



A PROUD TRADITION | A BRIGHT FUTURE

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REGULAR BOARD MEETING

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Thursday, January 19, 2017

7:00 PM

James Steenbergen, President • Kathryn Kaminski, Vice President • Kay Danziger, Secretary  
Anna Gonzales • Dr. Tyson Harrell • Melisa Roberts • Frank Torres

**LAMAR CISD BOARD OF TRUSTEES  
REGULAR BOARD MEETING  
BRAZOS CROSSING ADMINISTRATION BUILDING  
3911 AVENUE I, ROSENBERG, TEXAS  
JANUARY 19, 2017  
7:00 PM**

**AGENDA**

1. Call to order and establishment of a quorum
2. Opening of meeting
3. Student Reports - Hubenak Lego League Robotics
4. Recognitions/awards
5. Introductions
6. Audience to patrons
7. Approval of minutes
  - A. December 13, 2016 - Special Meeting (Workshop) 6
  - B. December 15, 2016 - Regular Board Meeting 9
8. Board members reports
  - A. Meetings and events
9. Superintendent reports
  - A. Meetings and events
  - B. Information for immediate attention
10. Public Hearing - LCISD Accountability Performance Report for 2015 - 2016
11. **ACTION ITEMS**
  - A. **Goal: Instructional**
    1. Consider approval of new course for the 2017-2018 school year 16
  - B. **Goal: Planning**
    1. Consider ratification of Quarterly Investment Report 17
    2. Consider approval of the Lamar Consolidated Independent School District Comprehensive Annual Financial Report for the 2015-2016 year 24
    3. Consider approval of budget amendment requests 25
    4. Consider ratification of Financial and Investment Reports 27
    5. Consider approval of donations to the district, including, but not limited to: 31
      - a. Jackson Elementary School
    6. Consider approval of Board Calendar for 2017 32
    7. Consider approval of Board Policy 34
      - a. EIC (LOCAL) - Academic Achievement: Class Ranking
    8. Consider adoption of the 2017 - 2018 Student/Staff Instructional Calendar 43
    9. Consider approval of resolutions proclaiming:

a. Black History Month	45
b. Career and Technical Education Month	47
c. School Counselor Week	49
10. Consider approval of resolution proclaiming opposition of school vouchers	51
11. Consider approval of resolution proclaiming opposition of A-F rating system	53
12. Consider approval of design development for:	
a. Carter Elementary School	55
b. Support Services Facility	56
c. Natatorium at Foster High School	57
d. Natatorium at Fulshear High School	58
e. Natatorium at George Ranch High School	59
13. Consider approval of traffic study for the Support Services Facility	60
14. Consider approval of Texas Accessibility Standards Review and Inspection for the:	
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b. Natatorium at Foster High School	65
c. Natatorium at Fulshear High School	70
d. Natatorium at George Ranch High School	75
15. Consider approval of Texas Education Agency Code Compliance Review for the Natatorium at:	
a. Foster High School	80
b. George Ranch High School	85
16. Consider approval of Commissioning Agent for:	
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b. Support Services Facility	94
c. Natatorium at Foster High School	98
d. Natatorium at Fulshear High School	102
e. Natatorium at George Ranch High School	106
f. Band Hall addition at Lamar Consolidated High School	110
g. Band Hall addition at Terry High School	114
17. Consider approval of CenterPoint blanket easement for the Agricultural Facility #2	118
18. Consider approval of CenterPoint Energy facility extension agreement for the Agricultural Facility #2	127
<b>12. INFORMATION ITEMS</b>	
<b>A. Goal: Instructional</b>	
1. Freezing of new Intra-District/Inter-District transfer requests to Bowie, Hubenak, Huggins, Long, McNeill, Ray, Thomas, Travis, and Williams	134

Elementary Schools

**B. Goal: Planning**

1. Board Policies for First Reading	135
2. A-F Reporting System	144
3. Tax Collection Report	152
4. Delinquent Tax Collections	158
5. Proposed Budget Calendar	164
6. Payments for Construction Projects	166
7. Bond Update	
a. 2011	169
b. 2014	177
8. Projects funded by 2011 available bond funds	190
9. Transportation Update	191

**13. CLOSED SESSION**

A. Adjournment to closed session pursuant to Texas Government Code Sections 551.071, 551.072, 551.074, and 551.082, the Open Meetings Act, for the following purposes: (Time _____)	
1. Section 551.074 - For the purpose of considering the appointment, employment, evaluation, reassignment, duties, discipline or dismissal of a public officer or employee or to hear complaints or charges against a public officer or employee.	193
a. Approval of personnel recommendations for employment of professional personnel	
b. Employment of professional personnel (Information)	194
c. Employee resignations and retirements (Information)	196
d. Superintendent's Evaluation and Contract	
2. Section 551.072 - For the purpose of discussing the purchase, exchange, lease or value of real property	
a. Land	
3. Section 551.071 - To meet with the District's attorney to discuss matters in which the duty of the attorney to the District under the Texas Disciplinary Rules of Professional Conduct of the State Bar of Texas clearly conflicts with the Open Meetings Act, including the grievance/complaint hearing.	
a. Any item listed on the agenda	
b. Discuss pending, threatened, or potential litigation, including school finance litigation	

**RECONVENE IN OPEN SESSION**

**Action on Closed Session Items**

**Future Agenda Items**

**Upcoming Meetings and Events**

ADJOURNMENT: (Time \_\_\_\_\_)



If during the course of the meeting covered by this notice, the Board should determine that a closed session of the Board should be held or is required in relation to an item noticed in this meeting, then such closed session as authorized by Section 551.001 et seq. of the Texas Government Code (the Open Meetings Act) will be held by the Board at that date, hour or place given in this notice or as soon after the commencement of the meeting covered by this notice as the Board may conveniently meet in such closed session concerning any and all subjects and for any and all purposes permitted by Section 551.071-551.084, inclusive, of the Open Meetings Act, including, but not limited to:

Section 551.084 - For the purpose of excluding witness or witnesses from a hearing during examination of another witness.

Section 551.071 - For the purpose of a private consultation with the Board's attorney on any or all subjects or matters authorized by law.

Section 551.072 - For the purpose of discussing the purchase, exchange, lease or value of real property.

Section 551.073 - For the purpose of considering a negotiated contract for a prospective gift or donation.

Section 551.074 - For the purpose of considering the appointment, employment, evaluation, reassignment, duties, discipline or dismissal of a public officer or employee or to hear complaints or charges against a public officer or employee.

Section 551.082 - For the purpose of considering discipline of a public school child or children or to hear a complaint by an employee against another employee if the complaint or charge directly results in a need for a hearing.

Section 551.076 - To consider the deployment, or specific occasions for implementation, of security personnel or devices.

Section 551.083 - For the purpose of considering the standards, guidelines, terms or conditions the Board will follow, or instruct its representatives to follow, in consultation with representatives of employee groups in connection with consultation agreements provided for by Section 13.901 of the Texas Education Code.

Section 551.0821 - For the purpose of deliberating a matter regarding a public school student if personally identifiable information about the student will necessarily be revealed by the deliberation.

Should any final action, final decision or final vote be required in the opinion of the Board with regard to any matter considered in such closed session, then such final action, final decision or final vote shall be at either:

- a. the open meeting covered by this notice upon the reconvening of this public meeting, or
- b. at a subsequent public meeting of the Board upon notice thereof, as the Board may determine.

#### **CERTIFICATE AS TO POSTING OR GIVING OF NOTICE**

On this 13th day of January 2017 at 3:00 p.m., this notice was posted on a bulletin board located at a place convenient to the public in the central administrative offices of the Lamar Consolidated Independent School District, 3911 Avenue I, Rosenberg, Texas 77471, and in a place readily accessible to the general public at all times.



Karen Vacek  
Secretary to Superintendent

**Special Meeting**

**Be It Remembered**

**The State of Texas** §  
**County of Fort Bend** §  
**Lamar Consolidated Independent School District** §

**Notice of Special Meeting Held**

On this the 13<sup>th</sup> day of December 2016, the Board of Trustees of the Lamar Consolidated Independent School District of Fort Bend County, Texas met in Special Session (Workshop) in Rosenberg, Fort Bend County, Texas.

**1. CALL TO ORDER AND ESTABLISHMENT OF A QUORUM**

This meeting was duly called to order by the President of the Board of Trustees, Mr. James Steenbergen, at 6:30 p.m.

**Members Present:**

James Steenbergen	President
Kathryn Kaminski	Vice President
Kay Danziger	Secretary
Anna Gonzales	Member
Tyson Harrell	Member
Melisa Roberts	Member

**Members Absent:**

Frank Torres	Member
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**Others Present:**

Thomas Randle	Superintendent
Kevin McKeever	Administrator for Operations
Jill Ludwig	Chief Financial Officer
Linda Lane	Interim Executive Director of Elementary Education
Leslie Haack	Executive Director of Secondary Education
Kathleen Bowen	Chief Human Resources Officer
Mike Rockwood	Executive Director of Community Relations
David Jacobson	Chief Technology Information Officer
Valerie Vogt	Academic Administrator

**BUSINESS TRANSACTED**

Business properly coming before the Board was transacted as follows: to witness—

## **Minutes of Special Board Meeting December 13, 2016 – page 29**

### **2. Discussion of December 15<sup>th</sup> Regular Board Meeting Agenda Items**

The Board reviewed the December 15<sup>th</sup> Regular Board Meeting agenda items.

Dr. Randle complimented the Brazos Crossing staff for their work with Whoville, and reminded the Board that after tonight it will be removed.

### **11. INFORMATION ITEMS**

#### **11. C GOAL: PLANNING**

##### **11. C-2 Lamar Education Awards Foundation (LEAF) Update**

Mr. Steenbergen commented on the great job LEAF did this year.

##### **11. C-7 Transportation Update**

Mr. Steenbergen asked about the 3 preventable accidents and wanted to know if they were new drivers or seasoned drivers. Mr. Jones said it is across the board.

### **3. AUDIENCE TO PATRONS**

None

### **ADJOURNMENT TO CLOSED SESSION PURSUANT TO TEXAS GOVERNMENT CODE SECTIONS 551.071, 551.072, 551.074, and 551.082, THE OPEN MEETINGS ACT, FOR THE FOLLOWING PURPOSES:**

1. Section 551.074 – For the purpose of considering the appointment, employment, evaluation, reassignment, duties, discipline or dismissal of a public officer or employee or to hear complaints or charges against a public officer or employee.
  - a. Approval of personnel recommendations for employment of professional personnel
  - b. Employment of professional personnel (Information)
  - c. Employee resignations and retirements (Information)
  - d. Consider employment of Athletic Director
2. Section 551.072 – For the purpose of discussing the purchase, exchange, lease or value of real property
  - a. Land
3. Section 551.071 – To meet with the District's attorney to discuss matters in which the duty of the attorney to the District under the Texas Disciplinary Rules of Professional Conduct of the State Bar of Texas clearly conflicts with the Open Meetings Act, including the grievance/complaint hearing.
  - a. Any item listed on the agenda
  - b. Discuss pending, threatened, or potential litigation, including school finance litigation

The Board adjourned to Closed Session at 6:39 p.m. for the purposes listed above.

### **RECONVENE IN OPEN SESSION – ACTION ON CLOSED SESSION**

The Board reconvened in Open Session at 7:06 p.m.

**12. A-1(d) Employment of Athletic Director**

It was moved by Ms. Danziger and seconded by Ms. Roberts that the Board of Trustees approve Nicole Nelson as the Athletic Director. The motion carried unanimously.

**ADJOURNMENT**

The meeting adjourned at 7:07 p.m.

**LAMAR CONSOLIDATED INDEPENDENT SCHOOL DISTRICT**

**Signed:**

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**James Steenbergen**  
**President of the Board of Trustees**

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**Kay Danziger**  
**Secretary of the Board of Trustees**

**Regular Meeting**

**Be It Remembered**

**The State of Texas** §  
**County of Fort Bend** §  
**Lamar Consolidated Independent School District** §

**Notice of Regular Meeting Held**

On this the 15<sup>th</sup> day of December 2016, the Board of Trustees of the Lamar Consolidated Independent School District of Fort Bend County, Texas met in Regular Session in Rosenberg, Fort Bend County, Texas.

**1. CALL TO ORDER AND ESTABLISHMENT OF A QUORUM**

This meeting was duly called to order by the President of the Board of Trustees, Mr. James Steenbergen, at 7:00 p.m.

**Members Present:**

James Steenbergen	President
Kathryn Kaminski	Vice President
Kay Danziger	Secretary
Anna Gonzales	Member
Tyson Harrell	Member

**Members Absent:**

Melisa Roberts	Member
Frank Torres	Member

**Others Present:**

Thomas Randle	Superintendent
Kevin McKeever	Administrator for Operations
Jill Ludwig	Chief Financial Officer
Linda Lane	Interim Executive Director of Elementary Education
Leslie Haack	Executive Director of Secondary Education
Kathleen Bowen	Chief Human Resources Officer
Mike Rockwood	Executive Director of Community Relations
David Jacobson	Chief Technology Information Officer
Valerie Vogt	Academic Administrator
Rick Morris	Attorney

**BUSINESS TRANSACTED**

Business properly coming before the Board was transacted as follows: to witness—

**2. OPENING OF MEETING**

A moment of silence was observed and the pledge of allegiance was recited.

**3. RECOGNITIONS/AWARDS**

Mr. Steenbergen recognized the Purchasing Department for receiving the Award of Merit from TASBO.

**4. INTRODUCTIONS**

Dr. Kathleen Bowen introduced new staff to the Board:  
Nikki Nelson, Athletic Director

**5. AUDIENCE TO PATRONS**

None

**6. APPROVAL OF MINUTES**

**A. November 15, 2016 SPECIAL MEETING (WORKSHOP)**

It was moved by Ms. Kaminski and seconded by Dr. Harrell that the Board of Trustees approve the minutes of November 15, 2016 Special Meeting (Workshop). The motion carried unanimously.

**B. November 17, 2016 REGULAR BOARD MEETING**

It was moved by Ms. Danziger and seconded by Dr. Harrell that the Board of Trustees approve the minutes of November 17, 2016 Regular Board Meeting. The motion carried unanimously.

**7. BOARD MEMBER REPORTS**

**a. Meetings and Events**

Ms. Kaminski reported the Facilities Committee met, and reported the status of projects going on throughout the District.

Ms. Danziger reported the Technology Committee did not meet, but she reported the status of projects in the District. She attended the Fulshear High School and Leaman Junior High School dedications. She stopped by Brazos Crossing to watch the Seguin students come through Whooville.

Dr. Harrell reported the Policy Committee met about Localized Policy Manual Updates 105 and 106; CDC (LOCAL), and DK (LOCAL).

Mr. Steenbergen reported that several of the Board members attended the 85th Legislative review breakfast with Senator Kolkhorst and Representative Zerwas.

**8. SUPERINTENDENT REPORTS**

**a. Meetings and Events**

Dr. Randle reported the Touchdown Club held their annual banquet last night. Lamar CISD, for the second year in a row, had three nominees: Garrett Grammer from Foster High School for defensive player of the year, CD Lamb from Foster High

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School for offensive player of the year, and Shaun McDowell from Foster High School for Coach of the Year. CD Lamb was named the offensive player of the year.

**b. Information for Immediate Attention**

**9. Public Hearing on Financial Integrity Rating System of Texas (FIRST) for fiscal year 2014 - 2015**

The hearing was opened at 7:15 p.m. Jill Ludwig, Chief Financial Officer gave a brief overview on the Financial Integrity Rating System of Texas for fiscal year 2014-2015.

There being no more discussion, the hearing was closed to the public at 7:27 p.m.

**ACTION ITEMS FOR CONSENT OF APPROVAL: 10. A-1; and 10. B-1 – 10. B-14**

It was moved by Ms. Danziger and seconded by Ms. Kaminski that the Board of Trustees approve these action items as presented. The motion carried unanimously.

**10. A GOAL: INSTRUCTIONAL**

**10. A-1 Approval of out-of-state student trip requests, including but not limited to:**

**a. George Ranch High School Band**

Approved the out-of-state travel for the George Ranch High School Band to travel to Orlando, Florida from June 4-10, 2017.

**10. B GOAL: PLANNING**

**10. B-1 Approval of budget amendment requests**

Approved budget amendment requests as attached. (See inserted page 33-A.)

**10. B-2 Ratification of Financial and Investment Reports**

Ratified the Financial and Investment Reports as presented.

**10. B-3 Approval of an Order Authorizing the Issuance of Lamar Consolidated Independent School District Unlimited Tax Schoolhouse Bonds, Series 2017; Approving the Preparation of an Official Statement; and Enacting Other Provisions Relating Thereto**

Approved the Order Authorizing the Issuance of Lamar Consolidated Independent School District Unlimited Tax Schoolhouse Bonds, Series 2017. (See inserted pages 33-B – 33-DD.)

**10. B-4 Approval of Master Interlocal Agreement with Region 10 Education Service Center for products and services related to Eduphoria**

Approved the renewal agreement for Eduphoria Premium Suite subscription services through Region 10 Education Service Center, and authorized the Superintendent to execute the service agreement/interlocal agreement as well as subsequent service renewal agreements/interlocal agreements related to this service. (See inserted page 33-EE.)

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**10. B-5 Approval of donations to the district, including, but not limited to:**

- a. Frost Elementary School
- b. Hubenak Elementary School
- c. Meyer Elementary School

Approved donations to the District.

**10. B-6 Approval of Board Policies**

Approved second reading of the following policies:

- Localized Policy Manual Update 105
- Localized Policy Manual Update 106
- CDC (LOCAL) Other Revenues: Grants from private sources
- DK (LOCAL) Assignments and Schedules

(See inserted pages 34-A – 34-AA.)

**10. B-7 Approval of Attendance Boundary Committee**

Approved the membership of the Attendance Boundary Committee (ABC) for 2016-2017 as presented with the proposed timeline using the LCISD Zoning Process, and charged the ABC with setting the boundaries for Lindsey Elementary for the 2017-2018 school year.

**10. B-8 Approval of CenterPoint Energy aerial easement for Bentley Elementary School**

Approved the CenterPoint Energy aerial easement for electric transmission and distribution lines at Bentley Elementary School and authorized the Board President to execute the easement documents. (See inserted pages 34-BB – 34-GG.)

**10. B-9 Approval of Texas Education Agency code compliance review for Carter Elementary School**

Approved the proposal of American Construction Investigations, Ltd. (ACI) for building code compliance review for Carter Elementary School in the amount of \$16,500 and authorized the Board President to execute the agreement. (See inserted pages 34-HH – 34-II.)

**10. B-10 Approval of traffic study for Carter Elementary School**

Approved Traffic Engineers, Inc. for the traffic study at Carter Elementary School in the amount of \$20,000 and authorized the Board President to execute the agreement. (See inserted pages 34-JJ – 34-LL.)

**10. B-11 Approval of materials testing for Terry High School baseball complex renovations**

Approved Terracon, Inc. for materials testing for the Terry High School baseball complex renovations in the amount of \$34,532 and authorized the Board President to execute the agreement. (See inserted pages 34-MM – 34-WW.)



**10. B-12 Approval of donation deed**

Approved the donation deed of 0.2511 acres to Fort Bend County for the deceleration lane on FM 1093 and authorized the Board President to execute the deed and related documents. (See inserted pages 35-A – 35-K.)

**10. B-13 Approval of final payment for the Fulshear High School, Leaman Junior High School, and renovations to the Transportation Facility**

Approved the final payment of \$50,000 to Drymalla Construction Co., Inc. for the construction of Fulshear High School, Dean Leaman Junior High School, and the renovations to the Transportation Facility.

**10. B-14 Approval of revised District records retention schedule for General Records (GR), School District Records (SD), and Records of Elections and Voter Registration (EL)**

Approved the records retention schedules for Local Schedule of General Records, Records of Public School Districts and Records of Elections.

**11. INFORMATION ITEMS**

**11. A GOAL: COMMUNICATIONS**

**11. A-1 School Board Recognition Month**

(See inserted page 35-L.)

**11. B GOAL: PERSONNEL**

**11. B-1 Report on Board Member Training**

As of this date, the Lamar CISD Board members have the following current (since last year's report) and accumulated certified training credit:

	<b>Current</b>	<b>Accumulated</b>	<b>Total</b>
Kay Danziger	28.50	103.25	131.75
Anna Gonzales		59.75	59.75
Tyson Harrell	12.50	23.50	36.00
Kathryn Kaminski	28.25	115.25	143.50
Melisa Roberts	9.75	31.50	41.25
James Steenbergen	22.25	33.50	55.75
Frank Torres		13.00	13.00

**11. C GOAL: PLANNING**

**11. C-1 Stewardship Report**

Dr. Randle informed the Board the administration is presenting the 2016 stewardship report. The report has served as a tool to report on the overall activities, results, and outcomes of district operations. The report summarizes the results and activities from 2016 and highlights major LCISD accomplishments. With more than 31,000 students at 42 campuses, our District is the fastest growing school district and the second

largest employer in Fort Bend County. In 2016, the District and every campus achieved the highest rating possible as part of the Texas Education Agency accountability system - *Met Standard*. This report contains information regarding academic improvement, financial strength and organizational excellence. Some of the highlights are: Achieved a *Met Standard* rating for the District and every campus; approved a balanced budget; maintained the same low rate for the sixth consecutive year; received 75 Campus Distinction Designations—doubling the amount from 2015; and named one of 130 school districts in the U.S. and Canada to the Gaston Caperton Honor Roll.

**11. C-2 Lamar Education Awards Foundation (LEAF) Update**

**11. C-3 Tax Collection Report**

**11. C-4 Payments for Construction Projects**

**11. C-5 Bond Update**

**a. 2011**

**b. 2014**

**11. C-6 Projects funded by 2011 available bond funds**

**11. C-7 Transportation Update**

**11. C-8 Maintenance and Operations vehicle purchases**

**ADJOURNMENT TO CLOSED SESSION PURSUANT TO TEXAS GOVERNMENT CODE SECTIONS 551.071, 551.072, 551.074, and 551.082, THE OPEN MEETINGS ACT, FOR THE FOLLOWING PURPOSES:**

1. Section 551.074 – For the purpose of considering the appointment, employment, evaluation, reassignment, duties, discipline or dismissal of a public officer or employee or to hear complaints or charges against a public officer or employee.
  - a. Approval of personnel recommendations for employment of professional personnel
  - b. Employment of professional personnel (Information)
  - c. Employee resignations and retirements (Information)
  - d. Consider employment of Athletic Director
2. Section 551.072 – For the purpose of discussing the purchase, exchange, lease or value of real property
  - a. Land
3. Section 551.071 – To meet with the District's attorney to discuss matters in which the duty of the attorney to the District under the Texas Disciplinary Rules of Professional Conduct of the State Bar of Texas clearly conflicts with the Open Meetings Act, including the grievance/complaint hearing.
  - a. Any item listed on the agenda
  - b. Discuss pending, threatened, or potential litigation, including school finance litigation

The Board did not convene in Closed Session.

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**FUTURE AGENDA ITEMS**

None

**UPCOMING MEETINGS AND EVENTS**

TASA/TASB Legislative Conference on February 21, 2017

**ADJOURNMENT**

The meeting adjourned at 8:01 p.m.

**LAMAR CONSOLIDATED INDEPENDENT SCHOOL DISTRICT**

**Signed:**

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**James Steenbergen**  
**President of the Board of Trustees**

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**Kay Danziger**  
**Secretary of the Board of Trustees**

**CONSIDER APPROVAL OF NEW COURSE FOR THE 2017-2018 SCHOOL YEAR**

**RECOMMENDATION:**

That the Board of Trustees approve the new course offering Planet Earth.

**IMPACT/RATIONALE:**

This innovative course has recently been approved for the 2017-2018 SY. Students in grades 10-12 may take this elective course. This course falls under the approved enrichment curriculum and is not required for graduation.

**PROGRAM DESCRIPTION:**

Planet Earth focuses on the complex, dynamic relationship between the planet and its life, tracing it through the Earth's geologic history. Portions of the course include the emerging, integrative science now being referred to as Geobiology at the college level.

Submitted by: Valerie Vogt, Academic Administrator  
October Smith, District Science Coordinator

Recommended for approval:



Dr. Thomas Randle  
Superintendent

**CONSIDER RATIFICATION OF QUARTERLY INVESTMENT REPORT  
SEPTEMBER 2016 THROUGH NOVEMBER 2016**

**RECOMMENDATION:**

That the Board of Trustees ratify the quarterly investment report as submitted for the quarter ending November 30, 2016.

**IMPACT/RATIONALE:**

This report is required by state law and local policy CDA and includes all the pertinent information regarding the District's current investments. Investment officers for the District will be present at the meeting to answer any questions about the report and the District's cash and investment position.

Submitted by: Jill Ludwig, CPA, RTSBA, Chief Financial Officer  
Yvonne Dawson, Budget and Treasury Officer  
Michele Reynolds, Director of Finance

Recommended for approval:



Dr. Thomas Randle  
Superintendent

**Lamar Consolidated Independent School District  
Quarterly Report of Investment Activity  
for the quarter ending November 30, 2016**

**Preface**

House Bill 2459 amended the section of the Education Code that dealt with the investment of school district funds. Code Section 2256.023 as amended requires that the Investment Officer of the District prepare and submit to the Board of Trustees a report of investment activity and position on a quarterly basis. The attached report complies, to the best of our knowledge and ability, with the requirements, and covers the period September 1, 2016 through November 30, 2016.

**Investment Strategy by Fund**

**GENERAL FUND STRATEGY:**

Investments purchased will be limited to those authorized by the District's investment policy, Board Policy CDA (Legal) and CDA (Local), and be diversified by security type and institution. To the extent possible, the District will attempt to match its investments with anticipated cash flow requirements. Investments may be made in short term securities to maintain appropriate liquidity levels, avoid market risk, and generate superior returns during periods of rising interest rates. The District will limit its maximum stated maturities to one year, unless specific authority to exceed is given by the Board of Trustees (prior to purchase). The District will determine what the appropriate average weighted maturity of the portfolio should be based on the surrounding economic climate. This determination will be made on a periodic basis, by analysis of economic data, at least annually. Investments should be purchased with the intent of holding until maturity.

Reserve funds may be invested in securities exceeding one year if the maturity of such investments is made to coincide with the expected use of the funds. The ability to invest these types of funds should be disclosed to the Board of Trustees, including appropriate time restrictions, if any exist.

**DEBT SERVICE FUND STRATEGY:**

The investment strategy for the Debt Service Fund is the same as that for the General Fund above, with the following exceptions. The weighted average maturity of investments for the fund may be slightly greater due to the timing of disbursements. The greatest outflow of funds occurs in February and August of each year, when bond interest and/or principal is due. Based on published debt service schedules, investments purchased will mature prior to these obligations and need for funds. Other cash requirements will be considered prior to investment.

The District does not anticipate the existence of significant reserve funds for the Debt Service Fund.

## **CAPITAL PROJECTS FUND STRATEGY:**

Generally, the investment strategy for the Capital Projects Fund is the same as that of the General Fund. The remaining bond proceeds are currently invested in Texpool, Lone Star, MBIA Texas CLASS, TexStar and Texas Term Daily Fund Investment Pools. The yield on the funds varies with the rates for the pools as a whole. As required by law, the District will monitor the investment earnings on the bond proceeds and comply with federal arbitrage regulations.

## **FOOD SERVICE, WORKMEN'S COMPENSATION, HEALTH INSURANCE TRUST, AND TRUST AND AGENCY FUNDS STRATEGY:**

The investment strategy for each of these funds is the same as that of the General Fund.

## **INVESTMENT POSITION AT NOVEMBER 30, 2016**

Securities are purchased to maximize the investment earnings of the District's portfolio and to minimize idle cash balances in demand deposit accounts at the depository bank, while maintaining the liquidity required to meet currently maturing obligations such as payroll and scheduled payments for accounts payable and bonded indebtedness.

The attached report provides details of ending cash and investment balances for each of the past three months and interest earned.

## **COST TO FAIR MARKET VALUE COMPARISON**

The cost to fair market value comparison follows in a separate section. All investable funds were deposited with authorized investment pools as of November 30, 2016. Pertinent details at November 30, 2016 of each pool in which the District had funds invested follows:

<b><u>POOL NAME</u></b>	<b><u>NET ASSET VALUE %</u></b>	<b><u>BOOK VALUE OF POOL</u></b>	<b><u>MARKET VALUE OF POOL</u></b>	<b><u>LCISD % OF POOL</u></b>
Texpool	1.00	\$13,753,707,581	\$13,755,469,308	0.5706%

The weighted average maturity of the pool's portfolio for November 2016 was 45 days.

Lone Star,  
Government  
Overnight

Fund	1.00	\$2,786,780,917	\$2,787,374,106	1.1802%
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The dollar weighted average maturity of the portfolio for the Government Overnight Fund for November 2016 was 35 days.

<u>POOL NAME</u>	<u>NET ASSET VALUE %</u>	<u>BOOK VALUE OF POOL</u>	<u>MARKET VALUE OF POOL</u>	<u>LCISD % OF POOL</u>
MBIA, Texas CLASS	1.00	\$4,916,377,185	\$4,922,363,675	0.8583%

The dollar weighted average maturity of the portfolio for Texas CLASS Fund for November 2016 was 52 days.

Texas Term, Daily Fund	1.00	\$2,405,631,389	\$2,405,895,553	0.8092%
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The dollar weighted average maturity of the portfolio for TEXAS TERM/DAILY Fund for November 2016 was 45.1 days.

TexStar,	1.00	\$5,250,402,125	\$5,251,596,035	0.9954%
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The dollar weighted average maturity of the portfolio for TEXSTAR Fund for November 2016 was 48 days.

**This report includes all information required by law to be presented to the Board of Trustees on a quarterly basis. We will be pleased to present additional information in this report in the future, if requested. The District's portfolio and investment management strategy is simple and conservative, which facilitates presentation of the required information.**

**We hereby certify that this report is a true and accurate description of the investment portfolio of the Lamar Consolidated Independent School District for the period ending November 30, 2016. This report fully discloses all material aspects of the District's cash and investment position for the quarter then ended. All investments are in compliance with the Public Funds Investment Act (HB 2459) and local investment policy.**

**Submitted by:**

  
 Jim Ludwig,  
 Chief Financial Officer

Date: 1/13/17

  
 Yvonne Dawson  
 Budget & Treasury Officer

Date: 1/13/17

  
 Michele Reynolds  
 Director of Finance

Date: 1/13/17



LAMAR CONSOLIDATED INDEPENDENT SCHOOL DISTRICT

QUARTERLY CASH BALANCE AND INVESTMENT REPORT FOR THE PERIOD ENDING NOVEMBER 30, 2016

<u>DEMAND DEPOSIT ACCOUNT BALANCES<sup>1</sup></u>	<u>9/30/2016</u>	<u>10/31/2016</u>	<u>11/30/2016</u>
General Fund	544,041	122,110	597,756
Special Revenue Funds (Combined)	661,404	257,696	4,879,966
Debt Service Fund	265,670	265,670	1,459,798
Capital Projects Fund	345,340	418,426	817,803
Workmen's Compensation and Health Insurance Trust Funds	1,148,219	996,360	1,026,764
Trust and Agency Funds, excluding Student Activity Funds	31,820	31,820	31,820
Student Activity Funds	2,207,309	2,275,940	2,247,492
<b>Total Demand Deposits/Cash on Hand</b>	<b><u>5,203,803</u></b>	<b><u>4,368,022</u></b>	<b><u>11,061,399</u></b>

<sup>1</sup> Balances presented are reconciled balances per book and will differ slightly from actual cash balances reported in the monthly bank statements. Also, totals above include insignificant amounts of cash on hand.

**LAMAR CONSOLIDATED INDEPENDENT SCHOOL DISTRICT**  
**QUARTERLY CASH BALANCE AND INVESTMENT REPORT FOR THE PERIOD ENDING NOVEMBER 30, 2016**

<u>INVESTMENT POOLS *</u>	<u>9/30/2016</u>	<u>10/31/2016</u>	<u>11/30/2016</u>
General Fund			
Texpool	80,738,127	82,987,547	64,206,090
Lone Star	2,628,025	2,628,918	2,629,777
Texas CLASS	15,438,102	15,448,925	15,459,513
Food Service Fund			
Texpool	3,219,498	2,820,470	2,521,305
Lone Star	90,766	90,797	90,827
Debt Service Fund			
Texpool	1,522,629	1,604,162	2,224,824
Lone Star	1,890,799	1,891,442	1,892,060
Texas CLASS	947,665	948,329	948,979
TexasTerm/Daily	135,142	135,196	135,246
TexSTAR	3,315,791	3,316,974	3,318,104
Capital Projects Fund			
Texpool	3,263,059	3,255,117	2,809,014
Lone Star	27,534,310	27,543,670	27,552,671
Texas CLASS	25,754,061	25,772,116	25,789,780
TexasTerm/Daily	40,545,002	32,699,120	19,330,894
TexSTAR	50,309,872	48,965,333	48,942,148
Workmen's Compensation and Health Insurance Trust Funds			
Texpool	3,662,832	7,631,171	6,622,390
Lone Star	723,055	723,301	723,537
Special Revenue Funds			
Texpool	53,393	53,410	53,428
Student Activity Funds			
Texpool	41,003	41,016	41,029
<b>Total Investment in Pools</b>	<b>261,813,131</b>	<b>258,557,014</b>	<b>225,291,616</b>
<u>Summary of Interest Earned by Month</u>			
Texpool	25,383	29,414	29,417
Lone Star	10,892	11,173	10,744
Texas CLASS	26,531	29,541	28,902
TexSTAR	18,579	18,751	17,803
Texas Term/Daily	16,801	15,344	7,838
<b>Total Interest Earned from Investment Pools</b>	<b>98,187</b>	<b>104,223</b>	<b>94,705</b>
<u>Average Yield by Month</u>			
Texpool	0.38	0.38	0.40
Lone Star	0.40	0.40	0.40
Texas CLASS	0.77	0.83	0.90
TexSTAR	0.47	0.43	0.43
Texas Term/Daily	0.47	0.46	0.45

\* See supplemental report attached for balances at November 30, 2016 and details of transactions.

LAMAR CONSOLIDATED INDEPENDENT SCHOOL DISTRICT  
 DETAILS OF TRANSACTIONS FOR INVESTMENT POOLS

INVESTMENT POOLS	9/1/2016	DEPOSITS	WITHDRAWALS	09/30/2016	DEPOSITS	WITHDRAWALS	10/31/2016	DEPOSITS	WITHDRAWALS	11/30/2016
General Fund										
Texpool	63,226,168	35,991,026	(18,479,057)	80,738,127	25,615,672	(23,366,252)	82,987,547	1,867,293	(20,648,750)	64,206,090
Lone Star	2,627,154	871	-	2,628,025	893	-	2,628,918	859	-	2,629,777
Texas CLASS	15,428,382	9,720	-	15,438,102	10,823	-	15,448,925	10,588	-	15,459,513
Food Service Fund										
Texpool	3,718,342	1,156	(500,000)	3,219,498	972	(400,000)	2,820,470	835	(300,000)	2,521,305
Lone Star	90,736	30	-	90,766	31	-	90,797	30	-	90,827
Debt Service Fund										
Texpool	1,423,339	226,080	(126,790)	1,522,629	81,533	-	1,604,162	620,662	-	2,224,824
Lone Star	1,890,172	627	-	1,890,799	643	-	1,891,442	618	-	1,892,060
Texas CLASS	947,068	597	-	947,665	664	-	948,329	650	-	948,979
Texas Term/Daily	135,087	55	-	135,142	54	-	135,196	50	-	135,246
TexSTAR	3,314,668	1,123	-	3,315,791	1,183	-	3,316,974	1,130	-	3,318,104
Capital Projects Fund										
Texpool	7,637,711	2,018	(4,376,670)	3,263,059	1,058	(9,000)	3,255,117	880	(447,083)	2,809,014
Lone Star	27,525,185	9,125	-	27,534,310	9,360	-	27,543,670	9,001	-	27,552,671
Texas CLASS	25,737,846	16,215	-	25,754,061	18,055	-	25,772,116	17,664	-	25,789,780
Texas Term/Daily	42,029,118	16,746	(1,500,862)	40,545,002	15,320	(7,861,202)	32,699,120	7,789	(13,376,015)	19,330,894
TexSTAR	52,237,667	17,456	(1,945,251)	50,309,872	17,568	(1,362,107)	48,965,333	16,673	(39,858)	48,942,148
Workmen's Compensation and Health Insurance Trust Funds										
Texpool	5,491,352	1,480	(1,830,000)	3,662,832	4,516,339	(550,000)	7,631,171	1,301,219	(2,310,000)	6,622,390
Lone Star	722,815	240	-	723,055	246	-	723,301	236	-	723,537
Special Revenue Funds										
Texpool	53,376	17	-	53,393	17	-	53,410	18	-	53,428
Student Activity Funds										
Texpool	40,990	13	-	41,003	13	-	41,016	13	-	41,029
<b>Total Investment in Pools</b>	<b>254,277,166</b>	<b>36,294,595</b>	<b>(28,758,630)</b>	<b>261,813,131</b>	<b>30,292,444</b>	<b>(33,548,561)</b>	<b>258,557,014</b>	<b>3,856,308</b>	<b>(37,121,706)</b>	<b>225,291,616</b>

**CONSIDER APPROVAL OF THE LAMAR CONSOLIDATED INDEPENDENT  
SCHOOL DISTRICT COMPREHENSIVE ANNUAL FINANCIAL REPORT  
FOR THE 2015-2016 YEAR**

**RECOMMENDATION:**

That the Board of Trustees consider approval of the Lamar Consolidated Independent School District Comprehensive Annual Financial Report for the 2015-2016 fiscal year as presented.

**IMPACT/RATIONALE:**

A draft of the Lamar CISD Comprehensive Annual Financial Report (CAFR) for the 2015-2016 fiscal year is enclosed for your review. This report is comprised of three sections. The introductory section includes district information and a letter of transmittal. The financial section includes the auditors' report, various financial reports and notes, and required supplementary information. The last section includes unaudited statistical trend data to better help the user of the financial statements to understand the economic conditions under which the District operates.

A representative of Whitley Penn, LLP will be present to comment on the Comprehensive Annual Financial Report and respond to any questions.

Submitted by: Jill Ludwig, CPA, RTSBA, Chief Financial Officer  
Michele Reynolds, CPA, Director of Finance

Recommended for approval:



Dr. Thomas Randle  
Superintendent

**CONSIDER APPROVAL OF BUDGET AMENDMENT REQUESTS**

**RECOMMENDATION:**

That the Board of Trustees consider approval of budget amendment requests.

**IMPACT/RATIONALE:**

The proposed budget amendments require school board approval because budgeted funds are being reallocated between functional categories and/or new budgets are being established.

**PROGRAM DESCRIPTION:**

Budget amendments are mandated by the state for budgeted funds reallocated from one functional level, and state and/or federal project to another. These budget changes are usually the result of unexpected levels of expenditures in certain categories and amendments are for legal compliance. Other budget amendments are determined by the School Board.

Since the operating budget for Lamar CISD is adopted at the functional level, budget revisions are required for reallocations between functional levels or when new budgets are being established. All necessary budget amendments must be formally adopted by the School Board and recorded in the Board minutes. (TEA Financial Accountability System Resource Guide, Financial Accounting & Reporting, Update 15.0)

Submitted by: Jill Ludwig, CPA, RTSBA, Chief Financial Officer

Resource: Yvonne Dawson, RTSBA, Budget and Treasury Officer

Recommended for approval:



Dr. Thomas Randle  
Superintendent

Lamar Jr. High School is requesting a budget change to pay teacher travel expenses to attend Ron Clark Academy.

199-11	Classroom Instruction	(5,765.00)
199-13	Curriculum and Instr. Staff Development	5,765.00

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The Business Office and Maintenance and Operations Departments are requesting a budget amendment to establish a budget for moving twelve portable buildings from Hubenak Elementary to George Ranch High School, Terry High School, and Williams Elementary. This amendment does not include instructional or technology supplies.

199-51	Plant Maintenance & Operations	270,000.00
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## **CONSIDER RATIFICATION OF FINANCIAL AND INVESTMENT REPORTS**

### **RECOMMENDATION:**

That the Board of Trustees ratify the Financial and Investment Reports as presented.

### **PROGRAM DESCRIPTION:**

Financial reporting is intended to provide information useful for many purposes. The reporting function helps fulfill government's duty to be publicly accountable, as well as to help satisfy the needs of users who rely on the reports as an important source of information for decision making.

Financial reports and statements are the end products of the accounting process. You will find attached the following reports:

- Ratification of December 2016 Disbursements, all funds
  - List of disbursements for the month by type of expenditure
- Financial Reports
  - Year-to-Date Cash Receipts and Expenditures, General Fund only
  - Investment Report

Submitted by: Jill Ludwig, CPA, RTSBA, Chief Financial Officer  
Michele Reynolds, CPA, Director of Finance

Recommended for ratification:



Dr. Thomas Randle  
Superintendent

## SCHEDULE OF DECEMBER 2016 DISBURSEMENTS

**IMPACT/RATIONALE:**

All disbursements made by the Accounting Department are submitted to the Board of Trustees for ratification on a monthly basis. Disbursements made during the month of December total \$31,131,609 and are shown below by category:

<u>3-Digit Object</u>	<u>Description</u>	<u>Disbursements</u>
611/612	Salaries and Wages, All Personnel	15,948,594
614	Employee Benefits	717,798
621	Professional Services	357,648
623	Education Services Center	37,209
624	Contracted Maintenance and Repair Services	159,021
625	Utilities	1,275,607
626	Rentals and Operating Leases	18,245
629	Miscellaneous Contracted Services	310,884
631	Supplies and Materials for Maintenance and Operations	254,163
632	Textbooks and Other Reading Materials	299,076
633	Testing Materials	162
634	Food Service	448,264
639	General Supplies and Materials	1,483,796
641	Travel and Subsistence -- Employee and Student	121,134
642	Insurance and Bonding Costs	3,034
649	Miscellaneous Operating Costs/Fees and Dues	74,399
661	Land Purchase and/or Improvements	3,500
662	Building Purchase, Construction, and/or Improvements	8,839,870
663	Furniture & Equipment - \$5,000 or more per unit cost	726,687
129	Misc. Receivable/Alternative Certification Fees	5,200
131	Inventory Purchases	39,503
217	Operating Transfers, Loans and Reimbursements	559
573/575/592	Miscellaneous Refunds/Reimbursements to Campuses	7,256
	<b>Total</b>	<b>31,131,609</b>

**PROGRAM DESCRIPTION:**

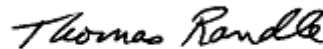
The report above represents all expenditures made during the month of December 2016. The detailed check information is available upon request.

Submitted by,



Michele Reynolds,  
Director of Finance

Recommended for approval:



Dr. Thomas Randle  
Superintendent



**LAMAR CONSOLIDATED I.S.D.  
GENERAL FUND  
YEAR TO DATE CASH RECEIPTS AND EXPENDITURES  
(BUDGET AND ACTUAL)  
AS OF DECEMBER 31, 2016**

<b>CASH RECEIPTS</b>	<b>AMENDED BUDGET</b>	<b>ACTUAL</b>	<b>BUDGET VARIANCE</b>	<b>PERCENT ACTUAL/ BUDGET</b>
5700-LOCAL REVENUES	147,847,178.00	76,059,387.00	(71,787,791.00)	51.4%
5800-STATE PROGRAM REVENUES	97,669,179.00	57,683,276.00	(39,985,903.00)	59.1%
5900-FEDERAL PROGRAM REVENUES	1,725,000.00	418,793.00	(1,306,207.00)	24.3%
7900- OTHER RESOURCES	-	-	-	
<b>TOTAL- REVENUES</b>	<b>247,241,357.00</b>	<b>134,161,456.00</b>	<b>(113,079,901.00)</b>	<b>54.3%</b>
<b>EXPENDITURES</b>				
6100-PAYROLL COSTS	207,710,449.00	70,062,344.00	137,648,105.00	33.7%
6200-PROFESSIONAL/CONTRACTED SVCS.	23,885,452.00	6,034,082.00	17,851,370.00	25.3%
6300-SUPPLIES AND MATERIALS	12,252,116.00	3,281,324.00	8,970,792.00	26.8%
6400-OTHER OPERATING EXPENDITURES	5,078,033.00	1,155,231.00	3,922,802.00	22.7%
6600-CAPITAL OUTLAY	1,856,271.00	340,249.00	1,516,022.00	18.3%
<b>TOTAL-EXPENDITURES</b>	<b>250,782,321.00</b>	<b>80,873,230.00</b>	<b>169,909,091.00</b>	<b>32.2%</b>

Lamar CISD  
Local Investment Pools  
as of December 31, 2016

ACCOUNT NAME	BEGINNING BALANCE	TOTAL DEPOSIT	TOTAL WITHDRAWAL	TOTAL INTEREST	MONTH END BALANCE
<b>TexPool accounts are as follows:</b>					
Food Service	2,521,305.08	0.00	0.00	978.65	2,522,283.73
General Account	61,557,328.82	0.00	18,873,750.00	20,710.91	42,704,289.73
Health Insurance	6,213,421.11	1,260,416.67	1,400,000.00	2,696.38	6,076,534.16
Workmen's Comp	408,968.45	38,333.33	0.00	173.16	447,474.94
Property Tax	3,047,119.42	86,995,362.94	0.00	8,221.22	90,050,703.58
Vending Contract Sponsor	477,103.86	0.00	0.00	185.19	477,289.05
Deferred Compensation	2.55	0.00	0.00	0.00	2.55
Debt Service Series 2007	18,933.73	0.00	0.00	7.29	18,941.02
Capital Projects Series 2005	228,159.39	0.00	0.00	88.54	228,247.93
Student Activity Funds	41,029.64	0.00	0.00	15.94	41,045.58
Taylor Ray Donation Account	2,567.45	0.00	0.00	0.93	2,568.38
Capital Projects Series 2007	209,876.72	0.00	0.00	81.43	209,958.15
Common Threads Donation	53,427.28	0.00	0.00	20.73	53,448.01
Debt Service Series 2008	18,079.07	0.00	0.00	6.98	18,086.05
Capital Projects 2012A	2,370,917.72	0.00	268,096.05	843.26	2,103,664.93
Debt Service 2012A	18,520.64	0.00	0.00	7.23	18,527.87
Debt Service 2012B	9,446.30	0.00	0.00	3.66	9,449.96
Debt Service 2014A	514,201.43	0.00	0.00	199.62	514,401.05
Debt Service 2014B	180,221.33	0.00	0.00	69.93	180,291.26
Debt Service 2013	8,000.91	0.00	0.00	3.06	8,003.97
Debt Service 2013A	553,935.82	0.00	0.00	214.99	554,150.81
Debt Service 2015	25,338.93	0.00	0.00	9.87	25,348.80
Capital Projects 2015	59.89	0.00	0.00	0.00	59.89
Debt Service 2016A	114.38	0.00	0.00	0.00	114.38
<b>Lone Star Investment Pool Government Overnight Fund</b>					
Capital Projects Fund	5,039.57	0.00	0.00	1.95	5,041.52
Workers' Comp	723,536.84	0.00	0.00	279.48	723,816.32
Property Tax Fund	32,279.18	0.00	0.00	12.47	32,291.65
General Fund	2,597,498.61	0.00	0.00	1,003.33	2,598,501.94
Food Service Fund	90,827.01	0.00	0.00	35.08	90,862.09
Debt Service Series 1996	0.01	0.00	0.00	0.00	0.01
Capital Project Series 1998	703.24	0.00	0.00	0.27	703.51
Debt Service Series 1990	0.04	0.00	0.00	0.00	0.04
Debt Service Series 1999	2.43	0.00	0.00	0.00	2.43
Capital Project Series 1999	0.01	0.00	0.00	0.00	0.01
Capital Projects 2007	385.50	0.00	0.00	0.15	385.65
Capital Projects 2008	0.31	0.00	0.00	0.00	0.31
Capital Projects 2012A	43.02	0.00	0.00	0.02	43.04
Capital Projects 2014A	822,403.12	0.00	121,686.63	285.30	701,001.79
Capital Projects 2014B	17.09	0.00	0.00	0.01	17.10
Capital Projects 2015	26,724,079.13	0.00	4,711,579.53	8,904.47	22,021,404.07
Debt Service Series 2015	1,892,056.45	0.00	0.00	730.84	1,892,787.29
<b>MBIA Texas CLASS Fund</b>					
General Account	15,459,512.92	0.00	0.00	11,596.83	15,471,109.75
Capital Project Series 1998	911.38	0.00	0.00	0.65	912.03
Capital Projects Series 2007	1.00	0.00	0.00	0.00	1.00
Debt Service Series 2007	1.00	0.00	0.00	0.00	1.00
Capital Projects Series 2012A	11,128,898.14	0.00	0.00	8,348.24	11,137,246.38
Capital Projects 2015	14,659,968.26	0.00	4,648,605.97	9,162.66	10,020,524.95
Debt Service 2015	948,978.71	0.00	0.00	711.89	949,690.60
<b>TEXSTAR</b>					
Capital Projects Series 2007	745.77	0.00	0.00	0.31	746.08
Debt Service Series 2008	13.86	0.00	0.00	0.00	13.86
Capital Projects Series 2008	1,002,547.44	0.00	0.00	410.04	1,002,957.48
Debt Service Series 2012A	40.45	0.00	0.00	0.00	40.45
Debt Service Series 2012B	1,709.15	0.00	0.00	0.69	1,709.84
Capital Projects Series 2012A	12.21	0.00	0.00	0.00	12.21
Debt Service 2013	4,527.54	0.00	0.00	1.83	4,529.37
Capital Projects 2014A	139.60	0.00	0.00	0.03	139.63
Capital Projects 2014B	78,063.75	0.00	0.00	31.95	78,095.70
Debt Service 2015	3,311,813.77	0.00	0.00	1,354.46	3,313,168.23
Capital Projects 2015	47,860,638.87	0.00	0.00	19,573.89	47,880,212.76
<b>TEXAS TERM/DAILY Fund</b>					
Capital Projects Series 2007	1,009,457.60	0.00	0.00	426.47	1,009,884.07
Capital Projects Series 2008	141.37	0.00	0.00	0.06	141.43
Capital Projects Series 2012A	56.76	0.00	0.00	0.02	56.78
Capital Projects Series 2014A	217,848.87	0.00	0.00	92.04	217,940.91
Capital Projects Series 2014B	2,888,600.25	0.00	132,074.15	1,179.38	2,757,705.48
Debt Service 2015	135,246.15	0.00	0.00	57.14	135,303.29
Capital Projects 2015	15,214,789.25	0.00	0.00	6,427.92	15,221,217.17

ACCOUNT TYPE	AVG. RATE OF RETURN	CURRENT MONTH EARNINGS
TEXPOOL ACCOUNT INTEREST	0.40	\$34,538.97
LONE STAR ACCOUNT INTEREST	0.46	\$11,253.37
MBIA TEXAS CLASS ACCOUNT INTEREST	0.89	\$29,820.27
TEXSTAR ACCOUNT INTEREST	0.48	\$21,373.20
TEXAS TERM/DAILY ACCOUNT INTEREST	0.45	\$8,183.03
<b>TOTAL CURRENT MONTH EARNINGS</b>		<b>\$105,168.84</b>
<b>EARNINGS 9-01-16 THRU 11-30-16</b>		<b>\$297,115.58</b>
<b>TOTAL CURRENT SCHOOL YEAR EARNINGS</b>		<b>\$402,284.42</b>

**CONSIDER APPROVAL OF DONATIONS TO THE DISTRICT**

**RECOMMEDATION:**

That the Board of Trustees approve donations to the District.


**IMPACT/RATIONALE:**

Policy CDC (Local) states that the Board of Trustees must approve any donation with a value in excess of \$5,000.

**PROGRAM DESCRIPTION:**

Faith United Methodist Church will update the teacher's lounge at Jackson Elementary School which is valued at \$5,000.

Recommended for approval:



Dr. Thomas Randle  
Superintendent

**CONSIDER APPROVAL OF BOARD CALENDAR FOR 2017**

**RECOMMENDATION:**

That the Board of Trustees approve the proposed Board Calendar for 2017.

**IMPACT/RATIONALE:**

The Board of Trustees has major responsibilities and activities at certain times during the year. This calendar outlines a timeline for when these major responsibilities and activities should occur. Upon approval, this calendar will be followed unless the Board President and Superintendent agree upon changes.

Recommended for approval:



Dr. Thomas Randle  
Superintendent

**LAMAR CONSOLIDATED INDEPENDENT SCHOOL DISTRICT  
BOARD CALENDAR  
2017**

January	Audit Report Hearing on AEIS Report School Calendar Superintendent's Evaluation
March	Administrative Contracts
April	Employee Contracts
May	Graduations
June	Budget Workshop
July	Superintendent's Formative Conference Review District Goals Budget Workshop
August	Budget Workshop Public Hearing on Budget Budget Adoption for 2017 – 2018 Teacher Appraisal Calendar Current Year Final Budget Amendments Public Hearing on Tax Rate Adoption of Tax Rate for 2017
September	District Improvement Plans Campus Improvement Plans School FIRST Report
October	Board/Superintendent Team Building
December	Board Member Training Report

**CONSIDER APPROVAL OF BOARD POLICY**

**RECOMMENDATION:**

That the Board of Trustees approve on first reading revisions in EIC (LOCAL) that allows current four by four students the same access to the fourth year grade weights applicable to HB5 students.

**IMPACT/RATIONALE:**

The change provides the optimum opportunity for students to be competitive academically and aligns the GPA structure with common national practices.

**PROGRAM DESCRIPTION:**

The primary function of the Board of Trustees is to adopt policies for the operation of the District. Local policies are customized to provide a procedure to enforce the legal policies and district guidelines.

Recommended for approval:



Dr. Thomas Randle  
Superintendent

## CURRENT

### ACADEMIC ACHIEVEMENT CLASS RANKING

EIC  
(LOCAL)

#### CALCULATION

The District shall include in the calculation of class rank all grades earned in all high school credit courses taken in grades 6–12 (beginning with the grade 6 class of 2012–13), including grades earned in summer school, in night school, through distance learning, or by credit by examination. No credit or grade shall be awarded for driver education.

A student who received credit for a high school-level course while in grade 6, 7, or 8 may not retake the same course.

In order to be included in the class rank calculation, all grades earned from any source must be completed, and the final grade must be received by the last day of the fifth six-week grading period.

#### WEIGHTED NUMERICAL GRADE POINT AVERAGE

For students graduating through the 2016–17 school year, the District shall assign weights to semester grades and shall calculate a weighted numerical grade point average (GPA) in accordance with the following scale:

Category	Weight
Advanced Placement (AP)	Multiplied by 1.3
Pre-AP	Multiplied by 1.2
Dual Select ATC/Select Tech Prep	Multiplied by 1.2
Academic	Multiplied by 1.1
Leveled Academic	Multiplied by 1.0

Beginning with students graduating in the 2017–18 school year and beyond, this weighted numerical GPA shall be used solely to determine a student's rank within his or her graduating class.

ACADEMIC ACHIEVEMENT  
CLASS RANKING

EIC  
(LOCAL)

5.0-SCALE GRADE  
POINT AVERAGE

For students graduating in the 2017–18 school year and beyond, the District shall assign points to semester grades and calculate a GPA in accordance with the following scale:

Course Type	Grade Range/Points Assigned		
	100–90	89–80	79–70
Advanced Placement	5	4	3
Dual Credit/ Articulated CTE Courses	4.75	3.75	2.75
Pre-AP, Select Advanced Courses*	4.50	3.50	2.50
Academic Courses	4.25	3.25	2.25
Leveled Courses	4	3	2

Please note: Grades below 70 (failing) shall not earn any grade points.

\* Selected CTE, fine arts, and athletic courses in the fourth year or higher of a sequence shall be designated as Advanced Courses and weighed accordingly.

Beginning with students graduating in 2017–18 and beyond, the 5.0-scale GPA shall become the official representation of a student's performance when pursuing college and career opportunities.

LOCAL GRADUATION  
HONORS

For the purpose of determining honors to be conferred during graduation activities, the District shall calculate class rank at the end of the fifth six-week grading period of the senior year. The average of the fourth and fifth six-week grades shall be used as the semester grade for this purpose.

For the purpose of applications to institutions of higher education, the District shall also calculate class rank as required by state law. The District's eligibility criteria for local graduation honors shall apply only for local recognitions and shall not restrict class rank for



ACADEMIC ACHIEVEMENT  
CLASS RANKING

EIC  
(LOCAL)

the purpose of automatic admission under state law. [See EIC(LEGAL)]

VALEDICTORIAN  
AND  
SALUTATORIAN—  
STUDENTS  
GRADUATING  
THROUGH  
2016–17

The valedictorian and salutatorian shall be the eligible students with the highest and second highest rank, respectively. To be eligible for such recognition, a student must:

1. Have been continuously enrolled full time in the same high school in the District for the three semesters immediately preceding graduation;
2. Have completed the Recommended Program or the Advanced/Distinguished Achievement Program for graduation; and
3. Be graduating after exactly eight semesters of enrollment in high school.

EARLY  
GRADUATES—  
STUDENTS  
GRADUATING  
THROUGH  
2016–17

A student who graduates ahead of his or her respective class and whose weighted numerical grade average is equal to or above that of the four-year valedictorian or salutatorian shall be declared the three-year valedictorian or salutatorian. The scholarship certificate from the state of Texas shall be awarded to the four-year valedictorian.

VALEDICTORIAN AND  
SALUTATORIAN—  
STUDENTS  
GRADUATING IN  
2017–18 AND BEYOND

Beginning with the students entering grade 9 in the 2014–15 school year and thereafter, the valedictorian and salutatorian shall be the eligible students with the highest and second highest rank, respectively. To be eligible for such recognition, a student must:

1. Have been continuously enrolled full time in the same high school in the District for the three semesters immediately preceding graduation;
2. Have completed the foundation program with the distinguished level of achievement; and
3. Be graduating after exactly eight semesters of enrollment in high school.

EARLY  
GRADUATES—  
STUDENTS  
GRADUATING IN  
2017–18 AND  
BEYOND

A student who graduates ahead of his or her respective class, meets the requirements of items 1 and 2 above, and whose weighted numerical grade average is equal to or above that of the four-year valedictorian or salutatorian shall be declared the three-year valedictorian or salutatorian. The scholarship certificate from the state of Texas shall be awarded to the four-year valedictorian.

BREAKING TIES

In case of a tie in weighted numerical grade averages after calculation to the thousandths place, the District shall recognize all students involved in the tie as sharing the honor and title.

ACADEMIC ACHIEVEMENT  
CLASS RANKING

EIC  
(LOCAL)

HONOR GRADUATES

The District shall recognize as honor graduates all students whose weighted numerical grade averages comprise the top ten percent of the students in the graduating class.

Careful consideration shall be given by the principals of secondary schools to ensure equal recognition of outstanding student achievements. Assemblies, special programs, and news releases shall be used to acquaint fellow students and school patrons with the accomplishments of District students.

FOREIGN EXCHANGE  
STUDENTS

A foreign exchange student shall be eligible to receive a Texas diploma if the student meets all the high school graduation requirements under 19 Administrative Code 74.11 or 74.41. Evaluation of transcripts shall be the responsibility of the foreign exchange student or sponsor organization. A foreign exchange student who meets all of the requirements listed above shall be eligible for valedictorian and salutatorian honors.

ACADEMIC ACHIEVEMENT  
CLASS RANKING

EIC  
(LOCAL)

CALCULATION

The District shall include in the calculation of class rank all grades earned in all high school credit courses taken in grades 6–12 (beginning with the grade 6 class of 2012–13), including grades earned in summer school, in night school, through distance learning, or by credit by examination. No credit or grade shall be awarded for driver education.

A student who received credit for a high school-level course while in grade 6, 7, or 8 may not retake the same course.

In order to be included in the class rank calculation, all grades earned from any source must be completed, and the final grade must be received by the last day of the fifth six-week grading period.

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NUMERICAL GRADE  
POINT AVERAGE

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Pre-AP, <u>Selected Courses*</u>	Multiplied by 1.2
Dual Select ATC/Select Tech Prep	Multiplied by 1.2
Academic	Multiplied by 1.1
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Beginning with students graduating in the 2017–18 school year and beyond, this weighted numerical GPA shall be used solely to determine a student’s rank within his or her graduating class.

\* Selected CTE, fine arts, and athletic courses in the fourth year or higher of a sequence shall be designated as Advanced Courses and weighed accordingly.

ACADEMIC ACHIEVEMENT  
CLASS RANKING

EIC  
(LOCAL)

5.0-SCALE GRADE  
POINT AVERAGE

For students graduating in the 2017–18 school year and beyond, the District shall assign points to semester grades and calculate a GPA in accordance with the following scale:

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Beginning with students graduating in 2017–18 and beyond, the 5.0-scale GPA shall become the official representation of a student's performance when pursuing college and career opportunities.

LOCAL GRADUATION  
HONORS

For the purpose of determining honors to be conferred during graduation activities, the District shall calculate class rank at the end of the fifth six-week grading period of the senior year. The average of the fourth and fifth six-week grades shall be used as the semester grade for this purpose.

For the purpose of applications to institutions of higher education, the District shall also calculate class rank as required by state law. The District's eligibility criteria for local graduation honors shall apply only for local recognitions and shall not restrict class rank for the purpose of automatic admission under state law. [See EIC(LEGAL)]

ACADEMIC ACHIEVEMENT  
CLASS RANKING

EIC  
(LOCAL)

VALEDICTORIAN  
AND  
SALUTATORIAN—  
STUDENTS  
GRADUATING  
THROUGH  
2016–17

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2. Have completed the Recommended Program or the Advanced/Distinguished Achievement Program for graduation; and
3. Be graduating after exactly eight semesters of enrollment in high school.

EARLY  
GRADUATES—  
STUDENTS  
GRADUATING  
THROUGH  
2016–17

A student who graduates ahead of his or her respective class and whose weighted numerical grade average is equal to or above that of the four-year valedictorian or salutatorian shall be declared the three-year valedictorian or salutatorian. The scholarship certificate from the state of Texas shall be awarded to the four-year valedictorian.

VALEDICTORIAN AND  
SALUTATORIAN—  
STUDENTS  
GRADUATING IN  
2017–18 AND BEYOND

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EARLY  
GRADUATES—  
STUDENTS  
GRADUATING IN  
2017–18 AND  
BEYOND

A student who graduates ahead of his or her respective class, meets the requirements of items 1 and 2 above, and whose weighted numerical grade average is equal to or above that of the four-year valedictorian or salutatorian shall be declared the three-year valedictorian or salutatorian. The scholarship certificate from the state of Texas shall be awarded to the four-year valedictorian.

BREAKING TIES

In case of a tie in weighted numerical grade averages after calculation to the thousandths place, the District shall recognize all students involved in the tie as sharing the honor and title.

HONOR GRADUATES

The District shall recognize as honor graduates all students whose weighted numerical grade averages comprise the top ten percent of the students in the graduating class.

ACADEMIC ACHIEVEMENT  
CLASS RANKING

EIC  
(LOCAL)

Careful consideration shall be given by the principals of secondary schools to ensure equal recognition of outstanding student achievements. Assemblies, special programs, and news releases shall be used to acquaint fellow students and school patrons with the accomplishments of District students.

FOREIGN EXCHANGE  
STUDENTS

A foreign exchange student shall be eligible to receive a Texas diploma if the student meets all the high school graduation requirements under 19 Administrative Code 74.11 or 74.41. Evaluation of transcripts shall be the responsibility of the foreign exchange student or sponsor organization. A foreign exchange student who meets all of the requirements listed above shall be eligible for valedictorian and salutatorian honors.

**CONSIDER ADOPTION OF 2017-18 STUDENT/STAFF  
INSTRUCTIONAL CALENDAR**

**RECOMMENDATION:**

That the Board of Trustees approve the student/staff instructional calendar for 2017-2018, as recommended by the District-wide Student Improvement Council (DSIC).

**IMPACT/RATIONALE:**

At a meeting held on November 2, the DSIC—a district-wide committee of teachers, parents, community members and administrators—reviewed one calendar proposal developed by the administration. The DSIC members were asked to discuss the proposal with their campus staff/communities and to submit any new recommendations. Two additional recommendations were submitted.

The DSIC met on January 11 and Option 1 was the calendar option selected to bring to the Board for approval with 37 votes. Option 2 received 4 votes. Option 3 received 11 votes.

Option 1 is similar to our current 2016-2017 instructional calendar.

**PROGRAM DESCRIPTION:**

The calendar presented for adoption is based on the instructional requirements of the District and follows state legislative guidelines. The administration will review before adding six/nine weeks begin and end dates, early release days, grading periods and non-work days.

Submitted by: Mike Rockwood, Executive Director of Community Relations

Recommended for approval:



Dr. Thomas Randle  
Superintendent



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# INSTRUCTIONAL CALENDAR

- Student and Staff Holiday
- Staff Development and Student Holiday
- Workday/Student Holiday
- Ⓢ Six/Nine Weeks Begins/Ends
- ▲ New Teacher Staff Development Day
- Teacher DMA Day and Student Holiday
- ◆ Bad Weather Make-Up Day (if needed)
- ◆ Workday Make-Up Day (if needed)
- ▲ Early Release Day (K-5) - 11:30 a.m.
- ▲ Early Release Day (6-12) - 12:15 p.m.

## STUDENT & STAFF HOLIDAYS

- Sept. 4 • Labor Day
- Sept. 29 • Fort Bend Fair Day
- Nov. 20-24 • Thanksgiving Break
- Dec. 25 - Jan. 5 • Winter Break
- Jan. 15 • MLK Day
- Mar. 12-16 • Spring Break
- March 29 • Easter Break
- May 28 • Memorial Day

## STAFF DEVELOPMENT & STUDENT HOLIDAYS

- August 14 -16 (New Teachers)
- August 17-18, 21-24, January 8, February 19, March 30

## GRADING PERIODS

### ( ) ELEMENTARY (K-5) GRADING PERIODS

First Semester: xx Instructional Days

- 1st Nine Weeks:
- 2nd Nine Weeks:

Second Semester: xx Instructional Days

- 3rd Nine Weeks:
- 4th Nine Weeks:

### ( ) SECONDARY (6-12) GRADING PERIODS

First Semester: xx Instructional Days

- 1st Six Weeks:
- 2nd Six Weeks:
- 3rd Six Weeks:

Second Semester: xx Instructional Days

- 4th Six Weeks:
- 5th Six Weeks:
- 6th Six Weeks:

TOTAL INSTRUCTIONAL DAYS - 176

# 2017-2018

Month	S	M	T	W	T	F	S
JULY							1
	2	3	4	5	6	7	8
	9	10	11	12	13	14	15
	16	17	18	19	20	21	22
	23	24	25	26	27	28	29
	30	31					
AUGUST			1	2	3	4	5
	6	7	8	9	10	11	12
	13	14	15	16	17	18	19
	20	21	22	23	24	25	26
	27	28	29	30	31		
SEPTEMBER						1	2
	3	4	5	6	7	8	9
	10	11	12	13	14	15	16
	17	18	19	20	21	22	23
	24	25	26	27	28	29	30
OCTOBER	1	2	3	4	5	6	7
	8	9	10	11	12	13	14
	15	16	17	18	19	20	21
	22	23	24	25	26	27	28
	29	30	31				
NOVEMBER				1	2	3	4
	5	6	7	8	9	10	11
	12	13	14	15	16	17	18
	19	20	21	22	23	24	25
	26	27	28	29	30		
DECEMBER						1	2
	3	4	5	6	7	8	9
	10	11	12	13	14	15	16
	17	18	19	20	21	22	23
	24	25	26	27	28	29	30
	31						
JANUARY							
	7	8	9	10	11	12	13
	14	15	16	17	18	19	20
	21	22	23	24	25	26	27
	28	29	30	31			
FEBRUARY					1	2	3
	4	5	6	7	8	9	10
	11	12	13	14	15	16	17
	18	19	20	21	22	23	24
	25	26	27	28			
MARCH						1	2
	4	5	6	7	8	9	10
	11	12	13	14	15	16	17
	18	19	20	21	22	23	24
	25	26	27	28	29	30	31
APRIL							
	1	2	3	4	5	6	7
	8	9	10	11	12	13	14
	15	16	17	18	19	20	21
	22	23	24	25	26	27	28
	29	30					
MAY							
			1	2	3	4	5
	6	7	8	9	10	11	12
	13	14	15	16	17	18	19
	20	21	22	23	24	25	26
	27	28	29	30	31		
JUNE							
						1	2
	3	4	5	6	7	8	9
	10	11	12	13	14	15	16
	17	18	19	20	21	22	23
	24	25	26	27	28	29	30



**CONSIDER APPROVAL OF RESOLUTION PROCLAIMING  
BLACK HISTORY MONTH**

**RECOMMENDATION:**

That the Board of Trustees approve the attached resolution designating February 2017 as “Black History Month” in the Lamar Consolidated Independent School District.

**IMPACT/RATIONALE:**

National Black History Month is celebrated during February each year to recognize the rich heritage and significant contributions of African-Americans, both past and present.

Lamar CISD schools plan a wide variety of special activities to observe Black History Month during February.

Submitted by: Mike Rockwood, Executive Director of Community Relations

Approved by:



Dr. Thomas Randle  
Superintendent

# Resolution

**WHEREAS**, Black History Month is celebrated throughout the United States during the month of February; and

**WHEREAS**, Black History Month recognizes the rich heritage and significant contributions to our lives by African-Americans; and

**WHEREAS**, schools are in a unique position to share an appreciation of the heritage and accomplishments of African-Americans among children from all races and backgrounds; and

**WHEREAS**, Lamar CISD schools commemorate Black History Month with special activities and observances;

**NOW, THEREFORE, BE IT RESOLVED** that the Trustees of the Lamar Consolidated Independent School District declare February 2017 as Black History Month in the Lamar Consolidated Independent School District and encourage members of our community to share in this celebration of American heritage.

Adopted this 19<sup>th</sup> day of January, 2017.

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James Steenbergen, President

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Kay Danziger, Secretary



**CONSIDER APPROVAL OF RESOLUTION PROCLAIMING  
CAREER AND TECHNICAL EDUCATION MONTH**

**RECOMMENDATION:**

That the Board of Trustees approve the attached resolution proclaiming February 2017 as “Career and Technical Education Month” in the Lamar Consolidated Independent School District.

**IMPACT/RATIONALE:**

The growing Texas population is becoming less rural, more global and more diverse. Our students need to be aware of, and prepared for, all opportunities in the work place. Specialized training is imperative. The knowledge necessary for a skilled-labor force in Texas starts with Career and Technical Education (CTE) at the secondary level.

Knowing that CTE plays a critical role in student development, proclaiming February 2017 as “Career and Technical Education Month” will provide the community with a clear statement that CTE is valued and very important in the Lamar CISD.

**PROGRAM DESCRIPTION:**

From a beginning with a limited number of vocational training programs, CTE has evolved into a broad system encompassing a variety of challenging fields. CTE features diverse subjects that are constantly evolving due to a changing global economy. Today’s CTE provides students:

- Academic subject matter taught with a relevance to the real world;
- Employability skills, from job-related abilities to workplace ethics;
- Career pathways that link secondary and post-secondary education; and
- Education for training related to workplace training, skill upgrades and career advancement.

For the fall of 2016, Lamar CISD had approximately 8,081 students participating in CTE courses from grades 7-12.

Submitted by:           Joel Garrett, Director of Career and Technical Education  
                                  Leslie Haack, Executive Director of Secondary Education

Recommended for approval:

*Thomas Randle*

Dr. Thomas Randle  
Superintendent

## Resolution

WHEREAS, the Association for Career and Technical Education has designated February 1-28, 2017 as **Career and Technical Education Month**; and

WHEREAS, profound economic and technological changes in our society are reflected in the structure and nature of work, placing new and additional responsibilities on our educational system; and

WHEREAS, career and technical education provides a career connection and is the backbone of a strong, well-educated workforce, which fosters productivity in business and industry and contributes to America's leadership in the international marketplace; and

WHEREAS, career and technical education gives high school students experience in practical, meaningful applications of skills such as reading, writing and mathematics, improving the quality of their education, motivating potential dropouts and giving all students leadership opportunities; and

WHEREAS, the ever-increasing cooperative efforts of career and technical educators, business and industry stimulate the growth and vitality of our local economy and that of the entire nation by preparing graduates for careers that are expected to experience the largest and fastest growth in the next decade;

THEREFORE, be it resolved, that the Board of Trustees of the Lamar Consolidated Independent School District declare February 1-28, 2017 as **Career and Technical Education Month** and urge all citizens to become familiar with the services and benefits offered by career and technical education programs and to support these programs to enhance work skills and productivity.

Adopted this 19<sup>th</sup> day of January, 2017.

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James Steenberg, President

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Kay Danziger, Secretary

**CONSIDER APPROVAL OF RESOLUTION PROCLAIMING  
SCHOOL COUNSELOR WEEK**

**RECOMMENDATION:**

That the Board of Trustees approve the attached resolution proclaiming the week of February 6 – 10, 2017 as "School Counselor Week" in the Lamar Consolidated Independent School District.

**IMPACT/RATIONALE:**

Professional counselors are valuable members of the educational teams in schools. They contribute to the development of children through guidance, counseling, consultation, coordination, assessment and program management.

School counselors also work with parents, teachers, administrators and the community to optimize student learning. They are important resource persons in understanding and responding to student behavior.

School counselors respond daily to crises in students' lives. These crises include issues such as suicide, abuse, drug and alcohol use, pregnancy and family problems.

Submitted by: Mike Rockwood, Executive Director of Community Relations

Approved by:



Dr. Thomas Randle  
Superintendent

## Resolution

**WHEREAS**, School Counselors help students in public schools reach their full potential; and

**WHEREAS**, School Counselors are committed to helping students explore their abilities, strengths, interests and talents as these traits relate to career awareness and development; and

**WHEREAS**, School Counselors help parents focus on ways to further the educational, personal and social growth of their children; and

**WHEREAS**, School Counselors work with teachers and other educators to help students explore their potential and set realistic goals for themselves; and

**WHEREAS**, School Counselors identify and utilize community resources that enhance and supplement comprehensive school counseling programs and help students become productive members of society.

**NOW THEREFORE, BE IT RESOLVED** that the Trustees of the Lamar Consolidated Independent School District recognize the importance of school counseling programs, which are an integral part of the educational process that enables all students to achieve success in school and declare the week of February 6 – 10, 2017 as School Counselor Week in the Lamar Consolidated Independent School District.

Adopted this 19<sup>th</sup> day of January, 2017.

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James Steenbergen, President

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Kay Danziger, Secretary

**CONSIDER APPROVAL OF RESOLUTION PROCLAIMING  
OPPOSITION OF SCHOOL VOUCHERS**

**RECOMMENDATION:**

That the Board of Trustees approve the attached resolution calling on the Texas Legislature to reject all attempts to divert public dollars away from public schools in the form of vouchers, tax credits, education savings accounts (ESAs) or any other mechanisms that may reduce funding to public schools.

**IMPACT/RATIONALE:**

Vouchers, tax credits and ESAs have not been proven effective in improving student achievement and closing the achievement gap. As a result, these programs are an inefficient use of scarce resources and they divert public money away from public schools.

Submitted by: Mike Rockwood, Executive Director of Community Relations

Recommended for approval:



Dr. Thomas Randle  
Superintendent

## Resolution

**WHEREAS**, Article 7, Section I of the Texas Constitution requires the Texas Legislature to "establish and make suitable provision for the support and maintenance of an efficient system of public free schools;" and

**WHEREAS**, the Lieutenant Governor of Texas gave the Senate Education Committee an interim charge to "study the implementation of school choice in other states, including the impact on student performance and district budgets, to determine the best school choice plan to serve Texas students;" and

**WHEREAS**, traditional voucher plans, tax credits or education savings accounts (ESAs) would divert public dollars to private entities or homeschool students, with little or no financial accountability to the state, taxpayers or local communities; and

**WHEREAS**, private entities and homeschool students are exempt from state and federal accountability requirements and are free from the weight of many state and federal regulations and mandates; and

**WHEREAS**, school choice already exists in the Texas public school system; and

**WHEREAS**, vouchers, tax credits and ESAs do not provide all parents and children with school choice; and

**WHEREAS**, vouchers, tax credits and ESAs have not been proven effective in improving student achievement and closing the achievement gap; and

**WHEREAS**, diverting public money away from public schools is an inefficient use of scarce resources; and

**WHEREAS**, vouchers, tax credits and ESAs will hinder the creation of a competitive, educated workforce to meet the demands of employers in Texas.

**NOW, THEREFORE BE IT RESOLVED**, that the Lamar Consolidated ISD Board of Trustees calls on the Texas Legislature to reject all attempts to divert public dollars away from public schools in the form of vouchers, taxpayer savings grants, tax credits, or any other mechanisms that have the effect of reducing funding to public schools.

Adopted on this 19<sup>th</sup> day of January, 2017.

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James Steenbergen, President

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Kay Danziger, Secretary



**CONSIDER APPROVAL OF RESOLUTION PROCLAIMING  
OPPOSITION OF A-F RATING SYSTEM**

**RECOMMENDATION:**

That the Board of Trustees approve the attached resolution calling on the Texas Legislature to repeal the A through F rating system for schools and districts and develop a new system that reduces the use of high-stakes, standardized tests, encompasses multiple assessments, reflects greater validity and more accurately reflects what students know and can do in terms of the rigorous standards.

**IMPACT/RATIONALE:**

The proposed A through F rating system for schools and districts includes five domains and numerous unrelated indicators to determine a single grade, leaving the public with an invalid, disconnected reflection of school quality. It creates a false impression about students and ignores the unique strengths of each school.

Submitted by: Mike Rockwood, Executive Director of Community Relations

Recommended for approval:



Dr. Thomas Randle  
Superintendent

## Resolution

**WHEREAS**, the Texas Legislature has enacted legislation which requires the Commissioner of Education to implement a public school rating system that assigns A through F grades to schools and districts beginning with the 2018-19 school year; and

**WHEREAS**, at least 16 states have implemented a similar A through F rating system for schools and districts and, to date, there is no definitive research that suggests these ratings improve student or school performance; and

**WHEREAS**, in a recent statewide survey conducted by the State Board of Education, an overwhelming majority of Texans do not want high-stakes, standardized test scores to serve as the primary basis for the public school rating system; and

**WHEREAS**, the majority (55 percent) of the A through F grades are based on the State of Texas Assessment of Academic Readiness (STAAR), a high-stakes, standardized test that does not accurately measure all aspects of student learning; and

**WHEREAS**, the proposed A through F rating system for schools and districts includes five domains and numerous unrelated indicators to determine a single grade, leaving the public with an invalid, disconnected reflection of school quality; and

**WHEREAS**, the proposed A through F rating system for schools and districts creates a false impression about students and ignores the unique strengths of each school; and

**WHEREAS**, we embrace meaningful accountability that informs students, parents and teachers about the educational needs of each student and each school; and

**WHEREAS**, we believe our state's future prosperity relies on a high-quality education system that prepares students for college and careers and without such a system Texas' economic competitiveness and ability to attract new business will falter;

**NOW, THEREFORE, BE IT RESOLVED**, that the Lamar CISD Board of Trustees calls on the Texas Legislature to repeal the A through F rating system for schools and districts and develop a new system that reduces the use of high-stakes, standardized tests, encompasses multiple assessments, reflects greater validity and more accurately reflects what students know and can do in terms of the rigorous standards.

Adopted on this 19<sup>th</sup> day of January, 2017.

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James Steenbergen, President

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Kay Danziger, Secretary

**CONSIDER APPROVAL OF DESIGN DEVELOPMENT FOR  
CARTER ELEMENTARY SCHOOL**

**RECOMMENDATION:**

That the Board of Trustees approve the design development for Carter Elementary School, as presented by VLK Architects.

**IMPACT/RATIONALE:**

On November 4, 2014, Lamar CISD passed a bond referendum that included Carter Elementary School.

**PROGRAM DESCRIPTION:**

The Board of Trustees approved the schematic design of Carter Elementary School at their regular September 2016 meeting. VLK Architects will be presenting the design development for Carter Elementary School.

Upon approval, the construction documents phase will begin. The design development booklets will be provided under separate cover.

Submitted By: Kevin McKeever, Administrator for Operations  
Steve Hoyt, Vanir/Rice & Gardner Consultants, Inc., A Joint Venture

Recommended for approval:



Dr. Thomas Randle  
Superintendent

**CONSIDER APPROVAL OF DESIGN DEVELOPMENT FOR THE  
SUPPORT SERVICES FACILITY**

**RECOMMENDATION:**

That the Board of Trustees approve the design development for the Support Services Facility, as presented by PBK Architects.

**IMPACT/RATIONALE:**

On November 4, 2014, Lamar CISD passed a bond referendum that included the Support Services Facility.

**PROGRAM DESCRIPTION:**

The design development includes a Maintenance and Operations facility and renovation of the existing Support Services Facility to house Purchasing, Warehouse, Food Services and Graphic Arts.

PBK Architects will be presenting the design development for the Support Services Facility. Upon approval, the construction documents phase will begin. The design development booklets will be provided under separate cover.

Submitted By: Kevin McKeever, Administrator for Operations  
Steve Hoyt, Vanir/Rice & Gardner Consultants, Inc., A Joint Venture

Recommended for approval:



Dr. Thomas Randle  
Superintendent

**CONSIDER APPROVAL OF DESIGN DEVELOPMENT FOR THE  
NATATORIUM AT FOSTER HIGH SCHOOL**

**RECOMMENDATION:**

That the Board of Trustees approve the design development for the Natatorium at Foster High School, as presented by PBK Architects.

**IMPACT/RATIONALE:**

On November 4, 2014, Lamar CISD passed a bond referendum that included the Natatorium at Foster High School. The Natatorium includes eight competition swim lanes, shallow area for the fourth grade swim program, locker rooms, spectator seating and additional parking.

**PROGRAM DESCRIPTION:**

PBK Architects will be presenting the design development for the Natatorium at Foster High School. The new Natatorium facility will be a separate structure adjacent to Foster High School.

Upon approval, the construction documents phase will begin. The design development booklets will be provided under separate cover.

Submitted By: Kevin McKeever, Administrator for Operations  
Steve Hoyt, Vanir/Rice & Gardner Consultants, Inc., A Joint Venture

Recommended for approval:



Dr. Thomas Randle  
Superintendent

**CONSIDER APPROVAL OF DESIGN DEVELOPMENT FOR THE  
NATATORIUM AT FULSHEAR HIGH SCHOOL**

**RECOMMENDATION:**

That the Board of Trustees approve the design development for the Natatorium at Fulshear High School, as presented by PBK Architects.

**IMPACT/RATIONALE:**

On November 4, 2014, Lamar CISD passed a bond referendum that included the Natatorium at Fulshear High School. The Natatorium includes eight competition swim lanes, shallow area for the fourth grade swim program, locker rooms, spectator seating and additional parking.

**PROGRAM DESCRIPTION:**

PBK Architects will be presenting the design development for the Natatorium at Fulshear High School. The new Natatorium facility will be a separate structure adjacent to Fulshear High School.

Upon approval, the construction documents phase will begin. The design development booklets will be provided under separate cover.

Submitted By: Kevin McKeever, Administrator for Operations  
Steve Hoyt, Vanir/Rice & Gardner Consultants, Inc., A Joint Venture

Recommended for approval:



Dr. Thomas Randle  
Superintendent

**CONSIDER APPROVAL OF DESIGN DEVELOPMENT FOR THE  
NATATORIUM AT GEORGE RANCH HIGH SCHOOL**

**RECOMMENDATION:**

That the Board of Trustees approve the design development for the Natatorium at George Ranch High School, as presented by PBK Architects.

**IMPACT/RATIONALE:**

On November 4, 2014, Lamar CISD passed a bond referendum that included the Natatorium at George Ranch High School. The Natatorium includes eight competition swim lanes, shallow area for the fourth grade swim program, locker rooms, spectator seating and additional parking.

**PROGRAM DESCRIPTION:**

PBK Architects will be presenting the design development for the Natatorium at George Ranch High School. The new Natatorium facility will be a separate structure adjacent to George Ranch High School.

Upon approval, the construction documents phase will begin. The design development booklets will be provided under separate cover.

Submitted By: Kevin McKeever, Administrator for Operations  
Steve Hoyt, Vanir/Rice & Gardner Consultants, Inc., A Joint Venture

Recommended for approval:



Dr. Thomas Randle  
Superintendent

**CONSIDER APPROVAL OF TRAFFIC STUDY FOR THE  
SUPPORT SERVICES FACILITY**

**RECOMMENDATION:**

That the Board of Trustees approve Traffic Engineers, Inc. for the traffic study for the Support Services Facility in the amount of \$10,000 and authorize the Board President to execute the agreement.

**IMPACT/RATIONALE:**

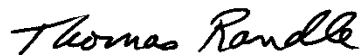
The traffic engineering study is a professional service that the District must contract directly. These funds were allocated within the 2014 Bond Budget.

**PROGRAM DESCRIPTION:**

The traffic engineering study will generate reports that provide traffic flow patterns the architect needs to complete the construction specifications. These reports are crucial in the design and construction of the Support Services Facility. The scope includes the Maintenance & Operations Facility.

Submitted By: Kevin McKeever, Administrator for Operations  
Steve Hoyt, Vanir/Rice & Gardner Consultants, Inc., A Joint Venture

Recommended for approval:



Dr. Thomas Randle  
Superintendent



# **TRAFFIC ENGINEERS, INC.**

INNOVATIVE TRANSPORTATION SOLUTIONS

801 Congress  
Suite 325  
Houston, TX 77002

Texas Registration Number F-003158

Voice (713) 270-8145  
Fax (281) 809-0807  
www.trafficengineers.com

January 4, 2017

Mr. Kevin McKeever  
Administrator of Operations  
Lamar Consolidated ISD  
3911 Ave I  
Rosenberg, Texas 77471

Re: Proposal for Support Service Building Traffic Study

Dear Mr. McKeever:

This letter constitutes our proposal to conduct a Traffic Study for the Lamar Consolidated ISD Support Service Building. The site is located on Lane Drive, north of Wessendorff Middle School in Rosenberg, Texas.

## **Scope of Services**

### **Task 1 - Data Collection**

AM and PM peak hour traffic counts will be conducted at the intersection of Lane Drive at Mustang Drive.

The following information will be provided by Lamar Consolidated ISD for the Support Service Building:

- Build-out year
- AM and PM peak hours of Support Service Building
- Number of Staff
- Number of Maintenance Service Vehicles
- Proposed future development on site

A site visit will be conducted to document existing conditions at the site.

### **Task 2 - Trip Generation and Distribution**

The trips generated by the site will be estimated based on information provided by Lamar Consolidated ISD.

The projected traffic volumes will be distributed to the following intersections:

- Lane Drive at Mustang Avenue
- Lane Drive at Support Service Building Site Driveway

### Task 3 - Traffic Impact Analysis

Traffic projections will be developed at the following intersections for Build-out conditions of the Support Service Building:

- Lane Drive at Mustang Avenue
- Lane Drive at Support Service Building Site Driveway

A southbound left-turn lane will be evaluated on Lane Drive at the Support Service Building driveway that will align with future Reading Road. Additional on-site and off-site improvements will be recommended, if needed.

### Task 4 - Study Findings

A letter report will be prepared documenting the findings and recommendations for on-site and off-site circulation.

### Compensation

Based on our estimate of hours required to complete this project, compensation of \$10,000.00 is proposed on a lump sum basis.

Please contact me at (713) 992-4792, if you have any questions regarding this proposal.

Sincerely,



Shichen "Jessica" Jia, PE  
Senior Associate

**CONSIDER APPROVAL OF TEXAS ACCESSIBILITY STANDARDS REVIEW AND  
INSPECTION FOR THE SUPPORT SERVICES FACILITY**

**RECOMMENDATION:**

That the Board of Trustees approve American Construction Investigations, LTD. (ACI) for Texas Accessibility Standards Review and Inspection for the Support Services Facility in the amount of \$1,948 and authorize the Board President to execute the agreement.

**IMPACT/RATIONALE:**

Texas Accessibility Standards Review and Inspection is a professional service that the District must contract directly. These funds were allocated within the 2014 Bond Budget.

**PROGRAM DESCRIPTION:**

TAS Plan Review and Inspection is required to verify the plans comply with Texas Accessibility Standards. The scope includes both the Maintenance & Operations Facility and the renovation of the current Support Services Facility.

Submitted By: Kevin McKeever, Administrator for Operations  
Steve Hoyt, Vanir/Rice & Gardner Consultants, Inc., A Joint Venture

Recommended for approval:



Dr. Thomas Randle  
Superintendent



AMERICAN CONSTRUCTION INVESTIGATIONS, LTD



602 SAWYER STREET, SUITE 200, HOUSTON, TEXAS 77007-7510  
(713)864-8494 (888)595-8500 FAX(713)864-8495  
<http://www.acico.com>

December 20, 2016

Mr. Kevin McKeever  
Administrator of Operations  
Lamar CISD  
3911 Avenue I  
Rosenberg, TX 77471

Re: TAS Services – Maintenance Operations Building/Support Services Building

Dear Mr. McKeever:

As Accessibility Specialists, registered by the Texas Department of Licensing and Regulation (TDLR), we are pleased to offer this proposal for Texas Accessibility Standards (TAS) plan review and inspection services.

All public construction projects with an estimated construction cost greater than \$50,000.00 must be registered with the Texas Department of Licensing & Regulation (TDLR) Architectural Barriers, reviewed and inspected. As Accessibility Specialists registered with TDLR, ACI can provide these review and inspection services.

Review and inspection fees are based on estimated construction cost. The fees below are based on an estimated construction cost of \$11,000,000.00 for the Lamar CISD Maintenance Operations Building and Support Services Building.

TAS Plan Review and Inspection Fees

- Review = \$825.00
- Inspection = \$850.00 + \$98.00 travel expense
- State Filing Fee = \$175

The proposed services include unlimited phone and email support to address review comments. Additional approved services are billed hourly at \$185 per hour. Our proposal does not include design services.

Please call me at 713.979.0853, if you have any questions or comments.

Sincerely yours,  
AMERICAN CONSTRUCTION INVESTIGATIONS, LTD.

Jeremy G. Murphy  
Director, Accessibility & Code Consulting Services

**CONSIDER APPROVAL OF TEXAS ACCESSIBILITY STANDARDS REVIEW AND  
INSPECTION FOR THE NATATORIUM AT FOSTER HIGH SCHOOL**

**RECOMMENDATION:**

That the Board of Trustees approve Winning Way Services for Texas Accessibility Standards Review and Inspection for the Natatorium at Foster High School in the amount of \$1,550 and authorize the Board President to execute the agreement.

**IMPACT/RATIONALE:**

Texas Accessibility Standards Review and Inspection is a professional service that the District must contract directly. These funds were allocated within the 2014 Bond Budget.

**PROGRAM DESCRIPTION:**

TAS Plan Review and Inspection is required to verify the plans comply with Texas Accessibility Standards.

Submitted By:       Kevin McKeever, Administrator for Operations  
                          Steve Hoyt, Vanir/Rice & Gardner Consultants, Inc., A Joint Venture

Recommended for approval:

*Thomas Randle*

Dr. Thomas Randle  
Superintendent



P.O. BOX 750953  
HOUSTON, TEXAS 77275

OFFICE 281-922-0700  
TOLL FREE 1-866-922-7260  
E-MAIL [bill@winningway.net](mailto:bill@winningway.net)

**PLAN REVIEWS – INSPECTIONS  
BUILDING CODE – ACCESSIBILITY – ENERGY – FIRE**

December 13, 2016

Lamar Consolidated Independent School District  
3911 Ave I  
Rosenberg, Texas 77471

Attention: Mr. Kevin McKeever  
Lamar Consolidated ISD

Project: Lamar Consolidated Independent School District  
Foster High School  
4400 FM 723  
Richmond, Texas 77406

Regarding: Proposal – Foster High School Natatorium  
TAS Plan Review and Inspection

Dear Mr. Kevin McKeever,

I am pleased to submit this proposal for a code compliance review and report of the above referenced project. *Winning Way Services, Inc.* (hereinafter “Consultant”) shall provide to *Lamar Consolidated School District* – and their representative, *PBK Architects* (hereinafter “Client”) the services described below, under the terms and qualifications described below, for the compensation described below. This proposal is based on information provided by Mr. Douglas Walker Rice of Vanir – Rice & Gardner.

**SCOPE OF SERVICES:**

The Consultant shall perform the following services:

The plan review shall examine compliance conditions for the Texas Accessibility Standards. The review will be completed to ensure substantial compliance with the codes referenced.

The Consultant will prepare a written report identifying conditions observed to not be in substantial compliance with the codes mentioned above, listing discrepancies, missing information, partial information, and non-compliance to the code referenced.

The Texas Accessibility Standards Plan Review will follow the prescribed standards as set forth for, Registered Accessibility Specialists, licensed by the Texas Department of Licensing and Regulations, and conducted by a Registered Accessibility Specialist, using the 2012 Texas Accessibility Standards.

The completion of the code reviews will be as mutually agreed by all parties and will be dependent on submission of 100% plan sets with specifications, and addenda as issued by the design professionals.

**COMPENSATION:**

The scope of work described above will be performed for the following fee, subject to the terms and qualifications of this proposal:

Foster High School Natatorium		
Lamar Consolidated ISD	TAS – Plan Review	\$ 700.00
	TAS – Site Inspection	\$ 675.00
	TDLR Fee	\$ 175.00
	Total	\$ 1,550.00

**TERMS AND QUALIFICATIONS:**

Receipt of a fully executed copy of this proposal will be sufficient for initiating the work, provided all required plans and related documents are submitted. A signature block has been provided for the purpose of accepting this proposal in its entirety. This proposal becomes the agreement between us.

Invoicing will be submitted on or about the 1<sup>st</sup> of each month corresponding to the portion of work completed. All invoices will be due upon receipt. Timely payment of invoices is critical for the successful completion of the work. The Consultant reserves the right to stop all work should invoices not be paid timely. Invoices, which are unpaid after 15 days from the invoice date, are subject to an interest charge on professional services not to exceed the maximum non-usurious interest rate plus attorney’s fees and collection expenses.

Any and all information, reports, drawings, specifications and other documents, including those in electronic form, that have been developed by the Consultant and the Consultant’s consultants are Instruments of Service for use solely with this project. Unless final payment has been received for all work performed, use of any portion of the work for any purpose is expressly prohibited unless written permission has been received from the Consultant.

The Client acknowledges that the requirements of the various codes used in the review of this project will be subject to various and possibly contradictory interpretations. The Consultant, therefore, will use his reasonable professional efforts and judgment to interpret the applicable requirements of such codes as they apply to the project. The Client acknowledges that the Consultant’s scope of work does not include any services related to the presence of hazardous or toxic materials.

The Consultant in connection with the services requested or performed herein is that the Consultant will use that degree of care and skill ordinarily exercised under similar conditions by average members of our profession practicing in the same or similar locality.

The Client shall be solely responsible for the accuracy and sufficiency of all documents submitted to the Consultant for use on this project including but not limited to the construction documents, specifications, as-built drawings, surveys, soils reports, cut sheets, etc.

The Client shall keep the Consultant apprised of all project information.

In the event of disputes, both parties agree to mediation, which shall take place in Houston.

The Client acknowledges that he has had the opportunity to consult an attorney regarding the contents of this proposal.

The provisions of this agreement are not to be construed more strictly against the Consultant that drafted this proposal than the Client.

Either party may terminate this agreement for any reason upon five (5) days written notice. The Consultant shall be paid for any and all work to date of termination

In executing and entering into this agreement, neither the Client nor his attorney has relied on any statement or representation pertaining to this agreement (outside this written agreement) made by the Consultant or anyone representing the Consultant.

This proposal contains the entire agreement between the Consultant and the Client and both the Consultant and the Client acknowledge that they have carefully read the contents and understand their meaning and effect.

This agreement is made in Harris County, Texas and construed and interpreted in Texas law.

This proposal does not include the securing of any approvals and permits or any fees associated with City / County approvals and permits.

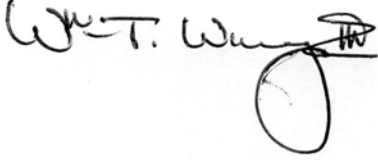
This proposal is valid for thirty (30) days. If not accepted within fourteen days, the Consultant reserves the right to modify this proposal.

I have assembled this proposal based on my understanding of your specific needs related to this project. I am extremely interested in working with you on this project and look forward to hearing back from you.



Foster HS – Natatorium  
Lamar Consolidated ISD  
December 13, 2016  
Page 4 of 4

Respectfully,



William T. Winning III – CBO  
WINNING WAY SERVICES, INC.  
Cc: File

**ACCEPTANCE:**

This proposal is accepted and agreed to by Lamar Consolidated ISD subject to the terms and qualifications contained herein.

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date

\_\_\_\_\_  
Name

\_\_\_\_\_  
Witness

\_\_\_\_\_  
Title

CC:

**CONSIDER APPROVAL OF TEXAS ACCESSIBILITY STANDARDS REVIEW AND  
INSPECTION FOR THE NATATORIUM AT FULSHEAR HIGH SCHOOL**

**RECOMMENDATION:**

That the Board of Trustees approve Winning Way Services for Texas Accessibility Standards Review and Inspection for the Natatorium at Fulshear High School in the amount of \$1,550 and authorize the Board President to execute the agreement.

**IMPACT/RATIONALE:**

Texas Accessibility Standards Review and Inspection is a professional service that the District must contract directly. These funds were allocated within the 2014 Bond Budget.

**PROGRAM DESCRIPTION:**

TAS Plan Review and Inspection is required to verify the plans comply with Texas Accessibility Standards.

Submitted By: Kevin McKeever, Administrator for Operations  
Steve Hoyt, Vanir/Rice & Gardner Consultants, Inc., A Joint Venture

Recommended for approval:



Dr. Thomas Randle  
Superintendent



P.O. BOX 750953  
HOUSTON, TEXAS 77275

OFFICE 281-922-0700  
TOLL FREE 1-866-922-7260  
E-MAIL [bill@winningway.net](mailto:bill@winningway.net)

**PLAN REVIEWS – INSPECTIONS  
BUILDING CODE – ACCESSIBILITY – ENERGY – FIRE**

December 13, 2016

Lamar Consolidated Independent School District  
3911 Ave I  
Rosenberg, Texas 77471

Attention: Mr. Kevin McKeever  
Lamar Consolidated ISD

Project: Lamar Consolidated Independent School District  
Fulshear High School  
9302 Bois D’Arc Lane  
Fulshear, Texas 77441

Regarding: Proposal – Fulshear High School Natatorium  
TAS Plan Review and Inspection

Dear Mr. Kevin McKeever,

I am pleased to submit this proposal for a code compliance review and report of the above referenced project. *Winning Way Services, Inc.* (hereinafter “Consultant”) shall provide to *Lamar Consolidated School District* – and their representative, *PBK Architects* (hereinafter “Client”) the services described below, under the terms and qualifications described below, for the compensation described below. This proposal is based on information provided by Mr. Douglas Walker Rice of Vanir – Rice & Gardner.

**SCOPE OF SERVICES:**

The Consultant shall perform the following services:

The plan review shall examine compliance conditions for the Texas Accessibility Standards. The review will be completed to ensure substantial compliance with the codes referenced.

The Consultant will prepare a written report identifying conditions observed to not be in substantial compliance with the codes mentioned above, listing discrepancies, missing information, partial information, and non-compliance to the code referenced.

The Texas Accessibility Standards Plan Review will follow the prescribed standards as set forth for, Registered Accessibility Specialists, licensed by the Texas Department of Licensing and Regulations, and conducted by a Registered Accessibility Specialist, using the 2012 Texas Accessibility Standards.

The completion of the code reviews will be as mutually agreed by all parties and will be dependent on submission of 100% plan sets with specifications, and addenda as issued by the design professionals.

**COMPENSATION:**

The scope of work described above will be performed for the following fee, subject to the terms and qualifications of this proposal:

Fulshear High School Natatorium  
Lamar Consolidated ISD

TAS – Plan Review	\$ 700.00
TAS – Site Inspection	\$ 675.00
TDLR Fee	\$ 175.00
Total	\$ 1,550.00

**TERMS AND QUALIFICATIONS:**

Receipt of a fully executed copy of this proposal will be sufficient for initiating the work, provided all required plans and related documents are submitted. A signature block has been provided for the purpose of accepting this proposal in its entirety. This proposal becomes the agreement between us.

Invoicing will be submitted on or about the 1<sup>st</sup> of each month corresponding to the portion of work completed. All invoices will be due upon receipt. Timely payment of invoices is critical for the successful completion of the work. The Consultant reserves the right to stop all work should invoices not be paid timely. Invoices, which are unpaid after 15 days from the invoice date, are subject to an interest charge on professional services not to exceed the maximum non-usurious interest rate plus attorney’s fees and collection expenses.

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The Client acknowledges that the requirements of the various codes used in the review of this project will be subject to various and possibly contradictory interpretations. The Consultant, therefore, will use his reasonable professional efforts and judgment to interpret the applicable requirements of such codes as they apply to the project. The Client acknowledges that the Consultant’s scope of work does not include any services related to the presence of hazardous or toxic materials.

The Consultant in connection with the services requested or performed herein is that the Consultant will use that degree of care and skill ordinarily exercised under similar conditions by average members of our profession practicing in the same or similar locality.

The Client shall be solely responsible for the accuracy and sufficiency of all documents submitted to the Consultant for use on this project including but not limited to the construction documents, specifications, as-built drawings, surveys, soils reports, cut sheets, etc.

The Client shall keep the Consultant apprised of all project information.

In the event of disputes, both parties agree to mediation, which shall take place in Houston.

The Client acknowledges that he has had the opportunity to consult an attorney regarding the contents of this proposal.

The provisions of this agreement are not to be construed more strictly against the Consultant that drafted this proposal than the Client.

Either party may terminate this agreement for any reason upon five (5) days written notice. The Consultant shall be paid for any and all work to date of termination

In executing and entering into this agreement, neither the Client nor his attorney has relied on any statement or representation pertaining to this agreement (outside this written agreement) made by the Consultant or anyone representing the Consultant.

This proposal contains the entire agreement between the Consultant and the Client and both the Consultant and the Client acknowledge that they have carefully read the contents and understand their meaning and effect.

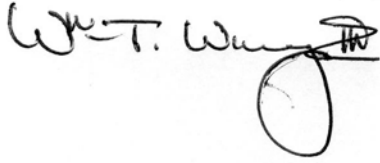
This agreement is made in Harris County, Texas and construed and interpreted in Texas law.

This proposal does not include the securing of any approvals and permits or any fees associated with City / County approvals and permits.

This proposal is valid for thirty (30) days. If not accepted within fourteen days, the Consultant reserves the right to modify this proposal.

I have assembled this proposal based on my understanding of your specific needs related to this project. I am extremely interested in working with you on this project and look forward to hearing back from you.

Respectfully,



William T. Winning III – CBO  
WINNING WAY SERVICES, INC.  
Cc: File

ACCEPTANCE:

This proposal is accepted and agreed to by Lamar Consolidated ISD subject to the terms and qualifications contained herein.

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date

\_\_\_\_\_  
Name

\_\_\_\_\_  
Witness

\_\_\_\_\_  
Title

CC:

**CONSIDER APPROVAL OF TEXAS ACCESSIBILITY STANDARDS REVIEW AND  
INSPECTION FOR THE NATATORIUM AT GEORGE RANCH HIGH SCHOOL**

**RECOMMENDATION:**

That the Board of Trustees approve Winning Way Services for Texas Accessibility Standards Review and Inspection for the Natatorium at George Ranch High School in the amount of \$1,550 and authorize the Board President to execute the agreement.

**IMPACT/RATIONALE:**

Texas Accessibility Standards Review and Inspection is a professional service that the District must contract directly. These funds were allocated within the 2014 Bond Budget.

**PROGRAM DESCRIPTION:**

TAS Plan Review and Inspection is required to verify the plans comply with Texas Accessibility Standards.

Submitted By: Kevin McKeever, Administrator for Operations  
Steve Hoyt, Vanir/Rice & Gardner Consultants, Inc., A Joint Venture

Recommended for approval:



Dr. Thomas Randle  
Superintendent



P.O. BOX 750953  
HOUSTON, TEXAS 77275

OFFICE 281-922-0700  
TOLL FREE 1-866-922-7260  
E-MAIL [bill@winningway.net](mailto:bill@winningway.net)

**PLAN REVIEWS – INSPECTIONS  
BUILDING CODE – ACCESSIBILITY – ENERGY – FIRE**

December 13, 2016

Lamar Consolidated Independent School District  
3911 Ave I  
Rosenberg, Texas 77471

Attention: Mr. Kevin McKeever  
Lamar Consolidated ISD

Project: Lamar Consolidated Independent School District  
George Ranch High School  
8181 FM 762  
Richmond, Texas 77469

Regarding: Proposal – George Ranch High School Natatorium  
TAS Plan Review and Inspection

Dear Mr. Kevin McKeever,

I am pleased to submit this proposal for a code compliance review and report of the above referenced project. *Winning Way Services, Inc.* (hereinafter “Consultant”) shall provide to *Lamar Consolidated School District* – and their representative, *PBK Architects* (hereinafter “Client”) the services described below, under the terms and qualifications described below, for the compensation described below. This proposal is based on information provided by Mr. Douglas Walker Rice of Vanir – Rice & Gardner.

**SCOPE OF SERVICES:**

The Consultant shall perform the following services:

The plan review shall examine compliance conditions for the Texas Accessibility Standards. The review will be completed to ensure substantial compliance with the codes referenced.

The Consultant will prepare a written report identifying conditions observed to not be in substantial compliance with the codes mentioned above, listing discrepancies, missing information, partial information, and non-compliance to the code referenced.



The Texas Accessibility Standards Plan Review will follow the prescribed standards as set forth for, Registered Accessibility Specialists, licensed by the Texas Department of Licensing and Regulations, and conducted by a Registered Accessibility Specialist, using the 2012 Texas Accessibility Standards.

The completion of the code reviews will be as mutually agreed by all parties and will be dependent on submission of 100% plan sets with specifications, and addenda as issued by the design professionals.

**COMPENSATION:**

The scope of work described above will be performed for the following fee, subject to the terms and qualifications of this proposal:

George Ranch High School Natatorium  
Lamar Consolidated ISD

TAS – Plan Review	\$ 700.00
TAS – Site Inspection	\$ 675.00
TDLR Fee	\$ 175.00
Total	\$ 1,550.00

**TERMS AND QUALIFICATIONS:**

Receipt of a fully executed copy of this proposal will be sufficient for initiating the work, provided all required plans and related documents are submitted. A signature block has been provided for the purpose of accepting this proposal in its entirety. This proposal becomes the agreement between us.

Invoicing will be submitted on or about the 1<sup>st</sup> of each month corresponding to the portion of work completed. All invoices will be due upon receipt. Timely payment of invoices is critical for the successful completion of the work. The Consultant reserves the right to stop all work should invoices not be paid timely. Invoices, which are unpaid after 15 days from the invoice date, are subject to an interest charge on professional services not to exceed the maximum non-usurious interest rate plus attorney’s fees and collection expenses.

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The Consultant in connection with the services requested or performed herein is that the Consultant will use that degree of care and skill ordinarily exercised under similar conditions by average members of our profession practicing in the same or similar locality.

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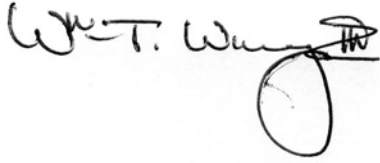
This proposal does not include the securing of any approvals and permits or any fees associated with City / County approvals and permits.

This proposal is valid for thirty (30) days. If not accepted within fourteen days, the Consultant reserves the right to modify this proposal.

I have assembled this proposal based on my understanding of your specific needs related to this project. I am extremely interested in working with you on this project and look forward to hearing back from you.

George Ranch HS – Natatorium  
Lamar Consolidated ISD  
December 13, 2016  
Page 4 of 4

Respectfully,



William T. Winning III – CBO  
WINNING WAY SERVICES, INC.  
Cc: File

**ACCEPTANCE:**

This proposal is accepted and agreed to by Lamar Consolidated ISD subject to the terms and qualifications contained herein.

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date

\_\_\_\_\_  
Name

\_\_\_\_\_  
Witness

\_\_\_\_\_  
Title

CC:

**CONSIDER APPROVAL OF TEXAS EDUCATION AGENCY CODE COMPLIANCE  
REVIEW FOR THE NATATORIUM AT FOSTER HIGH SCHOOL**

**RECOMMENDATION:**

That the Board of Trustees approve Winning Way Services for building code compliance review for the natatorium at Foster High School in the amount of \$6,675 and authorize the Board President to execute the agreement.

**IMPACT/RATIONALE:**

Code compliance review is a professional service that the District must contract directly. These funds were allocated within the 2014 Bond Budget.

**PROGRAM DESCRIPTION:**

Code compliance review is required by Texas Education Agency when the local permit jurisdiction does not provide building code reviews. The natatorium at Foster High School is not in an incorporated municipality that performs the code reviews. The review consists of a general review of the plans and specifications for compliance with the current building codes.

Submitted By: Kevin McKeever, Administrator for Operations  
Steve Hoyt, Vanir/Rice & Gardner Consultants, Inc., A Joint Venture

Recommended for approval:



Dr. Thomas Randle  
Superintendent



P.O. BOX 750953  
HOUSTON, TEXAS 77275

OFFICE 281-922-0700  
TOLL FREE 1-866-922-7260  
E-MAIL [bill@winningway.net](mailto:bill@winningway.net)

**PLAN REVIEWS – INSPECTIONS  
BUILDING CODE – ACCESSIBILITY – ENERGY – FIRE**

December 13, 2016

Lamar Consolidated Independent School District  
3911 Ave I  
Rosenberg, Texas 77471

Attention: Mr. Kevin McKeever  
Lamar Consolidated ISD

Project: Lamar Consolidated Independent School District  
Foster High School Natatorium  
4400 FM 723  
Richmond, Fort Bend County, Texas

Regarding: Proposal – Foster HS Natatorium  
Code Compliance Review and Report  
TEA Chapter 61 Standards - Full Review

Dear Mr. McKeever,

I am pleased to submit this proposal for a code compliance review and report of the above referenced project. *Winning Way Services, Inc.* (hereinafter “Consultant”) shall provide to *Lamar Consolidated Independent School District* – and their representative, *PBK Architects* (hereinafter “Client”) the services described below, under the terms and qualifications described below, for the compensation described below.

**SCOPE OF SERVICES:**

The Consultant shall perform the following services:

The Consultant will review the construction documents for subject project as required by Texas Education Agency – Subchapter CC. Commissioner's Rules Concerning School Facilities Chapter 61.1036. School Facilities Standards for Construction on or after August 1, 2003.

The plan review shall examine compliance conditions for emergency egress, fire protection, structural integrity, life safety, plumbing, energy conservation, and mechanical and electrical design. The Consultant’s code review will be conducted using the 2012 edition of the International Building Code, 2012 International Plumbing Code, 2012 International Mechanical Code, 2012 International Fire Code, 2009 International Energy Code, as well as the NFPA – 2014 National Electrical Code and the 2012 NFPA 101 Life Safety Code.

The standards/guidelines permit the Consultant, to state, if any, possible variances from the code requirements and therefore allowing a limited number of variances from the codes if such variances do not negatively affect the quality or safety of the facility

The Consultant will prepare a written report identifying conditions observed to not be in substantial compliance with the codes mentioned above, listing discrepancies, missing information, partial information, and non-compliance to the code referenced. If, as stated above, if a code interpretation follows the guidelines and a variance is permitted, the item in question will be reported and described.

The completion of the code reviews will be as mutually agreed by all parties and will be dependent on submission of 100% plan sets with specifications, including all civil, geotechnical, fire alarm systems, automatic sprinkler systems, fire suppression, life safety and addenda as issued by the design professionals.

**COMPENSATION:**

The scope of work described above will be performed for the following fee, subject to the terms and qualifications of this proposal:

Foster HS Natatorium Lamar Consolidated ISD	TEA Code Review	\$6,675.00
	Total	\$6,675.00

**TERMS AND QUALIFICATIONS:**

Receipt of a fully executed copy of this proposal will be sufficient for initiating the work, provided all required plans and related documents are submitted. A signature block has been provided for the purpose of accepting this proposal in its entirety. This proposal becomes the agreement between us.

Invoicing will be submitted on or about the 1<sup>st</sup> of each month corresponding to the portion of work completed. All invoices will be due upon receipt. Timely payment of invoices is critical for the successful completion of the work. The Consultant reserves the right to stop all work should invoices not be paid timely. Invoices, which are unpaid after 15 days from the invoice date, are subject to an interest charge on professional services not to exceed the maximum non-usurious interest rate plus attorney’s fees and collection expenses.

Any and all information, reports, drawings, specifications and other documents, including those in electronic form, that have been developed by the Consultant and the Consultant’s consultants are Instruments of Service for use solely with this project. Unless final payment has been received for all work performed, use of any portion of the work for any purpose is expressly prohibited unless written permission has been received from the Consultant.

The Client acknowledges that the requirements of the various codes used in the review of this project will be subject to various and possibly contradictory interpretations. The Consultant, therefore, will use his reasonable professional efforts and judgment to interpret the applicable requirements of such codes as they apply to the project. The Client acknowledges that the Consultant's scope of work does not include any services related to the presence of hazardous or toxic materials.

The Consultant in connection with the services requested or performed herein is that the Consultant will use that degree of care and skill ordinarily exercised under similar conditions by average members of our profession practicing in the same or similar locality.

The Client shall be solely responsible for the accuracy and sufficiency of all documents submitted to the Consultant for use on this project including but not limited to the construction documents, specifications, as-built drawings, surveys, soils reports, cut sheets, etc.

The Client shall keep the Consultant apprised of all project information.

In the event of disputes, both parties agree to mediation, which shall take place in Houston.

The Client acknowledges that he has had the opportunity to consult an attorney regarding the contents of this proposal.

The provisions of this agreement are not to be construed more strictly against the Consultant that drafted this proposal than the Client.

Either party may terminate this agreement for any reason upon five (5) days written notice. The Consultant shall be paid for any and all work to date of termination

In executing and entering into this agreement, neither the Client nor his attorney has relied on any statement or representation pertaining to this agreement (outside this written agreement) made by the Consultant or anyone representing the Consultant.

This proposal contains the entire agreement between the Consultant and the Client and both the Consultant and the Client acknowledge that they have carefully read the contents and understand their meaning and effect.

This agreement is made in Harris County, Texas and construed and interpreted in Texas law.

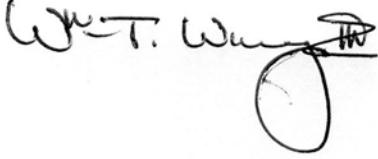
This proposal does not include the securing of any approvals and permits or any fees associated with City / County approvals and permits.

This proposal is valid for fourteen (14) days. If not accepted within fourteen days, the Consultant reserves the right to modify this proposal.

I have assembled this proposal based on my understanding of your specific needs related to this project. I am extremely interested in working with you on this project and look forward to hearing back from you.

Proposal – Foster HS Natatorium  
Lamar CISD  
December 13, 2016  
Page 4 of 4

Respectfully,



William T. Winning III – CBO  
WINNING WAY SERVICES, INC.

Cc: File

**ACCEPTANCE:**

This proposal is accepted and agreed to by Lamar Consolidated ISD subject to the terms and qualifications contained herein.

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date

\_\_\_\_\_  
Name

\_\_\_\_\_  
Witness

\_\_\_\_\_  
Title



**CONSIDER APPROVAL OF TEXAS EDUCATION AGENCY CODE COMPLIANCE  
REVIEW FOR THE NATATORIUM AT GEORGE RANCH HIGH SCHOOL**

**RECOMMENDATION:**

That the Board of Trustees approve Winning Way Services for building code compliance review for the natatorium at George Ranch High School in the amount of \$6,675 and authorize the Board President to execute the agreement.

**IMPACT/RATIONALE:**

Code compliance review is a professional service that the District must contract directly. These funds were allocated within the 2014 Bond Budget.

**PROGRAM DESCRIPTION:**

Code compliance review is required by Texas Education Agency when the local permit jurisdiction does not provide building code reviews. The natatorium at George Ranch High School is not in an incorporated municipality that performs the code reviews. The review consists of a general review of the plans and specifications for compliance with the current building codes.

Submitted By: Kevin McKeever, Administrator for Operations  
Steve Hoyt, Vanir/Rice & Gardner Consultants, Inc., A Joint Venture

Recommended for approval:



Dr. Thomas Randle  
Superintendent



P.O. BOX 750953  
HOUSTON, TEXAS 77275

OFFICE 281-922-0700  
TOLL FREE 1-866-922-7260  
E-MAIL [bill@winningway.net](mailto:bill@winningway.net)

**PLAN REVIEWS – INSPECTIONS  
BUILDING CODE – ACCESSIBILITY – ENERGY – FIRE**

December 13, 2016

Lamar Consolidated Independent School District  
3911 Ave I  
Rosenberg, Texas 77471

Attention: Mr. Kevin McKeever  
Lamar Consolidated ISD

Project: Lamar Consolidated Independent School District  
George Ranch High School Natatorium  
8181 FM 762  
Richmond, Fort Bend County, Texas 77469

Regarding: Proposal – George Ranch HS Natatorium  
Code Compliance Review and Report  
TEA Chapter 61 Standards - Full Review

Dear Mr. McKeever,

I am pleased to submit this proposal for a code compliance review and report of the above referenced project. *Winning Way Services, Inc.* (hereinafter “Consultant”) shall provide to *Lamar Consolidated Independent School District* – and their representative, *PBK Architects* (hereinafter “Client”) the services described below, under the terms and qualifications described below, for the compensation described below.

**SCOPE OF SERVICES:**

The Consultant shall perform the following services:

The Consultant will review the construction documents for subject project as required by Texas Education Agency – Subchapter CC. Commissioner's Rules Concerning School Facilities Chapter 61.1036. School Facilities Standards for Construction on or after August 1, 2003.

The plan review shall examine compliance conditions for emergency egress, fire protection, structural integrity, life safety, plumbing, energy conservation, and mechanical and electrical design. The Consultant’s code review will be conducted using the 2012 edition of the International Building Code, 2012 International Plumbing Code, 2012 International Mechanical Code, 2012 International Fire Code, 2009 International Energy Code, as well as the NFPA – 2014 National Electrical Code and the 2012 NFPA 101 Life Safety Code.

The standards/guidelines permit the Consultant, to state, if any, possible variances from the code requirements and therefore allowing a limited number of variances from the codes if such variances do not negatively affect the quality or safety of the facility

The Consultant will prepare a written report identifying conditions observed to not be in substantial compliance with the codes mentioned above, listing discrepancies, missing information, partial information, and non-compliance to the code referenced. If, as stated above, if a code interpretation follows the guidelines and a variance is permitted, the item in question will be reported and described.

The completion of the code reviews will be as mutually agreed by all parties and will be dependent on submission of 100% plan sets with specifications, including all civil, geotechnical, fire alarm systems, automatic sprinkler systems, fire suppression, life safety and addenda as issued by the design professionals.

**COMPENSATION:**

The scope of work described above will be performed for the following fee, subject to the terms and qualifications of this proposal:

George Ranch HS Natatorium Lamar Consolidated ISD	TEA Code Review	\$6,675.00
	Total	\$6,675.00

**TERMS AND QUALIFICATIONS:**

Receipt of a fully executed copy of this proposal will be sufficient for initiating the work, provided all required plans and related documents are submitted. A signature block has been provided for the purpose of accepting this proposal in its entirety. This proposal becomes the agreement between us.

Invoicing will be submitted on or about the 1<sup>st</sup> of each month corresponding to the portion of work completed. All invoices will be due upon receipt. Timely payment of invoices is critical for the successful completion of the work. The Consultant reserves the right to stop all work should invoices not be paid timely. Invoices, which are unpaid after 15 days from the invoice date, are subject to an interest charge on professional services not to exceed the maximum non-usurious interest rate plus attorney’s fees and collection expenses.

Any and all information, reports, drawings, specifications and other documents, including those in electronic form, that have been developed by the Consultant and the Consultant’s consultants are Instruments of Service for use solely with this project. Unless final payment has been received for all work performed, use of any portion of the work for any purpose is expressly prohibited unless written permission has been received from the Consultant.

The Client acknowledges that the requirements of the various codes used in the review of this project will be subject to various and possibly contradictory interpretations. The Consultant, therefore, will use his reasonable professional efforts and judgment to interpret the applicable requirements of such codes as they apply to the project. The Client acknowledges that the Consultant's scope of work does not include any services related to the presence of hazardous or toxic materials.

The Consultant in connection with the services requested or performed herein is that the Consultant will use that degree of care and skill ordinarily exercised under similar conditions by average members of our profession practicing in the same or similar locality.

The Client shall be solely responsible for the accuracy and sufficiency of all documents submitted to the Consultant for use on this project including but not limited to the construction documents, specifications, as-built drawings, surveys, soils reports, cut sheets, etc.

The Client shall keep the Consultant apprised of all project information.

In the event of disputes, both parties agree to mediation, which shall take place in Houston.

The Client acknowledges that he has had the opportunity to consult an attorney regarding the contents of this proposal.

The provisions of this agreement are not to be construed more strictly against the Consultant that drafted this proposal than the Client.

Either party may terminate this agreement for any reason upon five (5) days written notice. The Consultant shall be paid for any and all work to date of termination

In executing and entering into this agreement, neither the Client nor his attorney has relied on any statement or representation pertaining to this agreement (outside this written agreement) made by the Consultant or anyone representing the Consultant.

This proposal contains the entire agreement between the Consultant and the Client and both the Consultant and the Client acknowledge that they have carefully read the contents and understand their meaning and effect.

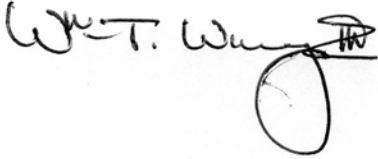
This agreement is made in Harris County, Texas and construed and interpreted in Texas law.

This proposal does not include the securing of any approvals and permits or any fees associated with City / County approvals and permits.

This proposal is valid for fourteen (14) days. If not accepted within fourteen days, the Consultant reserves the right to modify this proposal.

I have assembled this proposal based on my understanding of your specific needs related to this project. I am extremely interested in working with you on this project and look forward to hearing back from you.

Respectfully,



William T. Winning III – CBO  
WINNING WAY SERVICES, INC.

Cc: File

**ACCEPTANCE:**

This proposal is accepted and agreed to by Lamar Consolidated ISD subject to the terms and qualifications contained herein.

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date

\_\_\_\_\_  
Name

\_\_\_\_\_  
Witness

\_\_\_\_\_  
Title

**CONSIDER APPROVAL OF COMMISSIONING AGENT FOR  
CARTER ELEMENTARY SCHOOL**

**RECOMMENDATION:**

That the Board of Trustees approve Estes, McClure & Associates as commissioning agent for Carter Elementary School in the amount of \$27,200 and authorize the Board President to execute the agreement.

**IMPACT/RATIONALE:**

Commissioning agent services are a professional service that the District must contract directly. These funds were allocated within the 2014 Bond Budget.

**PROGRAM DESCRIPTION:**

Texas State Energy Conservation Office has amended the energy code with which buildings are required to comply. Buildings that are permitted after November 1, 2016 must meet the new code. The new requirements increase the efficiencies of HVAC and domestic water heater equipment, require energy recovery systems on chillers and ventilation systems, require lower electrical usage that can be achieved with LED lighting, and requires post-construction functional testing of certain HVAC and electrical systems.

The commissioning agent will review construction documents, develop a commissioning specification and perform functional testing of selected HVAC, plumbing and electrical systems to confirm the systems are performing as designed.

Submitted By: Kevin McKeever, Administrator for Operations  
Steve Hoyt, Vanir/Rice & Gardner Consultants, Inc., A Joint Venture

Recommended for approval:



Dr. Thomas Randle  
Superintendent

# COMMISSIONING PROPOSAL

New Carter Elementary School  
Lamar Consolidated ISD



Mr. Kevin McKeever  
Administrator of Operations  
3911 Avenue I  
Rosenberg, TX 77471

Please find the attached proposal for Commissioning services on the new Carter Elementary School project. The Base Services meet the minimum requirements of the International Energy Conservation Code 2015 version. Thank you for this opportunity and please let me know if you have any questions about the proposal

**Josh Gentry, P.E., CCP**  
Estes, McClure & Associates, Inc.  
[jgentry@estesmcclure.com](mailto:jgentry@estesmcclure.com)

SERVICE ORDER  
(for use with AIA B121-2014 Master Agreement)

This is an Amendment, consisting of 1 pages, referred to in and part of the Agreement between OWNER and ENGINEER for Professional Services dated July 5, 2016. This Amendment shall be an addition to the original contract.

Project and Fee: Commissioning of the new Carter Elementary School - Lamar CISD.

Owner:  
Lamar Consolidated Independent School District

Engineer:  
Estes, McClure, & Associates, Inc.

Project Title: Commissioning of the new Carter Elementary School

Estes, McClure, & Associates Inc., will provide Mechanical, Electrical, Plumbing engineering services for the following scope of work:

**COMMISSIONED SYSTEMS:**

The following systems will be commissioned in accordance with IECC 2015 Requirements and LCISD Guidelines:

- HVAC
- EMS
- Lighting Control Systems
- Domestic Hot Water Heating Systems

**BASIC COMMISSIONING SCOPE OF SERVICES**

For this project, we will perform the following services:

- 90% Construction Document Review  
Provide commissioning review of 90% construction documents and coordinate comments with Program Manager for resolution.
- Develop Commissioning Plan and Specifications  
Provide commissioning specifications for project manual including Initial Commissioning Plan.
- Commissioning Kickoff with Construction Team  
Conduct meeting with Design and Construction Team to explain Commissioning process and milestones
- Functional Testing of Quality Sample of HVAC (30-40%)  
Perform functional testing of HVAC units for consistency with design documents and LCISD guidelines and expectations
- Functional Testing of Quality Sample of Lighting Control Systems (20-30%)  
Perform functional testing of lighting control systems (vacancy sensors, daylighting sensors)
- EMS Point-to-Point Verification (30-40%)  
Perform point-to-point testing of EMS graphics, trends, and sequences of operation for consistency with design documents and LCISD guidelines and expectations
- Functional Testing of Quality Sample of Domestic Hot Water Heaters (30-40%)  
Perform functional testing of domestic hot water heaters for consistency with design documents and LCISD guidelines and expectations
- Maintain Issues Log  
Keep a record of all deficiencies and coordinate with Contractors for resolution of problems



- Final Commissioning Record  
Provide Final Commissioning Record that documents the commissioning process including final resolution of all issues
- Close-Out Document Review  
Review all close-out documents including as-builts, O&M manuals, Test and Balance Reports for consistency with project manual and LCISD guidelines and expectations.
- 10 Month Warranty Review  
Conduct meeting with LCISD, Construction Team and Design Team at 10 month warranty review. Coordinate with Team for resolution of deficiencies.

**COMMISSIONING FEE**

Basic Commissioning Services Fee: \$27,200

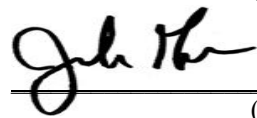
Estes, McClure and Associates will invoice Lamar Consolidated Independent School District on the schedule specified in the original agreement.

**Billing Schedule:**

<u>50% Construction:</u>	<u>30% of Fixed Fee</u>
<u>System Startup:</u>	<u>20% of Fixed Fee</u>
<u>Complete Functional Testing:</u>	<u>30% of Fixed Fee</u>
<u>Delivery of Final Commissioning Record:</u>	<u>10% of Fixed Fee</u>
<u>10 Month Warranty Review:</u>	<u>10% of Fixed Fee</u>

\_\_\_\_\_  
(Owner)

\_\_\_\_\_  
(Date)

  
\_\_\_\_\_  
(Engineer)

January 4, 2017  
\_\_\_\_\_  
(Date)

Estes, McClure and Associates Inc.  
Joshua C. Gentry, P.E.

**CONSIDER APPROVAL OF COMMISSIONING AGENT FOR  
THE SUPPORT SERVICES FACILITY**

**RECOMMENDATION:**

That the Board of Trustees approve Estes, McClure & Associates as commissioning agent for the Support Services Facility in the amount of \$18,500 and authorize the Board President to execute the agreement.

**IMPACT/RATIONALE:**

Commissioning agent services are a professional service that the District must contract directly. These funds were allocated within the 2014 Bond Budget.

**PROGRAM DESCRIPTION:**

Texas State Energy Conservation Office has amended the energy code with which buildings are required to comply. Buildings that are permitted after November 1, 2016 must meet the new code. The new requirements increase the efficiencies of HVAC and domestic water heater equipment, require energy recovery systems on chillers and ventilation systems, require lower electrical usage that can be achieved with LED lighting, and requires post-construction functional testing of certain HVAC and electrical systems.

The commissioning agent will review construction documents, develop a commissioning specification and perform functional testing of selected HVAC, plumbing and electrical systems to confirm the systems are performing as designed.

Submitted By: Kevin McKeever, Administrator for Operations  
Steve Hoyt, Vanir/Rice & Gardner Consultants, Inc., A Joint Venture

Recommended for approval:



Dr. Thomas Randle  
Superintendent

# COMMISSIONING PROPOSAL

Support Services Facility Additions/Renovations  
Lamar Consolidated ISD



Mr. Kevin McKeever  
Administrator of Operations  
3911 Avenue I  
Rosenberg, TX 77471

Please find the attached proposal for Commissioning services on the Support Services Facility Additions/Renovations project. The Base Services meet the minimum requirements of the International Energy Conservation Code 2015 version. Thank you for this opportunity and please let me know if you have any questions about the proposal

**Josh Gentry, P.E., CCP**  
Estes, McClure & Associates, Inc.  
[jgentry@estesmclure.com](mailto:jgentry@estesmclure.com)

SERVICE ORDER  
(for use with AIA B121-2014 Master Agreement)

This is an Amendment, consisting of 1 pages, referred to in and part of the Agreement between OWNER and ENGINEER for Professional Services dated July 5, 2016. This Amendment shall be an addition to the original contract.

Project and Fee: Commissioning of the Support Services Facility Additions/Renovations - Lamar CISD.

Owner:  
Lamar Consolidated Independent School District

Engineer:  
Estes, McClure, & Associates, Inc.

Project Title: Commissioning of the Support Services Facility Additions/Renovations

Estes, McClure, & Associates Inc., will provide Mechanical, Electrical, Plumbing engineering services for the following scope of work:

**COMMISSIONED SYSTEMS:**

The following systems will be commissioned in accordance with IECC 2015 Requirements and LCISD Guidelines:

- HVAC
- EMS
- Lighting Control Systems
- Domestic Hot Water Heating Systems

**BASIC COMMISSIONING SCOPE OF SERVICES**

For this project, we will perform the following services:

- 90% Construction Document Review  
Provide commissioning review of 90% construction documents and coordinate comments with Program Manager for resolution.
- Develop Commissioning Plan and Specifications  
Provide commissioning specifications for project manual including Initial Commissioning Plan.
- Commissioning Kickoff with Construction Team  
Conduct meeting with Design and Construction Team to explain Commissioning process and milestones
- Functional Testing of Quality Sample of HVAC (30-40%)  
Perform functional testing of HVAC units for consistency with design documents and LCISD guidelines and expectations
- Functional Testing of Quality Sample of Lighting Control Systems (20-30%)  
Perform functional testing of lighting control systems (vacancy sensors, daylighting sensors)
- EMS Point-to-Point Verification (30-40%)  
Perform point-to-point testing of EMS graphics, trends, and sequences of operation for consistency with design documents and LCISD guidelines and expectations
- Functional Testing of Quality Sample of Domestic Hot Water Heaters (30-40%)  
Perform functional testing of domestic hot water heaters for consistency with design documents and LCISD guidelines and expectations
- Maintain Issues Log  
Keep a record of all deficiencies and coordinate with Contractors for resolution of problems

- Final Commissioning Record  
Provide Final Commissioning Record that documents the commissioning process including final resolution of all issues
- Close-Out Document Review  
Review all close-out documents including as-builts, O&M manuals, Test and Balance Reports for consistency with project manual and LCISD guidelines and expectations.
- 10 Month Warranty Review  
Conduct meeting with LCISD, Construction Team and Design Team at 10 month warranty review. Coordinate with Team for resolution of deficiencies.

**COMMISSIONING FEE**

Basic Commissioning Services Fee: \$18,500


Estes, McClure and Associates will invoice Lamar Consolidated Independent School District on the schedule specified in the original agreement.

**Billing Schedule:**

<u>50% Construction:</u>	<u>30% of Fixed Fee</u>
<u>System Startup:</u>	<u>20% of Fixed Fee</u>
<u>Complete Functional Testing:</u>	<u>30% of Fixed Fee</u>
<u>Delivery of Final Commissioning Record:</u>	<u>10% of Fixed Fee</u>
<u>10 Month Warranty Review:</u>	<u>10% of Fixed Fee</u>

\_\_\_\_\_  
(Owner)

\_\_\_\_\_  
(Date)



January 4, 2017

\_\_\_\_\_  
(Engineer)

\_\_\_\_\_  
(Date)

Estes, McClure and Associates Inc.  
Joshua C. Gentry, P.E.

**CONSIDER APPROVAL OF COMMISSIONING AGENT FOR THE  
NATATORIUM AT FOSTER HIGH SCHOOL**

**RECOMMENDATION:**

That the Board of Trustees approve Estes, McClure & Associates as commissioning agent for the Natatorium at Foster High School in the amount of \$8,500 and authorize the Board President to execute the agreement.

**IMPACT/RATIONALE:**

Commissioning agent services are a professional service that the District must contract directly. These funds were allocated within the 2014 Bond Budget.

**PROGRAM DESCRIPTION:**

Texas State Energy Conservation Office has amended the energy code with which buildings are required to comply. Buildings that are permitted after November 1, 2016 must meet the new code. The new requirements increase the efficiencies of HVAC and domestic water heater equipment, require energy recovery systems on chillers and ventilation systems, require lower electrical usage that can be achieved with LED lighting, and requires post-construction functional testing of certain HVAC and electrical systems.

The commissioning agent will review construction documents, develop a commissioning specification and perform functional testing of selected HVAC, plumbing and electrical systems to confirm the systems are performing as designed.

Submitted By: Kevin McKeever, Administrator for Operations  
Steve Hoyt, Vanir/Rice & Gardner Consultants, Inc., A Joint Venture

Recommended for approval:



Dr. Thomas Randle  
Superintendent

# COMMISSIONING PROPOSAL

New Foster High School Natatorium  
Lamar Consolidated ISD



Mr. Kevin McKeever  
Administrator of Operations  
3911 Avenue I  
Rosenberg, TX 77471

Please find the attached proposal for Commissioning services on the new Foster High School Natatorium project. The Base Services meet the minimum requirements of the International Energy Conservation Code 2015 version. Thank you for this opportunity and please let me know if you have any questions about the proposal

**Josh Gentry, P.E., CCP**  
Estes, McClure & Associates, Inc.  
[jgentry@estesmclure.com](mailto:jgentry@estesmclure.com)

SERVICE ORDER  
(for use with AIA B121-2014 Master Agreement)

This is an Amendment, consisting of 1 pages, referred to in and part of the Agreement between OWNER and ENGINEER for Professional Services dated July 5, 2016. This Amendment shall be an addition to the original contract.

Project and Fee: Commissioning of the new Foster High School Natatorium - Lamar CISD.

Owner:  
Lamar Consolidated Independent School District

Engineer:  
Estes, McClure, & Associates, Inc.

Project Title: Commissioning of the new Foster High School Natatorium

Estes, McClure, & Associates Inc., will provide Mechanical, Electrical, Plumbing engineering services for the following scope of work:

**COMMISSIONED SYSTEMS:**

The following systems will be commissioned in accordance with IECC 2015 Requirements and LCISD Guidelines:

- HVAC
- EMS
- Lighting Control Systems
- Domestic Hot Water Heating Systems

**BASIC COMMISSIONING SCOPE OF SERVICES**

For this project, we will perform the following services:

- 90% Construction Document Review  
Provide commissioning review of 90% construction documents and coordinate comments with Program Manager for resolution.
- Develop Commissioning Plan and Specifications  
Provide commissioning specifications for project manual including Initial Commissioning Plan.
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Keep a record of all deficiencies and coordinate with Contractors for resolution of problems



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Review all close-out documents including as-builts, O&M manuals, Test and Balance Reports for consistency with project manual and LCISD guidelines and expectations.
- 10 Month Warranty Review  
Conduct meeting with LCISD, Construction Team and Design Team at 10 month warranty review. Coordinate with Team for resolution of deficiencies.

**COMMISSIONING FEE**

Basic Commissioning Services Fee: \$8,500


Estes, McClure and Associates will invoice Lamar Consolidated Independent School District on the schedule specified in the original agreement.

**Billing Schedule:**

<u>50% Construction:</u>	<u>30% of Fixed Fee</u>
<u>System Startup:</u>	<u>20% of Fixed Fee</u>
<u>Complete Functional Testing:</u>	<u>30% of Fixed Fee</u>
<u>Delivery of Final Commissioning Record:</u>	<u>10% of Fixed Fee</u>
<u>10 Month Warranty Review:</u>	<u>10% of Fixed Fee</u>

\_\_\_\_\_  
(Owner)

\_\_\_\_\_  
(Date)



January 4, 2017

\_\_\_\_\_  
(Engineer)

\_\_\_\_\_  
(Date)

Estes, McClure and Associates Inc.  
Joshua C. Gentry, P.E.

**CONSIDER APPROVAL OF COMMISSIONING AGENT FOR THE  
NATATORIUM AT FULSHEAR HIGH SCHOOL**

**RECOMMENDATION:**

That the Board of Trustees approve Estes, McClure & Associates as commissioning agent for the Natatorium at Fulshear High School in the amount of \$8,500 and authorize the Board President to execute the agreement.

**IMPACT/RATIONALE:**

Commissioning agent services are a professional service that the District must contract directly. These funds were allocated within the 2014 Bond Budget.

**PROGRAM DESCRIPTION:**

Texas State Energy Conservation Office has amended the energy code with which buildings are required to comply. Buildings that are permitted after November 1, 2016 must meet the new code. The new requirements increase the efficiencies of HVAC and domestic water heater equipment, require energy recovery systems on chillers and ventilation systems, require lower electrical usage that can be achieved with LED lighting, and requires post-construction functional testing of certain HVAC and electrical systems.

The commissioning agent will review construction documents, develop a commissioning specification and perform functional testing of selected HVAC, plumbing and electrical systems to confirm the systems are performing as designed.

Submitted By:       Kevin McKeever, Administrator for Operations  
                          Steve Hoyt, Vanir/Rice & Gardner Consultants, Inc., A Joint Venture

Recommended for approval:



Dr. Thomas Randle  
Superintendent

# COMMISSIONING PROPOSAL

New Fulshear High School Natatorium  
Lamar Consolidated ISD



Mr. Kevin McKeever  
Administrator of Operations  
3911 Avenue I  
Rosenberg, TX 77471

Please find the attached proposal for Commissioning services on the new Fulshear High School Natatorium project. The Base Services meet the minimum requirements of the International Energy Conservation Code 2015 version. Thank you for this opportunity and please let me know if you have any questions about the proposal

**Josh Gentry, P.E., CCP**  
Estes, McClure & Associates, Inc.  
[jgentry@estesmclure.com](mailto:jgentry@estesmclure.com)

SERVICE ORDER  
(for use with AIA B121-2014 Master Agreement)

This is an Amendment, consisting of 1 pages, referred to in and part of the Agreement between OWNER and ENGINEER for Professional Services dated July 5, 2016. This Amendment shall be an addition to the original contract.

Project and Fee: Commissioning of the new Fulshear High School Natatorium - Lamar CISD.

Owner:  
Lamar Consolidated Independent School District

Engineer:  
Estes, McClure, & Associates, Inc.

Project Title: Commissioning of the new Fulshear High School Natatorium

Estes, McClure, & Associates Inc., will provide Mechanical, Electrical, Plumbing engineering services for the following scope of work:

**COMMISSIONED SYSTEMS:**

The following systems will be commissioned in accordance with IECC 2015 Requirements and LCISD Guidelines:

- HVAC
- EMS
- Lighting Control Systems
- Domestic Hot Water Heating Systems

**BASIC COMMISSIONING SCOPE OF SERVICES**

For this project, we will perform the following services:

- 90% Construction Document Review  
Provide commissioning review of 90% construction documents and coordinate comments with Program Manager for resolution.
- Develop Commissioning Plan and Specifications  
Provide commissioning specifications for project manual including Initial Commissioning Plan.
- Commissioning Kickoff with Construction Team  
Conduct meeting with Design and Construction Team to explain Commissioning process and milestones
- Functional Testing of Quality Sample of HVAC (30-40%)  
Perform functional testing of HVAC units for consistency with design documents and LCISD guidelines and expectations
- Functional Testing of Quality Sample of Lighting Control Systems (20-30%)  
Perform functional testing of lighting control systems (vacancy sensors, daylighting sensors)
- EMS Point-to-Point Verification (30-40%)  
Perform point-to-point testing of EMS graphics, trends, and sequences of operation for consistency with design documents and LCISD guidelines and expectations
- Functional Testing of Quality Sample of Domestic Hot Water Heaters (30-40%)  
Perform functional testing of domestic hot water heaters for consistency with design documents and LCISD guidelines and expectations
- Maintain Issues Log  
Keep a record of all deficiencies and coordinate with Contractors for resolution of problems

- Final Commissioning Record  
Provide Final Commissioning Record that documents the commissioning process including final resolution of all issues
- Close-Out Document Review  
Review all close-out documents including as-builts, O&M manuals, Test and Balance Reports for consistency with project manual an LCISD guidelines and expectations.
- 10 Month Warranty Review  
Conduct meeting with LCISD, Construction Team and Design Team at 10 month warranty review. Coordinate with Team for resolution of deficiencies.

**COMMISSIONING FEE**

Basic Commissioning Services Fee: \$8,500


Estes, McClure and Associates will invoice Lamar Consolidated Independent School District on the schedule specified in the original agreement.

**Billing Schedule:**

<u>50% Construction:</u>	<u>30% of Fixed Fee</u>
<u>System Startup:</u>	<u>20% of Fixed Fee</u>
<u>Complete Functional Testing:</u>	<u>30% of Fixed Fee</u>
<u>Delivery of Final Commissioning Record:</u>	<u>10% of Fixed Fee</u>
<u>10 Month Warranty Review:</u>	<u>10% of Fixed Fee</u>

\_\_\_\_\_  
(Owner)

\_\_\_\_\_  
(Date)

  
\_\_\_\_\_  
(Engineer)

January 4, 2017  
\_\_\_\_\_  
(Date)

Estes, McClure and Associates Inc.  
Joshua C. Gentry, P.E.

**CONSIDER APPROVAL OF COMMISSIONING AGENT FOR THE  
NATATORIUM AT GEORGE RANCH HIGH SCHOOL**

**RECOMMENDATION:**

That the Board of Trustees approve Estes, McClure & Associates as commissioning agent for the Natatorium at George Ranch High School in the amount of \$8,500 and authorize the Board President to execute the agreement.

**IMPACT/RATIONALE:**

Commissioning agent services are a professional service that the District must contract directly. These funds were allocated within the 2014 Bond Budget.

**PROGRAM DESCRIPTION:**

Texas State Energy Conservation Office has amended the energy code with which buildings are required to comply. Buildings that are permitted after November 1, 2016 must meet the new code. The new requirements increase the efficiencies of HVAC and domestic water heater equipment, require energy recovery systems on chillers and ventilation systems, require lower electrical usage that can be achieved with LED lighting, and requires post-construction functional testing of certain HVAC and electrical systems.

The commissioning agent will review construction documents, develop a commissioning specification and perform functional testing of selected HVAC, plumbing and electrical systems to confirm the systems are performing as designed.

Submitted By: Kevin McKeever, Administrator for Operations  
Steve Hoyt, Vanir/Rice & Gardner Consultants, Inc., A Joint Venture

Recommended for approval:



Dr. Thomas Randle  
Superintendent

# COMMISSIONING PROPOSAL

New George Ranch High School Natatorium  
Lamar Consolidated ISD



Mr. Kevin McKeever  
Administrator of Operations  
3911 Avenue I  
Rosenberg, TX 77471

Please find the attached proposal for Commissioning services on the new George Ranch High School Natatorium project. The Base Services meet the minimum requirements of the International Energy Conservation Code 2015 version. Thank you for this opportunity and please let me know if you have any questions about the proposal

**Josh Gentry, P.E., CCP**  
Estes, McClure & Associates, Inc.  
[jgentry@estesmclure.com](mailto:jgentry@estesmclure.com)

SERVICE ORDER  
(for use with AIA B121-2014 Master Agreement)

This is an Amendment, consisting of 1 pages, referred to in and part of the Agreement between OWNER and ENGINEER for Professional Services dated July 5, 2016. This Amendment shall be an addition to the original contract.

Project and Fee: Commissioning of the new George Ranch High School Natatorium - Lamar CISD.

Owner:  
Lamar Consolidated Independent School District

Engineer:  
Estes, McClure, & Associates, Inc.

Project Title: Commissioning of the new George Ranch High School Natatorium

Estes, McClure, & Associates Inc., will provide Mechanical, Electrical, Plumbing engineering services for the following scope of work:

**COMMISSIONED SYSTEMS:**

The following systems will be commissioned in accordance with IECC 2015 Requirements and LCISD Guidelines:

- HVAC
- EMS
- Lighting Control Systems
- Domestic Hot Water Heating Systems

**BASIC COMMISSIONING SCOPE OF SERVICES**

For this project, we will perform the following services:

- 90% Construction Document Review  
Provide commissioning review of 90% construction documents and coordinate comments with Program Manager for resolution.
- Develop Commissioning Plan and Specifications  
Provide commissioning specifications for project manual including Initial Commissioning Plan.
- Commissioning Kickoff with Construction Team  
Conduct meeting with Design and Construction Team to explain Commissioning process and milestones
- Functional Testing of Quality Sample of HVAC (30-40%)  
Perform functional testing of HVAC units for consistency with design documents and LCISD guidelines and expectations
- Functional Testing of Quality Sample of Lighting Control Systems (20-30%)  
Perform functional testing of lighting control systems (vacancy sensors, daylighting sensors)
- EMS Point-to-Point Verification (30-40%)  
Perform point-to-point testing of EMS graphics, trends, and sequences of operation for consistency with design documents and LCISD guidelines and expectations
- Functional Testing of Quality Sample of Domestic Hot Water Heaters (30-40%)  
Perform functional testing of domestic hot water heaters for consistency with design documents and LCISD guidelines and expectations
- Maintain Issues Log  
Keep a record of all deficiencies and coordinate with Contractors for resolution of problems



- Final Commissioning Record  
Provide Final Commissioning Record that documents the commissioning process including final resolution of all issues
- Close-Out Document Review  
Review all close-out documents including as-builts, O&M manuals, Test and Balance Reports for consistency with project manual and LCISD guidelines and expectations.
- 10 Month Warranty Review  
Conduct meeting with LCISD, Construction Team and Design Team at 10 month warranty review. Coordinate with Team for resolution of deficiencies.

**COMMISSIONING FEE**

Basic Commissioning Services Fee: \$8,500


Estes, McClure and Associates will invoice Lamar Consolidated Independent School District on the schedule specified in the original agreement.

**Billing Schedule:**

<u>50% Construction:</u>	<u>30% of Fixed Fee</u>
<u>System Startup:</u>	<u>20% of Fixed Fee</u>
<u>Complete Functional Testing:</u>	<u>30% of Fixed Fee</u>
<u>Delivery of Final Commissioning Record:</u>	<u>10% of Fixed Fee</u>
<u>10 Month Warranty Review:</u>	<u>10% of Fixed Fee</u>

\_\_\_\_\_  
(Owner)

\_\_\_\_\_  
(Date)



January 4, 2017

\_\_\_\_\_  
(Engineer)

\_\_\_\_\_  
(Date)

Estes, McClure and Associates Inc.  
Joshua C. Gentry, P.E.

**CONSIDER APPROVAL OF COMMISSIONING AGENT FOR THE  
BAND HALL ADDITION AT LAMAR CONSOLIDATED HIGH SCHOOL**

**RECOMMENDATION:**

That the Board of Trustees approve Estes, McClure & Associates as commissioning agent for the band hall addition at Lamar Consolidated High School in the amount of \$3,500 and authorize the Board President to execute the agreement.

**IMPACT/RATIONALE:**

Commissioning agent services are a professional service that the District must contract directly. These funds were allocated within the 2014 Bond Budget.

**PROGRAM DESCRIPTION:**

Texas State Energy Conservation Office has amended the energy code with which buildings are required to comply. Buildings that are permitted after November 1, 2016 must meet the new code. The new requirements increase the efficiencies of HVAC and domestic water heater equipment, require energy recovery systems on chillers and ventilation systems, require lower electrical usage that can be achieved with LED lighting, and requires post-construction functional testing of certain HVAC and electrical systems.

The commissioning agent will review construction documents, develop a commissioning specification and perform functional testing of selected HVAC, plumbing and electrical systems to confirm the systems are performing as designed.

Submitted By: Kevin McKeever, Administrator for Operations  
Steve Hoyt, Vanir/Rice & Gardner Consultants, Inc., A Joint Venture

Recommended for approval:



Dr. Thomas Randle  
Superintendent

# COMMISSIONING PROPOSAL

Lamar Consolidated High School Band Hall Addition  
Lamar Consolidated ISD



Mr. Kevin McKeever  
Administrator of Operations  
3911 Avenue I  
Rosenberg, TX 77471

Please find the attached proposal for Commissioning services on the Lamar Consolidated High School Band Hall Addition project. The Base Services meet the minimum requirements of the International Energy Conservation Code 2015 version. Thank you for this opportunity and please let me know if you have any questions about the proposal

**Josh Gentry, P.E., CCP**  
Estes, McClure & Associates, Inc.  
[jgentry@estesmclure.com](mailto:jgentry@estesmclure.com)

SERVICE ORDER  
(for use with AIA B121-2014 Master Agreement)

This is an Amendment, consisting of 1 pages, referred to in and part of the Agreement between OWNER and ENGINEER for Professional Services dated July 5, 2016. This Amendment shall be an addition to the original contract.

Project and Fee: Commissioning of the Lamar Consolidated High School Band Hall Addition - Lamar CISD.

Owner:  
Lamar Consolidated Independent School District

Engineer:  
Estes, McClure, & Associates, Inc.

Project Title: Commissioning of the Lamar Consolidated High School Band Hall Addition

Estes, McClure, & Associates Inc., will provide Mechanical, Electrical, Plumbing engineering services for the following scope of work:

**COMMISSIONED SYSTEMS:**

The following systems will be commissioned in accordance with IECC 2015 Requirements and LCISD Guidelines:

- HVAC
- EMS
- Lighting Control Systems
- Domestic Hot Water Heating Systems

**BASIC COMMISSIONING SCOPE OF SERVICES**

For this project, we will perform the following services:

- 90% Construction Document Review  
Provide commissioning review of 90% construction documents and coordinate comments with Program Manager for resolution.
- Develop Commissioning Plan and Specifications  
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- Commissioning Kickoff with Construction Team  
Conduct meeting with Design and Construction Team to explain Commissioning process and milestones
- Functional Testing of Quality Sample of HVAC (30-40%)  
Perform functional testing of HVAC units for consistency with design documents and LCISD guidelines and expectations
- Functional Testing of Quality Sample of Lighting Control Systems (20-30%)  
Perform functional testing of lighting control systems (vacancy sensors, daylighting sensors)
- EMS Point-to-Point Verification (30-40%)  
Perform point-to-point testing of EMS graphics, trends, and sequences of operation for consistency with design documents and LCISD guidelines and expectations
- Functional Testing of Quality Sample of Domestic Hot Water Heaters (30-40%)  
Perform functional testing of domestic hot water heaters for consistency with design documents and LCISD guidelines and expectations
- Maintain Issues Log  
Keep a record of all deficiencies and coordinate with Contractors for resolution of problems

X:\COMMISSIONING\02 Cx Proposals\Lamar CISD\Lamar CISD.Lamar CHS Band Hall Addition.IECC Cx.010417.doc

- Final Commissioning Record  
Provide Final Commissioning Record that documents the commissioning process including final resolution of all issues
- Close-Out Document Review  
Review all close-out documents including as-builts, O&M manuals, Test and Balance Reports for consistency with project manual and LCISD guidelines and expectations.
- 10 Month Warranty Review  
Conduct meeting with LCISD, Construction Team and Design Team at 10 month warranty review. Coordinate with Team for resolution of deficiencies.

**COMMISSIONING FEE**

Basic Commissioning Services Fee: \$3,500


Estes, McClure and Associates will invoice Lamar Consolidated Independent School District on the schedule specified in the original agreement.

**Billing Schedule:**

<u>50% Construction:</u>	<u>30% of Fixed Fee</u>
<u>System Startup:</u>	<u>20% of Fixed Fee</u>
<u>Complete Functional Testing:</u>	<u>30% of Fixed Fee</u>
<u>Delivery of Final Commissioning Record:</u>	<u>10% of Fixed Fee</u>
<u>10 Month Warranty Review:</u>	<u>10% of Fixed Fee</u>

\_\_\_\_\_  
(Owner)

\_\_\_\_\_  
(Date)



January 4, 2017

\_\_\_\_\_  
(Engineer)

\_\_\_\_\_  
(Date)

Estes, McClure and Associates Inc.  
Joshua C. Gentry, P.E.

**CONSIDER APPROVAL OF COMMISSIONING AGENT FOR THE  
BAND HALL ADDITION AT TERRY HIGH SCHOOL**

**RECOMMENDATION:**

That the Board of Trustees approve Estes, McClure & Associates as commissioning agent for the band hall addition at Terry High School in the amount of \$3,500 and authorize the Board President to execute the agreement.

**IMPACT/RATIONALE:**

Commissioning agent services are a professional service that the District must contract directly. These funds were allocated within the 2014 Bond Budget.

**PROGRAM DESCRIPTION:**

Texas State Energy Conservation Office has amended the energy code with which buildings are required to comply. Buildings that are permitted after November 1, 2016 must meet the new code. The new requirements increase the efficiencies of HVAC and domestic water heater equipment, require energy recovery systems on chillers and ventilation systems, require lower electrical usage that can be achieved with LED lighting, and requires post-construction functional testing of certain HVAC and electrical systems.

The commissioning agent will review construction documents, develop a commissioning specification and perform functional testing of selected HVAC, plumbing and electrical systems to confirm the systems are performing as designed.

Submitted By: Kevin McKeever, Administrator for Operations  
Steve Hoyt, Vanir/Rice & Gardner Consultants, Inc., A Joint Venture

Recommended for approval:



Dr. Thomas Randle  
Superintendent

# COMMISSIONING PROPOSAL

Terry High School Band Hall Addition  
Lamar Consolidated ISD



Mr. Kevin McKeever  
Administrator of Operations  
3911 Avenue I  
Rosenberg, TX 77471

Please find the attached proposal for Commissioning services on the Terry High School Band Hall Addition project. The Base Services meet the minimum requirements of the International Energy Conservation Code 2015 version. Thank you for this opportunity and please let me know if you have any questions about the proposal

**Josh Gentry, P.E., CCP**  
Estes, McClure & Associates, Inc.  
[jgentry@estesmclure.com](mailto:jgentry@estesmclure.com)

SERVICE ORDER  
(for use with AIA B121-2014 Master Agreement)

This is an Amendment, consisting of 1 pages, referred to in and part of the Agreement between OWNER and ENGINEER for Professional Services dated July 5, 2016. This Amendment shall be an addition to the original contract.

Project and Fee: Commissioning of the Terry High School Band Hall Addition - Lamar CISD.

Owner:  
Lamar Consolidated Independent School District

Engineer:  
Estes, McClure, & Associates, Inc.

Project Title: Commissioning of the Terry High School Band Hall Addition

Estes, McClure, & Associates Inc., will provide Mechanical, Electrical, Plumbing engineering services for the following scope of work:

**COMMISSIONED SYSTEMS:**

The following systems will be commissioned in accordance with IECC 2015 Requirements and LCISD Guidelines:

- HVAC
- EMS
- Lighting Control Systems
- Domestic Hot Water Heating Systems

**BASIC COMMISSIONING SCOPE OF SERVICES**

For this project, we will perform the following services:

- 90% Construction Document Review  
Provide commissioning review of 90% construction documents and coordinate comments with Program Manager for resolution.
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Perform functional testing of lighting control systems (vacancy sensors, daylighting sensors)
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Perform point-to-point testing of EMS graphics, trends, and sequences of operation for consistency with design documents and LCISD guidelines and expectations
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Perform functional testing of domestic hot water heaters for consistency with design documents and LCISD guidelines and expectations
- Maintain Issues Log  
Keep a record of all deficiencies and coordinate with Contractors for resolution of problems



- Final Commissioning Record  
Provide Final Commissioning Record that documents the commissioning process including final resolution of all issues
- Close-Out Document Review  
Review all close-out documents including as-builts, O&M manuals, Test and Balance Reports for consistency with project manual and LCISD guidelines and expectations.
- 10 Month Warranty Review  
Conduct meeting with LCISD, Construction Team and Design Team at 10 month warranty review. Coordinate with Team for resolution of deficiencies.

**COMMISSIONING FEE**

Basic Commissioning Services Fee: \$3,500

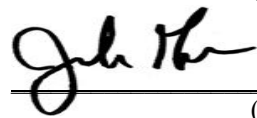
Estes, McClure and Associates will invoice Lamar Consolidated Independent School District on the schedule specified in the original agreement.

**Billing Schedule:**

<u>50% Construction:</u>	<u>30% of Fixed Fee</u>
<u>System Startup:</u>	<u>20% of Fixed Fee</u>
<u>Complete Functional Testing:</u>	<u>30% of Fixed Fee</u>
<u>Delivery of Final Commissioning Record:</u>	<u>10% of Fixed Fee</u>
<u>10 Month Warranty Review:</u>	<u>10% of Fixed Fee</u>

\_\_\_\_\_  
(Owner)

\_\_\_\_\_  
(Date)

  
\_\_\_\_\_  
(Engineer)

January 4, 2017  
\_\_\_\_\_  
(Date)

Estes, McClure and Associates Inc.  
Joshua C. Gentry, P.E.

**CONSIDER APPROVAL OF CENTERPOINT BLANKET EASEMENT  
FOR THE AGRICULTURAL FACILITY #2**

**RECOMMENDATION:**

That the Board of Trustees approve the CenterPoint Energy blanket easement for the installation of overhead and underground service to the Agricultural Facility #2 and authorize the Board President to execute easement documents.

**IMPACT/RATIONAL:**

The blanket easement to CenterPoint Energy is for the overhead and underground service for the Agricultural Facility #2. The electrical service will enter the site from the north property line straight south two hundred feet areal then down underground to the facility.

This blanket easement covers the entire site. Following installation, a specific easement for the actual utility locations will replace this blanket easement.

**PROGRAM DESCRIPTION:**

Upon approval, CenterPoint Energy will begin design of the permanent electrical service to the Agricultural Facility #2.

Submitted By: Kevin McKeever, Administrator for Operations  
Ed Bailey, Gilbane

Recommended for approval:



Dr. Thomas Randle  
Superintendent



Grantor or its successors or assigns shall observe and exercise all notification laws as per the Underground Facility Damage Prevention and Safety Act, also known as "ONE CALL" & "CALL BEFORE YOU DIG", when working in or near the Easement Area.

To the extent that such Laws and Codes apply to Grantor, its successors or assigns, Grantor or its successors or assigns shall observe all safety codes and laws which apply to working along, within and or near the Easement Area and Facilities during construction activities and safe clearance from such Facilities, including O.S.H.A., Chapter 752 of the Texas Health and Safety Code, the National Electric Code, and the National Electrical Safety Code. Grantor, its successors or assigns, is hereby obligated to place National Electrical Safety Code notices into Community Deed Restrictions when Easement Areas fall within Residential Developments.

The easement herein granted is a blanket easement and shall apply only insofar as the boundaries of the above described property will permit. Grantee further reserves the right to extend services and drops to adjacent land owners from said Facilities.

No structures shall be permitted closer than five (5) feet to the centerline of any underground or above ground Facilities.

No structures shall be permitted closer than fifteen (15) feet to the centerline of any overhead electrical Facilities, beginning at a plane sixteen (16) feet above the ground and extending upward.

If Grantor, its successors or assigns should at any future date request that the Easement Area herein granted be further defined, Grantee agrees, at Grantor's expense, to prepare a new easement described by a sealed and surveyed metes and bounds sketch in accordance with terms and procedures set forth on Exhibit "A" and Grantee will

agree to release the herein above described easement at Grantor's expense upon execution and delivery of the new easement by Grantor.

In the event that Grantor, its successors and assigns, desires that Grantee's Facilities be relocated, then Grantee agrees to relocate said Facilities provided that Grantor furnishes a suitable and feasible site or location for such relocation and, provided that Grantor, its successors and assigns, shall, if requested by Grantee, furnish to Grantee a suitable and acceptable easement covering the new location. Any and all costs associated with relocating said Facilities will be at Grantor's sole expense.

Grantee shall also have reasonable rights of ingress and egress to and from said easement, together with reasonable working space, for the purposes of erecting, installing, operating, maintaining, replacing, inspecting, and removing said Facilities, together with the additional right to remove from said easement and land adjoining thereto, all bushes, trees and parts thereof, or other structures which, in the opinion of Grantees, endanger or may interfere with the efficiency, safe and proper operation, and maintenance of said Facilities.

TO HAVE AND TO HOLD the above described Easement Area, together with all and singular the rights and appurtenances thereto in anywise belonging, unto Grantee, its successors or assigns, forever, and Grantor does hereby bind itself and its successors, heirs, assigns, and legal representatives, to fully warrant and forever defend all and singular the above described Easement Area and rights unto said Grantee, its successors and assigns, against every person whomsoever lawfully claiming or to claim the same or any part thereof, by, through or under Grantor, but not otherwise. In the event of a deficiency in title or actions taken by others which results in the relocation of

Grantee's Facilities, the Grantor herein, its successors and assigns, will be responsible for all costs associated with the relocation and/or removal of Grantee's Facilities.

**EXECUTED** this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_.

\_\_\_\_\_  
**LAMAR CONSOLIDATED INDEPENDENT SCHOOL DISTRICT**

STATE OF TEXAS        }

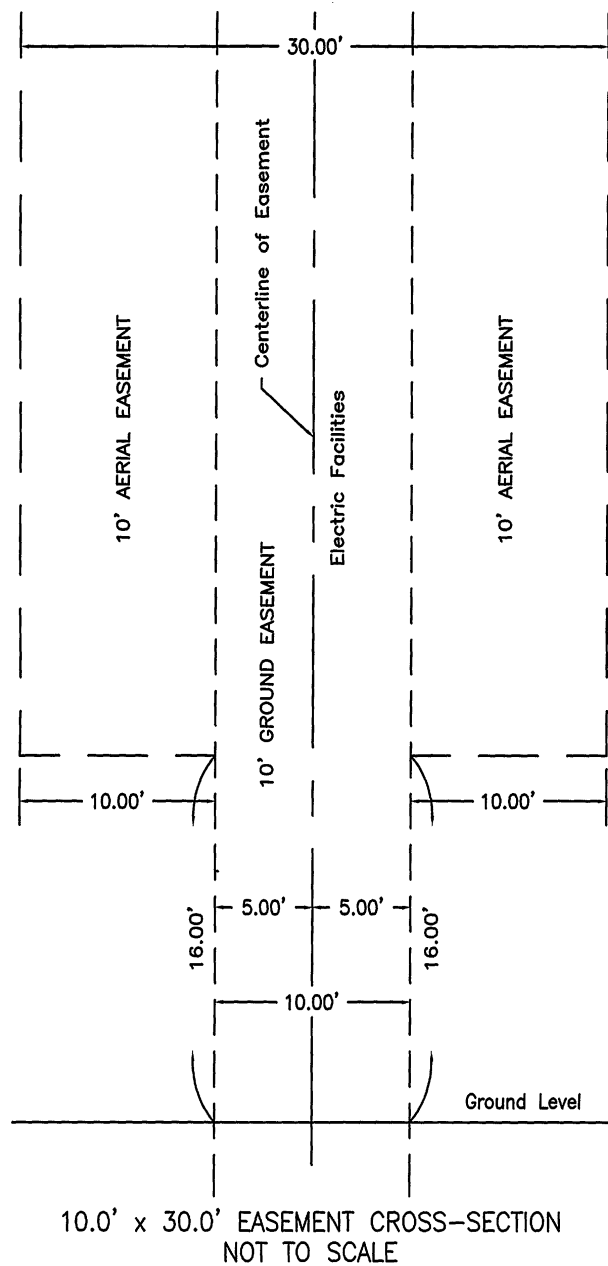
COUNTY OF               }

This instrument was acknowledged before me on \_\_\_\_\_, 20\_\_\_\_, by **LAMAR CONSOLIDATED INDEPENDENT SCHOOL DISTRICT**

\_\_\_\_\_  
Notary's Signature

\_\_\_\_\_  
Name typed or printed

\_\_\_\_\_  
Commission Expires



Should Grantor request that the easement herein granted be further defined by a survey, the easement at the time of said survey shall be ten (10) feet wide centered on and extending fifteen (15) feet past the electrical facilities as built as referenced on Exhibit "B", not to exclude services and drops that extend to adjoining customers that may not be depicted on Exhibit "B", extending on, under, over, and across said tract, save and except the service drop extending to Grantor's structure located on said tract, together with unobstructed aerial easements ten (10) feet wide, beginning at a plane sixteen (16) feet above the ground and extending upward, located on both sides of and adjoining said 10-foot wide easement as indicated in the sketch shown above.

Exhibit "A"

CONSTRUCTION ESTIMATE  
LOCATION SKETCH

Legend:

Existing Pole	O
Proposed Pole	X
Centerline of Electrical Facilities	_____
Proposed Guy	----
Existing Guy	(----

This Exhibit is intended to pictorially show the approximate location of the initial facilities installed and is prepared as part of the construction estimate for the installation of those facilities. It is not intended as an actual survey and has not been prepared by a registered land surveyor. Calls shown are references only. No statement is made as to the validity of these calls.

LAT. 29° 39' 51.92"

Job Number: 80468035

LNG. -95° 50' 2.89"

Service Address: 9414 FM 359

EXHIBIT "B"



**ATTACHMENT  
AFFIDAVIT**

STATE OF TEXAS            }

COUNTY OF **Fort Bend** }

BEFORE me the undersigned authority on this day personally appeared **LAMAR CONSOLIDATED INDEPENDENT SCHOOL DISTRICT**, hereinafter referred to as Affiant, whether one or more, who being duly sworn, deposes and says that Affiant is the current owner of the tract of land described in an easement instrument executed by the same on even date herewith, said tract of land is further described as follows:

That certain **20.97**-acre tract of land in the **JOHN FOSTER** Survey, Abstract **No. 26**, **Fort Bend** County, Texas, being the same property described in a deed recorded in Clerk's File **2015117939** of the Official Records of said County.

Affiant further says that the said premises have been held by Affiant, that possession thereof has been peaceable and undisturbed, and that the title thereto has never been disputed or questioned to Affiant's knowledge, nor does Affiant know of any facts by reason of which said possession or title might be disturbed or questioned, or by reason of which any claim to said premises, or any part thereof, might arise or be set up adverse to this Affiant.

EXECUTED this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_\_.

**LAMAR CONSOLIDATED INDEPENDENT SCHOOL DISTRICT**

This instrument was acknowledged before me on \_\_\_\_\_, 20\_\_\_\_\_, by **LAMAR CONSOLIDATED INDEPENDENT SCHOOL DISTRICT.**

\_\_\_\_\_  
Notary's Signature

\_\_\_\_\_  
Name typed or printed

\_\_\_\_\_  
Commission Expires

STATE OF TEXAS        }

COUNTY OF               }

**AFTER RECORDING RETURN TO:  
SURVEYING & RIGHT OF WAY  
CENTERPOINT ENERGY HOUSTON ELECTRIC, LLC  
P. O. BOX 1700  
HOUSTON, TX 77251-1700**

**CONSIDER APPROVAL OF CENTERPOINT ENERGY FACILITY EXTENSION  
AGREEMENT FOR THE AGRICULTURAL FACILITY #2**

**RECOMMENDATION:**

That the Board of Trustees approve the CenterPoint Energy facilities extension agreement for permanent power to the Agricultural Facility #2 in the amount of \$1,640.10, and authorize the Board President to execute the agreements.

**IMPACT/RATIONAL:**

The facilities extension agreement is the cost for CenterPoint Energy to place new poles to provide permanent power to the Agricultural Facility #2. These funds were allocated within the 2014 Bond Budget.

**PROGRAM DESCRIPTION:**

Upon approval, a check will be issued to CenterPoint Energy so they can provide electrical power to the Agricultural Facility #2.

Submitted By: Kevin McKeever, Administrator for Operations  
Ed Bailey, Gilbane

Recommended for approval:



Dr. Thomas Randle  
Superintendent

CenterPoint Energy Houston Electric, LLC  
Applicable: Entire Service Area

CNP 8038

**6.3 AGREEMENTS AND FORMS**

**6.3.1 FACILITIES EXTENSION AGREEMENT**

This Facilities Extension Agreement is entered into by and between \_\_\_\_\_  
Lamar Consolidated ISD \_\_\_\_\_, herein  
called "Retail Customer" and CenterPoint Energy Houston Electric, LLC, herein called  
"Company" (hereinafter referred to as Agreement) for the construction, extension, installation,  
modification, repair, upgrade, conversion, relocation, de-energization or removal of Company's  
Delivery System, including temporary facilities (hereinafter referred to as facilities extension or  
extension), as described herein.

This Agreement covers the facilities extension to Retail Customer location at \_\_\_\_\_  
9414 FM 359 \_\_\_\_\_

The Company agrees to accept payment of \$1640.10 Dollars  
to be paid by the Retail Customer, as a Non-Refundable Construction Payment in connection  
with the Retail Customer request to extend Company facilities to the above described location as  
follows: cost for staking crews to go stake the pole locations.

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

- Unless otherwise stated by Company in writing, the Non-Refundable Construction Payment amount above is valid for twelve months.

In consideration of said Non-Refundable Payment, to be paid to Company by Retail Customer prior to commencement of construction, Company agrees to install and operate lines and equipment necessary to distribute electric service to the identified location under the following General Conditions:

- Company shall at all times have title to and complete ownership and control over facilities installed by Company.
- Retail Customer must make satisfactory payment arrangements (if payment is required to extend Company facilities) and sign and return this Agreement before Company can proceed with the requested extension.

CenterPoint Energy Houston Electric, LLC  
Applicable: Entire Service Area

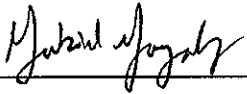
CNP 8038

- Extension of service facilities is contingent on acquisition of all necessary easements and rights of way.

Nothing herein contained within this Agreement shall be construed as a waiver or relinquishment by Company of any right that it has or may hereafter have to discontinue service for or on account of default in the payment of any bill owing or to become owing thereafter for any other reason or cause stated in Company's Tariff.

This Agreement shall not be binding upon Company unless and until it is signed by an authorized representative of the Company.

CenterPoint Energy Houston Electric, LLC

By   
Gabriel Gonzalez  
 (name printed or typed)

Title Service Consultant

Date 12/09/2016

\_\_\_\_\_  
Retail Customer

By \_\_\_\_\_

\_\_\_\_\_  
(name printed or typed)

Title \_\_\_\_\_

Date \_\_\_\_\_



Rut Letter Agreement

Date: 12/9/2016

Fort Bend Service Center  
4011 Avenue H  
Rosenberg, TX; 77471

Dear CenterPoint Energy Customer:

Providing electrical service to your address in a timely manner is important to me and to our company. CenterPoint Energy Houston Electric, LLC (CenterPoint Energy) construction crews and/or our contractors will be doing construction on your Property at your request, as per the Service Outlet Location. While doing this construction, it may be necessary for large machinery, equipment and/or vehicles to enter the Property at the location designated below. Although this equipment is often heavy, CenterPoint Energy will make every effort to minimize ruts or damage to the Property. Unfortunately, the current condition of the Property makes it likely that ruts or damage will occur. CenterPoint Energy would normally defer construction until the Property is in a condition to properly support its vehicles and equipment, and would not proceed with construction under the current conditions without being fully released and indemnified should damage to the Property occur.

By electing below to proceed with construction under conditions that may cause ruts or damage to the Property, the Customer signing below agrees to **release, protect, indemnify, and hold CenterPoint Energy, its affiliates, officers, employees and contractors free and harmless from and against any and all claims, demands, causes of actions, suits, damages to property or other litigation (including all costs thereof and attorney's fees) (the Damages) of any kind and character arising in favor of any person(s), where such Damages are caused by or arise out of the construction activities of CenterPoint Energy employees or contractors upon the Property, and even where the damages are alleged to be caused by the negligence of CenterPoint Energy or its contractors.**

➤ **Please indicate your preference by initialing one of the following choices:**

\_\_\_\_\_ CenterPoint Energy can proceed with the construction under current conditions that may cause ruts or damage to the Property.

\_\_\_\_\_ CenterPoint Energy may delay construction until the Property is in a condition to properly support its vehicles and/or the equipment necessary for construction.

Please return this form to me at your earliest convenience at the above address or fax to (281) 341-4991, or feel free to call me at (281) 341-4908 with any questions you might have.

Sincerely,

Gabriel Gonzalez  
Service Consultant  
Fort Bend Service Center

Customer\*: \_\_\_\_\_ Date: \_\_\_\_\_

Print Name: \_\_\_\_\_ Title: \_\_\_\_\_

Construction Address (the Property): \_\_\_\_\_ 9414 FM 359

**\*If the person signing this Agreement is not the Owner of the Property, that Person must be authorized by the Owner to sign the Agreement.**



**SERVICE OUTLET LOCATION AND DATA STATEMENT  
FOR ELECTRIC SERVICE**

CUSTOMER Lamar Consolidated ISD	DAY PHONE (979) 637-0128
SERVICE ADDRESS 9414 FM 723 (Permanent Part)	EVENING PHONE
MAILING ADDRESS	PAGER
ELECTRICIAN	CELL PHONE

Dear Customer,

CenterPoint Energy Houston Electric, LLC is grateful to meet with you on, 12-09-2016 to discuss the requirements needed to provide you electric service. DATE

<ul style="list-style-type: none"> <li>• CenterPoint Energy Construction Required? <input checked="" type="checkbox"/> YES <input type="checkbox"/> NO</li> <li>• The following steps must be complete prior to construction:             <ul style="list-style-type: none"> <li><input checked="" type="checkbox"/> Pay any up-front contributions for non-standard service \$ <u>1,640.10</u></li> <li><input type="checkbox"/> Clear trees along extension route</li> <li><input type="checkbox"/> Easement charges \$ _____</li> <li><input checked="" type="checkbox"/> Easement execution</li> </ul> </li> </ul>	<p>To begin the process we request that you provide the following information:</p> <ul style="list-style-type: none"> <li><input checked="" type="checkbox"/> Site Plan and Elevation Plan: Hard Copies</li> <li><input checked="" type="checkbox"/> Site Plan: Electronic Copy with XY Coordinates</li> <li><input checked="" type="checkbox"/> One Line Diagram</li> <li><input checked="" type="checkbox"/> Load Analysis</li> <li><input checked="" type="checkbox"/> Easements Required-Recorded Warranty Deed Required</li> <li><input type="checkbox"/> Specifications on Modular Metering Enclosure.</li> </ul>
--	---

The following steps must be completed prior to meter installation:

YES	NO	
<input checked="" type="checkbox"/>	<input type="checkbox"/>	Installation of meter pole or weather head (as located on sketch)
<input checked="" type="checkbox"/>	<input type="checkbox"/>	Obtain city or county permit - For contact information, call 713-207-2222 or 1-800-332-7143, or visit the website <a href="http://www.centerpointenergy.com/houston/builders">http://www.centerpointenergy.com/houston/builders</a>
<input checked="" type="checkbox"/>	<input type="checkbox"/>	Obtain an ESI ID# for your account - Either you the customer or your Competitive Retailer can get this number by calling 713-207-2222 or 1-800-332-7143
<input checked="" type="checkbox"/>	<input type="checkbox"/>	Choose a Competitive Retailer - For listing, visit the website <a href="http://www.powertochoose.org">http://www.powertochoose.org</a> or call 1-866-PWR-4-TEX(1-866-797-4839)

CenterPoint Energy Houston Electric, LLC's target completion date to provide your construction requirements, per the working sketch, is a mutually agreed upon negotiated date by CenterPoint Energy and customer. *Please be aware our ability to meet the target completion date may be affected by weather, availability of construction crews and materials, ability to secure easements, and timely completion of your requirements (see above).* **In addition, as a condition to this service, you agree to comply with all of CenterPoint Energy standards, the National Electrical Code, the National Safety Code, all Occupational Safety and (OSHA) requirements, the International Building code and all local governing body codes.**

We appreciate the opportunity to do business with you and look forward to the successful completion of this project. Your signature below insures that both parties understand the requirements toward completion that will allow you electrical service. Thanks for your cooperation in this matter.

Sincerely,

Service Consultant

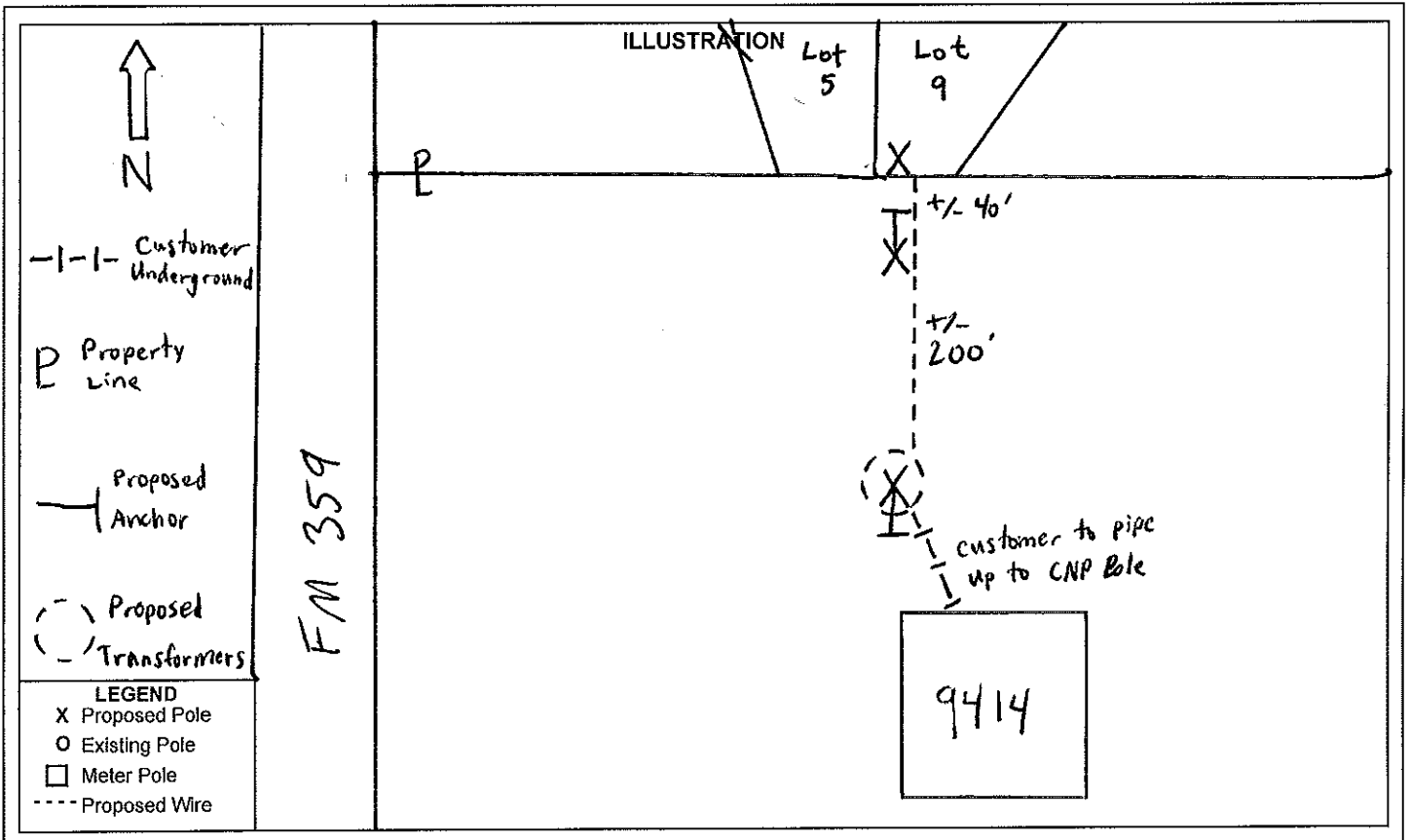
SERVICE CONSULTANT Gabriel Gonzalez	PHONE NUMBER (281) 341-4908
ADDRESS PO BOX 231; Rosenberg TX 77471	
E-MAIL ADDRESS gabriel.gonzalez@centerpointenergy.com	

CUSTOMER'S SIGNATURE	
CUSTOMER'S PRINTED NAME	DATE

YES	NO	
<input type="checkbox"/>	<input checked="" type="checkbox"/>	Will Customer have Back-up Generation?
<input type="checkbox"/>	<input checked="" type="checkbox"/>	Will Customer have Motor Greater than 250 HP?
<b>APPLICABLE FORMS</b>		
<input type="checkbox"/> Power Quality <input type="checkbox"/> Primary Meter <input type="checkbox"/> Motor Start <input type="checkbox"/> Emergency Generation <input type="checkbox"/> Distributed Generation <input type="checkbox"/> Major UG Checklist		

<p align="center"><b>GENERAL SERVICE</b></p> <input type="checkbox"/> 1Ø 3W 120/208 <input type="checkbox"/> 1Ø 3W 120/240 <input type="checkbox"/> 3Ø 4W Δ 240V <input type="checkbox"/> 3Ø 4W Y 120/208V <input checked="" type="checkbox"/> 3Ø 4W Y 277/480V*    *10 X 26 PT can mounted on 480V Service? <input type="checkbox"/> 3Ø 3W Δ 480V*    *1-1/4" conduit connecting CT & PT can run? <input type="checkbox"/> Primary Metering Job <input type="checkbox"/> Major UG Job <input type="checkbox"/> Other: (Explain) _____ _____		<p align="center"><b>SERVICE TYPE</b></p> _____ FT <sup>2</sup> <input type="checkbox"/> All Electric <input type="checkbox"/> Gas & Electric Size Wire Pulled _____ Cust's Load 1 Ø _____ +3 Ø 75 _____ = 75 _____ Total KVA Fault Current: Initial _____ Ultimate _____ Amperes RMS Symmetrical at _____ Volts
<p align="center"><b>CT CAN TYPE</b></p> <input type="checkbox"/> 320 Amp (self contained) <input type="checkbox"/> 30 X 42 <input type="checkbox"/> Bus Head Outdoor <input type="checkbox"/> Bus Head with CT Can <input type="checkbox"/> Stainless Steel Rack <input type="checkbox"/> Primary Job	<p align="center"><b>CONDUITS ON POLE</b></p> Size of Conduit _____ No. of Conduits _____	<p align="center"><b>For Information Regarding:</b></p> <p align="center">CenterPoint Energy service standards visit  <a href="http://www.centerpointenergy.com/electricservicestandards">www.centerpointenergy.com/electricservicestandards</a>          or          For Gas service call          (713) 659-2111</p>

**COMMENTS OR NOTES**





**TEXAS LAW AN ACT  
TEXAS HEALTH AND SAFETY CODE TITLE 9**

CHAPTER 752 - Safety of persons engaged in activities in proximity of high voltage electric lines; restrictions

**SECTION 001. DEFINITIONS**

- (1) "High voltage" means more than 600 volts measured between conductors or between a conductor and the ground.
- (2) "Overhead line" means a bare or insulated electric conductor installed above ground but does not include a conductor that is de-energized and grounded or that is enclosed in a rigid metallic conduit.

**SECTION 002. EXEMPTION FOR CERTAIN EMPLOYEES AND ACTIVITIES**

(A) This chapter does not apply to the construction, reconstruction, operation, or maintenance by an authorized person of overhead electrical or communication circuits or conductors and their supporting structures and associated equipment that are part of a rail transportation system, an electrical generating, transmission, or distribution system or a communication system.

(B) In this section, "authorized person" means:

- (1) an employee of a light and power company, an electric cooperative, or a municipality working on his employer's electrical system;
- (2) an employee of a transportation system working on the system's electrical circuits;
- (3) an employee of a communication utility;
- (4) an employee of a state, county, or municipal agency that has authorized circuit construction on the poles or structures that belong to an electric power company, an electric cooperative, a municipal or transportation system, or a communication system;
- (5) an employee of an industrial plant who works on the plant's electrical system; or
- (6) an employee of an electrical or communications contractor who is working under the contractor's supervision.

**SECTION 003. TEMPORARY CLEARANCE OF LINES**

(A) A person, firm, corporation, or association responsible for temporary work or a temporary activity or function closer to a high voltage overhead line than the distances prescribed by this chapter must notify the operator of the line at least 48 hours before the work begins.

(B) A person, firm, corporation, or association may not begin the work, activity, or function under this section until the person, firm, corporation, or association responsible for the work, activity, or function and the owner or operator, or both, of the high voltage overhead line have negotiated a satisfactory mutual arrangement to provide temporary de-energization and grounding, temporary relocation or raising of the line, or temporary mechanical barriers to separate and prevent contact between the line and the material or equipment or the person performing the work, activity or function.

(C) The person, firm, corporation, or association responsible for the work, activity, or function shall pay the operator of the high voltage overhead line the actual expense incurred by the operator in providing the clearance prescribed in the agreement. The operator may require payment in advance and is not required to provide the clearance until the person, firm, corporation, or association responsible for the work, activity, or function makes the payment.

(D) If the actual expense of providing the clearance is less than the amount paid, the operator of the high voltage overhead line shall refund the surplus amount.

**SECTION 004. RESTRICTION ON ALL ACTIVITIES NEAR LINES**

(A) Unless a person, firm, corporation, or association effectively guards against danger by contact with the line as prescribed by Section 752.003, the person, firm, corporation, or association, either individually or through an agent or employee, may not perform a function or activity on land, a building, a highway, or other premises if at any time it is possible that the person performing the function or activity may:

- (1) move or be placed within six feet of a high voltage overhead line while performing the function or activity; or
- (2) bring any part of a tool, equipment, machine, or material within six feet of a high voltage overhead line while performing the function or activity.

(B) A person, firm, corporation, or association may not require an employee to perform a function or activity prohibited by Subsection (A).

**SECTION 005. RESTRICTION ON OPERATION OF MACHINERY AND PLACEMENT OF STRUCTURES NEAR LINES**

Unless a person, firm, corporation, or association effectively guards against danger by contact with the line as prescribed by Section 752.003, the person, firm, corporation, or association, either individually or through an agent or employee, may not:

- (1) erect, install, transport, or store all or any part of a house, building, or other structure within six feet of a high voltage overhead line;
- (2) install, operate, transport, handle, or store all or any part of a tool, machine, or equipment within six feet of a high voltage overhead line; or
- (3) transport, handle, or store all or any part of supplies or materials within six feet of a high voltage overhead line.

**SECTION 006. RESTRICTION ON OPERATION OF CERTAIN MACHINERY OR EQUIPMENT**

(A) A person, firm, corporation, or association, individually, through an agent or employee, or as an agent or employee, may not operate a crane, derrick, power shovel, drilling rig, hayloader, haystacker, mechanical cotton picker, pile driver, hoisting equipment, or similar apparatus any part of which is capable of vertical, lateral, or swinging motion unless:

- (1) a warning sign is posted and maintained as prescribed by Subsections (B) and (C);
- (2) an insulated cage-type guard or protective device is installed about the boom or arm of the equipment, except a backhoe or dipper; and
- (3) each lifting line, if the equipment includes a lifting hook device, is equipped with an insulator link on the lift hook connection.

(B) The warning sign required by Subsection (A) (1) must be a weather-resistant sign of not less than five inches by seven inches with a yellow background and black lettering that reads:  
"WARNING -- UNLAWFUL TO OPERATE THIS EQUIPMENT WITHIN TEN FEET OF HIGH VOLTAGE LINES."

(C) The warning sign must be legible at 12 feet and placed:

- (1) within the equipment so that it is readily visible to the equipment operator while at the equipment controls; and
- (2) on the outside of the equipment in the number and location necessary to make it readily visible to a mechanic or other person engaged in the work.

(D) Notwithstanding the distance limitations prescribed by Sections 752.004 and 752.005, unless a person, firm, corporation, or association effectively guards against danger by contact with the line as prescribed by Section 752.003, the person, firm, corporation, or association may not operate all or any part of a machine or equipment described by this section within 10 feet of a high voltage overhead line.

**SECTION 007. CRIMINAL PENALTY**

(A) A person, firm, corporation, or association or an agent or employee of a person, firm, corporation, or association commits an offense if the person, firm, corporation, association, agent, or employee violates this chapter.

(B) An offense under this section is punishable by a fine of not less than \$100 or more than \$1,000, confinement in jail for not more than one year, or both.

**SECTION 008. LIABILITY FOR DAMAGES**

If a violation of this chapter results in physical or electrical contact with a high voltage overhead line, the person, firm, corporation, or association that committed the violation is liable to the owner or operator of the line for all damages to the facilities and for all liability that the owner or operator incurs as a result of the contact.

Acts 1989, 71st Leg., ch. 678, § 1, eff. Sept. 1, 1989

Prior Laws:

Acts 1971, 62nd Leg., p. 76, ch. 41.

Vernon's Ann. Civ. St. art. 1436c, § 7(B).

This is only a part of the entire act. The complete act is available for review.

**INFORMATION ITEM: FREEZING OF NEW INTRA-DISTRICT/INTER-DISTRICT  
TRANSFER REQUESTS TO BOWIE, HUBENAK, HUGGINS, LONG, McNEILL,  
RAY, THOMAS, TRAVIS AND WILLIAMS ELEMENTARY SCHOOLS**

A freeze has been placed for new intra-district/inter-district transfer requests at the following schools for the remainder of the 2016-2017 school year and the 2017-2018 school year: Bowie, Hubenak, Huggins, Long, McNeill, Ray, Thomas, Travis and Williams elementary schools. It is noted that the freeze on the intra-district/inter-district transfers would not include: (1) Students who are currently enrolled into a school via transfer; (2) siblings of students currently enrolled into a school via transfer; or (3) children of District employees. The exception being if the elementary level enrollment exceeds the 22-1 average capacity at individual grade levels that would require the hiring of additional staff. Principals would examine the number of transfer students. The transfer may have to be rescinded. In these cases, the parents would be notified immediately.

Resource Person: Linda Lane, Interim Executive Director of Elementary Education

**INFORMATION ITEM: BOARD POLICIES -- FIRST READING**

The following local policies are attached for review:

- FDA (LOCAL) Admissions: Interdistrict Transfers
- FDB (LOCAL) Admissions: Intradistrict Transfers and Classroom Assignments

Local policies are customized to provide a procedure or guidelines to enforce the legal policies and district guidelines.

Resource Person: Dr. Thomas Randle, Superintendent

## CURRENT

ADMISSIONS  
INTERDISTRICT TRANSFERS

FDA  
(LOCAL)

BNO INTERDISTRICT  
TRANSFERS

A nonresident student shall not be permitted to attend District schools except as provided below.

EXCEPTIONS

A resident student who becomes a nonresident during the course of a semester shall be permitted to continue in attendance for the remainder of the semester.

A nonresident full-time employee may request that his or her child be admitted into District schools by filing an application with the Superintendent or designee. Transfers shall be granted for one regular school year at a time, on a tuition-free basis.

If granted a transfer, the child of a nonresident full-time employee shall establish University Interscholastic League (UIL) eligibility at one of the District high schools upon entering the District. Any change in high school assignment after the initial eligibility has been established shall result in one year of ineligibility for UIL varsity sports.

FACTORS

In approving transfers, the Superintendent or designee shall consider availability of space and instructional staff and the student's disciplinary history and attendance records.

TRANSFER  
AGREEMENTS

A transfer student shall be notified in the written transfer agreement that he or she must follow all rules and regulations of the District. Violation of the terms of the agreement may result in a transfer request not being approved the following year.

APPEALS

Any appeals shall be made in accordance with FNG(LOCAL) and GF(LOCAL), as appropriate.

REVISED

ADMISSIONS  
INTERDISTRICT TRANSFERS

FDA  
(LOCAL)

NO INTERDISTRICT  
TRANSFERS

A nonresident student shall not be permitted to attend District schools except as provided below.

~~A resident student who becomes a nonresident during the course of a semester shall be permitted to continue in attendance for the remainder of the semester.~~

~~EXCEPTIONS~~

~~CHILDREN OF NON-  
RESIDENT  
EMPLOYEES~~

A non-resident full-time employee may request that his or her child(ren) be admitted into District schools by ~~filing an~~ **submitting an online transfer** application with the Superintendent or designee. Transfers shall be granted for one regular school year at a time, on a tuition-free basis. **However, transfer approval in one year does not guarantee approval in the following year.**

**If the non-resident full time employee terminates employment with the District, the student will return to the district in which he / she resides at the end of the semester in which employment ends.**

**REASONS FOR  
REVOCATION OR NON-  
APPROVAL**

**Non-resident employee requests for student transfer may be revoked or not approved by the Superintendent or designee for any of the following reasons:**

- 1. The student fails to maintain satisfactory behavior, attendance, and / or academic performance.**
- 2. The non-resident employee provides false and / or misleading information to district officials.**
- 3. The requested campus is closed to transfers due to insufficient room, facilities, and / or instructional staff.**
- 4. Any other situation that the Superintendent deems may affect the safety or security of students and / or present a potential financial hardship to the District.**

**If the transfer request is revoked or not approved, the student must attend the school district in which he / she resides.**

**TRANSPORTATION**

**The District shall not provide transportation to students approved for transfers. Transportation to and from the requested campus will be the responsibility of the non-resident employee.**

**UIL ELIGIBILITY**

~~If granted a transfer, the child of a nonresident full-time employee shall establish University Interscholastic League (UIL) eligibility at one of the District high schools upon entering the District. Any change in high school assignment after the initial eligibility has been established shall result in one year of ineligibility for UIL varsity sports.~~

ADMISSIONS  
INTERDISTRICT TRANSFERS

FDA  
(LOCAL)

If granted a transfer, the student's participation in UIL activities shall be in accordance with all applicable UIL regulations and board policies. Varsity athletic participation shall be based on UIL residency requirements in grades 8-12. A parent / guardian requesting an interdistrict transfer should consult with the Athletic Department to determine if the proposed transfer would result in the forfeiture of varsity eligibility for a year.

FACTORS

~~In approving transfers, the Superintendent or designee shall consider availability of space and instructional staff and the student's disciplinary history and attendance records.~~

TRANSFER  
AGREEMENTS

A transfer student shall be notified in the written transfer agreement that he or she must follow all rules and regulations of the District. Violation of the terms of the agreement may result in a transfer **being revoked** or request not being approved the following year.

APPEALS

Any appeals shall be made in accordance with FNG(LOCAL) and GF(LOCAL), as appropriate.

## CURRENT

### ADMISSIONS INTRADISTRICT TRANSFERS AND CLASSROOM ASSIGNMENTS

FDB  
(LOCAL)

A student shall be assigned to a school in the attendance area in which he or she resides.

#### CLASS CHANGES

The campus principal shall be authorized to investigate and approve the transfer of a student from one classroom to another on that campus.

#### TRANSFERS BETWEEN SCHOOLS

All intradistrict transfers must have the approval of the Superintendent or designee after review by the sending and receiving principals. All transfer requests must be made on the application for intradistrict transfer form, which may be obtained from the principal's or Superintendent's office.

The Superintendent or designee shall be authorized to investigate and approve transfers between schools based upon the following circumstances:

1. A transportation problem involving a working parent or a physical disability preventing the parent from driving a vehicle (elementary campus only).
2. A residence change to another school attendance zone after the beginning of a semester. In this situation, the student may complete the semester where he or she is currently enrolled.
3. A residence change to another school attendance zone after the student has earned the credits necessary to be classified as a senior. In this situation, the student may remain and graduate with his or her class.
4. A planned change of residence that will occur prior to the end of the first six weeks of the first semester or prior to the end of the first six weeks of the second semester. Contract documentation shall be required.
5. A full-time District employee requests transfer for his or her child. A child of a District employee who is approved for an intradistrict transfer shall establish UIL residency at the high school level. Any change after the initial residency has been established shall result in one year of ineligibility for UIL varsity sports.

A transfer shall be for elementary, middle, junior high, or high school and must be renewed only upon leaving the campus. When a transfer is approved, the transferred student shall remain at the school to which the transfer was granted for the entire term of the transfer, unless the transfer is rescinded by the Superintendent or designee.

ADMISSIONS  
INTRADISTRICT TRANSFERS AND CLASSROOM ASSIGNMENTS

FDB  
(LOCAL)

ONE-TIME ONLY  
TRANSFER

A transfer for any of the reasons outlined above may be approved only one time during a student's career in the District. If the parent or guardian decides not to transfer the student to the school to which the transfer was granted, the student shall be required to attend the school assigned to his or her attendance area.

A transfer may be rescinded by the Superintendent or designee for inappropriate behavior or when room, facilities, or teaching capacities exceed state guidelines.

The District shall not provide transportation for a transfer student in prekindergarten–grade 12 attending a school outside his or her attendance zone.

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**Note:** For the transfer of a student who is the victim of bullying or who engaged in bullying, see FDB(LEGAL). For the transfer of a student who attends a persistently dangerous school, becomes a victim of a violent criminal offense, or becomes a victim of sexual assault, see FDE.

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A student shall be assigned to a school in the attendance area **zone** in which he or she resides.

CLASS CHANGES

The campus principal shall be authorized to investigate and approve the transfer of a student from one classroom to another on that campus.

TRANSFERS  
BETWEEN SCHOOLS

All intradistrict transfers must have the approval of the Superintendent or designee. **An intradistrict transfer application must be submitted through the district's website with all appropriate documentation attached in order to be considered for approval.** ~~after review by the sending and receiving principals. All transfer requests must be made on the application for intradistrict transfer form, which may be obtained from the principal's or Superintendent's office.~~

The Superintendent or designee shall be authorized to investigate and approve transfers between schools based upon the following circumstances:

- ~~1. A transportation problem involving a working parent or a physical disability preventing the parent from driving a vehicle (elementary campus only).~~
- ~~2. A residence change to another school attendance zone after the beginning of a semester. In this situation, the student may complete the semester where he or she is currently enrolled.~~
- ~~3. A residence change to another school attendance zone after the student has earned the credits necessary to be classified as a senior. In this situation, the student may remain and graduate with his or her class.~~
- ~~4. A planned change of residence that will occur prior to the end of the first six weeks of the first semester or prior to the end of the first six weeks of the second semester. Contract documentation shall be required.~~
- ~~5. A full-time District employee requests transfer for his or her child. A child of a District employee who is approved for an intradistrict transfer shall establish UIL residency at the high school level. Any change after the initial residency has been established shall result in one year of ineligibility for UIL varsity sports.~~

**1. A residence change to another high school attendance zone for a high school student that has completed six (6) or more semesters at his / her original high school campus. In this case, the student may remain and graduate with his / her class.**

2. A residence change to another LCISD school attendance zone after the beginning of a semester (generally 7 weeks or greater). In this case the student may remain at his / her current campus until end of the current semester. Proof of current address will be required to confirm the student's new address is within the District's boundaries.

3. A pending residence change to another LCISD school attendance zone because of the pending purchase or lease of a new home at the beginning of a semester (generally 6 weeks or less). In this case, the student may transfer to the campus in his / her new attendance zone. Documentation indicating an earnest contract, lender approval, closing documents, and / or a signed lease will be required as proof of residence.

4. Full time employees that are residents of the District may transfer their student to another campus within the District. Transfers that are granted to resident full-time employees must be renewed annually. If the employee terminates employment with the District, the student will return to the campus for which he / she is zoned at the end of the semester in which employment ends.

~~A transfer shall be for elementary, middle, junior high, or high school and must be renewed only upon leaving the campus. When a transfer is approved, the transferred student shall remain at the school to which the transfer was granted for the entire term of the transfer, unless the transfer is rescinded by the Superintendent or designee.~~

All transfers are considered on a case by case or yearly basis. Approval in one year does not guarantee approval in the following year.

If the parent or guardian decides not to transfer the student to the school to which the transfer was granted, the student shall be required to attend the school assigned to his or her attendance zone.

REASONS FOR  
REVOCATION OR NON-  
APPROVAL

Transfer requests may be revoked or not approved by the Superintendent or designee for any of the following reasons:

1. The student fails to maintain satisfactory behavior, attendance, and / or academic performance.
2. The student's parent or guardian provides false and / or misleading information to district officials.
3. The requested campus is closed to transfers due to insufficient room, facilities, and / or instructional staff.

ADMISSIONS  
INTRADISTRICT TRANSFERS AND CLASSROOM ASSIGNMENTS

FDB  
(LOCAL)

4. Any other situation that the Superintendent deems may affect the safety or security of students and / or present a potential financial hardship to the District.

**TRANSPORTATION** The District shall not provide transportation to students approved for transfers. Transportation to and from the requested campus will be the responsibility of the parent / guardian.

**UIL ELIGIBILITY** If granted a transfer, the student's participation in UIL activities shall be in accordance with all applicable UIL regulations and board policies. Varsity athletic participation shall be based on UIL residency requirements in grades 8-12. A parent / guardian requesting an intradistrict transfer should consult with the Athletic Department to determine if the proposed transfer would result in the forfeiture of varsity eligibility for a year.

**APPEALS** Any appeals shall be made in accordance with FNG(LOCAL) and GF(LOCAL), as appropriate.

~~**ONE-TIME ONLY TRANSFER** A transfer for any of the reasons outlined above may be approved only one time during a student's career in the District. If the parent or guardian decides not to transfer the student to the school to which the transfer was granted, the student shall be required to attend the school assigned to his or her attendance area.~~

~~A transfer may be rescinded by the Superintendent or designee for inappropriate behavior or when room, facilities, or teaching capacities exceed state guidelines.~~

~~The District shall not provide transportation for a transfer student in prekindergarten-grade 12 attending a school outside his or her attendance zone.~~

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**Note:** For the transfer of a student who is the victim of bullying or who engaged in bullying, see FDB(LEGAL). For the transfer of a student who attends a persistently dangerous school, becomes a victim of a violent criminal offense, or becomes a victim of sexual assault, see FDE.

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**INFORMATION ITEM: A-F REPORTING SYSTEM**

The 84<sup>th</sup> Legislature passed HB 2804, changing the Texas school accountability system so that every campus and district receives one of five ratings from A-F. This system is a work-in-progress, according to TEA, and preliminary ratings have been released. Educators and communities have the opportunity to respond to the strengths and weaknesses in the new system.

Resource Person: Valerie Vogt, Academic Administrator

**Construction**

- All Tests
- All Subjects
- All Grades
- Minimum Size: 40
- No Small-Numbers Analysis

**Indicators\*** (Equally Weighted)

- STAAR Satisfactory Standard
- STAAR Postsecondary Readiness Standard
- STAAR Advanced Standard

**Calculation**

- One Point for Each Percentage of Test Results at the Satisfactory Standard or Above
- One Point for Each Percentage of Test Results at the Postsecondary Readiness Standard or Above
- One Point for Each Percentage of Test Results at the Advanced Standard
- Total Points Earned Divided by Total Possible Points (300)

	All Students
Total Tests	3,212
# Satisfactory Standard or Above	2,811
# Postsecondary Readiness Standard or Above	2,182
# Advanced Standard	878
% Satisfactory Standard or Above	87.5%
% Postsecondary Readiness Standard or Above	67.9%
% Advanced Standard	27.3%

$$\frac{87.5 + 67.9 + 27.3}{300} = .609 \xrightarrow{\text{Rounds to}} .61$$

Domain I Score **61**

\*Please see page 2 for additional information on inclusion of assessment results

Assessments are included in the model based on the following assumptions:

**Non-ELL or Tests with No ELL PM Such as Parental Denials and ELL PM Plan Exceeders**

<b>Standard</b>	<b>STAAR and STAAR A Tests</b>	<b>STAAR Alternate 2 Tests</b>
Satisfactory Standard or Above	Level II Satisfactory Standard or Above (including substitute assessments)	Level II Satisfactory or Above
Postsecondary Readiness Standard or Above	Final Level II or Above (including substitute assessments)	Level II Satisfactory or Above
Advanced Standard	Advanced Level III	Level III Accomplished

**ELL (excludes all year one and asylee/refugee/SIFE through year five)**

<b>Standard</b>	<b>Years in US 2–4 (STAAR, STAAR A, and STAAR-L)</b>	<b>Years in US 5 or More (STAAR, STAAR A, and STAAR-L)</b>
Satisfactory Standard or Above	Met or Exceeded ELL PM	Level II Satisfactory Standard or Above (including substitute assessments)
Postsecondary Readiness Standard or Above	Exceeded ELL PM or Met Level II Satisfactory Standard or Above	Final Level II or Above (including substitute assessments)
Advanced Standard	Final Level II or Above	Advanced Level III

## Construction

- Evaluates Ten Student Groups
  - All Students
  - Seven Racial/Ethnic Groups
  - Students Receiving Special Education Services
  - ELLs (Current and Monitored)
- Combined Across ELA/Reading and Mathematics
- Minimum Size for All Students Group: 10
- Minimum Size for Each Subgroup: 25
- Index 2 Small-Numbers Analysis Rules  
(See page 41 of the *2016 Accountability Manual*)

## Indicators

- STAAR Progress Measure Expectations
- ELL Progress Measure Expectations

## Calculation

- One Point for Each Percentage of Test Results Meeting or Exceeding Progress Measure Expectations
- One Point for Each Percentage of Test Results Exceeding Progress Measure Expectations
- Total Points Earned Divided by Maximum Total Possible Points  
(200 points per student group meeting minimum-size requirements)

	All Students	African American	Hispanic	White	American Indian	Asian	Pacific Islander	Two or More Races	Special Ed	ELL (current & monitored)
Total Tests	1,005	119	297	394	4	153	0	38	105	81
# Met or Exceeded Progress	510	49	141	191	3	106	0	20	42	37
# Exceeded Progress	53	6	10	17	1	17	0	2	3	7
% Met or Exceeded Progress	51%	41%	47%	48%	75%	69%	–	53%	40%	46%
% Exceeded Progress	5%	5%	3%	4%	25%	11%	–	5%	3%	9%
Domain II Points	<b>56</b>	<b>46</b>	<b>50</b>	<b>52</b>		<b>80</b>		<b>58</b>	<b>43</b>	<b>55</b>

$$\frac{56+46+50+52+80+58+43+55}{200 \times 8} = .275 \xrightarrow{\text{Rounds to}} .28 \xrightarrow{\text{Domain II Score}} \text{28}$$

**Construction**

- All Tests
- All Subjects
- All Grades
- Economically Disadvantaged Students Only
- Minimum Size: 40
- No Small-Numbers Analysis

**Indicators\***

- STAAR Satisfactory Standard
- STAAR Postsecondary Readiness Standard
- STAAR Advanced Standard

**Calculation**

- Calculate the Domain I score using assessment results from only the economically disadvantaged student group.
  - One Point for Each Percentage of Test Results at the Satisfactory Standard or Above
  - One Point for Each Percentage of Test Results at the Postsecondary Readiness Standard or Above
  - One Point for Each Percentage of Test Results at the Advanced Standard
  - Total Points Earned Divided by Total Possible Points (300)
- Calculate the predicted Domain I score (based on district or campus type and the percentage of economically disadvantaged) using the provided formulas for the appropriate district or campus type.
- The difference between the actual Domain I score and the predicted Domain I score is the Domain III score.

\*Please see page 2 of Domain I methodology for additional information on inclusion of assessment results

**Formulas**

- Based on slope-intercept form:  $y = mx + b$
- Set using statewide data from the 2015–16 school year
- Targets for 2017–18 will be held constant based on the formulas derived from the 2016–17 assessment data
- Two Variables
  - $y$  is the predicted Domain I score.
  - $x$  is the percentage of students who are economically disadvantaged.
- Formulas by District and Campus Type

Elementary Campus	$y = -.10992x + 47.31887$
Middle School Campus	$y = -.18288 x + 47.49244$
High School/K–12 Campus	$y = -.1281 x + 46.78849$
AEA Campus	$y = -.09541x + 29.52348$
Non-AEA District	$y = -.15666 x + 45.89303$
AEA District	$y = -.14709 x + 34.41915$

**Grade**

- Calculating the Domain III score requires two data points:
  - The percentage of students who are economically disadvantaged in a campus or district
  - The specific type of campus or district
- Calculate the predicted Domain I score using percentage of economically disadvantaged and the appropriate formula.
- Calculate the actual Domain I score based on the results of students in the economically disadvantaged subgroup.
- Subtract the predicted Domain I score from the actual Domain I score to get the Domain III score.

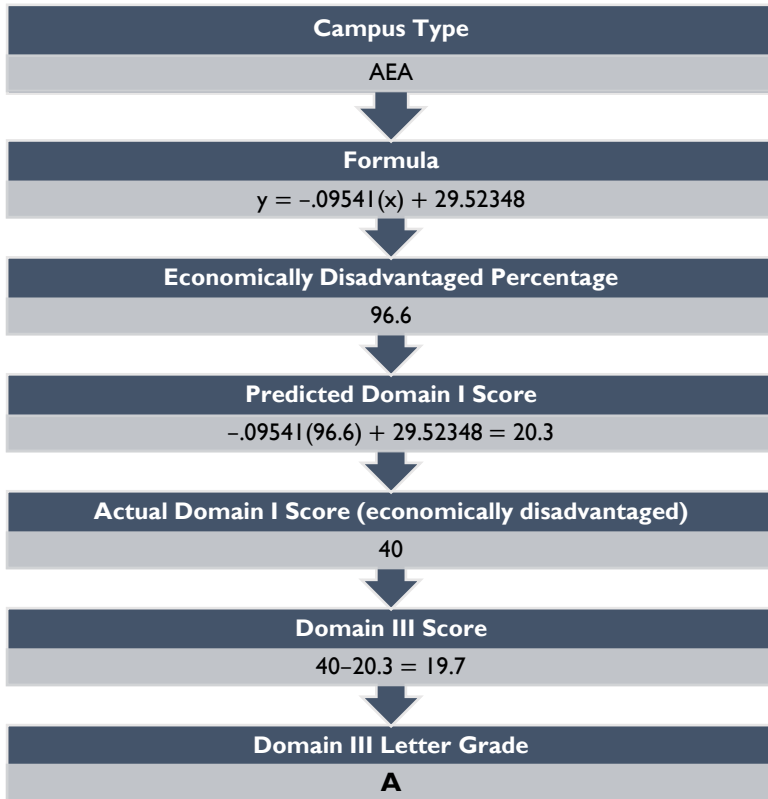


## Three Sample Calculations

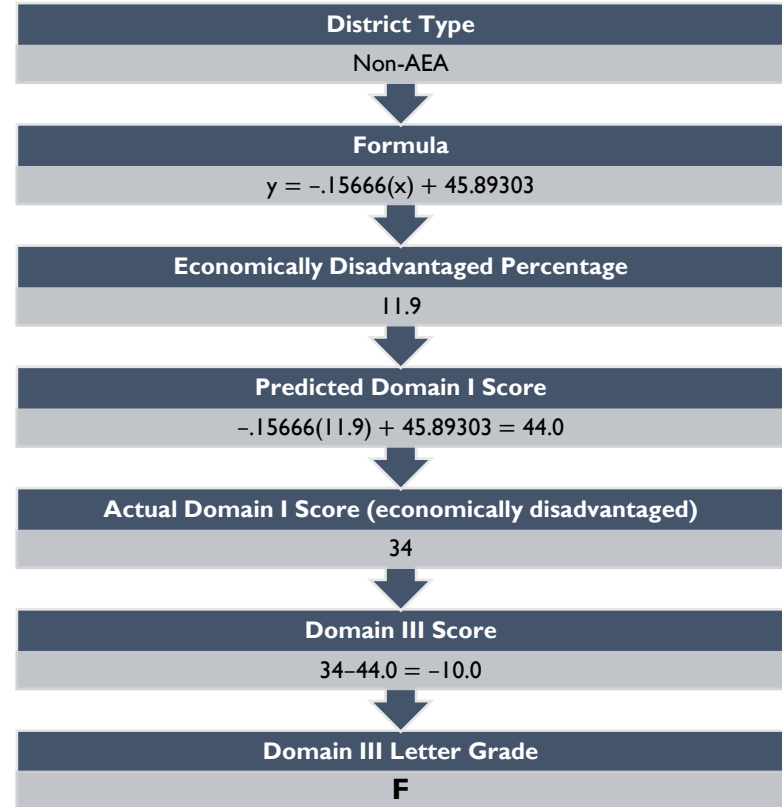
### 1) Sample Elementary Campus

- Formula for an elementary school is  $y = -.10992x + 47.31887$ .
- Its percentage of economically disadvantaged students is 4.8.
- Plugging this number into the formula and rounding to the first decimal point gives  $y = -.10992(4.8) + 47.31887 \rightarrow y = 46.8$ .
- This campus's actual Domain I score for economically disadvantaged students is 39; subtracting the predicted from actual  $39 - 46.8 = -7.8$ .
- Using the chart of domain targets, we see that this campus has earned a Domain III letter grade of *D*.

### 2) Sample AEA Campus



### 3) Sample Non-AEA District



**Construction**

- Ten Student Groups\*
  - All Students
  - Seven Racial/Ethnic Groups
  - Students Receiving Special Education Services
  - ELLs (Current and Monitored)

**Indicators**

**Elementary Schools**

- Chronic Absenteeism Rate\*\*

**Middle Schools**

- Chronic Absenteeism Rate\*\*
- Annual 7–8 Dropout Rate

**High Schools** (similar to that used for the current Index 4)

- Class of 2015 4-year Longitudinal Graduation Rate
- Class of 2014 5-year Longitudinal Graduation Rate
- Class of 2013 6-year Longitudinal Graduation Rate (for AEA)
- Annual 9–12 Dropout Rate (if longitudinal graduation rate is not available)
- Graduates Who Completed a Coherent Sequence of CTE Courses
- Graduates Who Completed 12 or More Hours of Postsecondary Credit
- Graduates Who Completed One or More AP/IB Courses
- Graduates Who Met the TSI Benchmark on TSIA, SAT, or ACT
- Graduates Who Graduated Under RHSP, DAP, FHSP-E, or FHSP-DLA Graduation Plans (AEA uses All Students group only.)

\* Minimum size is 10 for All Students group, 25 for each subgroup.

**Methodology**

**Chronic Absenteeism**

- Using days in membership divided by days taught, determine which students are at or above 83% (non-mobile).
- Of those non-mobile students, determine the percentage who were absent at least 10% of the days they were eligible to attend.
- Subtract this percentage from 100 to determine the score for this indicator.
- Though it’s called *chronic absenteeism*, the score is the percentage of students who are not chronically absent.

**Calculation**

**Elementary Schools**

Chronic Absenteeism Rate

**Middle Schools**

- Chronic Absenteeism Rate
- Annual 7–8 Dropout Rate

**High Schools/Districts** (similar to calculation of current Index 4)

- Graduation Rate
- 2014–15 Annual Graduates Who Accomplished at Least One of the Following
  - Completed a CTE-Coherent Sequence of Courses
  - Completed 12 or More Hours of Postsecondary Credit
  - Completed One or More AP/IB Courses
  - Met the TSI Benchmark on TSIA, SAT, or ACT
- Graduation Plan Rate

\*\* Absenteeism is based on final attendance in PEIMS for the 2015–16 school year.

Example 1—Domain IV Calculation for Elementary School													
Component	All Students	African American	Hispanic	White	American Indian‡	Asian	Pacific Islander	Two or More Races	Special Education	ELL	Total Points	Max Points	Domain IV Points
Chronic Absenteeism Rate-Converted	90.9%	86.4%	90.8%	90.9%	–	–	–	–	84.9%	94.1%	538	600	89.7
Chronic Absenteeism Score (100% of Domain IV Score)												89.7	
<b>Domain IV Score</b>													<b>89.7</b>

Example 2—Domain IV Calculation for Middle School													
Component	All Students	African American	Hispanic	White	American Indian	Asian	Pacific Islander	Two or More Races	Special Education	ELL	Total Points	Max Points	Domain IV Points
Chronic Absenteeism Rate-Converted	92.0%	92.9%	91.6%	92.4%	–	–	–	–	87.7%	92.3%	548.9	600	45.8
Chronic Absenteeism Score (50% of Domain IV Score)												91.5	
Annual 7–8 Dropout Rate-Converted	100.0%	100.0%	100.0%	100.0%	–	–	–	–	100.0%	100.0%	600	600	50.0
Annual 7–8 Dropout Rate Score (50% of Domain IV Score)												100.0	
<b>Domain IV Score</b>													<b>95.8</b>

Example 3—Domain IV Calculation for District, High School, or K–12													
Component	All Students	African American	Hispanic	White	American Indian	Asian	Pacific Islander	Two or More Races	Special Education	ELL	Total Points	Max Points	Domain IV Points
<b>Graduation Rate**</b>													
4-year Longitudinal Graduation Rate	96.2%	96.0%	90.7%	97.6%	*	97.8%	*	97.9%	85.7%	83.8%	745.7	800	27.1
5-year Longitudinal Graduation Rate	97.3%	94.1%	96.0%	97.6%	*	100.0%	*	95.2%	88.9%	90.3%	759.4	800	
Graduation Rate Score (28.6% of Domain IV Score)												94.9	
<b>College- and Career-Ready Graduates</b>													
College- and Career-Ready Graduates	80.9%	64.7%	73.2%	83.2%	*	92.2%	*	82.6%			476.8	600	45.4
College- and Career-Ready Graduates Score (57.1% of Domain IV Score)												79.5	
<b>Graduation Plan***</b>													
Longitudinal RHSP/DAP Graduates	86.6%	77.1%	76.2%	89.5%	*	97.8%	*	83.0%			510.2	600	12.2
Longitudinal RHSP/DAP/FHSP-E/FHSP-DLA Graduates	86.5%	77.1%	76.2%	89.4%	*	97.8%	*	83.0%			510.0	600	
Graduation Plan Score (14.3% of Domain IV Score)												85.0	
<b>Domain IV Score</b>													<b>85</b>

\* Subgroup does not meet minimum size of 25 students.

\*\* AEA campuses also have a 6-year longitudinal rate.

\*\*\* AEA graduation plan component is based only on the All Students group.

‡ Dash indicates that subgroup does not have any students.

**INFORMATION ITEM: TAX COLLECTION REPORT  
(AS OF DECEMBER 31, 2016)**

- Exhibit "A" gives the LCISD collections made during the month of December 31, 2016.
- Exhibit "B" gives the total LCISD collections made this school year from September 1, 2016 through August 31, 2017.
- Exhibit "C" shows the LCISD collections made month-by-month of the 2016-17 roll as compared to prior years. Through December 31, 2016, LCISD had collected 50.3 % of the 2016-17 roll.
- Exhibit "D" shows the total collections made as compared to the amount that was budgeted for 2016-2017.
- Exhibit "E" shows the LCISD tax collection analysis for the last six years.

Resource Person: Jill Ludwig, CPA, RTSBA, Chief Financial Officer

**Lamar Consolidated ISD  
Tax Collections  
December 2016**

Year	Taxes Paid	Penalty & Interest	Collection Fees	Total Payments	General Fund Taxes Paid	General Fund P & I & Collection Fees	Debt Service Taxes Paid	Debt Service P & I & Collection Fees
16	\$ 93,314,299.94	\$ -	\$ -	\$ 93,314,299.94	\$ 69,818,739.53	\$ -	\$ 23,495,560.41	\$ -
15	\$ 51,847.34	\$ 14,285.77	\$ 14,829.98	\$ 80,963.09	\$ 38,792.67	\$ 25,518.73	\$ 13,054.67	\$ 3,597.02
14	\$ 25,718.77	\$ 4,267.62	\$ 3,054.49	\$ 33,040.88	\$ 19,243.10	\$ 6,247.60	\$ 6,475.67	\$ 1,074.51
13	\$ 30,629.93	\$ 2,360.70	\$ 1,149.98	\$ 34,140.61	\$ 22,917.62	\$ 2,916.29	\$ 7,712.31	\$ 594.39
12	\$ 30,091.94	\$ 1,569.17	\$ 1,009.83	\$ 32,670.94	\$ 22,515.10	\$ 2,183.90	\$ 7,576.84	\$ 395.10
11	\$ 29,222.14	\$ 508.46	\$ 424.84	\$ 30,155.44	\$ 21,443.86	\$ 797.95	\$ 7,778.28	\$ 135.35
10	\$ 5,270.05	\$ 500.38	\$ 314.81	\$ 6,085.24	\$ 3,961.01	\$ 709.02	\$ 1,309.04	\$ 106.17
09	\$ 675.88	\$ 625.91	\$ 217.03	\$ 1,518.82	\$ 531.27	\$ 709.03	\$ 144.61	\$ 133.91
08	\$ 1,389.08	\$ 825.79	\$ 24.33	\$ 2,239.20	\$ 1,091.91	\$ 673.46	\$ 297.17	\$ 176.66
07	\$ 586.43	\$ 504.79	\$ 141.41	\$ 1,232.63	\$ 451.84	\$ 530.43	\$ 134.59	\$ 115.77
06	\$ 552.88	\$ 595.39	\$ 145.86	\$ 1,294.13	\$ 475.13	\$ 657.54	\$ 77.75	\$ 83.71
05	\$ 1,195.37	\$ 1,446.17	\$ 469.04	\$ 3,110.58	\$ 1,056.09	\$ 1,746.88	\$ 139.28	\$ 168.33
04	\$ 959.19	\$ 1,329.06	\$ 408.26	\$ 2,696.51	\$ 847.51	\$ 1,582.62	\$ 111.68	\$ 154.70
03	\$ 525.02	\$ 707.09	\$ 142.85	\$ 1,374.96	\$ 473.12	\$ 780.06	\$ 51.90	\$ 69.88
02	\$ 529.74	\$ 755.90	\$ 142.85	\$ 1,428.49	\$ 477.38	\$ 824.05	\$ 52.36	\$ 74.70
01	\$ 507.98	\$ 787.71	\$ 142.85	\$ 1,438.54	\$ 457.77	\$ 852.71	\$ 50.21	\$ 77.85
00	\$ 564.94	\$ 918.63	\$ 156.68	\$ 1,640.25	\$ 502.91	\$ 974.46	\$ 62.03	\$ 100.85
99	\$ 503.87	\$ 886.81	\$ 151.16	\$ 1,541.84	\$ 455.30	\$ 952.49	\$ 48.57	\$ 85.48
98	\$ 545.38	\$ 1,041.51	\$ 180.60	\$ 1,767.49	\$ 504.22	\$ 1,143.51	\$ 41.16	\$ 78.60
97	\$ 503.87	\$ 1,007.74	\$ 169.30	\$ 1,680.91	\$ 465.84	\$ 1,100.98	\$ 38.03	\$ 76.06
96	\$ 724.51	\$ 1,535.96	\$ 256.48	\$ 2,516.95	\$ 657.78	\$ 1,650.98	\$ 66.73	\$ 141.46
<b>Totals</b>	<b>\$ 93,496,844.25</b>	<b>\$ 36,460.56</b>	<b>\$ 23,532.63</b>	<b>\$ 93,556,837.44</b>	<b>\$ 69,956,060.96</b>	<b>\$ 52,552.69</b>	<b>\$ 23,540,783.29</b>	<b>\$ 7,440.50</b>

**Lamar Consolidated ISD  
Tax Collections  
September 1, 2016-August 31, 2017  
(Year-To-Date)**

Year	Original Tax	Adjustments	Adjusted Tax	Taxes Paid	Penalty & Interest	Collection Fees	Total Payments	Total Taxes 12/31/2016
16	\$ 190,749,742.17	\$ 7,595,327.74	\$ 198,345,069.91	\$ 99,729,979.17	\$ -	\$ -	\$ 99,729,979.17	\$ 98,615,090.74
15	\$ 1,461,782.15	\$ (47,460.12)	\$ 1,414,322.03	\$ 398,913.60	\$ 84,273.81	\$ 102,773.30	\$ 585,960.71	\$ 1,015,408.43
14	\$ 542,294.32	\$ 45,058.91	\$ 587,353.23	\$ 141,868.83	\$ 23,323.30	\$ 18,409.38	\$ 183,601.51	\$ 445,484.40
13	\$ 376,208.38	\$ 37,348.23	\$ 413,556.61	\$ 87,567.43	\$ 8,982.01	\$ 5,852.65	\$ 102,402.09	\$ 325,989.18
12	\$ 351,985.57	\$ 60,136.08	\$ 412,121.65	\$ 111,773.04	\$ 8,944.97	\$ 5,542.82	\$ 126,260.83	\$ 300,348.61
11	\$ 306,018.43	\$ 57,968.13	\$ 363,986.56	\$ 108,403.69	\$ 6,386.15	\$ 3,688.04	\$ 118,477.88	\$ 255,582.87
10	\$ 239,335.19	\$ 8,472.60	\$ 247,807.79	\$ 50,870.74	\$ 4,430.57	\$ 2,262.35	\$ 57,563.66	\$ 196,937.05
09	\$ 180,590.36	\$ (1,336.69)	\$ 179,253.67	\$ 10,655.61	\$ 9,306.35	\$ 3,870.96	\$ 23,832.92	\$ 168,598.06
08	\$ 166,608.20	\$ (168.43)	\$ 166,439.77	\$ 3,683.47	\$ 3,127.48	\$ 875.28	\$ 7,686.23	\$ 162,756.30
07	\$ 184,194.57	\$ (211.77)	\$ 183,982.80	\$ 1,635.38	\$ 1,652.97	\$ 567.19	\$ 3,855.54	\$ 182,347.42
06	\$ 100,034.63	\$ (108.95)	\$ 99,925.68	\$ 3,989.73	\$ 4,700.56	\$ 1,613.57	\$ 10,303.86	\$ 95,935.95
05	\$ 136,302.28	\$ (104.07)	\$ 136,198.21	\$ 1,901.94	\$ 2,376.93	\$ 792.93	\$ 5,071.80	\$ 134,296.27
04	\$ 59,637.69	\$ (85.22)	\$ 59,552.47	\$ 3,995.19	\$ 5,923.57	\$ 1,932.37	\$ 11,851.13	\$ 55,557.28
03	\$ 45,396.95	\$ (83.05)	\$ 45,313.90	\$ 3,232.06	\$ 5,121.21	\$ 1,209.53	\$ 9,562.80	\$ 42,081.84
02	\$ 30,765.07	\$ (82.55)	\$ 30,682.52	\$ 2,121.39	\$ 3,519.05	\$ 741.64	\$ 6,382.08	\$ 28,561.13
01	\$ 28,187.49	\$ (81.90)	\$ 28,105.59	\$ 2,025.04	\$ 3,589.58	\$ 788.45	\$ 6,403.07	\$ 26,080.55
00	\$ 24,848.63	\$ (89.16)	\$ 24,759.47	\$ 2,099.66	\$ 3,938.33	\$ 831.30	\$ 6,869.29	\$ 22,659.81
99	\$ 25,968.92	\$ (39.44)	\$ 25,929.48	\$ 2,627.28	\$ 5,375.88	\$ 1,142.88	\$ 9,146.04	\$ 23,302.20
98	\$ 17,522.54	\$ (31.33)	\$ 17,491.21	\$ 2,395.97	\$ 5,175.73	\$ 1,078.34	\$ 8,650.04	\$ 15,095.24
97	\$ 15,955.33	\$ (26.56)	\$ 15,928.77	\$ 2,583.76	\$ 5,907.34	\$ 1,216.21	\$ 9,707.31	\$ 13,345.01
96	\$ 8,752.54	\$ (26.22)	\$ 8,726.32	\$ 1,782.21	\$ 4,167.27	\$ 809.84	\$ 6,759.32	\$ 6,944.11
95	\$ 4,709.94	\$ (37.62)	\$ 4,672.32	\$ 976.44	\$ 2,548.51	\$ 528.74	\$ 4,053.69	\$ 3,695.88
94 & prior	\$ 18,618.14	\$ (18.00)	\$ 18,600.14	\$ 3,076.97	\$ 8,805.06	\$ 1,782.30	\$ 13,664.33	\$ 15,523.17
<b>Totals</b>	<b>\$195,075,459.49</b>	<b>\$7,754,320.61</b>	<b>\$202,829,780.10</b>	<b>\$100,678,158.60</b>	<b>\$211,576.63</b>	<b>\$158,310.07</b>	<b>\$101,048,045.30</b>	<b>\$102,151,621.50</b>

**LAMAR CONSOLIDATED INDEPENDENT SCHOOL DISTRICT  
TAX COLLECTION ANALYSIS  
PERCENT Y-T-D BY MONTH  
FOR CURRENT LEVY ONLY**

<b>MONTH</b>	<b>2016-2017</b>	<b>2015-2016</b>	<b>2014-2015</b>	<b>2013-2014</b>	<b>2012-13</b>	<b>2011-12</b>	<b>2010-11</b>	<b>2009-10</b>	<b>2008-09</b>	<b>2007-08</b>	<b>2006-07</b>	<b>2005-06</b>
<b>SEPT</b>	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%
<b>OCT</b>	0.0%	0.1%	0.0%	0.1%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%
<b>NOV</b>	3.2%	3.2%	2.2%	7.4%	1.9%	2.6%	3.9%	1.9%	1.7%	2.8%	2.1%	1.0%
<b>DEC</b>	50.3%	49.0%	45.3%	45.3%	33.1%	30.2%	33.3%	25.9%	35.4%	31.9%	29.7%	32.7%
<b>JAN</b>		83.9%	82.0%	86.2%	82.9%	82.3%	84.1%	80.7%	80.4%	59.6%	76.4%	73.6%
<b>FEB</b>		95.4%	95.1%	95.5%	95.5%	94.8%	94.3%	93.3%	92.8%	93.5%	93.3%	92.5%
<b>MAR</b>		96.9%	96.8%	97.0%	96.8%	96.4%	96.1%	95.0%	94.8%	95.1%	94.7%	94.3%
<b>APR</b>		97.6%	97.9%	97.8%	97.6%	97.1%	96.9%	96.0%	95.6%	95.9%	95.8%	95.2%
<b>MAY</b>		98.4%	98.2%	98.2%	98.1%	97.9%	97.6%	96.5%	96.4%	96.7%	96.5%	96.1%
<b>JUNE</b>		98.7%	98.6%	98.7%	98.6%	98.3%	98.2%	97.4%	97.2%	97.4%	97.3%	96.8%
<b>JULY</b>		99.0%	98.9%	99.0%	99.0%	98.7%	98.6%	98.0%	97.9%	98.0%	97.8%	97.4%
<b>AUG</b>		99.2%	99.0%	99.2%	99.1%	98.9%	98.8%	98.2%	98.2%	98.2%	98.2%	97.8%

**LAMAR CONSOLIDATED INDEPENDENT SCHOOL DISTRICT  
2016-17 TAX COLLECTIONS  
AS OF DECEMBER 31, 2016**

<b>TAX YEAR LCISD TAXES</b>	<b>SCHOOL YEAR</b>	<b>BUDGET AMOUNT</b>	<b>COLLECTIONS 12/31/2016</b>	<b>% OF BUDGET COLLECTED</b>
2016	2016-2017	\$190,807,570	\$99,729,979	52.27%
2015 & Prior	2015-16 & Prior	\$2,150,000	\$948,180	44.10%
<b>TOTAL</b>		<b>\$192,957,570</b>	<b>\$100,678,159</b>	<b>52.18%</b>



**LAMAR CONSOLIDATED INDEPENDENT SCHOOL DISTRICT  
TAX COLLECTION REPORT  
AS OF DECEMBER 31, 2016**

SCHOOL YEAR TAX YEAR	2011-12 2011	2012-13 2012	2013-14 2013	2014-15 2014	2015-16 2015	2016-17 2016
<b>COLLECTION YEAR</b>						
1 Orig. Levy	\$ 132,226,943	\$ 136,145,655	\$ 142,546,726	\$ 153,118,133	\$ 173,016,530	\$ 190,749,742
1 Collections	\$ 136,117,707	\$ 140,561,034	\$ 148,220,912	\$ 160,220,428	\$ 178,028,558	\$ 99,729,979
Adj. To Roll	\$ 5,417,190	\$ 5,652,043	\$ 6,929,880	\$ 8,680,375	\$ 6,473,810	\$ 7,595,328
2 Collections	\$ 915,762	\$ 739,542	\$ 739,176	\$ 1,201,706	\$ 398,914	
Adj. To Roll	\$ (64,337)	\$ 65,612	\$ 242,601	\$ 165,920	\$ (47,460)	
3 Collections	\$ 286,833	\$ 315,459	\$ 333,212	\$ 141,869		
Adj. To Roll	\$ 162,075	\$ 445,748	\$ (49,699)	\$ 45,059		
4 Collections	\$ 308,264	\$ 252,058	\$ 87,567			
Adj. To Roll	\$ 518,252	\$ (88,980)	\$ 37,348			
5 Collections	\$ 232,737	\$ 111,773				
Adj. To Roll	\$ (92,801)	\$ 60,136				
6 Collections	\$ 108,404					
Adj. To Roll	\$ 57,968					
<b>TOTAL:</b>						
<b>COLLECTIONS</b>	\$ 137,969,707	\$ 141,979,866	\$ 149,380,868	\$ 161,564,002	\$ 178,427,471	\$ 99,729,979
<b>ADJUSTED TAX ROLL</b>	\$ 138,225,289	\$ 142,280,215	\$ 149,706,857	\$ 162,009,487	\$ 179,442,880	\$ 198,345,070
<b>BALANCE TO BE COLLECTED</b>	\$ 255,582	\$ 300,348	\$ 325,989	\$ 445,484	\$ 1,015,408	\$ 98,615,091
<b>ADJ. TAXABLE VALUE</b>	\$ 9,943,907,711	\$ 10,235,618,468	\$ 10,769,890,063	\$ 11,654,939,508	\$ 12,909,095,345	\$ 14,268,916,220
<b>TOTAL % COLLECTIONS AS OF DECEMBER 31, 2016</b>	99.8%	99.8%	99.8%	99.7%	99.4%	50.3%
<b>TAX RATE</b>	1.39005	1.39005	1.39005	1.39005	1.39005	1.39005

**INFORMATION ITEM: DELINQUENT TAX COLLECTIONS**

In December 2015, the Board of Trustees approved the renewal of the contract with the law firm of Linebarger Goggan Blair and Sampson, LLP (“the Firm”) for delinquent tax attorney services for a three year period ending December 31, 2018. This renewal extended a successful partnership between Lamar CISD and the Firm since December 1, 2000. The Firm has developed an effective process for collecting the District’s delinquent property taxes. The fee paid to the Firm (by the delinquent taxpayer) for collection of delinquent taxes is 20% of the combined total of the delinquent tax amount, penalty, and interest. The Firm represents school districts in Fort Bend County as well as Fort Bend County, who recently extended their contract for an additional four-year term. It is convenient for the district's taxpayers to call one office and get information on school and county taxes. Tax collection software owned by the Firm is currently being used in the County Tax Assessor's office. This system facilitates the flow of information when responding to questions that arise. Clients of the Firm have access to this system and periodic upgrades to it at no charge, while other entities pay a fee to access the system.

Each year, the Firm continues to meet the District’s performance goals. Since the Firm began collecting the District’s delinquent taxes during the 1999-2000 year, collection rates have risen from 39% to 75% for 2015-16. In monetary terms, annual delinquent tax collections have risen from just over \$2.0 million to over \$3.7 million in certain years (depending on the amount of taxes becoming delinquent) over the seventeen year period. For the past five years, the Firm has collected an average in excess of 34% of the taxes between July and December of each year.

Tax collection efforts include multiple contacts to property owners including personal phone calls, written correspondence, lawsuits, tax warrants, etc. Payment agreements are also a method used to bring taxpayers current on amounts owed. Litigation statistics are included in the attached report.

The Firm aggressively markets properties that have been struck off to the taxing bodies. A sign with the Firm’s contact information is placed on the property identifying the property as being available through a tax resale. In addition, the Firm employs a professional property management company to conduct property inspections. This company visits each property posted for sale and tries to personally contact the property owner concerning the payment of the taxes. If the property owner does not pay the taxes, the inspector contacts neighboring property owners to generate interest in a resale. Tax sales for the period July 2015 through December 2016 involved \$244,704 (68 properties).

In addition to its tax collection efforts, the Firm also conducts the District’s property value study free of charge. When the adjusted values are applied within the state funding formula, this process has typically resulted in additional funding for the District. The additional funding achieved through this process for the most recent year (2015-16) was approximately \$460,000. The combined value appeals conducted by the Firm have resulted in a gain of additional state aid of approximately \$2.8 million. A value appeal is currently underway for the 2015 tax year. The final value will be a factor used in determining the state aid generated for the 2016-17 fiscal year.

Submitted by: Jill Ludwig, CPA, RTSBA, Chief Financial Officer

# Lamar Consolidated Independent School District

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**January 2017**

**DELINQUENT TAX REPORT**



**LINEBARGER**  
**ATTORNEYS AT LAW**

Prepared by:  
Charles A. "Chip" Sutton, Partner  
Andy Brink, Attorney

**\*\*\*LITIGATION STATISTICS\*\*\***

**July 2015 – December 2016**

**I. LITIGATION**

A. New Lawsuits Filed	222
Dollar Amount Involved	<b>\$605,246.06</b>
B. Judgments	85
Dollar Amount Involved	<b>\$247,501.76</b>
C. Tax Sales	68
Dollar Amount Involved	<b>\$244,703.63</b>

**II. BANKRUPTCIES FILED**

Active Cases	24
Dollar Amount Involved	<b>\$105,232.35</b>
<i>*2.05% of Total Delinquent Tax Roll</i>	

**III. OVER 65/DISABILITY EXEMPTIONS/TAX DEFERRALS**

Total Exemptions	227
Dollar Amount Involved	<b>\$1,196,091.74</b>
<i>*23.38% of Total Delinquent Tax Roll</i>	

**IV. PAYMENT AGREEMENTS**

Number of Agreements	240
Dollar Amount Involved	<b>\$293,721.10</b>
<i>*5.74% of Total Delinquent Tax Roll</i>	

**V. MAILING SCHEDULE FROM JULY 2015 THROUGH DECEMBER 2016**

<b>Date</b>	<b>Accts</b>	<b>Tax</b>
07-15	1,859	\$1,239,340.82
08-15	1,656	\$3,638,359.69
09-15	1,423	\$3,484,721.85
10-15	1,238	\$3,310,648.79
12-15	1,126	\$ 697,643.90
01-16	955	\$ 481,970.31
03-16	949	\$ 640,006.23
04-16	643	\$ 454,155.79
06-16	768	\$ 480,904.06
07-16	1,940	\$1,641,673.94
08-16	1,488	\$1,082,376.42
09-16	1,333	\$ 882,482.57
10-16	1,238	\$ 831,647.86
12-16	1,036	\$ 632,338.93

**VI. TOTAL DELINQUENT COLLECTIONS (Levy Tax Only)**

<b>Lamar CISD/Kendleton ISD</b>	<b>Collections*</b>	<b>Adjusted Collections**</b>
July 1, 2016 – December 31, 2016	\$1,922,305.67 (37.6%)	\$2,167,595.83 (42.4%)
July 1, 2015 – June 30, 2016+	\$2,621,436.57 (37.6%)	\$3,175,183.11 (45.5%)
July 1, 2014 – June 30, 2015	\$2,623,790.40 (56.9%)	\$3,192,006.72 (69.2%)
July 1, 2013 – June 30, 2014	\$2,350,643.55 (48.5%)	\$2,689,457.10 (55.5%)
July 1, 2012 – June 30, 2013	\$2,492,370.45 (43.8%)	\$2,907,259.51 (51.1%)
July 1, 2011 – June 30, 2012	\$2,892,370.20 (47.6%)	\$3,201,142.28 (52.6%)
July 1, 2010 – June 30, 2011	\$3,460,254.55 (50.1%)	\$3,636,899.21 (52.7%)

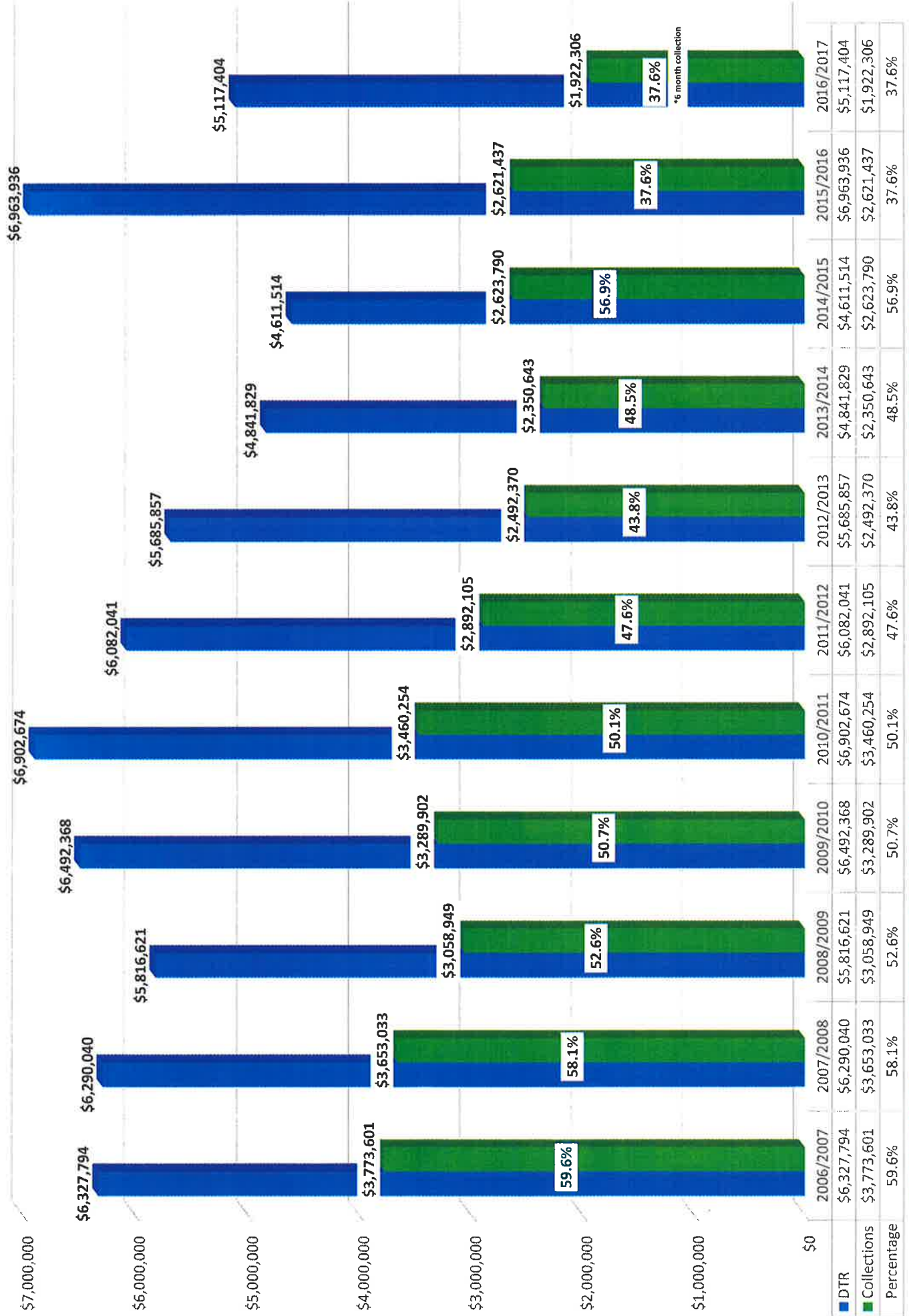
\* Collections are the total amount of delinquent taxes that were collected less the amount of those taxes that were used to pay refunds on other tax accounts. The amount of refunds paid from 7/1/16-12/31/16 is \$245,290.76.

\*\* Adjusted Collections are the total amount of delinquent taxes that were collected for LCISD including the amount of taxes that were used to pay refunds on other tax accounts.

+The turnover for 7/1/15 was higher due to a \$3,471,572 account created by the CAD that was later deleted. When that occurred, the turnover changed to \$3,492,364. The percentages listed above were calculated with the original turnover amount. If the new adjusted turnover figure is utilized, the collection percentage for the 2015-2016 tax year would be 75% and the adjusted collection percentage would be 91%.

# Lamar CISD Collection Comparison with Kendleton ISD beginning 2010

Delinquent Tax Year beginning July 1st  
Unadjusted Figures/Percentages



In 2015 the CAD deleted a large account, decreasing the 7/1/15 turnover to \$3,492,364. Using this adjusted turnover, the collection percentage for 2015-16 would be 75%.

# Lamar CISD with Kendleton ISD beginning 2010

## 6 month Comparison 2012-2016

Unadjusted Figures/Percentages



The turnover for 7/1/15 was higher due to an account created by the CAD that was later deleted. When that occurred, our turnover decreased to \$3,492,364.

**INFORMATION ITEM: PROPOSED BUDGET CALENDAR  
FISCAL YEAR 2017 - 2018**

Attached is the proposed budget calendar for the 2017-2018 school year. This is a tentative calendar and will change if circumstances arise which would warrant modification.

Resource Person: Jill Ludwig, CPA, RTSBA, Chief Financial Officer  
Yvonne Dawson, RTSBA, Budget & Treasury Officer



**ADOPTED BUDGET CALENDAR  
FISCAL YEAR: 2017-18**

**January 2017**

Develop budget calendar  
Review and file 2015-16 AFR through TSDS  
Review and file 2016-17 adopted budget through TSDS  
Review position control  
Begin accumulating data for special allocations  
*Provide budget calendar for 2017-18 to Board for information*

**February 2017**

Update and distribute budget materials to principals and budget managers at February Principals meeting. (Follow up with budget meetings with Principals and Executive Directors)

**March 2017**

Refine budget assumptions  
Prepare salary studies and cost projections  
Develop initial revenue and expenditure projections  
Assess current year budgetary status  
Budgets entered into MUNIS by campuses/departments  
Central Office review and evaluation of data entered by Campuses/departments  
Superintendent/CFO (and other designated individuals) meet with Principals/Department Heads to discuss their budgets and instructional processes

**April 2017**

Develop preliminary Debt Service and Food Service Fund budgets  
Human Resources Department to finalize staffing allocations  
Receive preliminary property values from FBCAD

**June 2017**

Refine budgets as necessary  
Review district/campus plans and alignment with preliminary expenditure budgets  
Refine salary/benefit cost projections  
Receive revised property values from FBCAD  
*Board Workshop for Budget (Session #1)*

**July 2017**

*Board Workshop for Budget (Session #2)*  
Receive certified property tax values from FBCAD  
Refine revenue/expenditure budgets (all)  
Calculate estimated actual and rollback tax rates

**August 2017**

Final revenue/expenditure budget adjustments  
Refine all tax rate calculations  
*Board Workshop for Budget (Session #3)*  
*Board Workshop for Budget (Session #4, if needed)*  
*Budget notice/hearing/adoption (Board of Trustees)*  
*Tax rate notice/hearing/adoption (Board of Trustees)*

**October 2017 – January 2018**

Fort Bend County Tax Office to mail tax statements  
Review and file 2016-17 AFR through TSDS  
File 2017-18 adopted budget through TSDS

**INFORMATION ITEM: PAYMENTS FOR CONSTRUCTION PROJECTS**

Below is a list of invoices that have been approved for payment.

BLS Construction (Ag Barn #2)	Application # 2	\$ 376,487.33
Charlie Kalkomey (Carter ES)	Application # 1	\$ 4,000.00
Drymalla Construction (Fulshear HS)	Application # 29	\$ 50,000.00
Drymalla Construction (Lindsey Elementary)	Application # 7	\$ 1,770,323.10
ESI (Terry HS)	Application # 1	\$ 500.00
Estes, McClure & Assoc. (District Wide HVAC Controls Replacements)	Application # 1	\$ 20,250.00
Gamma Construction (Bentley ES)	Application # 14	\$ 2,222,202.00
Gilbane (2011 Bond Program)	Application # 56	\$ 40,418.00
Gilbane (2011 Bond Program)	Application # 57	\$ 40,418.00
PBK Architects (Bentley ES)	Application # 11	\$ 58,484.11
PBK Architects (Foster HS - Pool)	Application # 4	\$ 3,217.50
PBK Architects (Fulshear HS)	Application # 22	\$ 42,221.82
PBK Architects (Fulshear HS)	Application # 23	\$ 24,126.75

PBK Architects (Fulshear HS – Pool)	Application # 4	\$	<b>1,876.87</b>
PBK Architects (George Ranch HS – Pool)	Application # 4	\$	<b>1,876.87</b>
PBK Architects (Leaman JHS)	Application # 20	\$	<b>11,460.94</b>
PBK Architects (Leaman JHS)	Application # 21	\$	<b>6,549.10</b>
PBK Architects (Lindsey ES)	Application # 13	\$	<b>27,494.01</b>
PBK Architects (Transportation Satellite)	Application # 12	\$	<b>1,244.03</b>
PBK Architects (Transportation Satellite)	Application # 13	\$	<b>622.01</b>
PBK Architects (Traylor Stadium)	Application # 27	\$	<b>675.00</b>
PBK Architects (Traylor Stadium)	Application # 28	\$	<b>675.00</b>
Terracon (Ag Barn #2)	Application # 2	\$	<b>6,358.50</b>
Terracon (Bentley ES)	Application # 13	\$	<b>2,278.00</b>
Terracon (Huggins ES Parent Drive)	Application # 3	\$	<b>1,709.75</b>
Terracon (Lindsey ES)	Application # 7	\$	<b>6,501.75</b>
Terracon (Terry Baseball/Softball)	Application # 1	\$	<b>700.00</b>
VLK Architects (Ag Barn #2)	Application # 4	\$	<b>10,340.61</b>

VLK Architects (Ag Barn #2)	Application # 5	\$	<b>9,155.08</b>
VLK Architects (Ag Barn #2 – Reimbursables)	Application # 2	\$	<b>1,693.96</b>
VLK Architects (Ag Barn #2 – Reimbursables)	Application # 3	\$	<b>118.20</b>
Vanir, Rice & Gardner (2014 Bond Program)	Application # 18	\$	<b>222,584.00</b>

Resource person: Kevin McKeever, Administrator for Operations



**Monthly Report  
2011 Bond Program**

**12.B.#7a. – PLANNING  
BOARD REPORT  
JANUARY 19, 2017**



*Ag Barn #2 is a new 15,600 sf facility located on FM 359.*



**Current 2011 Bond Program Projects:**

- ❖ Proposals from five contractors were received on July 26, 2016. BLS Construction was approved by the Board at the regular August meeting. Notice to proceed was issued October 5, 2016 (approximately one month later than anticipated).
- ❖ The project is on schedule and is approximately 30% complete.
- ❖ The site entrance from FM 359 has been constructed and inspected by TxDOT and the roadway to the building has been constructed. Site grading has been done, detention pond constructed and utilities have been installed except for the connection to MUD No. 142.
- ❖ Grade beams have been formed and poured. Under slab plumbing and electrical rough-ins have been completed.
- ❖ First section of slab on grade is scheduled to be poured the week of 01/09/17. The remaining section will be poured the following week.
- ❖ Perimeter fence construction has begun.
- ❖ Metal building was delivered 01/06/17. Erection should begin in approximately two weeks.



Adolphus Elementary

## **2011 Bond Closed Projects:**

### ***Adolphus Elementary***

New 90,700 sf elementary school located in Longmeadow Farms Subdivision in Richmond, TX. The campus includes 42 classrooms with Promethean boards, gymnasium with stage, music room, library, play areas, teacher and visitor parking, and separate bus drop off areas.



Ag Barn renovations

### ***Agricultural Barn Renovations***

The renovation included adding a new 10' canopy around  $\frac{3}{4}$  of the building, added ventilation fans, new men and women restroom facilities, an interior storage room, grading and drainage work around the building perimeter, new electronic gate software, additional security cameras, and new tarps for all of the animal pens.



George Ranch HS Shell Build-Out

### ***George Ranch High School Build-Out***

The project included the build-out of 14 standard classrooms and 4 science labs inside the existing high school building.

### ***Polly Ryon Middle School***

The project included a new 80,000 sf middle school campus located on the existing George Ranch HS complex in Richmond, TX. The facility includes 22 classrooms with SMART board technology, a cafeteria with performance stage, library, 5 science labs, dedicated fine arts rooms, visitor and staff parking and separate bus drop off areas.



Polly Ryon Middle School

### ***Traylor Stadium Track & Turf***

The project included the replacement of the turf & subgrade for the competition football field, as well as installation of a new track surface.

### ***District Competition Natatorium***

The District Natatorium is a new 36,000 sf competition swimming facility with an eight lane heated pool, diving well, weight room, classrooms, offices, spectator seating and judges stands. The complex is located adjacent to Traylor Stadium in Rosenberg, TX.



Traylor Stadium Track & Turf





**BF Terry High School**

### **Miscellaneous Renovations (2013) to Terry HS, Lamar HS, George JHS, Jackson ES & Bowie ES**

*Terry High School (Rosenberg, TX):* Renovations included a 6,200 sf addition for 2 art rooms and 1 standard classroom; remodel of the CTE areas to include two new PLTW classrooms and shop area; remodel of the existing wood shop to include new storage, exterior doors and an added classroom; remodel of the existing Ag shop and classroom to include new welding stations and integrated oxygen/acetylene manifold system and a new canopy and graphics at the campus main entry. All classrooms received new marker boards and homeland security locksets. Additional project upgrades included resurfacing the existing tennis courts.



**Lamar High School**

*George Junior High School (Rosenberg, TX):* Renovations included new paint and graphics in both gyms and floor resurfacing in the competition gym; chilled water piping was replaced throughout the school; remodel of the existing Ag shop, storage and office areas; additional security cameras were added and homeland security locksets were added to all classrooms. Additional project upgrades included floor resurfacing, and repair in the competition gymnasium.



**Bowie Elementary School**

*Lamar High School (Rosenberg, TX):* Renovations to the CTE areas of the school included relocation of exhaust systems in the existing Auto-tech shop; outfitting of lifts and exhaust for a future Auto-tech shop expansion; repair and painting of the exterior yard vehicle canopy and fenced enclosure; new electronic gate for vehicle storage area; new exhaust hood system in the Ag shop, and installation of an integrated oxygen/acetylene manifold system.



**Jackson Elementary School**

*Bowie Elementary School (Rosenberg, TX):* Renovations included replacement or modification of existing classroom casework; new classroom doors; a new sidewalk from the school to Ruby Street; ceiling tile replacement; grading and drainage work, and all classrooms received homeland security locksets.

*Jackson Elementary School (Rosenberg, TX):* Renovations included a 470 sf kitchen addition with an office, laundry and restrooms; all flooring was replaced in the hallways with ceramic or vinyl tile; an additional canopy was installed outside the gymnasium; restrooms were renovated to remove trough urinals; various HVAC equipment was replaced; library doors were replaced and all classrooms received homeland security locksets. Additional project upgrades included new HVAC controls for the entire school.



Alternative Learning Center

**Miscellaneous Renovations (2014) to Alternative Learning Center, Austin ES, Beasley ES, Foster HS, Lamar JHS, Lamar HS, Taylor Ray ES & Travis ES, --Closeout of the project is expected in January, 2015.**

*Alternative Learning Center (Rosenberg, TX):* The project included a 2,770 sf addition for administrative offices, inspection, security and a clinic, as well as renovations to existing student restrooms, conversion of old offices to computer lab and conference areas, and ventilation, exhaust and new wood storage for the ag shop.



Austin Elementary School

*Austin Elementary School (Richmond, TX):* The project included replacement of all air handlers; remodel of life skills storage area into a restroom; enclosure of existing mop sinks in mechanical rooms and removal/replacement of sidewalks around the perimeter of the building to address drainage issues.

*Foster High School (Richmond, TX):* Renovations to the Ag shop included additional welding stations with exhaust hoods, a new exterior canopy, covered material storage areas, and installation of an integrated oxygen/acetylene manifold system.



Foster High School

*Lamar High School (Rosenberg, TX):* This project included replacement of two existing cooling towers at the Central plant serving the high school and junior high, as well as replacement of the boiler in the Lamar HS Fieldhouse.

*Travis Elementary School (Rosenberg, TX):* The project included a new parent drop-off drive and canopy along Avenue K; a new staff parking lot at the rear of the school; boiler replacement and tie in of a chilled water loop for the HVAC system.



Lamar High School

*Beasley Elementary School (Beasley, TX):* The project included the replacement of all air handlers in the building that had reached the end of their life cycle. (no photo)

*Lamar Junior High School (Rosenberg, TX):* The project included replacement of two boilers that had reached the end of their life cycle. (no photo)



Travis Elementary School

*Taylor Ray Elementary School (Rosenberg, TX):* Renovations consisted of the replacement of student restroom exhaust fans that had reached the end of their life cycle. (no photo)





Arredondo Elementary School

### **Arredondo Elementary School (Richmond TX):**

A new 12 acre campus consisting of an 90,700 sf building, parking and play areas located in Summer Park subdivision in Richmond, TX



Traylor Stadium

### **The Traylor Stadium:**

This project included demolition of existing concession and restroom facilities, as well as the construction of a new long jump area and 3 new restroom/concession and ticket booth buildings to serve the stadium. New fencing was installed and parking was reconfigured and striped.



Meyer Elementary

### **Miscellaneous Renovations (2015) to Campbell ES, Frost ES, Pink ES, Meyer ES, Dickinson ES, Williams ES, Smith ES, Navarro MS, Wessendorff MS & Seguin Early Childhood Center:**

*Campbell Elementary School (Sugar Land, TX)* – Provided web-based HVAC Controls

*Frost Elementary School (Richmond, TX)* – Provided web-based HVAC Controls

*Pink Elementary School (Richmond, TX)* – Provided web-based HVAC Controls



Navarro MS

*Meyer Elementary School (Richmond, TX)* – Replaced existing electric drinking fountain with manual drinking fountain. Replaced existing boiler. Renovated an existing set of restrooms to meet ADA standards. Installed new canopy adjacent to existing canopy.

*Dickinson Elementary School (Sugar Land, TX)* – Installed new handicap accessible sink and free standing utility sink in art room. Replaced existing electric drinking fountain with manual drinking fountain. Replaced and relocated electric water heaters. Replaced existing boiler.



Dickinson Elementary

*Williams Elementary School (Richmond, TX)* – Upgraded exterior lighting.

*Smith Elementary School (Rosenberg, TX)* – Replaced existing boiler.

*Navarro Middle School (Rosenberg, TX)* – Replaced existing drainage area to resolve parking lot flooding. Installed new drive. Installed new wall pack lighting.

*Wessendorff Middle School (Rosenberg, TX)* – Replaced existing boiler.



**Seguin Early Childhood Center**

*Seguin Early Childhood Center (Richmond, TX)* – Installed new parking lot and canopy to provide safe drop-off area. Replaced existing electric drinking fountain with manual drinking fountain. Replaced windows in office and classroom areas.



**Fulshear HS**

*Churchill Fulshear (Jr.) HS, Dean Leaman JHS*, - is part of a new 101 acre campus in Fulshear, TX. It includes a 350,000 sf main building, 32,400 sf field house, teacher and student parking, separate bus drop-off, dual gymnasiums, dedicated CTE spaces, competition and practice ball fields, tennis courts, and band practice areas.



**Dean Leaman JHS**



**Field House**



## COMMUNITY SITES

- A Fort Bend County Fairgrounds
- B George Memorial Public Library
- C Oak Bend Medical Center
- D Rosenberg Civic Center

## SECONDARY CAMPUSES

- H1 Foster HS
- H2 Fulshear HS
- H3 George Ranch HS
- H4 Lamar Consolidated HS
- H5 Terry HS
- J1 Briscoe JH
- J2 George JH
- J3 Lamar JH
- J4 Leaman JH
- J5 Reading JH
- M1 Navarro MS
- M2 Ryon MS
- M3 Wertheimer MS
- M4 Wessendorff MS

## ELEMENTARY CAMPUSES

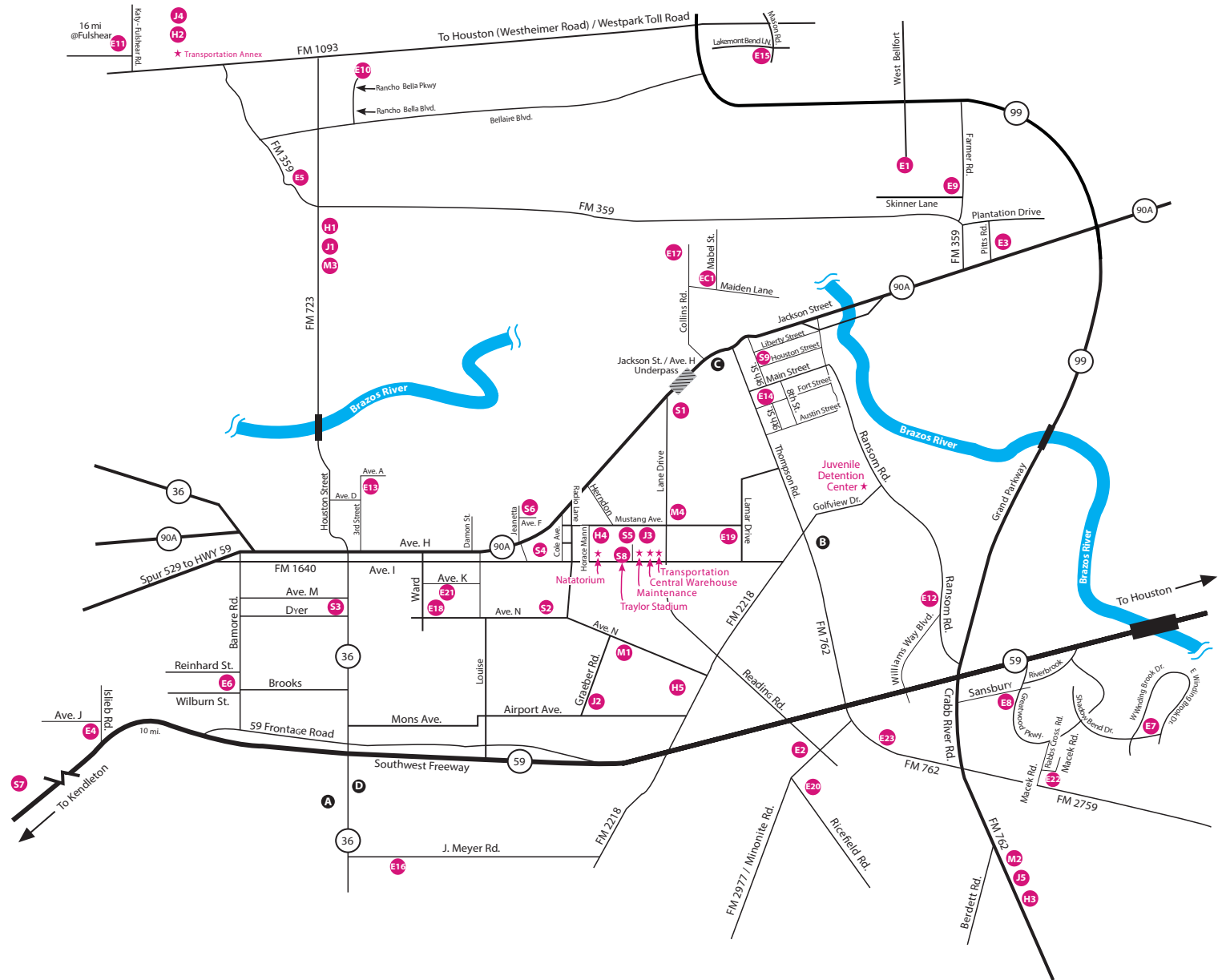
- E1 Adolphus ES
- E2 Arredondo ES
- E3 Austin ES
- E4 Beasley ES
- E5 Bentley ES
- E6 Bowie ES
- E7 Campbell ES
- E8 Dickinson ES
- E9 Frost ES
- E10 Hubenak ES
- E11 Huggins ES
- E12 Hutchison ES
- E13 Jackson ES
- E14 Long ES
- E15 McNeill ES
- E16 Meyer ES
- E17 Pink ES
- E18 Ray ES
- E19 Smith ES
- E20 Thomas ES
- E21 Travis ES
- E22 Velasquez ES
- E23 Williams ES
- EC1 Seguin Early Childhood Center

## SPECIAL SITES

- S1 1621 Place
- S2 Administrative Annex
- S3 Alternative Learning Center
- S4 Brazos Crossing Administration Building
- S5 Development Center
- S6 Fort Bend Alternative School
- S7 Powell Point
- S8 Athletics/Traylor Stadium
- S9 Special Needs Center

## DISTRICT MAP

Elementary, Middle, Junior High, High School and Special Sites  
 3911 Avenue I ♦ Rosenberg, Texas 77471 ♦ 832-223-0000 (main) ♦ www.lcisid.org



**EXECUTIVE SUMMARY**

Bond Sale 1	Current Budget	Committed	Projected Commitments	Actuals Paid	Estimated Cost at Completion
Carl Briscoe Bentley Elementary (#24)	22,010,055.00	20,647,291.38	1,362,763.62	17,448,311.62	22,010,055.00
Kathleen Joerger Lindsey Elementary (#25)	23,770,861.00	20,174,151.65	3,596,709.35	10,810,609.28	23,770,861.00
Don Carter Elementary School (#26)	24,959,404.00	2,238,086.00	22,721,318.00	1,081,026.15	24,959,404.00
FHS Baseball	40,000.00	29,250.00	10,750.00	29,250.00	40,000.00
FHS Water Plant	990,000.00	123,350.00	866,650.00	48,000.00	990,000.00
HVAC Web Controls	1,056,000.00	108,000.00	948,000.00	46,285.00	1,056,000.00
LCHS Band Hall	700,000.00	74,975.00	625,025.00	37,767.50	700,000.00
Pink Elementary- Foundation	1,056,000.00	527,728.00	528,272.00	462,893.00	1,056,000.00
Practice Pool - Foster High School	8,855,872.00	930,598.00	7,925,274.00	179,937.50	8,855,872.00
Practice Pool - Fulshear High School	8,855,872.00	751,848.00	8,104,024.00	161,871.88	8,855,872.00
Practice Pool - George Ranch High School	8,855,872.00	751,748.00	8,104,124.00	163,513.88	8,855,872.00
Support Services Center	12,146,000.00	1,199,030.00	10,946,970.00	632,174.00	12,146,000.00
THS Band Hall	700,000.00	75,330.00	624,670.00	37,997.50	700,000.00
*THS Baseball	2,400,000.00	111,400.00	2,288,600.00	74,980.00	2,400,000.00
<b>Sub Total - Bond Sale 1</b>	<b>116,395,936.00</b>	<b>47,742,786.03</b>	<b>68,653,149.97</b>	<b>31,214,617.31</b>	<b>116,395,936.00</b>
<b>Bond Sale 2</b>					
Elementary 27	24,959,404.00	1,002,385.00	23,957,019.00	0.00	24,959,404.00
Elementary 28	26,207,374.00	1,002,385.00	25,204,989.00	0.00	26,207,374.00
James W. Roberts Middle School	22,342,493.00	893,700.00	21,448,793.00	0.00	22,342,493.00
Fulshear HS Shell	3,849,077.00	179,026.00	3,670,051.00	0.00	3,849,077.00
Satellite Ag Barn	3,786,750.00	189,000.00	3,597,750.00	0.00	3,786,750.00
<b>Sub Total - Bond Sale 2</b>	<b>81,145,098.00</b>	<b>3,266,496.00</b>	<b>77,878,602.00</b>	<b>0.00</b>	<b>81,145,098.00</b>
<b>Grand Total</b>	<b>197,541,034.00</b>	<b>51,009,282.03</b>	<b>146,531,751.97</b>	<b>31,214,617.31</b>	<b>197,541,034.00</b>

\* Budget increased at August 18, 2016 Board Meeting

Additional Projects	Current Budget	Committed	Projected Commitments	Actuals Paid	Estimated Cost at Completion
Access Controls	800,000.00	0.00	800,000.00	0.00	800,000.00
Huggins Elementary School	700,000.00	672,447.00	27,553.00	339,723.13	700,000.00
Chiller Replacement	1,200,000.00	63,280.00	1,140,000.00	0.00	1,200,000.00
Site Lighting	1,600,000.00	0.00	1,600,000.00	0.00	1,600,000.00
<b>Grand Total</b>	<b>4,300,000.00</b>	<b>735,727.00</b>	<b>3,567,553.00</b>	<b>339,723.13</b>	<b>4,300,000.00</b>

**PROGRAM OVERVIEW**

Vanir | Rice & Gardner, A Joint Venture, is serving as the Program Managers for the 2014 Bond Program for Lamar CISD. In this role, we provide leadership for managing individual projects, and interface with architects and contractors. We are the liaison between LCISD Administration, Departments and Schools to coordinate all activities necessary to successfully complete each project.

We also provide program wide oversight and look for efficiencies, cost reduction and quality assurance opportunities.

**Accomplishments This Month:**

- Moved into New Bentley Elementary School
- Completed concrete paving for new parent driveway at Huggins Elementary School
- Completed 2016 with No Lost Time Accidents on 2014 Bond Projects



## CARL BRISCOE BENTLEY ELEMENTARY SCHOOL



### OVERVIEW

- Began moving into Bentley Elementary on December 30, 2016.
- All materials and supplies delivered in preparation for opening in January 2017.
- Final site grading is complete and landscaping is being completed.
- Playground equipment installation is underway.
- FM 359 road widening and striping has been completed.
- Traffic signal equipment is being fabricated – completion planned in February 2017.
- As of 12/30/16, the construction contract is approximately 95% complete.

### SCHEDULE MILESTONES

- Current Phase: Construction
- Construction Start: October 16, 2015
- Moved In: December 30, 2016
- Final Completion: January 2017

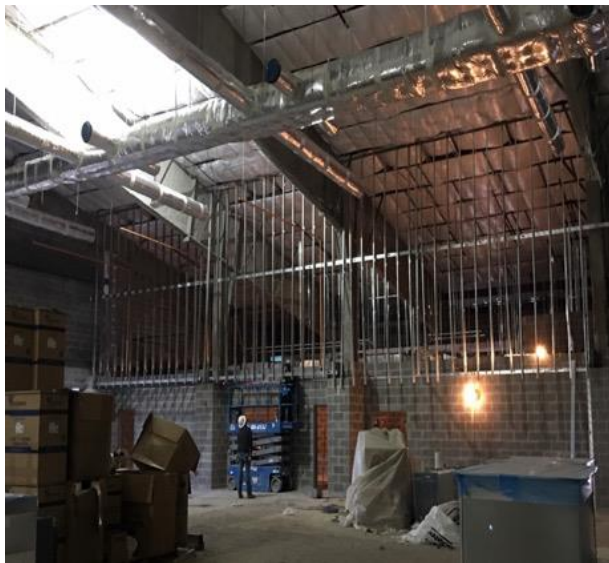
## KATHLEEN JOERGER LINDSEY ELEMENTARY SCHOOL



**Classrooms**



**Front Entry**



**Gymnasium**

### **SCHEDULE MILESTONES**

- Current Phase: Construction
- Construction Start: April 22, 2016
- Substantial Completion: June 23, 2017

### **OVERVIEW**

- Exterior board sheathing is 80% complete.
- Masonry at the gymnasium / cafeteria is 90% complete.
- Exterior brick is 20% complete.
- Exterior windows are 80% complete.
- Classroom walls continue to be installed.
- Continuing to install piping and ductwork throughout building.
- Construction is on-schedule.
- As of 12/30/16, the construction contract is 50% complete.

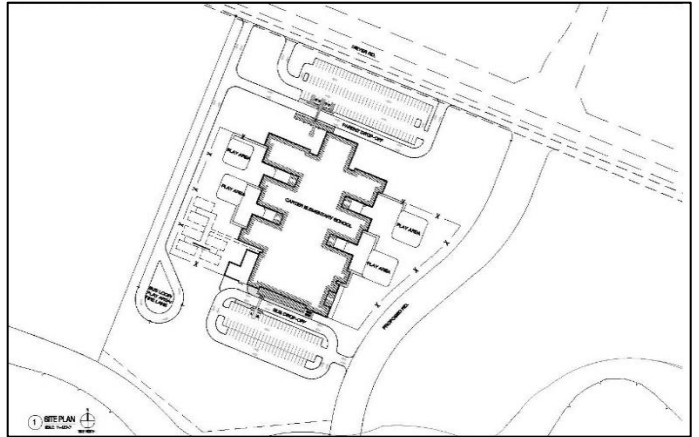
## DON CARTER ELEMENTARY SCHOOL



**Front Elevation**



**Entry Corridor**



**Preliminary Site Plan**

### **SCHEDULE MILESTONES**

- Current Phase: Design
- Construction Start: 2<sup>nd</sup> Quarter 2017
- Construction Completion: Third Quarter 2018

### **OVERVIEW**

- The Design Development phase has been completed.
- The District is nearing completion of their due diligence in evaluating the suitability of the proposed site for the new Carter Elementary School. Anticipate closing on site in January.
- The final site design is being coordinated with the developer for utilities, roadwork and driveway access.
- Design Development presentation to the Board is planned in January 2017.



## SUPPORT SERVICES CENTER



Maintenance and Operations



Support Services

*The Support Services facility project will provide space to expand Purchasing & Materials Management, Food Service Support, Maintenance & Operations and Graphic Arts.*

### **SCHEDULE MILESTONES**

- Current Phase: Design
- Construction Start:
  - Phase 1: 2<sup>nd</sup> Quarter 2017
  - Phase 2: 1<sup>st</sup> Quarter 2018

### **OVERVIEW**

- The Design Development phase has been completed.
- Design Development presentation to the Board is planned in January 2017.

#### **Phase 1**

- Maintenance and Operations will be constructed on the new site.

#### **Phase 2**

- Existing structures currently housing M&O, Purchasing and Food Service will be renovated. A new dock area and enclosed link will be constructed between the two existing buildings enhancing access and providing additional parking for the football stadium.

## PRACTICE POOLS

Foster High School

Fulshear High School

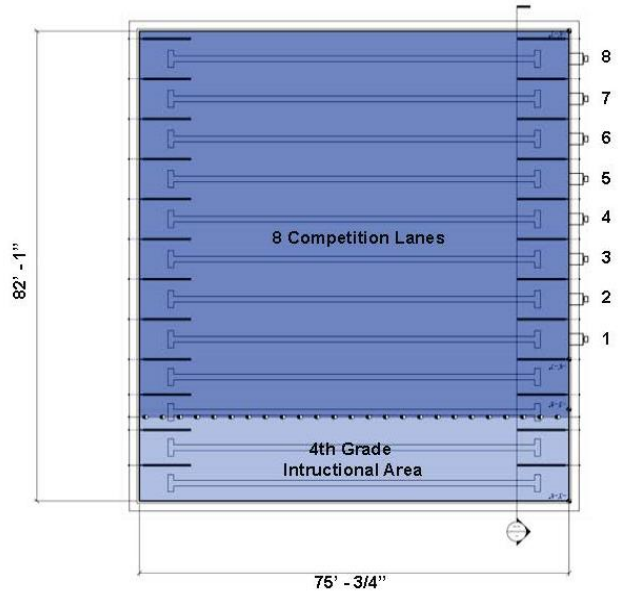
George Ranch High School



Fulshear Building Exterior



George Ranch Interior



Typical Pool Plan

### OVERVIEW

- The Design Development phase has been completed.
- Design Development presentation to the Board is planned in January 2017.

### SCHEDULE MILESTONES

- Current Phase: Design Development
- Construction Start: 2nd Quarter 2017
- Construction Completion: 3rd Quarter 2018

## BASEBALL COMPLEX RENOVATIONS

### Terry High School



### OVERVIEW

- The design has been completed for the Terry High School Baseball / Softball Complex improvements.
- Major elements include: new bleachers, new dugouts, new ticket/restroom/concessions building, new press boxes, new softball field lighting, new parking and paving.
- The project has been scheduled to be re-advertised for Competitive Sealed Proposals in March 2017.
- Anticipated contract award scheduled for April 2017.
- Construction is planned to be phased to work around the baseball and softball seasons.

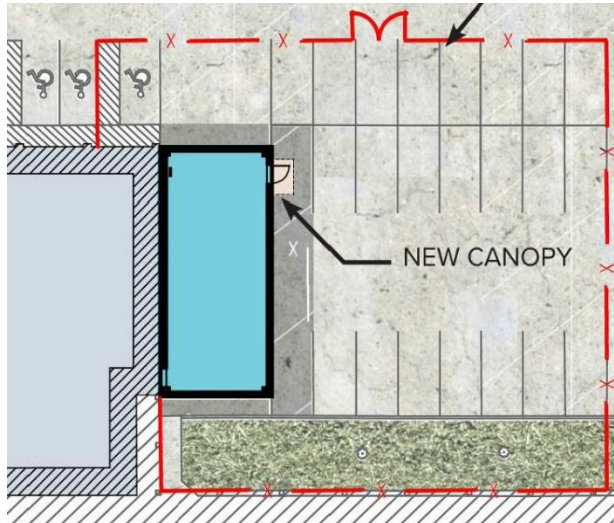
### SCHEDULE MILESTONES

- Current Phase: Pre-Bidding
- Construction Start: 2<sup>nd</sup> Quarter 2017
- Substantial Completion: 4<sup>th</sup> Quarter 2017



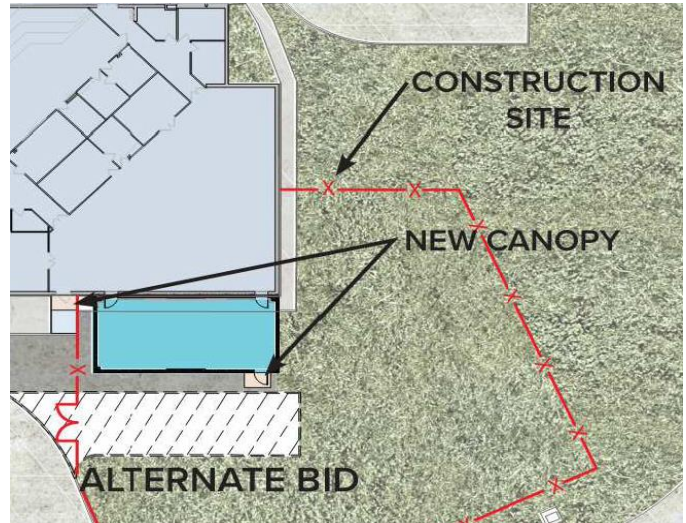
## BAND HALL ADDITION

### Lamar Consolidated High School

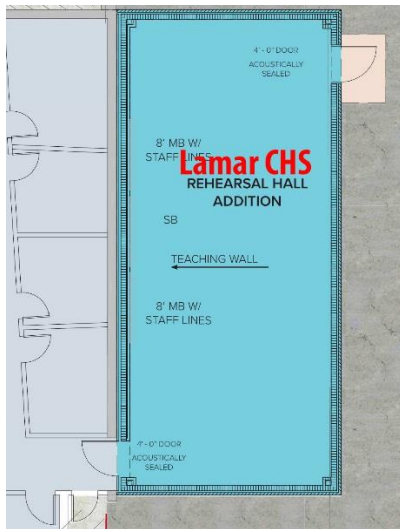


Lamar CHS New Rehearsal Hall

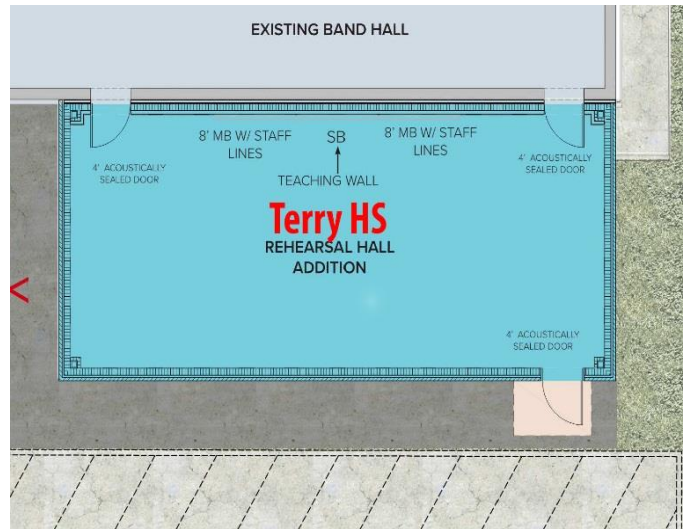
### Terry High School



Terry HS New Rehearsal Hall



Lamar CHS New Rehearsal Hall



Terry HS New Rehearsal Hall

### SCHEDULE MILESTONES

- Current Phase: Construction Documents
- Construction Start: 2<sup>nd</sup> Quarter 2017
- Construction Completion: 4<sup>th</sup> Quarter 2017

### OVERVIEW

- Construction Documents are scheduled to be completed in January 2017.
- Project is preparing to advertise for Competitive Sealed Proposals in February 2017.

## HUGGINS ELEMENTARY SCHOOL NEW PARENT DRIVE



### **SCHEDULE MILESTONES**

- Current Phase: Punch List
- Construction Completion: January 2017

### **OVERVIEW**

- Phase 1 Construction: Construction of new faculty parking lot (53 parking spaces) is complete.
- Phase 2 Construction: Construction of new parent driveway underway, canopy and site lighting construction is complete. Final inspections, punch list, close out, and demobilization underway.
- Anticipated start of parent drop-off on new driveway during week of January 17, 2017.



## FOSTER HIGH SCHOOL WATER PLANT UPGRADES



### SCHEDULE MILESTONES

- Current Phase: Design Development
- Construction Start: 2<sup>nd</sup> Quarter 2017
- Construction Completion: 4<sup>th</sup> Quarter 2017

### OVERVIEW

- A new water well, new water storage tank and interconnecting piping and pumps are planned to provide additional water capacity on the 3-school site.
- Preliminary site design has been submitted and is currently under review.
- Geotechnical surveys, subsurface utility engineering survey, and pollution hazard survey have been completed.

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## SATELLITE AG BARN #3

### SCHEDULE MILESTONES

- Current Phase: Program Development
- Construction Start: Pending Site Selection

### OVERVIEW

- A detailed program of requirements and building area requirements have been developed by the Architects following multiple meetings with the Building Committee.
- Satellite Ag Barn #2 and #3 have been programmed together.
- A site for the Satellite Ag Barn #3 has not been selected.
- Project is on hold until a site has been identified.

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## HVAC WEB-BASED CONTROLS



### OVERVIEW

- Construction documents are being finalized in January 2017.
- The work will include replacing control systems to communicate to the District Maintenance staff over the internet, replacing the dial-up modems currently in use at 8 sites.

### SCHEDULE MILESTONES

- Current Phase: Construction Documents
- Construction Start: 2<sup>nd</sup> Quarter 2017
- Construction Completion: 3<sup>rd</sup> Quarter 2017

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## CHILLER REPLACEMENT



### SCHEDULE MILESTONES

- Current Phase: Contract awarded
- Construction Start: 1<sup>st</sup> Quarter 2017
- Construction Completion: 2<sup>nd</sup> Quarter 2017

### OVERVIEW

- Notice to proceed has been issued to American Mechanical Services.
- Contractor is in procurement phase of ordering the new chillers and preparing piping layout drawings.
- Work is scheduled to begin on-site in March 2017.
- Six schools:
  - Alternative Learning Center
  - Frost Elementary School
  - Huggins Elementary School
  - Seguin Early Childhood Center
  - Travis Elementary School
  - Wessendorff Middle School

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## ACCESS CONTROLS



### SCHEDULE MILESTONES

- Current Phase: Design Development
- Construction Start: 3<sup>rd</sup> Quarter 2017
- Construction Completion: 4<sup>th</sup> Quarter 2017

### OVERVIEW

- Design Development documents are scheduled to be reviewed in January 2017.
- Project is planned to provide a system to allow card access to all schools in the District.



## FUTURE PROJECTS

### OVERVIEW

- The future projects in the 2014 Bond Program will be reported on as they begin:
- **Bond Sale 2**
  - a. **Elementary #27**
  - b. **Elementary #28**
  - c. **Fulshear 6<sup>th</sup> Grade School**
  - d. **Fulshear Shell Space Build-Out**

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## COMPLETED PROJECTS

**Foster High School Baseball Scoreboard      Completed March 2016**

**INFORMATION ITEM: PROJECTS FUNDED BY 2011 AVAILABLE BOND FUNDS**

The list below contains projects that the Board has approved to move forward with 2011 available funds:

**DISTRICT FENCE PROJECT:**

CSP #37-2016ML was approved at the September 2016 Regular Board Meeting. A pre-construction meeting took place on September 29<sup>th</sup> at 1:00 p.m. The Anchor Group has submitted materials specifications which have been approved. Materials have started to arrive. Huggins and Bowie will be the first schools, followed by Meyer, Pink, Velasquez, Williams, and Beasley. Campbell, Hubenak and McNeill will be last due to lead time of material.

Project Budget \$450,000

**CHILLER REPLACEMENT PROJECT:**

VANIR Rice & Gardner are managing this project. Estes, McClure and Associates were approved at the September 2016 Regular Board Meeting. CSP 03-2017VRG was Board approved in November 2016 to American Mechanical Services. Work is scheduled and chillers have been ordered.

Project budget \$1,200,000

**PARKING LOT LIGHTING RETROFIT:**

VANIR Rice & Gardner are managing this project. KCI is currently preparing a set of specifications for the procurement process.

Project Budget \$1,600,000

**HUGGINS PARKING AND PARENT DROPOFF:**

VANIR Rice & Gardner are managing this project. Bass Construction is near completion. Substantial Completion is scheduled for January 17<sup>th</sup>.

Project Budget \$700,000

**ACCESS CONTROL PROJECT:**

VANIR Rice & Gardner are managing this project. KCI Technology has started the design process for the access control project.

Access Control Budget \$800,000

**TERRY HIGH BASEBALL PROJECT:**

This project is a 2014 Bond project managed by VANIR Rice & Gardner. At the August 2016 Board Meeting the Board of Trustees approved additional scope for this project and approved the additional funds to cover the project from the 2011 available funds. The bid process was delayed to solicit more bidders.

Additional Budget of \$1,425,000

**TOTAL BUDGET FOR AVAILABLE FUND PROJECTS = \$6,175,000**

Resource Person: Kevin McKeever, Administrator for Operations

**INFORMATION ITEM: TRANSPORTATION UPDATE**

**PERSONNEL CHANGES:**

During the month of December, the following changes were made:

Trainees hired:	0
Drivers leaving the Dept.	3
Full time drivers hired:	1
Drivers waiting driving test	4
Bus aides hired:	1

Hiring Incentive Paid:	Employee	Referrer
Initial	3	1
Six months	11	3

**ACCIDENTS:**

The department had 6 on the road accidents in December.

Date	Bus #	Location	Act	Preventable	
12/02/2016	417411	Car hit bus	Huggins ES	Non-Preventable	8 years
12/06/2016	317705	Sideswiped car	August Green and Arredondo	Preventable	10 years
12/07/2016	284	Car backed into bus	Hemple and Walid	Non-Preventable	2 months
12/09/2016	417435	Rear-ended car	FM 762 and Town center	Preventable	9 years
12/13/2016	417428	Bus backed into a car	FM 2919 at RR Crossing	Preventable	15 years
12/14/2016	278	Sideswiped car	8th and Main	Preventable	1 year

**FIELD TRIPS:**

Site	Number of Trips	Bus Miles	Sped Bus Miles	Truck Miles	White Fleet Miles
<b>Rosenberg</b>	182	10,998	84	254	698
<b>Fulshear</b>	124	8693	0	295	233

**VEHICLE MAINTENANCE:**

The Maintenance Department responded to a total of eight (8) breakdowns where the bus needed attention or replacement on the road.

<b>Fuel Usage</b>	<b>Rosenberg</b>	<b>Fulshear</b>
Diesel	20,857	8,252
Unleaded	3,624	248

**ROUTING AND SCHEDULING:**

We have the following routes in operation

<b>Track</b>	<b>AM / PM Routes</b>	<b>Mid-day Routes</b>
Blue	29	4
Red	45	9
Gold	37	6
Maroon	46	8
Purple	15	4
Special Needs	38	31
Contracted with ALC	10 routes / 18 students	

We are still transporting 196 displaced students.

**TRAINING AND OTHER EVENTS:**

The department held our Christmas lunches at Fulshear on December 14<sup>th</sup>, and in Rosenberg on December 15<sup>th</sup>. Three staff meetings were held in preparation for the department in-service meeting on January 2<sup>nd</sup>.

**STUDENT DISCIPLINE:**

A total of 230 discipline reports were issued in December.

Resource Persons: Kevin McKeever, Administrator for Operations  
Mike Jones, Director of Transportation