



A PROUD TRADITION | A BRIGHT FUTURE

LAMAR CONSOLIDATED INDEPENDENT SCHOOL DISTRICT
REGULAR BOARD MEETING
Thursday, July 17, 2014

7:00 PM

Julie Thompson, President • Rhonda Zacharias, Vice President • Kay Danziger, Secretary
Anna Gonzales • Dar Hakimzadeh • Kathryn Kaminski • Frank Torres

**LAMAR CISD BOARD OF TRUSTEES
REGULAR BOARD MEETING
BRAZOS CROSSING ADMINISTRATION BUILDING
3911 AVENUE I, ROSENBERG, TEXAS
JULY 17, 2014
7:00 PM**

AGENDA

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10. CLOSED SESSION

| | |
|--|-----|
| A. Adjournment to closed session pursuant to Texas Government Code Sections 551.071, 551.072, 551.074, and 551.082, the Open Meetings Act, for the following purposes: (Time _____) | |
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| 2. Section 551.072 - For the purpose of discussing the purchase, exchange, lease or value of real property | |
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| a. Any item listed on the agenda | |
| b. Discuss pending, threatened, or potential litigation, including school finance litigation | |

RECONVENE IN OPEN SESSION

Action on Closed Session Items
Future Agenda Items

ADJOURNMENT: (Time _____)

If during the course of the meeting covered by this notice, the Board should determine that a closed session of the Board should be held or is required in relation to an item noticed in this meeting, then such closed session as authorized by Section 551.001 et seq. of the Texas Government Code (the Open Meetings Act) will be held by the Board at that date, hour or place given in this notice or as soon after the commencement of the meeting covered by this notice as the Board may conveniently meet in such closed session concerning any and all subjects and for any and all purposes permitted by Section 551.071-551.084, inclusive, of the Open Meetings Act, including, but not limited to:

Section 551.084 - For the purpose of excluding witness or witnesses from a hearing during examination of another witness.

Section 551.071 - For the purpose of a private consultation with the Board's attorney on any or all subjects or matters authorized by law.

Section 551.072 - For the purpose of discussing the purchase, exchange, lease or value of real property.

Section 551.073 - For the purpose of considering a negotiated contract for a prospective gift or donation.

Section 551.074 - For the purpose of considering the appointment, employment, evaluation, reassignment, duties, discipline or dismissal of a public officer or employee or to hear complaints or charges against a public officer or employee.

Section 551.082 - For the purpose of considering discipline of a public school child or children or to hear a complaint by an employee against another employee if the complaint or charge directly results in a need for a hearing.

Section 551.076 - To consider the deployment, or specific occasions for implementation, of security personnel or devices.

Section 551.083 - For the purpose of considering the standards, guidelines, terms or conditions the Board will follow, or instruct its representatives to follow, in consultation with representatives of employee groups in connection with consultation agreements provided for by Section 13.901 of the Texas Education Code.

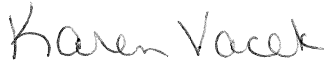
Section 551.0821 – For the purpose of deliberating a matter regarding a public school student if personally identifiable information about the student will necessarily be revealed by the deliberation.

Should any final action, final decision or final vote be required in the opinion of the Board with regard to any matter considered in such closed session, then such final action, final decision or final vote shall be at either:

- a. the open meeting covered by this notice upon the reconvening of this public meeting, or
- b. at a subsequent public meeting of the Board upon notice thereof, as the Board may determine.

CERTIFICATE AS TO POSTING OR GIVING OF NOTICE

On this 10th day of July 2014 at 3:00 p.m., this notice was posted on a bulletin board located at a place convenient to the public in the central administrative offices of the Lamar Consolidated Independent School District, 3911 Avenue I, Rosenberg, Texas 77471, and in a place readily accessible to the general public at all times.


Karen Vacek
Secretary to Superintendent

Regular Meeting

Be It Remembered

The State of Texas §
County of Fort Bend §
Lamar Consolidated Independent School District §

Notice of Regular Meeting Held

On this the 17th day of June 2014 the Board of Trustees of the Lamar Consolidated Independent School District of Fort Bend County, Texas met in Regular Session in Rosenberg, Fort Bend County, Texas.

1. CALL TO ORDER AND ESTABLISHMENT OF A QUORUM

This meeting was duly called to order by the President of the Board of Trustees, Julie Thompson, at 7:00 p.m.

Members Present:

| | |
|------------------|----------------|
| Julie Thompson | President |
| Rhonda Zacharias | Vice President |
| Kay Danziger | Secretary |
| Anna Gonzales | Member |
| Dar Hakimzadeh | Member |
| Kathryn Kaminski | Member |
| Frank Torres | Member |

Others Present:

| | |
|----------------|--|
| Thomas Randle | Superintendent |
| Kevin McKeever | Administrator for Operations |
| Jill Ludwig | Chief Financial Officer |
| Laura Lyons | Executive Director of Elementary Education |
| Kathleen Bowen | Executive Director of Human Resources |
| Mike Rockwood | Executive Director of Community Relations |
| David Jacobson | Chief Technology Information officer |
| Paul Lamb | Attorney |

BUSINESS TRANSACTED

Business properly coming before the Board was transacted as follows: to witness—

2. OPENING OF MEETING

The prayer was led by Ms. Lyons and the pledge of allegiance was recited.

3. RECOGNITIONS/AWARDS

None

4. AUDIENCE TO PATRONS

None

5. APPROVAL OF MINUTES OF MAY 6, 2014 SPECIAL BOARD MEETING, MAY 13, 2014 SPECIAL BOARD MEETING (WORKSHOP), AND MAY 15, 2014 REGULAR BOARD MEETING

It was moved by Ms. Zacharias and seconded by Ms. Gonzales that the Board of Trustees approve the minutes of the May 6, 2014 Special Board Meeting as amended, May 13, 2014 Special Board Meeting (Workshop) and May 15, 2014 Regular Board Meeting. The motion carried unanimously.

6. BOARD MEMBER REPORTS

a. Meetings and Events

Ms. Zacharias reported the Technology Committee met and the items discussed are on the agenda.

Ms. Thompson reported that many of the board members attended high school graduation and it was a rewarding experience.

Chad Jones reported on the History Quiz Bowl for fifth and eighth graders held in May via distance learning equipment.

7. SUPERINTENDENT REPORTS

a. Meetings and Events

b. Information for Immediate Attention

c. Introductions

Dr. Bowen introduced March Davila, payroll manager for the district, effective July 1, 2014.

ACTION ITEMS FOR CONSENT OF APPROVAL: 8. A-1—8. A-2, 8. B-2—8. B-10, 8. B-12—8. B-18, 8. C-1—8. C-2, 8. C-4, and 8. D-1

It was moved by Ms. Danziger and seconded by Mr. Torres that the Board of Trustees approve these action items as presented. The motion carried unanimously.

8. A GOAL: INSTRUCTIONAL

8. A-1 Approval of the 2014—2015 Agreement for Educational Services between Lamar Consolidated Independent School District and Fort Bend County Juvenile Detention Center

approved the Memorandum of Understanding for Education Services at Fort Bend County Juvenile Detention Center (FBCJDC) for the 2014—2015 school year. (See inserted pages 46-A—46-G.)

8. A-2 Approval of the 2014—2015 Memorandum of Understanding for the Operation of Fort Bend County Alternative School, a Juvenile Justice Alternative Education Program

approved the Memorandum of Understanding (MOU) between the Fort Bend County Juvenile Board, Lamar Consolidated Independent School District, Needville Independent School District, and Katy Independent School District to operate a Juvenile Justice Alternative Education Program (JJAEP) known as Fort Bend County Alternative School in Rosenberg during the 2014—2015 school year. (See inserted pages 46-H—46-Q.)

8. B GOAL: PLANNING

8. B-2 Consider Ratification of Quarterly Investment Report

ratified the quarterly investment report as submitted for the quarter ending May 31, 2014. (See inserted pages 46-R—46-W.)

8. B-3 Consider Ratification of Financial and Investment Reports

ratified the financial and investment reports as presented.

8. B-4 Approval of Budget Amendment Requests

approved budget amendment requests. (See inserted pages 46-X—46-Y.)

8. B-5 Approval of Donations to the District, including, but not limited to:

- a. Common Threads**
- b. Hutchison Elementary School**

approved donations to the district.

8. B-6 Consider Renewal of Fleet Equipment, Supplies, and Services

approved the renewal for year two of the contract with all awarded vendors for the fleet equipment, supplies, and services bid.

8. B-7 Approval of Local Food and Catering Services

approved all vendors who responded with complete and acceptable responses to the proposal for an annual contract for local food and catering services.

8. B-8 Approval of Natatorium Loose Pool Equipment

approved Progressive Commercial Aquatics to provide various loose pool equipment and installation for the new natatorium in the amount of \$139,463.13.

8. B-9 Approval of Natatorium Laundry Equipment

approved Scott Equipment, Inc. to provide laundry equipment and installation services for the new natatorium in the amount of \$129,713.

8. B-10 Approval of Natatorium Scoreboard and Timing System

approved Daktronics, Inc. to provide the scoreboard and timing system for the new natatorium in the amount of \$113,186.

8. B-12 Approval of Guaranteed Maximum Price Amendment to the Contract with Drymalla Construction Company

approved guaranteed maximum price amendment to the contract with Drymalla Construction Company to establish the Guaranteed Maximum Price (GMP) for the construction of the new Churchill Fulshear, Jr. High, Dean Leaman Junior High, and Satellite Transportation Center Phase 2 in the amount of \$107,208,336.

8. B-13 Approval of Interlocal Agreement with Region 4 Educational Service Center

approved an interlocal agreement with Region 4 Educational Service Center for facilities maintenance and operation administrative management services. (See inserted pages 47-A—47-F.)

8. B-14 Approval of Blanket Easement for the New District Natatorium

approved the CenterPoint Energy blanket easement for the new district natatorium. (See inserted pages 47-G—47-O.)

8. B-15 Approval of Blanket Easement for the New Arredondo Elementary

approved the CenterPoint Energy blanket easement for the new Arredondo Elementary campus. (See inserted pages 47-P—47-X.)

8. B-16 Approval of Construction Material Testing Services for the New Dean Leaman Junior High School

approved Terracon for material testing services for the construction of the new Dean Leaman Junior High in the amount of \$82,800. (See inserted pages 47-Y—47-Z.)

8. B-17 Approval of Construction Material Testing Services for the New Churchill Fulshear, Jr. High School

approved Terracon for material testing services for the construction of the new Churchill Fulshear, Jr. High in the amount of \$134,800. (See inserted pages 47-AA—47-BB.)

8. B-18 Approval of Architect Contract

approved PBK Architects for the design of security vestibules at Lamar Consolidated High, Foster High, Briscoe Junior High, and George Junior High schools and allow the superintendent to begin contract negotiations.

8. C GOAL: TECHNOLOGY

8. C-1 Approval of Vendor for Callout and Notification System

approved Skyward’s proposal and software license agreement for the Skylert Student Management Suite in the amount of approximately \$47,783 and authorized the superintendent to negotiate the final contract.

8. C-2 Approval of Vendors to Supply Replacement Projector Lamps

approved Valiant National, Troxell, and Scott Electric as vendors to supply replacement projector lamps for the wide variety of models deployed in Lamar Consolidated Independent School District.

8. C-4 Approval of District-wide Computer Refresh Additional Computers and Laptop Carts

approved Dell to provide laptop computers in the amount of \$604,096.

8. D GOAL: PERSONNEL

8. D-1 Approval of New PDAS Appraisers for Teaching Staff, 2014—2015 School Year

approved the 2014—2015 Professional Development Appraisal System (PDAS) appraiser(s) who have recently become certified or are new to Lamar Consolidated Independent School District.

8. B GOAL: PLANNING

8. B-19 Lamar CISD 2014 Citizens’ Bond Advisory Committee Recommendation

Sheri Lindsey, spokesperson for the Citizens’ Bond Advisory Committee, presented information recommended by the committee for a bond referendum to be held in November 2014.

8. B-11 Approval for Participation in the Community Eligibility Program (CEP)

It was moved by Ms. Gonzales and seconded by Ms. Kaminski that the Board of Trustees approve Lamar CISD’s participation in the Community Eligibility Program (CEP) at these designated campuses: Beasley, Bowie, Jane Long, Smith, Travis, Taylor Ray, Pink, Seguin, Jackson, and Meyer Elementary schools. The motion carried unanimously.

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8. B-1 Approval of Nomination of Candidate for Position on the Texas Association of School Boards (TASB) Board of Directors

No action taken.

8. C GOAL: TECHNOLOGY

8. C-3 Approval of 2014 – 2017 Technology Plan

It was moved by Ms. Zacharias and seconded by Ms. Danziger that the Board of Trustees approve the district 2014—2017 technology plan. The motion carried unanimously.

9. INFORMATION ITEMS

9. A GOAL: PLANNING

9. A-1 Board Policies for First Reading

Policies are included in this agenda for review and second reading will be presented for approval at the meeting next month.

9. A-3 Budget Workshop

Jill Ludwig, Chief Financial Officer, presented Budget Workshop #1 for 2014—2015 with the following agenda:

- Budget Planning Process
 - Establish goals and requirements for 2014—2015
 - Review current year budget
 - 2013—2014 Budget Status Report
- 2014—2015 Revenue Projection
 - Types of revenue
 - Projected totals
- 2014—2015 Expenditure Projection/Status
 - The “Building Blocks”
 - Current estimates

9. A-4 Tax Collection Report

9. A-5 Payments for Construction Projects

9. A-6 Region 4 Maintenance and Operations Update

9. A-7 Bond Update

9. A-8 Quarterly Energy Management Report

9. A-9 Multi-year Contracts for Workers’ Compensation Excess Coverage

9. A-10 Multi-year Contracts for Student Athletic Insurance Coverage

9. B GOAL: INSTRUCTIONAL

9. B-1 Classification of Grade Levels for LCISD High School Students

9. B-2 Memorandum of Understanding between LCISD and the Center for Teaching and Learning (CTL)

9. A GOAL: PLANNING

9. A-2 Appointment of Board Committees

Ms. Julie Thompson, Board President, appointed board members to serve on standing and ad hoc committees for the 2014—2015 school year. Last year’s committees and members are as follows:

| <u>STANDING COMMITTEES</u> | <u>2013—2014</u> | <u>2014—2015</u> |
|--|---|--|
| <u>POLICY REVIEW COMMITTEE</u> | Frank Torres Kathryn Kaminski Anna Gonzales | Frank Torres Kathryn Kaminski Anna Gonzales |
| <u>FINANCIAL AUDIT COMMITTEE</u> | Rhonda Zacharias Dar Hakimzadeh Julie Thompson Michael Richard** | Kathryn Kaminski Rhonda Zacharias Anna Gonzales Michael Richard** |
| <u>FACILITIES COMMITTEE</u> | Julie Thompson Kathryn Kaminski Kay Danziger Sam Hopkins** | Anna Gonzales Kay Danziger Kathryn Kaminski Sam Hopkins** |
| <u>ATTENDANCE BOUNDARY COMMITTEE</u> | Dar Hakimzadeh Frank Torres Rhonda Zacharias | Kay Danziger Frank Torres Dar Hakimzadeh |
| <u>INFORMATION TECHNOLOGY COMMITTEE</u> | Rhonda Zacharias Kay Danziger Jack Christiana** | Rhonda Zacharias Kay Danziger Dar Hakimzadeh Jack Christiana** |
| <u>GOVERNMENT AFFAIRS COMMITTEE</u> | Julie Thompson Dar Hakimzadeh Karen Mendoza** | Julie Thompson Kay Danziger |

** Advisory Member

ADJOURNMENT TO CLOSED SESSION PURSUANT TO TEXAS GOVERNMENT CODE SECTIONS 551.071, 551.072, 551.074, AND 551.082, THE OPEN MEETINGS ACT, FOR THE FOLLOWING PURPOSES:

1. Section 551.074 – For the purpose of considering the appointment, employment, evaluation, reassignment, duties, discipline or dismissal of a public officer or employee or to hear complaints or charges against a public officer or employee.
 - a. Approval of personnel recommendations or employment of professional personnel
 - b. Employment of professional personnel (Information)
 - c. Employee resignations and retirements
 - d. Principal of Velasquez Elementary
2. Section 551.072 – For the purpose of discussing the purchase, exchange, lease or value of real property
 - a. Land
3. Section 551.071 – To meet with the District’s attorney to discuss matters in which the duty of the attorney to the District under the Texas Disciplinary Rules of Professional Conduct of the State Bar of Texas clearly conflicts with the Open Meetings Act, including the grievance/complaint hearing.
 - a. Discuss pending, threatened, or potential litigation, including school finance litigation
 - b. Any item listed on the agenda

The Board adjourned to Closed Session at 8:25 p.m. for the purposes listed above.

RECONVENE IN OPEN SESSION – ACTION ON CLOSED SESSION ITEMS

The Board reconvened in Open Session at 8:38 p.m.

10. A-1(a) Approval of Personnel Recommendations or Employment of Professional Personnel

It was moved by Mr. Torres and seconded by Ms. Gonzales that the Board of Trustees approve personnel as presented. The motion carried unanimously.

Employed

| | | | |
|---------------|-----|-------------------------------|-----------------|
| Vincek, Jamie | TBD | Staff Development Coordinator | Brazos Crossing |
|---------------|-----|-------------------------------|-----------------|

10. A-1(d) Employment of Principal of Velasquez Elementary

It was moved by Ms. Danziger and seconded by Mr. Torres that the Board of Trustees approve the recommendation of Brian Gibson as the principal of Velasquez Elementary School. The motion carried unanimously.

Employed

| | | | |
|---------------|-----|-----------|----------------------|
| Gibson, Brian | TBD | Principal | Velasquez Elementary |
|---------------|-----|-----------|----------------------|

FUTURE AGENDA ITEMS

None

ADJOURNMENT

The meeting adjourned at 8:39 p.m.

LAMAR CONSOLIDATED INDEPENDENT SCHOOL DISTRICT

Signed:

Julie Thompson
President of the Board of Trustees

Kay Danziger
Secretary of the Board of Trustees

Special Meeting

Be It Remembered

The State of Texas §
County of Fort Bend §
Lamar Consolidated Independent School District §

Notice of Special Meeting Held

On this the 6th day of May 2014, the Board of Trustees of the Lamar Consolidated Independent School District of Fort Bend County, Texas met in Special Session in Rosenberg, Fort Bend County, Texas.

1. CALL TO ORDER AND ESTABLISHMENT OF A QUORUM

This meeting was duly called to order by the President of the Board of Trustees, Julie Thompson, at 6:32 p.m.

Members Present:

| | |
|------------------|-----------|
| Julie Thompson | President |
| Kay Danziger | Member |
| Anna Gonzales | Member |
| Dar Hakimzadeh | Member |
| Kathryn Kaminski | Member |

Members Absent:

| | |
|------------------|----------------|
| Rhonda Zacharias | Vice President |
| Frank Torres | Secretary |

Others Present:

| | |
|---------------|---|
| Thomas Randle | Superintendent |
| Mike Rockwood | Executive Director of Community Relations |
| Rick Morris | Attorney |

BUSINESS TRANSACTED

Business properly coming before the Board was transacted as follows: to witness—

2. AUDIENCE TO PATRONS

None

3. ACTION ITEMS

3. A GOAL: PLANNING

3. A-1 Review of Board Operating Procedures

Introduction

A motion was made by Ms. Kaminski and seconded by Mr. Hakimzadeh to discuss the first submission on page 2 of 35 submitted by Ms. Kaminski in the Introduction of the Board Operating Procedures. It was moved by Ms. Danziger and seconded by Ms. Gonzales to amend the motion submitted in the introduction of the Board Operating Procedures to include Lamar CISD Board of Trustees regular meetings to be held on the third (3rd) Thursday of each month unless rescheduled by the Board. The motion carried unanimously as amended.

It was moved by Mr. Hakimzadeh and seconded by Ms. Thompson that the Board of Trustees approve the changes submitted by Mr. Hakimzadeh in the Introduction of the Board Operating Procedures.

Voting in favor of the motion: Mr. Hakimzadeh

Voting in opposition: Ms. Danziger, Ms. Kaminski, Ms. Gonzales, Ms. Thompson

The motion failed.

Introduction Approved

The Board of Trustees is the corporate body elected by the voters of Lamar Consolidated Independent School District to govern and oversee the management of the District. This corporate body along with the Superintendent will function as a team of "TEAM of Eight" in the implementation of these Board Operating Procedures. The goal will be to provide open communication with the staff, patrons, business community, families, and students in Lamar CISD in a positive and welcoming atmosphere. The Lamar CISD Board of Trustees regular meetings will be held on the third (3rd) Thursday of each month unless rescheduled by the Board.

I. DEVELOPING BOARD MEETING AGENDA

A. Board Meeting Schedule

Developing Board Meeting Agenda

It was moved by Mr. Hakimzadeh and seconded by Ms. Kaminski that the Board of Trustees consider approval of the submission made by Mr. Torres that the board president shall place an item on the agenda if the item is requested by four board members.

Voting in favor of the motion: Ms. Gonzales

Voting in opposition: Mr. Hakimzadeh, Ms. Danziger, Ms. Thompson, Ms. Kaminski

The motion failed.

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It was moved by Mr. Hakimzadeh and seconded by Ms. Kaminski that the Board of Trustees hire the Texas Association of School Boards (TASB) to revise the District's Board Operating Procedures.

Voting in favor of the motion: Ms. Kaminski, Mr. Hakimzadeh

Voting in opposition: Ms. Danziger, Ms. Thompson, Ms. Gonzales

The motion failed.

Mr. Hakimzadeh moved to readopt the Board Operating Procedures that the Honorary Board of Trustees used a few years ago. There being no copy of the procedures available, Mr. Hakimzadeh withdrew the motion.

RECESS

The Board recessed briefly.

Developing the Board Agenda

It was moved by Mr. Hakimzadeh and seconded by Ms. Kaminski that the Board of Trustees discuss the Board Meeting Schedule, Parliamentary Procedure and Developing the Board Agenda as submitted by Ms. Kaminski and Mr. Hakimzadeh. Mr. Hakimzadeh withdrew the motion with the consensus of the Board.

It was moved by Ms. Danziger and seconded by Ms. Thompson that the Board of Trustees maintain the current board operating procedure requiring only three board members to approve a request from a board member to have an item placed on the agenda for action or discussion.

Mr. Hakimzadeh stated that he thought this meeting was a workshop to discuss the submissions but approve them at a later date. Ms. Thompson replied that this meeting was posted as a Special Board Meeting, not a workshop. She explained that each board member has had the opportunity to submit suggestions for changes to the Board Operating Procedures. The submissions will be discussed briefly tonight and if there is a motion and a second to approve any of the items, a vote will be taken.

Voting in favor of the motion: Ms. Danziger, Ms. Thompson, Ms. Kaminski

Voting in opposition: Mr. Hakimzadeh

Abstained: Ms. Gonzales

The motion carried.

It was moved by Ms. Kaminski and seconded by Ms. Danziger that the Board of Trustees submit the Board Operating Procedures along with the actions taken tonight to be included and forwarded to a TASB representative along with the full text of the document reviewed tonight and allow a TASB representative to intermingle the ideas and concepts that are within the document to produce one document that can be reviewed in its entirety.

Voting in favor of the motion: Ms. Danziger, Ms. Thompson, Ms. Gonzales, Ms. Kaminski

Voting in opposition: Mr. Hakimzadeh

The motion carried.

ADJOURNMENT TO CLOSED SESSION PURSUANT TO TEXAS GOVERNMENT CODE SECTIONS 551.071, 551.072, 551.074, AND 551.082, THE OPEN MEETINGS ACT, FOR THE FOLLOWING PURPOSES:

1. Section 551.074 – For the purpose of considering the appointment, employment, evaluation, reassignment, duties, discipline or dismissal of a public officer or employee or to hear complaints or charges against a public officer or employee.
 - a. Approval of personnel recommendations or employment of professional personnel
 - b. Employment of professional personnel (Information)
 - c. Employee resignations and retirements
2. Section 551.072 – For the purpose of discussing the purchase, exchange, lease or value of real property.
 - a. Land
3. Section 551.071 – To meet with the District’s attorney to discuss matters in which the duty of the attorney to the District under the Texas Disciplinary Rules of Professional Conduct of the State Bar of Texas clearly conflicts with the Open Meetings Act, including the grievance/ complaint hearing.
 - a. Any item listed on the agenda
 - b. Discuss pending, threatened, or potential litigation, including school finance litigation

The Board did not convene in Closed Session.

RECONVENE IN OPEN SESSION

ADJOURNMENT

The meeting adjourned at 8:25 p.m.

LAMAR CONSOLIDATED INDEPENDENT SCHOOL DISTRICT

Signed:

Julie Thompson
President of the Board of Trustees

Kay Danziger
Secretary of the Board of Trustees

**CONSIDER APPROVAL OF INTERAGENCY PROGRAM AGREEMENT BETWEEN
LAMAR CONSOLIDATED INDEPENDENT SCHOOL DISTRICT AND THE
BEHAVIOR TREATMENT AND TRAINING CENTER (BTTC), TEXANA CENTER**

RECOMMENDATION:

That the Board of Trustees approve the Interagency Program Agreement between Lamar Consolidated Independent School District (LCISD) and the Behavior Treatment and Training Center (BTTC), Texana Center for the 2014-2015 school year.

IMPACT/RATIONALE:

LCISD is required to educate all school age children who reside within District boundaries, regardless of where the parent or guardian resides, and LCISD has been educating residents residing at BTTC since the facility opened. In the spring of 2001, the program and fiscal responsibility for the BTTC shifted from the Richmond State School to Texana Center. Education is being provided through the LCISD Community Center staff. State foundation special education contact hours and federal special education funds support the services provided at the BTTC.

PROGRAM DESCRIPTION:

The agreement with Texana Center governs the responsibilities of both BTTC and LCISD staff. The current agreement is being recommended to govern responsibilities for the 2014-2015 school year and provides a system for LCISD/BTTC teachers to assist other District teachers in the areas of autism and use of behavioral analysis in instruction. Children that exhibit challenging and aggressive behavior, usually 10-12 in number, reside at BTTC with an average length of stay between three and six months. Due to the severity of needs demonstrated by the students, services are provided to these students at the BTTC.

The agreement is attached for Board review.

Submitted by: Linda Lane, Interim Director of Special Education and Federal Programs
Laura Lyons, Executive Director of Elementary Education

Recommended for approval:



Dr. Thomas Randle
Superintendent

**INTERAGENCY PROGRAM AGREEMENT BETWEEN
LAMAR CONSOLIDATED INDEPENDENT SCHOOL DISTRICT AND
THE BEHAVIOR TREATMENT AND TRAINING CENTER (BTTC),
TEXANA CENTER**

THIS AGREEMENT is made at the request of the Lamar Consolidated Independent School District through its Board of Trustees hereinafter referred to as the "District", and The Behavior Treatment and Training Center (BTTC), Texana Center, hereinafter referred to as "BTTC/Texana".

WHEREAS, the District and BTTC/Texana recognizes the desirability of providing education and treatment programs in the least restrictive environment to school age youth residing at BTTC/Texana; and

WHEREAS, the District and the BTTC/Texana mutually recognize that the Memorandum of Agreement between the Department of Aging and Disability Services (DADS) and the Texas Education Agency dated October 9, 1985 designates the District, at the present time, the appropriate source to supply education to these students;

NOW, THEREFORE, for and in consideration of these premises and in future consideration of the matters hereinafter set forth, the District and BTTC/Texana to hereby stipulate and agree as follows:

I.

ELIGIBILITY

To be eligible for special education services under this agreement, a student must be identified as disabled according to the criteria developed by the Texas Education Agency and meet other state requirements for attendance and service provisions. Each eligible student must be enrolled in the District and must have an Individual Education Plan (IEP) designated by the Admission Review and Dismissal/Individual Education Plan (ARD/IEP) committee before educational services are provided.

II.

RESPONSIBILITIES OF THE BTTC/TEXANA

BTTC/Texana agrees to:

- A. Make available to the District all referral and assessment information: current medical diagnosis and conditions, including immunizations and potential carrier status for any communicable disease; proof of birth; and copies of each student's current Individual Program Plan (IPP). Access to client records (POR) will be provided for information necessary to facilitate District instructional services.

The Individual Program Plan (IPP) is generally defined to include the following services based on need:

1. Dental services
2. Training and habilitation services

3. Food and nutrition services
 4. Medical services
 5. Nursing services
 6. Pharmacy services
 7. Behavior support services
 8. Psychological services
 9. Recreation services
 10. Social services
- B. Designate staff member(s) to serve as liaisons for the following activities:
1. Attend the ARD/IEP Committee meetings.
 2. Resolve issues that arise in the area of student need.
 3. Resolve issues that arise in the areas of general Texana and District services.
 4. BTTC Management and LCISD Management shall discuss new District staff members regarding assignment to BTTC.
- C. Provide care, active treatment, and other customary services, as deemed appropriate by the BTTC/Texana's Interdisciplinary Team and each student's Individual Program Plan (IPP), to support a student's entry and ongoing participation in an educational program by the District.
- D. Provide and maintain appropriate instructional space for students the ARD determines need to be instructed at the Behavior Treatment and Training Center, including access to students as appropriate on scheduled class days.
1. Provide classroom space and furniture for instruction by District staff at the BTTC, at no cost to the District for the duration of the instructional schedule designated in the student's IEP.
 2. When instructional space must be shared by BTTC/Texana and District personnel, provide locked cabinets for the storage of District instructional materials and equipment.
 3. Provide needed housekeeping/janitorial services in District class space at the BTTC at the end of each instructional day and on an emergency basis.
 4. Deliver any needed linen to instructional settings at BTTC/Texana.
- E. Coordinate services in the BTTC/Texana's Individual Program Plan (IPP) of active treatment with services provided in accordance with the Individual Education Plan (IEP).
- F. Communicate necessary information regarding client care and treatment daily or as needed to District staff.
- G. Provide transportation of students to and from the classroom and the student's living quarters.
- H. Continue to provide services needed for care, treatment, and habilitation as determined by the IPP and which has been provided prior to the provision of education services by the District.
- I. Provide nursing services for those students that the ARD determines need instruction at the BTTC/Texana campus. For students that the ARD determines need instruction off

campus in District classes, provide the following services:

1. Follow the health policy of the District and BTTC/Texana when illness or infectious/communicable diseases occur.
 2. Provide prescribed medication with physician's orders and recommendations for any special nursing services the student may need to appropriate District nurse.
- J. Provide meals during the instructional day for those students the ARD determines need to be served by the District at BTTC/Texana.
- K. Collaborate with the District in the Teacher Training Partnership to increase teacher skills in serving students with severe behavior disabilities.
- L. Adhere to the District student attendance policies and make every effort to avoid elective absences during school hours/days. Any situation that precludes educational services as scheduled will be resolved by the BTTC Manager and the designee of the Director of Special Programs and Projects at the District.
- M. Follow all federal and state requirements governing the development and implementation of the IPP, Texana policy, and mutually agreed upon guideline for the implementation of this Agreement.

III.

RESPONSIBILITIES OF THE DISTRICT

- A. Make available to BTTC/Texana, educational assessments and updates, provide access to student records for information necessary to facilitate BTTC/Texana's care, treatment and habilitation; and provide copies of the current/revised IEP. Utilize, to the maximum extent possible, referral and assessment information from BTTC/Texana's records in order to avoid unnecessary duplication of services.
- B. Designate staff member(s) to serve as liaisons for the following activities:
1. Attend the IPP interdisciplinary team meetings as needed, providing a written report on student's progress.
 2. Resolve issues that arise in areas of student needs.
 3. Resolve issues that arise in areas of District and Texana services.
 4. BTTC Management and LCISD Management shall discuss new District staff members regarding assignment to BTTC.
- C. Provide and/or make available instructional services, including needed speech, OT and language therapy, to BTTC residents as determined by the ARD/IEP Committee in accordance with State Board of Education Rules for Special Education and federal regulations. Provide instructional staff assigned to the BTTC students with Crisis Prevention Institute training, which includes methods and strategies for appropriate intervention with aggressive students. To the extent possible minimize disruptions in assignment of instructional staff in order to provide a therapeutic environment for autistic children with problem behaviors.

- D. Make available a six-hour instructional day in the least restrictive environment with any variation determined by the ARD/IEP Committee. Utilize a variety of instructional settings to meet student needs including District classes off the BTTC campus, classes on BTTC campus. Resolve conflicts between ARD/IEP and IDT Committee decisions through a joint committee meeting.
- E. Coordinate services of the District's Individual Education Plan (IEP) of active treatment.
- F. Communicate necessary information regarding student education daily or as needed to Texana staff.
- G. Provide the related services that the ARD deems necessary for the provision of appropriate instructional services. Services include but are not limited to direct and/or consultative services in the areas listed below:
 - 1. Speech and Language therapy
 - 2. Occupational therapy
 - 3. Physical therapy
 - 4. Adaptive equipment
 - 5. Psychological services
 - 6. Diagnostic services
 - 7. Orientation and Mobility training
 - 8. Special transportation for District students as appropriate
 - 9. Counseling
- H. Collaborate with BTTC in the Teacher Training Partnership to increase teacher skills in serving students with severe behavioral disabilities.
- I. Inform BTTC/Texana regarding Lamar Consolidated Independent School District attendance policies. Minimize removal from instruction, enacting emergency removal only for health and safety reasons.
- J. Follow all federal and state requirements governing the development and implementation of the IEP, Lamar Consolidated Independent School District policy, and mutually agreed upon guidelines for the implementation of this agreement.

IV.

CONSULTATION BETWEEN PARTIES

It is understood that after the execution of the agreement, representatives of the District and representatives of BTTC/Texana will meet to formulate guidelines in furtherance of the agreement. These mutually agreed upon guidelines will specify the procedures to be used to fully implement this Agreement.

V.

LIMITATIONS

It is understood that the educational program, which is the subject of this agreement, will be offered

in accordance with each student's IEP and the District's school calendar designating holidays. Both parties concur that the District agrees to provide education services only under the terms in this agreement. The District assumes no responsibility for students upon dismissal from residence at BTTC unless the student is or becomes a resident of the District. The terms of this Agreement constitute the total agreement between the District and BTTC/Texana.

VI.

TERM

This Agreement shall be effective beginning August 2014, upon execution by both parties, and shall continue in full force and effect through June 2015. If the agreement made in this Agreement is to be continued beyond June 2015, a new Agreement will be executed.

VII.

PROVISION FOR OTHER AGREEMENTS

It is recognized that either party may enter into other agreements and affiliations so long as these are not inconsistent with the terms and provisions of this Agreement.

VIII.

AMENDMENTS

This Agreement may be amended only by written instrument duly executed by both parties and attached to this Agreement.

IX.

BINDING ON SUCCESSORS

This Agreement shall bind and benefit the respective parties and their legal successors, but shall not otherwise be assignable, in whole or in part, by either party without first obtaining the written consent of the other party.

X.

LEGALITY

This Agreement shall be subject to all present and future valid laws, orders, rules, and regulations of The United States of America, The State of Texas, and other regulatory bodies thereof having jurisdiction.

XI.

CONFIDENTIALITY

The District and BTTC/Texana offer mutual assurance that all matters relative to the sharing of information will be treated in a confidential manner in accordance with all applicable State and

Federal rules and regulations, including but not limited to the Texas Open Records Act and the Family Educational Rights and Privacy Act of 1974.

IN WITNESS WHEREOF, this Agreement has been executed on behalf of the parties hereto as follows, to-wit:

- a) It has on the ____ day of _____, 20____, been executed by a representative of Texana Center duly acting upon the approval of its governing body: and
- b) It has on the ____ day of _____, 20____, been executed by a representative of Lamar Consolidated Independent School District duly acting upon the approval of the Board of Trustees of the Lamar Consolidated Independent School District.

ATTEST:

Texana Center

Lamar Consolidated Independent School District

George Patterson, CEO

Dr. Thomas Randle, Superintendent

THE STATE OF TEXAS
COUNTY OF _____

BEFORE ME, the undersigning authority, on this the ____ day of _____, 20 __, personally appeared _____, the CEO of Texana Center, who after being duly sworn, on his oath deposed and stated that he signed the foregoing document for the consideration and purposes stated therein.

Notary Public in and for _____, Texas

My commission Expires:

THE STATE OF TEXAS
COUNTY OF FORT BEND

BEFORE ME, the undersigning authority, on this the ____ day of _____, 20 __, personally appeared _____, the Superintendent of the Lamar Consolidated Independent School District, who after being duly sworn, on his oath deposed and stated that he signed the foregoing document for the consideration and purposes stated therein.

Notary Public in and for Fort Bend County, Texas

My commission Expires:

**CONSIDER APPROVAL OF INTERAGENCY PROGRAM AGREEMENT BETWEEN
LAMAR CONSOLIDATED INDEPENDENT SCHOOL DISTRICT AND
RICHMOND STATE SUPPORTED LIVING CENTER (RSSLC)**

RECOMMENDATION:

That the Board of Trustees approve the Interagency Program Agreement between Richmond State Supported Living Center (RSSLC) and Lamar Consolidated Independent School District (LCISD) for the 2014-2015 school year.

IMPACT/RATIONALE:

LCISD is required to educate all school age children who reside within district boundaries, regardless of where the parent or guardian resides. Though the numbers of school age residents at RSSLC have declined since 1987, some children continue to be placed at RSSLC each school year. Current revenue to educate these students includes special education contact hours and special education capacity building federal funds.

PROGRAM DESCRIPTION:

Since the 1987-88 school year, LCISD has assumed full responsibility for the education of school-aged residents at RSSLC. This has been required as a result of a court order issued by Judge Barefoot Sanders. Cooperative programming by RSSLC and LCISD has proved to be very beneficial for the students and there is a positive working relationship between RSSLC and LCISD staff members.

The agreement is attached for Board review.

Submitted by: Linda Lane, Interim Director of Special Education and Federal Programs
Laura Lyons, Executive Director of Elementary Education

Recommended for approval:



Dr. Thomas Randle
Superintendent

**INTERAGENCY PROGRAM AGREEMENT BETWEEN
LAMAR CONSOLIDATED INDEPENDENT SCHOOL DISTRICT AND
RICHMOND STATE SUPPORTED LIVING CENTER**

THIS AGREEMENT is made at the request of the Lamar Consolidated Independent School District (LCISD) through its Board of Trustees hereinafter referred to as the "District, and Richmond State Supported Living Center (RSSLC), hereinafter referred to as "State Supported Living Center".

WHEREAS, the District and State Supported Living Center recognizes the desirability of providing education and treatment programs in the least restrictive environment to school age youth residing at State Supported Living Center; and

WHEREAS, the District and the State Supported Living Center mutually recognize that the Memorandum of Agreement between the Texas Department of Aging and Disability Services (DADS) and the Texas Education Agency dated October 9, 1985 designates the District, at the present time, the appropriate source to supply education to these students;

NOW, THEREFORE, for and in consideration of these premises and in future consideration of the matters hereinafter set forth, the District and State Supported Living Center to hereby stipulate and agree as follows:

I.

ELIGIBILITY

To be eligible for special education services under this agreement, a student must be identified as handicapped according to the criteria developed by the Texas Education Agency and meet other state requirements for attendance and service provisions. Each eligible student must be enrolled in the District and must have an Individual Education Plan (IEP) designated by the Admission Review and Dismissal/Individual Education Plan (ARD/IEP) committee before educational services are provided.

II.

RESPONSIBILITIES OF THE STATE SUPPORTED LIVING CENTER

The State Supported Living Center agrees to:

- A. Make available to the District all referral and assessment information: current medical diagnosis and conditions, including immunizations and potential carrier status for any communicable disease; proof of birth; and copies of each student's current Individual Program Plan (IPP). Access to client records (POR) will be provided for information necessary to facilitate District instructional services.

The Individual Program Plan (IPP) is generally defined to include the following services based on need:

1. Dental services
2. Training and habilitation services
3. Food and nutrition services
4. Medical services
5. Nursing services
6. Pharmacy services
7. Physical and occupational services
8. Psychological services
9. Recreation services
10. Social services
11. Speech pathology and audiological services
12. Prior educational services

B. Designate staff member(s) to serve as liaisons for the following activities:

1. Attend the ARD/IEP Committee meetings.
2. Resolve issues that arise in the area of student need.
3. Resolve issues that arise in the areas of general State Supported Living Center and District services.

C. Provide care, active treatment, and other customary services, as deemed appropriate by the State Supported Living Center's Interdisciplinary Team and each student's Individual Program Plan (IPP), to support a student's entry and ongoing participation in an educational program by the District.

D. Provide and maintain appropriate instructional space for students the ARD determines need to be instructed on the State Supported Living Center campus, including access to students as appropriate on scheduled class days.

1. Provide classroom space and furniture for instruction of dorm bound or campus class students, at no cost to the District for the duration of the instructional schedule designated in the student's IEP.
2. When instructional space must be shared by State Supported Living Center and District personnel, provide locked cabinets for the storage of District instructional materials and equipment.
3. Provide needed housekeeping/janitorial services to District class space on dorms at the finished of each instructional day and on an emergency basis.
4. Deliver any needed linen to instructional settings on the State Supported Living Center campus.

- E. Coordinate services in the State Supported Living Center's Individual Program Plan (IPP) of active treatment with services provided in accordance with the Individual Education Plan (IEP).
- F. Communicate necessary information regarding client care and treatment daily or as needed to District staff.
- G. Provide transportation of students to and from the classroom, student's living quarters, to on-campus classes.
- H. Continue to provide services needed for care, treatment, and habilitation as determined by the IPP and which has been provided prior to the provision of education services by the District.
- I. Provide nursing services for those students that the ARD determines need instruction on the State Supported Living Center campus. For students that the ARD determines need instruction off campus in District classes, provide the following services:
 - 1. Follow the health policy of the District and State Supported Living Center when illness or infectious/communicable diseases occur.
 - 2. Provide prescribed medication with physician's orders and recommendations for any special nursing services the student may need to appropriate District nurse.
 - 3. Provide timely transportation from District campus classes back to the State Supported Living Center campus when the student is ill or in need of immediate medical care by State Supported Living Center staff.
- J. Provide meals during the instructional day for those students the ARD determines need to be served on campus in District classes.
- K. Adhere to the District student attendance policies and make every effort to avoid elective absences during school hours/days. Any situation that precludes educational services as scheduled will be resolved by the Director of Education and Training at State Supported Living Center and the campus designee of the Director of Special Education at the District.
- L. Follow all federal and state requirements governing the development and implementation of the IPP, State Supported Living Center policy, and mutually agreed upon guideline for the implementation of this Agreement.

III.

RESPONSIBILITIES OF THE DISTRICT

- A. Make available to the State Supported Living Center, educational assessments and updates, provide access to student records for information necessary to facilitate State Supported Living Center care, treatment and habilitation; and provide copies of the current/revised IEP. Utilize, to the maximum extent possible, referral and assessment information from the State Supported Living Center's records in order to avoid unnecessary duplication of services.
- B. Designate staff member(s) to serve as liaisons for the following activities:
 - 1. Attend the IPP interdisciplinary team meetings.
 - 2. Resolve issues that arise in areas of student needs.
 - 3. Resolve issues that arise in areas of District and State Supported Living Center services.
- C. Provide and/or make available instructional services, including needed speech and language therapy, to the State Supported Living Center residents ages 3 through 21 as determined by the ARD/IEP Committee in accordance with State Board of Education Rules for Special Education and federal regulations.
- D. Make available up to a six-hour instructional day in the least restrictive environment with any variation determined by the ARD/IEP Committee. Utilize a variety of instructional settings to meet student needs including District classes off State Supported Living Center campus, Center Based classes on State Supported Living Center campus, Dorm based classes on the student's dorm, and bedside instruction in the infirmary. Resolve conflicts between ARD/IEP and IDT Committee decisions through a joint committee meeting.
- E. Coordinate services of the District's Individual Education Plan (IEP) of active treatment.
- F. Communicate necessary information regarding student education daily or as needed to State Supported Living Center staff.
- G. Provide transportation for students to and from the State Supported Living Center for District classes and community Based Training.
- H. Provide the related services that the ARD deems necessary for the provision of appropriate instructional services. Services include but are not limited to direct and/or consultative services in the areas listed below:

1. Speech and Language therapy
 2. Occupational therapy
 3. Physical therapy
 4. Adaptive equipment
 5. Psychological services
 6. Diagnostic services
 7. School Health services
 8. Orientation and Mobility training
 9. Special transportation
 10. Counseling
- I. Provide nursing services for those students that the ARD determines need instruction off campus in District classes including the following:
1. Follow the health policy of the District and the State Supported Living Center when illness or infectious/communicable diseases occur.
 2. Administer prescribed medication according to physicians' orders on file and follow any special nursing procedures the student may require.
 3. Complete and forward injury reports to the State Supported Living Center.
 4. Determine when a student is ill or in need of immediate medical care by State Supported Living Center staff and notify the dorm nurse.
- J. Provide meals during the school day for students instructed off campus in District classes in accordance with special dietary needs and physician's orders. For students attending on-campus classes, provide feeding and/or supervision and dietary information when appropriate.
- K. Inform the State Supported Living Center regarding Lamar Consolidated Independent School District attendance policies. Minimize removal from instruction, enacting emergency removal only for health and safety reasons.
- L. Follow all federal and state requirements governing the development and implementation of the IEP, Lamar Consolidated Independent School District policy, and mutually agreed upon guidelines for the implementation of this agreement.

IV.

CONSULTATION BETWEEN PARTIES

It is understood that after the execution of the agreement, representatives of the District and representatives of the State Supported Living Center will meet to formulate guidelines in furtherance of the agreement. These mutually agreed upon guidelines will specify the procedures to be used to fully implement this Agreement.

V.

LIMITATIONS

It is understood that the educational program, which is the subject of this agreement, will be offered in accordance with each student's IEP and the District's school calendar designating holidays. Both parties concur that the District agrees to provide education services only under the terms in this agreement. The District assumes no responsibility for students upon dismissal from the State Supported Living Center unless the student is or becomes a resident of the District. The terms of this Agreement constitute the total agreement between the District and the State Supported Living Center.

VI.

TERM

This Agreement shall be effective beginning August 2014, upon execution by both parties, and shall continue in full force and effect until June 2015. If the agreement made in this Agreement is to be continued beyond June 2015, a new Agreement will be executed.

VII.

PROVISION FOR OTHER AGREEMENTS

It is recognized that either party may enter into other agreements and affiliations so long as these are not inconsistent with the terms and provisions of this Agreement.

VIII.

AMENDMENTS

This Agreement may be amended only by written instrument duly executed by both parties and attached to this Agreement.

IX.

BINDING ON SUCCESSORS

This Agreement shall bind and benefit the respective parties and their legal successors, but shall not otherwise be assignable, in whole or in part, by either party without first obtaining the written consent of the other party.

X.

LEGALITY

This Agreement shall be subject to all present and future valid laws, orders, rules, and regulations of The United States of America, The State of Texas, and other regulatory bodies thereof having jurisdiction.

XI.

CONFIDENTIALITY

The District and State Supported Living Center offer mutual assurance that all matters relative to the sharing of information will be treated in a confidential manner in accordance with all applicable State and Federal rules and regulations, including but not limited to the Texas Open Records Act and the Family Educational Rights and Privacy Act of 1974.

IN WITNESS WHEREOF, this Agreement has been executed on behalf of the parties hereto as follows, to-wit:

- a) It has on the ___ day of _____, 20__, been executed by a representative of Richmond State Supported Living Center duly acting upon the approval of its governing body: and
- b) It has on the ___ day of _____, 20__, been executed by a representative of Lamar Consolidated Independent School District duly acting upon the approval of the Board of Trustees of the Lamar Consolidated Independent School District.

ATTEST:

Richmond State Supported Living Center

Lamar Consolidated Independent School District

RSSLC Representative

Dr. Thomas Randle, Superintendent

**THE STATE OF TEXAS
COUNTY OF FORT BEND**

BEFORE ME, the undersigning authority, on this the ____ day of _____, 20 __, personally appeared _____, the Superintendent of Richmond State Supported Living Center, who after being duly sworn, on his oath deposed and stated that he signed the foregoing document for the consideration and purposes stated therein.

Notary Public in and for Fort Bend County, Texas

My commission Expires:

**THE STATE OF TEXAS
COUNTY OF FORT BEND**

BEFORE ME, the undersigning authority, on this the ____ day of _____, 20 __, personally appeared _____, the Superintendent of the Lamar Consolidated Independent School District, who after being duly sworn, on his oath deposed and stated that he signed the foregoing document for the consideration and purposes stated therein.

Notary Public in and for Fort Bend County, Texas

My commission Expires:

**CONSIDER APPROVAL FOR RENEWAL OF AN
OPTIONAL FLEXIBLE SCHOOL DAY PROGRAM**

RECOMMENDATION:

That the Board of Trustees approve a continuation of the Optional Flexible School Day Program (OFSDP).

IMPACT/RATIONALE:

The OFSDP program (Operation Graduation Night School) offers flexible hours and days of attendance for students in grades 9-12 who are at risk of not graduating. The goal of the program is to target students who are unable to attend school in a traditional setting. Students from any high school in the district may apply for enrollment. During the 2013-2014 school year, 85 students were served with 36 graduating (compared to 19 graduates last year).

Students at risk for non-completion are referred to and must complete an application to the program. Existing fund sources (State Compensatory Education and Title I) have partially covered the cost of the program. Students attending the program generate Average Daily Attendance funds which offset any remaining costs in addition to the funding sources already listed.

BACKGROUND INFORMATION:

As Lamar CISD seeks to meet the academic needs of all students, it becomes necessary to implement different approaches to meet diverse needs. Economic factors or family issues sometimes prevent students from attending a traditional program. OFSDP offers the District flexibility to create an educational setting that meets the changing time constraints of some of our most at-risk secondary students.

Submitted by: Dr. Walter Bevers, Executive Director of Secondary Education
Brian Moore, Director of Research and Accountability

Recommended for approval:



Dr. Thomas Randle
Superintendent

Texas Education Agency



APPLICATION

Optional Flexible School Day Program (OFSDP)

2014-2015 School Year

ELIGIBLE APPLICANTS: The Texas Education Agency (TEA) will make available to eligible school districts and open-enrollment charter schools an application form that must be completed and submitted to the TEA for approval.

Definition of Program Provisions

Eligible Students

A student is eligible to participate in an optional flexible school day program (OFSDP) authorized under the Texas Education Code (TEC) §29.0822, if:

1. the student meets one of the following conditions:
 - the student is at risk of dropping out of school, as defined by the TEC, §29.081; or
 - the student is attending a school implementing an approved innovative campus plan; or
 - the student is attending a school with an approved early college high school program designation; or
 - the student, as a result of attendance requirements under the TEC, §25.092, will be denied credit for one or more classes in which the student has been enrolled;

and

2. the student, if less than 18 years of age and not emancipated by marriage or court order, and the student's parent, or person standing in parental relation to the student, agree in writing to the student's participation.

Assessment

The student must take the appropriate Texas Assessment of Knowledge and Skills (TAKS) tests specified under the TEC, §39.023, during the regularly scheduled assessment calendar.

Participation in University Interscholastic League (UIL)

A student enrolled in an OFSDP under the TEC, §29.0822, may participate in a competition or other activity sanctioned or conducted under the authority of the University Interscholastic League (UIL) only if he or she meets all UIL eligibility criteria.

Attendance Credit

A student attending an OFSDP under the TEC, §29.0822, may be counted in attendance for purposes of funding under the TEC, Chapters 41, 42, and 46, only for the actual number of contact hours the student receives, not to exceed 1,080 hours per 12-month period.

Public Hearings

The board of trustees of a school district or governing board of an open-enrollment charter school must hold a public hearing concerning the proposed application for an OFSDP before applying to operate an OFSDP under the TEC, §29.0822. In addition, the board of trustees of a school district or governing board of an open-enrollment charter school must hold a public hearing annually to review the performance of the OFSDP (see Appendix Two).

Continuation or Revocation of Program Authorization

Applications are approved for a period of one (1) school year. Continuation of the approval for the OFSDP will be contingent on the demonstrated success of the program. Determination of success will include a review and analysis of data provided in the mandatory final progress report(s). The commissioner of education may revoke authorization for participation in the OFSDP after consideration of relevant factors, including performance of students participating in the program on assessment instruments required under the TEC, Chapter 39; the percentage of students participating in the program who graduate from high school; and other criteria agreed to in the application and adopted by the commissioner of education. A decision to revoke approval of the program by the commissioner of education is final and may not be appealed.

Reporting Requirements

Following approval of the application, the applicant may be required to submit progress reports based on criteria selected by the applicant and agreed to by the commissioner. When requested, reports will require applicants to disclose the overall progress of the students in the program, the number of students enrolled in the program (disaggregated by ethnicity, age, gender, and socioeconomic status), the number of students graduating from high school (disaggregated by ethnicity, age, gender, and socioeconomic status), and additional criteria selected by the applicant and agreed to by the commissioner. The TEA will provide notice to applicants and additional instructions for completion of reports at least 45 days before the date a report is due, or as soon as possible, in order to give school districts and charter schools adequate time to prepare and submit the reports to the TEA. The TEA may request additional reports as necessary to monitor and assess progress of students participating in the program.

Provisions of Agreement

Article I - Parties to Agreement

This agreement is entered into by and between the Texas Education Agency, an agency of the State of Texas, hereinafter referred to as the "TEA," and

Lamar Consolidated Independent School District

(Legal Name of School District or Open-Enrollment Charter School)

located at

3911 Avenue I, Rosenberg, TX 77471

(Physical Address)

hereinafter referred to as "district."

Article II - Period of Agreement

The period of the agreement, for a maximum of one school year unless terminated or as otherwise provided for in this agreement and in statute or rule, is the period beginning September 1, 2014 (Month, Day, Year) and ending August 31, 2015 (Month, Day, Year).

Please note that the agreement term is subject to annual renewal.

Article III - Purpose of Agreement

The district must perform all of the functions and duties set out in the agreement, the authorizing program statute, and applicable regulations.

Article IV - Reporting Requirements

The district may be required to submit progress reports based on criteria selected by the applicant and agreed to by the commissioner. The TEA may request additional reports as necessary to monitor and assess progress of students participating in the program.

Article V - General and Special Provisions to the Agreement

Attached hereto and made a part hereof by reference is each of the provisions indicated below with an "X" beside it:

- Appendix One, Assurances
- Appendix Two, Public Hearings
- Appendix Three, Narrative Description of Proposed Program
- Appendix Four, Contact Sheet
- Attachment, Copy of articulation agreement between district and university/college if one or more participating campuses have an Early College High School Program designation

Article VI - Application Process

For questions or assistance regarding this application, please contact Ashley Behnke by telephone at (512) 463-4834 or by email at Ashley.Behnke@tea.state.tx.us. Submit the completed application to:

Texas Education Agency
Attn: School Finance – OFSDP
1701 North Congress Avenue
Austin, TX 78701-1494

Appendix One Assurances

The definition of terms of the application applies to this Appendix One, Assurances. The school district or open-enrollment charter school hereinafter called "district" does hereby certify and agree to the following conditions of the agreement.

PAGE LIMIT: SUBMIT NO ADDITIONAL PAGES FOR APPENDIX ONE. ALL INFORMATION REQUESTED MUST BE INCLUDED WITH THIS FORM.

The district agrees to enroll only eligible students to participate in an OFSDP authorized under this application. A student is eligible to participate in an OFSDP authorized under the TEC, §29.0822, if:

1. the student meets one of the following conditions:
 - the student is at risk of dropping out of school, as defined by the TEC, §29.081; or
 - the student is attending a school implementing an approved innovative campus plan; or
 - the student is attending a school with an approved early college high school program designation; or
 - the student, as a result of attendance requirements under the TEC, §25.092, will be denied credit for one or more classes in which the student has been enrolled;

and

2. the student, if less than 18 years of age and not emancipated by marriage or court order, and the student's parent, or person standing in parental relation to the student, agree in writing to the student's participation.

The district agrees:

1. to administer mandatory assessment instruments during the regular assessment cycle to students enrolled in OFSDPs;
2. All instructional materials and facilities must be comparable to or exceed the required standards for students in similar programs;
3. that the students participating in an OFSDP will not be isolated from other academic and vocational programs of the school district and that all students will have access to school counselors for pre- and post-entry counseling, academic or personal counseling, and career counseling;
4. to provide knowledgeable, highly qualified instructors and staff for the program;
5. to adopt a policy that does not penalize students participating in an OFSDP in accordance with the 90% rule (TEC, §25.092[a]) or the 75% to 90% rule for class credit (TEC, §25.092[a-1]);
6. to adopt a policy to require students to attend regularly scheduled instruction for the OFSDP with penalties for nonattendance including filing truancy charges, if appropriate;
7. to comply with all reporting requirements established by the TEA;
8. not to discriminate based on disability, race, color, national origin, religion, or sex; and

9. to prohibit a student participating in an OFSDP from participating in a competition or other activity sanctioned or conducted under the authority of the UIL unless the student meets all UIL eligibility requirements.

AGREED and accepted terms and conditions of Appendix One on behalf of the school district or open-enrollment charter school by persons authorized to bind the district.

Ms. Julie Thompson, Board President, LCISD, 832-223-0110

Name, Title, and Telephone Number of School Board President

Signature of School Board President

Date

Dr. Thomas Randle, Superintendent, LCISD, 832-223-0110

Name, Title, and Telephone Number of District Superintendent or Charter School Chief Operations Officer

Signature of Person Authorized to Bind the District or Charter School

Date

Appendix Two Public Hearings

The definition of terms of the application applies to this Appendix Two, Public Hearings. The school district or open-enrollment charter school hereinafter called "district" does hereby certify and agree to the following conditions of the agreement.

PAGE LIMIT: SUBMIT NO ADDITIONAL PAGES FOR APPENDIX TWO. ALL INFORMATION REQUESTED MUST BE INCLUDED WITH THIS FORM.

1. The board of trustees of the school district or the governing board of the open-enrollment charter school agrees to hold a public hearing concerning the proposed application for an OFSDP.
2. The board of trustees of the school district or the governing board of the open-enrollment charter school agrees to hold a public hearing annually to review the performance of the program proposed under this application.

The pre-application public hearing was conducted on:

Month: July

Day: 17

Year: 2014

Time: 7:00 p.m.

Location: 3911 Ave. I, Rosenberg, TX 77471

NOTE: The applicant will be required to include a copy of the posting of this public hearing in the final progress report.

AGREED and accepted on behalf of the school district or open-enrollment charter school by persons authorized to bind the district.

Ms. Julie Thompson, Board President, LCISD, 832-223-0110

Name, Title, and Telephone Number of School Board President

Signature of School Board President

Date

Dr. Thomas Randle, Superintendent, LCISD, 832-223-0110

Name, Title, and Telephone Number of District Superintendent or Charter School Chief Operations Officer

Signature of Person Authorized to Bind the District

Date

Appendix Three Narrative Description of Proposed Program

The definition of terms of the application applies to this Appendix Three, Narrative Description of Proposed Program. The school district or open-enrollment charter school hereinafter called “district” does hereby certify and agree to the following conditions of the agreement.

Appendix Three describes the school district or charter school proposed OFSDP.

On 8 ½ x 11 inch paper, provide a concise description of the:

- program goals and objectives;
- proposed schedule offered to students participating in the OFSDP;
- staff positions and resource personnel (teachers, administrators, counselors, support staff, etc.) associated with the program. Include the contact hours the position and resource will be obligated to the program;
- qualification standards established for each staff and resource position;
- local procedures for identifying students, including how the school confirms and documents student eligibility;
- procedures for obtaining student and parental consent for participation in the OFSDP;
- process that will be implemented to maintain records of student eligibility, consent, and attendance;
- procedure the district will establish to ensure all students enrolled in the OFSDP are administered the required assessment instruments in the timeline established by the TEA; and
- criteria selected to report the progress of students participating in the OFSDP.

Appendix Four Contact Sheet

The definition of terms of the application applies to this Appendix Four, Contact Sheet. The school district or open-enrollment charter school hereinafter called “district” does hereby certify and agree to the following conditions of the agreement:

PAGE LIMIT: SUBMIT NO ADDITIONAL PAGES FOR APPENDIX FOUR, CONTACT SHEET. ALL INFORMATION REQUESTED MUST BE INCLUDED WITH THIS FORM.

District Contact for the Application

| | |
|--|---------------------|
| Contact Name: | Brian D. Moore |
| District Superintendent or Charter School Chief Operations Officer: | Dr. Thomas Randle |
| Mailing Address: | 3911 Ave. I |
| City, State, Zip Code: | Rosenberg, TX 77471 |
| Telephone Number: | 832-223-0139 |
| Alternate Telephone Number: | 832-223-0136 |
| Fax Number: | 832-223-0510 |
| Email Address: | bmoore@lcisd.org |

| | |
|----------------|-------------------|
| Contact Name: | Dr. Walter Bevers |
| Email Address: | jbevers@lcisd.org |

| | |
|----------------|--------------------|
| Contact Name: | Randal Donnell |
| Email Address: | rdonnell@lcisd.org |

| | |
|----------------|--|
| Contact Name: | |
| Email Address: | |

NOTE: The majority of the contact for the approved OFSDP is done via email. Please make sure that a valid email address or valid email addresses are submitted on this form. More than one email address may be submitted. Please provide the full name(s) of the person or persons who are the email contact(s) to ensure that the TEA has accurate information.

Appendix Three: Narrative Description of Proposed Program

Program Goals:

- Provide students with quality opportunities to participate in and complete the educational process toward high school graduation.
- Promote student success through alternative instructional methodology and mentorship.
- Provide students with instruction in the skills necessary to become successful, integral members of the community we service.

Proposed Instructional Schedule:

This program expands 16-21 Place (the District's current Alternative Educational Program) with the inclusion of an evening component (from 4:30 p.m. to 8:30 p.m. Monday through Thursday evenings) and a Saturday component (from 8:00 a.m. to 12:00 noon) during the district's current instructional calendar and summer school instructional periods. Student schedules are customized to best meet individual needs -- thus affording students the ability to attend a traditional five day schedule or a modified schedule that meets their home or work demands.

Staff Positions and Resources Pledged:

- One administrator (20 hours per week @ \$35 per hour)
- A minimum of four teaching positions (20 hours per week @ \$25 per hour)
- One counselor (16 hours per week @ \$25 per hour)
- One paraprofessional (20 hours per week @ \$13 per hour or overtime, as appropriate)
- Curriculum resources, technology, and miscellaneous supply needs

Qualification Standards:

Program instructional staff will meet all district hiring standards for certification and highly qualified requirements. The administrator may either be fully certified or an administrative intern working under the supervision of a building administrator.

Local Procedures for Identification:

Students will be identified and referred by high school campuses as at-risk of not graduating within their four or five year cohorts. Additionally, students returning to school to complete their high school diploma program will be referred to the program. Once identified and referred, students will complete application for acceptance into the program.

Process for Obtaining Consent for Participation:

The application entry process includes a student and parent contract acknowledging expectations for all parties and consent for program participation as signed by the parent or guardian.

Process to Maintain Records of Student Eligibility, Consent, and Attendance:

The program will follow the standard accounting procedures for eligibility and attendance, including logging time on task electronically. Cumulative folders will be maintained on all students participating in the program containing all pertinent records.

Procedure for the Administration of Required Assessment within the TEA-Established Timeline

The program will administer all state mandated assessments within the timelines and framework established by the state testing calendar through procedures as defined in the annual DCCM for normal campus operations. Waivers to the published state testing calendar are not anticipated as necessary.

Criteria for Evaluation of the Program:

The program will consistently evaluate the current status of students entered in the program, and identify progress in the participants graduation plans, coursework completion, attendance, discipline, and other standard measures as defined by the District. The program will provide the Agency, Superintendent of Schools, and the Board of Trustees an annual report of the program's progress each summer.

**CONSIDER APPROVAL FOR DISTRICT TO APPLY FOR A
WAIVER FOR ADDITIONAL STAFF DEVELOPMENT DAYS**

RECOMMENDATION:

That the Board of Trustees approve the submission of an expedited waiver application for staff development days to the Texas Education Agency.

IMPACT/RATIONALE:

The expedited waiver allows the District to train staff on various educational strategies designed to improve student performance in lieu of a maximum of three days of student instruction.

Districts may request up to a maximum of three days for general staff development in lieu of student instruction. Waiver requests may be approved for up to three years.

PROGRAM DESCRIPTION:

Each year, Lamar CISD develops an instructional calendar with Board approval. This calendar contains 178 instructional days and two additional staff development days during the school year. These days were noted on the instructional calendar approved by the Board this past spring.

Submitted by: Brian Moore, Director of Research and Accountability
Dr. Walter Bevers, Executive Director of Secondary Education
Laura Lyons, Executive Director of Elementary Education
Valerie Vogt, Academic Administrator

Recommended for approval:



Dr. Thomas Randle
Superintendent

**CONSIDER APPROVAL FOR DISTRICT TO APPLY FOR A WAIVER
FOR MODIFIED SCHEDULE FOR STATE ASSESSMENT DAYS**

RECOMMENDATION:

That the Board of Trustees approve the submission of an expedited waiver for modified schedule for state assessment days to the Texas Education Agency.

IMPACT/RATIONALE:

The waiver allows the District to modify the schedule of classes for students who are not being tested to report to and attend school after the state assessment testing period has ended—thus, reducing the interruptions during the testing period. This waiver request may be approved for up to three years.

PROGRAM DESCRIPTION:

Lamar CISD would like to modify the school day schedules at the four comprehensive high schools to reduce interruptions to testing and allow campus staff to better monitor students during the assessment period. Seniors would report to campus after lunch for the rest of the instructional day.

The proposed three dates for Senior Late Arrival would be:

| | |
|------------------|-------------------------------|
| October 15, 2014 | PSAT Testing |
| March 30, 2015 | English I End of Course Exam |
| April 1, 2015 | English II End of Course Exam |

Submitted by: Brian Moore, Director of Research and Accountability
Dr. Walter Bevers, Executive Director of Secondary Education
Laura Lyons, Executive Director of Elementary Education
Valerie Vogt, Academic Administrator

Recommended for approval:



Dr. Thomas Randle
Superintendent

**CONSIDER APPROVAL FOR DISTRICT TO APPLY
FOR A WAIVER FOR EARLY RELEASE DAYS**

RECOMMENDATION:

That the Board of Trustees approve the submission of an expedited waiver for early release days to the Texas Education Agency.

IMPACT/RATIONALE:

The expedited waiver allows districts to conduct school for less than seven (7) hours for a total of six (6) days of student instruction a year. These days may provide additional training in education methodologies and/or to provide time to meet the needs of students and local communities. Districts may shorten the student instructional day to release school to conduct teacher collaboration or planning, conduct teacher-parent conferences, release prior to a holiday, or other local school related activities. This waiver request may be approved for up to three years.

PROGRAM DESCRIPTION:

Each year, Lamar CISD develops an instructional calendar with Board approval. This calendar contains 178 instructional days and up to six early release days for all campuses. These days were noted on the instructional calendar approved by the Board this past spring.

Submitted by: Brian Moore, Director of Research and Accountability
Dr. Walter Bevers, Executive Director of Secondary Education
Laura Lyons, Executive Director of Elementary Education
Valerie Vogt, Academic Administrator

Recommended for approval:



Dr. Thomas Randle
Superintendent

**CONSIDER APPROVAL OF MEMORANDUM OF AGREEMENT
WITH TEXAS WOMAN’S UNIVERSITY**

RECOMMENDATION:

That the Board of Trustees approve the Memorandum of Agreement between Lamar Consolidated Independent School District (LCISD) and Texas Woman’s University (TWU) for the Reading Recovery: Scaling Up What Works, Investing in Innovation (i3) Grant.

IMPACT / RATIONALE:

Reading Recovery is a highly effective short-term intervention of one-to-one tutoring for low-achieving first graders. The goal of Reading Recovery is to dramatically reduce the number of first-grade students who have extreme difficulty learning to read and write and to reduce the cost of these learners to educational systems. Training LCISD teachers to become Reading Recovery teachers will have a positive impact on student achievement District-wide.

PROGRAM DESCRIPTION:

Participating schools for 2014-15 include: Jane Long Elementary

Each participating school will receive (per teacher):

- Student books and professional texts (\$3,400);
- Supplies and materials necessary for program intervention (\$350);
- Payment of International Data Evaluation Center fee (\$50); and
- Reading Recovery Site Affiliation fee (\$675).

Each participating teacher in 2014-15 will receive:

- Tuition and fees to attend TWU for READ 5473 and READ 5483, six graduate level credit hours (\$2,131.52);
- Reading Recovery Council of North America Jumpstart Kit (\$90);
- Training stipend of \$1,500 to cover educational expenses directly related to Reading Recovery training including Reading Recovery Conference and travel fees; and
- Fees to district training site (Fort Bend ISD) for teacher leader support provided to other eligible districts whose teachers participate in the training (\$5,000).

Submitted by: Laura Lyons, Executive Director of Elementary Education

Recommended for approval:



Dr. Thomas Randle
Superintendent



investing
in
innovation fund

Memorandum of Agreement

Reading Recovery: Scaling Up What Works

Investing in Education (i3) Grant

A project of the U.S. Department of Education

This is an agreement between Texas Woman’s University (in partnership with The Ohio State University Reading Recovery Project) and the School identified in this Memorandum concerning the school’s participation in the U.S. Department of Education’s i3 Reading Recovery Scale Up project (84.396A) funded by the authority of the American Recovery and Reinvestment Act (ARRA) for 2014-2015.

Texas Woman’s University agrees to pay for the following costs related to Reading Recovery training, to teachers in i3-eligible schools:

Lamar Consolidated I.S.D. agrees to:

- Tuition (up to \$2,400 per teacher)
- Books and materials (OSU will provide, up to a value of \$3900)
- Stipend (Value: \$1,500) intended to cover educational expenses directly related to Reading Recovery training such as mileage, the Reading Recovery Council of North America (RRCNA) Jumpstart Kit, webinars, and attendance at an approved TWU Reading Recovery conference (or other approved Reading Recovery conference). (Must be expended within two years of acceptance into the i3 grant.)
- Funds for the purchase of supplies and materials, including magnetic letters and boards, etc.
- International Data Evaluation Center (IDEC) fee (\$45 per teacher)
- Site affiliation fee, if applicable
- Fees to district training site for teacher leader support provided to other eligible districts whose teachers participate in the training.

- Train at least one Reading Recovery (RR) teacher.
- Transport children for Reading Recovery teaching sessions at the teacher training site (3 times during the teacher training year).
- Commit to keeping the teacher in the role for a minimum of three years following training. Should a participating teacher leave the role in the first two years, Texas Woman’s University must be contacted immediately regarding the possible reimbursement of disbursed funds and books.
- Follow the Standards and Guidelines for Reading Recovery in the United States (2011)
<http://www.readingrecovery.org/implementation/standards/index.asp>
- Prevent a situation where more teachers are trained in RR than are needed for the school. Provide enough teacher slots to cover no more than 30% of the first grade students eligible for RR.
- Verify the level of need/coverage for a teacher before TWU forwards a teacher application through the i3 Dashboard system.
- Work toward full implementation, meaning, all of the children in first grade who need Reading Recovery have access to a Reading Recovery teacher (typically the lowest achieving 20% in a first grade cohort).
- Participate in federally-required research. Data collection will be minimally intrusive. For example, some teachers will be asked to keep teaching logs, participate in a survey, and agree to be interviewed.

Note: Funding is contingent on final approval from the OSU i3 Grant Director.

| | |
|--|-------|
| Dr, Robert Neely Provost and Vice President of Academic Affairs Texas Woman's University | Date: |
| Dr. Anne Simpson Principal Investigator, Texas Woman’s University | Date: |
| Dr. Thomas Randle, Superintendent, Lamar Consolidated I.S.D. | Date: |

**Attachment 1
District Specific Information
2014-2015**

District: Lamar Consolidated I.S.D.

Tax Identification Number: 74-6002016-1

District Teachers to be Trained:

List all i3-eligible district teachers who will be in training during the contract period. Also, indicate by letter/alphabet the eligibility criterion that qualifies this school for participation. A school has to meet at least ONE of the following prioritized criteria to be eligible (i.e., a school qualifying as ‘Priority One: A school in Tier 1 on the state’s School Improvement Grant List’ would be shown as ‘1-A’):

1. Priority 1:

- a) A school in Tier 1 on the state’s School Improvement Grant List
- b) A Title I school in restructuring or corrective action
- c) A school that is in a rural LEA. Rural LEA means an LEA that is eligible under the Small Rural School Achievement (SRSA) program or the Rural and Low-Income School (RLIS) program authorized under Title VI, Part B of the ESEA.
- d) A school that has a sizeable population of ESL students equal to or above the current state average (*indicate percentage of ESL population*).

2. Priority 2:

- a) A Title I school in Program Improvement (Year 1 or 2) or in a district in Program Improvement.

3. Priority 3:

- a) Any other U.S. school (public, private, parochial, or charter).

| Name of Teacher | School | Eligibility | Phone | Email |
|----------------------|-----------|-------------|--------------|--|
| Samantha Cortez - RR | Jane Long | 1-D, 28.50% | 832.223.2600 | scortez@lcisd.org |
| | | | | |
| | | | | |
| | | | | |
| | | | | |

Teacher Leader/s:

List all teacher leaders from this district who will be training i3-eligible teachers during this contract period:

| Name of Teacher Leader | School | Phone | Email |
|------------------------|------------|--------------|--|
| Kathryne Salinas | Lamar CISD | 832.223.0390 | ksalinas@lcisd.org |
| | | | |

Non-District Teacher Leader/s:

List all non-district teacher leaders who will be training i3-eligible teachers during this contract period:

| Name of Teacher Leader | Site | Phone | Email |
|------------------------|---------------|--------------|--|
| Cathy Duvall | Fort Bend ISD | 281-634-4944 | Cathy.Duvall@fortbend.k12.tx.us |

**Memorandum of Agreement - Attachment 2
Detailed Reimbursement Analysis
2014-2015**

| | | |
|--|--|----------------|
| District: <u>Lamar Consolidated I.S.D.</u> Schools: <u>Jane Long Elementary</u> Names of teachers in training: <u>Samantha Cortez</u> Training site: <u>Lamar CISD</u> Teacher Leader/s providing training: <u>Cathleen Duvall</u> | | |
| Provided by I3 Grant to support the participating teachers | | |
| Tuition & Fees (6 credit hours) <u>to be paid directly by the grant to TWU:</u> <ul style="list-style-type: none"> o READ 5473 Early Detection in Reading o READ 5483 Early Intervention in Reading (currently \$1,151 for 3 semester hours) | 1 teacher | Up to \$2,400 |
| Teacher Stipend to be paid per teacher and disbursed by the districts' designated fiscal agent to cover expenses related to training expenses including: <ul style="list-style-type: none"> o Graduate fees o Mileage o Registration for approved Reading Recovery Conference NOTE: Should a participating teacher leave the role in the first two years, Texas Woman's University must be contacted immediately regarding the possible reimbursement of disbursed funds and books. | 1 teacher @ \$1,500.00 | \$1,500 |
| Reimbursement provided to the participating school district | | |
| Student books, professional texts, and approved assessment tests (sets to be provided to school per teacher) provided by Ohio State University | 1 teacher | 1 complete set |
| Supplies and materials <u>(sets to be purchased by the school for each teacher)</u> to include: <ul style="list-style-type: none"> o Student journals o Sentence strips o Send-home book bags o Dual-mode Electronic timer o Magnetic letters, upper and lower case o Letter storage boxes o Student file boxes and binders o Water-based and dry-erase markers o L" cover-up tape o Magnetic board, set of 4 | 1 teacher @ up to \$325.00? | Up to \$325 |
| International Data Evaluation Center (IDEC) fee @ \$50 per teacher | 1 teacher | \$50 |
| Site Affiliation Fee per site (<i>per site, payable to TWU, if applicable</i>) | \$600 site fee + \$75 for 1 teacher leader | \$675 |
| Fees to district training site for teacher leader support provided to other eligible districts whose teachers participate in the training | \$5,000 per teacher | \$5,000 |

***Final invoices must be received by May 31, 2015.**

Attachment 3a: Statement of Support
Reading Recovery: Scaling Up What Works
2014-2015

As the principal of **Jane Long Elementary**, I fully support the agreement between Texas Woman's University (in partnership with The Ohio State University Reading Recovery Project) and **Lamar Consolidated I.S.D.** concerning the participation of **Jane Long Elementary**, by virtue of their meeting the eligibility criteria, in the U.S. Department of Education i3 Reading Recovery Scale Up project (84.396A) funded by the authority of the American Recovery and Reinvestment Act (ARRA) for 2014-2015.

Texas Woman's University agrees to provide initial professional development costs for *participating teachers* in i3-eligible schools. Reimbursements will include: (see *Attachment 2*)

- Tuition & fees to TWU for READ 5473 and/or READ 5483 (up to \$2,400)


Texas Woman's University agrees to provide the *school district* with the following for the initial professional development costs for each participating teacher in i3 eligible schools upon receipt of invoice with supporting documentation. Costs will include: (see *Attachment 2*)

- A teacher training stipend in the amount of \$1,500 intended to cover educational expenses directly related to Reading Recovery training, including mileage, The RRCNA Jumpstart Kit, and registration for an approved Reading Recovery conference. *The teacher has two years, including the training year, to utilize these funds. Funds are paid to the participating district with responsibility to disburse funds in accordance with their own internal policies and procedures. Should a participating teacher leave the role in the first two years, Texas Woman's University must be contacted immediately regarding the status and possible repayment of disbursed funds and return of books.*
- Student books, an approved assessment test kit, and professional texts per teacher (up to value of \$3,900). *(Books will be ordered by OSU and shipped directly from the publishers to the training site.)*
- Funds for the purchase of supplies and materials including magnetic letters, magnetic board, etc. (up to \$325 per teacher). Reimbursement will be made upon invoice with appropriate documentation.
- International Data Evaluation Center (IDEC) fee per i3 teacher (\$45 per teacher). Reimbursement will be made upon invoice with appropriate documentation.
- Site affiliation fee to TWU, if applicable.
- Fees to district training site for teacher leader support provided to other eligible districts whose teachers participate in the training (up to \$5,000 per teacher), if applicable. Reimbursement will be made upon invoice with appropriate documentation.

Lamar Consolidate I.S.D. agrees to: (*Attachment 1* identifies participants: district, teachers, and schools)

- Train at least one Reading Recovery teacher
- Transport children for Reading Recovery teaching sessions at the teacher-training site (3 times during the teacher training year)
- Commit to keeping the teacher in the role for a minimum of three years following training and support the ongoing professional development of the teacher during this time
- Adhere to the Standards and Guidelines for Reading Recovery in the United States (2008) (<http://www.readingrecovery.org/implementation/standards/index.asp>)
- Provide detailed supporting documentation, including invoices, for all requests for reimbursement
- Work toward full implementation; meaning, all of the children in first grade who need Reading Recovery have access to a Reading Recovery teacher (typically the lowest achieving 20% in a first grade cohort)
- Participate in federally required research. Data collection will be minimally intrusive. *An Observation Survey of Early Literacy Achievement* and an approved assessment test will be administered to students. Teachers may be asked to keep daily logs of teaching, participate in a survey and agree to be interviewed.

Signed:


Jill Nehls, Principal of **Jane Long Elementary**
Risa Crosby, Assistant Principal

Attachment 3b: Statement of Support
Reading Recovery: Scaling Up What Works
Investing in Innovation (i3) Grant - A project of the U.S. Department of Education (ARRA)

As the site coordinator, I, **Laura Lyons**, fully support the agreement between Texas Woman's University (in partnership with The Ohio State University Reading Recovery Project) and **Lamar Consolidated I.S.D.** concerning the participation of **Jane Long Elementary School**, by virtue of their meeting the eligibility criteria, in the U.S. Department of Education i3 Reading Recovery Scale Up project (84.396A) funded by the authority of the American Recovery and Reinvestment Act (ARRA) for 2014-2015.

Texas Woman's University agrees to provide initial professional development costs for *participating teachers* in i3-eligible schools. Reimbursements will include: (see *Attachment 2*)

- Tuition & fees paid to TWU for READ 5473 and/or READ 5483 (up to \$2,400)

Texas Woman's University agrees to provide the *school district* with the following for the initial professional development costs for each participating teacher in i3 eligible schools. Costs will include: (see *Attachment 2*)

- A teacher training stipend in the amount of \$1,500 intended to cover educational expenses directly related to Reading Recovery training, including mileage, The RRCNA Jumpstart Kit, and registration for an approved Reading Recovery conference. *The teacher has two years, including the training year, to utilizing these funds. Funds are paid to the participating district with responsibility to disburse funds in accordance with their own internal policies and procedures. Should a participating teacher leave the role in the first two years, Texas Woman's University must be contacted immediately regarding the status of disbursed funds and books.*
- Student books, an approved assessment test kit, and professional texts per teacher (up to value of \$3,900). *(Books will be ordered by OSU and shipped directly from the publishers to the training site.)*
- Funds for the purchase of supplies and materials including magnetic letters, magnetic board, etc. (up to \$325 per teacher). Reimbursement will be made upon invoice with appropriate documentation.
- International Data Evaluation Center (IDEC) fee per i3 teacher (\$45 per teacher). Reimbursement will be made upon invoice with appropriate documentation.
- Site affiliation fee to TWU, if applicable.
- Fees to district training site for teacher leader support provided to other eligible districts whose teachers participate in the training (up to \$5,000 per teacher), if applicable. Reimbursement will be made upon invoice with appropriate documentation.

Lamar Consolidated I.S.D. agrees to: (*Attachment 1* identifies participants: district, teachers, and schools)

- Train at least one Reading Recovery teacher
- Transport children for Reading Recovery teaching sessions at the teacher-training site (3 times during the teacher training year)
- Commit to keeping the teacher in the role for a minimum of three years following training and support the ongoing professional development of the teacher during this time
- Adhere to the Standards and Guidelines for Reading Recovery in the United States (2011) (<http://www.readingrecovery.org/implementation/standards/index.asp>)
- Provide detailed supporting documentation, including invoices, for all requests for reimbursement.
- Work toward full implementation; meaning, all of the children in first grade who need Reading Recovery have access to a Reading Recovery teacher (typically the lowest achieving 20% in a first grade cohort)
- Participate in federally required research. Data collection will be minimally intrusive. *An Observation Survey of Early Literacy Achievement* and an approved assessment test will be administered to students. Teachers may be asked to keep daily logs of teaching, participate in a survey and agree to be interviewed.

Signed:



Laura Lyons, Site Coordinator
Lamar Consolidated I.S.D.

**Attachment 4 – Teacher Statement of Agreement
Investing in Innovation (i3) Project – Reading Recovery: Scaling Up What Works
2014-2015**

Funding for this training and supporting materials is provided by the U.S. Department of Education Investing in Innovation (i3) grant: Reading Recovery: Scaling Up What Works, funded by the authority of the American Recovery and Reinvestment Act (ARRA) for 2014-2014. Successful completion of designated university credit (6 credit hours over two semesters) is required for an individual certification as a Reading Recovery teacher, in compliance with the requirements established for this grant.

Note: As a recipient of project funding, **please initial by each point, indicating that you ‘agree and will comply’ and then sign at the end on the signature line.** (Texas Woman’s University hereafter referred to as the “University,” and the Investing in Innovation (i3) project hereafter called the “i3.”)

GC I understand that I must fulfill my contractual obligations to TWU and **Lamar Consolidated I.S.D** by maintaining a 3.0 GPA, maintaining a grade of “B” or better in all graduate coursework (6 credit hours) on which the i3 project funding is based , i.e. completion of READ 5473 (Fall semester) and READ 5483 (Spring semester).

GC I understand that my university instructor/teacher leader will work with me toward successful completion of the course work, providing timely feedback throughout the academic year.

GC I understand that as a grant recipient, all tuition and fees for 6 graduate credit hours at Texas Woman’s University will be provided. A stipend in the amount of \$1,500 to cover additional expenses supporting the required continuing professional development including graduate fees, registration to attend an approved Reading Recovery conference, a Jumpstart Kit from the Reading Recovery Council of North America, and related mileage will also be provided. I will retain all receipts confirming appropriate use of this stipend for review in accordance with my district’s internal policies and procedures. Additionally, professional texts, student books, and training supplies and materials will be provided to my school for my use. I further understand that I have two years, including my training year, to utilize the stipend funds and understand that should I leave the role in the first two years, Texas Woman’s University must be contacted immediately regarding the status of disbursed funds and books.

GC I understand that because of this unique relationship with school districts and sponsoring institutions, I agree that the course instructor and/or university faculty may disclose educational records for the teacher-in-training to appropriate school district personnel. The sponsoring institution may be apprised of the teacher-in-training’s progress throughout the course relative to potential certification.

GC I understand that I will complete all testing, data collection, and reporting requirements, including administering an approved assessment test and *An Observation Survey of Early Literacy Achievement* for a period of three years following the training year.


GC I understand that I must be an employee of the **Lamar Consolidated I.S.D** to participate in the i3 project.

GC I understand that I may have a contractual obligation to refund any portion the i3 project funding received that were not utilized in accordance with this agreement.


Samantha Cortez: Signature of Teacher-in-Training

7-7-14
Date

District/Training Site: **Fort Bend ISD**


Signature of University Instructor/Teacher Leader

7/7/14
Date

CONSIDER APPROVAL OF NEW COURSE FOR THE 2014-2015 SCHOOL YEAR

RECOMMENDATION:

That the Board of Trustees approve the new course offering, “AP Seminar” through the AP Capstone Program, College Board.

IMPACT/RATIONALE:

The course provides students an advanced experience, in developing research, collaboration, technical analysis, and evidence-based argument skills via the seminar approach more closely related to the workplace environment.

PROGRAM DESCRIPTION:

AP Seminar is a capstone course that engages students in cross-curricular conversations that explore the complexities of academic and real-world topics and issues by analyzing divergent perspectives. Using an inquiry framework, students practice reading and analyzing articles, research studies, and foundational, literary, and philosophical texts; listening to and viewing speeches, broadcasts, and personal accounts; and experiencing artistic works and performances. Students learn to synthesize information from multiple sources, develop their own perspectives in research-based written essays, and design and deliver oral and visual presentations, both individually and as part of a team. Ultimately, the course aims to equip students with the power to analyze and evaluate information with accuracy and precision in order to craft and communicate evidence-based arguments.

Students will be eligible to take the AP Seminar Exam. The exam consists of five items (three short-answer and two essay questions). The three short-answer questions assess analysis of an argument in a single source or document. The first essay question requires the students to perform a close reading of two documents and perform a comparative analysis and evaluation of the authors’ arguments. The second essay question assesses students’ skills in synthesizing and creating an evidence-based argument.

Submitted by: Dr. Walter Bevers, Executive Director of Secondary Education

Recommended for approval:

Thomas Randle

Dr. Thomas Randle
Superintendent

AP Seminar

AP Seminar is a capstone course that engages students in cross-curricular conversations that explore the complexities of academic and real-world topics and issues by analyzing divergent perspectives. Using an inquiry framework, students practice reading and analyzing articles, research studies, and foundational, literary, and philosophical texts; listening to and viewing speeches, broadcasts, and personal accounts; and experiencing artistic works and performances. Students learn to synthesize information from multiple sources, develop their own perspectives in research-based written essays, and design and deliver oral and visual presentations, both individually and as part of a team. Ultimately, the course aims to equip students with the power to analyze and evaluate information with accuracy and precision in order to craft and communicate evidence-based arguments.

AP Seminar Course Content

Students engage in conversations about complex academic and real-world issues through a variety of lenses, considering multiple points of view. Teachers have the flexibility to choose one or more appropriate themes that allow for deep interdisciplinary exploration based on:

- Concepts or issues from other AP courses
- Student interests
- Local and/or civic issues
- Academic problems or questions
- Global or international topics

Exploring different points of view and making connections across disciplines are fundamental components of the AP Seminar experience. Students consider each topic through a variety of lenses and from multiple perspectives, many of which are divergent or competing. Analyzing topics through multiple lenses aids in interdisciplinary understanding and helps students gain a rich appreciation for the complexity of important issues. Teachers should encourage students to explore a topic through several of the following lenses:

- Cultural and social
- Artistic and philosophical
- Political and historical
- Environmental
- Economic
- Scientific
- Futuristic
- Ethical

CONSIDER RATIFICATION OF FINANCIAL AND INVESTMENT REPORTS

RECOMMENDATION:

That the Board of Trustees ratify the Financial and Investment Reports as presented.

PROGRAM DESCRIPTION:

Financial reporting is intended to provide information useful for many purposes. The reporting function helps fulfill government’s duty to be publicly accountable, as well as to help satisfy the needs of users who rely on the reports as an important source of information for decision-making.

Financial reports and statements are end products of the reporting process. You will find attached the following reports:

- Ratification of June 2014 Disbursements, all funds
 - List of disbursements for the month by type of expenditure
- Financial Reports
 - Year-to-Date Cash Receipts and Expenditures, General Fund only
 - Investment Report

Submitted by: Jill Ludwig, CPA, RTSBA, Chief Financial Officer

Recommended for ratification:

Thomas Randle
Dr. Thomas Randle
Superintendent

SCHEDULE OF JUNE 2014 DISBURSEMENTS

IMPACT/RATIONALE:

All disbursements made by the Accounting Department are submitted to the Board of Trustees for ratification on a monthly basis. Disbursements made during the month of June total \$19,389,463 and are shown below by category:

| <u>3-Digit Object</u> | <u>Description</u> | <u>Disbursements</u> |
|-----------------------|---|----------------------|
| 611/612 | Salaries and Wages, All Personnel | 12,273,028 |
| 614 | Employee Benefits | 374,400 |
| 621 | Professional Services | 242,656 |
| 623 | Education Services Center | 16,747 |
| 624 | Contracted Maintenance and Repair Services | 185,037 |
| 625 | Utilities | 142,805 |
| 626 | Rentals and Operating Leases | 9,674 |
| 629 | Miscellaneous Contracted Services | 312,758 |
| 631 | Supplies and Materials for Maintenance and Operations | 101,834 |
| 632 | Textbooks and Other Reading Materials | 148,868 |
| 633 | Testing Materials | 11,209 |
| 634 | Food Service | 189,673 |
| 639 | General Supplies and Materials | 571,177 |
| 641 | Travel and Subsistence -- Employee and Student | 198,756 |
| 642 | Insurance and Bonding Costs | 3,075 |
| 649 | Miscellaneous Operating Costs/Fees and Dues | 515,688 |
| 659 | Other Debt Services Fees | 1,250 |
| 661 | Land Purchase and/or Improvements | 5,718 |
| 662 | Building Purchase, Construction, and/or Improvements | 3,788,428 |
| 663 | Furniture & Equipment - \$5,000 or more per unit cost | 245,852 |
| 129 | Misc. Receivable/Alternative Certification Fees | 3,217 |
| 131 | Inventory Purchases | 27,090 |
| 217 | Operating Transfers, Loans and Reimbursements | 10,129 |
| 573/575/592 | Miscellaneous Refunds/Reimbursements to Campuses | 10,394 |
| | Total | 19,389,463 |

PROGRAM DESCRIPTION:

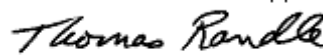
The report above represents all expenditures made during the month of June 2014 including purchasing card transactions from previous months. The detailed check information is available upon request.

Submitted by,



Michele Reynolds,
Director of Finance

Recommended for approval:



Dr. Thomas Randle
Superintendent

**LAMAR CONSOLIDATED I.S.D.
GENERAL FUND
YEAR TO DATE CASH RECEIPTS AND EXPENDITURES
(BUDGET AND ACTUAL)
AS OF JUNE 30, 2014**

| CASH RECEIPTS | AMENDED BUDGET | ACTUAL | BUDGET VARIANCE | PERCENT ACTUAL/ BUDGET |
|------------------------------------|---------------------------|-----------------------|----------------------------|---------------------------------------|
| 5700-LOCAL REVENUES | 113,667,895.00 | 113,910,412.00 | 242,517.00 | 100.2% |
| 5800-STATE PROGRAM REVENUES | 82,693,545.00 | 58,731,275.00 | (23,962,270.00) | 71.0% |
| 5900-FEDERAL PROGRAM REVENUES | 2,070,000.00 | 1,469,594.00 | (600,406.00) | 71.0% |
| TOTAL- REVENUES | 198,431,440.00 | 174,111,281.00 | (24,320,159.00) | 87.7% |
| EXPENDITURES | | | | |
| 6100-PAYROLL COSTS | 163,629,682.00 | 127,630,096.00 | 35,999,586.00 | 78.0% |
| 6200-PROFESSIONAL/CONTRACTED SVCS. | 14,315,962.00 | 8,589,447.00 | 5,726,515.00 | 60.0% |
| 6300-SUPPLIES AND MATERIALS | 9,536,230.00 | 6,354,733.00 | 3,181,497.00 | 66.6% |
| 6400-OTHER OPERATING EXPENDITURES | 9,171,881.00 | 6,539,264.00 | 2,632,617.00 | 71.3% |
| 6600-CAPITAL OUTLAY | 951,177.00 | 409,044.00 | 542,133.00 | 0.0% |
| TOTAL-EXPENDITURES | 197,604,932.00 | 149,522,584.00 | 48,082,348.00 | 75.7% |

**Lamar CISD
Local Investment Pools
as of June 30, 2014**

| ACCOUNT NAME | BEGINNING BALANCE | TOTAL DEPOSIT | TOTAL WITHDRAWAL | TOTAL INTEREST | MONTH END BALANCE |
|--|------------------------------|--------------------------|-----------------------------|---------------------------|------------------------------|
| TexPool accounts are as follows: | | | | | |
| Food Service | 3,946,887.29 | 700,000.00 | 0.00 | 104.11 | 4,646,991.40 |
| General Account | 78,565,509.98 | 0.00 | 14,247,876.17 | 1,675.06 | 64,319,308.87 |
| Capital Projects Series 2004 | 8.51 | 0.00 | 0.00 | 0.00 | 8.51 |
| Health Insurance | 880,254.01 | 789,916.67 | 1,400,000.00 | 18.64 | 270,189.32 |
| Debt Service Series 2004 | 38,740.84 | 0.00 | 0.00 | 0.90 | 38,741.74 |
| Workmen's Comp | 683,006.47 | 32,959.50 | 60,000.00 | 15.46 | 655,981.43 |
| Property Tax | 7,082,837.38 | 950,661.02 | 0.00 | 177.78 | 8,033,676.18 |
| Vending Contract Sponsor | 475,123.21 | 0.00 | 0.00 | 11.10 | 475,134.31 |
| Deferred Compensation | 2.55 | 0.00 | 0.00 | 0.00 | 2.55 |
| Debt Service Series 2005 | 596,016.70 | 0.00 | 0.00 | 13.93 | 596,030.63 |
| Debt Service Series 2007 | 2,503,205.25 | 0.00 | 0.00 | 58.47 | 2,503,263.72 |
| Capital Projects Series 2005 | 667,198.35 | 0.00 | 0.00 | 15.62 | 667,213.97 |
| Student Activity Funds | 52,841.90 | 0.00 | 0.00 | 1.48 | 52,843.38 |
| Taylor Ray Donation Account | 9,982.49 | 0.00 | 0.00 | 0.30 | 9,982.79 |
| Capital Projects Series 2007 | 3.63 | 0.00 | 0.00 | 0.00 | 3.63 |
| Common Threads Donation | 53,205.61 | 0.00 | 0.00 | 1.19 | 53,206.80 |
| Debt Service Series 2008 | 1,748,054.29 | 0.00 | 0.00 | 40.88 | 1,748,095.17 |
| Powell Point Series 2003 | 19,360.81 | 0.00 | 0.00 | 0.48 | 19,361.29 |
| Capital Projects 2012A | 22,041,237.90 | 0.00 | 0.00 | 514.98 | 22,041,752.88 |
| Debt Service 2012A | 2,065,672.23 | 0.00 | 0.00 | 48.25 | 2,065,720.48 |
| Debt Service 2012B | 699,283.43 | 0.00 | 0.00 | 16.33 | 699,299.76 |
| Capital Projects 2014A | 27,000,560.23 | 0.00 | 0.00 | 630.86 | 27,001,191.09 |
| Capital Projects 2014B | 14,748,070.49 | 0.00 | 0.00 | 344.61 | 14,748,415.10 |
| Debt Service 2014A | 2,255,927.80 | 0.00 | 0.00 | 52.70 | 2,255,980.50 |
| Debt Service 2014B | 1,448,315.94 | 0.00 | 0.00 | 33.83 | 1,448,349.77 |
| Lone Star Investment Pool Government Overnight Fund | | | | | |
| Capital Projects Fund | 5,017.71 | 0.00 | 0.00 | 0.21 | 5,017.92 |
| Workers' Comp | 720,398.87 | 0.00 | 0.00 | 29.86 | 720,428.73 |
| Property Tax Fund | 32,139.18 | 0.00 | 0.00 | 1.33 | 32,140.51 |
| General Fund | 2,586,233.27 | 0.00 | 0.00 | 107.21 | 2,586,340.48 |
| Food Service Fund | 90,433.09 | 0.00 | 0.00 | 3.75 | 90,436.84 |
| Debt Service Series 1996 | 0.01 | 0.00 | 0.00 | 0.00 | 0.01 |
| Capital Project Series 1998 | 700.18 | 0.00 | 0.00 | 0.03 | 700.21 |
| Debt Service Series 1990 | 0.04 | 0.00 | 0.00 | 0.00 | 0.04 |
| Debt Service Series 1999 | 2.43 | 0.00 | 0.00 | 0.00 | 2.43 |
| Capital Project Series 1999 | 0.01 | 0.00 | 0.00 | 0.00 | 0.01 |
| Capital Projects 2007 | 383.80 | 0.00 | 0.00 | 0.02 | 383.82 |
| Capital Projects 2008 | 36,818.23 | 0.00 | 0.00 | 1.53 | 36,819.76 |
| Capital Projects 2012A | 22,043,327.02 | 0.00 | 3,589,213.64 | 847.52 | 18,454,960.90 |
| Capital Projects 2014A | 18,000,588.47 | 0.00 | 0.00 | 746.21 | 18,001,334.68 |
| Capital Projects 2014B | 9,832,164.43 | 0.00 | 0.00 | 407.59 | 9,832,572.02 |
| MBIA Texas CLASS Fund | | | | | |
| General Account | 15,335,026.42 | 0.00 | 0.00 | 1,198.75 | 15,336,225.17 |
| Capital Project Series 1998 | 904.67 | 0.00 | 0.00 | 0.04 | 904.71 |
| Capital Projects Series 2007 | 1.00 | 0.00 | 0.00 | 0.00 | 1.00 |
| Debt Service Series 2007 | 1.00 | 0.00 | 0.00 | 0.00 | 1.00 |
| Capital Projects Series 2012A | 11,039,283.44 | 0.00 | 0.00 | 862.84 | 11,040,146.28 |
| TEXSTAR | | | | | |
| Capital Projects Series 2007 | 742.61 | 0.00 | 0.00 | 0.00 | 742.61 |
| Debt Service Series 2008 | 1,509,023.95 | 0.00 | 0.00 | 39.90 | 1,509,063.85 |
| Capital Projects Series 2008 | 2,543,071.66 | 0.00 | 44,521.65 | 66.81 | 2,498,616.82 |
| Debt Service Series 2012A | 1,934,604.10 | 0.00 | 0.00 | 51.17 | 1,934,655.27 |
| Debt Service Series 2012B | 4,771.64 | 0.00 | 0.00 | 0.05 | 4,771.69 |
| Capital Projects Series 2012A | 12.21 | 0.00 | 0.00 | 0.00 | 12.21 |
| Debt Service 2013 | 65,265.53 | 0.00 | 0.00 | 1.74 | 65,267.27 |
| Capital Projects 2014A | 27,000,625.76 | 0.00 | 28,489.00 | 713.62 | 26,972,850.38 |
| Capital Projects 2014B | 14,493,909.60 | 0.00 | 381,472.10 | 381.10 | 14,112,818.60 |
| TEXAS TERM/DAILY Fund | | | | | |
| Capital Projects Series 2007 | 1,003,979.95 | 0.00 | 0.00 | 32.64 | 1,004,012.59 |
| Capital Projects Series 2008 | 140.58 | 0.00 | 0.00 | 0.00 | 140.58 |
| Capital Projects Series 2012A | 463,529.71 | 0.00 | 0.00 | 15.07 | 463,544.78 |
| Capital Projects Series 2014A | 17,395,780.93 | 0.00 | 0.00 | 565.49 | 17,396,346.42 |
| Capital Projects Series 2014B | 9,832,128.19 | 0.00 | 0.00 | 319.62 | 9,832,447.81 |

| ACCOUNT TYPE | AVG. RATE OF RETURN | CURRENT MONTH EARNINGS |
|---|--------------------------------|-----------------------------------|
| TEXPOOL ACCOUNT INTEREST | 0.03 | \$3,776.96 |
| LONE STAR ACCOUNT INTEREST | 0.05 | \$2,145.26 |
| MBIA TEXAS CLASS ACCOUNT INTEREST | 0.10 | \$2,061.63 |
| TEXSTAR ACCOUNT INTEREST | 0.03 | \$1,254.39 |
| TEXAS TERM/DAILY ACCOUNT INTEREST | 0.04 | \$932.82 |
| TOTAL CURRENT MONTH EARNINGS | | \$10,171.06 |
| EARNINGS 9-01-13 THRU 5-31-14 | | \$66,678.39 |
| TOTAL CURRENT SCHOOL YEAR EARNINGS | | \$76,849.45 |

CONSIDER APPROVAL OF BUDGET AMENDMENT REQUESTS

RECOMMENDATION:

That the Board of Trustees consider approval of budget amendment requests as attached.

IMPACT/RATIONALE:

The proposed amendments represent budget amendments that require school board approval because budgeted funds are being reallocated between functional categories and/or new budgets are being established.

PROGRAM DESCRIPTION:

Budget amendments are mandated by the state for budgeted funds reallocated from one functional level, and state and/or federal project to another. These budget changes are usually the result of unexpected levels of expenditures in certain categories and amendments are for legal compliance. Other budget amendments are determined by the school board.

Since the operating budget for Lamar CISD is adopted at the functional level, budget revisions are required for reallocations between functional levels or when new budgets are being established. All necessary budget amendments must be formally adopted by the school board and recorded in the board minutes. (TEA Financial Accountability System Resource Guide, Financial Accounting & Reporting, Update 14.0)

Submitted by: Jill Ludwig, CPA, RTSBA, Chief Financial Officer

Resource: Yvonne Dawson, RTSBA, Budget and Treasury Officer

Recommended for approval:



Dr. Thomas Randle
Superintendent

Frost Elementary School is requesting a budget change to allow teachers to attend Harris County Department of Education Math STAAR training.

| | | |
|--------|---|----------|
| 199-11 | Classroom Instruction | (350.00) |
| 199-13 | Curriculum and Instr. Staff Development | 350.00 |

The Curriculum department is requesting a budget change to pay for campus Stemscoptes software licenses.

| | | |
|--------|---|-------------|
| 199-13 | Curriculum and Instr. Staff Development | (24,913.00) |
| 199-11 | Classroom Instruction | 24,913.00 |

The Special Education department is requesting a budget change to pay administrator for extended school year services for students with disabilities.

| | | |
|--------|-----------------------|------------|
| 199-11 | Classroom Instruction | (7,000.00) |
| 199-23 | School Leadership | 7,000.00 |

The Maintenance and Operations department is requesting a budget amendment to increase the budget to add a security vestibule at Briscoe Jr. High School.

| | | |
|--------|-------------------------------------|-----------|
| 199-51 | Facilities Maintenance & Operations | 50,000.00 |
|--------|-------------------------------------|-----------|

CONSIDER APPROVAL OF LAMAR CISD INVESTMENT POLICY

RECOMMENDATION:

That the Board of Trustees review and approve the District's investment policy to comply with the Public Funds Investment Act (Texas Government Code Chapter 2256, Subchapter A).

IMPACT/RATIONALE:

Policies CDA (LEGAL) and CDA (LOCAL) follow for your review.

The Public Funds Investment Act requires that the investment policy and investment strategies of the District be reviewed annually. For compliance with the Act, the Board shall adopt a written instrument stating that it has reviewed the investment policy and investment strategies. The written instrument so adopted shall record any changes made to either the investment policy or investment strategies. The attached resolution shall serve as that written instrument. There have been no changes for either the Policies or strategies.

Submitted by: Jill Ludwig, CPA, RTSBA, Chief Financial Officer
Yvonne Dawson, RTSBA, Budget & Treasury Officer
Michele Reynolds, CPA, Director of Finance

Recommended for approval:



Dr. Thomas Randle
Superintendent

LAMAR CONSOLIDATED INDEPENDENT SCHOOL DISTRICT

RESOLUTION OF ANNUAL REVIEW OF THE INVESTMENT POLICY OF Lamar Consolidated Independent School District

WHEREAS, Lamar Consolidated ISD, (the “district”) has been legally created and operates pursuant to the general laws of the State of Texas applicable to Independent School Districts; and

Whereas, the Board of Trustees has convened on this date at a meeting open to the public and wishes to review the Investment Policy for the District, in the form attached hereto, pursuant to Chapter 2256, The Texas Government Code, as amended from time to time; Now, therefore,

BE IT RESOLVED BY THE BOARD OF TRUSTEES OF THE (Lamar Consolidated independent School District) THAT:

Section 1: The Investment Policy, in the form attached hereto is hereby reviewed and approved at its annual review.

Section 2: The provisions of this resolution shall be effective as of the date reviewed and shall remain in effect until modified by action of the Board of Trustees.

PASSED AND APPROVED this 17th day of July 2014.

Julie Thompson
President, Board of Trustees

ATTEST:

Kay Danziger
Secretary, Board of Trustees

OTHER REVENUES
INVESTMENTS

CDA
(LEGAL)

All investments made by the District shall comply with the Public Funds Investment Act (Texas Government Code Chapter 2256, Subchapter A) and all federal, state, and local statutes, rules or regulations. *Gov't Code 2256.026*

WRITTEN POLICIES

Investments shall be made in accordance with written policies approved by the Board. The investment policies must primarily emphasize safety of principal and liquidity and must address investment diversification, yield, and maturity and the quality and capability of investment management. The policies must include:

1. A list of the types of authorized investments in which the District's funds may be invested;
2. The maximum allowable stated maturity of any individual investment owned by the District;
3. For pooled fund groups, the maximum dollar-weighted average maturity allowed based on the stated maturity date of the portfolio;
4. Methods to monitor the market price of investments acquired with public funds;
5. A requirement for settlement of all transactions, except investment pool funds and mutual funds, on a delivery versus payment basis; and
6. Procedures to monitor rating changes in investments acquired with public funds and the liquidation of such investments consistent with the provisions of Government Code 2256.021 [see LOSS OF REQUIRED RATING, below].

Gov't Code 2256.005(b)

ANNUAL REVIEW

The Board shall review its investment policy and investment strategies not less than annually. The Board shall adopt a written instrument stating that it has reviewed the investment policy and investment strategies and that the written instrument so adopted shall record any changes made to either the investment policy or investment strategies. *Gov't Code 2256.005(e)*

ANNUAL AUDIT

The District shall perform a compliance audit of management controls on investments and adherence to the District's established investment policies. The compliance audit shall be performed in conjunction with the annual financial audit. *Gov't Code 2256.005(m)*

INVESTMENT
STRATEGIES

As part of the investment policy, the Board shall adopt a separate written investment strategy for each of the funds or group of funds under the Board's control. Each investment strategy must describe

OTHER REVENUES
INVESTMENTS

CDA
(LEGAL)

the investment objectives for the particular fund under the following priorities in order of importance:

1. Understanding of the suitability of the investment to the financial requirements of the District;
2. Preservation and safety of principal;
3. Liquidity;
4. Marketability of the investment if the investment needs to be liquidated before maturity;
5. Diversification of the investment portfolio; and
6. Yield.

Gov't Code 2256.005(d)

INVESTMENT
OFFICER

The District shall designate one or more officers or employees as investment officer(s) to be responsible for the investment of its funds. If the District has contracted with another investing entity to invest its funds, the investment officer of the other investing entity is considered to be the investment officer of the contracting Board's District. In the administration of the duties of an investment officer, the person designated as investment officer shall exercise the judgment and care, under prevailing circumstances that a prudent person would exercise in the management of the person's own affairs, but the Board retains the ultimate responsibility as fiduciaries of the assets of the District. Unless authorized by law, a person may not deposit, withdraw, transfer, or manage in any other manner the funds of the investing entity. Authority granted to a person to invest the District's funds is effective until rescinded by the District or until termination of the person's employment by the District, or for an investment management firm, until the expiration of the contract with the District. *Gov't Code 2256.005(f)*

A District or investment officer may use the District's employees or the services of a contractor of the District to aid the investment officer in the execution of the officer's duties under Government Code, Chapter 2256. *Gov't Code 2256.003(c)*

INVESTMENT
TRAINING
INITIAL

Within 12 months after taking office or assuming duties, the treasurer or chief financial officer and the investment officer of the District shall attend at least one training session from an independent source approved either by the Board or by a designated investment committee advising the investment officer. This initial training must contain at least ten hours of instruction relating to their respective responsibilities under the Public Funds Investment Act. *Gov't Code 2256.008(a)*

OTHER REVENUES
INVESTMENTS

CDA
(LEGAL)

ONGOING

The treasurer or chief financial officer and the investment officer must also attend an investment training session not less than once in a two-year period that begins on the first day of the District's fiscal year and consists of the two consecutive fiscal years after that date, and receive not less than ten hours of instruction relating to investment responsibilities under the Public Funds Investment Act from an independent source approved by the Board or a designated investment committee advising the investment officer. If the District has contracted with another investing entity to invest the District's funds, this training requirement may be satisfied by having a Board officer attend four hours of appropriate instruction in a two-year period that begins on the first day of the District's fiscal year and consists of the two consecutive fiscal years after that date. *Gov't Code 2256.008(a)-(b)*

Investment training shall include education in investment controls, security risks, strategy risks, market risks, diversification of investment portfolio, and compliance with the Government Code, Chapter 2256. *Gov't Code 2256.008(c)*

STANDARD OF
CARE

Investments shall be made with judgment and care, under prevailing circumstances that a person of prudence, discretion, and intelligence would exercise in the management of his or her own affairs, not for speculation, but for investment, considering the probable safety of capital and the probable income to be derived. Investments shall be governed by the following objectives in order of priority:

1. Preservation and safety of principal;
2. Liquidity; and
3. Yield.

In determining whether an investment officer has exercised prudence with respect to an investment decision, the following shall be taken into consideration:

1. The investment of all funds, rather than the prudence of a single investment, over which the officer had responsibility.
2. Whether the investment decision was consistent with the Board's written investment policy.

Gov't Code 2256.006

PERSONAL
INTEREST

A District investment officer who has a personal business relationship with a business organization offering to engage in an investment transaction with the District shall file a statement disclosing that personal business interest. An investment officer who is re-

OTHER REVENUES
INVESTMENTS

CDA
(LEGAL)

lated within the second degree by affinity or consanguinity, as determined by Government Code Chapter 573, to an individual seeking to sell an investment to the investment officer's District shall file a statement disclosing that relationship. A required statement must be filed with the Board and with the Texas Ethics Commission. For purposes of this policy, an investment officer has a personal business relationship with a business organization if:

1. The investment officer owns ten percent or more of the voting stock or shares of the business organization or owns \$5,000 or more of the fair market value of the business organization;
2. Funds received by the investment officer from the business organization exceed ten percent of the investment officer's gross income for the previous year; or
3. The investment officer has acquired from the business organization during the previous year investments with a book value of \$2,500 or more for the personal account of the investment officer.

Gov't Code 2256.005(i)

QUARTERLY
REPORTS

Not less than quarterly, the investment officer shall prepare and submit to the Board a written report of investment transactions for all funds covered by the Public Funds Investment Act. This report shall be presented to the Board and the Superintendent not less than quarterly, within a reasonable time after the end of the period. The report must:

1. Contain a detailed description of the investment position of the District on the date of the report.
2. Be prepared jointly and signed by all District investment officers.
3. Contain a summary statement for each pooled fund group (i.e., each internally created fund in which one or more accounts are combined for investing purposes) that states the:
 - a. Beginning market value for the reporting period;
 - b. Ending market value for the period; and
 - c. Fully accrued interest for the reporting period.
4. State the book value and market value of each separately invested asset at the end of the reporting period by the type of asset and fund type invested.
5. State the maturity date of each separately invested asset that has a maturity date.

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6. State the account or fund or pooled group fund in the District for which each individual investment was acquired.
7. State the compliance of the investment portfolio of the District as it relates to the District's investment strategy expressed in the District's investment policy and relevant provisions of Government Code, Chapter 2256.

If the District invests in other than money market mutual funds, investment pools or accounts offered by its depository bank in the form of certificates of deposit, or money market accounts or similar accounts, the reports shall be formally reviewed at least annually by an independent auditor, and the result of the review shall be reported to the Board by that auditor.

Gov't Code 2256.023

SELECTION OF
BROKER

The Board or a designated investment committee, shall, at least annually, review, revise, and adopt a list of qualified brokers that are authorized to engage in investment transactions with the District. *Gov't Code 2256.025*

AUTHORIZED
INVESTMENTS

The Board may purchase, sell, and invest its funds and funds under its control in investments described below, in compliance with its adopted investment policies and according to the standard of care set out in this policy. Investments may be made directly by the Board or by a nonprofit corporation acting on behalf of the Board or an investment pool acting on behalf of two or more local governments, state agencies, or a combination of the two. *Gov't Code 2256.003(a)*

In the exercise of these powers, the Board may contract with an investment management firm registered under the Investment Advisers Act of 1940 (15 U.S.C. Section 80b-1 et seq.) or with the State Securities Board to provide for the investment and management of its public funds or other funds under its control. A contract made for such purpose may not be for a term longer than two years. A renewal or extension of the contract must be made by the Board by order, ordinance, or resolution. *Gov't Code 2256.003(b)*

The following investments are authorized:

1. Obligations, including letters of credit, of the United States or its agencies and instrumentalities; direct obligations of the state of Texas or its agencies and instrumentalities; collateralized mortgage obligations directly issued by a federal agency or instrumentality of the United States, the underlying security for which is guaranteed by an agency or instrumentality of the United States; other obligations, the principal and interest of which are unconditionally guaranteed or insured by, or backed

by the full faith and credit of, the state of Texas, the United States, or their respective agencies and instrumentalities, including obligations that are fully guaranteed or insured by the Federal Deposit Insurance Corporation (FDIC) or by the explicit full faith and credit of the United States; obligations of states, agencies, counties, cities, and other political subdivisions of any state rated as to investment quality by a nationally recognized investment rating firm not less than A or its equivalent; and bonds issued, assumed, or guaranteed by the state of Israel. *Gov't Code 2256.009(a)*

The following investments are not authorized:

- a. Obligations whose payment represents the coupon payments on the outstanding principal balance of the underlying mortgage-backed security collateral and pays no principal.
- b. Obligations whose payment represents the principal stream of cash flow from the underlying mortgage-backed security collateral and bears no interest.
- c. Collateralized mortgage obligations that have a stated final maturity date of greater than ten years.
- d. Collateralized mortgage obligations the interest rate of which is determined by an index that adjusts opposite to the changes in a market index.

Gov't Code 2256.009(b)

2. Certificates of deposit or share certificates issued by a depository institution that has its main office or a branch office in Texas that is guaranteed or insured by the FDIC or its successor or the National Credit Union Share Insurance Fund or its successor and is secured by obligations described in item 1 above, including mortgage-backed securities directly issued by a federal agency or instrumentality that have a market value of not less than the principal amount of the certificates (but excluding those mortgage-backed securities described in Section 2256.009[b]) or secured in any other manner and amount provided by law for the deposits of the investing entity. *Gov't Code 2256.010(a)*

In addition to the authority to invest funds in certificates of deposit under the previous section, an investment in certificates of deposit made in accordance with the following conditions is an authorized investment under Government Code 2256.010:

- a. The funds are invested by the District through a broker that has its main office or a branch office in this state and is selected from a list adopted by the District as required by Government Code 2256.025, or a depository institution that has its main office or a branch office in this state and that is selected by the District;
- b. The broker or depository institution selected by the District arranges for the deposit of the funds in certificates of deposit in one or more federally insured depository institutions, wherever located, for the account of the District;
- c. The full amount of the principal and accrued interest of each of the certificates of deposit is insured by the United States or an instrumentality of the United States; and
- d. The District appoints the depository institution selected by the District, an entity described by Government Code 2257.041(d), or a clearing broker-dealer registered with the Securities and Exchange Commission and operating pursuant to Securities and Exchange Commission Rule 15c3-3 (17 C.F.R. Section 240.15c3-3) as custodian for the District with respect to the certificates of deposit issued for the account of the District entity.

Gov't Code 2256.010(b)

The investment policies may provide that bids for certificates of deposit be solicited orally, in writing, electronically, or in any combination of those methods. *Gov't Code 2256.005(c)*

3. Fully collateralized repurchase agreements that have a defined termination date; are secured by a combination of cash and obligations of the United States or its agencies and instrumentalities; require the securities being purchased by the District or cash held by the District to be pledged to the District, held in the District's name, and deposited with the District or a third party selected and approved by the District, and are placed through a primary government securities dealer, as defined by the Federal Reserve or a financial institution doing business in Texas. The term of any reverse security repurchase agreement may not exceed 90 days after the date the reverse security repurchase agreement is delivered. Money received by the District under the terms of a reverse security repurchase agreement shall be used to acquire additional authorized investments, but the term of the authorized investments acquired must mature not later than the expiration date stated in the reverse security repurchase agreement. *Gov't Code 2256.011*

4. A securities lending program if:
 - a. The value of securities loaned is not less than 100 percent collateralized, including accrued income, and the loan allows for termination at any time;
 - b. The loan is secured by:
 - (1) Pledged securities described by Government Code 2256.009;
 - (2) Pledged irrevocable letters of credit issued by a bank that is organized and existing under the laws of the United States or any other state and continuously rated by at least one nationally recognized investment rating firm at not less than A or its equivalent; or
 - (3) Cash invested in accordance with Government Code 2256.009, 2256.013, 2256.014, or 2256.016;
 - c. The terms of the loan require that the securities being held as collateral be pledged to the investing entity, held in the investing entity's name, and deposited at the time the investment is made with the entity or with a third party selected by or approved by the investing entity; and
 - d. The loan is placed through a primary government securities dealer or a financial institution doing business in this state.

An agreement to lend securities under a securities lending program must have a term of one year or less.

Gov't Code 2256.0115

5. Banker's acceptance, with a stated maturity of 270 days or fewer from the date of issuance that will be liquidated in full at maturity, which is eligible for collateral for borrowing from a Federal Reserve Bank, and is accepted by a bank meeting the requirements of Government Code 2256.012(4). *Gov't Code 2256.012*
6. Commercial paper that has a stated maturity of 270 days or fewer from the date of issuance and is rated not less than A-1 or P-1 or an equivalent rating by at least two nationally recognized credit rating agencies or by one nationally recognized credit rating agency provided the commercial paper is fully secured by an irrevocable letter of credit issued by a bank organized and existing under United States law or the law of any state. *Gov't Code 2256.013*

7. No-load money market mutual funds that:
 - a. Are registered with and regulated by the Securities and Exchange Commission;
 - b. Provide the District with a prospectus and other information required by the Securities and Exchange Act of 1934 (15 U.S.C. 78a et seq.) or the Investment Company Act of 1940 (15 U.S.C. 80a-1 et seq.);
 - c. Have a dollar-weighted average stated maturity of 90 days or fewer; and
 - d. Include in their investment objectives the maintenance of a stable net asset value of \$1 for each share.

However, investments in no-load money market mutual funds shall be limited to the percentages authorized by Government Code 2256.014(c).

8. No-load mutual funds that:
 - a. Are registered with the Securities and Exchange Commission;
 - b. Have an average weighted maturity of less than two years;
 - c. Are invested exclusively in obligations approved by Government Code Chapter 2256, Subchapter A, regarding authorized investments (Public Funds Investment Act);
 - d. Are continuously rated by at least one nationally recognized investment rating firm of not less than AAA or its equivalent; and
 - e. Conform to the requirements in Government Code 2256.016(b) and (c) relating to the eligibility of investment pools to receive and invest funds of investing entities.

Investments in no-load mutual funds shall be limited to the percentages authorized by Government Code 2256.014(c). In addition, the District may not invest any portion of bond proceeds, reserves, and funds held for debt service, in no-load mutual funds described in this item.

Gov't Code 2256.014

9. A guaranteed investment contract, as an investment vehicle for bond proceeds, if the guaranteed investment contract:

- a. Has a defined termination date.
- b. Is secured by obligations described by Government Code 2256.009(a)(1), excluding those obligations described by Section 2256.009(b), in an amount at least equal to the amount of bond proceeds invested under the contract.
- c. Is pledged to the District and deposited with the District or with a third party selected and approved by the District.

Bond proceeds, other than bond proceeds representing reserves and funds maintained for debt service purposes, may not be invested in a guaranteed investment contract with a term longer than five years from the date of issuance of the bonds.

To be eligible as an authorized investment:

- a. The Board must specifically authorize guaranteed investment contracts as eligible investments in the order, ordinance, or resolution authorizing the issuance of bonds.
- b. The District must receive bids from at least three separate providers with no material financial interest in the bonds from which proceeds were received.
- c. The District must purchase the highest yielding guaranteed investment contract for which a qualifying bid is received.
- d. The price of the guaranteed investment contract must take into account the reasonably expected drawdown schedule for the bond proceeds to be invested.
- e. The provider must certify the administrative costs reasonably expected to be paid to third parties in connection with the guaranteed investment contract.

Gov't Code 2256.015

10. A public funds investment pool meeting the requirements of Government Code 2256.016 and 2256.019, if the Board authorizes the investment in the particular pool by resolution.
Gov't Code 2256.016, .019
11. "Corporate bond" means a senior secured debt obligation issued by a domestic business entity and rated not lower than "AA-" or the equivalent by a nationally recognized investment

rating firm. The term does not include a debt obligation that on conversion would result in the holder becoming a stockholder or shareholder in the entity, or any affiliate or subsidiary of the entity, that issued the debt obligation, or is an unsecured debt obligation. *Gov't Code 2256.0204(a)*

A district that qualifies as an issuer as defined by Government Code 1371.001 [see CCF] may purchase, sell, and invest its funds and funds under its control in corporate bonds that, at the time of purchase, are rated by a nationally recognized investment rating firm "AA-" or the equivalent and have a stated final maturity that is not later than the third anniversary of the date the corporate bonds were purchased. *Gov't Code 2256.0204(b)-(c)*

The District is not authorized to:

- a. Invest in the aggregate more than 15 percent of its monthly average fund balance, excluding bond proceeds, reserves, and other funds held for the payment of debt service, in corporate bonds; or
- b. Invest more than 25 percent of the funds invested in corporate bonds in any one domestic business entity, including subsidiaries and affiliates of the entity.

Gov't Code 2256.0204(d)

The District may purchase, sell, and invest its funds and funds under its control in corporate bonds if the Board:

- a. Amends its investment policy to authorize corporate bonds as an eligible investment;
- b. Adopts procedures to provide for monitoring rating changes in corporate bonds acquired with public funds, and liquidating the investment in corporate bonds; and
- c. Identifies the funds eligible to be invested in corporate bonds.

Gov't Code 2256.0204(e)

The District investment officer, acting on behalf of the District, shall sell corporate bonds in which the District has invested its funds not later than the seventh day after the date a nationally recognized investment rating firm:

- a. Issues a release that places the corporate bonds or the domestic business entity that issued the corporate bonds on negative credit watch or the equivalent, if the corpo-

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rate bonds are rated "AA-" or the equivalent at the time the release is issued; or

- b. Changes the rating on the corporate bonds to a rating lower than "AA-" or the equivalent.

Gov't Code 2256.0204(f)

Corporate bonds are not an eligible investment for a public funds investment pool. *Gov't Code 2256.0204(g)*

CHANGE IN LAW

The District is not required to liquidate investments that were authorized investments at the time of purchase. *Gov't Code 2256.017*

LOSS OF REQUIRED RATING

An investment that requires a minimum rating does not qualify as an authorized investment during the period the investment does not have the minimum rating. The District shall take all prudent measures that are consistent with its investment policy to liquidate an investment that does not have the minimum rating. *Gov't Code 2256.021*

SELLERS OF INVESTMENTS

A written copy of the investment policy shall be presented to any person offering to engage in an investment transaction with the District or to an investment management firm under contract with the District to invest or manage the District's investment portfolio. For purposes of this section, a business organization includes investment pools and an investment management firm under contract with the District to invest or manage the District's investment portfolio. The qualified representative of the business organization offering to engage in an investment transaction with the District shall execute a written instrument in a form acceptable to the District and the business organization substantially to the effect that the business organization has:

1. Received and thoroughly reviewed the District investment policy; and
2. Acknowledged that the business organization has implemented reasonable procedures and controls in an effort to preclude investment transactions conducted between the District and the organization that are not authorized by the District's policy, except to the extent that this authorization is dependent on an analysis of the makeup of the District's entire portfolio or requires an interpretation of subjective investment standards.

The investment officer may not acquire or otherwise obtain any authorized investment described in the District's investment policy

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from a person who has not delivered to the District the instrument described above.

Gov't Code 2256.005(k)-(l)

DONATIONS

A gift, devise, or bequest made to provide college scholarships for District graduates may be invested by the Board as provided in Property Code 117.004, unless otherwise specifically provided by the terms of the gift, devise, or bequest. *Education Code 45.107*

Investments donated to the District for a particular purpose or under terms of use specified by the donor are not subject to the requirements of Government Code Chapter 2256, Subchapter A. *Gov't Code 2256.004(b)*

ELECTRONIC FUNDS
TRANSFER

The District may use electronic means to transfer or invest all funds collected or controlled by the District. *Gov't Code 2256.051*

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| POLICY | It is the policy of the District to invest public funds in a manner that ensures the safety of invested funds, maintains sufficient liquidity to provide for the daily needs of the District, and achieves maximum yield in relation to the risk assumed. Safety of invested principal, however, remains highest in priority. |
| INVESTMENT AUTHORITY | The chief financial officer, the budget and treasury officer, and the director of finance shall serve as the investment officers of the District and shall invest District funds as directed by the Board and in accordance with the District's written investment policy and generally accepted accounting procedures. |
| SCOPE | This investment policy applies to all financial assets of the District. These funds are accounted for in the District's comprehensive annual financial report and include: |
| GENERAL FUND | The general fund usually includes transactions as a result of revenues from local maintenance taxes, Foundation School Program entitlements, and other locally generated sources. |
| SPECIAL REVENUE FUNDS | Special revenue funds are governmental funds used to account for the proceeds of specific revenue sources that are legally restricted to expenditures for specified purposes. |
| DEBT SERVICE FUNDS | A debt service fund is a governmental fund, with budgetary control, that must be used to account for general long-term debt principal and interest for debt issues and other long-term debts for which a tax has been dedicated. |
| CAPITAL PROJECTS FUNDS | A capital projects fund is a governmental fund that must be used to account, on a project basis, for projects financed by the proceeds from bond issues, or for capital projects otherwise mandated to be accounted for in this fund. |
| INTERNAL SERVICE FUNDS | Internal service funds are proprietary funds accounted for on the accrual basis. |
| TRUST AND AGENCY FUNDS | This group of funds is used to account for assets held by a school district in a trustee capacity of the District, or as an agent for individuals, private organizations, other governmental units and/or other funds. This fund type consists of expendable trust funds, non-expendable trust funds, pension trust funds and agency funds. |
| TEXAS TEACHER RETIREMENT FUND | The Texas Teacher Retirement Fund shall not be covered by this policy. All employees of the District employed for one-half or more of the standard work load, and who are not exempted from membership under Government Code, Section 822.002, are required to participate in the Teacher Retirement System of Texas, a multiple- |

employer public employee retirement system. It is a cost-sharing public employee retirement system with one exception—all risks and costs are not shared by the District, but are the liability of the state of Texas, and as such, all investments are maintained by the Teacher Retirement System.

OBJECTIVES

The primary objectives, in priority order, of investment activities shall be safety, liquidity, and yield:

SAFETY

1. Safety of principal is the foremost objective of the investment program. Investments shall be undertaken in a manner that seeks to ensure the preservation of capital in the overall portfolio. The objective will be to mitigate credit risk and interest rate risk.
 - a. The District will minimize credit risk, which is the risk of loss due to the failure of the security issuer or backer, by:
 - (1) Limiting investments to the types of securities listed in this investment policy;
 - (2) Pre-qualifying the financial institutions, brokers/dealers, and advisors with which the District will do business in accordance with this policy; and
 - (3) Diversifying the investment portfolio so that the impact of potential losses from any one type of security or from any one individual issuer will be minimized.
 - b. To reduce exposure to changes in interest rates that could adversely affect the value of investments, the District shall use final and weighted-average-maturity limits and diversification.

The District shall monitor interest rate risk using weighted average maturity and specific identification.

LIQUIDITY

2. The investment portfolio shall remain sufficiently liquid to meet all operating requirements that may be reasonably anticipated. This is accomplished by structuring the portfolio so that securities mature concurrent with cash needs to meet anticipated demands (static liquidity). Furthermore, since all possible cash demands cannot be anticipated, the portfolio should consist largely of securities with active secondary or resale markets (dynamic liquidity). Alternatively, a portion of the portfolio may be placed in money market mutual funds or local government investment pools that offer same-day liquidity for short-term funds.

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YIELD

3. The investment portfolio shall be designed with the objective of attaining a market rate of return throughout budgetary and economic cycles, taking into account the investment risk constraints and liquidity needs. Return on investment is of secondary importance compared to the safety and liquidity objectives described above. The core of investments are limited to relatively low risk securities in anticipation of earning a fair return relative to the risk being assumed. Securities shall generally be held until maturity with the following exceptions:
 - a. A security with declining credit may be sold early to minimize loss of principal.
 - b. A security swap would improve the quality, yield, or target duration in the portfolio.
 - c. Liquidity needs of the portfolio require that the security be sold.

FUND STRATEGIES

Appropriate investment strategies shall be developed by fund category. The strategies must define the investment objectives for each fund type, with priority consideration being given to the suitability of the investment for the type of funds being invested, the preservation and safety of principal, liquidity, marketability, diversification, and yield. Investments shall be made in accordance with these objectives, and the maximum allowable stated maturity for any individual security may exceed one year provided legal limits are not exceeded.

The District shall have a similar investment strategy for each of the following covered funds:

1. General fund.
2. Special revenue fund(s)—including funds used to account for federal, state, and local grants, as well as the food service fund and the campus activity fund.
3. Debt service fund(s).
4. Capital project fund(s).
5. Proprietary fund(s)—including the funds used to account for the workers' compensation and medical self-insurance programs.
6. Trust and agency funds-including the student activity fund.

The District shall follow the investment strategies listed below (in order of importance) for each covered fund:

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1. Each investment option shall be reviewed to ensure understanding of the suitability of the investment to the financial requirements of the District;
2. Investments shall be selected that provide preservation and safety of invested funds;
3. Investment strategies for all covered funds shall have as their objective sufficient investment liquidity to timely meet obligations. Maturities longer than one year are authorized provided legal limits are not exceeded;
4. The investment shall be marketable if the need arises to liquidate invested funds before maturity;
5. The investment type shall be consistent with the Board's desired diversification of the investment portfolio; and
6. All invested funds of the District shall attain a rate of return commensurate with the District's investment risk constraints and the cash flow characteristics of the portfolio.

The District shall diversify its investments in all funds by security type and institution. The District shall consider purchase of high quality short-term to medium-term securities that will complement each other in a laddered or liability-matching portfolio structure.

PRUDENCE

Investments shall be made with judgment and care—under circumstances then prevailing which persons of prudence, discretion and intelligence exercise in the management of their own affairs, not for speculation, but for investment, considering the probable safety of their capital as well as the probable income to be derived.

The standard of prudence to be used by investment officials shall be the “prudent person” standard and shall be applied in the context of managing an overall portfolio. Investment officers acting in accordance with written procedures and the investment policy and exercising due diligence shall be relieved of personal responsibility for an individual security’s credit risk or market price changes, provided deviations from expectations are reported in a timely fashion and appropriate action is taken to control adverse developments.

In determining whether an investment official has exercised prudence with respect to an investment decision, the determination shall be made taking into consideration the investment of all funds over which the official had responsibility rather than consideration as to the prudence of a single investment and, whether the investment decision was consistent with the District’s investment policy and written investment procedures.

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ETHICS AND
CONFLICTS OF
INTEREST

Officers and employees involved in the investment process shall refrain from personal business activity that could conflict with proper execution of the investment program, or which could impair their ability to make impartial investment decisions.

Officers and employees involved in the investment process shall sign annual statements agreeing to abide by this section of the investment policy and affirming no known conflicts of interest.

An officer or employee involved in the investment process has a personal business relationship with a business organization if:

1. The officer or employee owns ten percent or more of the voting stock or shares of the business organization or owns \$5,000 or more of the fair market value of the business organization;
2. Funds received by the officer or employee from the business organization exceed ten percent of his/her gross income for the previous year;
3. The officer or employee has acquired from the business organization during the previous year investments with a book value of \$2,500 or more for his/her personal account; or
4. The officer is related within the second degree by affinity or consanguinity, as determined under Chapter 573 of the Texas Government Code, to an individual seeking to transact investment business with the entity.

If the investment officer has a personal business relationship with a business organization, a disclosure statement must be filed with the Texas Ethics Commission.

AUTHORIZED
INVESTMENTS

From those investments authorized by law and described in CDA(LEGAL), the Board shall permit investment of District funds in the following investment types only, consistent with the strategies and maturities defined in this policy:

1. Obligations of the United States or its agencies and instrumentalities; direct obligations of the state of Texas or its agencies; other obligations, the principal and interest of which are unconditionally guaranteed or insured by, or backed by the full faith and credit of the state of Texas, the United States, or its instrumentalities; including obligations that are fully guaranteed or insured by the Federal Deposit Insurance Corporation (FDIC) or by the explicit full faith and credit of the United States; obligations of states, agencies, counties, cities, and other political subdivisions of any state rated as to investment

quality by a nationally recognized investment rating firm not less than A or its equivalent. *Gov't Code 2256.009*

2. Certificates of deposit or share certificates issued by a depository institution that has its main office or a branch office in Texas that is guaranteed or insured by the FDIC or its successor or the National Credit Union Share Insurance Fund or its successor and is secured by obligations described in item 1 above, including mortgage-backed securities directly issued by a federal agency or instrumentality that have a market value of not less than the principal amount of the certificates or are secured in any other manner and amount provided by law for the deposits of the investment entity. *Gov't Code 2256.010*

In addition to the authority to invest funds in certificates of deposit under the previous section, an investment in certificates of deposit made in accordance with the following conditions is an authorized investment under Government Code 2256.010:

- a. The funds are invested by the District through a broker that has its main office or a branch office in this state and is selected from a list adopted by the District as required by Government Code 2256.025, or a depository institution that has its main office or a branch office in this state and that is selected by the District;
- b. The broker or depository institution selected by the District arranges for the deposit of the funds in certificates of deposit in one or more federally insured depository institutions, wherever located, for the account of the District;
- c. The full amount of the principal and accrued interest of each of the certificates of deposit is insured by the United States or an instrumentality of the United States; and
- d. The District appoints the depository institution selected by the District, an entity described by Government Code 2257.041(d), or a clearing broker-dealer registered with the Securities and Exchange Commission and operating pursuant to Securities and Exchange Commission Rule 15c3-3 (17 C.F.R. Section 240.15c3-3) as custodian for the District with respect to the certificates of deposit issued for the account of the District entity.

Gov't Code 2256.010(b)

3. Fully collateralized repurchase agreements that have a defined termination date, are secured by a combination of cash and obligations of the United States or its agencies and in-

strumentalities, require the securities being purchased by the District or cash held by the District to be pledged to the District, held in the District's name, and deposited with a third party selected and approved by the investment committee, and placed through a primary government securities dealer, as defined by the Federal Reserve or a financial institution doing business in the State of Texas. *Gov't Code 2256.011*

The District shall have a master repurchase agreement signed with the bank or dealer with whom all repurchase agreements are traded.

4. Commercial paper that has a stated maturity of 270 days or fewer from the date of issuance and is rated not less than A1-1 or P-1 or an equivalent rating by at least two nationally recognized credit rating agencies or by one nationally recognized credit rating agency provided the commercial paper is fully secured by an irrevocable letter of credit issued by a bank organized and existing under U.S. law or the law of any state; and to the extent that commercial paper is held through an investment pool and not as an individual issue through the District. *Gov't Code 2256.013.*
5. No-load money market mutual funds that are regulated by the Securities and Exchange Commission, and have a dollar-weighted average stated maturity of 90 days or fewer, are invested exclusively in obligations described by items 1–4 above, and include in their investment objectives the maintenance of a stable net asset value of \$1 for each share. Investments in mutual funds shall be limited to the percentages authorized by Government Code 2256.014(c). *Gov't Code 2256.014.*
6. A public funds investment pool meeting the requirements of Government Code 2256.016, are rated no lower than AAA or an equivalent rating by at least one nationally recognized rating service, and are authorized by resolution or ordinance by the Board. In addition, a local government investment pool created to function as a money market mutual fund must mark its portfolio to the market daily and, to the extent reasonably possible, stabilize at \$1 net asset value. *Gov't Code 2256.016.*
7. Guaranteed investment contracts that have a defined termination date and are secured by obligations described by Government Code 2256.09(a)(1), excluding those obligations described by Government Code 2256.09(b), in an amount at least equal to the amount of bond proceeds invested under the contract; such obligations must be pledged to the District

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and held in the District's name with an approved third party.
Gov't Code 2256.015.

Corporate bonds are not an eligible investment for a public funds investment pool. *Gov't Code 2256.0204(g)*

AUTHORIZED
BROKERS / DEALERS

The investment officers will maintain a list of financial institutions, approved by the investment committee, who are authorized to provide investment services. In addition, a list will also be maintained of approved security brokers/dealers selected by credit-worthiness who are authorized to provide investment services in the state of Texas. These may include primary dealers or regional dealers that qualify under Securities and Exchange Commission Rule 15C3-1 (uniform net capital rule).

All financial institutions and brokers/dealers who desire to become qualified bidders for investment transactions must supply the investment officers with the following:

1. Audited financial statements
2. Proof of Financial Industry Regulatory Authority (FINRA) certification
3. Trading resolution
4. Proof of registration in the state of Texas
5. Completed broker/dealer questionnaire
6. Certification of having read the District's investment policy

This information will be reviewed by the investment officers and a recommendation for addition to the list of approved bidders will be submitted to the investment committee for approval.

A periodic review, at least annually, of the financial condition and registration of new qualified bidders will be conducted by the investment committee. Recommendations will be provided for consideration by the Board as necessary.

MONITORING MARKET
PRICES

The investment officers shall keep the Board informed of significant declines in the market value of the District's investment portfolio. Information sources may include financial/investment publications and electronic media, available software for tracking investments, commercial or investment banks, financial advisors, and representatives/advisors of investment pools or money market funds. Monitoring shall be done monthly or more often as economic conditions warrant by using appropriate reports, indices, or benchmarks for the type of investment.

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MONITORING RATING
CHANGES

In accordance with Government Code 2256.005(b), the investment officers shall develop a procedure to monitor changes in investment ratings and to liquidate investments that do not maintain satisfactory ratings.

SELECTION OF
DEPOSITORY

The Board shall select and designate a depository institution in accordance with CDA(LEGAL) and (LOCAL). The depository shall be selected based upon its solvency and stability of leadership as well as on the services provided. The depository shall be selected through a formalized bidding process in response to the District's request for bid (RFB) outlining all services required. Such services should provide the greatest flexibility for money management and should include online account management, positive pay accounts, purchasing card capabilities, and other services considered necessary by District management.

The District shall have the discretion to determine the time span for rebidding the depository contract; however, a three-year period will be the maximum length of time between bidding.

COMPETITIVE
BIDDING

It is the strategy of the District to require competitive bidding for all individual security purchases and sales except for:

1. Transactions with money market mutual funds and local government investment pools (which are deemed to be made at prevailing market rates);
2. Treasury and agency securities purchased at issue through an approved broker/dealer or financial institution; or
3. Automatic overnight "sweep" transactions with the District Depository.

At least three bids or offers must be solicited for all other transactions involving individual securities. The District's investment advisor is also required to solicit at least three bids or offers when transacting trades on the District's behalf. In situations where other dealers do not offer the exact security being offered, offers on the closest comparable investment may be used to establish a fair market price for the security.

COLLATERAL

The investment officers shall ensure that all District funds (principal and accrued interest) are fully collateralized to 110 percent or insured in one or more of the following manners:

1. FDIC insurance coverage; and/or
2. 110 percent of the uninsured value in obligations of the United States or its agencies or instrumentalities or other authorized securities as outlined in item 4 below.

OTHER REVENUES
INVESTMENTS

CDA
(LOCAL)

3. All pledged securities shall be held in safekeeping by the District, in a custodial account approved by the District in a third party financial institution, or with a Federal Reserve Bank. The third party custodian shall be required to issue safekeeping receipts directly to the District and to provide a monthly listing of each specific security, rate, description, maturity, CUSIP number, and other information as may be deemed necessary and appropriate by the District. In order to anticipate market changes and provide a level of additional security for all funds, the collateralization level required shall be 110 percent of the market value. The bank shall be liable for pricing securities and providing 110 percent collateralization.
4. Pledged securities shall be limited to only those items which are specifically permitted as approved investment instruments within the definitions of this policy. Should a pledged security fail to meet this requirement, it shall be the sole responsibility of the financial institution to immediately, without notice from the District or cost to the District, replace any such nonconforming security.

SAFEKEEPING AND
CUSTODY

Safekeeping and custody of securities and collateral shall be in accordance with state law. It shall be the District's intent to place securities and collateral in the possession of a third party custodian designated by the District where feasible, and held in the District's name as evidenced by safekeeping receipts of the institution with which the securities are deposited.

All investment transactions except investment pool funds and mutual funds will be executed by delivery vs. payment (DVP) to ensure that securities are deposited in an eligible financial institution prior to the release of funds. That is, funds shall not be wired or paid until verification has been made that the Trustee received the securities or collateral.

DIVERSIFICATION

The District shall diversify its investments by security type and institution. The asset mix of the District's portfolio is expressed in terms of maximum commitment so as to allow sufficient flexibility to take advantage of market considerations within the context of this policy. The asset mix requirements are as follows:

| | |
|-------------------------------|----------------|
| Money Market Accounts | 60% (maximum) |
| Certificates of Deposit | 25% (maximum) |
| U.S. Treasury Obligations | 100% (maximum) |
| U.S. Government Securities | 100% (maximum) |
| Repurchase Agreements | 15% (maximum) |
| Public Funds Investment Pools | 100% (maximum) |

OTHER REVENUES
INVESTMENTS

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(LOCAL)

| | |
|---------------------------------|---------------|
| Commercial Paper | 25% (maximum) |
| Guaranteed Investment Contracts | 60% (maximum) |

MAXIMUM MATURITY

To the extent possible, the District shall attempt to match its investments with anticipated cash flow requirements. Unless matched to a specific cash flow, the District shall not directly invest in securities maturing more than 36 months from the date of purchase. However, securities with a maturity of greater than 12 months shall not exceed ten percent of the total portfolio, and shall be approved by the Board before purchase.

Bond proceeds and debt service funds may be invested in securities exceeding 12 months if the maturity of such investments is made to coincide as nearly as practicable with the expected use of the funds.

ARBITRAGE

The Tax Reform Act of 1986 provided limitations restricting the amount of income that could be generated from the investment of tax-exempt General Obligation Bond proceeds and debt service income. The arbitrage rebate provisions require that the District compute earnings on investment from each issue of bonds on an annual basis to determine if a rebate is required. To determine the District's arbitrage position, the District is required to perform specific calculations relative to the actual yield earned on the investment of the funds and the yield that could have been earned if the funds had been invested at a rate equal to the yield on the bonds sold by the District. The rebate provision states that periodically (not less than once every five years, and not later than 60 days after the maturity of the bonds), the District is required to pay the U.S. Treasury a rebate of excess earnings based on the District being in a positive arbitrage position. The Tax Reform restrictions require precision in the monitoring and recording of investments as a whole, and particularly as relates to yields and computations so as to ensure compliance. Failure to comply can dictate that the bonds become taxable, retroactively from the date of issue.

The District's investment position relative to arbitrage is the continued pursuit of maximizing the yield on applicable investments while ensuring the safety of capital and liquidity. It is a fiscally sound position to continue maximization of yield and rebate excess earnings, if necessary.

BENCHMARK

The District's investment strategy is a passive one, in that the majority of securities shall be purchased and held to maturity. Additionally, cash inflows and outflows shall be monitored daily. Given this strategy, the basis used by the investment officers to determine whether market yields are being achieved shall be the Two-Year U.S. Treasury Bill and the average Fed Funds rate.

OTHER REVENUES
INVESTMENTS

CDA
(LOCAL)

| | |
|----------------------------------|---|
| INTERNAL CONTROL | The investment portfolio, as well as compliance with this policy, shall be reviewed quarterly by the investment committee and annually by the District's external auditor in conjunction with the annual audit of the District's financial statements. |
| INVESTMENT COMMITTEE | The investment committee shall review the investment strategies annually and make recommendations for revision as necessary. The investment committee includes, but is not limited to, the Superintendent, the chief financial officer, the director of finance, the budget and treasury officer, the financial advisor, Board financial audit committee (nonvoting), and up to two investment bankers. |
| QUALITY OF INVESTMENT MANAGEMENT | Designated investment officers of the District shall participate in periodic training through courses and seminars offered by professional organizations, associations, and other independent sources approved by the investment committee to ensure the quality and capability of investment management in compliance with the Public Funds Investment Act. |
| INVESTMENT TRAINING | <p>Within 12 months after taking office or assuming duties, designated investment officers of the District shall attend at least one training session from an independent source approved either by the Board or by the investment committee advising the investment officers. This initial training must contain at least ten hours of instruction relating to their respective responsibilities under the Public Funds Investment Act. <i>Gov't Code 2256.008(a)</i></p> <p>The investment officers must also attend an investment training session not less than once in a two-year period that begins on the first day of the District's fiscal year and consists of the two consecutive fiscal years after that date, and receive not less than ten hours of instruction relating to investment responsibilities under the Public Funds Investment Act from an independent source approved by the Board or the investment committee advising the investment officers. If the District has contracted with another investing entity to invest the District's funds, this training requirement may be satisfied by having a Board officer attend four hours of appropriate instruction in a two-year period that begins on the first day of the District's fiscal year and consists of the two consecutive fiscal years after that date. <i>Gov't Code 2256.008(a), (b)</i></p> <p>Investment training shall include education in investment controls, security risks, strategy risks, market risks, diversification of investment portfolio, and compliance with the Government Code, Chapter 2256. <i>Gov't Code 2256.008(c)</i></p> |
| REPORTING | Investment performance shall be regularly monitored by investment staff and reported to the Board. Month-end market prices on each security will be obtained by the Budget and Treasury Officer |

OTHER REVENUES
INVESTMENTS

CDA
(LOCAL)

from a variety of nationally recognized securities databases (e.g., the Wall Street Journal, Bloomberg, etc.). These prices will be recorded in the District's portfolio database and included in all management reports where necessary as well as the District's Comprehensive Annual Financial Report.

Not less than quarterly the investment officers will submit to the Board a written report of the status of the current investment portfolio. The report must meet the requirements of Chapter 2256 of the Government Code (Public Funds Investment Act) and:

1. Describe in detail the investment position of the District on the date of the report;
2. Be prepared jointly by all investment officers of the District;
3. Be signed by each investment officer of the District;
4. Contain a summary statement for each pooled fund group that states the beginning market value for the period and the ending market value for the period;
5. State the book value and market value of each separately invested asset at the end of the reporting period by the type of asset and type of fund, and type of institution;
6. Percent of portfolio by type of asset, fund, and institution will be provided;
7. State the maturity date of each separately invested asset that has a maturity date;
8. State the account or fund or pooled fund group for which each individual investment was acquired; and
9. State the compliance of the investment portfolio as it relates to the investment strategy and relevant provisions of this policy and the Public Funds Investment Act.

An independent auditor shall formally review the quarterly reports prepared under this section at least annually, and that auditor shall report the results of the review to the Board.

ANNUAL
COMPLIANCE
AUDIT

In conjunction with the annual financial audit, a compliance audit shall be performed that includes an audit of management controls on investments and adherence to the District's established policy.

INVESTMENT POLICY
APPROVAL

The District's investment policy shall be adopted by resolution of the Board. The policy shall be reviewed annually and approved by the Board.

**CONSIDER APPROVAL OF CAFETERIA MEAL
PRICE INCREASES FOR 2014-2015**

RECOMMENDATION:

That the Board of Trustees approve increasing meal prices for the 2014-15 school year.

IMPACT/RATIONALE:

Meal Prices:

Student meal prices were last adjusted in 2013-14. In compliance with the “Equity in School Lunch Pricing” Provision of the Healthy, Hunger-Free Act of 2010, pricing must be gradually increased in order to reduce the difference between reimbursements for free lunches and paid lunches.

PROGRAM DESCRIPTION:

The following table includes historic meal prices. The proposed price changes have been highlighted.

| | | Lunch | | | | | Breakfast | | | | |
|-----------------|----------------|----------------|----------------|----------------|----------------|----------------|----------------|----------------|----------------|----------------|----------------|
| | | PK-5 | 6-8 | 9-12 | Adult | Visitor | PK-5 | 6-8 | 9-12 | Adult | Visitor |
| | 1988-89 | \$ 1.30 | \$ 1.30 | \$ 1.40 | \$ 1.75 | \$ 2.00 | \$ 0.80 | \$ 0.80 | \$ 0.80 | \$ 0.90 | \$ 1.00 |
| | 1989-90 | \$ 1.40 | \$ 1.40 | \$ 1.50 | \$ 1.85 | \$ 2.10 | \$ 0.90 | \$ 0.90 | \$ 0.90 | \$ 1.10 | \$ 1.10 |
| | 2005-06 | \$ 1.40 | \$ 1.50 | \$ 1.50 | \$ 2.00 | \$ 2.10 | \$ 0.90 | \$ 0.90 | \$ 0.90 | \$ 1.20 | \$ 1.20 |
| | 2008-09 | \$ 1.55 | \$ 1.65 | \$ 1.75 | \$ 2.25 | \$ 2.25 | \$ 1.00 | \$ 1.00 | \$ 1.00 | \$ 1.20 | \$ 1.20 |
| | 2011-12 | \$ 1.70 | \$ 1.70 | \$ 1.80 | \$ 2.35 | \$ 2.35 | \$ 1.10 | \$ 1.10 | \$ 1.10 | \$ 1.40 | \$ 1.40 |
| | 2013-14 | \$ 1.80 | \$ 1.90 | \$ 1.90 | \$ 2.75 | \$ 3.00 | \$ 1.10 | \$ 1.10 | \$ 1.10 | \$ 1.40 | \$ 1.40 |
| Proposed | 2014-15 | \$ 1.90 | \$ 2.00 | \$ 2.10 | \$ 2.75 | \$ 3.00 | \$ 1.15 | \$ 1.20 | \$ 1.25 | \$ 1.40 | \$ 1.40 |

Submitted by: Matt Antignolo, Director of Food Service
Jill Ludwig, CPA, RTSBA, Chief Financial Officer

Recommended for approval:

Thomas Randle

Dr. Thomas Randle
Superintendent

**CONSIDER APPROVAL OF BIDS TO PURCHASE LIBRARY BOOKS,
PUBLICATIONS, AND MEDIA SUPPLIES**

RECOMMENDATION:

That the Board of Trustees approve all vendors who responded to the Library Books, Publications, and Media Supplies bid for a term of one year with an option to renew for two additional one year terms.

IMPACT/RATIONALE:

Purchases for library books, publications, and media supplies are allocated from each campus or department's local, federal grant, or bond funds. This type of award is beneficial to the District because it allows campuses and departments a larger variety of items to choose from while helping to ensure availability of all items selected. Any large aggregated purchases of equipment and supplies will be quoted separately to take advantage of volume discounts.

PROGRAM DESCRIPTION:

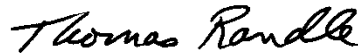
The intent of Bid #11-2014 is to establish a discount from catalog or published price lists for a variety of instructional materials categories. The categories included in this bid are:

- | | |
|----------------------------------|----------------------|
| Audio Visual Supplies | Binding Specialist |
| General Publications Distributor | Library Supplies |
| Media Specialty Products | Media Supplies |
| Publisher | Subscription Service |

Using this bid, teachers and curriculum departments may competitively purchase a wide variety of equipment and supplies when exact quantities cannot be specified or anticipated in advance. The Purchasing Department is recommending an award to all vendors who submitted a complete and acceptable bid package regardless of discount. This bid will be awarded as an annual contract with the option of renewal for two additional one year periods if both parties agree and the terms and conditions remain the same, with the exception of any documented increases delineated by the vendor and accepted by the District prior to renewal. This agreement will commence on August 1, 2014 and it is the intent of the administration to renew this contract for years 2 and 3 based on pricing and performance.

Submitted by: Jill Ludwig, CPA, RTSBA, Chief Financial Officer

Recommended for approval:


Dr. Thomas Randle
Superintendent

Bid Tabulation
Bid 11-2014
Library Books, Publications and Media Supplies
7/3/2014

| | Discounts | | | | | | | Processing Charges | | | |
|---|------------------------------|-----------------------|----------------------------|-----------------|------------------------|-----------------|-----------------------|--------------------|---------------------|----------------|--------------|
| | Class A Binding w/LBI Specs. | General Trade Binding | Pre-Bound Library Bindings | Paperback Books | Audio Visual Materials | Reference Books | Magazines/ Newspapers | US MARC records | Complete processing | Bar Codes Only | Spine Labels |
| Bound to Stay Bound Books, Inc. | 30% | No Bid | No Bid | No Bid | No Bid | No Bid | No Bid | Free | No Charge | No Charge | No Charge |
| Capstone | 25% | No Bid | No Bid | No Bid | 0-25% | No Bid | No Bid | Free | \$0-20.00 | \$0-20.00 | |
| Cavendish Square Publishing, LLC | 30% | No Bid | 30% | No Bid | No Bid | No Bid | No Bid | Free | No Charge | No Charge | No Charge |
| CDW Government LLC | 0-8% | 0-8% | 0-8% | 0-8% | 0-8% | 0-8% | 0-8% | Free | 0-8% | 0-8% | 0-8% |
| Cengage Learning, Inc. | 0-70% | 0-70% | No Bid | 0-70% | No Bid | 0-70% | No Bid | Free | \$ 2.00 | \$ 0.25 | \$ 0.25 |
| Davidson Titles, Inc. | 22% | 20% | 20% | 30% | 20% | 5% | No Bid | Free | 49% | No Charge | No Charge |
| Demco, Inc. | No Bid | No Bid | No Bid | No Bid | No Bid | No Bid | No Bid | Free | No Bid | No Bid | No Bid |
| Disney Educational Productions | No Bid | No Bid | No Bid | No Bid | 0% | No Bid | No Bid | Free | \$ 1.85 | \$ 0.35 | \$ 0.35 |
| Follett School Solutions, Inc. | 0-45% | 0-45% | 0-45% | 0-45% | 0-45% | 0-45% | No Bid | Free | \$ 0.69 | \$ 0.11 | No Bid |
| Fort Bend Herald | No Bid | No Bid | No Bid | No Bid | No Bid | No Bid | No Bid | Free | No Bid | No Bid | No Bid |
| Gareth Stevens Publishing, LLLP | 25% | No Bid | 25% | 15% | No Bid | No Bid | No Bid | Free | No Charge | No Charge | No Charge |
| Gumdrop Books | 0-70% | 0-70% | No Bid | 0-40% | 0-70% | 10% | No Bid | Free | \$.14-2.30 | \$ 0.08 | \$ 0.06 |
| Junior Library Guild | 0-75% | 0-75% | No Bid | 0-75% | No Bid | No Bid | No Bid | Free | \$ 2.00 | \$ 0.60 | \$ 0.50 |
| KAPCO | No Bid | No Bid | No Bid | No Bid | No Bid | No Bid | No Bid | Free | No Bid | No Bid | No Bid |
| Keystone Books & Media | 5-35% | 5-20% | 10% | 5-35% | 5% | 5-10% | No Bid | Free | \$ 0.59 | \$ 0.20 | \$ 0.10 |
| Lectorum Publications, Inc. | 20% | 20% | 20% | 20% | 0% | 20% | No Bid | Free | \$ 1.25 | \$ 0.15 | \$ 0.25 |
| Lerner Publishing | 25% | 25% | No Bid | 0% | No Bid | No Bid | No Bid | Free | \$ 1.45 | \$0.15-0.25 | \$0.15-0.25 |
| Mackin Educational Resources | 0-45% | 0-45% | 0-45% | 0-45% | 0-30% | 0-30% | No Bid | Free | No Charge | No Charge | No Charge |

Bid Tabulation
Bid 11-2014
Library Books, Publications and Media Supplies
7/3/2014

| | Discounts | | | | | | | Processing Charges | | | |
|-------------------------------------|------------------------------|-----------------------|----------------------------|-----------------|------------------------|-----------------|-----------------------|--------------------|---------------------|----------------|--------------|
| | Class A Binding w/LBI Specs. | General Trade Binding | Pre-Bound Library Bindings | Paperback Books | Audio Visual Materials | Reference Books | Magazines/ Newspapers | US MARC records | Complete processing | Bar Codes Only | Spine Labels |
| Mitinet, Inc. | No Bid | No Bid | No Bid | No Bid | No Bid | No Bid | No Bid | Free | No Bid | No Bid | No Bid |
| PBS Distribution | No Bid | No Bid | No Bid | No Bid | 10% | 0% | No Bid | Free | No Bid | No Bid | No Bid |
| Perma-Bound Books | 33% | 30% | 33% | No Bid | 0% | 33% | No Bid | Free | \$ 0.44 | \$0.06-0.37 | \$0.06-0.37 |
| Recorded Books Inc. | No Bid | No Bid | No Bid | No Bid | 10% | No Bid | No Bid | Free | No Bid | \$ 0.50 | \$ 0.50 |
| Renaissance Learning, Inc. | No Bid | No Bid | No Bid | No Bid | 0% | No Bid | No Bid | Free | No Bid | No Bid | No Bid |
| Rourke Educational Media, LLC | 30% | 30% | 30% | 30% | 30% | 30% | 30% | Free | No Charge | No Charge | No Charge |
| Scholastic Book Fairs | No Bid | 0-25% | No Bid | 0-25% | No Bid | 0-25% | No Bid | Free | No Bid | No Bid | No Bid |
| Scholastic Library Publishing, Inc. | 30% | 40% | No Bid | No Bid | No Bid | No Bid | 0% | Free | No Charge | No Charge | No Bid |
| SEBCO Books | 0-30% | 0-30% | 0-30% | 0-30% | 0-30% | 0 | 0 | Free | \$ 0.49 | \$ 0.15 | No Bid |
| The Library Store, Inc. | No Bid | No Bid | No Bid | 15% | 10-30% | 15% | No Bid | Free | No Bid | \$ 15.00 | No Bid |
| The Master Teacher | No Bid | 10% | No Bid | No Bid | No Bid | 10% | 10% | Free | No Bid | No Bid | No Bid |
| The Rosen Publishing Group, Inc. | 25% | No Bid | 25% | 15% | No Bid | No Bid | No Bid | Free | No Charge | No Charge | No Bid |
| The World & I Online | No Bid | No Bid | No Bid | No Bid | No Bid | No Bid | No Bid | Free | No Bid | No Bid | No Bid |
| Troxell Communications, Inc. | No Bid | No Bid | No Bid | No Bid | No Bid | No Bid | No Bid | No Bid | No Bid | No Bid | No Bid |
| W. T. Cox Information Services | No Bid | No Bid | No Bid | No Bid | No Bid | No Bid | 20% | Free | No Bid | No Bid | No Bid |
| World Book, Inc. | 0% | No Bid | No Bid | 0% | No Bid | 0% | No Bid | \$ 17.00 | \$ 0.35 | No Bid | No Bid |

Bid Tabulation
Bid 11-2014
Library Books, Publications and Media Supplies
7/3/2014

| | Processing Charges | Discounts Offered/ | | Freight/Handling | Descriptor |
|---|--------------------|--------------------|------------------|------------------|--|
| | Theft Detection | A/V Supplies | Library Supplies | | |
| Bound to Stay Bound Books, Inc. | \$ 0.50 | No Bid | No Bid | F.O.B. | Binding Specialist |
| Capstone | \$ 0.79 | No Bid | No Bid | F.O.B. | Publisher |
| Cavendish Square Publishing, LLC | No Charge | No Bid | No Bid | F.O.B. | Publisher |
| CDW Government LLC | 0-8% | 0-8% | 0-8% | F.O.B. | Media Supplies Vendor |
| Cengage Learning, Inc. | \$ 0.50 | No Bid | No Bid | Prepaid | Publisher |
| Davidson Titles, Inc. | \$ 0.99 | No Bid | No Bid | F.O.B. | General Publications Distributor |
| Demco, Inc. | No Bid | 7-15% | 7-15% | Prepaid | Media Supplies Vendor |
| Disney Educational Productions | No Bid | No Bid | No Bid | Prepaid | General Publications Distributor; Subscription Service; Media Supplies Vendor; Media Specialty Products Vendor, A/V Supplies |
| Follett School Solutions, Inc. | \$ 0.11 | No Bid | No Bid | F.O.B. | General Publications Distributor; Media Supplies Vendor; Media Specialty Products Vendor- Maps/ Globes, A/V Supplies |
| Fort Bend Herald | No Bid | No Bid | No Bid | N/A | Subscription Service |
| Gareth Stevens Publishing, LLLP | No Charge | No Bid | No Bid | F.O.B. | Publisher |
| Gumdrop Books | \$ 0.38 | No Bid | No Bid | No Charge | General Publications Distributor |
| Junior Library Guild | \$ 0.50 | No Bid | No Bid | F.O.B. | General Publications Distributor; Subscription Service |
| KAPCO | No Bid | No Bid | 0-10% | Prepaid | Media Supplies Vendor |
| Keystone Books & Media | \$ 0.70 | No Bid | No Bid | No Charge | General Publications Distributor |
| Lectorum Publications, Inc. | \$ 0.50 | No Bid | No Bid | Prepaid | Publisher; General Publications Distributor; Binding Specialist |
| Lerner Publishing | \$0.30-0.50 | No Bid | No Bid | F.O.B. | Publisher |

Bid Tabulation
Bid 11-2014
Library Books, Publications and Media Supplies
7/3/2014

| | Processing Charges | Discounts Offered/ | | Freight/Handling | Descriptor |
|--|--------------------|--------------------|------------------|------------------|--|
| | Theft Detection | A/V Supplies | Library Supplies | | |
| Mitinet, Inc. | No Bid | No Bid | No Bid | N/A | Subscription Service |
| PBS Distribution | No Bid | 0 | 0 | F.O.B. | Media Supplies Vendor; Media Specialty Products Vendor- A/V Supplies |
| Perma-Bound Books | \$ 0.50 | 0 | 0 | F.O.B. | Publisher; Binding Specialist; Media Specialty Products Vendor- A/V Supplies |
| Recorded Books Inc. | \$ 0.50 | 0 | 0 | F.O.B. | Publisher |
| Renaissance Learning, Inc. | No Bid | No Bid | No Bid | Negotiable | Media Specialty Products Vendor, A/V Supplies |
| Rourke Educational Media, LLC | No Charge | No Bid | No Bid | F.O.B. | Publisher |
| Scholastic Book Fairs | No Bid | Negotiable | Negotiable | Negotiable | Publisher; General Publications Distributor |
| Scholastic Library Publishing, Inc. | No Charge | No Bid | No Bid | Negotiable | Publisher; Encyclopedia Direct Seller |
| SEBCO Books | \$ 0.20 | 0-30% | 0-30% | F.O.B. | General Publications Distributor |
| The Library Store, Inc. | \$ 15.00 | \$10.00-20.00 | \$10.00-20.00 | Prepaid | Media Supplies Vendor; Media Specialty Products Vendor- Maps/ Globes, A/V Supplies, AV Equipment |
| The Master Teacher | No Bid | No Bid | No Bid | Prepaid | Publisher |
| The Rosen Publishing Group, Inc. | No Charge | No Bid | 25% | F.O.B. | Publisher |
| The World & I Online | No Bid | No Bid | No Bid | N/A | Publisher; Subscription Service; Media Specialty Products Vendor, Information Services |
| Troxell Communications, Inc. | No Bid | 5-75% | 5-75% | Negotiable | Media Specialty Products Vendor, A/V Supplies, AV Equipment |

Bid Tabulation
Bid 11-2014
Library Books, Publications and Media Supplies
7/3/2014

| | Processing Charges | Discounts Offered/ | | Freight/Handling | Descriptor |
|---------------------------------------|--------------------|--------------------|------------------|------------------|--|
| | Theft Detection | A/V Supplies | Library Supplies | | |
| W. T. Cox Information Services | No Bid | No Bid | No Bid | N/A | Subscription Service |
| World Book, Inc. | \$ 0.35 | No Bid | No Bid | Negotiable | Publisher; Subscription Service; Encyclopedia Direct Seller; Media Specialty Products Vendor, Maps/ Globes |

**CONSIDER APPROVAL OF BIDS TO PURCHASE FLEET – FUEL ENHANCEMENTS,
ADDITIVES, OILS, LUBRICANTS, FLUIDS, AND CHEMICALS**

RECOMMENDATION:

That the Board of Trustees approve all vendors who responded to the Fleet – Fuel Enhancements, Additives, Oils, Lubricants, Fluids and Chemicals bid for a term of one year with an option to renew for two additional one year terms.

IMPACT/RATIONALE:

Purchases for fleet – fuel enhancements, additives, oils, lubricants, fluids and chemicals are funded by local, federal grant or bond fund budgets and allocated by the Transportation Department. This type of award is beneficial to the District because it allows the Transportation Department to competitively purchase a larger variety of items when exact quantities cannot be specified or anticipated in advance and while helping to ensure availability of all items selected. Any large aggregated purchases of equipment and supplies will be quoted separately to take advantage of volume discounts.

PROGRAM DESCRIPTION:

The intent of RFP #10-2014 is to establish a discount from catalog or published price lists for a variety of categories. The categories included in this bid are:

| | |
|---|--|
| Diesel Fuel Additive | Oils, Lubricants, and Synthetic Grease |
| Engine Oil Additive | Chemicals and Cleaners |
| Bus Performance Enhancement | Urea |
| Fluids (anti-freeze, transmission, etc.) | Bus Wash Supplies |
| Miscellaneous enhancements, additives, liquids, oils, lubricants | |

The Transportation Department worked with the Purchasing Department on proposal specifications, evaluation, and award recommendation for the vendors.

The Purchasing Department is recommending an award to all vendors who submitted a complete and acceptable bid package regardless of discount. This bid will be awarded as an annual contract with the option of renewal for two additional one year periods if both parties agree and the terms and conditions remain the same, with exception of any documented increases delineated by the vendor and accepted by the District prior to renewal. This agreement will commence on August 1, 2014, and it is the intent of the administration to renew this contract for years 2 and 3 based on pricing and performance.

Submitted by: Jill Ludwig, CPA, RTSBA, Chief Financial Officer
Kevin McKeever, Administrator of Operations
Isaac Davila, Director of Transportation

Recommended for approval:



Dr. Thomas Randle
Superintendent

Bid Tab
Bid 10-2014
Fleet - Fuel Enhancements, Additives, Oils, Lubricants, Fluids and Chemicals
6/19/2014

| Vendor | Diesel Fuel Additive | Engine Oil Additive | Bus Performance Enhancement | Fluids | Oils, Lubricants, Synthetic Grease | Chemicals and Cleaners | Urea | Bush Wash Supplies | Misc. | Special Conditions | Forms of Payment Accepted |
|--|-----------------------------|----------------------------|------------------------------------|---------------|---|-------------------------------|-------------|---------------------------|---------------------------------------|---|----------------------------------|
| OCTCET Inc. | 2-10% | No Bid | No Bid | No Bid | No Bid | No Bid | No Bid | No Bid | No Bid | - | PO |
| MMECO Systems | No Bid | No Bid | 6-16% | No Bid | No Bid | 6-16% | No Bid | 6-16% | No Bid | - | PO |
| Schaeffer Manufacturing Company | 0-4% | 0-4% | No Bid | 0-4% | 0-4% | 0-4% | 0-4% | 0-4% | No Bid | Min. order \$375. Freight prepaid above \$375 | PO/Pcard |
| Hydrotex | 0-15% | 0-15% | No Bid | 0-15% | 0-15% | No Bid | No Bid | No Bid | Gasoline Fuel Improvers, Oil Analysis | - | PO/Pcard |
| Thomas Bus Gulf Coast | No Bid | No Bid | No Bid | 10-40% | 10-40% | 10-40% | 10-40% | No Bid | No Bid | Free Delivery, some surcharges for bulk oil | PO/Pcard |

**LAMAR CISD 2014 CITIZENS' BOND ADVISORY
COMMITTEE RECOMMENDATION**

RECOMMENDATION:

That the Board of Trustees review and discuss the 2014 Citizens' Bond Advisory Committee recommendation for a bond referendum to be held during November 2014, as presented.

IMPACT/RATIONALE:

The 2014 Citizens' Bond Advisory Committee (CBAC) met on Tuesday, May 20 to begin developing a bond referendum recommendation to the Board for a November 2014 bond election. Additional meetings were also held on May 27 and June 3.

The CBAC presented its final recommendation—attached—to the Board of Trustees on June 17.

Throughout the process the CBAC received information on 2011 bond projects, demographic projections, financial scenarios and existing District/facility needs.

The 60-member CBAC—which included community members, staff and students—was first organized by table where consensus was initially reached. Next, all tables combined to develop a group recommendation. The CBAC recommendation is based on the latest demographic projections, facility capacity, current student enrollment numbers and needs of existing facilities. The committee also looked closely at both long and short term needs to accommodate the District's growth in a timely manner. Other points considered, included the Master Plan Principles, construction timelines, technology needs, transportation needs, food service needs, athletic and band facility needs and land needs.

Submitted by: Mike Rockwood, Executive Director of Community Relations

Recommended for approval:



Dr. Thomas Randle
Superintendent



A PROUD TRADITION | A BRIGHT FUTURE

2014 CITIZENS' BOND ADVISORY COMMITTEE RECOMMENDATION

| | <u>PROJECT</u> | <u>ESTIMATED COST</u> |
|--|---|-------------------------|
| | New Elementary Schools (6) | \$150,907,099.00 |
| | Transportation | \$5,140,000.00 |
| | Land Sites | \$20,000,000.00 |
| | New/Upgrades to Existing Facilities | \$15,248,000.00 |
| | Technology | \$18,918,520.00 |
| | Fulshear High School Shell Space | \$3,849,077.00 |
| | New Middle School - Fulshear | \$22,342,493.00 |
| | Food Service | \$473,000.00 |
| | Satellite Ag Barn | \$3,786,750.00 |
| | LCHS and THS Band Instrument Storage | \$1,400,000.00 |
| | Baseball/Softball Complex Renovations | \$975,000.00 |
| | FHS Baseball Scoreboard and Additional Stands | \$40,000.00 |
| | TOTAL | \$243,079,939.00 |

**CONSIDER APPROVAL OF MEMORANDUM OF UNDERSTANDING WITH
WILLIAM SMITH, SR., TRI-COUNTY CHILD DEVELOPMENT COUNCIL, INC. FOR
JUAN SEGUIN EARLY CHILDHOOD CENTER**

RECOMMENDATION:

That the Board of Trustees approve the Memorandum of Understanding between Lamar Consolidated Independent School District (LCISD) and William Smith, Sr., Tri-County Child Development Council, Inc. for Juan Seguin Early Childhood Center.

IMPACT/RATIOINALE:

The collaboration between LCISD and Head Start will provide the opportunity for a full day of Pre-Kindergarten instruction for identified four year old LCISD students at the Juan Seguin Early Childhood Center.

PROGRAM DESCRIPTION:

LCISD will take the following actions in an effort to provide educational and family services to pre-school age children in the community:

- Provide four classrooms and four office spaces for Head Start employees;
- Provide Special Education services to Head Start students as needed; and
- Provide parenting training and literacy classes for parents.

William Smith, Sr., Tri County Child Development Council will:

- Provide instructional services to Head Start eligible students; and
- Provide family and community engagement staff and mental health and disabilities staff.

Submitted by: Laura Lyons, Executive Director of Elementary Education

Recommended for approval:



Dr. Thomas Randle
Superintendent

**Memorandum of Understanding/Agreement Between Lamar Consolidated
Independent School District and William Smith, Sr., Tri-County Child
Development Council, Inc.**

Lamar Consolidated Independent School District will take the following actions in an effort to provide educational and family services to pre-school age children in the community.

- Continue to provide four classrooms and four office spaces for Head Start employees
- Continue to provide Special education services to Head Start students as needed
- Continue to provide parenting training and literacy classes for parents

William Smith, Sr., Tri-County Child Development Council will:

- Provide instructional services to Head Start eligible students
- Provide family and community engagement staff and mental health and disabilities staff

The Lamar Consolidated Independent School District and William Smith, Sr., Tri-County Child Development Council, Inc. hereto are legally authorized to perform the required duties of this agreement and this agreement has been duly authorized by the governing body of the District and Head Start.

Dr. Thomas Randle, Superintendent
Lamar Consolidated Independent School District

Date

Helen Wright, Executive Director
William Smith, Sr., Tri-County Child Development Council, Inc.

Date

**CONSIDER APPROVAL OF MEMORANDUM OF UNDERSTANDING WITH
WILLIAM SMITH, SR., TRI-COUNTY CHILD DEVELOPMENT COUNCIL, INC.
FOR POWELL POINT EARLY CHILDHOOD CENTER**

RECOMMENDATION:

That the Board of Trustees approve the Memorandum of Understanding between Lamar Consolidated Independent School District (LCISD) and William Smith, Sr., Tri-County Child Development Council, Inc. for Powell Point Early Childhood Center.

IMPACT/RATIONALE:

Created in 1965, Head Start is the most successful, longest-running, national school readiness program in the United States. It provides comprehensive education, health, nutrition, and parent involvement services to low-income children and their families.

PROGRAM DESCRIPTION:

LCISD will take the following actions in an effort to provide educational and family services to pre-school age children in the community.

- Allow William Smith, Sr., Tri-County Child Development Council to occupy the Powell Point Early Childhood Center; and
- Provide transportation for the Beasley morning Pre-K students to attend the afternoon Powell Point Head Start program for 4-5 year olds.

William Smith, Sr., Tri-County Child Development Council will:

- Maintain Head Start program at Powell Point for a period of two years;
- Provide a continuation of instructional services to Head Start eligible students (4-5 year olds);
- Provide Early Head Start services (Birth - 3 years old) to members of the community; and
- Allow Beasley Elementary morning Pre-K students the option of attending the Head Start Pre-K program at Powell Point in the afternoon, thus providing them with a full day of educational services.

Submitted by: Laura Lyons, Executive Director of Elementary Education

Recommended for approval:

Thomas Randle

Dr. Thomas Randle
Superintendent

**Memorandum of Understanding between William Smith, Sr., Tri-County
Child Development Council, Inc. and Lamar Consolidated Independent
School District**

William Smith, Sr., Tri- County Child Development Council, Inc., hereafter referred to as Head Start, proposes to provide educational services to Lamar Consolidated ISD (LCISD), hereafter referred to as the “District,” in a collaborative endeavor at the Powell Point Early Childhood Center.

Responsibility of Head Start

1. Head Start will provide instructional services to Head Start-eligible students, age birth through five, following the requirements of their governing bodies.
2. Head Start students will be supervised by Head Start staff at all times. The District will have no obligation to supervise Head Start students.
3. Head Start will provide food services to all students served in the Powell Point Early Childhood Center, which includes all meals and snacks. A Master’s Level Nutritionist will oversee menu planning and kitchen operations. Food services will be in compliance with all district, city, state, and federal requirements. Head Start will file for reimbursement of funds from USDA.
4. Head Start will provide all supplies and materials as needed to operate their program at the center.
5. Head Start will reimburse the District for related Head Start / Early Head Start utility cost at a rate which is mutually agreeable between Head Start Executive Director and the District.
6. Head Start will be responsible for the payment of insurance for equipment and staff at Powell Point Early Childhood Center.
7. Head Start will provide and maintain the playground equipment located in the fenced-in area for children in the center through age 5. The playground will be ADA compliant.
8. Head Start will provide a receptionist at the front desk during daytime operating hours.
9. Head Start staff will be hired by Head Start at no cost to the District. Head Start will be responsible for workers compensation or other related claims by its employees. Reference checks and criminal background histories are conducted according to federal guidelines. Head Start agrees that it and its employees are independent contractors, and while providing services under this Agreement, are not employees of the District, and have no authority to obligate or bind the District in any way to third parties without the express permission of the District’s Superintendent or such other persons as the Superintendent may designate.
10. Head Start staff will comply with all relevant policies of the District including dress and grooming code and acceptable use policies for computers.

11. Head Start will uphold strict confidentiality policies in relation to participating children and families. At the same time, information will be shared between building entities on a legal, need-to-know basis.
12. Head Start will be compliant with the *District's* plans for crisis management, emergency preparedness, shelter in place, inclement weather, and any other all-encompassing emergency plans that may be developed by the District in the future and which will impact the center.
13. It is understood that Head Start is a separate and independent program and that the District does not assume responsibility for any aspect of the Head Start Program operation. The District shall not be liable for accidents or injury to Head Start students or staff. Parental complaints or concerns about the program shall be directed to Head Start personnel and should be resolved in accordance with the organization's policies and procedures.
14. In the event that logistical problems arise during the implementation of the program, the Head Start Center Manager will attempt to resolve such matters at the campus level. If, however, resolution is not achieved at this level, the matter may be referred to the Head Start Executive Director who will work to satisfactorily resolve the problem or concern.

District Responsibility

1. Lamar CISD will provide five classrooms, the gym, office space, kitchen, computer lab, meeting room and nurse's office at Powell Point Early Childhood Center to provide services to children in Head Start.
2. This being a District facility, building maintenance will be provided by the District.
3. The District will be responsible for the cost of insurance for the building and its contents.
4. The District will make special education services available to the Head Start Program on an as-needed basis and to the extent that provision of these services is in compliance with federal Special Education mandates. Head Start can be considered as a possible educational setting for a student with disabilities. The parents will be given information and contracts for the Head Start Program. When the District conducts an Admission Review & Dismissal Committee Meeting (ARD) for a student involved in Head Start, or where one of the possible placements being considered is Head Start, the appropriate Head Start staff will be invited. This will enhance communication between both agencies and eliminate the need for duplicate ARD's.
5. The District and Head Start will be represented on a steering committee charged with ensuring the terms of the memorandum of understanding are met.

6. The District will provide all building personnel with telephones, computer access to the district network, access to the Raptor System, and copiers.
7. The District will uphold strict confidentiality policies. At the same time information will be shared with entities within the center based upon a legal, need-to-know basis.
8. The District waives building use fees for all of the above as prescribed in Board Policy GKD.
9. The District will be responsible for maintenance of the health permit at Powell Point Early Childhood Center and will be reimbursed by Head Start for the cost of the permit. Any re-inspection fees incurred will be paid by Head Start.

This Memorandum of Understanding will be effective as of the date it is approved by the authorized agents of William Smith Sr. Tri-County Child Development Council, Inc. and Lamar Consolidated Independent School District and be in effect for a period of two years.

This agreement may be terminated by either Head Start or the District within ninety days of written notice. Written notice must be addressed to the authorized agent of Head Start and the District with copies of the notice sent to the District's designee responsible for the coordination of the services previously described and the Head Start Executive Director.

The undersigned parties do hereby certify 1) the responsibilities specified above are properly within the statutory functions and programs of the parties to this agreement, 2) the parties hereto are legally authorized to perform the required duties of this agreement and 3) this agreement has been duly authorized by the governing body of the District and Head Start.

 Julie Thompson, President
 Lamar CISD Board of Trustees

 Date

 Helen Wright, Executive Director
 William Smith, Sr., Tri-County Child Development Council, Inc.

 Date

CONSIDER APPROVAL OF DONATIONS TO THE DISTRICT

RECOMMEDATION:

That the Board of Trustees approve donations to the District.

IMPACT/RATIONALE:

Policy CDC (Local) states that the Board of Trustees must approve any donation with a value in excess of \$2,500.

PROGRAM DESCRIPTION:

Adolphus PTO donated \$21,875 for a concrete slab at Adolphus Elementary School.

Campbell PTA donated \$56,826.28 to purchase literacy library, take home readers, end grade level literacy, kinder structure and repair of obstacle course structure, Versa Tiles for Math and Science, and grade level grants at Campbell Elementary School.

Lowe's Charitable and Educational Foundation donated \$3,685 from a grant to purchase gardening and science materials at McNeill Elementary School.

Recommended for approval:



Dr. Thomas Randle
Superintendent

CONSIDER APPROVAL OF BOARD POLICIES

RECOMMENDATION:

That the Board of Trustees approve second reading of the following policies:

- DNA (LOCAL) Performance Appraisal: Evaluation of Teachers
- EIC (LOCAL) Academic Achievement: Class Ranking
- EIF (LOCAL) Academic Achievement: Graduation
- Localized Policy Manual Update 98
- Localized Policy Manual Update 99

PROGRAM DESCRIPTION:

A primary function of the Board of Trustees is to adopt policies for the operation of the District. Local policies are customized to provide a procedure to enforce the legal policies and District guidelines.

Recommended for approval:



Dr. Thomas Randle
Superintendent

CONSIDER APPROVAL OF ARCHITECT CONTRACT

RECOMMENDATION:

That the Board of Trustees approve VLK Architects for the design of the 2015 summer renovation projects and allow the superintendent to begin contract negotiations.

IMPACT/RATIONALE:


On November 8, 2011, a bond referendum was approved that included renovations to Dickinson Elementary, Huggins Elementary, Pink Elementary, Seguin Elementary, Williams Elementary, Campbell Elementary, Frost Elementary, Meyer Elementary, Smith Elementary, Navarro Middle, and Wessendorff Middle schools. These projects have been scheduled for construction in the summer of 2015. The administration and the program manager (Gilbane) recommend that contract negotiations begin immediately with VLK Architects.

PROGRAM DESCRIPTION:

Upon approval VLK Architects will begin the design process for the renovations to Dickinson Elementary, Huggins Elementary, Pink Elementary, Seguin Elementary, Williams Elementary, Campbell Elementary, Frost Elementary, Meyer Elementary, Smith Elementary, Navarro Middle, and Wessendorff Middle schools.

Submitted by: J. Kevin McKeever, Administrator for Operations
Ed Bailey, Gilbane

Recommended for approval:



Dr. Thomas Randle
Superintendent

**CONSIDER APPROVAL OF DESIGN DEVELOPMENT FOR THE SATELLITE
TRANSPORTATION CENTER PHASE 2**

RECOMMENDATION:

That the Board of Trustees approve the design development for the Satellite Transportation Center Phase 2 as presented by PBK Architects.

IMPACT/RATIONALE:

PBK Architects will be presenting the design development for Satellite Transportation Center Phase 2. Funding for this project from the 2011 Bond Referendum, was included in the Guaranteed Maximum Price (GMP) approved by the Board last month for Drymalla Construction. The design development booklets will be under separate cover.

PROGRAM DESCRIPTION:

On November 8, 2011 Lamar CISD passed a bond issue that included the construction of the Satellite Transportation Center Phase 2. Upon approval of the design development, the construction documents and construction will begin.

Submitted by: J. Kevin McKeever, Administrator for Operations
Ed Bailey, Gilbane

Recommended for approval:



Dr. Thomas Randle
Superintendent

**CONSIDER APPROVAL OF AMENDMENT #2 TO THE HVAC
FULL COVERAGE MAINTENANCE SERVICE AGREEMENT
AND JOB-ORDER CONTRACTING SERVICES**

RECOMMENDATION:

That the Board of Trustees approve amendment #2 to the RFP# 10-2013 full coverage maintenance contracting services with Automated Logic – Houston in the amount of \$61,231 for the addition of the Polly Ryon Middle School and John C. Adolphus Elementary School and the Consumer Price Index (CPI) increase.

IMPACT/RATIONALE:

The current contract with Automated Logic – Houston includes the Polly Ryon Middle School and Adolphus Elementary School facilities for routine maintenance during the warranty period. This amendment will add these facilities to the full coverage maintenance contract. The Consumer Price Index increase in the amendment covers the CPI costs increase as indicated in the original RFP # 10-2013.

PROGRAM DESCRIPTION:

Upon approval Automated Logic – Houston will include Polly Ryon Middle and Adolphus Elementary in the full coverage maintenance service agreement.

Submitted by: J. Kevin McKeever, Administrator for Operations
Aaron Morgan, Director of Maintenance & Operations (Region 4)

Recommended for approval:



Dr. Thomas Randle
Superintendent

July 1, 2014

Paul Gutowsky
Energy Coordinator
Lamar Consolidated ISD
4901 Avenue I
Rosenberg, Texas 77471

Reference: Amendment 2 to RFP 10-2013

Paul,


Thank you for the opportunity to present the following price additions for the 2nd year of the contract for the above referenced RFP.

Additions:

- Current agreement value is One Million One Hundred Forty-Eight Thousand Dollars (\$1,148,000.00)
- Addition of "Consumers Price Index" based on the published rate of 2.1%. Additional Cost of Twenty-Four Thousand One Hundred Eight Dollars (\$24,108.00)
- Addition of Full Risk Services for Adolphus Elementary School. Additional Cost of Nineteen Thousand Fifty-Five Dollars (\$19,055.00)
- Addition of Full at Risk Services for Polly Ryon Middle School. Additional Cost of Eighteen Thousand Sixty-Eight Dollars (\$18,068.00)

Pricing: \$61,231.00 for the items listed above.

Sincerely,



Scott Sory
Operations Manager

Automated Logic Contracting Services, Inc. Agreement

HAVC Full Coverage Maintenance Service Agreement and Job-Order Contracting Services

Amendment II to RFP 10-2013

July 1, 2014

This Amendment is made between Lamar Consolidated Independent School District, 3911 Avenue I, Rosenberg, Texas 77471; and Automated Logic Contracting Services, Inc., 4107 New West Drive, Pasadena, Texas 77507.

In this Amendment, the party who is contracting to receive services shall be referred to as "LCISD" and the party who will be providing the services shall be referred to as "ALC".

The parties agree to the following:

- Current agreement value is One Million One Hundred Forty-Eight Thousand Dollars (\$1,148,000.00).
- Pursuant to RFP No. 10-2013, Page 42, Sec. 3.1, Pricing Adjustment. An addition of Twenty-Four Thousand One Hundred Eight Dollars (\$24,108.00). The increase is based on Consumers Price Index published rate of 2.1%.
- Addition of Full Risk Services for Adolphus Elementary School. Additional Cost of Nineteen Thousand Fifty-Five Dollars (\$19,055.00).
- Addition of Full at Risk Services for Polly Ryon Middle School. Additional Cost of Eighteen Thousand Sixty-Eight Dollars (\$18,068.00).
- Performance of Scope of Services will correspond with RFP No. 10-2013, HVAC Full Coverage Maintenance Service Agreement and Job Order Contracting Services Agreement Documents, April 2013, and Addendum's #1 and #2, referencing RFP No. 10-2013, HVAC Full Coverage Maintenance Service Agreement and Job Order Contracting Services Agreement Documents, April 2013.
- Length of Amendment I: July 1, 2014 – June 30, 2016.

Agreed To:

Lamar Consolidated Independent School District

Automated Logic Contracting Services, Inc.

By: _____
Authorized Signature

By: _____
Authorized Signature

Name (print): _____

Name (print): _____

Date: _____

Date: _____

Customer Address:
Lamar Consolidated Independent School District
3911 Avenue I
Rosenberg, Texas 77471
(832)223-0000

ALC Address:
Automated Logic Contracting Services, Inc.
4107 New West Drive
Pasadena, Texas 77507
(281)837-0777

**CONSIDER APPROVAL OF SECURITY VESTIBULE RENOVATIONS
AT BRISCOE JUNIOR HIGH SCHOOL**

RECOMMENDATION:

That the Board of Trustees approve Sterling Structures, Inc. for the construction of the security vestibule at Briscoe Junior High School in the amount of \$49,543.

IMPACT/RATIONALE:

Sterling Structures Inc. has been awarded the Job Order Contract for The Cooperative Purchasing Network (TCPN). Since the District is a member of TCPN, Sterling Structures, Inc. can provide this service to the District. Funding for this project will be from the general fund.

PROGRAM DESCRIPTION:

Upon approval Sterling Structures, Inc. will begin construction of the security vestibules at Briscoe Junior High School.

Submitted by: J. Kevin McKeever, Administrator for Operations
Ed Bailey, Gilbane

Recommended for approval:



Dr. Thomas Randle
Superintendent



True to plan.

Sterling Structures, Inc

1425 Woodvine
Houston, Texas 77055

Date: July 9, 2014

PBK Architects
11 Greenway Plaza
Suite 2210
Houston, Texas 77046

Attn: Mr. Lorin Pargoud

**Re: Lamar Consolidated ISD – Security Vestibules – Briscoe JHS
TCPN Certified Proposal Number: R5095-TX-1875**

Dear Lorin:

Sterling Structures, Inc is pleased to submit our JOC proposal and backup for all labor and materials as required for Briscoe Junior HS Security Vestibule in the amount of **Forty Nine Thousand Five Hundred Forty Three and 00/100 Dollars (49,543.00)**

Scope Clarifications:

a. Inclusions:

- i. Install four (4) storefront doors;
- ii. Includes one (1) sliding window;
- iii. Includes an hardware allowance of \$13,000.00
- iv. Includes an contingency allowance of \$3,000.00
- v. Includes electrical rough.
- vi. Includes three (3) push buttons to release the doors.

b. Exclusions:

- i. Card Reader and magnetic locks.
- ii. Floor finishes.
- iii. Wall finishes.
- iv. Ceiling work.
- v. Permits.

We appreciate the opportunity to submit this proposal. Should you have any questions, please feel free to notify me.

Sincerely,

Prasad Nunna
Vice President

Cc: Mr. Jay Carlton – CEO – Sterling Structures, Inc.
Mr. Mike Gordy – President - Sterling Structures, Inc.



LCISD Security Vestibule Briscoe JHS

4300 FM 723
Richmond TX

77471

Data Release : Year 2014 Quarter 2 **Unit Cost Estimate**

| Quantity | LineNumber | Source | Description | Crew | Daily Output | Labor Hours | Unit | Material | Labor | Equipment | Total | Mat. | Ext. | Labor | Equip. | Total | Ext. |
|----------|--------------|--------|---|--------|--------------|-------------|--------|-------------|-------------|-----------|-------------|-------------|------|-------------|----------|-------------|------|
| 2 | 013113200280 | | Field personnel, superintendent, maximum | | 0 | 0 | Week | \$ - | \$ 2,350.00 | \$ - | \$ 2,350.00 | \$ - | \$ - | \$ 4,700.00 | \$ - | \$ 4,700.00 | \$ - |
| 1 | 013113200220 | | Field personnel, project manager, maximum | | 0 | 0 | Week | \$ - | \$ 2,525.00 | \$ - | \$ 2,525.00 | \$ - | \$ - | \$ 2,525.00 | \$ - | \$ 2,525.00 | \$ - |
| 2 | 013113200160 | | Field personnel, general purpose laborer, average | | 0 | 0 | Week | \$ - | \$ 1,475.00 | \$ - | \$ 1,475.00 | \$ - | \$ - | \$ 2,950.00 | \$ - | \$ 2,950.00 | \$ - |
| 0.38 | 015213400140 | | Field office expense, telephone bill; average bill/month, incl. long distance | | 0 | 0 | Month | \$ 81.32 | \$ - | \$ - | \$ 81.32 | \$ 30.90 | \$ - | \$ - | \$ - | \$ 30.90 | \$ - |
| 25 | 015616100070 | | Dust barrier, temporary, accessories, caution tape | 1 Clab | 384 | 0.02 | C.L.F. | \$ 2.71 | \$ 0.41 | \$ - | \$ 3.12 | \$ 67.75 | \$ - | \$ 10.25 | \$ - | \$ 78.00 | \$ - |
| 100 | 015616100100 | | Dust barrier, temporary, polyethylene sheet, 4 mil | 1 Clab | 37 | 0.22 | Sq. | \$ 2.92 | \$ 4.23 | \$ - | \$ 7.15 | \$ 292.00 | \$ - | \$ 423.00 | \$ - | \$ 715.00 | \$ - |
| 1 | 013113900010 | | Performance bond | | 0 | 0 | | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - |
| 1 | 010010001000 | U | Payment & Performance Bond | | 0 | 0 | Ea. | \$ 1,500.00 | \$ - | \$ - | \$ 1,500.00 | \$ 1,500.00 | \$ - | \$ - | \$ - | \$ 1,500.00 | \$ - |
| 107 | 084113200200 | | Tube framing, for window walls and storefronts, aluminum, stock, plain tube frame, mill finish, 1-3/4" x 4-1/2" | 2 Glaz | 95 | 0.17 | L.F. | \$ 15.25 | \$ 2.59 | \$ - | \$ 17.84 | \$ 1,631.75 | \$ - | \$ 277.13 | \$ - | \$ 1,908.88 | \$ - |
| 4 | 084313100020 | | Frames, aluminum, door, entrance, clear anodized finish, storefront, 3' x 7' opening | 2 Sswk | 7 | 2.29 | Opng. | \$ 508.37 | \$ 40.95 | \$ - | \$ 549.32 | \$ 2,033.48 | \$ - | \$ 163.80 | \$ - | \$ 2,197.28 | \$ - |
| 214 | 084113200450 | | Tube framing, for window walls and storefronts, aluminum, stock, glass bead | 2 Glaz | 240 | 0.07 | L.F. | \$ 3.01 | \$ 1.03 | \$ - | \$ 4.04 | \$ 644.14 | \$ - | \$ 220.42 | \$ - | \$ 864.56 | \$ - |
| 120 | 088110100600 | | Float glass, clear, plain, 1/4" thick | 2 Glaz | 120 | 0.13 | S.F. | \$ 5.91 | \$ 2.05 | \$ - | \$ 7.96 | \$ 709.20 | \$ - | \$ 246.00 | \$ - | \$ 955.20 | \$ - |
| 1 | 085113204300 | | Windows, aluminum, commercial grade, stock units, sliding, standard glass, 5'-0" x 3'-0" opening, incl. frame and glazing | 2 Sswk | 9 | 1.78 | Ea. | \$ 348.15 | \$ 33.94 | \$ - | \$ 382.09 | \$ 348.15 | \$ - | \$ 33.94 | \$ - | \$ 382.09 | \$ - |
| 2 | 017413200052 | | Cleaning up, cleanup of floor area, continuous, per day, during construction | A5 | 16 | 1.13 | M.S.F. | \$ 0.81 | \$ 21.98 | \$ 4.16 | \$ 26.95 | \$ 1.62 | \$ - | \$ 43.96 | \$ 8.32 | \$ 53.90 | \$ - |
| 2 | 017413200100 | | Cleaning up, cleanup of floor area, final by GC at end of job | A5 | 11.5 | 1.57 | M.S.F. | \$ 0.86 | \$ 30.82 | \$ 5.76 | \$ 37.44 | \$ 1.72 | \$ - | \$ 61.64 | \$ 11.52 | \$ 74.88 | \$ - |
| 1 | 080505200240 | | Window demolition, aluminum, to 25 S.F. | 1 Clab | 11 | 0.73 | Ea. | \$ - | \$ 9.88 | \$ - | \$ 9.88 | \$ - | \$ - | \$ 9.88 | \$ - | \$ 9.88 | \$ - |

120

| Quantity | LineNumber | Source | Description | Crew | Daily Output | Labor Hours | Unit | Material | Labor | Equipment | Total | Mat. Ext. | Labor Ext. | Equip. Ext. | Total Ext. |
|----------|--------------|--------|---|--------|--------------|-------------|--------|----------|-----------|-----------|-----------|-------------|-------------|-------------|-------------|
| 200 | 095123300810 | | Complete suspended ceilings, mineral fiber, lay-in board, 2' x 4' x 5/8", on 15/16" T bar suspension, include standard suspension system, excl. 1-1/2" carrier channels | 1 Carp | 380 | 0.02 | S.F. | \$ 2.58 | \$ 0.30 | \$ - | \$ 2.88 | \$ 516.00 | \$ 60.00 | \$ - | \$ 576.00 |
| 500 | 260533134170 | | Rigid galvanized steel plastic coated conduit, 40 mil thick, 1" diameter, to 15' high, incl 2 terminations, 2 elbows, 11 beam clamps, and 11 couplings per 100 LF | 1 Elec | 55 | 0.15 | L.F. | \$ 9.06 | \$ 3.39 | \$ - | \$ 12.45 | \$ 4,530.00 | \$ 1,695.00 | \$ - | \$ 6,225.00 |
| 20 | 260519900120 | | Wire, copper, stranded, 600 volt, #10, type THW, in raceway | 1 Elec | 10 | 0.8 | C.L.F. | \$ 22.29 | \$ 18.62 | \$ - | \$ 40.91 | \$ 445.80 | \$ 372.40 | \$ - | \$ 818.20 |
| 2 | 260529204800 | | Junction boxes, steel channel, 4 channel | 1 Elec | 10 | 0.8 | Ea. | \$ 76.07 | \$ 18.62 | \$ - | \$ 94.69 | \$ 152.14 | \$ 37.24 | \$ - | \$ 189.38 |
| 1 | 019313161020 | | Electrical facilities maintenance, distribution systems and equipment, install or repair a breaker in power panels, over 200 amps | 1 Elec | 2 | 4 | Ea. | \$ - | \$ 114.17 | \$ - | \$ 114.17 | \$ - | \$ 114.17 | \$ - | \$ 114.17 |

| O&P | Mat. O&P | Labor O&P | Equip. O&P | Total O&P | Ext. Mat. O&P | Ext. Labor O&P | Ext. Equip. O&P | Ext. Total O&P |
|-------------|-------------|-----------|-------------|-------------|---------------|----------------|-----------------|----------------|
| \$ - | \$ 3,825.00 | \$ - | \$ 3,825.00 | \$ - | \$ 7,650.00 | \$ - | \$ 7,650.00 | |
| \$ - | \$ 4,125.00 | \$ - | \$ 4,125.00 | \$ - | \$ 4,125.00 | \$ - | \$ 4,125.00 | |
| \$ - | \$ 2,400.00 | \$ - | \$ 2,400.00 | \$ - | \$ 4,800.00 | \$ - | \$ 4,800.00 | |
| \$ 89.36 | \$ - | \$ - | \$ 89.36 | \$ 33.96 | \$ - | \$ - | \$ 33.96 | |
| \$ 2.98 | \$ 0.67 | \$ - | \$ 3.65 | \$ 74.50 | \$ 16.75 | \$ - | \$ 91.25 | |
| \$ 3.21 | \$ 6.97 | \$ - | \$ 10.18 | \$ 321.00 | \$ 697.00 | \$ - | \$ 1,018.00 | |
| \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | |
| \$ 1,500.00 | \$ - | \$ - | \$ 1,500.00 | \$ 1,500.00 | \$ - | \$ - | \$ 1,500.00 | |
| \$ 16.79 | \$ 4.22 | \$ - | \$ 21.01 | \$ 1,796.53 | \$ 451.54 | \$ - | \$ 2,248.07 | |
| \$ 559.72 | \$ 74.90 | \$ - | \$ 634.62 | \$ 2,238.88 | \$ 299.60 | \$ - | \$ 2,538.48 | |
| \$ 3.31 | \$ 1.67 | \$ - | \$ 4.98 | \$ 708.34 | \$ 357.38 | \$ - | \$ 1,065.72 | |
| \$ 6.52 | \$ 3.33 | \$ - | \$ 9.85 | \$ 782.40 | \$ 399.60 | \$ - | \$ 1,182.00 | |
| \$ 385.08 | \$ 62.29 | \$ - | \$ 447.37 | \$ 385.08 | \$ 62.29 | \$ - | \$ 447.37 | |
| \$ 0.89 | \$ 36.18 | \$ 4.58 | \$ 41.65 | \$ 1.78 | \$ 72.36 | \$ 9.16 | \$ 83.30 | |
| \$ 0.95 | \$ 50.38 | \$ 6.35 | \$ 57.68 | \$ 1.90 | \$ 100.76 | \$ 12.70 | \$ 115.36 | |
| \$ - | \$ 16.41 | \$ - | \$ 16.41 | \$ - | \$ 16.41 | \$ - | \$ 16.41 | |

| O&P | Mat. O&P | Labor O&P | Equip. O&P | Total O&P | Ext. Mat. O&P | Ext. Labor O&P | Ext. Equip. O&P | Ext. Total O&P |
|-----|----------|-----------|------------|-----------|---------------|----------------|-----------------|----------------|
| \$ | 2.83 | \$ 0.49 | \$ - | \$ 3.32 | \$ 566.00 | \$ 98.00 | \$ - | \$ 664.00 |
| \$ | 9.93 | \$ 5.26 | \$ - | \$ 15.19 | \$ 4,965.00 | \$ 2,630.00 | \$ - | \$ 7,595.00 |
| \$ | 24.23 | \$ 28.91 | \$ - | \$ 53.14 | \$ 484.60 | \$ 578.20 | \$ - | \$ 1,062.80 |
| \$ | 83.33 | \$ 28.91 | \$ - | \$ 112.24 | \$ 166.66 | \$ 57.82 | \$ - | \$ 224.48 |
| \$ | - | \$ 176.88 | \$ - | \$ 176.88 | \$ - | \$ 176.88 | \$ - | \$ 176.88 |

| | |
|--|---------------------|
| R.S. Means Sub Total | \$ 36,638.08 |
| With Coefficient of 0.85 (a) | 31,142.37 |
| Contingency Allowance | 3,000.00 |
| Hardware Allowance | 13,000.00 |
| Total Of Allowance (b) | 16,000.00 |
| OH & P on Allowance @ 15% (c) | 2,400.00 |
| Total (a+b+c) | 49,542.37 |

**CONSIDER APPROVAL OF SECURITY VESTIBULE RENOVATIONS
AT FOSTER HIGH SCHOOL**

RECOMMENDATION:

That the Board of Trustees approve Sterling Structures, Inc. for the construction of the security vestibule at Foster High School in the amount of \$66,230.

IMPACT/RATIONALE:

Sterling Structures Inc. has been awarded the Job Order Contract for The Cooperative Purchasing Network (TCPN). Since the District is a member of TCPN, Sterling Structures, Inc. can provide this service to the District. Funding for this project will be from the available bond funds.

PROGRAM DESCRIPTION:

Upon approval Sterling Structures, Inc. will begin construction of the security vestibules at Foster High School.

Submitted by: J. Kevin McKeever, Administrator for Operations
Ed Bailey, Gilbane

Recommended for approval:



Dr. Thomas Randle
Superintendent



True to plan.

Sterling Structures, Inc

1425 Woodvine
Houston, Texas 77055

Date: July 9, 2014

PBK Architects
11 Greenway Plaza
Suite 2210
Houston, Texas 77046

Attn: Mr. Lorin Pargoud

**Re: Lamar Consolidated ISD – Security Vestibules – Foster HS
TCPN Certified Proposal Number: R5095-TX-1877**

Dear Lorin:

Sterling Structures, Inc is pleased to submit our JOC proposal and backup for all labor and materials as required for Foster HS Security Vestibule in the amount of **Sixty Six Thousand Two Hundred Thirty and 00/100 Dollars (66,230.00)**

Scope Clarifications:

a. Inclusions:

- i. Install four (4) storefront doors;
- ii. Install one (1) hollow metal door and frame.
- iii. Install one (1) sliding window.
- iv. Includes an hardware allowance of \$19,000.00
- v. Includes an contingency allowance of \$3,000.00
- vi. Includes electrical rough.
- vii. Includes two (2) push buttons to release the doors.
- viii. Relocate two (2) light fixtures.

b. Exclusions:

- i. Card Reader and magnetic locks.
- ii. Floor finishes.
- iii. Wall finishes.
- iv. Ceiling work.
- v. Permits.

We appreciate the opportunity to submit this proposal. Should you have any questions, please feel free to notify me.

Sincerely,

Prasad Nunna
Vice President

Cc: Mr. Jay Carlton – CEO – Sterling Structures, Inc.
Mr. Mike Gordy – President - Sterling Structures, Inc.



Ph: (713) 827-7447 Fax: (713) 827-7230 Website: www.sterlingstructures.com

LCISD Security Vestibule Foster HS

4400 FM 723
 Richmond TX 77471

Data Release : Year 2014 Quarter 2

Unit Cost Estimate

| Quantity | LineNumber | Source | SubContracted Ind. | Description | Crew | Daily Output | Labor Hours | Unit | Material | Labor | Equipment | Total | Ext. Mat. | Ext. Labor |
|----------|--------------|--------|--------------------|---|--------|--------------|-------------|--------|-------------|-------------|-----------|-------------|-------------|-------------|
| 2 | 013113200280 | | | Field personnel, superintendent, maximum | | 0 | 0 | Week | \$ - | \$ 2,350.00 | \$ - | \$ 2,350.00 | \$ - | \$ 4,700.00 |
| 1 | 013113200220 | | | Field personnel, project manager, maximum | | 0 | 0 | Week | \$ - | \$ 2,525.00 | \$ - | \$ 2,525.00 | \$ - | \$ 2,525.00 |
| 2 | 013113200160 | | | Field personnel, general purpose laborer, average | | 0 | 0 | Week | \$ - | \$ 1,475.00 | \$ - | \$ 1,475.00 | \$ - | \$ 2,950.00 |
| 0.38 | 015213400140 | | | Field office expense, telephone bill; average bill/month, incl. long distance | | 0 | 0 | Month | \$ 81.32 | \$ - | \$ - | \$ 81.32 | \$ 30.90 | \$ - |
| 25 | 015616100070 | | | Dust barrier, temporary, accessories, caution tape | 1 Clab | 384 | 0.02 | C.L.F. | \$ 2.71 | \$ 0.41 | \$ - | \$ 3.12 | \$ 67.75 | \$ 10.25 |
| 100 | 015616100100 | | | Dust barrier, temporary, polyethylene sheet, 4 mil | 1 Clab | 37 | 0.22 | Sq. | \$ 2.92 | \$ 4.23 | \$ - | \$ 7.15 | \$ 292.00 | \$ 423.00 |
| 1 | 013113900010 | | | Performance bond | | 0 | 0 | | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - |
| 1 | 010010001000 | U | | Payment & Performance Bond | | 0 | 0 | Ea. | \$ 1,500.00 | \$ - | \$ - | \$ 1,500.00 | \$ 1,500.00 | \$ - |
| 300 | 084113200200 | | | Tube framing, for window walls and storefronts, aluminum, stock, plain tube frame, mill finish, 1-3/4" x 4-1/2" | 2 Glaz | 95 | 0.17 | L.F. | \$ 15.25 | \$ 2.59 | \$ - | \$ 17.84 | \$ 4,575.00 | \$ 777.00 |
| 5 | 084313100020 | | | Frames, aluminum, door, entrance, clear anodized finish, storefront, 3' x 7' opening | 2 Sswk | 7 | 2.29 | Opng. | \$ 508.37 | \$ 40.95 | \$ - | \$ 549.32 | \$ 2,541.85 | \$ 204.75 |
| 600 | 084113200450 | | | Tube framing, for window walls and storefronts, aluminum, stock, glass bead | 2 Glaz | 240 | 0.07 | L.F. | \$ 3.01 | \$ 1.03 | \$ - | \$ 4.04 | \$ 1,806.00 | \$ 618.00 |
| 450 | 088110100600 | | | Float glass, clear, plain, 1/4" thick | 2 Glaz | 120 | 0.13 | S.F. | \$ 5.91 | \$ 2.05 | \$ - | \$ 7.96 | \$ 2,659.50 | \$ 922.50 |
| 1 | 085113204300 | | | Windows, aluminum, commercial grade, stock units, sliding, standard glass, 5'-0" x 3'-0" opening, incl. frame and glazing | 2 Sswk | 9 | 1.78 | Ea. | \$ 348.15 | \$ 33.94 | \$ - | \$ 382.09 | \$ 348.15 | \$ 33.94 |
| 2 | 017413200052 | | | Cleaning up, cleanup of floor area, continuous, per day, during construction | A5 | 16 | 1.13 | M.S.F. | \$ 0.81 | \$ 21.98 | \$ 4.16 | \$ 26.95 | \$ 1.62 | \$ 43.96 |
| 2 | 017413200100 | | | Cleaning up, cleanup of floor area, final by GC at end of job | A5 | 11.5 | 1.57 | M.S.F. | \$ 0.86 | \$ 30.82 | \$ 5.76 | \$ 37.44 | \$ 1.72 | \$ 61.64 |
| 1 | 080505200240 | | | Window demolition, aluminum, to 25 S.F. | 1 Clab | 11 | 0.73 | Ea. | \$ - | \$ 9.88 | \$ - | \$ 9.88 | \$ - | \$ 9.88 |
| 25 | 080505200620 | | | Window demolition, glass, maximum | 1 Clab | 150 | 0.05 | S.F. | \$ - | \$ 0.73 | \$ - | \$ 0.73 | \$ - | \$ 18.25 |
| 0.25 | 061110022660 | | | 2" x 8" miscellaneous wood blocking, to wood construction, per M.B.F. | 1 Carp | 0.27 | 29.63 | M.B.F. | \$ 495.36 | \$ 440.10 | \$ - | \$ 935.46 | \$ 123.84 | \$ 110.03 |

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| Quantity | LineNumber | Source | SubContracted Ind. | Description | Crew | Daily Output | Labor Hours | Unit | Material | Labor | Equipment | Total | Ext. Mat. | Ext. Labor |
|----------|--------------|--------|--------------------|---|--------|--------------|-------------|--------|----------|-----------|-----------|-----------|-------------|-------------|
| 112 | 099123721670 | | | Painting walls, complete, on drywall or plaster, primer and 2 finish coats, with roller, including surface preparation | 1 Pord | 325 | 0.03 | S.F. | \$ 0.21 | \$ 0.30 | \$ - | \$ 0.51 | \$ 23.52 | \$ 33.60 |
| 200 | 095123300810 | | | Complete suspended ceilings, mineral fiber, lay-in board, 2' x 4' x 5/8", on 15/16" T bar suspension, include standard suspension system, excl. 1-1/2" carrier channels | 1 Carp | 380 | 0.02 | S.F. | \$ 2.58 | \$ 0.30 | \$ - | \$ 2.88 | \$ 516.00 | \$ 60.00 |
| 2 | 233713300220 | | | Grille, aluminum, air supply, adjustable, single deflection, 12" x 12" | 1 Shee | 22 | 0.36 | Ea. | \$ 11.90 | \$ 11.80 | \$ - | \$ 23.70 | \$ 23.80 | \$ 23.60 |
| 50 | 233346101640 | | | Ductwork, flexible coated fiberglass fabric on corrosion resistant metal helix, non-insulated, 10" diameter, pressure to 12"(WG) UL-181 | Q9 | 160 | 0.1 | L.F. | \$ 2.55 | \$ 2.92 | \$ - | \$ 5.47 | \$ 127.50 | \$ 146.00 |
| 200 | 230713103160 | | | Duct thermal insulation, blanket type, fiberglass, flexible, FSK vapor barrier wrap, .75 lb. density, 1" thick | Q14 | 350 | 0.05 | S.F. | \$ 0.19 | \$ 1.33 | \$ - | \$ 1.52 | \$ 38.00 | \$ 266.00 |
| 112 | 092213130100 | | | Furring, ceilings, on steel, galvanized, 7/8" channels, 12" O.C. | 1 Lath | 210 | 0.04 | S.F. | \$ 0.31 | \$ 0.48 | \$ - | \$ 0.79 | \$ 34.72 | \$ 53.76 |
| 112 | 092910300130 | | | Gypsum wallboard, standard, 1/4" thick, less than 800 S.F., finish excluded | 2 Carp | 510 | 0.03 | S.F. | \$ 0.29 | \$ 0.44 | \$ - | \$ 0.73 | \$ 32.48 | \$ 49.28 |
| 112 | 092910300450 | | | Gypsum wallboard, on walls, fire resistant, taped & finished, 1/2" thick | 2 Carp | 965 | 0.02 | S.F. | \$ 0.34 | \$ 0.23 | \$ - | \$ 0.57 | \$ 38.08 | \$ 25.76 |
| 500 | 260533134170 | | | Rigid galvanized steel plastic coated conduit, 40 mil thick, 1" diameter, to 15' high, incl 2 terminations, 2 elbows, 11 beam clamps, and 11 couplings per 100 LF | 1 Elec | 55 | 0.15 | L.F. | \$ 9.06 | \$ 3.39 | \$ - | \$ 12.45 | \$ 4,530.00 | \$ 1,695.00 |
| 20 | 260519900120 | | | Wire, copper, stranded, 600 volt, #10, type THW, in raceway | 1 Elec | 10 | 0.8 | C.L.F. | \$ 22.29 | \$ 18.62 | \$ - | \$ 40.91 | \$ 445.80 | \$ 372.40 |
| 2 | 260529204800 | | | Junction boxes, steel channel, 4 channel | 1 Elec | 10 | 0.8 | Ea. | \$ 76.07 | \$ 18.62 | \$ - | \$ 94.69 | \$ 152.14 | \$ 37.24 |
| 1 | 019313161020 | | | Electrical facilities maintenance, distribution systems and equipment, install or repair a breaker in power panels, over 200 amps | 1 Elec | 2 | 4 | Ea. | \$ - | \$ 114.17 | \$ - | \$ 114.17 | \$ - | \$ 114.17 |

| Equip. | Ext. Total | Mat. O&P | Labor O&P | Equip. O&P | Total O&P | Ext. Mat. O&P | Ext. Labor O&P | Ext. Equip. O&P | Ext. Total O&P |
|----------|-------------|-------------|-------------|------------|-------------|---------------|----------------|-----------------|----------------|
| \$ - | \$ 4,700.00 | \$ - | \$ 3,825.00 | \$ - | \$ 3,825.00 | \$ - | \$ 7,650.00 | \$ - | \$ 7,650.00 |
| \$ - | \$ 2,525.00 | \$ - | \$ 4,125.00 | \$ - | \$ 4,125.00 | \$ - | \$ 4,125.00 | \$ - | \$ 4,125.00 |
| \$ - | \$ 2,950.00 | \$ - | \$ 2,400.00 | \$ - | \$ 2,400.00 | \$ - | \$ 4,800.00 | \$ - | \$ 4,800.00 |
| \$ - | \$ 30.90 | \$ 89.36 | \$ - | \$ - | \$ 89.36 | \$ 33.96 | \$ - | \$ - | \$ 33.96 |
| \$ - | \$ 78.00 | \$ 2.98 | \$ 0.67 | \$ - | \$ 3.65 | \$ 74.50 | \$ 16.75 | \$ - | \$ 91.25 |
| \$ - | \$ 715.00 | \$ 3.21 | \$ 6.97 | \$ - | \$ 10.18 | \$ 321.00 | \$ 697.00 | \$ - | \$ 1,018.00 |
| \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - |
| \$ - | \$ 1,500.00 | \$ 1,500.00 | \$ - | \$ - | \$ 1,500.00 | \$ 1,500.00 | \$ - | \$ - | \$ 1,500.00 |
| \$ - | \$ 5,352.00 | \$ 16.79 | \$ 4.22 | \$ - | \$ 21.01 | \$ 5,037.00 | \$ 1,266.00 | \$ - | \$ 6,303.00 |
| \$ - | \$ 2,746.60 | \$ 559.72 | \$ 74.90 | \$ - | \$ 634.62 | \$ 2,798.60 | \$ 374.50 | \$ - | \$ 3,173.10 |
| \$ - | \$ 2,424.00 | \$ 3.31 | \$ 1.67 | \$ - | \$ 4.98 | \$ 1,986.00 | \$ 1,002.00 | \$ - | \$ 2,988.00 |
| \$ - | \$ 3,582.00 | \$ 6.52 | \$ 3.33 | \$ - | \$ 9.85 | \$ 2,934.00 | \$ 1,498.50 | \$ - | \$ 4,432.50 |
| \$ - | \$ 382.09 | \$ 385.08 | \$ 62.29 | \$ - | \$ 447.37 | \$ 385.08 | \$ 62.29 | \$ - | \$ 447.37 |
| \$ 8.32 | \$ 53.90 | \$ 0.89 | \$ 36.18 | \$ 4.58 | \$ 41.65 | \$ 1.78 | \$ 72.36 | \$ 9.16 | \$ 83.30 |
| \$ 11.52 | \$ 74.88 | \$ 0.95 | \$ 50.38 | \$ 6.35 | \$ 57.68 | \$ 1.90 | \$ 100.76 | \$ 12.70 | \$ 115.36 |
| \$ - | \$ 9.88 | \$ - | \$ 16.41 | \$ - | \$ 16.41 | \$ - | \$ 16.41 | \$ - | \$ 16.41 |
| \$ - | \$ 18.25 | \$ - | \$ 1.20 | \$ - | \$ 1.20 | \$ - | \$ 30.00 | \$ - | \$ 30.00 |
| \$ - | \$ 233.87 | \$ 545.28 | \$ 725.35 | \$ - | \$ 1,270.63 | \$ 136.32 | \$ 181.34 | \$ - | \$ 317.66 |

| Equip. | Ext. Total | Mat. O&P | Labor O&P | Equip. O&P | Total O&P | Ext. Mat. O&P | Ext. Labor O&P | Ext. Equip. O&P | Ext. Total O&P |
|--------|-------------|----------|-----------|------------|-----------|---------------|----------------|-----------------|----------------|
| \$ - | \$ 57.12 | \$ 0.22 | \$ 0.49 | \$ - | \$ 0.71 | \$ 24.64 | \$ 54.88 | \$ - | \$ 79.52 |
| \$ - | \$ 576.00 | \$ 2.83 | \$ 0.49 | \$ - | \$ 3.32 | \$ 566.00 | \$ 98.00 | \$ - | \$ 664.00 |
| \$ - | \$ 47.40 | \$ 13.09 | \$ 18.68 | \$ - | \$ 31.77 | \$ 26.18 | \$ 37.36 | \$ - | \$ 63.54 |
| \$ - | \$ 273.50 | \$ 2.80 | \$ 4.60 | \$ - | \$ 7.40 | \$ 140.00 | \$ 230.00 | \$ - | \$ 370.00 |
| \$ - | \$ 304.00 | \$ 0.20 | \$ 2.14 | \$ - | \$ 2.34 | \$ 40.00 | \$ 428.00 | \$ - | \$ 468.00 |
| \$ - | \$ 88.48 | \$ 0.34 | \$ 0.75 | \$ - | \$ 1.09 | \$ 38.08 | \$ 84.00 | \$ - | \$ 122.08 |
| \$ - | \$ 81.76 | \$ 0.31 | \$ 0.73 | \$ - | \$ 1.04 | \$ 34.72 | \$ 81.76 | \$ - | \$ 116.48 |
| \$ - | \$ 63.84 | \$ 0.38 | \$ 0.39 | \$ - | \$ 0.77 | \$ 42.56 | \$ 43.68 | \$ - | \$ 86.24 |
| \$ - | \$ 6,225.00 | \$ 9.93 | \$ 5.26 | \$ - | \$ 15.19 | \$ 4,965.00 | \$ 2,630.00 | \$ - | \$ 7,595.00 |
| \$ - | \$ 818.20 | \$ 24.23 | \$ 28.91 | \$ - | \$ 53.14 | \$ 484.60 | \$ 578.20 | \$ - | \$ 1,062.80 |
| \$ - | \$ 189.38 | \$ 83.33 | \$ 28.91 | \$ - | \$ 112.24 | \$ 166.66 | \$ 57.82 | \$ - | \$ 224.48 |
| \$ - | \$ 114.17 | \$ - | \$ 176.88 | \$ - | \$ 176.88 | \$ - | \$ 176.88 | \$ - | \$ 176.88 |

| | |
|--|---------------------|
| R.S. Means Sub Total | \$ 48,153.93 |
| With Coefficient of 0.85 (a) | 40,930.84 |
| Contingency Allowance | 3,000.00 |
| Hardware Allowance | 19,000.00 |
| Total Of Allowance (b) | 22,000.00 |
| OH & P on Allowance @ 15% (c) | 3,300.00 |
| Total (a+b+c) | 66,230.84 |

**CONSIDER APPROVAL OF SECURITY VESTIBULE RENOVATIONS
AT GEORGE JUNIOR HIGH SCHOOL**

RECOMMENDATION:

That the Board of Trustees approve Sterling Structures, Inc. for the construction of the security vestibule at George Junior High School in the amount of \$43,130.

IMPACT/RATIONALE:

Sterling Structures Inc. has been awarded the Job Order Contract for The Cooperative Purchasing Network (TCPN). Since the District is a member of TCPN, Sterling Structures, Inc. can provide this service to the District. Funding for this project will be from the available bond funds.

PROGRAM DESCRIPTION:

Upon approval Sterling Structures, Inc. will begin construction of the security vestibules at George Junior High School.

Submitted by: J. Kevin McKeever, Administrator for Operations
Ed Bailey, Gilbane

Recommended for approval:



Dr. Thomas Randle
Superintendent



True to plan.

Sterling Structures, Inc

1425 Woodvine
Houston, Texas 77055

Date: July 9, 2014

PBK Architects
11 Greenway Plaza
Suite 2210
Houston, Texas 77046

Attn: Mr. Lorin Pargoud

**Re: Lamar Consolidated ISD – Security Vestibules – George JHS
TCPN Certified Proposal Number: R5095-TX-1874**

Dear Lorin:

Sterling Structures, Inc is pleased to submit our JOC proposal and backup for all labor and materials as required for George Junior HS Security Vestibule in the amount of **Forty Three Thousand One Hundred Thirty and 00/100 Dollars (43,130.00)**

Scope Clarifications:

a. Inclusions:

- i. Install four (4) storefront doors;
- ii. Includes an hardware allowance of \$8,000.00
- iii. Includes an contingency allowance of \$3,000.00
- iv. Includes electrical rough.
- v. Includes two (2) push buttons to release the doors.

b. Exclusions:

- i. Card Reader and magnetic locks.
- ii. Floor finishes.
- iii. Wall finishes.
- iv. Ceiling work.
- v. Permits.

We appreciate the opportunity to submit this proposal. Should you have any questions, please feel free to notify me.

Sincerely,

Prasad Nunna
Vice President

Cc: Mr. Jay Carlton – CEO – Sterling Structures, Inc.
Mr. Mike Gordy – President - Sterling Structures, Inc.



LCISD Security Vestibule George JHS

4601 Airport Road
Rosenberg TX 77471

Data Release : Year 2014 Quarter 2

Unit Cost Estimate

| Quantity | LineNumber | Source | SubContracted Ind. | Description | Crew | Daily Output | Labor Hours | Unit | Material | Labor | Equipment | Total | Ext. Mat. | Ext. Labor | Ext. Equip. |
|----------|--------------|--------|--------------------|---|--------|--------------|-------------|--------|-------------|-------------|-----------|-------------|-------------|-------------|-------------|
| 2 | 013113200280 | | | Field personnel, superintendent, maximum | | 0 | 0 | Week | \$ - | \$ 2,350.00 | \$ - | \$ 2,350.00 | \$ - | \$ 4,700.00 | \$ - |
| 1 | 013113200220 | | | Field personnel, project manager, maximum | | 0 | 0 | Week | \$ - | \$ 2,525.00 | \$ - | \$ 2,525.00 | \$ - | \$ 2,525.00 | \$ - |
| 2 | 013113200160 | | | Field personnel, general purpose laborer, average | | 0 | 0 | Week | \$ - | \$ 1,475.00 | \$ - | \$ 1,475.00 | \$ - | \$ 2,950.00 | \$ - |
| 0.38 | 015213400140 | | | Field office expense, telephone bill; average bill/month, incl. long distance | | 0 | 0 | Month | \$ 81.32 | \$ - | \$ - | \$ 81.32 | \$ 30.90 | \$ - | \$ - |
| 25 | 015616100070 | | | Dust barrier, temporary, accessories, caution tape | 1 Clab | 384 | 0.02 | C.L.F. | \$ 2.71 | \$ 0.41 | \$ - | \$ 3.12 | \$ 67.75 | \$ 10.25 | \$ - |
| 100 | 015616100100 | | | Dust barrier, temporary, polyethylene sheet, 4 mil | 1 Clab | 37 | 0.22 | Sq. | \$ 2.92 | \$ 4.23 | \$ - | \$ 7.15 | \$ 292.00 | \$ 423.00 | \$ - |
| 1 | 013113900010 | | | Performance bond | | 0 | 0 | | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - |
| 1 | 010010001000 | U | | Payment & Performance Bond | | 0 | 0 | Ea. | \$ 1,500.00 | \$ - | \$ - | \$ 1,500.00 | \$ 1,500.00 | \$ - | \$ - |
| 142 | 084113200200 | | | Tube framing, for window walls and storefronts, aluminum, stock, plain tube frame, mill finish, 1-3/4" x 4-1/2" | 2 Glaz | 95 | 0.17 | L.F. | \$ 15.25 | \$ 2.59 | \$ - | \$ 17.84 | \$ 2,165.50 | \$ 367.78 | \$ - |
| 4 | 084313100020 | | | Frames, aluminum, door, entrance, clear anodized finish, storefront, 3' x 7' opening | 2 Sswk | 7 | 2.29 | Opng. | \$ 508.37 | \$ 40.95 | \$ - | \$ 549.32 | \$ 2,033.48 | \$ 163.80 | \$ - |
| 284 | 084113200450 | | | Tube framing, for window walls and storefronts, aluminum, stock, glass bead | 2 Glaz | 240 | 0.07 | L.F. | \$ 3.01 | \$ 1.03 | \$ - | \$ 4.04 | \$ 854.84 | \$ 292.52 | \$ - |
| 1 | 085113204300 | | | Windows, aluminum, commercial grade, stock units, sliding, standard glass, 5'-0" x 3'-0" opening, incl. frame and glazing | 2 Sswk | 9 | 1.78 | Ea. | \$ 348.15 | \$ 33.94 | \$ - | \$ 382.09 | \$ 348.15 | \$ 33.94 | \$ - |
| 2 | 017413200052 | | | Cleaning up, cleanup of floor area, continuous, per day, during construction | A5 | 16 | 1.13 | M.S.F. | \$ 0.81 | \$ 21.98 | \$ 4.16 | \$ 26.95 | \$ 1.62 | \$ 43.96 | \$ 8.32 |
| 2 | 017413200100 | | | Cleaning up, cleanup of floor area, final by GC at end of job | A5 | 11.5 | 1.57 | M.S.F. | \$ 0.86 | \$ 30.82 | \$ 5.76 | \$ 37.44 | \$ 1.72 | \$ 61.64 | \$ 11.52 |
| 500 | 260533134170 | | | Rigid galvanized steel plastic coated conduit, 40 mil thick, 1" diameter, to 15' high, incl 2 terminations, 2 elbows, 11 beam clamps, and 11 couplings per 100 LF | 1 Elec | 55 | 0.15 | L.F. | \$ 9.06 | \$ 3.39 | \$ - | \$ 12.45 | \$ 4,530.00 | \$ 1,695.00 | \$ - |
| 20 | 260519900120 | | | Wire, copper, stranded, 600 volt, #10, type THW, in raceway | 1 Elec | 10 | 0.8 | C.L.F. | \$ 22.29 | \$ 18.62 | \$ - | \$ 40.91 | \$ 445.80 | \$ 372.40 | \$ - |

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| Quantity | LineNumber | Source | SubContracted Ind. | Description | Crew | Daily Output | Labor Hours | Unit | Material | Labor | Equipment | Total | Ext. Mat. | Ext. Labor | Ext. Equip. |
|----------|--------------|--------|--------------------|---|--------|--------------|-------------|------|----------|-----------|-----------|-----------|-----------|------------|-------------|
| 2 | 260529204800 | | | Junction boxes, steel channel, 4 channel | 1 Elec | 10 | 0.8 | Ea. | \$ 76.07 | \$ 18.62 | \$ - | \$ 94.69 | \$ 152.14 | \$ 37.24 | \$ - |
| 1 | 019313161020 | | | Electrical facilities maintenance, distribution systems and equipment, install or repair a breaker in power panels, over 200 amps | 1 Elec | 2 | 4 | Ea. | \$ - | \$ 114.17 | \$ - | \$ 114.17 | \$ - | \$ 114.17 | \$ - |

| Total | Ext. O&P | Mat. O&P | Labor O&P | Equip. O&P | Total O&P | Ext. Mat. O&P | Ext. Labor O&P | Ext. Equip. O&P | Ext. Total O&P |
|-------------|-------------|-------------|-----------|-------------|-------------|---------------|----------------|-----------------|----------------|
| \$ 4,700.00 | \$ - | \$ 3,825.00 | \$ - | \$ 3,825.00 | \$ - | \$ 7,650.00 | \$ - | \$ 7,650.00 | |
| \$ 2,525.00 | \$ - | \$ 4,125.00 | \$ - | \$ 4,125.00 | \$ - | \$ 4,125.00 | \$ - | \$ 4,125.00 | |
| \$ 2,950.00 | \$ - | \$ 2,400.00 | \$ - | \$ 2,400.00 | \$ - | \$ 4,800.00 | \$ - | \$ 4,800.00 | |
| \$ 30.90 | \$ 89.36 | \$ - | \$ - | \$ 89.36 | \$ 33.96 | \$ - | \$ - | \$ 33.96 | |
| \$ 78.00 | \$ 2.98 | \$ 0.67 | \$ - | \$ 3.65 | \$ 74.50 | \$ 16.75 | \$ - | \$ 91.25 | |
| \$ 715.00 | \$ 3.21 | \$ 6.97 | \$ - | \$ 10.18 | \$ 321.00 | \$ 697.00 | \$ - | \$ 1,018.00 | |
| \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | |
| \$ 1,500.00 | \$ 1,500.00 | \$ - | \$ - | \$ 1,500.00 | \$ 1,500.00 | \$ - | \$ - | \$ 1,500.00 | |
| \$ 2,533.28 | \$ 16.79 | \$ 4.22 | \$ - | \$ 21.01 | \$ 2,384.18 | \$ 599.24 | \$ - | \$ 2,983.42 | |
| \$ 2,197.28 | \$ 559.72 | \$ 74.90 | \$ - | \$ 634.62 | \$ 2,238.88 | \$ 299.60 | \$ - | \$ 2,538.48 | |
| \$ 1,147.36 | \$ 3.31 | \$ 1.67 | \$ - | \$ 4.98 | \$ 940.04 | \$ 474.28 | \$ - | \$ 1,414.32 | |
| \$ 382.09 | \$ 385.08 | \$ 62.29 | \$ - | \$ 447.37 | \$ 385.08 | \$ 62.29 | \$ - | \$ 447.37 | |
| \$ 53.90 | \$ 0.89 | \$ 36.18 | \$ 4.58 | \$ 41.65 | \$ 1.78 | \$ 72.36 | \$ 9.16 | \$ 83.30 | |
| \$ 74.88 | \$ 0.95 | \$ 50.38 | \$ 6.35 | \$ 57.68 | \$ 1.90 | \$ 100.76 | \$ 12.70 | \$ 115.36 | |
| \$ 6,225.00 | \$ 9.93 | \$ 5.26 | \$ - | \$ 15.19 | \$ 4,965.00 | \$ 2,630.00 | \$ - | \$ 7,595.00 | |
| \$ 818.20 | \$ 24.23 | \$ 28.91 | \$ - | \$ 53.14 | \$ 484.60 | \$ 578.20 | \$ - | \$ 1,062.80 | |

| Total | Ext. O&P | Mat. O&P | Labor O&P | Equip. O&P | Total O&P | Ext. Mat. O&P | Ext. Labor O&P | Ext. Equip. O&P | Ext. Total O&P |
|-----------|-------------|-------------|--------------|---------------|--------------|------------------|-------------------|--------------------|-------------------|
| \$ 189.38 | \$ 83.33 | \$ 28.91 | \$ - | \$ 112.24 | \$ 166.66 | \$ 57.82 | \$ - | \$ 224.48 | |
| \$ 114.17 | \$ - | \$ 176.88 | \$ - | \$ 176.88 | \$ - | \$ 176.88 | \$ - | \$ 176.88 | |

| | |
|--|---------------------|
| R.S. Means Sub Total | \$ 35,859.62 |
| With Coefficient of 0.85 (a) | 30,480.68 |
| Contingency Allowance | 3,000.00 |
| Hardware Allowance | 8,000.00 |
| Total Of Allowance (b) | 11,000.00 |
| OH & P on Allowance @ 15% (c) | 1,650.00 |
| Total (a+b+c) | 43,130.68 |

**CONSIDER APPROVAL OF SECURITY VESTIBULE RENOVATIONS
AT LAMAR CONSOLIDATED HIGH SCHOOL**

RECOMMENDATION:

That the Board of Trustees approve Sterling Structures, Inc. for the construction of the security vestibule at Lamar Consolidated High School in the amount of \$40,450.

IMPACT/RATIONALE:

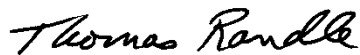
Sterling Structures Inc. has been awarded the Job Order Contract for The Cooperative Purchasing Network (TCPN). Since the District is a member of TCPN, Sterling Structures, Inc. can provide this service to the District. Funding for this project will be from the available bond funds.

PROGRAM DESCRIPTION:

Upon approval Sterling Structures, Inc. will begin construction of the security vestibules at Lamar Consolidated High School.

Submitted by: J. Kevin McKeever, Administrator for Operations
Ed Bailey, Gilbane

Recommended for approval:



Dr. Thomas Randle
Superintendent



True to plan.

Sterling Structures, Inc

1425 Woodvine
Houston, Texas 77055

Date: July 9, 2014

PBK Architects
11 Greenway Plaza
Suite 2210
Houston, Texas 77046

Attn: Mr. Lorin Pargoud

**Re: Lamar Consolidated ISD – Security Vestibules – Lamar Consolidated HS
TCPN Certified Proposal Number: R5095-TX-1876**

Dear Lorin:

Sterling Structures, Inc is pleased to submit our JOC proposal and backup for all labor and materials as required for Lamar Consolidated HS Security Vestibule in the amount of **Forty Thousand Four Hundred Fifty and 00/100 Dollars (40,450.00)**

Scope Clarifications:

a. Inclusions:

- i. Install four (4) storefront doors;
- ii. Includes an hardware allowance of \$6,000.00
- iii. Includes an contingency allowance of \$3,000.00
- iv. Includes electrical rough.
- v. Includes two (2) push buttons to release the doors.

b. Exclusions:

- i. Card Reader and magnetic locks.
- ii. Floor finishes.
- iii. Wall finishes.
- iv. Ceiling work.
- v. Permits.

We appreciate the opportunity to submit this proposal. Should you have any questions, please feel free to notify me.

Sincerely,

Prasad Nunna
Vice President

Cc: Mr. Jay Carlton – CEO – Sterling Structures, Inc.
Mr. Mike Gordy – President - Sterling Structures, Inc.



Ph: (713) 827-7447 Fax: (713) 827-7230 Website: www.sterlingstructures.com

LCISD Security Vestibule Lamar Con HS

4606 Mustang Ave.
Rosenberg TX 77471

Data Release : Year 2014 Quarter 2

Unit Cost Estimate

| Quantity | LineNumber | Source | SubContracted Ind. | Description | Crew | Daily Output | Labor Hours | Unit | Material | Labor | Equipment | Total | Ext. Mat. | Ext. Labor | Ext. Equip. |
|----------|--------------|--------|--------------------|--|--------|--------------|-------------|--------|-------------|-------------|-----------|-------------|-------------|-------------|-------------|
| 2 | 013113200280 | | | Field personnel, superintendent, maximum | | 0 | 0 | Week | \$ - | \$ 2,350.00 | \$ - | \$ 2,350.00 | \$ - | \$ 4,700.00 | \$ - |
| 1 | 013113200220 | | | Field personnel, project manager, maximum | | 0 | 0 | Week | \$ - | \$ 2,525.00 | \$ - | \$ 2,525.00 | \$ - | \$ 2,525.00 | \$ - |
| 2 | 013113200160 | | | Field personnel, general purpose laborer, average | | 0 | 0 | Week | \$ - | \$ 1,475.00 | \$ - | \$ 1,475.00 | \$ - | \$ 2,950.00 | \$ - |
| 0.38 | 015213400140 | | | Field office expense, telephone bill; average bill/month, incl. long distance | | 0 | 0 | Month | \$ 81.32 | \$ - | \$ - | \$ 81.32 | \$ 30.90 | \$ - | \$ - |
| 25 | 015616100070 | | | Dust barrier, temporary, accessories, caution tape | 1 Clab | 384 | 0.02 | C.L.F. | \$ 2.71 | \$ 0.41 | \$ - | \$ 3.12 | \$ 67.75 | \$ 10.25 | \$ - |
| 100 | 015616100100 | | | Dust barrier, temporary, polyethylene sheet, 4 mil | 1 Clab | 37 | 0.22 | Sq. | \$ 2.92 | \$ 4.23 | \$ - | \$ 7.15 | \$ 292.00 | \$ 423.00 | \$ - |
| 1 | 013113900010 | | | Performance bond | | 0 | 0 | | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - |
| 1 | 010010001000 | U | | Payment & Performance Bond | | 0 | 0 | Ea. | \$ 1,500.00 | \$ - | \$ - | \$ 1,500.00 | \$ 1,500.00 | \$ - | \$ - |
| 142 | 084113200200 | | | Tube framing, for window walls and storefronts, aluminum, stock, plain tube frame, mill finish, 1-3/4" x 4-1/2" | 2 Glaz | 95 | 0.17 | L.F. | \$ 15.25 | \$ 2.59 | \$ - | \$ 17.84 | \$ 2,165.50 | \$ 367.78 | \$ - |
| 4 | 084313100020 | | | Frames, aluminum, door, entrance, clear anodized finish, storefront, 3' x 7' opening | 2 Sswk | 7 | 2.29 | Opng. | \$ 508.37 | \$ 40.95 | \$ - | \$ 549.32 | \$ 2,033.48 | \$ 163.80 | \$ - |
| 284 | 084113200450 | | | Tube framing, for window walls and storefronts, aluminum, stock, glass bead | 2 Glaz | 240 | 0.07 | L.F. | \$ 3.01 | \$ 1.03 | \$ - | \$ 4.04 | \$ 854.84 | \$ 292.52 | \$ - |
| 2 | 017413200052 | | | Cleaning up, cleanup of floor area, continuous, per day, during construction | A5 | 16 | 1.13 | M.S.F. | \$ 0.81 | \$ 21.98 | \$ 4.16 | \$ 26.95 | \$ 1.62 | \$ 43.96 | \$ 8.32 |
| 2 | 017413200100 | | | Cleaning up, cleanup of floor area, final by GC at end of job | A5 | 11.5 | 1.57 | M.S.F. | \$ 0.86 | \$ 30.82 | \$ 5.76 | \$ 37.44 | \$ 1.72 | \$ 61.64 | \$ 11.52 |
| 500 | 260533134170 | | | conduit, 40 mil thick, 1" diameter, to 15' high, incl 2 terminations, 2 elbows, 11 beam clamps, and 11 couplings per 100 | 1 Elec | 55 | 0.15 | L.F. | \$ 9.06 | \$ 3.39 | \$ - | \$ 12.45 | \$ 4,530.00 | \$ 1,695.00 | \$ - |
| 20 | 260519900120 | | | Wire, copper, stranded, 600 volt, #10, type THW, in raceway | 1 Elec | 10 | 0.8 | C.L.F. | \$ 22.29 | \$ 18.62 | \$ - | \$ 40.91 | \$ 445.80 | \$ 372.40 | \$ - |

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| Quantity | LineNumber | Source | SubContracted Ind. | Description | Crew | Daily Output | Labor Hours | Unit | Material | Labor | Equipment | Total | Mat. Ext. | Labor Ext. | Equip. Ext. |
|----------|--------------|--------|--------------------|--|--------|--------------|-------------|------|----------|-----------|-----------|-----------|-----------|------------|-------------|
| 2 | 260529204800 | | | Junction boxes, steel channel, 4 channel | 1 Elec | 10 | 0.8 | Ea. | \$ 76.07 | \$ 18.62 | \$ - | \$ 94.69 | \$ 152.14 | \$ 37.24 | \$ - |
| 1 | 019313161020 | | | distribution systems and equipment, install or repair a breaker in power panels, over 200 amps | 1 Elec | 2 | 4 | Ea. | \$ - | \$ 114.17 | \$ - | \$ 114.17 | \$ - | \$ 114.17 | \$ - |

| Ext. Total | Mat. O&P | Labor O&P | Equip. O&P | Total O&P | Ext. Mat. O&P | Ext. Labor O&P | Ext. Equip. O&P | Ext. Total O&P |
|---------------|-------------|--------------|---------------|--------------|------------------|-------------------|--------------------|-------------------|
| \$ 4,700.00 | \$ - | \$ 3,825.00 | \$ - | \$ 3,825.00 | \$ - | \$ 7,650.00 | \$ - | \$ 7,650.00 |
| \$ 2,525.00 | \$ - | \$ 4,125.00 | \$ - | \$ 4,125.00 | \$ - | \$ 4,125.00 | \$ - | \$ 4,125.00 |
| \$ 2,950.00 | \$ - | \$ 2,400.00 | \$ - | \$ 2,400.00 | \$ - | \$ 4,800.00 | \$ - | \$ 4,800.00 |
| \$ 30.90 | \$ 89.36 | \$ - | \$ - | \$ 89.36 | \$ 33.96 | \$ - | \$ - | \$ 33.96 |
| \$ 78.00 | \$ 2.98 | \$ 0.67 | \$ - | \$ 3.65 | \$ 74.50 | \$ 16.75 | \$ - | \$ 91.25 |
| \$ 715.00 | \$ 3.21 | \$ 6.97 | \$ - | \$ 10.18 | \$ 321.00 | \$ 697.00 | \$ - | \$ 1,018.00 |
| \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - |
| \$ 1,500.00 | \$ 1,500.00 | \$ - | \$ - | \$ 1,500.00 | \$ 1,500.00 | \$ - | \$ - | \$ 1,500.00 |
| \$ 2,533.28 | \$ 16.79 | \$ 4.22 | \$ - | \$ 21.01 | \$ 2,384.18 | \$ 599.24 | \$ - | \$ 2,983.42 |
| \$ 2,197.28 | \$ 559.72 | \$ 74.90 | \$ - | \$ 634.62 | \$ 2,238.88 | \$ 299.60 | \$ - | \$ 2,538.48 |
| \$ 1,147.36 | \$ 3.31 | \$ 1.67 | \$ - | \$ 4.98 | \$ 940.04 | \$ 474.28 | \$ - | \$ 1,414.32 |
| \$ 53.90 | \$ 0.89 | \$ 36.18 | \$ 4.58 | \$ 41.65 | \$ 1.78 | \$ 72.36 | \$ 9.16 | \$ 83.30 |
| \$ 74.88 | \$ 0.95 | \$ 50.38 | \$ 6.35 | \$ 57.68 | \$ 1.90 | \$ 100.76 | \$ 12.70 | \$ 115.36 |
| \$ 6,225.00 | \$ 9.93 | \$ 5.26 | \$ - | \$ 15.19 | \$ 4,965.00 | \$ 2,630.00 | \$ - | \$ 7,595.00 |
| \$ 818.20 | \$ 24.23 | \$ 28.91 | \$ - | \$ 53.14 | \$ 484.60 | \$ 578.20 | \$ - | \$ 1,062.80 |

| Total | Ext. O&P | Mat. O&P | Labor O&P | Equip. O&P | Total O&P | Ext. Mat. O&P | Ext. Labor O&P | Ext. Equip. O&P | Ext. Total O&P |
|-----------|-------------|-------------|--------------|---------------|--------------|------------------|-------------------|--------------------|-------------------|
| \$ 189.38 | \$ 83.33 | \$ 28.91 | \$ - | \$ 112.24 | \$ 166.66 | \$ 57.82 | \$ - | \$ 224.48 | |
| \$ 114.17 | \$ - | \$ 176.88 | \$ - | \$ 176.88 | \$ - | \$ 176.88 | \$ - | \$ 176.88 | |

| | |
|--|---------------------|
| R.S. Means Sub Total | \$ 35,412.25 |
| With Coefficient of 0.85 (a) | 30,100.41 |
| Contingency Allowance | 3,000.00 |
| Hardware Allowance | 6,000.00 |
| Total Of Allowance (b) | 9,000.00 |
| OH & P on Allowance @ 15% (c) | 1,350.00 |
| Total (a+b+c) | 40,450.41 |

**CONSIDER APPROVAL OF NEW PDAS APPRAISERS FOR
TEACHING STAFF, 2014-2015 SCHOOL YEAR**

RECOMMENDATION:

That the Board of Trustees approve the 2014-2015 Professional Development Appraisal System (PDAS) appraiser(s) who have recently become certified or are new to Lamar Consolidated Independent School District (LCISD).

IMPACT/RATIONALE:

Rules adopted by the State Board of Education indicate that the local District Board of Trustees must approve appraisers other than the teacher's supervisor.

PROGRAM DESCRIPTION:

Listed below are staff members who are new to LCISD or have recently become certified as PDAS appraisers for the 2014-2015 school year.

Brian Gibson

Submitted by: Dr. Kathleen M. Bowen, Executive Director of Human Resources
Courtney Beard, Personnel Specialist

Recommended for approval:



Dr. Thomas Randle
Superintendent

INFORMATION ITEM: TASB COMPENSATION PLAN REVIEW

At the request of the Board of Trustees, Administration engaged the Human Resources (HR) Services Division of the Texas Association of School Boards (TASB) to conduct a comprehensive employee compensation study. The HR Services Division has been providing compensation consulting and support service to Texas schools for over 30 years. A representative from TASB will present a summary of the findings and recommendations from the project, including a description of the study process and an explanation of the general purpose and methodology of pay systems.

The study was conducted to objectively examine pay equity for employees and to determine if pay practices were internally and externally competitive. The primary goals for the project included the following:

- Provide an objective assessment of pay based on job value,
- Develop an affordable salary plan to correct existing pay inequities, and
- Develop pay system controls for the future.

The employee groups included in the study were:

- Teachers,
- Administrative Professional,
- Clerical Paraprofessional,
- Manual Trades, and
- Technical

Project activities included:

- Assessing competitive pay levels for jobs that are common among the competitive job market group (peer school districts),
- Recommending pay classifications where jobs of similar value were grouped together into pay grade levels,
- Building of pay range structures based on market pricing to provide competitive pay and internal pay system controls, including a market-based, competitive salary schedule for teachers, and
- Designing an implementation plan to apply pay data for current employees to the new models and assess the cost and impact of the proposed pay structures.

Data sources used were Lamar CISD payroll information, peer districts, department head interviews, salary surveys, and external economic data.

Resource Persons: Dr. Kathleen Bowen, Executive Director of Human Resources
Jill Ludwig, CPA, RTSBA, Chief Financial Officer

INFORMATION ITEM: BUDGET WORKSHOP

During the budget workshop, Jill Ludwig and Yvonne Dawson will update the Board on the current year budget and provide details regarding the 2014-15 budget. Legislative topics and the status of budget development will be discussed.

Resource Person: Jill Ludwig, CPA, RTSBA, Chief Financial Officer

**INFORMATION ITEM: TAX COLLECTION REPORT
(AS OF JUNE 30, 2014)**

- Exhibit "A" gives the LCISD collections made during the month of June 30, 2014.
- Exhibit "B" gives the total LCISD collections made this school year from September 1, 2013 through August 31, 2014.
- Exhibit "C" shows the LCISD collections made month-by-month of the 2013-14 roll as compared to prior years. Through June 30, 2014, LCISD had collected 98.7% of the 2013-14 roll.
- Exhibit "D" shows the total collections made as compared to the amount that was budgeted for 2013-2014.
- Exhibit "E" shows the LCISD tax collection analysis for the last six years.

Resource Person: Jill Ludwig, CPA, RTSBA, Chief Financial Officer

**Lamar Consolidated ISD
Tax Collections
June 2014**

Exhibit A

| Year | Taxes Paid | Penalty & Interest | Collection Fees | Total Payments | General Fund Taxes Paid | General Fund P & I & Collection Fees | Debt Service Taxes Paid | Debt Service P & I & Collection Fees |
|---------------|----------------------|----------------------|---------------------|----------------------|-------------------------|--------------------------------------|-------------------------|--------------------------------------|
| 13 | \$ 809,584.04 | \$ 78,643.80 | \$ 6,767.69 | \$ 894,995.53 | \$ 605,739.20 | \$ 65,609.89 | \$ 203,844.84 | \$ 19,801.60 |
| 12 | \$ 25,969.40 | \$ 7,491.69 | \$ 6,438.49 | \$ 39,899.58 | \$ 19,430.52 | \$ 12,043.92 | \$ 6,538.88 | \$ 1,886.26 |
| 11 | \$ 3,753.32 | \$ 2,215.96 | \$ 1,388.30 | \$ 7,357.58 | \$ 2,754.26 | \$ 3,014.40 | \$ 999.06 | \$ 589.86 |
| 10 | \$ 10,566.75 | \$ 4,590.66 | \$ 2,399.48 | \$ 17,556.89 | \$ 7,899.01 | \$ 5,831.15 | \$ 2,667.74 | \$ 1,158.99 |
| 09 | \$ 3,994.04 | \$ 1,682.69 | \$ 772.30 | \$ 6,449.03 | \$ 3,142.54 | \$ 2,096.90 | \$ 851.50 | \$ 358.09 |
| 08 | \$ 1,980.39 | \$ 971.63 | \$ 367.18 | \$ 3,319.20 | \$ 1,556.75 | \$ 1,130.95 | \$ 423.64 | \$ 207.86 |
| 07 | \$ 1,130.45 | \$ 996.99 | \$ 425.48 | \$ 2,552.92 | \$ 871.20 | \$ 1,193.81 | \$ 259.25 | \$ 228.66 |
| 06 | \$ 647.41 | \$ 632.07 | \$ 255.91 | \$ 1,535.39 | \$ 556.39 | \$ 799.12 | \$ 91.02 | \$ 88.86 |
| 05 | \$ 813.01 | \$ 879.41 | \$ 312.43 | \$ 2,004.85 | \$ 718.38 | \$ 1,089.47 | \$ 94.63 | \$ 102.37 |
| 04 | \$ 70.16 | \$ 85.68 | \$ 31.17 | \$ 187.01 | \$ 62.00 | \$ 106.88 | \$ 8.16 | \$ 9.97 |
| 03 | \$ 34.59 | \$ 45.58 | \$ 14.78 | \$ 94.95 | \$ 29.76 | \$ 53.93 | \$ 4.83 | \$ 6.43 |
| 02 | \$ 620.83 | \$ 898.23 | \$ 227.87 | \$ 1,746.93 | \$ 565.12 | \$ 1,045.74 | \$ 55.71 | \$ 80.36 |
| 01 | \$ 128.00 | \$ 204.27 | \$ 49.84 | \$ 382.11 | \$ 115.35 | \$ 233.93 | \$ 12.65 | \$ 20.18 |
| 00 | \$ 469.84 | \$ 789.12 | \$ 188.84 | \$ 1,447.80 | \$ 418.26 | \$ 891.32 | \$ 51.58 | \$ 86.64 |
| 99 | \$ 277.03 | \$ 495.88 | \$ 115.94 | \$ 888.85 | \$ 250.33 | \$ 564.02 | \$ 26.70 | \$ 47.80 |
| 98 | \$ 64.04 | \$ 104.60 | \$ 18.83 | \$ 187.47 | \$ 59.20 | \$ 115.54 | \$ 4.84 | \$ 7.89 |
| 97 | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - |
| 96 | \$ 155.09 | \$ 249.70 | \$ 32.80 | \$ 437.59 | \$ 140.81 | \$ 259.50 | \$ 14.28 | \$ 23.00 |
| 95 | \$ 34.32 | \$ 59.37 | \$ 7.88 | \$ 101.57 | \$ 32.48 | \$ 64.07 | \$ 1.84 | \$ 3.18 |
| 94 | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - |
| 93 | \$ 2.11 | \$ 5.42 | \$ 1.13 | \$ 8.66 | \$ 152.88 | \$ 6.31 | \$ 0.09 | \$ 0.24 |
| 92 | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - |
| 91 | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - |
| 90 | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - |
| 89 & prior | \$ 150.86 | \$ 500.36 | \$ 77.17 | \$ 728.39 | \$ - | \$ 577.53 | \$ - | \$ - |
| Totals | \$ 860,445.68 | \$ 101,543.11 | \$ 19,893.51 | \$ 981,882.30 | \$ 644,494.44 | \$ 96,728.38 | \$ 215,951.24 | \$ 24,708.24 |

**Lamar Consolidated ISD
Tax Collections
September 1, 2013-August 31, 2014
(Year-To-Date)**

Exhibit B

| Year | Original Tax | Adjustments | Adjusted Tax | Taxes Paid | Penalty & Interest | Collection Fees | Total Payments | Total Taxes 6-30-14 |
|---------------|-------------------------|-----------------------|-------------------------|--------------------------|-----------------------|---------------------|-------------------------|------------------------|
| 13 | \$ 142,546,725.94 | \$ 6,924,775.63 | \$ 149,471,501.57 | \$ 147,531,910.46 | \$ 548,753.83 | \$ 37,427.13 | \$ 148,118,091.42 | \$ 1,939,591.11 |
| 12 | \$ 1,236,663.96 | \$ (15,119.51) | \$ 1,221,544.45 | \$ 671,067.40 | \$ 153,977.90 | \$ 163,381.20 | \$ 988,426.50 | \$ 550,477.05 |
| 11 | \$ 546,327.21 | \$ 85,889.50 | \$ 632,216.71 | \$ 246,942.47 | \$ 54,847.38 | \$ 39,207.56 | \$ 340,997.41 | \$ 385,274.24 |
| 10 | \$ 396,600.60 | \$ 72,805.75 | \$ 469,406.35 | \$ 160,688.01 | \$ 36,165.58 | \$ 20,187.12 | \$ 217,040.71 | \$ 308,718.34 |
| 09 | \$ 326,256.10 | \$ 86,368.08 | \$ 412,624.18 | \$ 152,202.02 | \$ 32,222.06 | \$ 16,182.80 | \$ 200,606.88 | \$ 260,422.16 |
| 08 | \$ 259,568.71 | \$ 75,370.42 | \$ 334,939.13 | \$ 112,110.93 | \$ 16,693.69 | \$ 5,384.08 | \$ 134,188.70 | \$ 222,828.20 |
| 07 | \$ 245,848.11 | \$ 10,912.85 | \$ 256,760.96 | \$ 39,424.09 | \$ 14,163.83 | \$ 4,113.15 | \$ 57,701.07 | \$ 217,336.87 |
| 06 | \$ 178,805.61 | \$ (6,283.48) | \$ 172,522.13 | \$ 27,558.23 | \$ 21,004.81 | \$ 7,925.60 | \$ 56,488.64 | \$ 144,963.90 |
| 05 | \$ 191,664.56 | \$ (1,323.64) | \$ 190,340.92 | \$ 15,240.23 | \$ 13,708.61 | \$ 4,574.52 | \$ 33,523.36 | \$ 175,100.69 |
| 04 | \$ 115,403.37 | \$ (28,686.63) | \$ 86,716.74 | \$ 7,603.68 | \$ 7,577.41 | \$ 2,693.69 | \$ 17,874.78 | \$ 79,113.06 |
| 03 | \$ 61,574.39 | \$ (2,305.00) | \$ 59,269.39 | \$ 3,596.49 | \$ 4,403.75 | \$ 935.45 | \$ 8,935.69 | \$ 55,672.90 |
| 02 | \$ 45,766.37 | \$ (1,804.48) | \$ 43,961.89 | \$ 5,466.88 | \$ 7,286.73 | \$ 1,783.87 | \$ 14,537.48 | \$ 38,495.01 |
| 01 | \$ 39,476.19 | \$ (1,361.31) | \$ 38,114.88 | \$ 2,803.10 | \$ 4,203.11 | \$ 979.40 | \$ 7,985.61 | \$ 35,311.78 |
| 00 | \$ 33,046.85 | \$ (573.81) | \$ 32,473.04 | \$ 2,447.69 | \$ 3,944.90 | \$ 932.85 | \$ 7,325.44 | \$ 30,025.35 |
| 99 | \$ 35,999.90 | \$ (459.43) | \$ 35,540.47 | \$ 2,247.27 | \$ 3,902.79 | \$ 904.23 | \$ 7,054.29 | \$ 33,293.20 |
| 98 | \$ 27,275.17 | \$ (372.53) | \$ 26,902.64 | \$ 2,304.47 | \$ 4,130.89 | \$ 925.24 | \$ 7,360.60 | \$ 24,598.17 |
| 97 | \$ 23,982.78 | \$ (457.48) | \$ 23,525.30 | \$ 2,198.59 | \$ 4,213.90 | \$ 940.42 | \$ 7,352.91 | \$ 21,326.71 |
| 96 | \$ 25,664.08 | \$ (434.87) | \$ 25,229.21 | \$ 3,054.90 | \$ 6,074.54 | \$ 1,287.07 | \$ 10,416.51 | \$ 22,174.31 |
| 95 | \$ 25,336.11 | \$ (222.35) | \$ 25,113.76 | \$ 1,982.59 | \$ 4,086.92 | \$ 868.71 | \$ 6,938.22 | \$ 23,131.17 |
| 94 | \$ 19,128.12 | \$ (6,455.52) | \$ 12,672.60 | \$ 1,920.01 | \$ 4,102.52 | \$ 868.11 | \$ 6,890.64 | \$ 10,752.59 |
| 93 | \$ 11,038.63 | \$ (187.25) | \$ 10,851.38 | \$ 911.30 | \$ 2,217.74 | \$ 469.36 | \$ 3,598.40 | \$ 9,940.08 |
| 92 | \$ 7,811.68 | \$ (1,037.05) | \$ 6,774.63 | \$ 711.96 | \$ 1,850.99 | \$ 384.44 | \$ 2,947.39 | \$ 6,062.67 |
| 91 & prior | \$ 17,743.56 | \$ - | \$ 17,743.56 | \$ 838.88 | \$ 2,531.75 | \$ 485.06 | \$ 3,855.69 | \$ 16,904.68 |
| Totals | \$146,417,708.00 | \$7,189,037.89 | \$153,606,745.89 | \$ 148,995,231.65 | \$952,065.63 | \$312,841.06 | \$150,260,138.34 | \$4,611,514.24 |

**LAMAR CONSOLIDATED INDEPENDENT SCHOOL DISTRICT
TAX COLLECTION ANALYSIS
PERCENT Y-T-D BY MONTH
FOR CURRENT LEVY ONLY**

| MONTH | 2013-2014 | 2012-13 | 2011-12 | 2010-11 | 2009-10 | 2008-09 | 2007-08 | 2006-07 | 2005-06 | 2004-05 | 2003-04 |
|--------------|------------------|----------------|----------------|----------------|----------------|----------------|----------------|----------------|----------------|----------------|----------------|
| SEPT | 0.0% | 0.0% | 0.0% | 0.0% | 0.0% | 0.0% | 0.0% | 0.0% | 0.0% | 0.0% | 0.0% |
| OCT | 0.1% | 0.0% | 0.0% | 0.0% | 0.0% | 0.0% | 0.0% | 0.0% | 0.0% | 0.0% | 0.01% |
| NOV | 7.4% | 1.9% | 2.6% | 3.9% | 1.9% | 1.7% | 2.8% | 2.1% | 1.0% | 3.3% | 4.0% |
| DEC | 45.3% | 33.1% | 30.2% | 33.3% | 25.9% | 35.4% | 31.9% | 29.7% | 32.7% | 16.8% | 20.7% |
| JAN | 86.2% | 82.9% | 82.3% | 84.1% | 80.7% | 80.4% | 59.6% | 76.4% | 73.6% | 74.9% | 69.0% |
| FEB | 95.5% | 95.5% | 94.8% | 94.3% | 93.3% | 92.8% | 93.5% | 93.3% | 92.5% | 92.3% | 92.4% |
| MAR | 97.0% | 96.8% | 96.4% | 96.1% | 95.0% | 94.8% | 95.1% | 94.7% | 94.3% | 93.8% | 94.0% |
| APR | 97.8% | 97.6% | 97.1% | 96.9% | 96.0% | 95.6% | 95.9% | 95.8% | 95.2% | 94.8% | 94.9% |
| MAY | 98.2% | 98.1% | 97.9% | 97.6% | 96.5% | 96.4% | 96.7% | 96.5% | 96.1% | 95.5% | 95.5% |
| JUNE | 98.7% | 98.6% | 98.3% | 98.2% | 97.4% | 97.2% | 97.4% | 97.3% | 96.8% | 96.4% | 96.2% |
| JULY | | 99.0% | 98.7% | 98.6% | 98.0% | 97.9% | 98.0% | 97.8% | 97.4% | 97.1% | 97.0% |
| AUG | | 99.1% | 98.9% | 98.8% | 98.2% | 98.2% | 98.2% | 98.2% | 97.8% | 97.5% | 97.3% |

**LAMAR CONSOLIDATED INDEPENDENT SCHOOL DISTRICT
2013-14 TAX COLLECTIONS
AS OF JUNE 30 2014**

| TAX YEAR LCISD TAXES | SCHOOL YEAR | BUDGET AMOUNT | COLLECTIONS 6-30-14 | % OF BUDGET COLLECTED |
|---------------------------------|--------------------|--------------------------|--------------------------------|----------------------------------|
| 2013 | 2013-14 | \$145,701,377 | \$147,531,910 | 101.26% |
| 2012 & Prior | 2012-13 & Prior | \$2,150,000 | \$1,463,322 | 68.06% |
| | | | | |
| | | | | |
| TOTAL | | \$147,851,377 | \$148,995,232 | 100.77% |

**LAMAR CONSOLIDATED INDEPENDENT SCHOOL DISTRICT
TAX COLLECTION REPORT
AS OF JUNE 30, 2014**

Exhibit E

| SCHOOL YEAR TAX YEAR | 2008-09 2008 | 2009-10 2009 | 2010-11 2010 | 2011-12 2011 | 2012-13 2012 | 2013-14 2013 |
|--|------------------|-------------------|------------------|------------------|-------------------|-------------------|
| COLLECTION YEAR | | | | | | |
| 1 Orig. Levy | \$ 126,505,684 | \$ 127,458,872 | 129,215,668 | 132,226,943 | 136,145,655 | 142,546,726 |
| 1 Collections | \$ 123,171,452 | \$ 128,154,416 | 132,086,020 | 136,117,707 | 140,561,034 | 147,531,910 |
| Adj. To Roll | \$ (1,054,535) | \$ 2,995,248 | 4,579,622 | 5,417,190 | 5,652,043 | 6,924,776 |
| 2 Collections | \$ 1,484,532 | \$ 1,349,141 | 1,050,557 | 915,762 | 671,067 | |
| Adj. To Roll | \$ (65,264) | \$ (117,676) | 53,764 | (64,337) | (15,120) | |
| 3 Collections | \$ 248,471 | \$ 368,541 | 329,317 | 246,942 | | |
| Adj. To Roll | \$ 96 | \$ 67,079 | 13,438 | 85,890 | | |
| 4 Collections | \$ 223,830 | 177,479 | 160,688 | | | |
| Adj. To Roll | \$ 102,644 | (27,690) | 72,806 | | | |
| 5 Collections | 129,732 | \$ 152,202 | | | | |
| Adj. To Roll | 28,960 | \$ 86,368 | | | | |
| 6 Collections | \$ 112,111 | | | | | |
| Adj. To Roll | \$ 75,370 | | | | | |
| TOTAL: | | | | | | |
| COLLECTIONS | \$ 125,370,127 | \$ 130,201,779 | \$ 133,626,581 | \$ 137,280,412 | \$ 141,232,102 | \$ 147,531,910 |
| ADJUSTED TAX ROLL | \$ 125,592,955 | \$ 130,462,202 | \$ 133,935,298 | \$ 137,665,685 | \$ 141,782,579 | \$ 149,471,502 |
| BALANCE TO BE COLLECTED | \$ 222,828 | \$ 260,423 | \$ 308,717 | \$ 385,274 | \$ 550,477 | \$ 1,939,591 |
| ADJ. TAXABLE VALUE | \$ 9,678,492,288 | \$ 10,053,728,034 | \$ 9,815,345,602 | \$ 9,903,649,886 | \$ 10,199,818,620 | \$ 10,752,958,640 |
| TOTAL % COLLECTIONS AS OF JUNE 30, 2014 | 99.8% | 99.8% | 99.8% | 99.7% | 99.6% | 98.7% |
| TAX RATE | \$ 1.29765 | \$ 1.29765 | 1.36455 | 1.39005 | 1.39005 | 1.39005 |

INFORMATION ITEM: PAYMENTS FOR CONSTRUCTION PROJECTS

Below is a list of invoices that have been approved for payment.

| | | |
|---|------------------|-----------------|
| Bass Construction (Lamar HS Baseball/Softball Complex) | Application # 12 | \$ 25,745.00 |
| Bass Construction (Misc. Renovations) | Application # 2 | \$ 261,970.86 |
| Drymalla Construction (Arredondo Elementary) | Application # 2 | \$ 336,891.85 |
| Drymalla Construction (Fulshear HS) | Application # 1 | \$ 71,500.00 |
| Drymalla Construction (Leaman Junior HS) | Application # 1 | \$ 38,500.00 |
| Environmental Solutions (Lamar HS) | Application # 1 | \$ 820.00 |
| Environmental Solutions (Travis Elementary) | Application # 1 | \$ 1,575.00 |
| Gamma Construction (Natatorium #2) | Application # 5 | \$ 1,082,449.00 |
| Gamma Construction (Traylor Stadium) | Application # 3 | \$ 204,250.00 |
| Gilbane (2011 Bond Program) | Application # 26 | \$ 231,947.00 |
| PBK Architects (Adolphus Elementary) | Application # 20 | \$ 1,673.09 |
| PBK Architects (Adolphus Elementary) | Application # 21 | \$ 1,673.08 |
| PBK Architects (Arredondo Elementary – Reimbursables) | Application # 3 | \$ 294.00 |

| | | | |
|--|------------------|----|-------------------|
| PBK Architects (Leaman Junior HS) | Application # 1 | \$ | 442,300.01 |
| PBK Architects (Leaman Junior HS – Reimbursables) | Application # 1 | \$ | 748.69 |
| PBK Architects (Natatorium #2) | Application # 12 | \$ | 7,490.88 |
| PBK Architects (Natatorium #2) | Application # 13 | \$ | 6,242.40 |
| PBK Architects (Natatorium #2) | Application # 14 | \$ | 8,739.36 |
| PBK Architects (Natatorium #2 – Reimbursables) | Application # 6 | \$ | 8,585.13 |
| PBK Architects (Polly Ryon Middle) | Application # 21 | \$ | 2,787.73 |
| PBK Architects (Traylor Stadium) | Application # 13 | \$ | 2,430.00 |
| PBK Architects (Traylor Stadium – Reimbursables) | Application # 5 | \$ | 1,392.53 |
| Terracon (Natatorium #2) | Application # 6 | \$ | 4,737.50 |

Resource person: Kevin McKeever, Administrator for Operations

INFORMATION ITEM: REGION 4 MAINTENANCE AND OPERATIONS UPDATE

This agenda item will be on the board agenda each month to provide updates on Region 4's progress with Maintenance and Operations. The following indicates action that has taken place since the last regular board meeting.

Work Request Summary for June, 2014:

- The department completed 944 requests with 244 new requests
- 73 were closed

Maintenance:

The Maintenance Department assisted by:

- Replacing lights in the computer room at Campbell Elementary
- Repairing a cabinet door in a classroom at Lamar High
- Installing ceiling tile in the storage room at Dickinson Elementary
- Installing a door bump on an exit door at Dickinson Elementary
- Resetting floor tile in the staff restroom at Dickinson Elementary
- Repairing the blinds in a classroom at Jackson Elementary
- Repairing the floor tile in the gym at Bowie Elementary
- Repainting the fire lane and handicap parking areas at Bowie Elementary
- Repairing a privacy curtain hook attachment on curtains by the clinic at Jane Long Elementary
- Repairing the door on a portable at Campbell Elementary
- Repairing the window shade in the gym at Travis Elementary
- Repairing the stairway handle in front of the elevator at Foster High
- Hanging two pictures at Brazos Crossing
- Repairing a paper towel dispenser in the kitchen at Huggins Elementary
- Repairing a stall door in a restroom at Smith Elementary
- Re-installing a door stop on a door at Austin Elementary
- Cleaning up where the portables were located at Austin Elementary
- Repairing a door stop at McNeill Elementary
- Caulking around the base of a toilet in the staff restroom at Hubenak Elementary
- Tighten legs on tables in Library F-101 at Lamar Junior High
- Relocating several white boards in several classrooms at Hutchinson Elementary
- Installing cove base in two classrooms at Hutchison Elementary
- Installing four hooks above the main entry doors at Ryon Middle
- Repairing broken laminate in the library at Frost Elementary
- Repainting walls in the clinic at Travis Elementary
- Cutting an eight foot table in half at Brazos Crossing
- Cleaning the kitchen grease trap at Lamar Junior High
- Cleaning the kitchen grease trap at Wessendorff Middle
- Replacing an electric cord on a fan at the Distribution Center

- Replacing a broken indoor lighting diffuser at Adolphus Elementary
- Replacing broken clocks at Thomas Elementary
- Replacing broken clocks at George Ranch High
- Replacing the fire alarm system batteries at Lamar High
- Replacing the fire alarm system batteries at Lamar Junior High
- Repairing lockers in the girls dressing area at Navarro Middle
- Repairing a leaking window on the 2nd floor at Foster High
- Installing two flags and mounting them to the wall in an office at Pink Elementary
- Installing ceiling tiles in the band room at Foster High
- Re-nailing loose paneling in a portable at Travis Elementary
- Re-hanging new tuba hangers in the band hall at George Ranch High
- Repairing a backpack rack at Jane Long Elementary
- Installed a new edge on a desk at Reading Junior High
- Repairing the vinyl in a classroom at Reading Junior High
- Changing lamps in the cafeteria and gym at Campbell Elementary
- Re-installing cabinet doors in a classroom at Williams Elementary
- Changing ceiling tiles at Dickinson Elementary
- Hanging two new flags on the flag pole at Brazos Crossing

Energy Management:

Energy assisted by:

- Continuing to work with the portable building relocations
- Working with the maintenance crews on outside wall pack lighting replacements
- Reviewing facility schedules and HVAC run-times
- Reviewing and entering all incoming bills into SchoolDude for tracking and comparing to previous months
- Overseeing the stage lighting retrofit projects at four elementary schools
- Monitoring the relocation and readiness of the portable buildings
- Preparing the Quarterly Energy Report to the Board
- Continuing to set-up information in the FS Direct (Facility Scheduling Direct) module
- Scheduling training for district staff on FS Direct
- Scheduling the installation of coil replacements at various facilities

Custodial, Integrated Pest Control, and Lawn Works:

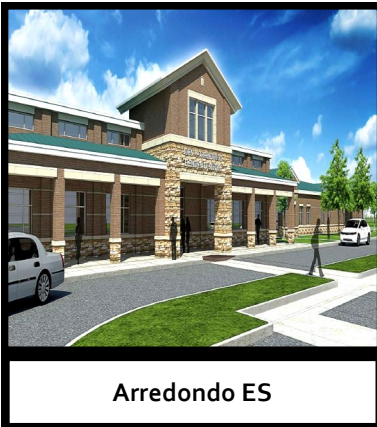
The Operations Department assisted by:

- Cleaning up vomit in the cafeteria at Briscoe Junior High
- Setting up the cafeteria for a breakfast at Briscoe Junior High
- Delivering copy paper to the workrooms at Briscoe Junior High
- Removing trash from the back of the school at Briscoe Junior High
- Setting up tables and chairs for the election process at Travis Elementary
- Replacing lights in the office area at Travis Elementary

- Setting up tables for a principals meeting at Travis Elementary
- Setting up 230 chairs in the gym for a program at Pink Elementary
- Delivering tables to the library at Pink Elementary
- Delivering 126 chairs to the gym at Pink Elementary
- Delivering tables to the front foyer at Campbell Elementary
- Setting up 100 chairs in the gym for a talent show at Campbell Elementary
- Replacing lights in the computer room at Campbell Elementary
- Beginning the summer cleaning process at all facilities
 - Cleaning walls: 10%
 - Scrubbing all VCT floors: 10%
 - Scrubbing all ceramic tile floors: 10%
 - Shampooing all carpets including read around carpets and various teachers personal carpets: 10%
 - Cleaning all desks, tables, chairs, cabinets, etc.: 10%
- Power washing all building entrances district-wide
- Power washing dumpster areas at various facilities
- Mowing all athletic fields
- Trimming trees at George Ranch High and Terry High
- Mowing at the following locations: Austin, Frost, Taylor Ray, Travis, Campbell, Dickinson, Seguin, Pink, McNeill, Meyer, Velasquez, Williams, Thomas, Hutchison, Huggins, Smith, Powell Point, ALC, Jane Long, Special Needs Center, Hubenak, Jackson, Adolphus, Bowie, Beasley, and Transportation Satellite
- Delivering tables and chairs to Smith Elementary
- Delivering tables and chairs to Transportation
- Aerating the athletic fields at Terry High and Lamar High
- Scheduling Gillen's Pest Control district-wide
- Providing rodent control at Seguin, Jane Long old gym, Lamar Junior High, and Transportation
- Removing wasps at Ryon Middle
- Removing bees from Foster High and Lamar High
- Removing wasps from Wertheimer Middle and Smith Elementary
- Removing a skunk at George Ranch High

Resources: Kevin McKeever, Administrator for Operations
 Aaron Morgan, Director of Maintenance & Operations (Region 4)
 Jeff Kimble, Assistant Director of Operations
 James Carrillo, Assistant Director (Region 4)

July 2014



2006 Bond Program Projects

Transportation Satellite Facility

- Projected close-out for the Satellite Transportation is July 2014.

Lamar High School Baseball/Softball Complex

- Project is substantially completed.
- Resinous floor installation is complete.
- Contractor is working on final grading in the northwest corner of the site.
- Contractor continues work on Final Punch list items.

2011 Bond Program Projects

Adolphus Elementary

- Project is complete.

Agricultural Barn Renovations

- Project is complete.

Arredondo Elementary

- Work continues on the foundation. All of the piers have been placed.
- Grade beams are being formed and poured as weather permits
- Major storm drain work is complete.
- Lime stabilization work is being performed at storm trenching.
- Underslab plumbing rough-continues.
- The next project meeting is scheduled for Wednesday July 9, 2014 with Gilbane, PBK, Drymalla Construction, and the District.



George Ranch High School Build-Out

- Project is complete.

Churchill Fulshear (Jr.) HS and Dean Leaman JHS

- The Board of Trustees approved the Construction Manager's GMP (Guaranteed Maximum Price) for the construction of the Fulshear High School Complex at the June Board meeting.
- Notice to Proceed was issued to Drymalla Construction on June 23, 2014
- Drymalla has received permits for the construction work to start.
- Sitework contractors mobilized on July 2, 2014.



Miscellaneous Renovations to Terry HS, Lamar HS, George JHS, Jackson ES & Bowie ES

- Project is complete.



ALC

Miscellaneous Renovations to Alternative Learning Center, Austin ES, Beasley ES, Foster HS, Lamar JHS, Lamar HS, Taylor Ray ES, & Travis ES

ALC

- Brick installation is complete.
- Drywall has been hung and finishing is ongoing.
- Ductwork installation is ongoing.
- UG sanitary tie-in at street to start July 10, 2014.
- Sidewalk installation to start July 9, 2014.
- Welding Shop canopy columns have been erected.
- Welding Shop MEP rough-in is ongoing.

Austin Elementary

- New Life Skills restroom MEP is wrapping up this week.
- Stud walls and drywall for Life Skills restroom has started.
- AHU Pad Extensions have been completed.
- Isolation valves have been installed so that the air handler replacement can be phased by zones throughout the school.



Austin ES

Beasley Elementary

- Isolation valves have been installed so that the air handler replacement can be phased by zones throughout the school.

Foster HS

- Demolition of existing concrete is complete.
- Drilling of piers is complete and concrete poured for the piers was completed on July 2, 2014.

Lamar JHS

- Two existing boilers have been abated and removed.
- Piping for Boilers has started and is ongoing.

Lamar HS

- Cooling tower and associated piping has been erected.
- Electrical work on cooling towers is ongoing.
- Piping for Boilers has started and is ongoing.

Taylor Ray Elementary

- Custodial Room - Demolition on concrete will be done on July 9, 2014, so that Mop Sink can be installed.
- Exhaust fans have been delivered and installation is ongoing.

Travis Elementary

- Light standards for new parking lot have been completed and are ready for lights to be installed.
- Sidewalks for new parking lot have been poured.
- Curbs will be poured the week of July 7, 2014.
- Chill water lines have been tied in.
- Front entrance driveway has been poured.



Travis ES



Natatorium

New Natatorium

- Stem wall construction is complete on the east side of the building except for sections which will be poured with the slab. The slab on grade for the storage area has been placed.
- The all glu-laminated beams have been placed. Purlins and wood decking continue.
- Masonry work continues on the west, north, and south sides of the building.
- Interior plumbing rough-in continues.
- In wall plumbing electrical and plumbing rough-in has started.
- The next project meeting is scheduled for Wednesday, July 16, 2014 with Gilbane, PBK, Drymalla Construction, and the District.

Polly Ryon Middle School

- Project is complete.

Satellite Transportation Center Phase II

- PBK Architects is working on design development for this project. A presentation will be made to the LCISD Board of Trustees in July.

Traylor Stadium Renovations

- In wall electrical rough-in is complete on Buildings 1 and 2.
- Interior masonry walls are complete on Buildings 1 and 2.
- Roof deck, insulation and ice/water shield have been installed on Buildings 1 and 2.
- Above ceiling MEP rough-in has started on Buildings 1 and 2.
- Interior masonry walls are complete on Buildings 1 and 2.
- Face brick installation is 95% complete on Building 1 and 2.
- Installation of sanitary sewer for Building 1 is complete.
- Work has begun on the new long jump pit.
- Prep work for exterior sidewalk and paving is being delayed by the weather.
- The next project meeting is scheduled for Wednesday, July 16, 2014 with Gilbane, PBK, Drymalla Construction, and the District.

Track & Turf

- Project is complete.



Traylor Stadium Renovations



Traylor Stadium Renovations

| EXECUTIVE REPORT | | | | |
|---------------------|---------------|--------------|---------------|--------------|
| | BUDGET | COMMITTED | UNCOMMITTED | PAID |
| NEW FACILITIES | \$193,421,228 | \$64,215,174 | \$129,206,054 | \$36,275,270 |
| EXISTING FACILITIES | 23,791,754 | 17,514,414 | 6,276,916 | 11,005,201 |
| TECHNOLOGY | 21,168,000 | 0 | 0 | 0 |
| TRANSPORTATION | 6,100,779 | 5,263,874 | 836,905 | 5,263,874 |
| LAND | 2,913,854 | 1,780,793 | 1,133,061 | 1,780,793 |
| MISCELLANEOUS | 1,763,600 | 0 | 0 | 0 |
| | | | | |
| TOTAL | \$249,159,215 | \$88,774,255 | \$137,452,936 | \$54,325,138 |

INFORMATION ITEM: ATHLETIC UNIFORM PURCHASING PROCEDURES

The District administration approved an administrative regulation on April 19, 2011 outlining the purchasing procedures for athletic uniforms. This regulation requires that ***any change in school colors must be approved by the Board of Trustees prior to the use of such changes.***

This administrative regulation was the direct result of collaboration with the Board of Trustees, which wanted to ensure the District maintained the integrity of school colors over time.

Recently, the District received a request to change a high school campus logo. While the referenced administrative regulation does not specifically state school logos, it was made inherently clear in 2011 that a change such as this should be brought to the Board for approval.

Before adjusting the administrative regulation to clearly reflect this understanding, we wanted to bring it to the Board's attention to ensure this was the expectation.

Attached you will find the administrative regulation, as it is currently written.

Resource Persons: Mike Rice, Director of Athletics
Dr. Walter Bevers, Executive Director of Secondary Education
Mike Rockwood, Executive Director of Community Relations

LAMAR CISD

079901

ATHLETIC UNIFORM PURCHASING PROCEDURES

REGULATION

1. The Board of Trustees has approved school colors for each campus. Those designated colors are to be used in all facets of the campus, including official apparel. Any other color used in the apparel is to be used as an accent only.
2. When purchasing new apparel (uniforms) for student use, the campus is to ensure the official school colors in the design and purchase of the new apparel.
3. In the ordering and purchasing process, the coach or sponsor is to present the design, including color combinations to the appropriate personnel to begin the purchasing process. In the case of athletic uniforms and apparel, the Campus Athletic Coordinator should review and approve the color combinations used to ensure the appropriate school colors are present. Upon this approval, the District Athletic Director should review and approve the color combinations used to ensure the appropriate school colors are present. A member of the Purchasing Department will have final approval of colors prior to the completion of a purchase order.
4. Any change in school colors must be approved by the Board of Trustees prior to the use of such changes

INFORMATION ITEM: CLASSIFICATION OF GRADE LEVELS FOR LCISD HIGH SCHOOL STUDENTS

As a part of their work in implementing House Bill 5, the Endorsement and New Course working groups reviewed the District's practice in classifying high school students according to the number of credits they pass each year. The working group made a recommendation to increase the number of credits needed to reclassify a student to the next grade level, encouraging students to continue to advance themselves through the new graduation requirements in House Bill 5, while allowing some flexibility in the critical 9th grade year. This change would begin with the 9th grade class entering high school during the 2014-2015 school year.

This chart represents the current classification requirements and the new requirements as recommended by the working group.

| | Current Standards | New Standards |
|-------------------------|-------------------|---------------|
| 9 th Grader | 0-4.5 | 0-5 |
| 10 th Grader | 5.0-9.5 | 5.5-11.5 |
| 11 th Grader | 10.0-14.5 | 12-18.5 |
| 12 th Grader | 15.0+ | 19+ |

Resource Persons: Dr. Walter Bevers, Executive Director of Secondary Education

**INFORMATION ITEM: FREEZING OF NEW INTRA-DISTRICT/INTER-DISTRICT
TRANSFER REQUESTS TO BOWIE, HUBENAK, RAY, THOMAS,
AND TRAVIS ELEMENTARY SCHOOLS**

A freeze has been placed for new intra-district/inter-district transfer requests at the following schools for the 2014-2015 school year: Bowie, Hubenak, Ray, Thomas, and Travis Elementary Schools. It is noted that the freeze on the intra-district/inter-district transfers would not include: (1) Students who are currently transferred into a school; (2) siblings of students currently transferred into a school; or (3) children of district employees. The exception being if the elementary level enrollment exceeds the 22-1 average capacity at individual grade levels that would require the hiring of additional staff. Principals would examine the number of transfer students and the transfer may have to be rescinded. In this case, the parents would be notified immediately.

Resource Person: Laura Lyons, Executive Director of Elementary Education