERLY CASH BALANCE AND INVESTMENT REPORT FOR THE PERIOD ENDING NOVEMBER 30, 2012

INVESTMENT POOLS*

11/30/12

10/31/12

09/30/12

General Fund			
	Texpool	60,090,305	45,356,065
	Lone Star	2,612,703	2,613,366
	Texas CLASS	15,300,508	15,305,675
Food Service Fund			
	Texpool	1,294,250	1,294,416
	Lone Star	90,321	90,344
Debt Service Fund			
	Texpool	1,163,197	1,509,462
	Lone Star	145,897	145,915
	Texas CLASS	1	1
	TexSTAR	9,016,683	9,017,957
Capital Projects Fund			
	Texpool	22,684,919	22,687,836
	Lone Star	22,061,584	22,064,355
	Texas CLASS	11,017,324	11,019,056
	TexasDaily	18,749,404	18,751,331
	TexSTAR	33,018,746	30,977,767
Workmen's Compensation and Health Insurance Trust Funds			
	Texpool	3,478,739	5,249,185
	Lone Star	719,594	719,684
Special Revenue Funds			
	Texpool	53,150	53,157
Student Activity Funds			
	Texpool	56,175	56,182
Total Investment in Pools		201,556,612	186,911,754
<u>Summary of Interest Earned by Month</u>			
	Texpool	11,929	10,936
	Lone Star	3,271	3,220
	Texas CLASS	4,748	4,136
	TexSTAR	6,504	5,756
	Texas Term/Daily	2,037	1,927
Total Interest Earned from Investment Pools		28,489	25,975
<u>Average Yield by Month</u>			
	Texpool	0.16	0.16
	Lone Star	0.15	0.15
	Texas CLASS	0.22	0.19
	TexSTAR	0.16	0.17
	Texas Term/Daily	0.13	0.13

* See supplemental report attached for balances at November 30, 2012 and details of transactions.

CONSIDER RATIFICATION OF FINANCIAL AND INVESTMENT REPORTS

RECOMMENDATION:

That the Board of Trustees ratify the Financial and Investment Reports as presented.

PROGRAM DESCRIPTION:

Financial reporting is intended to provide information useful for many purposes. The reporting function helps fulfill government's duty to be publicly accountable, as well as to help satisfy the needs of users who rely on the reports as an important source of information for decision-making.

Financial reports and statements are end products of the reporting process. You will find attached the following reports:

- Ratification of November 2012 Disbursements, all funds
 - List of disbursements for the month by type of expenditure
- Financial Reports
 - Year-to-Date Cash Receipts and Expenditures, General Fund only
 - Investment Report

Submitted by: Jill Ludwig, Chief Financial Officer

Recommended for ratification:



Dr. Thomas Randle
Superintendent

SCHEDULE OF NOVEMBER 2012 DISBURSEMENTS

IMPACT/RATIONALE:

All disbursements made by the Accounting Department are submitted to the Board of Trustees for ratification on a monthly basis. Disbursements made during the month of November total \$17,553,486 and are shown below by category:

<u>3-Digit Object</u>	<u>Description</u>	<u>Disbursements</u>
611/612	Salaries and Wages, All Personnel	11,502,958
614	Employee Benefits	371,533
621	Professional Services	40,591
623	Education Services Center	19,667
624	Contracted Maintenance and Repair Services	717,988
625	Utilities	145,123
626	Rentals and Operating Leases	18,825
629	Miscellaneous Contracted Services	259,192
631	Supplies and Materials for Maintenance and Operations	245,454
632	Textbooks and Other Reading Materials	120,985
633	Testing Materials	12,919
634	Food Service	447,682
639	General Supplies and Materials	383,917
641	Travel and Subsistence -- Employee and Student	87,083
642	Insurance and Bonding Costs	165,049
649	Miscellaneous Operating Costs/Fees and Dues	565,501
661	Land Purchase and/or Improvements	2,125
662	Building Purchase, Construction, and/or Improvements	1,659,564
663	Furniture & Equipment - \$5,000 or more per unit cost	655,058
129	Misc. Receivable/Alternative Certification Fees	1,800
131	Inventory Purchases	96,591
231	Deferred Revenues	36
211	Prior Year Accounts Payable	29,059
217	Operating Transfers, Loans and Reimbursements	51
573/575/592	Miscellaneous Refunds/Reimbursements to Campuses	4,735
	Total	17,553,486

PROGRAM DESCRIPTION:

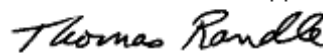
The report above represents all expenditures made during the month of November 2012 including purchasing card transactions from the previous month. The detailed check information is available upon request.

Submitted by,



Michele Reynolds,
Director of Finance

Recommended for approval:



Dr. Thomas Randle
Superintendent

**LAMAR CONSOLIDATED I.S.D.
GENERAL FUND
YEAR TO DATE CASH RECEIPTS AND EXPENDITURES
(BUDGET AND ACTUAL)
AS OF NOVEMBER 30, 2012**

CASH RECEIPTS	AMENDED BUDGET	ACTUAL	BUDGET VARIANCE	PERCENT ACTUAL/ BUDGET
5700-LOCAL REVENUES	109,037,453.00	3,316,076.00	(105,721,377.00)	3.0%
5800-STATE PROGRAM REVENUES	72,193,252.00	44,742,187.00	(27,451,065.00)	62.0%
5900-FEDERAL PROGRAM REVENUES	2,070,000.00	33,703.00	(2,036,297.00)	1.6%
TOTAL- REVENUES	183,300,705.00	48,091,966.00	(135,208,739.00)	26.2%
<u>EXPENDITURES</u>				
6100-PAYROLL COSTS	154,362,056.00	37,619,975.00	116,742,081.00	24.4%
6200-PROFESSIONAL/CONTRACTED SVCS.	13,421,022.00	2,129,903.00	11,291,119.00	15.9%
6300-SUPPLIES AND MATERIALS	7,956,755.00	1,656,631.00	6,300,124.00	20.8%
6400-OTHER OPERATING EXPENDITURES	8,870,856.00	2,350,870.00	6,519,986.00	26.5%
6600-CAPITAL OUTLAY	891,523.00	411,490.00	480,033.00	0.0%
TOTAL-EXPENDITURES	185,502,212.00	44,168,869.00	141,333,343.00	23.8%

Lamar CISD
Local Investment Pools
as of November 30, 2012

ACCOUNT NAME	BEGINNING BALANCE	TOTAL DEPOSIT	TOTAL WITHDRAWAL	TOTAL INTEREST	MONTH END BALANCE
TexPool accounts are as follows:					
Food Service	1,294,249.96	0.00	0.00	166.38	1,294,416.34
General Account	59,174,320.18	0.00	15,769,823.67	6,917.12	43,411,413.63
Capital Projects Series 2004	8.51	0.00	0.00	0.00	8.51
Health Insurance	2,728,351.68	2,288,305.92	550,000.00	521.20	4,467,178.80
Debt Service Series 2004	300,508.75	0.00	0.00	38.65	300,547.40
Workmen's Comp	750,388.17	31,517.75	0.00	100.39	782,006.31
Property Tax	535,922.11	1,374,626.55	0.00	101.69	1,910,650.35
Vending Contract Sponsor	474,630.75	0.00	0.00	61.00	474,691.75
Deferred Compensation	2.55	0.00	0.00	0.00	2.55
Debt Service Series 2005	23,029.17	0.00	0.00	2.96	23,032.13
Debt Service Series 2007	18,813.00	0.00	0.00	2.42	18,815.42
Capital Projects Series 2005	666,506.98	0.00	0.00	85.68	666,592.66
Student Activity Funds	56,185.62	0.00	0.00	7.19	56,192.81
Taylor Ray Donation Account	12,349.62	0.00	0.00	1.62	12,351.24
Capital Projects Series 2007	3.63	0.00	0.00	0.00	3.63
Common Threads Donation	53,150.31	0.00	0.00	6.83	53,157.14
Debt Service Series 2008	692,546.59	0.00	0.00	89.04	692,635.63
Powell Point Series 2003	21,374.11	0.00	0.00	2.81	21,376.92
Capital Projects 2012A	22,018,399.57	0.00	0.00	2,830.56	22,021,230.13
Lone Star Investment Pool Government Overnight Fund					
Capital Projects Fund	5,012.12	0.00	0.00	0.63	5,012.75
Workers' Comp	719,594.36	0.00	0.00	90.40	719,684.76
Property Tax Fund	32,103.31	0.00	0.00	4.03	32,107.34
General Fund	2,583,345.07	0.00	0.00	324.54	2,583,669.61
Food Service Fund	90,332.09	0.00	0.00	11.35	90,343.44
Debt Service Series 1996	0.01	0.00	0.00	0.00	0.01
Capital Project Series 1998	699.41	0.00	0.00	0.09	699.50
Debt Service Series 1990	0.04	0.00	0.00	0.00	0.04
Debt Service Series 1999	143,467.18	0.00	0.00	18.03	143,505.21
Capital Project Series 1999	0.01	0.00	0.00	0.00	0.01
Capital Projects 2007	383.38	0.00	0.00	0.05	383.43
Capital Projects 2008	36,777.11	0.00	0.00	4.62	36,781.73
Capital Projects 2012A	22,018,709.99	0.00	0.00	2,766.13	22,021,476.12
MBIA Texas CLASS Fund					
General Account	15,303,268.59	0.00	0.00	2,404.95	15,305,673.54
Capital Project Series 1998	904.10	0.00	0.00	0.07	904.17
Capital Projects Series 2007	1.00	0.00	0.00	0.00	1.00
Debt Service Series 2007	1.00	0.00	0.00	0.00	1.00
Capital Projects Series 2012A	11,016,421.72	0.00	0.00	1,731.28	11,018,153.00
TEXSTAR					
Capital Projects Series 2007	742.31	0.00	0.00	0.05	742.36
Debt Service Series 2008	3,006,190.56	0.00	0.00	424.99	3,006,615.55
Capital Projects Series 2008	9,203,120.42	0.00	439,202.64	1,245.91	8,765,163.69
Debt Service Series 2012A	6,005,727.03	0.00	0.00	849.00	6,006,576.03
Debt Service Series 2012B	4,766.45	0.00	0.00	0.66	4,767.11
Capital Projects Series 2012A	23,814,880.49	0.00	1,606,257.33	3,235.56	22,211,858.72
TEXAS TERM/DAILY Fund					
Capital Projects Series 2007	2,237,048.19	0.00	0.00	229.93	2,237,278.12
Capital Projects Series 2008	140.46	0.00	0.00	0.01	140.47
Capital Projects Series 2012A	16,512,214.70	0.00	0.00	1,697.20	16,513,911.90

<u>ACCOUNT TYPE</u>	<u>AVG. RATE OF RETURN</u>	<u>CURRENT MONTH EARNINGS</u>
TEXPOOL ACCOUNT INTEREST	0.16	\$10,935.54
LONE STAR ACCOUNT INTEREST	0.15	\$3,219.87
MBIA TEXAS CLASS ACCOUNT INTEREST	0.19	\$4,136.30
TEXSTAR ACCOUNT INTEREST	0.17	\$5,756.17
TEXAS TERM/DAILY ACCOUNT INTEREST	0.13	\$1,927.14
TOTAL CURRENT MONTH EARNINGS		\$25,975.02
EARNINGS 9-01-12 THRU 10-31-12		\$54,301.18
TOTAL CURRENT SCHOOL YEAR EARNINGS		\$80,276.20

CONSIDER APPROVAL OF BUDGET AMENDMENT REQUESTS

RECOMMENDATION:

That the Board of Trustees consider approval of budget amendment requests as attached.

IMPACT/RATIONALE:

The proposed amendments represent budget amendments that **require school board approval** because budgeted funds are being reallocated between functional categories and/or new budgets are being established.

PROGRAM DESCRIPTION:

Budget amendments are mandated by the state for budgeted funds reallocated from one functional level, and state and/or federal project to another. These budget changes are usually the result of unexpected levels of expenditures in certain categories and amendments are for legal compliance. Other budget amendments are determined by the school board.

Since the operating budget for LCISD is adopted at the functional level, budget revisions are required for reallocations between functional levels or when new budgets are being established. All necessary budget amendments must be formally adopted by the school board and recorded in the board minutes. (TEA Financial Accountability System Resource Guide, Financial Accounting & Reporting, Update 14.0)

Submitted by: Jill Ludwig, Chief Financial Officer
Resource: Yvonne Dawson, Budget and Treasury Officer

Recommended for approval:



Dr. Thomas Randle
Superintendent

Smith Elementary is requesting a budget change to allow staff to attend Capturing Kids Hearts training.

199-11	Classroom Instruction	(2,845.00)
199-13	Curriculum and Instr. Staff Development	2,845.00

Travis Elementary is requesting a budget change to adjust campus budgets due to reduction in student enrollment based on October snapshot data.

199-13	Curriculum and Instr. Staff Development	(1,000.00)
199-23	Classroom Instruction	(1,000.00)
199-11	Classroom Instruction	2,000.00

Lamar Jr. High is requesting a budget change to adjust campus budgets due to reduction in student enrollment based on October snapshot data.

199-12	Instructional Resources & Media Services	(500.00)
199-13	Curriculum and Instr. Staff Development	(750.00)
199-23	Classroom Instruction	(1,000.00)
199-11	Classroom Instruction	2,250.00

The Superintendent's office is requesting three budget changes:

The first budget change is to amend the budget for the purchase of a new police vehicle.

199-52	Security & Monitoring Services	41,000.00
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The second budget change is to amend the budget to fund costs needed for demographic studies and planning associated with redistricting and growth within district boundaries.

199-41	General Administration	50,000.00
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The third budget change is to pay for wireless services for I Pad. Per TEA Financial Accountability System Resource Guide, utility expenditures for the entire school district should be coded to function 51.

199-41	General Administration	(109.00)
199-51	Plant Maintenance & Operations	109.00

The Athletics department is requesting a budget change to pay for wireless services. Per TEA Financial Accountability System Resource Guide, utility expenditures for the entire school district should be coded to function 51.

199-36	Instructional Leadership	(2,200.00)
199-51	Plant Maintenance & Operations	2,200.00

CONSIDER APPROVAL OF RENEWAL OF DELINQUENT TAX ATTORNEY CONTRACT

RECOMMENDATION:

That the Board of Trustees approve the renewal of the contract with the law firm of Linebarger Goggan Blair and Sampson, LLP (“the Firm”) for delinquent tax attorney services for a one year period beginning January 1, 2013 and ending December 31, 2013, with automatic one-year renewals unless terminated by the District or the Firm.

IMPACT/RATIONALE:

In December 2008, the Board of Trustees authorized the renewal of the contract with the law firm of Linebarger Goggan Blair and Sampson, LLP (“the Firm”) for delinquent tax attorney services for a one year period beginning January 1, 2009 and ending December 31, 2009, with automatic one year renewals unless terminated by the District or the Firm. The Firm has developed an effective process for collecting the District’s delinquent property taxes. The maximum fee, set by state statute, for collection of delinquent taxes is 20% of the combined total of the delinquent tax amount, penalty, and interest. This is the fee currently charged by the Firm and paid by the delinquent taxpayer. The administration’s intent is to exercise the automatic renewal option for a one-year period through December 31, 2013, at which point further renewal will be considered based on the performance of the Firm.

BACKGROUND INFORMATION:

The Firm has been collecting delinquent taxes for the district since December 1, 2000. The following items were also considered:

1. The Firm continues to meet the District’s performance goals. Since the Firm began collecting the District’s delinquent taxes during the 1999-2000 year, collection rates have risen from 39% to 48% for 2011-12 (including results for the former Kendleton ISD). In monetary terms, annual delinquent tax collections have risen from just over \$1.0 million to over \$3.7 million in certain years (depending on the amount of taxes becoming delinquent) over the twelve year period. For the past five years, the Firm has collected an average of 25% of the taxes between July and October of each year.
2. The Firm represents school districts in Fort Bend County as well as Fort Bend County. It is convenient for the district’s taxpayers to call one office and get information on school and county taxes.
3. Tax collection software owned by the Firm is currently being used in the County Tax Assessor's office. This system facilitates the flow of information when responding to questions that arise. Clients of the Firm have access to this system and periodic upgrades to it at no charge, while other entities pay a fee to access the system.
4. Tax collection efforts include multiple contacts to property owners including personal phone calls, written correspondence, lawsuits, tax warrants, etc. Payment agreements are also a method used to bring taxpayers current on amounts owed.
5. The Firm aggressively markets properties that have been struck off to the taxing bodies. A sign with the Firm’s contact information is placed on the property identifying the property as being available through a tax resale. In addition, the Firm employs a professional property management company to conduct property inspections. This company visits each property posted for sale and tries to personally contact the property owner concerning the payment of the taxes. If the property owner does not pay the taxes, the inspector contacts neighboring property owners to generate interest in a resale. Tax sales for the period July 2011 through November 2012 involved roughly \$550,000 (280 properties).

Submitted by: Jill Ludwig, Chief Financial Officer

Recommended for approval:



Dr. Thomas Randle
Superintendent

Agreement for Tax Collection Services

This Agreement is made between Lamar Consolidated Independent School District (hereinafter referred to as the "Client") and Linebarger Goggan Blair & Sampson, LLP (hereinafter referred to as the "Firm").

Article I

Nature of Relationship

1.01 The parties hereto acknowledge that this Agreement creates an attorney-client relationship.

1.02 The Client hereby employs the Firm to provide the services hereinafter described for compensation hereinafter provided.

Article 2

Scope of Services

2.01 The Firm shall take reasonable and necessary actions to collect property taxes that are owed to the Client and to any other taxing unit whose taxes are assessed and collected by the Client, and that are subject to this agreement, as hereinafter provided.

2.02 The Client may from time-to-time specify in writing additional actions to be taken by the Firm in connection with the collection of taxes that are owed to the Client. Client further constitutes and appoints the Firm as Client's attorneys to sign all legal instruments, pleadings, drafts, authorizations and papers as shall be reasonably necessary to prosecute the Client's claim for taxes.

2.03 Taxes owed to the Client shall become subject to this agreement upon the following dates, whichever occurs first:

(a) On February 1 of the year in which the taxes become delinquent if a previously filed tax suit is then pending against the property subject to the tax;

(b) On the date any lawsuit is filed with respect to the recovery of the tax if the tax is delinquent and is required to be included in the suit pursuant to TEX. TAX CODE § 33.42(a);

(c) On the date of filing any application for tax warrant where recovery of the tax or estimated tax is sought and where the filing of an application for tax warrant by the Firm is at the request of Client's Tax Assessor-Collector;

(d) On the date of filing any claim in bankruptcy where recovery of the tax is sought;

(e) In the case of delinquent tangible personal property, on the 60th day after the taxes become delinquent; or

(f) On July 1 of the year in which the taxes become delinquent.

Article 3 *Compensation*

3.01 Client agrees to pay to the Firm, as compensation for the services required herein, as follows:

(a) fifteen (15%) percent of the amount of all 2003 and prior year taxes, penalty and interest subject to the terms of this contract as set forth in Paragraph 2.03 above, collected and paid to the collector of taxes during the term of this contract, as and when collected; and

(b) twenty (20%) percent of the amount of all 2004 and subsequent year taxes, penalty and interest subject to the terms of this contract as set forth in Paragraph 2.03 above, collected and paid to the collector of taxes during the term of this contract, as and when collected.

3.02 The Client shall pay the Firm by the twentieth day of each month, all compensation earned by the Firm for the previous month as provided in this Article 3. All compensation above provided for shall become the property of the Firm at the time payment of the taxes, penalty and interest is made to the collector.

Article 4 *Intellectual Property Rights*

4.01 The Client recognizes and acknowledges that the Firm owns all right, title and interest in certain proprietary software that the Firm may utilize in conjunction with performing the services provided in this Agreement. The Client agrees and hereby grants to the Firm the right to use and incorporate any information provided by the Client ("Client Information") to update the databases in this proprietary software, and, notwithstanding that Client Information has been or shall be used to update the databases in this proprietary software, further stipulates and agrees that the Client shall have no rights or ownership whatsoever in and to the software or the data contained therein, except that the Client shall be entitled to obtain a copy of such data that directly relates to the Client's accounts at any time.

4.02 The Firm agrees that it will not share or disclose any specific confidential Client Information with any other company, individual, organization or agency, without the prior written consent of the Client, except as may be required by law or where such information is otherwise publicly available. It is agreed that the Firm shall have the right to use Client Information for internal analysis, purposes of improving the proprietary software and database, and to generate aggregate data and statistics that may inherently contain Client Information. These aggregate statistics are owned solely by the Firm and will generally be used internally, but may be shared with the Firm's

affiliates, partners or other third parties for purposes of improving the Firm's software and services.

Article 5 *Costs*

5.01 The Firm and Client recognize that publication costs for citations and notices of sale and title abstract costs will be incurred in the process of providing the litigation services contemplated in this Agreement. All such costs shall be billed to the Client, in care of the Firm, and the Firm will advance the payment of such costs on behalf of the Client. Upon recovery of such costs from the defendants or from the tax sale of defendants' property, the Firm shall be reimbursed for the advance payment. Alternatively, the Firm may arrange with the vendor or agency providing the service that actual payment of the costs of services is wholly contingent upon recovery of such costs by the Client or the Firm from the defendants or from the tax sale of defendants' property. In such contingent arrangements, the Client has no responsibility or liability for payment or advancement of any costs, other than forwarding to the vendor or service provider any cost amounts received from defendants or from the tax sale of defendants' property.

5.02 The Client acknowledges that the Firm may provide services, such as title research, with its own employees or with other entities or individuals who may be affiliated with the Firm, but the Firm agrees that any charges for such services will be reasonable and consistent with what the same services would cost if obtained from a third party. The Client agrees that upon the recovery of such costs, the Client will: (i) pay the Firm for any such costs which have been advanced by the Firm or performed by the Firm, and (ii) pay any third party agency or vendor owed for performing such services.

Article 6 *Term and Termination*

6.01 This Agreement shall be effective on 01/01/2013 (The "Effective Date") and shall expire on 12/31/2013 (the "Expiration Date") unless extended as hereinafter provided.

6.02 Unless prior to 60 days before the Expiration Date, the Client or the Firm notifies the other in writing that it does not wish to continue this Agreement beyond its initial term, this Agreement shall be automatically extended for an additional one year period without the necessity of any further action by either party. In the absence of any such 60 day notice by either the Client or the Firm, the Agreement shall continue to automatically renew for additional and successive one-year terms in the same manner at the end of each renewal period.

6.03 If at any time during the initial term of this Agreement or any extension hereof, the Client determines that the Firm's performance under this Agreement is unsatisfactory, the Client shall notify the Firm in writing of the Client's determination. The notice from the Client shall specify the particular deficiencies that the Client has observed in the Firm's performance. The Firm shall have sixty (60) days from the date

of the notice to cure any such deficiencies. If at the conclusion of that sixty-day remedial period, the Client remains unsatisfied with the Firm's performance, the Client may terminate this Agreement effective upon the expiration of thirty days following the date of written notice to the Firm of such termination ("Termination Date").

6.04 Whether this Agreement expires or is terminated, the Firm shall be entitled to continue to prosecute any tax suits, applications for tax warrants or bankruptcy claims pending on the Termination Date or Expiration Date for an additional six months following termination or expiration. The Client agrees that the Firm shall be compensated as provided by Article 3 for any base tax, penalties and interest collected in the pending matters during the six-month period.

6.05 The Client agrees that the Firm shall be reimbursed for any costs advanced and shall be paid for any services performed pursuant to Article 5 when such costs are recovered by or on behalf of the Client, regardless of the date recovered. It is expressly agreed that neither the expiration nor the termination of this Agreement constitutes a waiver by the Firm of its entitlement to be reimbursed for such costs and to be paid for such services. It is further expressly agreed that the expiration of any six-month period under Section 6.04 does not constitute any such waiver by the Firm.

Article 7 *Miscellaneous*

7.01 *Assignment and Subcontracting.* This Agreement is not assignable, provided however, the Firm may from time-to-time obtain co-counsel or subcontract some of the services provided for herein to other law firms or entities. In such cases, the Firm will retain supervisory control and responsibility for any services provided by such co-counsel or subcontractors and shall be responsible to pay any compensation due to any such co-counsel or subcontractor.

7.02 *Arbitration.* Any controversy between the parties to this Agreement involving the construction or application of any of the terms, covenants, or conditions of this Agreement shall, on the written request of one party served on the other, be submitted to arbitration, and such arbitration shall comply with and be governed by the provisions of the Texas General Arbitration Act.

7.03 *Integration.* This Agreement contains the entire agreement between the parties hereto and may only be modified in a written amendment, executed by both parties.

7.04 *Representation of Other Taxing Entities.* The Client acknowledges and consents to the representation by the Firm of other taxing entities that may be owed taxes or other claims and be secured by the same property as the Client's claim.

In consideration of the terms and compensation herein stated, the Firm hereby accepts said employment and undertakes the performance of this Agreement as above written. This Agreement is executed on behalf of the Firm and of the Client by the duly authorized persons whose signatures appear below.

**Lamar Consolidated
Independent School District**

**Linebarger Goggan Blair
& Sampson, LLP**

By: _____
Michael Richard, Board President

By: 
Charles A. "Chip" Sutton, Partner

Date: 12 / / 2012

Date: 12 / / 2012

ATTEST:

By: _____
Julie Thompson, Board Secretary

**CONSIDER APPROVAL OF
AWARDS, INCENTIVES, AND CUSTOM READY-TO-WEAR**

RECOMMENDATION:

That the Board of Trustees approve all vendors who responded to the awards, incentives, and custom ready-to-wear bid.

IMPACT/RATIONALE:

Purchases for student and staff awards and customized clothing (LCISD logos) are allocated for each campus or department's local, federal grant, or bond funds. This type of award is beneficial to this District because it allows our departments and campuses a larger variety of items to choose from while helping to ensure availability of all items selected. Any large aggregated purchases of awards, incentives, and custom ready-to-wear will be quoted separately to take advantage of volume discounts.

PROGRAM DESCRIPTION:

The intent of Bid #40-2012 is to establish a discount from catalog or published price lists for a variety of awards, incentives, and customized ready-to-wear items. The categories included in this bid are:

Awards/Trophies, Pins	Custom Imprinting/Engraving
Custom Logo Gifts	Embroidered Custom Ready-to-Wear
Employee Awards (service or achievement)	Screen Printed Custom Ready-to-Wear
Student Achievement Awards	

Using this bid, departments and campuses may competitively purchase a wide variety of awards, incentives, and custom ready-to-wear when exact quantities cannot be specified or anticipated in advance. Purchasing is recommending an award to all vendors who submitted a completed bid package regardless of discount. This bid will be awarded as an annual contract with the option of renewal for two additional one year periods if both parties agree and terms and conditions remain the same, with exception of any documented increases delineated by the vendor and accepted by the District prior to renewal. It is the intent of the administration to renew this contract for years 2 and 3 based on pricing and performance.

Submitted by: Audrey L. Fox, Purchasing Manager
 Jill Ludwig, Chief Financial Officer

Recommended for approval:



Dr. Thomas Randle
Superintendent

Bid Summary
Bid 40-2012
Awards, Incentives & Custom Ready-to-Wear
December 20, 2012

Vendor	Embroidered Custom Ready-to-Wear	Screen Printed Custom Ready-to-Wear	Awards, Trophies, Pins	Employee Awards	Custom Imprinting & Engraving	Custom Logo Gifts	Student Achievement Awards	Shipping
Ad-Wear and Specialty of Texas	30%	30%	30%	30%	30%	30%	30%	Free > \$1,000
American PromoPrint, Inc.	0-15%	0-15%	0-15%	0-15%	0-15%	0-15%	0-15%	To Be Quoted
Amsterdam Printing	20%	20%	20%	20%	20%	20%	20%	To Be Quoted
AuthenticPromotions.com	20%	20%	20%	20%	20%	20%	20%	3% of order total
Blue Moose Tees	0%	0%	No Bid	No Bid	No Bid	0%	No Bid	Free
Championship Trophies and Supplies	10%	10%	10%	10%	10%	10%	10%	Not Specified
Class Products Company	No Bid	No Bid	30%	30%	30%	No Bid	30%	To Be Quoted
Clever Items	0%	0%	0%	0%	0%	0%	0%	Included in Price
Custom Sportswear, Inc.	No Bid	0%	No Bid	No Bid	No Bid	No Bid	No Bid	Free
Dostals Corporate Solutions	5%	5%	5%	5%	5%	5%	5%	Not Specified
Gandy Ink	0%	0%	No Bid	No Bid	No Bid	0%	No Bid	Free
Gulf Coast Athletic Supply	10%	10%	No Bid	No Bid	No Bid	No Bid	No Bid	Ground fees included in price
Gulf Coast Specialties	No Bid	No Bid	0-5%	No Bid	No Bid	No Bid	No Bid	Free ground S/H
House of Ribbons	No Bid	No Bid	0%	No Bid	No Bid	No Bid	0%	To Be Quoted
Houston Graduation Center, Inc.	10%	10%	10%	10%	10%	10%	10%	To Be Quoted
Ice Blue Advertising, Inc.	10%	10%	10%	10%	10%	10%	10%	To Be Quoted
Imprint Resources	No Bid	No Bid	0-35%	0-35%	No Bid	0-35%	0-35%	To Be Quoted
Jones School Supply Co., Inc.	No Bid	No Bid	0%	0%	0%	No Bid	0%	5% or \$4.75 minimum
Lady Bella Boutique	No Bid	0%	No Bid	No Bid	No Bid	No Bid	No Bid	To Be Quoted
Leonetti Graphics Inc.	20%	20%	No Bid	20%	No Bid	20%	20%	Free > \$200
Main Event Screenprinting	10%	10%	No Bid	No Bid	No Bid	10%	No Bid	Free > \$100
Neff Motivation, Inc.	5%	5%	20%	No Bid	No Bid	No Bid	No Bid	Free
Oriental Trading Company	No Bid	No Bid	No Bid	No Bid	0-5%	0-5%	0-5%	Free > \$150.00 except on Fun Impressions items
Popular Embroidery Designs, Inc.	25%	25%	25%	No Bid	25%	25%	25	To Be Quoted
Positive Promotions, Inc.	5%	5%	5%	5%	5%	5%	5%	Free ground S/H
Praise Hymn Fashions	0%	0%	No Bid	No Bid	No Bid	No Bid	No Bid	Free ground S/H
Project: Promotions	3%	3%	3%	No Bid	No Bid	3%	3%	To Be Quoted
Riddell/All American	1-23%	1-23%	No Bid	No Bid	No Bid	No Bid	No Bid	To Be Quoted
Rydin Decal	No Bid	No Bid	No Bid	No Bid	0%	No Bid	No Bid	To Be Quoted
School Tee Factory	No Bid	0%	0%	No Bid	No Bid	No Bid	No Bid	Free > \$1,000
Screen Graphix, LLC	0%	0%	No Bid	No Bid	No Bid	0%	No Bid	Free
ShirtBoxPro	10%	10%	10%	10%	No Bid	10%	10%	Free
SportDecals	0%	0%	No Bid	No Bid	No Bid	No Bid	No Bid	Free ground S/H
Team Express Distributing, LLC	15-40%	15-40%	No Bid	No Bid	No Bid	No Bid	No Bid	0%-8%
Visual Promotions, LLC	5%	5%	5%	5%	5%	5%	5%	Free
Z Wear, Inc.	0%	0%	No Bid	No Bid	No Bid	No Bid	No Bid	To Be Quoted

**CONSIDER APPROVAL OF ASBESTOS ABATEMENT
AND MOLD REMEDIATION SERVICES**

RECOMMENDATION:

That the Board of Trustees approve ARC Abatement, Inc. for the asbestos abatement and mold remediation services.

IMPACT/RATIONALE:

Competitive Sealed Proposal #39-2012 requested prices for an annual contract for asbestos abatement and mold remediation services. These services must be performed by a licensed, accredited company. This proposal covers all locations as needs arise and will allow the District to comply with all state requirements.

The Maintenance and Operations department worked with the Purchasing department on bid specifications, evaluation, and award recommendation. The evaluation of each contractor and final decision was done through a 13-point weighted evaluation system pre-established in the bid.

PROGRAM DESCRIPTION:

This bid will be awarded as an annual contract with the option of renewal for two additional one year periods if both parties agree and terms and conditions remain the same, with the exception of any documented increases in labor, material, or disposal costs delineated by the contractor and accepted by the District prior to renewal. This agreement will commence on January 1, 2013.

Submitted by: Audrey L. Fox, Purchasing Manager
Jill Ludwig, Chief Financial Officer
Kevin McKeever, Administrator for Operations

Recommended for approval:



Dr. Thomas Randle
Superintendent

Bid Summary

CSP 39-2012

Asbestos Abatement and Mold Remediation Services

December 20, 2012

Item	Asbestos Abatement	AAR Incorporated	ARC Abatement, Inc.	Inland Environments Limited	LVI Facility Services, Inc.	NCM Demolition and Remediation, LP
1	Cost per sq ft of floor tile	2.50	1.00	2.10	1.85	1.30
2	Cost per sq ft of floor tile w/mastic	3.00	1.50	2.25	2.00	1.75
3	Cost per sq ft of 2 layers of floor tile	2.95	1.65	2.30	2.25	1.70
4	Cost per sq ft of carpet, floor tile, and mastic	3.30	2.50	2.85	2.75	2.15
5	Cost per sq ft of carpet and mastic	2.95	1.65	1.80	2.00	1.65
6	mastic	3.25	1.60	3.30	3.00	3.00
7	sheetrock	1.95	1.50	2.20	1.75	1.80
8	Cost per linear foot of pipe insulation and/or mastic	15.00	14.50	9.50	10.00	10.00
9	Cost per removal of each HVAC vibration damper	75.00	12.50	85.00	180.00	50.00
10	w/mastic	65.00	11.85	2.40	7.50	3.00
11	Cost per linear foot of interior window glazing	65.00	15.50	2.80	1.50	6.00
12	cost per sq ft of interior transite paneling	12.50	3.25	1.50	2.50	2.50
13	Cost per linear foot of exterior window glazing	3.25	15.50	1.80	1.50	5.00
14	Cost per sq ft of exterior transite paneling	2.75	3.00	1.00	2.50	2.00
15	Cost per sq ft of mirrors, chalkboards, tack boards and mastics	10.50	4.00	150.00	2.50	4.00
	Mold Remediation					
16	Cost per sq ft of sheetrock	7.50	4.00	3.10	3.00	4.00
17	Cost per sq ft of ceiling panels	3.50	1.50	2.20	2.50	3.00
18	Cost per mobilization	1,250.00	850.00	1,250.00	500.00	800.00

PROPOSAL EVALUATION (Average of 3 appraisers)

Each line item is weighted by points. The number of points awarded may be all, partial, or none.

A low number means low evaluation and a high number means a high evaluation of the line item.

		AAR Incorporated	ARC Abatement, Inc.	Inland Environments Limited	LVI Facility Services, Inc.	NCM Demolition and Remediation, LP
13 PTS	The overall cost to the District	6.3	13.0	10.0	11.0	7.7
10 PTS	The sufficiency of the Contractor's total resources	9.0	10.0	9.0	10.0	9.0
9 PTS	The probability that the Contractor can perform in accordance with the proposal documents	8.0	9.0	8.0	9.0	8.0
9 PTS	The responsibility and reputation of the Contractor	8.0	9.0	8.0	9.0	8.0
9 PTS	Guaranteed maximum response time	0.0	0.0	0.0	0.0	0.0
7 PTS	The likelihood that the Contractor will perform without delay or inferences	6.0	7.0	6.0	7.0	6.0
7 PTS	The quality and availability of the Contractor's personnel and services	7.0	7.0	7.0	7.0	7.0
6 PTS	The Contractor's previous compliance with laws affecting the project	6.0	4.0	6.0	4.0	4.0
6 PTS	The amount of values in the additional pricing submittals	5.0	6.0	6.0	6.0	6.0
6 PTS	The number and scope of conditions, if any, attached to the proposal by the Contractor	6.0	6.0	6.0	6.0	6.0
6 PTS	Safety record of Contractor according to the OSHA inspection logs for the last three years, a loss analysis from the Contractor's insurance carrier and a loss history covering all lines of insurance coverage carried by the Contractor	6.0	6.0	6.0	6.0	6.0
6 PTS	Previous experience of the Contractor with contracts of comparable magnitude and quantities	6.0	6.0	6.0	6.0	6.0
6 PTS	Previous satisfactory experience with LCISD	6.0	6.0	6.0	6.0	6.0
100 PTS	TOTAL AVERAGE POINTS	79.3	89.0	84.0	87.0	79.7

CONSIDER APPROVAL OF VENDOR FOR TEXTBOOK MANAGEMENT SYSTEM

RECOMMENDATION:

That the Board of Trustees consider approval of Hayes Software Systems' proposal for Textbook Inventory and Bar Code Automation System software in the amount of \$64,116 (for the first year) to include software licensing, implementation, training, and scanners.

IMPACT/RATIONALE:

The primary goal for this proposal was the selection, implementation, and operation of a comprehensive system that meets the needs of the District's textbook inventory. Due to the changes brought about by Senate Bill 6, all school districts in the State of Texas actually own their textbooks. A district-wide system will allow for textbooks to be distributed more efficiently throughout the District. The system should be implemented, and the necessary training completed, on or before August 2013 to begin the 2013-2014 school year.

PROGRAM DESCRIPTION:

Quotations for software to assist with the inventory of textbooks were requested from 4 firms that are members of District cooperatives. An evaluation of the quotations was performed by a committee that included staff from Technology Services, the district-level textbook coordinator, and campus-level textbook coordinators. TIPWeb from Hayes Software was selected based on functionality, price, and experience with the product. The software is currently being used for textbook inventory purposes by several campuses in the District, and users are satisfied with the performance of the product. This purchase will expand the use of the software district-wide, and allow all campuses to utilize the system concurrently. It will also assist campus-level textbook coordinators with accurate tracking. This inventory oversight feature should reduce textbook purchases through improved accountability, and promote the efficient distribution of unused books district-wide. TIPWeb is a web-based program that allows for centralized electronic requests and automated student management system (SMS) importing. The purchase of this system will be funded with Technology Bond Funds and complement the functionality of the SMS.

Submitted by: Audrey L. Fox, Purchasing Manager
David Jacobson, Chief Technology Information Officer
Jill Ludwig, Chief Financial Officer

Recommended for approval:



Dr. Thomas Randle
Superintendent

**CONSIDER ACCEPTANCE OF AWARD OF MERIT
FOR PURCHASING AND OPERATIONS**

RECOMMENDATION:

That the Board of Trustees accepts the District's TASBO Award of Merit for Purchasing and Operations for the fiscal year ending August 31, 2012 (School Year 2011-12).

IMPACT/RATIONALE:

Lamar CISD has been awarded the Award of Merit for Purchasing and Operations by the Texas Association of School Business Officials (TASBO). The award represents a significant achievement by the District and reflects our commitment to the highest standards of the Best Practices in Purchasing as identified by the Legislative Budget Board during the Texas School Performance Review process, and the Purchasing Module of the Management Section of the Financial Accountability System Resource Guide published by the Texas Education Agency. A district earning the Award of Merit receives not only the award, but enhanced credibility for the procurement, warehousing, and financial management functions of its school system.

The TASBO Award of Merit (AOM) for Purchasing Operations provides recognition to school districts that are committed to following professional standards in the acquisition of goods and services. These districts are considered the most innovative in Texas.

Since its inception in 2007, the program has gained the distinction of being a prestigious award recognized by school districts and Education Service Centers statewide. The guidelines included in the evaluation process include the purchasing operation organization, district purchasing policies and procedures, purchasing contract operations, staff training and certification, procurement card system, warehousing, use of technology, and communication tools.

TASBO, founded in 1946, began as a forum for exchanging ideas and sharing information about school business operations in Texas. Currently, TASBO has approximately 5,550 members and 30 regional affiliates, representing more than 900 public school districts in Texas.

The TASBO Award of Merit for Purchasing and Operations will be presented to the Lamar CISD Purchasing Department on Thursday, February 21, 2013 at the Second General Session of the 67th Annual Conference being held in San Antonio.

Submitted by: Jill Ludwig, Chief Financial Officer
Audrey Fox, Purchasing Manager

Recommended for approval:



Dr. Thomas Randle
Superintendent

CONSIDER APPROVAL OF DONATIONS TO THE DISTRICT

RECOMMEDATION:

That the Board of Trustees approve donations to the district.

IMPACT/RATIONALE:

Policy CDC (Local) states that the Board of Trustees must approve any donation with a value in excess of \$2,500.

PROGRAM DESCRIPTION:

Austin PTO donated \$6,200 to purchase four Promethean boards at Austin Elementary School.

Beasley PTO donated \$5,500 to install a new Beasley Elementary School sign.

Frost PTO donated \$7,266.11 to be used as math solutions staff development and to purchase math and science materials for Frost Elementary School.

Henderson-Wessendorff Foundation awarded a grant valued at \$63,976 to be used to build a jogging/walking track at Jane Long Elementary School.

Mr. and Mrs. Clay Young donated special education equipment valued at \$3,853.90 to the Special Education – SERS department.

Recommended for approval:



Dr. Thomas Randle
Superintendent

**CONSIDER APPROVAL OF CSP #41-2012 FOR THE ANNUAL BUILDING
ENVELOPE MAINTENANCE / REPAIR SERVICES**

RECOMMENDATION:

That the Board of Trustees approve Restoration Services, Inc. as the primary contractor and PRC Roofing Inc. as the secondary contractor for the annual building envelope maintenance/repair services contractor.

IMPACT/RATIONALE:

Competitive Sealed Proposal #41-2012 requested hourly rates, travel hours, and percent markup for an annual building envelope maintenance/repair services contract. This proposal covers all district facilities.

The Maintenance and Operations department worked with the Purchasing department and PBK Architects on bid specifications, evaluation, and award recommendation. Six (6) roofing/waterproofing contractors submitted proposals. The proposals were opened Tuesday, December 4, 2012 at 2:00 p.m. The proposals were evaluated through a twelve (12) point criteria published in the bid specification.

PROGRAM DESCRIPTION:

The bid will be awarded as an annual contract with the option of renewal for two additional one year periods if both parties agree and terms and conditions remain the same, with the exception of any documented increase in labor, material, or disposal cost delineated by the contractor and accepted by the district prior to renewal. This agreement will commence on January 1, 2013.

Submitted by: J. Kevin McKeever, Administrator for Operations
Aaron Morgan, Region 4 Director of M&O
Audrey Fox, Manager of Purchasing

Recommended for approval:



Dr. Thomas Randle
Superintendent

BID TABULATION



2012 Annual Building Envelope Maintenance / Repair Services

Lamar Consolidated Independent School District

LCISD Proposal Number: 41-2012

PBK Project Number: 12198

Proposal Date and Time: Tuesday, December 4, 2012 at 2:00 P.M.

	Restoration Services, Inc.	PRC Roofing Company Inc.	Ally Roofing Services	Atlas Universal, Inc.	F.W. Walton, Inc.	J R Jones, Inc.
BASE PROPOSAL						
A. Dollars per man hour	\$32.48	\$35.00	\$45.00	\$34.00	\$32.00	\$35.00
B. Travel Hours	1 hour	1 hour	2 hours	2 hours	2 hours	1 hour
C. Percent Markup of Materials	15%	12%	10%	15%	20%	10%
UNIT PRICES						
A. Unit Price No. 1: Replacement (3 courses high) of brick (match existing) through wall stainless steel receiver and water proofing membrane:	\$70/lf	\$75/lf	\$50/lf	\$86/lf	\$120/lf	\$85/lf
B. Unit Price No. 2: Replacement (12" high) of plaster through wall stainless steel receiver and water proofing membrane:	\$90/lf	\$75/lf	\$50/lf	\$55/lf	\$120/lf	\$54/lf
ADDENDA – None						
TOTAL BASE PROPOSAL - (Based on a 6 hour scope of work)	\$227.36	\$245.00	\$360.00	\$272.00	\$256.00	\$259.00



**Architecture
Engineering
Planning
Facility Consulting**

11 Greenway Plaza, 22nd Floor
Houston, Texas 77046 USA
Phone: 713-965-0608
Fax: 713-961-4571

December 6, 2012

VIA: E-MAIL / U.S. MAIL

Mr. Aaron F. Morgan
Director of Maintenance and Operations
Lamar Consolidated Independent School District
4911 Ave I
Rosenberg, Texas 77471

RE: 2012 ANNUAL BUILDING ENVELOPE MAINTENANCE / REPAIR SERVICES
Lamar Consolidated Independent School District
LCISD Proposal No.: 41-2012
PBK Project No.: 12198

Dear Mr. Morgan:

On Tuesday December 4, 2012, Competitive Sealed Proposals were received at the Administration Building of the Lamar Consolidated Independent School District for the **2012 ANNUAL BUILDING ENVELOPE MAINTENANCE / REPAIR SERVICES**. Proposals were opened at 2:00 PM from a total of six (6) roofing/waterproofing contractors. Please refer to the attached proposal tabulation sheet for complete proposal results.

In accordance with the requirements of Senate Bill 669, the six (6) proposals were evaluated with the twelve (12) published evaluation criteria described in the specifications. Based on a thorough review and analysis of the submitted proposals and their accompanying qualification statements, bonds and other provided information, PBK Facility Consulting Division hereby recommends that the Board of Trustees of Lamar Consolidated Independent School District enter into a formal agreement with Restoration Services Inc. (as the Primary Contractor) and PRC Roofing Company Inc. (as the Secondary Contractor).

Both recommended roofing contractor are reputable companies and are very active in the Houston area school and construction market. Both contractors have performed past re-roofing projects in Conroe independent School District, Katy Independent School District and Lamar Consolidated Independent School District, as well as others. Restoration Services is currently working with Katy ISD and Conroe ISD under a similar maintenance program.

If you have any questions concerning the proposed contractors or our recommendations for acceptance, please do not hesitate to contact us.

We would like to express our sincere thanks to you, the Board of Trustees and all of the Lamar Consolidated Independent School District staff for the assistance we received during the planning phase of this project. We look forward to a successful Annual Building Envelope Maintenance / Repair Services project.

Sincerely,
PBK Facility Consulting Division

Todd Spore, President of Facility Consulting Division

Attachment: Proposal Tabulation Sheet
Evaluation Tabulation Sheet

cc: Mr. Rick Blan, PBK
File 4C

CONSIDER APPROVAL OF PROFESSIONAL SURVEYING SERVICES

RECOMMENDATION:

That the Board of Trustees approve Charlie Kalkomey Surveying for professional surveying services (topographic survey) for the new natatorium, new baseball field, and renovations to Traylor Stadium not to exceed the amount of \$19,500.

IMPACT RATIONALE:

Professional surveying services is a professional service that the District must contract directly. Funds for the new natatorium and Traylor Stadium were allocated within the 2011 Bond Referendum. Funds for the new baseball field will come from the 2006 available bond funds. Services include a standard topographic survey needed for the design.

PROGRAM DESCRIPTION:

Professional surveying services will generate reports and drawings locating property boundaries, locations of easements, information on site utilities, etc. The land survey is part of the design process for the new natatorium, new baseball field, and the renovations to Traylor Stadium.

Submitted by: J. Kevin McKeever, Administrator for Operations
Ed Bailey, Gilbane

Recommended for approval:



Dr. Thomas Randle
Superintendent

**CHARLIE KALKOMEY SURVEYING, INC.
A JONES & CARTER COMPANY**

6415 READING ROAD
ROSENBERG, TEXAS 77471
281 342-2033

December 7, 2012

Mr. Kevin McKeever
mckeever@lcisd.org

Re: Cost Estimate and Contract
Topographic survey of Traylor Stadium facilities, LCHS baseball field, and stadium parking lot, and an approximate 10 acre tract north of Mustang Avenue (total of approximately 34 acres) in the J. W. Moore Survey, Abstract 61, City of Rosenberg, Fort Bend County, Texas.

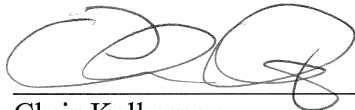
Charlie Kalkomey Surveying, Inc. submits this estimate* for surveying the above subject tract:

\$19,500.00 non-taxable

(New baseball field \$10,000 / New natatorium \$2,900 / Traylor improvements \$6,600)

Services include a topographical field survey of the above referenced tract, calculations, drafting, and an electronic file of the survey data in standard format for issuance to PBK, or others. NOTE - Underground utilities will be shown on the survey based on District records and construction plans, if made available. If an underground locating company is required, that will be by separate contract.

Thank you for giving Charlie Kalkomey Surveying, Inc. the opportunity to make this proposal. If the terms are acceptable, please sign below and return via fax at 281-232-9909, followed by the original mailed/faxed copy. **By signing below, you agree to enter into a contract for surveying services and the attached General Conditions, and to remit payment for the final invoice upon delivery of survey product(s). Should funds from closing not cover the invoice, or should the closing be cancelled, you agree to pay the final invoice amount in full.**



Chris Kalkomey



Date

Accepted By: (Signature)
(Party liable for payment)

Date

Name (Printed)

Address

Phone Number

* This is an estimate based on previous field and office experience on properties within this size range, with similar physical features. The above estimate is not meant to imply a not-to-exceed price. All real property has its own individual history and cannot be estimated on area alone. This estimate is subject to change after 30 days from date hereon.
E:\Surveying\proposals\Lamar CISD Traylor topo estimate.doc

**CONSIDER APPROVAL OF PURCHASE OF ADDITIONAL
DATA MIGRATION SERVICES**

RECOMMENDATION:

That the Board of Trustees consider approval of Skyward's proposal for data migration services for seven junior high and middle school campuses in the amount of \$8,750 to include master schedules conversion and project management.

IMPACT/RATIONALE:

Migrating master schedule information for these campuses from the current system into Skyward will prevent this process from having to be hand-entered. This increases the accuracy of the information and productivity of district staff.

PROGRAM DESCRIPTION:

As part of the bid process, Skyward included data migration services for the four high school campuses only. During weekly planning meetings with Skyward, it was determined that these services would be needed for seven junior high and middle school campuses as well. This service will be paid for from bond funds budgeted for the purchase and implementation of a new student management system.

Submitted by: David Jacobson, Chief Technology Information Officer

Recommended for approval:



Dr. Thomas Randle
Superintendent



YOUR SCHOOL MANAGEMENT SYSTEM PROPOSAL

Rosenberg, Texas

The following pricing for software and services is provided specifically for your district. If you would like information on a product or service not included below, please contact your Account Executive.

Student Management Suite Data Migration

	<i>Services</i>
Scheduling - 7 entities	\$ 8,480.00
Project Management	270.00

Total School Management System Investment:	\$ 8,750.00
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Pricing Footnotes

Data Mapping: Skyward data migrations do not include a data mapping deliverable (documentation on field association between previous system and Skyward tables / fields). If your district is interested in Skyward providing detailed data mapping documentation, please contact your Account Executive for a proposal on Data Mapping deliverable options.

Terms and Conditions

- See attached Terms and Conditions page for further information.
The Terms and Conditions page must be executed by an authorized District representative.



TERMS AND CONDITIONS

All proposals are valid for 30 days from date of proposal.

This information is distributed exclusively by Skyward, Inc. It is to be used by the Lamar ISD administrative staff only. Any copying or distributing of the proposal, or any part of the proposal, to sources outside the Lamar ISD is prohibited without written consent, which shall not unreasonably be withheld, of Skyward, Inc.

Software

Classroom Training: Skyward classroom training shown in this proposal is calculated on the basis that up to 3 people may attend each class (with initial software purchase). Classroom training is to be provided at the Skyward Branch Office. Skyward reserves the right to cancel due to low enrollment. Additional training may be purchased at the then-current price (currently \$275) per person, per class day.

On-site Training: On-site training is based on the school district having training facilities available. Additional on-site training may be purchased at the then-current rate (currently \$1,450 per day). Up to 10 people, per instructor, may attend the on-site training. One day of training consists of 6 hours on-site.

Skyward on-site training policy: A maximum of 10 people may attend each on-site day unless otherwise noted in the training grid. Should more people attend the training over the numbers stated, the school district will be charged an additional \$200 for each person.

Cancellation of Training Days: The customer must cancel 24 hours in advance of scheduled training. If the training is not cancelled according to this policy, the district will be billed for the scheduled classroom or on-site training.

Expiration of Training Days: The customer may utilize Classroom and On-Site training days, included with the purchase of Skyward software, for a period of up to twelve (12) months. The twelve-month period will commence upon implementation of each respective software module. Training days not utilized within the twelve-month period will expire and are non-refundable.

Skyward software systems will be installed by Customer Service Representatives. Schools running on an existing network installed by any other than Skyward must have their technical support person at the site to provide any assistance during the software loading. If no one is available, Skyward will bill the district at the then-current rate.

Skyward PaC software only supports printers with drivers written by Microsoft™. Third party drivers, other than Microsoft™, may not be supported. Skyward software uses Microsoft Word and Excel for exports and form letters within the software. It is the school Districts responsibility to have a licensed copy for each user that will use these features.

Data Mapping: Skyward data migrations do not include a data mapping deliverable (documentation on field association between previous system and Skyward tables / fields). If your district is interested in Skyward providing detailed data mapping documentation, please contact your Account Executive for a proposal on Data Mapping deliverable options.

Third Party Software and Hardware

Third party software and hardware proposals are for informational purposes only. Third party software and hardware prices should be verified by Customer prior to ordering software and hardware.

This proposal is being presented without a Technology Analysis from our Networking Engineers. Data gathered for this proposal was provided by your school district to Skyward. Any additional required services or hardware will be billed at our normal rates. To ensure accuracy we recommend a Skyward Technology Analysis be initiated prior to ordering.

In the event Skyward provides any third party software and/or hardware as part of this Agreement (i.e. Skyward procures, assembles, delivers and/or installs such software and hardware, or provides training), Customer agrees that it shall benefit by and be bound by any and all warranties, warranty limitations, license agreements, and any other rights and obligations provided by the third party software and/or hardware supplier to the purchasers and users of its products, whether provided in written or electronic format. Skyward will provide additional information on the manufacturers coverage and options upon request.

Skyward does not provide any warranties for third party software and hardware.

Payment Terms:

1. Skyward One-Time Investment Fee:

30% Non-refundable payment due upon execution of Software Agreement, Terms and Conditions or Acceptance of Proposal.

70% Payment, non-refundable one year after the installation of the software, is due upon installation of software onto Customer's system or access to Skyward data through ASP.

2. Scheduling of installation

Installation of purchased software must occur within 12 months of the date Skyward receives PO. Payments made to Skyward (30% of One-Time) for uninstalled software will be converted to Technical Support Hours after this time. Purchases subsequent to this conversion will be quoted at the then-current price.

3. Professional Services

a. **Installation and Training Services** - Payment for all training and installation services due upon installation of any Skyward programs onto Customer's system.

b. **Project Management / Consultative Services** - Payment due upon execution of Software Agreement, Terms and Conditions or Acceptance of Proposal.

Project Management hours must be used within 24 months of purchase. Unused hours will be cancelled and are not refundable.

c. **Technical Support Hours** - Payment due upon execution of Software Agreement or Terms and Conditions.

Technical Support Hours purchased in the first or second quarter of the year will expire on March 31 of the following calendar year.

Technical Support Hours purchased in the third or fourth quarter of the year will expire on March 31 two calendar years later.

Any expiring hours will automatically be applied to the Customer's Annual License Fee invoice.

d. **Data Migration Fees** - Payment for all data migration services due upon installation of any Skyward programs onto Customer's system.

State data used for the data migration must come from one system.

e. **Hardware Implementation** - Payment due upon completion of hardware installation.

4. Annual License Fees - Initial Selection Below:

All Skyward Software Annual License Fees will be prorated from date of installation of software onto Customer's system or access to Skyward data through ASP, through August 31 of the current fiscal year. Subsequent years will be billed on an August 31 fiscal year basis at the then-current rate and are due September 1.

Third Party Annual License Fees along with SkyLert will be billed at a full year rate upon installation with subsequent years billed on an annual basis from the installation date.

In the event that your district would prefer the following Skyward Software Annual License Fee payment selection, please initial the area below:

___ All Skyward Software Annual License Fees will be billed in full for the current fiscal year. The portion of the ALF paid before the installation date will be automatically converted into Technical Support Hours. Subsequent years Annual License Fees will be billed on an August 31 fiscal year basis at the current rate and are due September 1.

Customers choosing to use a leasing or finance company must choose this option.

5. Hardware and Third Party Software - Payment due upon delivery.

6.1.2012

Acceptance of Proposal:

We agree to the terms and conditions as listed above:

First Day of Fiscal Year: _____

Customer Signature

Printed Name

Date

**CONSIDER APPROVAL OF VENDOR FOR
NETWORK MAINTENANCE AND SUPPORT**

RECOMMENDATION:

That the Board of Trustees consider approval of Micro Integration and Programming Solutions proposal for network maintenance and support in the amount of \$99,840.

IMPACT/RATIONALE:

The district has vast, robust, and modern data and voice networks as well as several physical and virtual servers. Planning, maintaining, and securing these networks takes considerably more work than can be done by current staff and contracted support. This contract increases the number of days of on-site work currently provided by Micro Integration.

PROGRAM DESCRIPTION:

Lamar CISD has only two employees in the Network Services Department. In addition, a contract worker from Micro Integration currently spends three days per week in the district working as part of the team under the Director of Network Services. This 2.6 equivalent staffing level is insufficient to meet demands.

This contract adds one day per week (a 33% increase) from the Micro Integration contract worker. Also, the district receives a great deal of support from Micro Integration staff, often at no additional charge. In addition, Micro Integration provides benefits, training and certification to its employee at no cost to the district.

A Network Engineer position has been posted multiple times without yielding a qualified candidate. This increase in days from Micro Integration, along with a Network Technician position to be filled, improves the district's ability to support and plan for district-wide network initiatives.

This contract pricing is offered through Choice Partners purchasing co-op and will be paid out of local funds.

Submitted by: David Jacobson, Chief Technology Information Officer

Recommended for approval:



Dr. Thomas Randle
Superintendent



Network Maintenance Contract Contract # 201255

Vendor: Micro Integration & Programming Solutions, Inc.
2901 Wilcrest, Suite 155
Houston, Texas 77042

Customer: Lamar CISD
3911 Avenue I
Rosenberg, Texas 77471

Vendor hereby agrees to provide and Customer agrees to accept, subject to the terms and conditions contained on the following pages which form a part of this AGREEMENT, maintenance service for customer's Network Infrastructure System.

Initial Term: 12 Months
Effective Start Date: January 1, 2013 until December 31, 2013

ACCEPTED BY: MICRO INTEGRATION
[Signature]
Authorized Representative

Title President

Date: 12/10/2012

Authorized Representative

Title

Date:

Authorized Representative

Title

Date:

ACCEPTED BY: LAMAR CISD
[Signature]
Authorized Representative

Title

Date:

Authorized Representative

Title

Date:

Authorized Representative

Title

Date:

1. **AGREEMENT TERMINATION** - *This Agreement shall be effective on the 1/1/2013 (the "Effective Date") and shall expire on 12/31/2013 unless extended as hereinafter provided. The Agreement may be terminated at the end of the Initial Term by either party upon 30-day written notice, mailed via -U.S. Postal Service, Certified Receipt Requested. If at the end of the term neither Party has provided written notice to terminate the Agreement, this Contract shall renew for another year at the same rate and under the same terms.*
2. **MAINTENANCE CONDITIONS** - *Vendor shall provide maintenance service to keep equipment listed as "Network Infrastructure", in good working condition. Services shall include:*

Monthly Scheduled preventive maintenance (provided both On Site as well as via VPN remote management) shall include, but not be limited to the following items:

Cisco ASA Firewall Management
Cisco Voice over IP System
Cisco Core (Routing) Infrastructure
Cisco Voice Mail Management

Content Filter Management
Cisco Switching Infrastructure
Wireless Lan Management

On Site Assistance: MI will provide a qualified Engineer On Site for 16 business days per month, 8 hours per day.

Qualified Engineer – An engineer with a minimum of 5 years of Network Infrastructure experience. Experience shall include, but not be limited to Cisco experience. Qualified Engineer shall possess Certifications in Cisco Networking in addition to the 5 years of Network Experience.

In addition, Micro Integration shall provide backup engineers on call:

Ivan Dennis – Cisco CCNP, 15 years experience
 David Patterson – Cisco CCNP, 25 years experience

16 Business Days per month – Micro Integration shall provide engineering assistance on site for a minimum of 16 days per month. In the event that LCISD requires more than 16 days per month, Micro Integration will provide that at no extra charge. During periods of District closure, Micro Integration may provide less than 16 days per month. The intent is that the "Average" will be 16 days per month over the course of a calendar year. Days will be invoiced monthly in the amount of \$8,320 per month, paid in arrears.

On-Call Assistance: MI personnel will respond to any issues with remote assistance (Phone and/or VPN) within 2hr normal business hrs (8am-5pm CST) and 3hrs outside those hours. Each call is at the discretion of Lamar CISD and can be used for any problem that arises with the Network Infrastructure that might require outside expertise to assist with quick problem resolution in order to maximize system up time.

3. **LIMITATIONS OF LIABILITY** - *Vendor's sole obligation under this Agreement is to inspect and make repairs as herein provided.*

Customer agrees that Vendor shall not be liable for damages, including but not limited to, lost profits, special, incidental or consequential damages, arising out of or in connection with services provided under this Agreement.

4. **ASSIGNMENTS** - *This Agreement shall be binding upon and inure to the benefit of the parties hereto and their respective successors and (to the extent specified in any assignments) Assigns. Customer, however, shall not assign this Agreement without first obtaining the prior written consent of Vendor, which consent shall not be unreasonably withheld. Customer acknowledges that Vendor may assign its monetary rights under this Agreement to a third party (Assignee) which will rely upon and be entitled to the benefits of the provisions of this Agreement. Customer agrees with Vendor to recognize in writing any such assignment within fifteen (15) days after receipt of written notice thereof and to pay thereafter all sums due to Vendor hereunder directly to such Assignee as directed by Assignee.*

5. **REMEDIES** - *Upon default in the payment of any installments due under this Agreement, or upon a breach of any other condition of this Agreement, or if during the initial term of this Agreement, bankruptcy or insolvency proceeding are commenced by or against Customer, or if a receiver is appointed to manage the business of Customer, then, in any such event, Vendor may at its option; (1) Terminate this Agreement; (2) Whether or not this Agreement is terminated, maintain an action for damages for breach of any condition of this Agreement or for nonpayment of any charges invoiced to Customer. Customer shall remain liable for the unpaid Monthly Maintenance Charges incurred prior to and including the date of the default or breach and for such other charges payable by Customer in accordance with this Agreement. Customer shall also be liable for all legal fees and other costs and expenses resulting from the foregoing default or the exercise of the Vendor's remedies. No remedy in this paragraph is intended to be exclusive, but each shall be cumulative and in addition to any other remedy provided in this Agreement.*

In the event that Micro Integration fails to perform the duties as outlined in this contract, Customer may petition Micro Integration by written complaint. If Micro Integration fails to remedy said complaint(s) within 90 days, then Customer shall have the right to terminate this contract with written notice of 30 days. Customer will be liable for Monthly Maintenance Charges incurred prior to and including the date of the nonperformance.

6. **MISCELLANEOUS - Customer shall have the full right, power and authority to order maintenance services as provided herein from Vendor.**

This Agreement shall be governed by the laws of the State of Texas and constitutes the entire agreement between Vendor and Customer.

<i>Total Maintenance Cost Per Month</i>	<i>\$ 8,320.00</i>
<i>Total Maintenance Cost Per Year</i>	<i>\$99,840.00</i>

**CONSIDER APPROVAL OF CONTRACTED SERVICES
FOR KRONOS PROJECT MANAGEMENT AND IMPLEMENTATION SUPPORT**

RECOMMENDATION:

That the Board of Trustees approve a change order to Davidson Services, LLC. for additional project management and support services relating to the KRONOS timekeeping system implementation, and authorize the superintendent to amend the contract for services.

IMPACT/RATIONALE:

Davidson Services is currently providing project management and implementation services for the Kronos timekeeping system. The majority of the implementation and testing of the timekeeping system is complete, and the initial rollout to all staff has begun. Additional services are required for project management, support in fine-tuning the rollout and to develop specific reporting functionality, and post-implementation support. The estimated cost of these services is \$23,400. Funds from the Technology portion of the 2006 Bond referendum are available for these services.

PROGRAM DESCRIPTION:

Davidson Services would perform the following tasks:

- Project tracking and reporting, and budget and payment management,
- Provide continued support in the assessment, design and testing of interfaces between timekeeping, business, and substitute tracking systems after the initial rollout,
- Support and oversee the testing and deployment portions of the project, including the completion of the phased rollout of the system to all staff, and
- Assist in developing the internal structure to support the system once fully rolled out.

Submitted By: Jill Ludwig, Chief Financial Officer
David Jacobson, Chief Technology Information Officer

Recommended for approval:



Dr. Thomas Randle
Superintendent

PROJECT CHANGE REQUEST (PCR)



Change Request Information:			
PCR Number: 124-02	Date Submitted: 12/10/12	Requested By: Jill Ludwig	Submitted By: Pete McKenzie
Name of Organization, School or Department: Davidson Services			

Contract Change Information:		
Hours Not to Exceed: See table below	Actual Hours: See table below	Affect of Change on Contract Cost: \$23,400.00
Expiration date of PCR: 12/21/12	Estimated Start Date: 12/17/012	Estimated End Date: 2/15/13

Brief Description of Proposed Change (use attachment if necessary):

This Change Order modifies the original scope of work titled “KRONOS Project Management and Implementation Support” entered into between Davidson Services and Lamar Consolidated Independent School district on April 13, 2011. This Change Order modifies the signed Statement of Work in the following manner.

1. Add 20 hours to Task 2.1.2, Perform Project Tracking and Reporting. Additional hours needed to support project management and coordination for remaining implementation groups..
2. Add 110 hours to Task 2.4.2, Cutover and Post Implementation Support to the Statement of Work. Support will focus on coordinating rollout activities and resolving configuration issues identified during the rollout of KRONOS to Food Services, Maintenance and remaining employees in Bargaining Units 3000 (Teachers), 5000 (Professionals) and 6000 (Para Professionals).

LCISD will modify the Davidson Services’ Purchase Order to reflect the increase in Davidson Services’ scope and costs.

Task	Hours	Cost/ Hour	Extended Cost
2.1.2 – Perform Project Tracking and Reporting	20	180	\$3,600.00
2.4.2 – Go-Live and Post Implementation Support	110	180	\$19,800.00
TOTAL - CHANGE ORDER 124-2	130		\$23,400.00

Davidson Services Project Executive	Date	Approved	Rejected
Pete McKenzie		X	
Lamar Consolidated Independent School District	Date	Approved	Rejected
Thomas Randle			

**CONSIDER APPROVAL OF CONTRACTED SERVICES
FOR DISTRICT INFORMATION TECHNOLOGY PROJECTS**

RECOMMENDATION:

That the Board of Trustees approve a change order to Go IT Services, Inc for professional services for Project Management, Business/Data Analysis and application development for district Information Technology projects, and authorize the superintendent to amend contracts and budgets for services.

IMPACT/RATIONALE:

Go IT Services, Inc. has been the District's Information Technology service provider since the Fall of 2009. In 2011, the District identified various projects that require the services provided by Go IT Services, Inc.: VersaTrans Trip Tracker implementation, Kronos implementation, and Instructional Management System (IMS) implementation. Due to ongoing functionality added to the various products and to upgrades in related applications and interfaces, additional supplemental assistance is needed. Services to complete these projects are estimated to cost \$38,000. Funds from the Technology portion of the 2006 Bond referendum will be used to fund these services.

PROGRAM DESCRIPTION:

Go IT Services, Inc. works with District staff to perform project management, budget and payment management, prepare end user training plan, design reports and forms, design application interfaces, validate data conversions, Go-live support, and post Go-live implementation support. Optional added value items include: workflow configuration, developing an acceptance test plan, developing end-user training materials, providing role-based security support, developing specifications for custom programs, testing application interfaces, and performing acceptance testing.

Submitted By: David Jacobson, Chief Technology Information Officer
Jill Ludwig, Chief Financial Officer

Recommended for approval:



Dr. Thomas Randle
Superintendent

KRONOS:**Calculations:**

Balance per PO	3,087.50	
Invoices to be paid	(5,625.00)	5,625.00
Pending December 2012 Invoice (estimated)	(2,250.00)	2,250.00
New Balance	(4,787.50)	
Amount of amendment to bring to \$0	4,787.50	
Additional amendment for future work	3,000.00	
Total Amendment for KRONOS	7,787.50	

IMS:**Project Management:**

Balance per PO	12,312.50	
Invoices to be paid	(5,625.00)	
Pending December 2012 Invoice (estimated)	(1,375.00)	1,375.00
Estimate for January/February 2013	(3,500.00)	3,500.00
New Balance	1,812.50	
Balance per PO	17,750.00	
Invoices to be paid	(15,125.00)	
Pending December 2012 Invoice (estimated)	(5,250.00)	5,250.00
Estimate for January/February 2013	(20,000.00)	20,000.00
New Balance	(22,625.00)	
Total Amendment for IMS	22,625.00	

Versa Trans Trip Tracker:

Balance per PO	(4,375.00)
Amount of amendment to bring to \$0	4,375.00
Additional amendment for future work	3,000.00
Total Amendment for VTT	7,375.00

TCM:

Balance per PO	2,625.00
Additional amendment for future work	(1,500.00)
New Balance	1,125.00

Total Amendment for TCM	NONE
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TOTAL AMENDMENT FOR GO IT AGENDA ITEM	37,787.50
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INFORMATION ITEM: SCHOOL BOARD RECOGNITION MONTH

January 2013 is School Board Recognition Month—a great time to focus on the crucial role an elected Board of Trustees plays in our communities and schools. The goal of School Board Recognition Month is to build awareness of the crucial role an elected Board of Trustees plays in our communities and schools. School board members are the largest group of publicly-elected officials in Texas.

School board members exemplify local citizen control and decision-making in education. They volunteer hundreds of hours and an immeasurable amount of energy to assure that our schools are providing the best education possible for the children of our community.

Here are some reasons we are taking this opportunity to show them our appreciation during School Board Recognition Month in January:

- School board members are citizens whose decisions affect our children—what they learn, who will teach them and what kinds of facilities house their classrooms. These are men and women elected to establish the policies that provide the framework for our public schools. They represent you and they take this responsibility seriously by attending lengthy—sometimes challenging—meetings, conferences and institutes. They also broaden their knowledge about education during numerous conversations about the schools and in sessions before the Texas Legislature.
- Our school board is one of more than 1,000 such boards across the state. These boards enable us to have local control of public schools, meaning that decisions are made by local, elected representatives who understand the community's unique problems, values, culture and circumstances.
- Too often we neglect to recognize the dedication and hard work of these men and women who represent us. The staff and students of our school district are asking all local citizens to take a moment to tell a school board member "thanks for caring about our children's education." So, many thanks to the dedicated men and women who make it possible for local citizens to have a say about education in our communities. We salute the public servants of Lamar CISD whose dedication and civic responsibility make local control of public schools in our community possible. We applaud them for their vision and voice to help shape a better tomorrow.

Resource Person: Mike Rockwood, Executive Director of Community Relations

Resolution

WHEREAS, the mission of the public schools is to meet the diverse educational needs of all children and to empower them to become competent, productive contributors to a democratic society and an ever-changing world; and

WHEREAS, local school board members are committed to children and believe that all children can be successful learners and that the best education is tailored to the individual needs of the child; and

WHEREAS, local school board members work closely with parents, educational professionals, and other community members to create the educational vision we want for our students; and

WHEREAS, local school board members are responsible for ensuring the structure that provides a solid foundation for our school system; and

WHEREAS, local school board members are strong advocates for public education and are responsible for communicating the needs of the school district to the public and the public's expectations to the district;

THEREFORE, I do hereby declare my appreciation to the members of the Lamar Consolidated Independent School District Board of Trustees and proclaim the month of January, 2013 as SCHOOL BOARD RECOGNITION MONTH in Lamar CISD and urge all citizens to join in recognizing the dedication and hard work of local school board members and in working with them to mold an education system that meets the needs of both today's and tomorrow's children.

Signed this 20th day of December, 2012 by Dr. Thomas Randle.



Thomas Randle

Thomas Randle, Ed.D.
Superintendent of Schools

INFORMATION ITEM: REPORT ON BOARD MEMBER TRAINING

School board members are required by Texas law and State Board of Education rule to participate in three types of continuing education: an orientation to local district policy and to the laws affecting public education in Texas; an annual team building activity, taken in conjunction with the rest of the board and the superintendent; and a specified number of hours each year in areas of special need. Board members determine needs with their board annually by reviewing the Framework for School Board Development, a document that outlines the tasks an effective board performs in its governing capacity. Continuing education courses that address these needs are available through a variety of sources.

Annually, the current president of each local Board of Trustees shall cause the minutes of the local board to reflect the board members who have and have not completed the required training and shall make this information available to the local media.

As of this date, the Lamar CISD Board members have the following current (since last year's report) and accumulated certified training credit:

	Current	Accumulated	Total
Dar Hakimzadeh	13.75	33.25	47.00
Sam Hopkins	15.00	166.75	181.75
Karen Mendoza	77.25	90.50	167.75
Michael Richard	20.75	189.25	210.00
Julie Thompson	20.00	109.00	129.00
Frank Torres	3.00		3.00
Rhonda Zacharias	24.25	8.00	32.25

Resource Person: Dr. Thomas Randle, Superintendent

INFORMATION ITEM: QUARTERLY ACADEMIC UPDATE

During the Board/Superintendent team planning session, the Board asked the Superintendent to develop a set of key indicators from the district improvement plan for quarterly reports to the Board. The purpose of the quarterly report is to keep the focus of the Board, the administration, and the district on student performance. This workshop will focus on academic challenges and the effort of the district to meet the highest expectations of the state accountability system.

Resource Person: Dr. Thomas Randle, Superintendent

INFORMATION ITEM: LEAP: LAMAR EDUCATIONAL ADVENTURE PROGRAM

Last spring the Board approved for the district to implement its plan to begin a district operated after school program. It was requested that we provide a six month update and a plan for further expansion. The endeavor to begin an after school program was one feasible solution to creating a revenue stream for the district to offset loss of state funding. We provided updates to the Facilities Committee on the progress of LEAP in October and December. The December 20, 2012, presentation will be from the inception of LEAP to November 30, 2012.

Resource Persons: Michelle Piña Amos, Program Coordinator of LEAP
Laura Lyons, Executive Director of Elementary Education

INFORMATION ITEM: STAAR END OF COURSE GRADING POLICY

On November 30th, The Commissioner of Education announced he was deferring the implementation of the new 15% grading requirements connected with the STAAR End of Course exams for the 2012-2013 school year. Lamar CISD was ready to implement Board policy EIA (LOCAL) and administrative regulations that would spell out the 15% grading requirements, along with timelines for report cards.

Since the Commissioner's announcement, the District will keep in place our current grading policies and not implement the 15% rule this year. Secondary campuses will communicate with parents the new EOC grading guidelines for the 2012-2013 school year.

Resource Persons: Dr. Walter Bevers, Executive Director of Secondary Education
Brian Moore, Director of Research and Accountability

INFORMATION ITEM: 2012 - 2013 ATTENDANCE BOUNDARY COMMITTEE

BACKGROUND INFORMATION:

The Board of Trustees is asked to review the attached tentative timeline for making attendance boundary decisions for Judge James C. Adolphus Elementary (Long Meadow Farms), which will open in the fall of 2013.

Also attached is the current LCISD Zoning process, adopted by the Board in September 2004.

The administration will bring an action item to approve the Attendance Boundary Committee membership and attached timeline for 2012-2013 in February.

Resource Person: Mike Rockwood, Executive Director of Community Relations

**2012-2013 Attendance Boundary Committee
Judge James C. Adolphus Elementary
Tentative Time Line for Fall 2012**

December 20	Board Zoning Committee Meeting
December 20	Information Item to Board with Time Line
December 21	Solicit Attendance Boundary Committee (ABC) members from principals of campuses involved
February 21	Board approval and charge to ABC
March 5	First ABC Meeting – Zoning Considerations for Fall 2013 7 p.m. Board Room (only members of committee representing zones affected)
March 19	Second ABC Meeting – Zoning Considerations for Fall 2013 7 p.m. Board Room
March 26	Third ABC Meeting (if needed) – Zoning Considerations for Fall 2013 – 7 p.m. Board Room
April 2	Public Input at Community Meetings
April 9	ABC Meeting – Zoning Recommendation Finalized for Fall 2013 Recommendation to the Board – 7 p.m. Board Room
April 16	ABC Recommendation to the Board Zoning Committee Additional Public Input if needed
April 18	ABC Recommendation to the Board – LCISD Board Room – 7 p.m.
May 2	Information sent out to parents of students rezoned if approved by Board
May 23	Regular Board Meeting – ABC Recommendation to the Board/Additional Public Hearing/Board discussion if not approved at the April meeting – LCISD Board Room – 7 p.m.

THE LCISD ZONING PROCESS

FACT: Lamar CISD is among the fastest growing school districts in the state. A large number of residential developments are under construction or in the planning stages throughout the LCISD community. The district must continue providing all students with a quality education.

BACKGROUND: In a growing school system, it is inevitable that the district's attendance zones will be changed periodically. As new schools open and population shifts occur, attendance zones will be adjusted. Each campus in the district is unique and offers many enrichment opportunities for students. Our goal is to ensure that all campuses, regardless of location, provide quality programs.

REQUESTING AN INTRA-DISTRICT TRANSFER: Assignments of any neighborhoods or areas of the district to a particular campus are subject to re-evaluation each year. Although students are expected to attend the school located in the attendance zone in which they reside, certain conditions may exist as outlined in district policies and procedures in which parents/guardians may request their child's transfer to another LCISD campus. In such instances, the parents/guardians may complete an intra-district transfer application available from any campus.

The application must be submitted to the principal at the requested campus. Due to overcrowded conditions at some campuses, the district may declare a campus closed to new transfers.

ZONING OBJECTIVES/CRITERIA: The district's Framework for Facilities Planning established a need for objectives and criteria to be used to guide zoning decisions. The following 12 objectives should be used when developing new attendance zones. All of the 12 objectives should be given equal weight when making boundary decisions.

1. To draw attendance zones in a way that supports an efficient/effective use of school facilities.
2. To reduce overcrowding of campuses.
3. To plan for future growth.
4. To keep neighborhoods and feeder schools tracking together, as much as possible.
5. To minimize rezoning neighborhoods which have been affected in previous rezonings.
6. To draw secondary zones which reflect the diversity of the district, as much as possible.
7. To consider elementary students' proximity to a campus, being mindful of traffic patterns that allow for the safest routes available.
8. To involve the community in defining the objectives/criteria for rezoning.
9. To develop a fair and objective rezoning process.
10. To always keep in mind doing what is in the best interest of students.
11. To communicate zoning information effectively to all students and families that may be impacted.
12. To consider fiscal impact of changes.

ATTENDANCE BOUNDARY COMMITTEE MAKE-UP: Membership of the ABC will consist of two representatives from each elementary and middle school campus and three representatives from each junior high and high school campus. The campus administrator will select campus representatives with the entire committee approved by the Board. Appropriate central administrators will serve as resources as needed. District information and the Board’s charge for rezoning considerations will be presented to the entire committee. Only representatives from campuses affected by rezoning and their feeder schools will be involved in making the rezoning recommendations to be presented to the Board. Current Board members cannot serve on the Attendance Boundary Committee.

LCISD ZONING PROCESS

Step 1	Step 2	Step 3	Step 4	Step 5	Step 6	Step 7
Conduct Board/Cabinet workshop(s) to review and discuss ABC charge and approve committee membership.	Convene the Attendance Boundary Committee (ABC) to review data & create zoning recommendations based on options presented by the administration as charged by the Board.	Conduct community forum(s) for parents in the areas subject to change to review plans and provide feedback.	Conduct additional ABC meetings as needed to review and discuss ABC proposed plan(s), and any changes presented based on parent input.	Conduct additional community forum(s) if needed to present final recommendation and allow for public comments.	Submit final recommendation to the Board Zoning Committee for input.	Submit final recommendation for Board approval.

Step 1: The administrative team will present all options to be considered for rezoning for review, discussion and input at a Board workshop (open to the public). Any modifications suggested at the workshop will be made before presenting the options to the ABC. Information for the Board may also be presented in written format to be discussed at a regular meeting of the Board. The Board will charge the administration with rezoning priorities to be considered by the ABC and approve the ABC membership roster for that year.

Step 2: Involve parents and community members in the process through the district Attendance Boundary Committee (ABC). The ABC will review the supporting data and options presented by the administration and work to propose possible zoning recommendations for Board consideration and approval.

Step 3: The plan(s) will be shown at a Community Forum(s) for parent input.

Step 4: Based on parent input from the Community Forum(s), the ABC will make any needed modifications to its recommendations. Modified ABC recommendations can be presented orally or in a written format to the Board.

Step 5: Additional Community Forum if needed to allow for parent comments on any ABC changes to the original recommendation.

Step 6: ABC will submit final recommendation to the Board Zoning Committee for input.

Step 7: Zoning plan(s) submitted for Board approval.

ADDITIONAL INFORMATION: If you would like additional information about zoning in Lamar CISD, please contact Community Relations at 832-223-0330.

**INFORMATION ITEM: LAMAR EDUCATIONAL AWARDS FOUNDATION
(LEAF) UPDATE**

The Lamar Educational Awards Foundation (LEAF) awarded \$217,537 in November to Lamar CISD campuses. The LEAF “Grant Express” visited 29 campuses and awarded 111 grants to Lamar CISD teachers. LEAF has awarded over \$1,698,083 in teaching grants to Lamar CISD campuses since 2000 and \$34,250 in college scholarships to Lamar CISD graduates and paraprofessionals.

Year	Number of grants	Total amount
2000	72	\$ 32,559.34
2001	37*	\$ 44,101.33
2002	41	\$ 50,536.27
2003	47	\$ 68,153.01
2004	57	\$ 87,036.00
2005	89	\$138,013.09
2006	101	\$150,665.00
2007	101	\$161,045.00
2008	100	\$171,701.68
2009	112	\$184,329.18
2010	107	\$190,762.00
2011	105	\$203,660.00
2012	111	\$217,537.87

* Grants amounts were raised during 2001 from \$500 per grant to \$1000 for individual teacher and \$3000 for grade level.

Resource Persons: Janice Knight, LEAF Executive Director
Mike Rockwood, Executive Director of Community Relations

**INFORMATION ITEM: TAX COLLECTION REPORT
(AS OF NOVEMBER 30, 2012)**

- Exhibit "A" gives the LCISD collections made during the month of November 30, 2012.
- Exhibit "B" gives the total LCISD collections made this school year from September 1, 2012 through August 31, 2013.
- Exhibit "C" shows the LCISD collections made month-by-month of the 2012-13 roll as compared to prior years. Through November 30, 2012, Lamar had collected 01.9% of the 2012-13 roll.
- Exhibit "D" shows the total collections made as compared to the amount that was budgeted for 2012-2013.
- Exhibit "E" shows the LCISD tax collection analysis for the last six years.

Resource Person: Jill Ludwig, Chief Financial Officer

**Lamar Consolidated ISD
Tax Collections
November 2012**

Exhibit A

Year	Taxes Paid	Penalty & Interest	Collection Fees	Total Payments	General Fund Taxes Paid	General Fund P & I & Collection Fees	Debt Service Taxes Paid	Debt Service P & I & Collection Fees
12	\$ 2,708,471.12	\$ -	\$ -	\$ 2,708,471.12	\$ 2,026,506.53	\$ -	\$ 681,964.59	\$ -
11	\$ 88,489.26	\$ 20,763.50	\$ 23,284.66	\$ 132,537.42	\$ 64,935.39	\$ 38,521.41	\$ 23,553.87	\$ 5,526.75
10	\$ 25,746.27	\$ 9,034.21	\$ 6,793.41	\$ 41,573.89	\$ 19,246.23	\$ 13,546.80	\$ 6,500.04	\$ 2,280.82
09	\$ 14,804.87	\$ 6,237.43	\$ 3,937.82	\$ 24,980.12	\$ 11,676.77	\$ 8,858.63	\$ 3,128.10	\$ 1,316.62
08	\$ 9,114.82	\$ 3,082.33	\$ 2,247.41	\$ 14,444.56	\$ 7,173.32	\$ 4,675.12	\$ 1,941.50	\$ 654.62
07	\$ 5,886.74	\$ 1,606.58	\$ 1,379.26	\$ 8,872.58	\$ 4,555.53	\$ 2,630.48	\$ 1,331.21	\$ 355.36
06	\$ 2,890.68	\$ 1,389.86	\$ 440.59	\$ 4,721.13	\$ 2,484.69	\$ 1,635.40	\$ 405.99	\$ 195.05
05	\$ 1,973.73	\$ 1,105.89	\$ 351.99	\$ 3,431.61	\$ 1,743.98	\$ 1,329.16	\$ 229.75	\$ 128.72
04	\$ 1,521.84	\$ 691.84	\$ 190.90	\$ 2,404.58	\$ 1,334.83	\$ 791.81	\$ 187.01	\$ 90.93
03	\$ 1,507.30	\$ 690.99	\$ 143.37	\$ 2,341.66	\$ 1,352.91	\$ 759.69	\$ 154.39	\$ 74.67
02	\$ 1,332.55	\$ 645.40	\$ 112.63	\$ 2,090.58	\$ 1,211.92	\$ 708.63	\$ 120.63	\$ 49.40
01	\$ 153.73	\$ 218.29	\$ 55.80	\$ 427.82	\$ 138.54	\$ 252.51	\$ 15.19	\$ 21.58
00	\$ 290.19	\$ 444.82	\$ 110.26	\$ 845.27	\$ 259.35	\$ 507.79	\$ 30.84	\$ 47.29
99	\$ 151.60	\$ 250.96	\$ 60.39	\$ 462.95	\$ 136.99	\$ 287.17	\$ 14.61	\$ 24.18
98	\$ 44.73	\$ 79.59	\$ 18.64	\$ 142.96	\$ 41.36	\$ 92.22	\$ 3.37	\$ 6.01
97	\$ -	\$ -	\$ -	\$ -				
96	\$ 25.81	\$ 43.12	\$ 7.71	\$ 76.64	\$ 23.43	\$ 46.86	\$ 2.38	\$ 3.97
95	\$ 46.41	\$ 90.34	\$ 17.82	\$ 154.57	\$ 43.93	\$ 103.33	\$ 2.48	\$ 4.83
94	\$ -	\$ -	\$ -	\$ -				
93	\$ 320.26	\$ 747.62	\$ 160.17	\$ 1,228.05	\$ 318.87	\$ 904.50	\$ 1.39	\$ 3.29
92	\$ 262.87	\$ 645.80	\$ 136.30	\$ 1,044.97	\$ 262.14	\$ 780.26	\$ 0.73	\$ 1.84
91	\$ 5.91	\$ 15.42	\$ 3.21	\$ 24.54	\$ 5.76	\$ 18.21	\$ 0.15	\$ 0.42
90	\$ 33.17	\$ 90.55	\$ 18.57	\$ 142.29	\$ 30.86	\$ 102.80	\$ 2.31	\$ 6.32
89				\$ -				
88 & prior				\$ -				
Totals	\$ 2,863,073.86	\$ 47,874.54	\$ 39,470.91	\$ 2,950,419.31	\$ 2,143,483.33	\$ 76,552.78	\$ 719,590.53	\$ 10,792.67

**Lamar Consolidated ISD
Tax Collections
September 1, 2012-August 31, 2013
(Year-To-Date)**

Exhibit B

Year	Original Tax	Adjustments	Adjusted Tax	Taxes Paid	Penalty & Interest	Collection Fees	Total Payments	Total Taxes 11-30-12
12	\$ 136,145,655.46	\$ 2,857,749.15	\$ 139,003,404.61	\$ 2,708,471.12	\$ -	\$ -	\$ 2,708,471.12	\$ 136,294,933.49
11	\$ 1,526,426.10	\$ (16,853.33)	\$ 1,509,572.77	\$ 361,032.84	\$ 75,843.14	\$ 87,918.13	\$ 524,794.11	\$ 1,148,539.93
10	\$ 712,478.78	\$ 4,300.80	\$ 716,779.58	\$ 103,987.89	\$ 33,022.93	\$ 25,595.46	\$ 162,606.28	\$ 612,791.69
09	\$ 531,424.87	\$ (23,373.42)	\$ 508,051.45	\$ 38,888.47	\$ 25,358.63	\$ 15,292.80	\$ 79,539.90	\$ 469,162.98
08	\$ 360,340.24	\$ 3,330.49	\$ 363,670.73	\$ 27,100.62	\$ 9,461.42	\$ 3,650.09	\$ 40,212.13	\$ 336,570.11
07	\$ 287,280.27	\$ (5,102.21)	\$ 282,178.06	\$ 8,537.69	\$ 3,353.82	\$ 2,236.35	\$ 14,127.86	\$ 273,640.37
06	\$ 222,534.53	\$ (115.61)	\$ 222,418.92	\$ 5,251.72	\$ 3,210.00	\$ 1,229.76	\$ 9,691.48	\$ 217,167.20
05	\$ 216,529.51	\$ (132.41)	\$ 216,397.10	\$ 4,396.44	\$ 2,995.08	\$ 1,037.51	\$ 8,429.03	\$ 212,000.66
04	\$ 134,192.21	\$ -	\$ 134,192.21	\$ 2,838.76	\$ 1,984.36	\$ 682.64	\$ 5,505.76	\$ 131,353.45
03	\$ 121,282.11	\$ -	\$ 121,282.11	\$ 2,845.45	\$ 2,154.82	\$ 561.24	\$ 5,561.51	\$ 118,436.66
02	\$ 106,981.89	\$ -	\$ 106,981.89	\$ 2,867.65	\$ 2,513.61	\$ 602.17	\$ 5,983.43	\$ 104,114.24
01	\$ 83,228.49	\$ -	\$ 83,228.49	\$ 1,606.01	\$ 2,128.77	\$ 516.37	\$ 4,251.15	\$ 81,622.48
00	\$ 71,500.23	\$ -	\$ 71,500.23	\$ 1,575.89	\$ 2,339.95	\$ 587.00	\$ 4,502.84	\$ 69,924.34
99	\$ 68,463.25	\$ -	\$ 68,463.25	\$ 1,397.83	\$ 2,226.81	\$ 543.74	\$ 4,168.38	\$ 67,065.42
98	\$ 58,230.23	\$ -	\$ 58,230.23	\$ 1,289.00	\$ 2,193.12	\$ 522.25	\$ 4,004.37	\$ 56,941.23
97	\$ 52,779.15	\$ (289.22)	\$ 52,489.93	\$ 1,968.90	\$ 3,631.98	\$ 840.15	\$ 6,441.03	\$ 50,521.03
96	\$ 50,566.35	\$ (285.58)	\$ 50,280.77	\$ 1,243.01	\$ 2,391.90	\$ 539.93	\$ 4,174.84	\$ 49,037.76
95	\$ 39,898.13	\$ -	\$ 39,898.13	\$ 1,205.37	\$ 2,478.22	\$ 544.21	\$ 4,227.80	\$ 38,692.76
94	\$ 31,443.94	\$ -	\$ 31,443.94	\$ 1,042.69	\$ 2,282.46	\$ 498.57	\$ 3,823.72	\$ 30,401.25
93	\$ 29,766.02	\$ -	\$ 29,766.02	\$ 1,409.93	\$ 3,263.19	\$ 701.00	\$ 5,374.12	\$ 28,356.09
92	\$ 27,735.63	\$ -	\$ 27,735.63	\$ 1,411.57	\$ 3,437.83	\$ 727.33	\$ 5,576.73	\$ 26,324.06
91 & prior	\$ 30,008.31	\$ 1,218.27	\$ 31,226.58	\$ 1,657.02	\$ 4,443.21	\$ 904.43	\$ 7,004.66	\$ 29,569.56
Totals	\$140,908,745.70	\$2,820,446.93	\$143,729,192.63	\$3,282,025.87	\$190,715.25	\$145,731.13	\$3,618,472.25	\$140,447,166.76

06

**LAMAR CONSOLIDATED INDEPENDENT SCHOOL DISTRICT
TAX COLLECTION ANALYSIS
PERCENT Y-T-D BY MONTH
FOR CURRENT LEVY ONLY**

MONTH	2012-13	2011-12	2010-11	2009-10	2008-09	2007-08	2006-07	2005-06	2004-05	2003-04	2002-03
SEPT	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%
OCT	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.01%	0.0%
NOV	1.9%	2.6%	3.9%	1.9%	1.7%	2.8%	2.1%	1.0%	3.3%	4.0%	3.2%
DEC		30.2%	33.3%	25.9%	35.4%	31.9%	29.7%	32.7%	16.8%	20.7%	16.9%
JAN		82.3%	84.1%	80.7%	80.4%	59.6%	76.4%	73.6%	74.9%	69.0%	62.6%
FEB		94.8%	94.3%	93.3%	92.8%	93.5%	93.3%	92.5%	92.3%	92.4%	91.7%
MAR		96.4%	96.1%	95.0%	94.8%	95.1%	94.7%	94.3%	93.8%	94.0%	93.1%
APR		97.1%	96.9%	96.0%	95.6%	95.9%	95.8%	95.2%	94.8%	94.9%	94.8%
MAY		97.9%	97.6%	96.5%	96.4%	96.7%	96.5%	96.1%	95.5%	95.5%	95.5%
JUNE		98.3%	98.2%	97.4%	97.2%	97.4%	97.3%	96.8%	96.4%	96.2%	96.3%
JULY		98.7%	98.6%	98.0%	97.9%	98.0%	97.8%	97.4%	97.1%	97.0%	96.9%
AUG		98.9%	98.8%	98.2%	98.2%	98.2%	98.2%	97.8%	97.5%	97.3%	97.3%

**LAMAR CONSOLIDATED INDEPENDENT SCHOOL DISTRICT
2012-13 TAX COLLECTIONS
AS OF NOVEMBER 30, 2012**

TAX YEAR LCISD TAXES	SCHOOL YEAR	BUDGET AMOUNT	COLLECTIONS 11-30-12	% OF BUDGET COLLECTED
2012	2012-13	\$139,195,507	\$2,708,471	1.95%
2011 & Prior	2011-12 & Prior	\$2,300,000	\$573,555	24.94%
TOTAL		\$141,495,507	\$3,282,026	2.32%

**LAMAR CONSOLIDATED INDEPENDENT SCHOOL DISTRICT
TAX COLLECTION REPORT
AS OF NOVEMBER 30, 2012**

SCHOOL YEAR TAX YEAR	2007-08 2007	2008-09 2008	2009-10 2009	2010-11 2010	2011-12 2011	2012-13 2012
COLLECTION YEAR						
1 Orig. Levy	\$ 111,004,084	\$ 126,505,684	\$ 127,458,872	129,215,668	132,226,943	136,145,655
1 Collections	\$ 108,651,032	\$ 123,171,452	\$ 128,154,416	132,086,020	136,117,707	2,708,471
Adj. To Roll	\$ (362,468)	\$ (1,054,535)	\$ 2,995,248	4,579,622	5,417,190	2,857,749
2 Collections	\$ 1,347,912	\$ 1,484,532	\$ 1,349,141	1,050,557	361,033	
Adj. To Roll	\$ 27,409	\$ (65,264)	\$ (117,676)	53,764	(16,853)	
3 Collections	\$ 267,371	\$ 248,471	\$ 368,541	103,988		
Adj. To Roll	\$ 21,693	\$ 96	\$ 67,079	4,301		
4 Collections	\$ 136,983	\$ 223,830	38,888			
Adj. To Roll	\$ 54,869	\$ 102,644	(23,373)			
5 Collections	\$ 170,751	27,101				
Adj. To Roll	\$ 115,743	3,330				
6 Collections	\$ 8,538					
Adj. To Roll	\$ (5,102)					
TOTAL:						
COLLECTIONS	\$ 110,582,586	\$ 125,155,386	\$ 129,910,987	\$ 133,240,565	\$ 136,478,740	\$ 2,708,471
ADJUSTED TAX ROLL	\$ 110,856,227	\$ 125,491,955	\$ 130,380,150	\$ 133,853,355	\$ 137,627,279	\$ 139,003,405
BALANCE TO BE COLLECTED	\$ 273,641	\$ 336,570	\$ 469,163	\$ 612,790	\$ 1,148,539	\$ 136,294,933
ADJ. TAXABLE VALUE	\$ 8,542,844,903	\$ 9,670,708,982	\$ 10,047,404,949	\$ 9,809,340,424	\$ 9,900,886,963	\$ 9,999,885,228
TOTAL % COLLECTIONS AS OF NOVEMBER 30, 2012	99.8%	99.7%	99.6%	99.5%	99.2%	1.9%
TAX RATE	\$ 1.29765	\$ 1.29765	\$ 1.29765	1.36455	1.39005	1.39005

**INFORMATION ITEM: SCHOOLS CONSERVING RESOURCES
(SCORE) PROGRAM**

Lamar Consolidated Independent School District is participating in CenterPoint Energy's SCORE Program, which provides free assistance and financial incentives to reduce energy demand in our buildings. Attached is the CenterPoint Energy Project Completion Report that lists the lighting retrofit projects that the district's maintenance and operations department completed in 2012 and qualified for the SCORE incentive. Cheryl Bowman, Program Manager for CenterPoint Efficiency, will be presenting an incentive check to the Board of Trustees in the amount of \$31,440.04.

Resource Person: Kevin McKeever, Administrator for Operations



November 7, 2012

Mr. Paul Gutowsky
Lamar CISD
4901 Ave I
Rosenberg, TX 77471

Dear Paul,

Congratulations on your recent energy efficiency accomplishment in the CenterPoint Energy SCORE Program! The lighting projects Lamar CISD completed will contribute to significant energy savings, lower operating costs and increased building comfort for years to come.

CenterPoint Energy is pleased to present Lamar CISD with an incentive check for \$31,440.04. We are even more excited about the long-term savings your organization will realize as a result of your commitment to energy efficiency.

Regards,

A handwritten signature in black ink that reads "Cheryl Bowman".

Cheryl Bowman
Program Manager
CenterPoint Energy



Project Completion Report

CenterPoint Energy
2012 SCORE/CitySmartProgram

Partner Name:	Lamar CISD		
Partner Contact:	Paul Gutowsky	Phone:	(832)-223-0260
Program Contact:	Cheryl Bowman	Phone:	(713) 207-5631

This Project Completion Report lists the project(s), demand savings, energy savings, and amount of incentive paid to your organization.
Congratulations on your energy efficiency accomplishment!

Project Site	Project Measure	Project ID	Project Type	kWh	kW	Incentive*
Vocational School	Lighting	CNP-SCORE/City-12-LAM-001	Retrofit	73,727	13.07	\$3,845.56
Wessendorff MS	Lighting	CNP-SCORE/City-12-LAM-002	Retrofit	19,766	4.40	\$1,142.98
Foster HS	Lighting	CNP-SCORE/City-12-LAM-003	Retrofit	191,428	30.37	\$9,539.09
BriscoeJHS	Lighting	CNP-SCORE/City-12-LAM-004	Retrofit	118,462	16.54	\$5,621.36
Terry HS	Lighting	CNP-SCORE/City-12-LAM-005	Retrofit	7,870	1.40	\$411.10
Lamar HS	Lighting	CNP-SCORE/City-12-LAM-006	Retrofit	30,226	5.36	\$1,576.78
Lamar Junior High School	Lighting	CNP-SCORE/City-12-LAM-007	Retrofit	4,811	0.85	\$250.58
Transportation Center	Lighting	CNP-SCORE/City-12-LAM-008	Retrofit	66,783	14.61	\$3,829.74
Food Service	Lighting	CNP-SCORE/City-12-LAM-011	Retrofit	1,245	0.28	\$72.35
Maintenance	Lighting	CNP-SCORE/City-12-LAM-012	Retrofit	50,298	10.95	\$2,877.69
Powell Point ES	Lighting	CNP-SCORE/City-12-LAM-014	Retrofit	28,514	5.06	\$1,487.92
UES	Lighting	CNP-	Retrofit	3,412	0.60	\$177.36

Technology		SCORE/City-12-LAM-017				
Powell Point ES	Lighting	CNP-SCORE/City-12-LAM-018	Retrofit	10,501	2.34	\$607.53
Totals				607,043	105.83	\$31,440.04

Based on your total estimated annual kWh savings, your total greenhouse gas reduction is:

418.86 Metric tons of Carbon Dioxide Equivalent

That is equivalent to eliminating the annual greenhouse gas emissions of:

81.95 Passenger vehicles

46,924.42 Gallons of gasoline

52.21 Homes

(Source: <http://www.epa.gov/cleanenergy/energy-resources/calculator.html> on 3/15/2011)

*Notes: Incentive levels vary based on eligible measures –
Please reference <http://eeprograms.net/centerpoint> for more details.
Incentives are awarded on a first-come, first-served basis and are subject to vary based on program subscription and reservation.

INFORMATION ITEM: PAYMENTS FOR CONSTRUCTION PROJECTS

Below is a list of invoices that have been approved for payment.

BLS Construction (Ag Barn)	Application # 1	\$	70,418.75
CenterPoint (Polly Ryon Middle)	Application # 1	\$	3,815.00
Drymalla Construction (Adolphus Elem #22)	Application # 8	\$	946,575.25
Drymalla Construction (George Ranch HS Build Out)	Application # 6	\$	57,970.60
Drymalla Construction (Polly Ryon Middle)	Application # 7	\$	821,920.05
Drymalla Construction (Polly Ryon Middle)	Application # 8	\$	812,279.45
Gilbane (2011 Bond Program)	Application # 8	\$	52,043.00
Jerdon Enterprise (Transportation Satellite Center)	Application # 8	\$	6,382.34
PBK Architects (Adolphus Elem #22 – Phase 2)	Application # 7	\$	7,442.33
PBK Architects (George Ranch HS Build Out)	Application # 6	\$	580.75
PBK Architects (Polly Ryon Middle – Phase 2)	Application # 7	\$	12,339.33
Terracon (Adolphus Elementary #22)	Application # 7	\$	2,658.75
Terracon (Adolphus Elementary #22)	Application # 8	\$	1,080.00

Terracon (Ag Barn)	Application # 1	\$	2,065.00
Terracon (Polly Ryon Middle)	Application # 7	\$	2,650.00
Terracon (Polly Ryon Middle)	Application # 8	\$	3,305.00
Winning Way Services (Natatorium)	Application # 1	\$	500.00

Resource person: Kevin McKeever, Administrator for Operations

INFORMATION ITEM: REGION 4 MAINTENANCE AND OPERATIONS UPDATE

This agenda item will be on the Board Agenda each month to provide updates on Region 4's progress with Maintenance and Operations. The following indicates action that has taken place since the last regular board meeting.

Work Request Summary for November, 2012:

- The Department completed 1,476 requests with 117 new requests
- 26 were closed

Maintenance:

The Maintenance Department assisted by:

- Repairing the service window to the concession stand by the tennis courts at George Ranch field house
- Installing new signs at Foster High
- Repairing four chairs in the teacher's lounge at Reading Junior High
- Replacing toilet paper dispensers and a stall door stop at Reading Junior High
- Repairing a mirror in the girls restroom at Reading Junior High
- Resetting the school bell schedule at George Junior High
- Installing new signs with the new District logo at Brazos Crossing
- Building a divider between the urinals in the restroom at Seguin Elementary
- Repairing cafeteria table seats at Navarro Middle
- Replacing a sprinkler head cover at Jackson Elementary
- Replacing the old soap dispensers throughout at Foster High
- Repairing the bulletin board border in a classroom at Reading Junior High
- Repairing broken and missing seats in the gym at George Junior High
- Hanging an American flag in the stage area at Campbell Elementary
- Repairing the back gate in the yard area at the Natatorium
- Repairing the corner molding by room 603 at Terry High
- Replacing broken floor tile in the custodial closet at Frost Elementary
- Re-hanging signs in the front office at Smith Elementary
- Moving a bulletin board at George Junior High
- Installing a new toilet seat at Velasquez Elementary
- Repairing the headrest on a wheelchair in room 1301 at Briscoe Junior High
- Repairing the dish washing machine in the kitchen at Terry High
- Replacing the domestic hot water system circulating pump at Athletic Complex
- Repairing an electric hand dryer in a restroom at Terry High
- Replacing a broken light diffuser in a classroom at Lamar Junior High
- Assisting in setting up for an event at Wertheimer Middle
- Operating the theater sound and lights for an event at Lamar Junior High
- Installing 56 locks for cabinets and drawers at George Ranch High

- Responding to an after-hours call relating to the fire alarm system at Hubenak Elementary
- Replacing the backup batteries for the fire alarm system at Special Needs
- Replacing broken door glass at Travis Elementary
- Adding electrical and plumbing components to the sink in the lounge to provide hot water as per health inspector at the Alternative Learning Center Annex
- Repairing a booster heater on a dish machine at Williams Elementary
- Repairing a basketball goal winch system at Foster High
- Repairing the microphone jacks on the stage at Jackson Elementary
- Repairing the intercom phone system in the library at Reading Junior High
- Unclogging a sewer backup in the kitchen at Smith Elementary
- Repairing a dish return disposal in the kitchen at George Ranch High
- Repairing the emergency lighting at the Transportation Center
- Replacing electrical disconnect fuses at the Alternative Learning Center
- Repairing the doorbell for the Leap program at McNeill Elementary
- Repairing the security alarm system at Hubenak Elementary
- Rekeying the office area doors at Lamar High
- Repairing a refrigerator door seal at George Junior High
- Replacing a broken window at Special Needs Center
- Replacing a broken soap dispenser handle in the restroom at Hubenak Elementary
- Repairing the building plaque at Briscoe Junior High
- Replacing a soap dispenser in a restroom at Brazos Crossing
- Repainting the exemplary letters and numbers on the school at Frost Elementary
- Replacing a soap dispenser in a restroom at Hutchinson Elementary
- Replacing light bulbs in the kitchen bathroom at Jackson Elementary
- Replacing a light cover in the B-Hallway at Lamar Junior High
- Installing a new paper towel dispenser in the field house at George Ranch High
- Repairing a loose panel on the wall by the front office at Terry High
- Replacing all missing and loose shingles on a portable building at Smith Elementary
- Replacing the laminate on four science tables at Briscoe Junior High

Custodial, Integrated Pest Control and Lawn Works:

The Operations Department assisted by:

- Opening for the Frosty Market at Frost Elementary
- Changing time on clocks campus wide, removing trash from the grounds, setting up for a teacher/parent meeting, and replacing lights in the main hall at Alternative Learning Center
- Setting up for program in the gym, delivering tables from a portable to a classroom, and removing broken desks at Meyer Elementary
- Cleaning vomit in the main hall and cafeteria, moving two tables from the stage to the library, hanging 60 chairs on the chair rack, cleaning outside trash cans, and cleaning up after an accident in room 211 at Taylor Ray Elementary

- Shampooing the hallway and lounge (upstairs), replacing lights, and moving recycle items to the outside bin at Brazos Crossing
- Cleaning urine from cafeteria floor, removing feces from the boy's restroom floor, sweeping the front entrance, moving boxes from the front office, and delivering tables to the library for an event at Hubenak Elementary
- Setting up the cafeteria for an after school dance, cleaning up vomit, and delivering boxes of copy paper to the workrooms at Lamar Junior High
- Replacing lights in the kitchen area, sweeping both gyms for basketball practice, and delivering four boxes of copy paper to a work room at Briscoe Junior High
- Delivering a table and removing trash from the grounds area at the Alternative Learning Center
- Setting up the gym for the afternoon program at Meyer Elementary
- Delivering a box of copy paper to each one of the team leaders, setting up the cafeteria for a Boy Scouts meeting, and setting up chairs and tables in the science room at Dickinson Elementary
- Setting up eight tables and 45 chairs in the cafeteria for parent involvement week, cleaning up vomit, and removing blood from the restroom at Taylor Ray Elementary
- Opening the library for a site base team meeting, opening the auditorium for college night, and opening the auditorium for a performance at Lamar High
- Setting up for meeting in room 215C, replacing lights in room 220, setting up tables for a board meeting, delivering a water cooler to the upstairs lounge, and removing leaves from the back door area at Brazos Crossing
- Replacing lights in the office area, delivering a box of copy paper to the 3rd grade team, and removing a table from 3rd grade classroom at Travis Elementary
- Moving tables and sweeping the front entry at Pink Elementary
- Putting tables in storage and adding copy paper to the workroom at Meyer Elementary
- Removing debris from all ramps, sweeping the front entrance, setting up a portable for a parent meeting, delivering copy paper to the Annex, and cleaning the office at the Alternative Learning Center
- Removing trash from the grounds area, cleaning up vomit in the cafeteria, delivering desks to a classroom, and removing water from the lounge floor at Travis Elementary
- Cleaning spots on the cafeteria wall, using the micromatic on all halls, adding information to the marquee, and helping in the cafeteria at Jackson Elementary
- Cleaning up vomit in the clinic, cleaning up urine in the front hallway, and sweeping the front entry at Taylor Ray Elementary
- Opening campuses for UIL district contest at all middle schools: Navarro, Wertheimer, and Wessendorff
- Cleaning up urine from the floor by the gym, cleaning the front entry door windows, and cleaning the cafeteria walls at Hubenak Elementary
- Setting up tables in the cafeteria, setting up tables/chairs for the Lady Ranger Classic Basketball Tournament, and opening up the building for the boys football team meal at Terry High

- Removing recycle papers from the office, threw away old Christmas decorations, and picked up trash around the dumpster area at Jane Long Elementary
- Mowing district-wide
- Setting up and cleaning at Traylor Stadium after games
- Delivering tables to Frost Elementary and George Ranch High for weekend events
- Painting football fields for high school games
- Delivering tables to Beasley, Frost, Hutchison, Dickinson, and Bowie
- Setting up Traylor Stadium for the little kids Super Bowl
- Preparing fields for soccer season
- Repairing a leak on the football field at Terry High
- Removing the fence around the chillers at Bowie Elementary
- Providing rodent control at: Lamar High, Austin, Beasley, Development Center, and George Junior High
- Providing ant control at: Campbell, Hubenak, Administrative Annex, Meyer, Brazos Crossing, and Dickinson
- Removing wasps at: Pink, Meyer, Jackson, Travis, and Beasley
- Scheduling the services of Gillen's Pest Control at: Jane Long, Meyer, Smith, Travis, Williams, Wessendorff Middle, Brazos Crossing, 1621 Place, Maintenance, Special Needs Center, Campbell, Dickinson, Hutchison, Taylor Ray and Velasquez

Resources: Kevin McKeever, Administrator for Operations
 Aaron Morgan, Interim Director of Maintenance & Operations (Region 4)
 Jeff Kimble, Assistant Director of Operations
 James Carrillo, Assistant Director (Region 4)



Transportation Satellite

2006 Bond Program Projects

Transportation Satellite Facility

- Projected close-out for the Satellite Transportation is February 2013.

Transportation Satellite Secondary Drive

- Environmental study is on-going, the package is at TxDOT Austin office as of the week of December 10, 2012, with anticipated completion of environmental study February 01, 2013.



Agricultural Barn Renovations

2011 Bond Program Projects

Agricultural Barn Renovations

- BLS Construction was approved by the LCISD Board as General Contractor for the renovations.
- Construction work started on October 29, 2012.
- Piers for new canopy have been drilled and poured.
- Demo of the existing restrooms is complete and wiring is being installed.
- New electrical panels have been installed.
- Circulation fans have been installed.
- Light pole bases have been poured.
- Restroom slab has been re-poured.
- Plumbing rough-in is complete and fixtures are being installed.
- CMU walls are complete and painted.
- Manure Pit has been poured.
- Parking area is being excavated and being re-graded.



GRHS Build-Out

George Ranch High School Build-Out

- Project is complete.

Judge James C. Adolphus Elementary



Judge James C. Adolphus ES



Judge James C. Adolphus ES

- The concrete slab on grade is completed in ALL areas.
- Concrete curbs have been placed at 99% of the drive areas.
- Mezzanine concrete has been placed.
- Metal building erector is 100% complete.
- Installation of metal roofing panels is 100% complete.
- Roofing trim detail is 99% complete.
- Mason continues working on interior CMU in area B. Will be complete with exterior brick and stone the week of December 17, 2012, except for mechanical area screen wall.
- Mock up wall indicating all wall components is complete and has been approved by architect.
- Overhead hangers and straps for mechanical components are installed at area A, C, D, and E.
- Fireproofing of metal building structure is 100% complete in Phase I & II.
- Fireproofing of mezzanine area continues.
- Piping for fire protection is 90% installed in areas C, D, and E.
- Mechanical contractor continues installing duct insulation at areas C, D, and E.
- Controls conduit is being installed in all mezzanine and interior framed areas.
- Air handler units have been placed on equipment pads and mechanical piping continues.
- Electrician is working in areas D and E including wall rough-ins. Electrical crew continues pulling electrical wire in areas C, D, and E, including the CMU in Area B.
- Temporary lighting has been installed throughout the interior of the building, inclusive of the mezzanine areas.
- Light gauge framing continues at area A, C, D, and E, including the mezzanine area.
- Rough carpentry crew installing wood blocking at areas D and E and continues installation of wood blocking at perimeter walls, in addition installing wood blocking at roof area.
- Exterior wall waterproofing is 99% complete.
- Color finish board was delivered to the districts procurement department November 2, 2012.
- Electronic submittals have been approved.
- Final payment to MUD for tap and usage fees is being processed.

Miscellaneous Renovations to Terry HS, Lamar HS, George JHS, Jackson ES, & Bowie ES

- VLK Architects was approved by the LCISD board for summer 2013 renovation work.
- Coordination meetings have been held with principals at all schools to discuss scope of work.
- VLK is producing design development plans to present to the LCISD board for approval in December 2012.

New Natatorium

- The schedule is to have the new LCISD Natatorium operational June 2014.
- On December 7, 2012 a meeting was held with Gilbane, LCISD, and PBK to discuss schedule and location.

Polly Ryon Middle School



Polly Ryon Middle School



Polly Ryon Middle School

- Concrete paving is complete.
- Concrete curbs have been installed on 85% of the paved areas.
- The topping slab is complete in all areas.
- Plans for the design of the new traffic signal have been submitted to TxDOT for review. Comments have been received and are being addressed by the Engineer.
- Steel erection is complete in all areas.
- Roof panels and insulation are complete in all areas.
- Fireproofing of main frame structure is complete in all areas.
- Framing of exterior walls is complete in all areas.
- Interior wall framing is 90% in areas A & B.
- Electrical/data rough-in continues in areas A & B.
- Air handler units have been placed on equipment pads in all areas.
- MEP hangers are 90% in areas A & B.
- Chilled water piping is 80% complete.
- Fire sprinkler piping is approximately 80% complete.
- Installation of ductwork is 90% complete in areas A & B.
- Exterior waterproofing is complete in all areas.
- Mezzanine stairs have been installed.
- Mezzanine deck has been poured.
- Gym and cafeteria CMU walls are 75% complete.
- Finish selections have been finalized and forwarded to LCISD.
- Dormer framing is complete.
- Structure for barrier free lift is complete.
- Chillers have been set on equipment pads in the service yard.
- Limestone is complete in areas A&B and 40% in areas C & D.
- Metal wall panels are 95% complete in areas A & B.
- CMU "Main Street" walls are 75% complete.
- Concrete parking lot islands are 50% complete.
- Windows and frames are being installed in areas A & B.

Traylor Stadium

- December 7, 2012, the design team commenced the planning, design and scheduling for the new buildings, renovations and replacement items.
- Design team is planning to present the delivery method for the Track and Field resurfacing at the December Board.

Bond Program Budget

EXECUTIVE REPORT				
	BUDGET	COMMITTED	UNCOMMITTED	PAID
NEW FACILITIES	\$51,095,099	\$27,206,067	\$23,889,032	\$11,919,488
LAND	\$2,700,000	\$11,200	\$2,688,800	\$11,200
TECHNOLOGY	\$21,168,000	-	\$21,168,000	-
TRANSPORTATION	\$6,100,779	-	\$6,100,779	-
EXISTING FACILITIES	\$23,791,755	\$2,817,483	\$20,974,272	\$1,438,409
MISCELLANEOUS	\$5,144,367	-	\$5,144,367	-
TOTAL	\$110,000,000	\$30,034,751	\$79,965,250	\$13,369,097