

A PROUD TRADITION | A BRIGHT FUTURE

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REGULAR BOARD MEETING

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Thursday, August 20, 2020

7:00 PM

Joy Williams, President • Mandi Bronsell, Vice President • Joe Hubenak, Secretary  
Kay Danziger • Alex Hunt • Kathryn Kaminski • Jon Welch

**LAMAR CISD BOARD OF TRUSTEES  
REGULAR BOARD MEETING  
BRAZOS CROSSING ADMINISTRATION BUILDING  
3911 AVENUE I, ROSENBERG, TEXAS  
AUGUST 20, 2020  
7:00 PM**

**AGENDA**

1. Call to order and establishment of a quorum
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3. Introductions
4. Public Comment
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**10. CLOSED SESSION**

**A. Adjournment to closed session pursuant to Texas Government Code Sections 551.071, 551.072, 551.074, and 551.082, the Open Meetings Act, for the following purposes: (Time \_\_\_\_\_)**

1. Section 551.074 - For the purpose of considering the appointment, employment, evaluation, reassignment, duties, discipline or dismissal of a public officer or employee or to hear complaints or charges against a public officer or employee. 259
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2. Section 551.072 - For the purpose of discussing the purchase, exchange, lease or value of real property
  - a. Land
3. Section 551.071 - To meet with the District's attorney to discuss matters in which the duty of the attorney to the District under the Texas Disciplinary Rules of Professional Conduct of the State Bar of Texas clearly conflicts with the Open Meetings Act, including the grievance/complaint hearing.
  - a. Any item listed on the agenda
  - b. Discuss pending, threatened, or potential litigation, including school finance litigation

RECONVENE IN OPEN SESSION

**Action on Closed Session Items**  
**Future Agenda Items**  
**Upcoming Meetings and Events**

ADJOURNMENT: (Time \_\_\_\_\_)

If during the course of the meeting covered by this notice, the Board should determine that a closed session of the Board should be held or is required in relation to an item noticed in this meeting, then such closed session as authorized by Section 551.001 et seq. of the Texas Government Code (the Open Meetings Act) will be held by the Board at that date, hour or place given in this notice or as soon after the commencement of the meeting covered by this notice as the Board may conveniently meet in such closed session concerning any and all subjects and for any and all purposes permitted by Section 551.071-551.084, inclusive, of the Open Meetings Act, including, but not limited to:

Section 551.084 - For the purpose of excluding witness or witnesses from a hearing during examination of another witness.

Section 551.071 - For the purpose of a private consultation with the Board's attorney on any or all subjects or matters authorized by law.

Section 551.072 - For the purpose of discussing the purchase, exchange, lease or value of real property.

Section 551.073 - For the purpose of considering a negotiated contract for a prospective gift or donation.

Section 551.074 - For the purpose of considering the appointment, employment, evaluation, reassignment, duties, discipline or dismissal of a public officer or employee or to hear complaints or charges against a public officer or employee.

Section 551.082 - For the purpose of considering discipline of a public school child or children or to hear a complaint by an employee against another employee if the complaint or charge directly results in a need for a hearing.

Section 551.076 - To consider the deployment, or specific occasions for implementation, of security personnel or devices.

Section 551.083 - For the purpose of considering the standards, guidelines, terms or conditions the Board will follow, or instruct its representatives to follow, in consultation with representatives of employee groups in connection with consultation agreements provided for by Section 13.901 of the Texas Education Code.

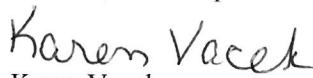
Section 551.0821 – For the purpose of deliberating a matter regarding a public school student if personally identifiable information about the student will necessarily be revealed by the deliberation.

Should any final action, final decision or final vote be required in the opinion of the Board with regard to any matter considered in such closed session, then such final action, final decision or final vote shall be at either:

- a. the open meeting covered by this notice upon the reconvening of this public meeting, or
- b. at a subsequent public meeting of the Board upon notice thereof, as the Board may determine.

**CERTIFICATE AS TO POSTING OR GIVING OF NOTICE**

On this 14th day of August 2020 at 3:00 p.m., this notice was posted on a bulletin board located at a place convenient to the public in the central administrative offices of the Lamar Consolidated Independent School District, 3911 Avenue I, Rosenberg, Texas 77471, and in a place readily accessible to the general public at all times.

  
Karen Vacek  
Secretary to Superintendent

**Special Meeting**

**Be It Remembered**

**The State of Texas** §  
**County of Fort Bend** §  
**Lamar Consolidated Independent School District** §

**Notice of Special Meeting Held**

On this the 16<sup>th</sup> day of June 2020, the Board of Trustees of the Lamar Consolidated Independent School District of Fort Bend County, Texas convened in a Special Session in Rosenberg, Fort Bend County, Texas.

**1. CALL TO ORDER AND ESTABLISHMENT OF A QUORUM**

This meeting was duly called to order by the President of the Board of Trustees, Mrs. Joy Williams, at 6:30 p.m.

**Members Present:**

Joy Williams	President
Mandi Bronsell	Vice President
Kay Danziger	Member
Alex Hunt	Member
Kathryn Kaminski	Member
Jon Welch	Member

**Members Absent:**

Joe Hubenak	Secretary
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**Others Present:**

Thomas Randle	Superintendent
Kathleen Bowen	Chief Human Resources Officer
Mike Rockwood	Deputy Supt. of Administrative Services & Leadership Development
Chris Juntti	Interim Deputy Superintendent of Support Services
Jill Ludwig	Chief Financial Officer
Terri Mossige	Chief Academic Officer
Kevin McKeever	Executive Director of Facilities & Planning
Rick Morris	Attorney

**BUSINESS TRANSACTED**

Business properly coming before the Board was transacted as follows: to witness—

**2. INFORMATION / WORKSHOP**

**2. A Discussion of June 18<sup>th</sup> Regular Board meeting agenda items**

The Board reviewed the June 18<sup>th</sup> Regular Board Meeting Agenda items.

**9. ACTION ITEMS**

## Minutes of Special Board Meeting June 16, 2020 – page 2

### 9. A GOAL: INSTRUCTIONAL

#### 9. A-1 Consider approval of interagency program agreement between Lamar Consolidated Independent School District and the Behavior Treatment and Training Center (BTTC), Texana Center

Ms. Kaminski asked if any of these students will be at Powell Point. Dr. Mossige said no these are more severe.

#### 9. A-2 Consider approval of interagency program agreement between Lamar Consolidated Independent School District and Richmond State Supported Living Center (RSSLC)

Ms. Kaminski asked if this program is federally funded. Dr. Mossige said yes, it is a state school.

#### 9. A-3 Consider approval of an Interlocal Cooperation Agreement with Equal Opportunity Schools

Dr. Maxwell gave a presentation to the Board.

Mr. Welch asked how the EOS program helps kids sustain when times get tough. Dr. Maxwell said they give us ideas and how to help students to feel involved and engaged and how to make a personal connection. They give us strategies to use to help support those students for success. We continuously monitor students. He said that part of the model is identification, but part is also to support our educators.

Ms. Kaminski found when we first initiated this program in 2018 and it was her understanding it was a 2-year contract. Dr. Randle said it started in 2015 and we have renewed the contract, but we are working to shift from using them. Ms. Kaminski asked when they think we can phase their portion out. Dr. Mossige said there will be a gradual release, but we are still utilizing the tools. We will then utilize our own staff.

Mrs. Williams went through the list of tools and asked if we can do these on our own. Dr. Mossige said the data analysis and the tools that are identified within this document are proprietary to EOS and we do not have those tools available to us to begin to implement for the 2020-2021 school year.

Dr. Randle said the staff did say we can possibly do these things, but there is going to be a cost associated with this, from the staff required to the expertise required. We outsource some things because that group has the capability because they are doing it for multiple districts. Yes, we could, but Mr. Moore would need to give you an estimated cost. Mrs. Williams asked for a comparable analysis.

#### 9. A-4 Consider approval of the OnRamps Cooperative Agreement and Data Sharing Agreement with the University of Texas at Austin

Ms. Kaminski asked if any early childhood classes are being offered. Dr. Mossige said these are secondary advanced studies classes offered at the high school level through our partnership with the University of Texas. Ms. Kaminski asked if we still have a partnership with Lonestar College. Dr. Mossige said yes.

## **Minutes of Special Board Meeting June 16, 2020 – page 3**

### **9. A-5**      **Consider approval of the Memorandum of Understanding between Houston Galveston Institute and Lamar Consolidated Independent School District**

Ms. Kaminski asked what a counselor can do in 2.5 hours on a campus. Dr. Roberts said it depends on the needs of the students. A lot provide touch points to the students during the day. Ms. Kaminski asked what a hybrid format of tele-counseling is. Dr. Roberts said we have been doing that for a few years now and it has been successful. They meet with the students face to face to establish the relationship and understand the process, then up to 3 more counseling sessions are virtual. Ms. Kaminski asked how many teachers and administrative staff use this service. Dr. Roberts said it is not in lieu of our Employee Assistance Program, but if staff are in a difficult situation and a therapist is on site, they can meet with them. Last year there were 20 faculty that took advantage of this immediate resource.

### **9. B**      **GOAL:      PLANNING**

#### **9. B-1**      **Consider ratification of Financial and Investment Reports**

Ms. Kaminski asked what is pre-paid. Ms. Ludwig said this is property casualty insurance.

#### **9. B-2**      **Consider approval of budget amendment requests**

Ms. Kaminski asked who makes the decision to change the mascot. Dr. Randle said it came to the Board. Ms. Ludwig said this is where they are making the design change while the building is being painted.

#### **9. B-3**      **Consider approval of College and Career Readiness platform**

Ms. Troutman presented to the Board.

#### **9. B-4**      **Consider Approval of revisions to voluntary section 403(b) plan documents and extension of third party administration agreements**

Mr. Hunt asked what the differences between the old plan documents are and this one. Ms. Ludwig said we are just changing the way it looks for compliance purposes.

#### **9. B-7**      **Consider Approval of the service provider agreement with Fort Bend Regional Council on Substance Abuse**

Ms. Bronsell asked how this will look when and how we go back to school since they do this in the school. Dr. Roberts said it depends.

### **9. C**      **GOAL:      SAFE, DRUG-FREE AND DISCIPLINED SCHOOLS**

#### **9. C-1**      **Consider Approval of the 2020-2021 Student Handbook**

Board members asked questions and clarification was given as to why the changes were made to the handbooks.

## **10.    INFORMTION ITEMS**

### **10. B**      **GOAL:      PLANNING**



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**10. B-2 Budget Workshop**

Jill Ludwig, Chief Financial Officer, presented Budget Workshop #1 for 2020—2021 with the following agenda:

- 2020—2021 Budget Projection
  - Types of revenue
  - Projected totals for revenues/expenditures
  - The “Building Blocks”

**10. B-7 Transportation Update**

Mr. Hunt asked if the minimum amount of gasoline has been met. Mr. Juntti said yes we have met our allotment.

**10. B-8 COVID-19 Response**

Dr. Rockwood gave an update to the Board.

**3. AUDIENCE TO PATRONS**

None

**ADJOURNMENT TO CLOSED SESSION PURSUANT TO TEXAS GOVERNMENT CODE SECTIONS 551.071, 551.072, 551.074, and 551.082, THE OPEN MEETINGS ACT, FOR THE FOLLOWING PURPOSES:**

1. Section 551.074 – For the purpose of considering the appointment, employment, evaluation, reassignment, duties, discipline or dismissal of a public officer or employee or to hear complaints or charges against a public officer or employee.
  - a. Approval of personnel recommendations for employment of professional personnel
  - b. Employment of professional personnel (Information)
  - c. Employee resignations and retirements (Information)
2. Section 551.072 – For the purpose of discussing the purchase, exchange, lease or value of real property
  - a. Land
3. Section 551.071 – To meet with the District’s attorney to discuss matters in which the duty of the attorney to the District under the Texas Disciplinary Rules of Professional Conduct of the State Bar of Texas clearly conflicts with the Open Meetings Act, including the grievance/complaint hearing.
  - a. Any item listed on the agenda
  - b. Discuss pending, threatened, or potential litigation, including school finance litigation

The Board adjourned to Closed Session at 9:48 p.m. for the purposes listed above.

**RECONVENE IN OPEN SESSION – ACTION ON CLOSED SESSION**

Mrs. Williams left at the end of closed session.

The Board reconvened in Open Session at 10:51 p.m. and was called to order by Vice President, Ms. Mandi Bronsell.

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**ADJOURNMENT**

The meeting adjourned at 10:51 p.m.

**LAMAR CONSOLIDATED INDEPENDENT SCHOOL DISTRICT**

**Signed:**

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**Joy Williams**  
**President of the Board of Trustees**

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**Joe Hubenak**  
**Secretary of the Board of Trustees**

**Regular Meeting**

**Be It Remembered**

**The State of Texas** §  
**County of Fort Bend** §  
**Lamar Consolidated Independent School District** §

**Notice of Regular Meeting Held**

On this the 18<sup>th</sup> day of June 2020, the Board of Trustees of the Lamar Consolidated Independent School District of Fort Bend County, Texas met in Regular Session in Rosenberg, Fort Bend County, Texas.

**1. CALL TO ORDER AND ESTABLISHMENT OF A QUORUM**

This meeting was duly called to order by the President of the Board of Trustees, Mrs. Joy Williams, at 7:00 p.m.

**Members Present:**

Joy Williams                      President  
Mandi Bronsell                  Vice President  
Kay Danziger                    Member  
Alex Hunt                         Member  
Jon Welch                         Member

**Members Absent:**

Joe Hubenak                      Secretary  
Kathryn Kaminski                Member

**Others Present:**

Thomas Randle                  Superintendent  
Kathleen Bowen                 Chief Human Resources officer  
Jill Ludwig                      Chief Financial Officer  
Terri Mossige                    Chief Academic Officer  
Mike Rockwood                 Deputy Supt. of Administrative Services & Leadership Development  
Kevin McKeever                Executive Director of Facilities & Planning  
Rick Morris                        Attorney

**BUSINESS TRANSACTED**

Business properly coming before the Board was transacted as follows: to witness—

**2. OPENING OF MEETING**

A moment of silence was observed, and the pledge of allegiance and pledge to the Texas Flag were recited.

**3. RECOGNITIONS/AWARDS**

Dr. Randle recognized Ms. Danziger as the outgoing President and Mrs. Williams presented her with a plaque for her leadership.

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### **4. INTRODUCTIONS**

Dr. Kathleen Bowen introduced new staff to the Board:  
Sherryl Anthony, Assistant Principal of Lamar Jr. High  
Chemekia Fields, Assistant Principal of Lamar Jr. High  
Sandra Glenn, Principal of Huggins  
Cestrakiah Johnson, Campus Coordinator/Head Football Coach of Lamar Consolidated High  
Kyle Little, Assistant Principal of Huggins  
Ismael Rangel, Assistant Principal of Reading Jr. High  
Makia Walls, Assistant Principal of Tamarron  
Serena Williams, Principal of Meyer

### **5. AUDIENCE TO PATRONS**

Mr. Ted McCoy gave the Board his opinion/concerns on the process for the Bond.

Mr. Joshua Posey addressed the Board about adding a vestibule to Huggins Elementary School.

### **6. APPROVAL OF MINUTES**

#### **A. MAY 19, 2020 - SPECIAL MEETING (WORKSHOP)**

#### **B. MAY 21, 2020 - REGULAR BOARD MEETING**

It was moved by Mr. Hunt and seconded by Mr. Welch that the Board of Trustees approve the minutes of the May 19, 2020 Special Meeting (Workshop) and the May 21, 2020 Regular Board Meeting. The motion carried unanimously.

### **7. BOARD MEMBER REPORTS**

#### **a. Meetings and Events**

Ms. Danziger reported the Facilities Committee did not meet but wanted to report the status of projects in the District. She attended the Lamar Consolidated High School and Foster High School senior parades.

Mr. Welch attended the George Ranch High School and Velasquez Elementary School car parades.

### **8. SUPERINTENDENT REPORTS**

#### **a. Meetings and Events**

#### **b. Information for Immediate Attention**

Dr. Randle reported that the Series 2020 refunding bonds went to market yesterday and all \$90m in variable rate bonds were refunded at a 2.705 fixed rate, this could represent as much as \$40m in savings over the life of the bonds. He congratulated all that were involved in this effort.

He also said a July Board meeting has been discussed, he is asking the Board to allow the administration to get further with the transition team and then a special board meeting be called.

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**ACTION ITEMS FOR CONSENT OF APPROVAL: 9. A-1 – 9. A-2; 9. A-4 – 9. A-5; 9. B-1 – 9. B-4; 9. B-6 – 9. B-15; and 9. C-1.**

It was moved by Ms. Danziger and seconded by Mr. Hunt that the Board of Trustees approve these action items as presented. The motion carried unanimously.

**9. A GOAL: INSTRUCTIONAL**

**9. A-1 Approval of interagency program agreement between Lamar Consolidated Independent School District and the Behavior Treatment and Training Center (BTTC), Texana Center**

Approved the Interagency Program Agreement between Lamar Consolidated Independent School District and the Behavior Treatment and Training Center (BTTC), Texana Center for the 2020-2021 school year and authorized the Superintendent to execute the agreement. (See inserted pages 8-A – 8-F.)

**9. A-2 Approval of interagency program agreement between Lamar Consolidated Independent School District and Richmond State Supported Living Center (RSSLC)**

Approved the Interagency Program Agreement between Lamar Consolidated Independent School District and Richmond State Supported Living Center (RSSLC) for the 2020-2021 school year and authorized the Superintendent to execute the agreement. (See inserted pages 8-G – 8-M.)

**9. A-4 Approval of the OnRamps Cooperative Agreement and Data Sharing Agreement with the University of Texas at Austin**

Approved the Cooperative Agreement and Data Sharing Agreement with the University of Texas at Austin for the OnRamps program with Lamar Consolidated Independent School District. (See inserted pages 8-N – 8-JJ.)

**9. A-5 Approval of the Memorandum of Understanding between Houston Galveston Institute and Lamar Consolidated Independent School District**

Approved the Memorandum of Understanding between the Houston Galveston Institute (HGI) and Lamar Consolidated Independent School District to provide mental health services for students and families beginning September 1, 2020 through August 31, 2021 and authorized the Superintendent to execute the agreement. (See inserted pages 8-KK – 8-MM.)

**9. GOAL: PLANNING**

**9. B-1 Ratification of Financial and Investment Reports**

Ratified the Financial and Investment Reports as presented.

**9. B-2 Approval of budget amendment requests**

Approved budget amendment requests. (See inserted page 8-NN.)

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### **9. B-3 Approval of College and Career Readiness platform**

Approved SchoolLinks, Inc. to provide a web-based College and Career Readiness Platform for grades 6 – 12 at a first-year cost of \$122,500.

### **9. B-4 Approval of revisions to voluntary section 403(b) plan documents and extension of third party administration agreements**

Approved revisions to Lamar CISD's voluntary Section 403(b) Plan documents, the extension of First Financial Administrators as administrator of the Plan and authorized the Superintendent to execute the agent agreements. (See inserted pages 9-A – 9-T.)

### **9. B-6 Approval of the 2020 - 2021 Agreement with Memorial Hermann Community Benefit Corporation**

Approved the service agreement with Memorial Hermann Benefit Corporation. (See inserted pages 9-U – 9-V.)

### **9. B-7 Approval of the service provider agreement with Fort Bend Regional Council on Substance Abuse**

Approved the service provider agreement between the Fort Bend Regional Council on Substance Abuse and Lamar Consolidated Independent School District for campus programming from September 1, 2020 to August 31, 2023. (See inserted pages 9-W – 9-X.)

### **9. B-8 Approval of the 2020-2021 service provider agreement between Texas Child Health Access Through Telemedicine (TCHATT) and Lamar Consolidated Independent School District**

Approved the service provider agreement between the Texas Child Health Access Through Telemedicine (TCHATT) and Lamar Consolidated Independent School District during the 2020-2021 school year. (See inserted pages 9-Y – 9-II.)

### **9. B-9 Approval of CSP#11-2020RG for Jane Lone Historic gym renovations**

Approved Navcon Group for the Jane Long Historic gym renovations in the amount of \$2,801,335 and authorized the Board President to execute the agreement.

### **9. B-10 Approval of CSP#16-2020RG for multi-purpose and orchestra additions and renovations**

Approved Bass Construction for the multi-purpose and orchestra additions and renovations in the amount of \$7,968,955 and authorized the Board President to execute the agreement.

### **9. B-11 Approval of commissioning agent for multi-purpose and orchestra additions and Renovations**

Approved Estes, McClure & Associates as commissioning agent for multi-purpose and orchestra additions and renovations in the amount of \$13,000 and authorized the Board President to execute the agreement. (See inserted pages 9-JJ – 9-MM.)

**9. B-12 Approval of HVAC test and balance service for multi-purpose and orchestra additions and renovations**

Approved Engineered Air Balance for the HVAC test and balance service for the multi-purpose and orchestra additions and renovations in the amount of \$21,595 and authorized the Board President to execute the agreement. (See inserted pages 10-A – 10-N.)

**9. B-13 Approval of Guaranteed Maximum Price amendment to the contract with Drymalla Construction Company for the Lamar Consolidated High School and Lamar Junior High School**

Approved an amendment to the contract with Drymalla Construction Company to establish the Guaranteed Maximum Price (GMP) No. 2 for project No. 1 for the additions and renovations of Lamar Consolidated High School and Lamar Junior High School in the amount of \$13,295,104.

**9. B-14 Approval of materials testing for Lamar Consolidated High School and Lamar Junior High School additions and renovations**

Approved Terracon, Inc. for materials testing for the Lamar Consolidated High School and Lamar Junior High School additions and renovations in the total amount of \$93,200 and authorized the Board President to execute the agreement. (See inserted pages 10-O – 10-AA.)

**9. B-15 Approval of HVAC test and balance service for Lamar Consolidated High School and Lamar Junior High School additions and renovations**

Approved Engineered Air Balance for the HVAC test and balance service for the HVAC Web Controls at Lamar Consolidated High School and Lamar Junior High School additions and renovations Package #1 and Package #2 in the amount of \$86,220 and authorized the Board President to execute the agreement. (See inserted pages 10-BB – 10-EE.)

**9. C GOAL: SAFE, DRUG-FREE AND DISCIPLINED SCHOOLS**

**9 C-1 Approval of the 2020-2021 Student Handbook**

Approved the 2020-2021 Student Handbook.

**9. A GOAL: INSTRUCTIONAL**

**9. A-3 Consider approval of an Interlocal Cooperation Agreement with Equal Opportunity Schools**

It was moved by Ms. Danziger and seconded by Ms. Bronsell that the Board of Trustees approve the Interlocal Cooperation Agreement with Equal Opportunity Schools (EOS) in the amount of \$102,000 for the 2020 – 2021 school year and authorize the Superintendent to execute the agreement.

Mrs. Williams said they received a good presentation on the successes of our students who would not have ordinarily signed up for AP classes. She said after learning we have been contracting with this company for five years, she feels like the majority of the reports and the benefits that this company offers to us, that we could do on our

## **Minutes of Regular Board Meeting June 18, 2020 – page 11**

own. She feels we could sustain the program inhouse. She read a page from a brochure that she found disturbing. She said it was a resource that was sent to the staff from EOS and it contained something called confronting white nationalism in the student body. She said she thinks it is a great idea and she is all for pursuing and continuing to identify students who would otherwise not have signed up for AP courses. But after receiving this resource and knowing we could do this on our own at this point, she said she cannot in good conscience partner with an organization that would encourage our teachers to bring this type of divisiveness to our students. She said she would encourage us to do this program without EOS in the future.

Ms. Danziger asked if we know how much it would cost to do this without EOS. Dr. Randle said that Dr. Mossige will share some numbers that were put together very quickly. He reminded us that the tool that we use to identify the students is proprietary. In many instances it takes years in order to replicate something similar. Dr. Mossige and Mr. Moore gave a presentation of the cost to move this inhouse. They would need positions to be added. Structured software would be needed and can replicate the information that is useful to us but would have to be careful in the development process. This would take approximately 1 year to get the core pieces developed and up and running.

Ms. Danziger asked how this brochure is used by the District. Dr. Mossige said that would not be part of our philosophy for LCISD.

Mr. Hunt said this is an optional resource that was provided to the District, and the District decided they did not want to use. This is not something that for him personally offends him. He said what the document is saying is it is providing an optional resource to schools that choose to utilize. To provide strategies to support their students of color and to confront white nationalism in the student body. EOS' job is not just to identify students of color that could be potentially successful within our AP classes, but to also provide resources to the staff so they can continue to lift up those students that are identified. He said white nationalism is something he thinks should be confronted in homes and if the kids don't feel welcome in those classes, then this could be an optional resource that could potentially be discussed with our students. This is not about attacking white people, this is about attacking white supremacy. This is what this document is about. He said this is real. Our students experience racism, racism is real. He thinks it is completely reasonable to say we entered into a five-year agreement and now it is time to wind down. He said this program to him is extremely valuable because it provides data which helps us.

Ms. Bronsell asked if we have a way that we could start shadowing and moving toward doing this on our own.

Dr. Randle said we could put together a plan to transition.

Voting in favor of the motion: Ms. Danziger, Ms. Bronsell, and Mr. Hunt

Voting in opposition: Mrs. Williams and Mr. Welch

The motion carried. (See inserted pages 11-A – 11-W.)

**9. B**                    **GOAL:**                    **PLANNING**



**Minutes of Regular Board Meeting June 18, 2020 – page 12**

**9. B-5 Consider designation of Texas Association of School Board delegate and alternate to the 2020 Texas Association of School Boards (TASB) Fall Convention**

It was moved by Mrs. Williams and seconded by Ms. Bronsell that the Board of Trustees designate Jon Welch as the delegate and Alex Hunt as the alternate to the 2020 Texas Association of School Boards fall convention.

The motion carried unanimously.

**10. INFORMATION ITEMS**

**10. A GOAL: PLANNING**

**10. A-1 Appointment of Board Committees**

**10. A-2 Budget Workshop**

**10. A-3 Tax Collection Report**

**10. A-4 Payments for Construction Projects**

**10. A-5 Bond Update**  
**a. 2014**  
**b. 2017**

**10. A-6 School Resource Division Update**

**10. A-7 Transportation Update**

**10. A-8 COVID-19 Response**

**10. A-9 Lamar CISD 2020 Citizen's Bond Advisory Committee**

Ms. Shannan Stavinoha, spokesperson for the Citizen's Bond Advisory Committee, presented information recommended by the committee for a bond referendum to be held in November 2020.

**ADJOURNMENT TO CLOSED SESSION PURSUANT TO TEXAS GOVERNMENT CODE SECTIONS 551.071, 551.072, 551.074, and 551.082, THE OPEN MEETINGS ACT, FOR THE FOLLOWING PURPOSES:**

1. Section 551.074 – For the purpose of considering the appointment, employment, evaluation, reassignment, duties, discipline or dismissal of a public officer or employee or to hear complaints or charges against a public officer or employee.
  - a. Approval of personnel recommendations for employment of professional personnel
  - b. Employment of professional personnel (Information)
  - c. Employee resignations and retirements (Information)
2. Section 551.072 – For the purpose of discussing the purchase, exchange, lease or value of real property
  - a. Land
3. Section 551.071 – To meet with the District's attorney to discuss matters in which the duty of the attorney to the District under the Texas Disciplinary Rules of Professional

**Minutes of Regular Board Meeting June 18, 2020 – page 13**

Conduct of the State Bar of Texas clearly conflicts with the Open Meetings Act, including the grievance/complaint hearing.

- a. Any item listed on the agenda
- b. Discuss pending, threatened, or potential litigation, including school finance litigation

The Board adjourned to Closed Session at 8:55 p.m. for the purposes listed above.

**RECONVENE IN OPEN SESSION – ACTION ON CLOSED SESSION**

The Board reconvened in Open Session at 9:39 p.m.

**FUTURE AGENDA ITEMS**

Bond meeting to review line by line before August

**UPCOMING MEETINGS AND EVENTS**

Graduations

**ADJOURNMENT**

The meeting adjourned at 9:49 p.m.

**LAMAR CONSOLIDATED INDEPENDENT SCHOOL DISTRICT**

**Signed:**

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**Joy Williams**  
President of the Board of Trustees

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**Joe Hubenak**  
Secretary of the Board of Trustees

**Special Meeting**

**Be It Remembered**

**The State of Texas** §  
**County of Fort Bend** §  
**Lamar Consolidated Independent School District** §

**Notice of Special Meeting Held**

On this the 14<sup>th</sup> day of July 2020, the Board of Trustees of the Lamar Consolidated Independent School District of Fort Bend County, Texas met in Special Session in Rosenberg, Fort Bend County, Texas.

**1. CALL TO ORDER AND ESTABLISHMENT OF A QUORUM**

This meeting was duly called to order by the President of the Board of Trustees, Mrs. Joy Williams, at 6:30 p.m.

**Members Present:**

Joy Williams	President
Mandi Bronsell	Vice President
Joe Hubenak	Secretary
Kay Danziger	Member
Alex Hunt	Member
Kathryn Kaminski	Member
Jon Welch	Member

**Others Present:**

Thomas Randle	Superintendent
Kathleen Bowen	Chief Human Resources Officer
Chris Juntti	Interim Deputy Superintendent of Support Services
Jill Ludwig	Chief Financial Officer
Terri Mossige	Chief Academic Officer
Mike Rockwood	Deputy Supt. of Administrative Services & Leadership Development
Kevin McKeever	Executive Director of Facilities & Planning
Rick Morris	Attorney

**BUSINESS TRANSACTED**

Business properly coming before the Board was transacted as follows: to witness—

**2. OPENING OF MEETING**

A moment of silence was observed, and the pledge of allegiance and pledge to the Texas Flag were recited.

Rick Morris said as we may know the Governor has issued a mask order. That order says you must wear a face covering over your nose and mouth when in a building space that is open to the public and wherever it is not feasible to socially distance. He said because it is

feasible for you to socially distance in your meeting tonight, once you are in your seats you are accomplishing social distancing and not required to wear a face covering.

**3. AUDIENCE TO PATRONS**

Ms. Catherine Harris addressed the Board about reopening of school from a teacher's point of view.

Ms. Rachel Greene addressed the Board about the reopening of school.

Ms. Pam Storts addressed the Board about her child and the harm that not being in school has done to her son.

Ms. Kim Bissell thanked the Board for what they do to make the District and Community better.

**4. ACTION ITEMS**

**A. GOAL: PLANNING**

**4. A-1 Consider approval of resolution regarding delegation of authority during the COVID-19 emergency**

It was moved by Ms. Danziger and seconded by Mr. Hunt that the Board of Trustees authorize the Superintendent, or his designee, to acquire or purchase any and all goods and services required to respond to the COVID-19 Emergency by means other than those prescribed in Texas Education Code Section 44.031 or Texas Government Code Chapter 2269, to amend the General Fund budget for emergency expenditures relating to the reopening of schools for the 2020-21 school year, and to create guidelines regarding absences and the carryover of certain categories of accrued leave earned by employees.

Mrs. Williams asked how we determine who we will use for the purchase of the emergency contracts. Ms. Ludwig said this resolution is a failsafe, when possible we will follow the guidelines and procurement rules of the state. In most cases, we will still be able to procure under the rules of the state competitive bidding laws. We will be able to use current contracts and cooperatives, etc.; and will be our first choice. This will only be if there is an emergency purchase that needs to happen where we don't have enough time to do a RFP or bid.

Ms. Kaminski asked about the purchase of PPE items. Ms. Ludwig said we have been making purchases and we just received a state allocation of a lot of different PPE items.

Mrs. Williams asked about amending the general fund budget and where would that be moved from. Ms. Ludwig said it would be a bottom-line increase to the budget.

The motion carried unanimously. (See inserted pages 15-A – 15-B.)

**4. A-2**            **Consider approval of the updated Memorandum of Understanding between Houston Galveston Institute and Lamar Consolidated Independent School District**

It was moved by Ms. Bronsell and seconded by Mr. Welch that the Board of Trustees approve the updated Memorandum of Understanding between the Houston Galveston Institute (HGI) and Lamar Consolidated Independent School District for mental health services provided for students and families and authorize the Superintendent to execute the agreement.

Mrs. Williams thanked Dr. Roberts, the George Foundation, and any others that have worked on this. She asked how families sign up for these services. Dr. Maxwell said they can request these services and they are in person or virtual.

Ms. Kaminski asked if these therapists will be available the first 2-3 weeks of school. Dr. Maxwell said these are people that would be able to support our students right away.

The motion carried unanimously. (See inserted pages 16-A – 16-E.)

**4. A-3**            **Consider approval of CenterPoint Energy gas easement for Dr. Thomas E. Randle High School and Harry Wright Junior High School**

It was moved by Ms. Bronsell and seconded by Ms. Danziger that the Board of Trustees approve the CenterPoint Energy gas easement for the installation of natural gas service for Dr. Thomas E. Randle High School and Harry Wright Junior High School and authorize the Board President to execute the easement documents. The motion carried unanimously. (See inserted pages 16-F – 16-L.)

**4. A-4**            **Consider approval of the return to school guidelines for the 2020 - 2021 school year**

It was moved by Mr. Welch and seconded by Ms. Danziger that the Board of Trustees approve the return to school guidelines for the 2020-2021 school year and delegate final authority to the Superintendent to adjust the guidelines as necessary, based upon the rapidly evolving COVID-19 pandemic in Fort Bend County.

Dr. Rockwood reviewed the guidelines.

Ms. Danziger thanked the team. She asked how we make sure every parent sees this. Dr. Rockwood said there will be a communication campaign, emails going out repeatedly, social media, and website. Dr. Randle said that Principals routinely will track our parents down when they haven't responded. Ms. Danziger asked if we will have to look at our absence policy. She knows for secondary students the absences effect their exemptions and she doesn't want any child to feel like they have to be in school. Dr. Rockwood said each model has attendance requirements which are directed by the state. If you choose the virtual model, there are daily engagement expectations and it will be communicated to parents. Ms. Danziger asked who is responsible for screening the students. Dr. Rockwood said parents need to prescreen prior to sending to school and teachers would monitor for symptoms.

## **Minutes of Special Board Meeting July 14, 2020 – page 17**

Ms. Kaminski said she hasn't heard you mention CDC yet, and who overrides CDC or the school district. Dr. Rockwood said the officials at the government level (CDC and TEA) are working together and we get our guidance straight from TEA.

Mr. Hubenak asked if the classroom has to quarantine, how do those quarantine days effect the student and the teacher for attendance. He asked if these quarantine days are exempt since we are making them quarantine and the employee if they are out of days. Dr. Rockwood said the students would move to a virtual quarantine model. Dr. Bowen said staff have 10 days of paid leave. Dr. Randle said they could take the entire class and move it to virtual and then they do not miss a day; everyone goes virtual.

Mr. Hunt asked if a teacher is quarantined would they get an exception to the rule that virtual teachers need to be on campus. Dr. Bowen said that was correct.

Mr. Welch said he wants the public to understand that Lamar does not have a choice, TEA is giving a directive to open the schools and provide virtual. He asked if that was correct. Dr. Rockwood said that TEA is requiring every district in the state to offer full five-day instruction on campus. The TEA commissioner has offered a 3-week exemption for several districts, this allows those districts that are starting early to have a little more time to make their plans. Mr. Welch asked what the plan is if the numbers are higher with students wanting to be on-campus vs. the number of teachers who want to teach on-campus. Dr. Rockwood said we are expecting all our teachers to report to their campus every single day. Mr. Welch asked if some teachers will be teaching both throughout the day. Dr. Bowen said the goal is for them to teach in one mode.

Mr. Hubenak asked if we are adjusting the class size. Dr. Bowen said so much of this is going to depend on the student numbers when we have that information. We will practice social distancing.

Ms. Kaminski asked if TEA has given a ratio to consider. Dr. Randle said they started out with a smaller number and now have pivoted to the same number of students that you normally would have, but you need to practice social distancing and wear masks. He said we will have to determine that locally, but we won't know until we get the feedback.

Ms. Danziger said her concern is when the students will be going straight to the classroom, teachers are on duty at 7:15 a.m. She asked if someone will be monitoring those classrooms or will teachers be asked to be in their classrooms earlier. Dr. Randle said everything is going to be different and we will have to adjust as we go. He said he believes and trust in our teachers, they will come up with creative things that we have not even thought of. We will have to have flexible scheduling; and we know our buses are going to run longer.

Ms. Bronsell asked who they direct the parents to when they have questions. Dr. Rockwood said they should reach out to their campus principal and information will be posted on our webpage.

## **Minutes of Special Board Meeting July 14, 2020 – page 18**

Mr. Welch said one thing he does not like is that there will be no lunch visitors allowed on campus during the fall semester, he hopes they can adjust this for the parents of the elementary kids. He asked what happens when a secondary student has a project due for 5<sup>th</sup> period and they have no locker. Dr. Mossige said a lot of the kids do not use the lockers, and the teachers will make accommodations for them to turn in the projects first thing in the morning.

Mr. Hunt asked about GRA (Guided Reading Assessment) testing and how will that work for virtual students. Ms. Marchena said it depends on the assessment, some translate very easily into a virtual environment. There are experts that are putting out how to make things work in a zoom setting.

Ms. Danziger asked if there will be more custodians per building. Mr. Juntti said it will vary campus to campus based on the in-person numbers vs. virtual numbers. He said we have the flexibility to move them to another campus if needed.

Ms. Danziger asked if we are closing all water fountains. Mr. Juntti said we are going to encourage our students to bring water, but we have a requirement to provide water and we will leave some of the fountains open.

Mr. Hunt asked about the safety drills. Dr. Rockwood said Chief Warren is checking into this.

Mr. Welch asked what sports, band, and cheer will look like. Ms. Nelson said we started back up with strength and conditioning with some new guidelines from UIL. All the students and coaches are wearing masks when they arrive at their workouts, but they can remove them when they are actively exercising. We are 3 weeks away from the UIL calendar start date for volleyball, football, team tennis, and cross country. We plan to give all the athletes a neck gaiter to wear, this will be around their neck when they aren't actively engaged in exercise.

Mrs. Williams asked if the neck gaiter will be provided as part of the uniform. Ms. Nelson said yes. Mrs. Williams asked if they do choose virtual and want to do sports, do they need to provide their own transportation and when will their major sports class be. Ms. Nelson said we will have to start looking at scheduling and practices. They can still participate in sports.

Mr. Hunt asked what the procedure is to determine if a teacher is going to be teaching virtually or in the classroom. Dr. Bowen said student numbers will drive everything. Certification will be factored in. She said teachers may have a preference and that will be factored in as well.

Mr. Welch asked if there were going to be certain times of the day that virtual students have to be on screen with the teachers. Dr. Rockwood said yes. Dr. Mossige said for elementary it is at least 3 days a week and for secondary it is at least 2 days. For secondary, a student would follow their schedule.

Ms. Danziger asked if the students will change classrooms, or will it be the teachers moving. Dr. Mossige said it will be determined at the campus, they are trying to finalize. Ms. Danziger asked where the virtual teachers will be. Dr. Bowen said that flexibility is going to be important this year as far as classroom assignments.

## **Minutes of Special Board Meeting July 14, 2020 – page 19**

Mr. Welch asked if the zoom meetings are recorded, then some may say what does it matter if my kid watches it live or not. Dr. Mossige said that is how they will assess attendance and engagement. Dr. Mossige said it will be much different from the Spring.

Mr. Hunt asked when the quarantine of the classes starts. Dr. Bowen said it depends on the situation. If a student has symptoms and says they were exposed, there is strong likelihood that they have it. Chances are strong that we might move into a virtual mode. We have to look at it on a case by case basis, because kids get sick and they don't always have COVID. She also said confidentiality kicks in, we must be careful about how we go about notifying other parents. The students that are directly impacted will be notified.

Ms. Kaminski said she is hearing that the assumption is that the kids are getting the virus, but in the childcare industry we have found the teachers and parents are the ones that are getting the virus.

Mrs. Williams understands there are a lot of things not decided on and wondered if this would be brought back to the board in August. Dr. Rockwood said the Board will approve the overall guidelines and we can share updates in the future. Dr. Randle said that pre-COVID, the principals made decisions like this all the time. The Board establishes the policies and the principals came up with the procedures needed to implement on their campus.

Mrs. Williams asked who will be presenting the virtual teaching training to the teachers and when will that start. Ms. Marchena said we are in the process of developing that training now, our digital learning team will be the primary creators. It will be part of the back to school training. The training will be consistent for everyone.

Ms. Kaminski asked where the parents who choose virtual can get help and plan to send their kids to our childcare centers. She said she has yet to hear anyone talk about using community help. She said the students that are virtual, the parents will be working, and they expect the childcare centers to take care of their children and do the virtual learning. She asked if we have thought about having a training for the parents with an introduction of online and contact all the childcare centers. Dr. Mossige said the subcommittees are looking at the options and they will ensure the parents are clear on the virtual learning. The primary person the parents should go to is the school principal. Ms. Kaminski asked about the after-school care on the campuses. Dr. Rockwood said the after-school providers are independent entities that are renting our facilities. They must follow CDC state and local guidelines. The parents will work directly with those providers.

Mrs. Williams said it states that students are to bring 2 dress code approved masks daily, what happens if a student doesn't bring one. Dr. Rockwood said we have a PPE supply and will provide one.

Mrs. Williams said it seems to be a challenge if we allow the parents to change their minds each grading period. Dr. Rockwood said this is a requirement from the state that they can change each grading period.



Mrs. Williams asked what the requirements are from a physician for a student to not wear a face mask. Dr. Rockwood said their must be accommodations for the health and safety of many different individuals. This must be looked at case by case, and the family can work with the campus. Mrs. Williams asked how it will be communicated on the campus, so they do not get into trouble. Dr. Rockwood said the campus staff would be aware of that.

Mrs. Williams asked about the tests in the classes, if some select virtual and some select on-campus will they be taking a test on the same day. Dr. Mossige said they are planning together and providing the tests at the same time.

Ms. Danziger asked will the home bound program look the same. Ms. Mathis said they are working on the guidelines

Mr. Hunt asked if the teachers are still guaranteed to have a duty-free time if it is recommended for the elementary students to stay in their classroom the whole day and to eat in their classroom. Dr. Mossige said yes that is the law. Mr. Hunt asked if the teachers are receiving wipes and things to clean their classrooms. Mr. Juntti said we are still working on how this will look in terms of how classrooms are transitioned between periods. He said there will be hand sanitizer in every classroom and office throughout the district. He said we are also looking at handing the student a wipe as they enter the classroom to wipe down their desk and chair. The goal is to provide the teachers with everything they need to keep everything as clean and sanitized as possible.

Mr. Welch publicly recognized the administration for their hard work in coming up with the guidelines. He asked about contact tracing. Dr. Bowen said we sit down with an employee and find out who they have been in close contact with. Once it is determined who has been exposed, those individuals are notified, and then they are on a 14-day quarantine and if they are asymptomatic, they can return to work.

The motion carried unanimously.

**ADJOURNMENT TO CLOSED SESSION PURSUANT TO TEXAS GOVERNMENT CODE SECTIONS 551.071, 551.072, 551.074, AND 551.082, THE OPEN MEETINGS ACT, FOR THE FOLLOWING PURPOSES:**

1. Section 551.074 – For the purpose of considering the appointment, employment, evaluation, reassignment, duties, discipline or dismissal of a public officer or employee or to hear complaints or charges against a public officer or employee.
  - a. Lamar CISD Police Department
2. Section 551.072 – For the purpose of discussing the purchase, exchange, lease or value of real property
3. Section 551.071 – To meet with the District's attorney to discuss matters in which the duty of the attorney to the District under the Texas Disciplinary Rules of Professional Conduct of the State Bar of Texas clearly conflicts with the Open Meetings Act, including the grievance/complaint hearing.

The Board adjourned to Closed Session at 9:41 p.m. for the purposes listed above.

**RECONVENE IN OPEN SESSION – ACTION ON CLOSED SESSION**

The Board reconvened in Open Session at 10:09 p.m.

**ADJOURNMENT**

The meeting adjourned at 10:10 p.m.

**LAMAR CONSOLIDATED INDEPENDENT SCHOOL DISTRICT**

**Signed:**

\_\_\_\_\_  
**Joy Williams**  
**President of the Board of Trustees**

\_\_\_\_\_  
**Joe Hubenak**  
**Secretary of the Board of Trustees**

**Special Meeting**

**Be It Remembered**

**The State of Texas** §  
**County of Fort Bend** §  
**Lamar Consolidated Independent School District** §

**Notice of Special Meeting Held**

On this the 16<sup>th</sup> day of July 2020, the Board of Trustees of the Lamar Consolidated Independent School District of Fort Bend County, Texas met in Special Session in Rosenberg, Fort Bend County, Texas.

**1. CALL TO ORDER AND ESTABLISHMENT OF A QUORUM**

This meeting was duly called to order by the President of the Board of Trustees, Mrs. Joy Williams, at 6:00 p.m.

**Members Present:**

Joy Williams	President
Mandi Bronsell	Vice President
Joe Hubenak	Secretary
Kay Danziger	Member
Alex Hunt	Member
Kathryn Kaminski	Member
Jon Welch	Member

**Others Present:**

Thomas Randle	Superintendent
Terri Mossige	Chief Academic Officer
Andre Osagie	Assistant Superintendent for Secondary Education
Jennifer Zebold	Principal of Briscoe Junior High School
Rick Morris	Attorney
Jonathan Brush	Attorney

**BUSINESS TRANSACTED**

Business properly coming before the Board was transacted as follows: to witness—

**ADJOURNMENT TO CLOSED SESSION PURSUANT TO TEXAS GOVERNMENT CODE SECTIONS 551.071, 551.072, 551.074, AND 551.082, THE OPEN MEETINGS ACT, FOR THE FOLLOWING PURPOSES:**

- A. Adjournment to closed session pursuant to Texas Government Code Sections 551.071, 551.072, 551.074, and 551.082, the Open Meetings Act, for the following purposes:
  - 1. Section 551.074 / 551.082 / 551.0821

**Minutes of Special Board Meeting July 16, 2020 – page 23**

- a. Parent grievance / complaint hearing. This hearing may be held in closed session pursuant to Sections 441.074, 551.082, and 551.0821
2. Section 551.074 – For the purpose of considering the appointment, employment, evaluation, reassignment, duties, discipline or dismissal of a public officer or employee or to hear complaints or charges against a public officer or employee.
3. Section 551.072 – For the purpose of discussing the purchase, exchange, lease or value of real property
4. Section 551.071 – To meet with the District’s attorney to discuss matters in which the duty of the attorney to the District under the Texas Disciplinary Rules of Professional Conduct of the State Bar of Texas clearly conflicts with the Open Meetings Act, including the grievance/complaint hearing.
  - a. Any item listed on the agenda
  - b. Discuss pending, threatened, or potential litigation, including school finance litigation

The Board adjourned to Closed Session at 6:02 p.m. for the purposes listed above.

**RECONVENE IN OPEN SESSION – ACTION ON CLOSED SESSION**

The Board reconvened in Open Session at 7:00 p.m.

1. Section 551.074 / 551.082 / 551.0821
  - a. Parent grievance / complaint hearing.

It was moved by Ms. Bronsell and seconded by Mr. Welch that the Board of Trustees deny the grievance. The motion carried unanimously.

**ADJOURNMENT**

The meeting adjourned at 7:01 p.m.

**LAMAR CONSOLIDATED INDEPENDENT SCHOOL DISTRICT**

**Signed:**

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**Joy Williams**  
President of the Board of Trustees

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**Joe Hubenak**  
Secretary of the Board of Trustees

**Special Meeting**

**Be It Remembered**

**The State of Texas** §  
**County of Fort Bend** §  
**Lamar Consolidated Independent School District** §

**Notice of Special Meeting Held**

On this the 16<sup>th</sup> day of July 2020, the Board of Trustees of the Lamar Consolidated Independent School District of Fort Bend County, Texas convened in in a Special Session in Rosenberg, Fort Bend County, Texas.

**1. CALL TO ORDER AND ESTABLISHMENT OF A QUORUM**

This meeting was duly called to order by the President of the Board of Trustees, Mrs. Joy Williams, at 7:10 p.m.

**Members Present:**

Joy Williams	President
Mandi Bronsell	Vice President
Joe Hubenak	Secretary
Kay Danziger	Member
Alex Hunt	Member
Kathryn Kaminski	Member
Jon Welch	Member

**Others Present:**

Thomas Randle	Superintendent
Kathleen Bowen	Chief Human Resources Officer
Chris Juntti	Interim Deputy Superintendent of Support Services
Jill Ludwig	Chief Financial Officer
Terri Mossige	Chief Academic Officer
Mike Rockwood	Deputy Supt. of Administrative Services & Leadership Development
Kevin McKeever	Executive Director of Facilities & Planning
Rick Morris	Attorney

**BUSINESS TRANSACTED**

Business properly coming before the Board was transacted as follows: to witness—

**2. AUDIENCE TO PATRONS**

Ms. Sara Ryan representing the Lamar Classroom Teachers Association addressed the Board about concerns for the opening of the 2020/2021 school year.

Ms. Dawn Hopkins addressed the Board about her concerns to return to school.

**3. INFORMATION ITEMS**

**3. A GOAL: PLANNING**

## **Minutes of Special Board Meeting (Workshop) July 16, 2020 – page 25**

### **3. A-1 Lamar CISD 2020 Citizens' Bond Advisory Committee**

Dr. Rockwood presented an updated to the Board.

Mr. Chris Juntti and Mr. Kevin McKeever reviewed and answered questions related to the Bond proposal.

Mr. Hunt asked how the new stadium differs from Traylor Stadium. Mr. McKeever said it will be a concrete structure with aluminum seating of 10,000. It has a field house, but no track. Mrs. Williams asked why no track. Ms. Nelson said each high school has a competition track and a track meet can be held at the campuses. She said we didn't feel we needed another track facility the size of a stadium with 10,000 seats. She also said they felt with the stadium not being on a school facility, a track was not needed. Mr. Welch asked is there anything that would be needed to add to the stadium during a future bond or from the general fund that is not a part of these numbers. Mr. McKeever said if you go to a stadium like Challenger, you will see a big video scoreboard and that is not in this proposal. It will have a scoreboard like Traylor Stadium. Ms. Nelson said the difference between what we have at Traylor Stadium and what they have at Challenger is that Challenger can livestream. They have a video production suite as part of their press box; it is one of their CTE classes. She said we do not have that infrastructure yet, our scoreboard has the capacity to add that module. We can play recorded videos on the scoreboard currently. Mr. Welch asked about what type of construction and if we went to less what would the savings be. Mr. McKeever said if we went from the proposed concrete construction to the steel structure stadium, we could reduce the cost by \$5m. Mr. Hunt asked what the benefit of concrete construction was. Mr. McKeever said less maintenance, the steel structure must be surveyed by a structural engineer. Mr. Welch asked why not build smaller, do we max out the current stadium. Dr. Randle said a lot depends on how well they are playing, we have had several games sell out. Mr. Juntti reminded them that the student groups take up some of the seating as well. Ms. Nelson said our highest attendance comes when we play our own schools. Mr. Welch asked if the land could be tied to the land for another high school, he asked if that would save any money. Mr. Juntti possibly.

Ms. Danziger asked about the interior of Travis Elementary. Mr. McKeever said the bond committee added the expansion of the library at Travis.

Mr. Welch asked why the ceiling tiles and LED lighting need to be replaced at a lot of the schools. Mr. Juntti said the lighting at the older schools was identified to move to LED lighting. This is driven by the energy code, since LED lighting is more energy efficient. Fluorescent lighting will become harder to procure. Mr. Juntti said the ceiling tile gets to a point where you can't get the same ones anymore and you must replace the whole grid.

Mr. Welch asked why some of these things are not being handled by our Maintenance and Operations Department; such as, Pink and Campbell needing water seal. Mr. McKeever said the water sealing is the exterior building envelope of the facility, which includes a roof replacement. The same type of contractor that will do both jobs and is better for us to hire one contractor to do both. It may cost more to do this separately.

Mrs. Williams asked about the security vestibules. Mr. McKeever said currently the proposal is a video access system. There are 9 facilities that need a different type of entry way. Mr. McKeever explained the differences between alternate 1 and 2. Mr. Welch said safe schools is the most important thing to him as a board member and is more important than academics.

Mr. Hunt asked about the orchestra rooms, where they are now and what it would look like if not in the bond proposal. Mr. Estrada said there are orchestra rooms at the middle schools

## **Minutes of Special Board Meeting (Workshop) July 16, 2020 – page 26**

that will be completed next summer. Roberts Middle School is the only one in operation right now. Randle High School, Wright Junior High School, and Lamar Junior High School will all have orchestra rooms. Ms. Danziger asked how many students are in the program. Mr. Estrada said 522 throughout the District.

Ms. Kaminski asked about the removal of the tennis courts at George Junior High School. Ms. Nelson said a few years ago they made the decision to play their junior high tennis matches at the high school courts. The high school courts have bleachers and lights and there are more courts; whereas they can play the matches faster, accommodate parents and play once it gets dark. The high school courts are in better shape, and this allowed us to reinvest the money otherwise that would have been spent on the junior high courts to the high school courts. The junior high courts will be repurposed. Mr. McKeever said one thing they might be used for is parking.

Ms. Danziger asked about replacing the pool at Terry High School, will it look like all the other high schools. Mr. McKeever said this recommendation is to remove the pool and build a practice pool like Fulshear High, George Ranch High, and Foster High schools. This would be a completely new facility. Mrs. Williams asked them to share how the current pool came about. Mr. McKeever said the pool was a donation from the George Foundation and was built in 1982. It had an air structure roof and our Maintenance Department would remove this during the summer months. Due to several injuries, we started contracting out this service; and contractors have started to refuse to do this job. It has become too expensive to put the pool top up and down; now it makes sense to just leave it off. Mr. Welch asked why we would build another pool since it is so close to the one located at Lamar High School. Ms. Nelson said because currently each of our high schools has their own practice pool. Ms. Nelson said that we also support the fourth-grade swim program and this pool helps meet those needs. Ms. Danziger said one of the reasons the George Foundation donated the money to build the pool was because of the fourth-grade program.

Mr. Hubenak asked what was removed on the land for \$4m. Mr. Juntti said the original proposal was \$35m for land acquisition. He said when the committee did not bring forward the event center, \$4m was removed.

Mr. Hubenak asked at what point do we have to build an event center. Mr. Welch said he thinks we need to talk to the City of Rosenberg, City of Sugar Land, and Fort Bend County and do a partnership with them. Mr. Hubenak said he doesn't want to share it. Ms. Danziger asked about what point do we take it to see if the public wants it. Mr. Hubenak said we are proposing high school number 7 and we are getting to a point we will need to do something. Ms. Kaminski asked if it would be feasible to put it down as standalone and see what the consensus is for the public. Dr. Randle said that is a discussion when you are debating what you will do next, what you are adding and taking away from the Bond. He said to keep in mind that it may be separate, but the report will be the total number to the community. Mr. Hunt asked when we buy land for the stadium, could it include enough space for an event center to be added in the future. Mr. McKeever said that is a master plan that has not been brought to the board and it is a program we would have to look at. Dr. Randle said we could probably pull off the funding, unfortunately people do not like to sell big sections of land.

### **ADJOURNMENT TO CLOSED SESSION PURSUANT TO TEXAS GOVERNMENT CODE SECTIONS 551.071, 551.072, 551.074, and 551.082, THE OPEN MEETINGS ACT, FOR THE FOLLOWING PURPOSES:**

1. Section 551.074 – For the purpose of considering the appointment, employment, evaluation, reassignment, duties, discipline or dismissal of a public officer or employee or to hear complaints or charges against a public officer or employee.

**Minutes of Special Board Meeting (Workshop) July 16, 2020 – page 27**

2. Section 551.072 – For the purpose of discussing the purchase, exchange, lease or value of real property
3. Section 551.071 – To meet with the District’s attorney to discuss matters in which the duty of the attorney to the District under the Texas Disciplinary Rules of Professional Conduct of the State Bar of Texas clearly conflicts with the Open Meetings Act, including the grievance/complaint hearing.

The Board did not convene to Closed Session.

**ADJOURNMENT**

The meeting adjourned at 9:13 p.m.

**LAMAR CONSOLIDATED INDEPENDENT SCHOOL DISTRICT**

**Signed:**

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**Joy Williams**  
**President of the Board of Trustees**

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**Joe Hubenak**  
**Secretary of the Board of Trustees**



**Special Meeting**

**Be It Remembered**

**The State of Texas** §  
**County of Fort Bend** §  
**Lamar Consolidated Independent School District** §

**Notice of Special Meeting Held**

On this the 28<sup>th</sup> day of July 2020, the Board of Trustees of the Lamar Consolidated Independent School District of Fort Bend County, Texas met in Special Session in Rosenberg, Fort Bend County, Texas.

**1. CALL TO ORDER AND ESTABLISHMENT OF A QUORUM**

This meeting was duly called to order by the President of the Board of Trustees, Mrs. Joy Williams, at 6:00 p.m.

**Members Present:**

Joy Williams	President
Mandi Bronsell	Vice President
Kay Danziger	Member
Alex Hunt	Member
Kathryn Kaminski	Member
Jon Welch	Member

**Members Absent:**

Joe Hubenak	Secretary
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**Others Present:**

Thomas Randle	Superintendent
Kathleen Bowen	Chief Human Resources Officer
Mike Rockwood	Deputy Supt. of Administrative Services & Leadership Development
Chris Juntti	Interim Deputy Superintendent of Support Services
Jill Ludwig	Chief Financial Officer
Terri Mossige	Chief Academic Officer
Kevin McKeever	Executive Director of Facilities & Planning
Rick Morris	Attorney via phone

**BUSINESS TRANSACTED**

Business properly coming before the Board was transacted as follows: to witness—

**2. OPENING OF MEETING**

A moment of silence was observed, and the pledge of allegiance and pledge to the Texas Flag were recited.

**3. AUDIENCE TO PATRONS**

Mr. L.J. Edenmeyer addressed the Board about the reopening of schools.

Mr. John Greene addressed the Board about the reopening of schools.

Ms. Cindy Gifford addressed the Board about the reopening of schools and asked for the District to give guidance to the daycare centers.

Ms. Laura Ericson addressed the Board about the reopening of schools and how hard it was for a single parent.

Ms. Cathy Harris addressed the Board about the reopening of schools.

**ADJOURNMENT TO CLOSED SESSION PURSUANT TO TEXAS GOVERNMENT CODE SECTIONS 551.071, 551.072, 551.074, AND 551.082, THE OPEN MEETINGS ACT, FOR THE FOLLOWING PURPOSES:**

1. Section 551.074 – For the purpose of considering the appointment, employment, evaluation, reassignment, duties, discipline or dismissal of a public officer or employee or to hear complaints or charges against a public officer or employee.
2. Section 551.072 – For the purpose of discussing the purchase, exchange, lease or value of real property
3. Section 551.071 – To meet with the District's attorney to discuss matters in which the duty of the attorney to the District under the Texas Disciplinary Rules of Professional Conduct of the State Bar of Texas clearly conflicts with the Open Meetings Act, including the grievance/complaint hearing.

The Board adjourned to Closed Session at 6:25 p.m. for the purposes listed above.

**RECONVENE IN OPEN SESSION – ACTION ON CLOSED SESSION**

The Board reconvened in Open Session at 7:31 p.m.

**4. ACTION ITEMS**

**A. GOAL: PLANNING**

**4. A-1 Discussion and Action on reopening of school**

Dr. Randle said on July 23<sup>rd</sup>, the District received a letter from the Health and Human Services department. The Board was in closed session tonight to discuss with the attorney their opinion as well as the Attorney General's opinion. We are fortunate to have with us today Dr. Jacqueline Minter who is the Director and local health authority with Fort Bend County Health and Human Services.

Dr. Minter said they are absolutely in favor of face to face education for our children. She said we agree very much with the AAP (American Academy of Pediatrics) statement about face to face instruction. We know it is the best thing for our children. We know that guidance was given based on what the community disease is looking like at the time. One of the best things for all of us to do is to be flexible and to have in place the best plans that we can.

## **Minutes of Special Board Meeting July 28, 2020 – page 30**

Mrs. Williams asked her to review the letter with the Board paragraph by paragraph.

Ms. Danziger asked if the number of cases continues to change. Dr. Minter said absolutely they have changed from the time the letter was originally written. She said you can take actions, but you won't see the results of those actions for about 10-21 days after those actions.

Mrs. Williams said it is important to her that we make the distinction that we are only in Fort Bend County. Dr. Minter said when the letter was sent, the email had data that was Fort Bend specific, and zip code specific. The Houston region is mentioned because so many of us do things in the Houston region and that could affect our community.

Mr. Hunt asked if the numbers are declining since she had the discussion with Fort Bend ISD and asked her to talk about some of the conditions on the ground since that time. Dr. Minter said that it takes 10-21 days to see changes. We are seeing the response we want to see when certain public health measures were put in place. Since we don't have a vaccine or medicine, we look at how to mitigate the disease. That is done by distancing and putting on masks. These things were put into place in early July and we are seeing those results now.

Mr. Hunt asked what parameters she uses to make a recommendation of maybe taking a few weeks and then to come back. Dr. Minter said you look at uncontrolled increases, if cases are doubling, and the positivity rate. If your percent of positivity is under 6%, you are controlling the disease in your area. Under 3% you are suppressing the disease. You really need to look at a 14-day trend.

Mr. Welch asked what the effectiveness is of wearing a mask. Dr. Minter said a mask is absolutely a protection.

Mr. Hunt asked if the virus can travel through the HVAC system. Dr. Minter said that the studies have not shown that yet, we currently don't believe it is a concern.

Ms. Kaminski asked why the K-3 would not need to wear a mask in the classroom, what makes their age group different from others. She said because the adults are the ones coming in and we don't know yet if the younger ones get it. Dr. Minter said we don't know. But if the adults are keeping their faces covered, we think they will be protected. The evidence we have now is that our smaller children do not seem to spread the disease.

It was moved by Ms. Kaminski that the Board of Trustees reconsider to go online/virtual for at least the first two weeks of school. The motion failed due to a lack of a second.

Mr. Hunt asked how many student commitment forms have been received. Dr. Rockwood said right now we have just under 12,000 completed with 58% requesting virtual and 42% on-campus. That is 6,851 virtual and 4,924 on-campus. The virtual is an opt-in program. If the parent does nothing, they will continue with the on-campus option. Mr. Hunt ask what percentage of teachers would volunteer to be in person. Dr. Bowen said we have not physically polled the teachers, but we have put out the information about requesting the accommodations and 42 have requested to teach virtual.

Ms. Danziger said that a majority of the teachers are concerned because they have not been shared information yet, they are nervous. She asked if what we are planning will alleviate their concerns. Dr. Bowen said after the decision was made to offer the hybrid model, principals offered optional zoom meetings with their staff. She said most of these meetings

**Minutes of Special Board Meeting July 28, 2020 – page 31**

had a good response. Dr. Mossige said yes, we feel it will alleviate their concerns, we encourage them to communicate with their principals.

Mr. Welch said he knows this document is not on the web in the pdf form, but all the information is on the website. He said considering the time the Administration had to put this together; he doesn't know if a better plan could have been put in place. He said he doesn't know how the District could have done a better job.

Mr. Hunt asked if the number of teachers that would volunteer to teach in-person instruction will cover the number of students that we expect to commit to return to in-person instruction. Dr. Bowen said there is going to be an application process; then review and selection. The ones that don't submit an application will be teaching the on-campus format. We don't have our student numbers yet, so we don't have a definitive answer.

Mr. Welch asked for clarification that TEA has set the 2-week deadline for commitment. Dr. Rockwood said that is correct. TEA doesn't want any district to lock a family into any decision prior to 2-weeks before the start of school. Then every family will have the opportunity to adjust if they want to remain virtual or on-campus as we transition to each grading period. Ms. Bronsell asked if this was for the first semester only. Dr. Rockwood said as of right now this is the plan for the 2020-2021 school year.

**FUTURE AGENDA ITEMS**

Ms. Kaminski wants re-address the calendar, specifically fair day, since there won't be a fair. Ms. Bronsell said that has not been decided yet. Ms. Kaminski asked if it would be helpful to add on an extra day of school, if it would be helpful. Dr. Randle said if we address the calendar, it needs to be addressed in totality.

**ADJOURNMENT**

The meeting adjourned at 8:48 p.m.

**LAMAR CONSOLIDATED INDEPENDENT SCHOOL DISTRICT**

**Signed:**

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**Joy Williams**  
**President of the Board of Trustees**

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**Joe Hubenak**  
**Secretary of the Board of Trustees**

**Special Meeting**

**Be It Remembered**

**The State of Texas** §  
**County of Fort Bend** §  
**Lamar Consolidated Independent School District** §

**Notice of Special Meeting Held**

On this the 6<sup>th</sup> day of August 2020, the Board of Trustees of the Lamar Consolidated Independent School District of Fort Bend County, Texas met in Special Session in Rosenberg, Fort Bend County, Texas.

**1. CALL TO ORDER AND ESTABLISHMENT OF A QUORUM**

This meeting was duly called to order by the President of the Board of Trustees, Mrs. Joy Williams, at 6:30 p.m.

**Members Present:**

Joy Williams	President
Mandi Bronsell	Vice President
Joe Hubenak	Secretary
Kay Danziger	Member
Alex Hunt	Member
Kathryn Kaminski	Member
Jon Welch	Member

**Others Present:**

Thomas Randle	Superintendent
Kathleen Bowen	Chief Human Resources Officer
Chris Juntti	Interim Deputy Superintendent of Support Services
Jill Ludwig	Chief Financial Officer
Terri Mossige	Chief Academic Officer
Mike Rockwood	Deputy Supt. of Administrative Services & Leadership Development
Kevin McKeever	Executive Director of Facilities & Planning
Rick Morris	Attorney

**BUSINESS TRANSACTED**

Business properly coming before the Board was transacted as follows: to witness—

**2. OPENING OF MEETING**

A moment of silence was observed, and the pledge of allegiance and pledge to the Texas Flag were recited.

**3. INTRODUCTIONS**

None

**4. AUDIENCE TO PATRONS**

None

**5. PUBLIC HEARING – BOND REFERENDUM RECOMMENDATIONS**

Dr. Rockwood gave a brief overview of the Citizens' Bond Advisory Committee recommendations. The meeting was opened to the public for discussion.

Mr. Welch wanted to reiterate because of the constraints of COVID-19 that has been put on society, he was watching as a board member and a taxpayer. He said he was extremely frustrated with the process and doesn't feel like it allowed for a proper interaction amongst the members.

There being no discussion, the public hearing closed at 6:36 p.m.

**6. ACTION ITEMS**

**A. GOAL: INSTRUCTIONAL**

**6. A-1 Consider approval of Advise TX partnership agreement and Memorandum of Understanding (MOU) with Texas A&M University**

It was moved by Ms. Kaminski and seconded by Ms. Bronsell that the Board of Trustees approve a partnership agreement and Memorandum of Understanding ("MOU") with Texas A&M University ("TAMU") for the Advise TX program with Lamar CISD ("the District").

Mr. Welch asked what the difference between this and the EOS program is. Dr. Mossige said the EOS program is looking at underrepresented kids in specific classes and creating a pathway so they are in challenging classes that will help with college entrance. Advise TX helps kids get into college; help with FAFSA, scholarships, etc. This program works with the College and Career Facilitators as well as the school Counselors. Dr. Randle said this contract is with Texas A&M where they have kids who have just graduated and will spend a year working as College and Career Facilitators.

Ms. Kaminski said she has confusion because at the last few meetings we have been approving various programs to help students go to college or prepare for college. She said when she reads this it seems like it crosses over. She asked for a list of all the different programs we have approved that pertains to getting them ready for college. Dr. Randle said there are only two programs we have approved and that can be emailed.

The motion carried unanimously. (See inserted pages 33-A – 33-J.)

**6. A-2 Consider approval for renewal of an Optional Flexible School Day Program**

It was moved by Ms. Danziger and seconded by Mr. Hunt that the Board of Trustees approve a continuation of the Optional Flexible School Day Program (OFSDP) that has been piloted jointly between our high schools and 1621 Place.

Dr. Osagie gave a presentation on the program.

Ms. Danziger asked if they will go virtually or on-campus. Ms. Smith said they will do both.

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Ms. Smith explained how students join the program.

The motion carried unanimously. (See inserted pages 34-A – 34-M.)

### **B. GOAL: PLANNING**

#### **6. B-1 Budget Update**

##### **a. 2020 – 2021 Budget Update**

Ms. Jill Ludwig, Chief Financial Officer, provided an update on the 2020 – 2021 budget with the following agenda:

- 2020 – 2021 Budget Updates for:
  - General Fund
  - Debt Service Fund
  - Child Nutrition Fund
- Truth-in-Taxation Requirements
  - Vote on Date of Meeting to Discuss Budget and Tax Rate
  - Vote on Tax Rate to be published

Mrs. Williams asked about the TASB adjustments. Ms. Ludwig said there was a TASB salary study, they look at all our positions compared to market and make adjustments and recommendations.

Mr. Welch asked what the current bond would do to the current budget. Ms. Ludwig said we have about 3 cents we will need to levy on the outstanding bonds right now, but if values grow as significantly as they did this year, that won't happen. She said based on interest earnings on capital projects, it might also offset the need to raise the tax rate. She said at this point for the last bond, we haven't had to raise the tax rate at all and hope we continue to do that. Dr. Randle said for the new bonds, it is an authorization. This means it won't occur until the bonds are sold.

Mr. Welch said he is a low tax person; he would have a hard time in the future voting to increase the tax rate. He asked if Ms. Ludwig thinks this is a good rate. Ms. Ludwig said we balance a lot of things when looking at this, we tax at what we need. We have to stay within truth-in taxation parameters, like our rollback rate that we have to stay within. It is a combination of things.

Ms. Kaminski said when you lower taxes, there will be a time that they will go back up. Ms. Ludwig said we have always tried to maintain a level rate and not jump around. Dr. Randle said historically we have stayed flat for 8 years and this last year decreased and this year recommending a decrease. We have been very fortunate to keep the tax rate flat. He said what we cannot control are the values.

##### **b. Consider approval of Date for Public Meeting to Discuss Budget and Proposed Tax Rate**

It was moved by Ms. Danziger and seconded by Mr. Welch that the Board of Trustees approve August 20, 2020 as the date for the public meeting to discuss budget and the proposed tax rate. The motion carried unanimously.

**c. Consider approval of Proposed Tax Rate that will be Published in the Notice for the Public Meeting**

It was moved by Ms. Kaminski and seconded by Mr. Hunt that the Board of Trustees approve the tax rate to be published in the newspaper in the Notice of Public Meeting to discuss budget and proposed tax rate.

M & O:	\$0.91910 per \$100 valuation
I & S:	\$0.35 per \$100 valuation
Total Tax Rate:	\$1.26910

The motion carried unanimously.

**6. B-2 Consider adoption of order calling a Bond Election**

It was moved by Ms. Bronsell and seconded by Mr. Hubenak that the Board of Trustees approve the Order Calling a Bond Election on November 3, 2020.

Mr. Welch said, from what he understands, there is some outstanding money from previous bonds that is roughly \$1.2m. He said he would like to use this money for some Priority 1 items and reduce the Bond. He is also suggesting that we build a non-concrete stadium, this would save the District \$5m. He was given two examples of a steel stadium, Freedom Stadium in Alvin ISD and Randall Reed Stadium in New Caney. He said he looked these up and they look just as good as a concrete stadium. He said the bond book asked for \$44,000 to replace the exterior doors at the Terry Natatorium and if we build a new one why would we spend this money. Mr. McKeever said the \$44,000 is not in the bond proposal. Ms. Danziger said we have used bond money over the years to help finish projects, we have had a cushion if we needed. She said she would hate to get rid of that cushion in case something comes up. Mr. Juntti reminded the Board that when you look at the Bond items, those are estimates, you could have unforeseen items come up.

Mrs. Williams said she understands that when something in the Bond that is voter approved, the money can only be spent towards what it was allocated for. She asked how that works for previous Bond savings and the restrictions of how it can be spent. Dr. Randle said the goal has always been to connect it to whatever project the savings was from.

Mr. Jonathan Frels from Bracewell said the prior propositions were all general-purpose propositions, so they are good for all authorized public-school district purposes that are capital in nature. He said the District sticks very closely to the propositions and the types of projects that we told the public that we were going to do. In spending those funds, you usually utilize them for those purposes and keep the extra funds around to finish out those purposes as time goes on. He said if we completed those, you have some flexibility to use them for other authorized District capital expenditures.

Mr. Hunt said we would be approving the authorization for us to issue bonds, so we have money leftover from the last three bond cycles, we could use that money for these 2020 bonds and then not issue some of the 2020 bonds, is that correct. Ms. Ludwig said yes but there are some additional strings because of legislature. Mr. Frels said as it relates to the prior elections and if that money becomes surplus in nature, you would be able to use those to offset these projects and never issue the bonds for those. As it comes to the new projects, the legislation SB30, it requires these propositions to be broken out. You are much more limited in your ability to move money between propositions when you deal with the new propositions out of this election. Once you set aside funds for a stadium, it will be very



difficult to use those funds outside of the stadium. There is a process, if your purposes have been completed or been abandoned; you can take action as the Board to move some of that money, but you have to say the project has been completed or abandoned. So, when you look at the broad general-purpose proposition, you will have a difficult time ever saying that all of those projects have been completed.

Ms. Kaminski asked about the stadium's long-term life expectancy and safety, she asked if you would lean more toward the concrete stadium. Mr. McKeever said yes, but Traylor stadium has been there a long time, it just has more maintenance. Mr. Hunt said we would potentially save \$5m now, but over the life of the stadium, would it cost more than \$5m to maintain and fix it. Mr. McKeever said that is a hard question to answer, but if looking at 50+ years you could spend that. Mr. Welch asked about the maintenance of a concrete stadium. Mr. Juntti said the typical things are power washing of a concrete stadium. Mr. McKeever said for the steel structure you are going to have steel beams replaced and some corrosion.

Ms. Kaminski questioned the wording of the Propositions. Mr. Frels said the Board can affect the wording in the Propositions. Proposition A is drafted as statutory language that sets forth what you would be voting on. Propositions B, C, and D are all based on the statutory categories, but you can add descriptive information if you would like. He said the thing to keep in mind is the descriptive information that you add becomes part of your contract with the voters. If you are overly descriptive you may get into a situation where you need to make a change, but your language is so descriptive that you cannot make that change. So, there is a balance with making sure the public knows exactly what it is they are voting on and then giving you enough flexibility to deal with unforeseen circumstances as that comes up.

Mr. Kaminski asked how this will be presented to the voters. Dr. Randle said we will have presentations and booklets/pamphlets created so that voters can know what is in the proposition. He said let's assume we said we were going to build a 10,000-seat stadium and something comes up with construction cost and we need to reduce the seating capacity. We couldn't do it if it was in the proposition for 10,000 seats; we would have to start all over. Mr. Frels said the District has always done information pamphlets on the types of projects they were going to undertake, and this year there is a new requirement under state law that each proposition have an information sheet that is associated with it. It will talk about the tax impact of each proposition as a standalone item and describe the proposition.

Ms. Danziger asked if other Districts have done this new way for Bonds and has there been much confusion. Mr. Frels said the first election in which this was to be applied was for the May Election, but that was canceled, and everyone is in the process of extending those elections to November. It will be very different from what voters have seen in the past.

Mrs. Williams asked what the tax impact is if we do the steel vs. concrete stadium. Dr. Randle said that is hard to come up with because it is just a small part of a big budget. Ms. Ludwig said that for every \$100m it is two cents. Mr. Hubenak said so approximately 1 cent.

Mr. Welch asked why Maintenance and Operations is not doing things like roof repairs, painting, and the pressure washing; why do we wait for a bond to do those things. Mr. Juntti said our Maintenance Department is in place to maintain the facilities, they do not do renovations. They have a budget and each year; they look at what the cost will be to maintain the District just with average wear and tear. The other issues that is a challenge for school districts is with skilled trades: plumbing, electrical, HVAC, and roofing. Districts compete with the private sector, and in those areas the private sector can compensate their employees at a higher level. The Maintenance Department looks at the cost benefit and

does an analysis, is it more benefit to raise the salaries to bring in those employees or does it make sense to go out for bid and find companies that do this service at a competitive price. There are some projects that are just beyond the scope of the employees that we have. Mr. Welch asked if those projects include painting and pressure washing. Mr. Juntti said we do pressure wash in the District, but small projects and this is the time of year that we are doing those. But in terms of pressure washing an entire building, that is a very large project and that takes a lot of man hours and pulls our staff from other things where they are needed to maintain the District.

The Board discussed whether to use the \$1m from surplus funds from past bonds. Ms. Bronsell asked if a situation comes up and we have no surplus funds, what avenue do we use to find money for unforeseen circumstances. Dr. Randle said the only avenue would be general fund which impacts day to day operations. Mr. Hubenak asked in these uncertain times, would it be wise to deplete those surplus funds. Mr. Hunt said it is not necessarily going to save us \$1m, we are just voting on an authorization. He said to him it just seems it might be putting the District in an unnecessary bind where we wouldn't have the surplus funds in case something goes over. Ms. Danziger asked if we can have a breakdown of what is left over. Dr. Randle reminded the Board that there are still moving parts to those projects, things still need to be paid.

Mr. Hunt asked if we would need to breakout and present as a separate proposition for a performing arts facility; if this Board added in orchestra rooms, would that have to be a separate proposition. Mr. Frels said no that the orchestra rooms are primarily used for instruction and there is no seating for an audience, this would fall within the general education proposition.

It was moved by Mr. Hunt and seconded by Ms. Danziger that the Board of Trustees amend the motion to add funding to the Bond Proposal for orchestra rooms at 9 campuses: Foster High School, Fulshear High School, George Ranch High School, Lamar Consolidated High School, Terry High School, Briscoe Jr. High School, Leaman Jr. High School, Reading Jr. High School, and George Jr. High School.

Mr. Frels recommended the Board not name the schools specifically, just to add orchestra rooms. He said if you name specific items it puts you in a specific contract with the voters.

Mr. Hunt withdrew the motion to amend without objection.

It was moved by Mr. Hunt and seconded by Ms. Danziger that the Board of Trustees amend the motion to add funding to the Bond Proposal for orchestra rooms at 9 secondary campuses for \$12,740,968.

Ms. Ludwig mentioned at this time that there were student laptops that should be in Proposition D that were identified in Proposition A. The new numbers for Proposition A is \$614,846,051 and Proposition D is \$21,582,000. This is before the amendment they just requested.

Mr. Welch asked why the Bond committee removed the orchestra rooms. Mr. Hunt said it had 67% support, and they set the threshold at 70%. Ms. Danziger said we had to add it to the last Bond as well. She said it doesn't seem like a program that is a need, it appears to be a want. It has not always had the support.

Voting in favor of the amended motion: Ms. Danziger, Ms. Kaminski, Ms. Bronsell, Mrs. Williams, Mr. Hubenak, and Mr. Hunt

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Voting in opposition: Mr. Welch

The amendment carried.

Ms. Kaminski asked about the police building and 1621. She asked if the new police department building is necessary for the next three years or could we use a rental. Chief Warren said the facility needs to take the place of what we have in existence right now with the contract with the Rosenberg Police Department. We need to replicate those services that are required to make the Police Department functional. The state requires it to be a physical location, coordination for operations, coordinate the investigations, process arrests, and an area to store evidence. He said those needs are going to grow as the District grows. We currently are going to work out of a temporary space, but it will be a limited capacity.

Ms. Kaminski said she feels the Bond process was done too quickly and, in the future, we need more time. Mr. Welch was surprised we were having this conversation this month, he thought we were going to have one more workshop.

It was moved by Mr. Hunt and seconded by Mr. Welch that the Board of Trustees amend the motion to add funding to the Bond Proposal funding to upgrade the security vestibules at the 9 remaining campuses that do not have them within our District at a total cost of \$18,069,256.

Ms. Danziger asked about the security vestibules and what is in each of the alternates. Mr. Juntti said Alternate 1 involved more instructional spaces, whereas Alternate 2 specifically addressed the vestibule area itself. Mr. Juntti reminded the Board that the recommended (\$427,411) is in the original Bond proposal, that amount will need to be removed if one of the alternates is approved.

Mr. Morris suggested that Mr. Hunt rephrase the amended motion to include the removal of the money.

Mr. Hunt withdrew the motion to amend without objection.

It was moved by Mr. Hunt and seconded by Mr. Welch that the Board of Trustees amend the motion to add funding to the Bond Proposal funding to upgrade the security vestibules at the 9 remaining campuses that do not have them within our District at a total cost of \$17,641,845.

The amendment carried unanimously.

Mr. Welch said we need to discuss concrete vs. steel stadium. Ms. Kaminski said the wording says District stadium, it doesn't specify. Mr. Frels said the proposition is written as District Stadium, and this gives the District the flexibility to take whatever approach you want. He said the best way to handle is change the amount than make a specific statement of how it will be constructed. He also reminded the Board that this proposition includes the land acquisition price.

It was moved by Mr. Welch that the Board of Trustees amend the motion to reduce the amount of Proposition C by \$5m.

The amendment to the motion failed due to a lack of a second.

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It was moved by Ms. Danziger and seconded by Mr. Hubenak that the Board of Trustees amend the motion to the amount of Proposition A to \$21,582,000, reflecting the transfer of \$7,227,000 from Proposition A to Proposition D.

The amendment carried unanimously.

Ms. Ludwig reviewed with the Board of Trustees the final Proposition amounts reflected in the order based upon the motion, as amended, which were as follows:

Proposition A -- \$645,228,864

Proposition B -- \$ 31,937,031

Proposition C -- \$ 93,783,238

Proposition D -- \$ 21,582,000

It was moved by Ms. Kaminski and seconded by Ms. Danziger that the Board of Trustees approve the original motion as amended three times.

The motion carried unanimously. (See inserted pages 39-A – 39-M.)

### **6. B-3 Consider approval of the 2020-2021 compensation plan**

It was moved by Ms. Danziger and seconded by Ms. Bronsell that the Board of Trustees approve the 2020-2021 Compensation Plan, as presented. The motion carried unanimously.

### **ADJOURNMENT TO CLOSED SESSION PURSUANT TO TEXAS GOVERNMENT CODE SECTIONS 551.071, 551.072, 551.074, AND 551.082, THE OPEN MEETINGS ACT, FOR THE FOLLOWING PURPOSES:**

1. Section 551.074 – For the purpose of considering the appointment, employment, evaluation, reassignment, duties, discipline or dismissal of a public officer or employee or to hear complaints or charges against a public officer or employee.
  - a. Approval of personnel recommendations for employment of professional personnel
  - b. Employment of professional personnel (Information)
  - c. Employee resignations and retirements (Information)
2. Section 551.072 – For the purpose of discussing the purchase, exchange, lease or value of real property
  - a. Land
3. Section 551.071 – To meet with the District's attorney to discuss matters in which the duty of the attorney to the District under the Texas Disciplinary Rules of Professional Conduct of the State Bar of Texas clearly conflicts with the Open Meetings Act, including the grievance/complaint hearing.
  - a. Any item listed on the agenda
  - b. Discuss pending, threatened, or potential litigation, including school finance litigation

The Board did not convene in Closed Session.

**ADJOURNMENT**

The meeting adjourned at 9:01 p.m.

**LAMAR CONSOLIDATED INDEPENDENT SCHOOL DISTRICT**

**Signed:**

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**Joy Williams**  
**President of the Board of Trustees**

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**Joe Hubenak**  
**Secretary of the Board of Trustees**

**CONSIDER RATIFICATION OF WAIVERS RELATED TO SPRING 2020  
COVID-19 RELATED SCHOOL CLOSURES AND OPERATIONS**

**RECOMMENDATION:**

That the Board of Trustees ratify waivers filed by the Superintendent under the delegated authority granted by Board resolution on April 16, 2020.

**IMPACT/RATIONALE:**

On April 16, 2020, the Board of Trustees granted the Superintendent the authority to file waivers related to school closures and operations under Chapters 7 and 11 of the Texas Education Code. With this resolution, two waivers were filed with and approved by the Texas Education Agency related to school closures and operations for the 2019-2020 school year:

- Appraisal Requirements Waiver: Due to COVID-19 related closures, teacher observations and appraisals for the 2019-2020 school year could not be completed as prescribed by state law. Therefore, the district applied for and received a waiver exempting the district from educator appraisal requirements as specified in Chapter 21 of the Texas Education Code and Chapter 150 of the Texas Administrative Code. The Texas Education Agency approved this waiver on April 17, 2020.
- Missed School Day Waiver: The district applied for and received approval to waive all instructional days missed from March 16, 2020 through June 4, 2020. This waiver, combined with the virtual instructional attestation completed by the Superintendent and Board President, were required for the district to receive state aid through the remainder of the 2019-2020 school year. The Texas Education Agency approved this waiver on June 8, 2020.

Submitted by: Dr. Terri Mossige, Chief Academic Officer  
Dr. Kathleen Bowen, Chief Human Resources Officer  
Jill Ludwig, CPA, RTSBA, Chief Financial Officer  
Brian D. Moore, Director of Research, Assessment, & Accountability

Recommended for approval:



Dr. Thomas Randle  
Superintendent

**CONSIDER ADOPTION OF 2020-2021 BUDGETS**

**RECOMMENDATION:**

That the Board of Trustees consider adoption of the 2020-21 General Operating, Child Nutrition, and Debt Service Fund budgets\*, at the function level, in the following amounts, as presented:

General Operating Fund	\$337,010,761.
Child Nutrition Fund	\$ 16,671,749.
Debt Service Fund	\$ 78,656,483.

\*Amount subject to change as final calculations are ongoing.

**IMPACT/RATIONALE:**

The budgets will be presented at a Public Hearing on August 20, 2020. Budget approval is requested at the function level instead of the line item or object level.

**PROGRAM DESCRIPTION:**

The Texas Education Code requires school districts to prepare a budget by August 20<sup>th</sup> each year. The Texas Education Agency further requires that the budget be adopted by the Board of Trustees by August 31<sup>st</sup> of each year. Prior to adoption, notice must be given, in a newspaper published within the District, of a meeting ten (10) days prior to the date of the meeting to allow any taxpayer of the District to attend and address the Board of Trustees regarding the proposed budget. These requirements have been met.

Submitted by: Jill Ludwig, CPA, RTSBA, Chief Financial Officer  
Yvonne Dawson, Director of Budget and Treasury

Recommended for approval:

*Thomas Randle*

Dr. Thomas Randle  
Superintendent

**CONSIDER ADOPTION, BY ORDINANCE, THE 2020 TAX RATE  
FOR THE 2020-2021 SCHOOL YEAR**

**RECOMMENDATION:**

That the Board of Trustees consider adoption, by ordinance, the 2020 tax rate.

**IMPACT/RATIONALE:**

A total tax rate of \$1.2691 (per \$100 valuation) is needed to fund the 2020-2021 General Fund and Debt Service Fund budgets that are being presented to the Board of Trustees on August 20, 2020. This rate is five cents (\$0.0509) less than the current 2019 tax rate.

The Maintenance and Operations (M&O) component of the tax rate will be \$0.9191 per one hundred dollars of valuation, and the Debt Service component of the tax rate will be \$0.35 per one hundred dollars of valuation.

Pursuant to the passage of House Bill 3 by the 86<sup>th</sup> Texas Legislature in 2019, the M&O portion of the tax rate (\$0.9191) is made up of several components:

- |                                                                                |          |
|--------------------------------------------------------------------------------|----------|
| • TEA-approved Maximum Compressed Rate (MCR)                                   | \$0.8691 |
| • Prior Year Tier II Enrichment Pennies                                        | \$0.0400 |
| • HB3 Tier II Enrichment Penny (requires unanimous Board of Trustees approval) | \$0.0100 |

Upon adoption, the attached Ordinance will be submitted to the Fort Bend County Tax Assessor-Collector for assessment and collection.

Submitted by: Jill Ludwig, CPA, RTSBA, Chief Financial Officer

Recommended for approval:



Dr. Thomas Randle  
Superintendent



**ORDINANCE SETTING TAX RATE**

**FOR THE TAX YEAR 2020 (SCHOOL YEAR 2020-21)**

Date: August 20, 2020

On this day, we, the Board of Trustees of the Lamar Consolidated Independent School District, hereby levy or set the tax rate for the District for the tax year 2020 at a total tax rate of \$1.2691 per \$100 valuation, to be assessed and collected by the duly specified assessor and collector as follows:

\$0.9191 for the purpose of maintenance and operations, and

\$0.35 for the purpose of payment of principal, interest, and related costs on debts.

Such taxes are to be assessed and collected by the tax officials designated by the District.

IN CERTIFICATION THEREOF:

Signed: \_\_\_\_\_  
President

Attest: \_\_\_\_\_  
Secretary

Seal:

**CONSIDER APPROVAL OF 2020 TAX YEAR APPRAISAL ROLL  
AND NEW PROPERTY VALUE**

**RECOMMENDATION:**

That the Board of Trustees consider approval of the following documents submitted by Carrie Surratt, PCC, CTOP, Fort Bend County Tax Assessor/Collector:

Submission of 2020 Tax Year Appraisal Roll and New Property Value  
2020 Tax Year Certified Appraisal Roll Totals and Other Certifications

**PROGRAM DESCRIPTION:**

Carrie Surratt, PCC, CTOP, Fort Bend County Tax Assessor/Collector, requested that the above documents be recorded in the official minutes of the Lamar Consolidated Independent School District. A copy of the letter from Ms. Surratt requesting the receipt of information, as well as copies of the documents, are attached.

Submitted by: Jill Ludwig, CPA, RTSBA, Chief Financial Officer

Recommended for approval:



Dr. Thomas Randle  
Superintendent



## COUNTY TAX ASSESSOR-COLLECTOR

Fort Bend County, Texas

Carrie Surratt, PCC, CTOP  
County Tax Assessor-Collector

(281) 341-3710  
Fax (832) 471-1830  
www.fortbendcountytx.gov

### SUBMISSION OF 2020 TAX YEAR APPRAISAL ROLL AND NEW PROPERTY VALUE

I, Carrie Surratt, Tax Assessor Collector for **Lamar CISD** submit the following information from the 2020 Certified Appraisal Roll for your review:

- Taxable Value of New Property is \$837,909,136
- Appraised Value of All Properties is \$24,334,657,387
- Taxable Value of All Properties is \$19,015,470,243

**Please record receipt of the above information into the minutes of your next meeting.**

Carrie Surratt, PCC, CTOP  
Fort Bend County Tax Assessor/Collector

Date



## FORT BEND CENTRAL APPRAISAL DISTRICT

2801 B.F. Terry Blvd. Rosenberg, Texas 77471-5600

Phone (281) 344-8623 | www.fbcad.org

### Appraisal Review Board Fort Bend County, Texas

#### Order Approving Appraisal Records

After review of the appraisal records of the Fort Bend Central Appraisal District and hearing and determining all taxpayer protests and taxing unit challenges which were properly brought before the Appraisal Review Board in accordance with the Texas Property Tax Code, the Board, with a quorum present, has determined that the appraisal records should be approved as changed by Board orders duly filed with the Chief Appraiser.

It is therefore ordered that the appraisal records as changed are approved and constitute the appraisal roll for the Fort Bend Central Appraisal District for the tax year 2020.

The approved appraisal records are attached to the Order and are incorporated herein by reference the same as if fully copied and set forth as length.

#### Total Value for S01 LAMAR CISD

Total Market Value	<u>\$24,334,657,387</u>
Total Assessed Value	<u>\$20,940,910,705</u>
Total Net Taxable Value	<u>\$19,015,470,243</u>
Freeze Adjusted Taxable	<u>\$16,485,258,201</u>

Signed this 20th day of July, 2020

A handwritten signature in cursive script, appearing to read "Joseph Grace".

Joseph Grace  
Appraisal Review Board Chairman  
Fort Bend County, Texas

A handwritten signature in cursive script, appearing to read "Tracie Zimmerman".

Tracie Zimmerman  
Appraisal Review Board Secretary  
Fort Bend County, Texas



## FORT BEND CENTRAL APPRAISAL DISTRICT

2801 B.F. Terry Blvd. Rosenberg, Texas 77471-5600

Phone (281) 344-8623 | [www.fbcad.org](http://www.fbcad.org)

**Fort Bend County, Texas**

### **Certification Statement:**

"I, Jordan T. Wise, Chief Appraiser for the Fort Bend Central Appraisal District, solemnly swear that I have made or caused to be made a diligent inquiry to ascertain all property in the district subject to appraisal by me, and that I have included in the records all property that I am aware of at an appraised value which, to the best of my knowledge and belief, was determined as required by law." The value of all property in,

S01 LAMAR CISD as shown by the certified appraisal roll for 2020, after being submitted to and approved by the appraisal review board is:

Total Market Value	<u>\$24,334,657,387</u>
Total Assessed Value	<u>\$20,940,910,705</u>

Witness my hand, this 20th, day of July, 2020

A handwritten signature in cursive script that reads "Jordan T. Wise".

\_\_\_\_\_  
Jordan T. Wise  
Chief Appraiser



## FORT BEND CENTRAL APPRAISAL DISTRICT

2801 B.F. Terry Blvd. Rosenberg, Texas 77471-5600

Phone (281) 344-8623 | www.fbcad.org

### **LIMITING CONDITIONS**

The appraised value estimates provided by the district are subject to the following conditions:

1. The appraisals were prepared exclusively for ad valorem tax purposes.
2. The property characteristic data upon which the appraisals are based is assumed to be correct. Exterior inspections of the property appraised were performed as staff resources and time allowed.
3. Validation of sales transactions was attempted through questionnaires to buyer and seller, telephone survey and field review. In the absence of such confirmation, residential and commercial sales data obtained from vendors was considered reliable.
4. I have attached a list of staff providing significant mass appraisal assistance to the person signing this certification.
5. The district's latest ratio study results are available upon request.

List of staff providing significant mass appraisal assistance to the person signing this certification:

<b>Licensed Appraiser</b>	<b>Licensed Appraiser</b>	<b>Licensed Appraiser</b>	<b>Licensed Appraiser</b>
Adidi, Latisha	Fuentes, Francisco	Manak, Kris	Steffey, Whitney
Alvarado, Taylor	Garcia, Amanda	Martinez, Melissa	Strine, Tara
Applegate, Michael	Garcia, Jasmine	Masculine, Tiffany	Sury, Rodney
Benjebbour, Tiffany	Garza, Christene	Merecka, Amber	Tejeda, Sara
Boettcher, Jerrica	Guevara, Margaret	Moncrief, Georgia	Tellez, Rosio
Brown, Henry	Hall, Matthew	Moreno, Gilbert	Templet, Marissa
Cardoza, Andrew	Herrera, Jeanine	Muse, Sandra	Thompson, Brandon
Cariaga, Anna	Herrera, Natasha	ODwyer, Barry	Toadvine, Shane
Castillo, Joe	Herrera, Raymond	Paule, Zurelle	Torres, Paul
Clark, Karen	Hester, Ashley	Perkins, Clarence	Turrubiate, Elizabeth
Coba, Indra	Jackson, Lori	Phillips, Wayne	Vasquez, Carlos
Cole, Christi	Jamail, Helen	Rangel, Cynthia	Washington, LaTonja
Cryer, David	Jeronimo, Bianca	Reyes, Jacob	Werner, Markus
Damani, Naila	Ji, Vivian	Rodriguez, Kimberly	Wharton, Charles
Deleon, Karen	Johnson, Tracey	Rubalcaba, Mandi	Whitehead, Glen
De Luna, Ruben	Katie Stark	Schlepphorst, Gary	Wilson, Lorie
Duran, Yvonne	Klein, Irene	Schweinler, Brandon	Wise, Jordan
Ellis, Michael	Kruse, Ben	Smith, Mark	Wooten, Cliff
Estrada, Maria	Llanes, Isabel	Soliz, Crystal	
Flores, Daniel	Lott, Joscelyne	Stark, Katie	
Fredrickson, Bo	Luna, Cesar	Stavelly, Taffanie	



## FORT BEND CENTRAL APPRAISAL DISTRICT

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Fort Bend County, Texas

### CERTIFICATION OF 2020 APPRAISAL ROLL

FOR S01 LAMAR CISD I, Jordan T. Wise, Chief Appraiser for Fort Bend Central Appraisal District, solemnly swear that the attached is that portion of the approved appraisal roll of the Fort Bend Central Appraisal District which lists property taxable by and constitutes the appraisal roll.

2020 Appraisal Roll:

Total Market Value	<u>\$24,334,657,387</u>
Total Assessed Value	<u>\$20,940,910,705</u>
Total Taxable Value	<u>\$19,015,470,243</u>
Freeze Adjusted Taxable	<u>\$16,485,258,201</u>
Number of Accounts	<u>97698</u>

Jordan T. Wise

Jordan T. Wise  
Chief Appraiser

July 20, 2020  
Date

\_\_\_\_\_  
Received By

\_\_\_\_\_  
Date

# Assessment Roll Grand Totals Report

FT. BEND CENTRAL APPRAISAL DISTRICT

Tax Year: 2020 As of: Certification

S01 - Lamar CISD (ARB Approved Totals)

Number of Properties: 97698

## Land Totals

Land - Homesite	(+)	\$2,828,276,277		
Land - Non Homesite	(+)	\$2,114,433,534		
Land - Ag Market	(+)	\$1,672,465,240		
Land - Timber Market	(+)	\$0		
Land - Exempt Ag/Timber Market	(+)	\$0		
<b>Total Land Market Value</b>	<b>(=)</b>	<b>\$6,615,175,051</b>	<b>(+)</b>	<b>\$6,615,175,051</b>

## Improvement Totals

Improvements - Homesite	(+)	\$11,937,452,437		
Improvements - Non Homesite	(+)	\$3,935,525,670		
<b>Total Improvements</b>	<b>(=)</b>	<b>\$15,872,978,107</b>	<b>(+)</b>	<b>\$15,872,978,107</b>

## Other Totals

Personal Property (3699)		\$1,817,693,109	(+)	\$1,817,693,109
Minerals (4035)		\$28,811,120	(+)	\$28,811,120
Autos (0)		\$0	(+)	\$0
<b>Total Market Value</b>			<b>(=)</b>	<b>\$24,334,657,387</b>
<b>Total Homestead Cap Adjustment (4194)</b>				<b>(-)</b> <b>\$123,359,173</b>
<b>Total Exempt Property (9186)</b>				<b>(-)</b> <b>\$1,634,152,019</b>

## Productivity Totals

Total Productivity Market (Non Exempt)	(+)	\$1,672,465,240		
Ag Use (3619)	(-)	\$36,229,750		
Timber Use (0)	(-)	\$0		
<b>Total Productivity Loss</b>	<b>(=)</b>	<b>\$1,636,235,490</b>	<b>(-)</b>	<b>\$1,636,235,490</b>
<b>Total Assessed</b>			<b>(=)</b>	<b>\$20,940,910,705</b>

## Exemptions

			<b>(HS Assd</b>	<b>11,226,483,483 )</b>
(HS) Homestead Local (40534)	(+)	\$0		
(HS) Homestead State (40534)	(+)	\$984,158,428		
(O65) Over 65 Local (11182)	(+)	\$0		
(O65) Over 65 State (11182)	(+)	\$108,652,553		
(DP) Disabled Persons Local (776)	(+)	\$0		
(DP) Disabled Persons State (776)	(+)	\$7,229,014		
(DV) Disabled Vet (953)	(+)	\$9,693,974		
(DVX) Disabled Vet 100% (542)	(+)	\$139,080,207		
(DVXSS) DV 100% Surviving Spouse (39)	(+)	\$8,734,265		
(PRO) Prorated Exempt Property (63)	(+)	\$3,065,239		
(SOL) Solar (21)	(+)	\$600,070		
(PC) Pollution Control (8)	(+)	\$590,219,539		
(AUTO) Lease Vehicles Ex (37)	(+)	\$657,630		
(HT) Historical (5)	(+)	\$16,169,963		
(FP) Freeport (24)	(+)	\$57,118,170		
(HB366) House Bill 366 (414)	(+)	\$61,410		
<b>Total Exemptions</b>	<b>(=)</b>	<b>\$1,925,440,462</b>	<b>(-)</b>	<b>\$1,925,440,462</b>
<b>Net Taxable (Before Freeze)</b>			<b>(=)</b>	<b>\$19,015,470,243</b>



# Assessment Roll Grand Totals Report

FT. BEND CENTRAL APPRAISAL DISTRICT

Tax Year: 2020 As of: Certification

## \*\*\*\* O65 Freeze Totals

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Freeze Assessed	\$2,806,764,165
Freeze Taxable	\$2,398,983,728
Freeze Ceiling (10337)	\$25,515,863.15

## \*\*\*\* O65 Transfer Totals

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Transfer Assessed	\$37,291,160
Transfer Taxable	\$32,644,330
Post-Percent Taxable	\$24,794,857
Transfer Adjustment (126)	\$7,849,473

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<b>Freeze Adjusted Taxable (Net Taxable - Freeze Taxable - Transfer Adjustment)</b>	<b>(=)</b>	<b>\$16,608,637,042</b>
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## \*\*\* DP Freeze Totals

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Freeze Assessed	\$153,410,039
Freeze Taxable	\$123,267,595
Freeze Ceiling (740)	\$1,342,948.36

## \*\*\* DP Transfer Totals

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Transfer Assessed	\$481,730
Transfer Taxable	\$411,730
Post-Percent Taxable	\$300,485
Transfer Adjustment (2)	\$111,245

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<b>Freeze Adjusted Taxable (Net Taxable - Freeze Taxable - Transfer Adjustment)</b>	<b>(=)</b>	<b>\$16,485,258,201</b>
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# FORT BEND CENTRAL APPRAISAL DISTRICT

2801 B.F. Terry Blvd. Rosenberg, Texas 77471-5600

Phone (281) 344-8623 | www.fbcad.org

## Fort Bend County, Texas

### Chief Appraisers Reasonable Estimate of Value for Property Under Review as of 2020 Appraisal Roll Certification

On July 20, 2020, the Appraisal Review Board of Fort Bend County, Texas, met to approve the appraisal records for tax year 2020. At the time of certification **97.5%** of the roll value was approved leaving **2.5%** of the value still under review. Under Section 26.01 of the Texas Property Tax Code the chief appraiser must give a reasonable estimate of value for the properties still under review.

For S01 the district's full certified appraised value is as follows:

Market Value \$24,334,657,387

Taxable Value \$19,015,470,243

### A reasonable estimate of value for the properties is as follows:

Under Review		Estimated Value	Adjusted For ARB Action
Market value is	<u>\$602,171,779</u>	<u>Market Value</u>	<u>\$572,063,190</u>
Taxable Value is	<u>\$434,676,057</u>	<u>Taxable Value</u>	<u>\$412,942,254</u>
Freeze Adjusted Taxable	<u>\$404,899,554</u>	<u>Freeze Adjusted</u>	<u>\$384,654,576</u>

I, the undersigned, the duly selected chief appraiser of Fort Bend Central Appraisal District, do hereby certify this to be a reasonable estimate of value of the property still under protest for 2020.

Witness my hand, this 20th day of July, 2020.

Jordan T. Wise  
Chief Appraiser

# Assessment Roll Grand Totals Report

FT. BEND CENTRAL APPRAISAL DISTRICT

Tax Year: 2020 As of: Certification

S01 - Lamar CISD (Under ARB Review Totals)

Number of Properties: 4049

## Land Totals

Land - Homesite	(+)	\$54,196,490		
Land - Non Homesite	(+)	\$40,191,070		
Land - Ag Market	(+)	\$28,303,290		
Land - Timber Market	(+)	\$0		
Land - Exempt Ag/Timber Market	(+)	\$0		
<b>Total Land Market Value</b>	<b>(=)</b>	<b>\$122,690,850</b>	<b>(+)</b>	<b>\$122,690,850</b>

## Improvement Totals

Improvements - Homesite	(+)	\$183,856,380		
Improvements - Non Homesite	(+)	\$36,607,835		
<b>Total Improvements</b>	<b>(=)</b>	<b>\$220,464,215</b>	<b>(+)</b>	<b>\$220,464,215</b>

## Other Totals

Personal Property (1910)		\$134,608,936	(+)	\$134,608,936
Minerals (46)		\$69,070	(+)	\$69,070
Autos (957)		\$124,338,708	(+)	\$124,338,708
<b>Total Market Value</b>			<b>(=)</b>	<b>\$602,171,779</b>
<b>Total Homestead Cap Adjustment (140)</b>				<b>(-) \$7,439,370</b>
<b>Total Exempt Property (10)</b>				<b>(-) \$2,474,960</b>

## Productivity Totals

Total Productivity Market (Non Exempt)	(+)	\$28,303,290		
Ag Use (92)	(-)	\$690,410		
Timber Use (0)	(-)	\$0		
<b>Total Productivity Loss</b>	<b>(=)</b>	<b>\$27,612,880</b>	<b>(-)</b>	<b>\$27,612,880</b>
<b>Total Assessed</b>			<b>(=)</b>	<b>\$564,644,569</b>

## Exemptions

(HS Assd 178,709,340 )

(HS) Homestead Local (529)	(+)	\$0		
(HS) Homestead State (529)	(+)	\$12,844,331		
(O65) Over 65 Local (107)	(+)	\$0		
(O65) Over 65 State (107)	(+)	\$1,041,667		
(DP) Disabled Persons Local (9)	(+)	\$0		
(DP) Disabled Persons State (9)	(+)	\$85,000		
(DV) Disabled Vet (5)	(+)	\$51,000		
(DVX) Disabled Vet 100% (3)	(+)	\$948,609		
(PRO) Prorated Exempt Property (12)	(+)	\$963,557		
(AUTO) Lease Vehicles Ex (165)	(+)	\$104,317,288		
(HB366) House Bill 366 (33)	(+)	\$4,810		
(PC) Pollution Control (1)	(+)	\$9,712,250		
<b>Total Exemptions</b>	<b>(=)</b>	<b>\$129,968,512</b>	<b>(-)</b>	<b>\$129,968,512</b>
<b>Net Taxable (Before Freeze)</b>			<b>(=)</b>	<b>\$434,676,057</b>

# Assessment Roll Grand Totals Report

FT. BEND CENTRAL APPRAISAL DISTRICT

Tax Year: 2020 As of: Certification

## \*\*\*\* O65 Freeze Totals

---

Freeze Assessed	\$31,390,520
Freeze Taxable	\$28,105,684
Freeze Ceiling (96)	\$295,496.76

## \*\*\*\* O65 Transfer Totals

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Transfer Assessed	\$1,769,210
Transfer Taxable	\$1,664,210
Post-Percent Taxable	\$1,511,001
Transfer Adjustment (3)	\$153,209

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<b>Freeze Adjusted Taxable (Net Taxable - Freeze Taxable - Transfer Adjustment)</b>	<b>(=)</b>	<b>\$406,417,164</b>
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## \*\*\* DP Freeze Totals

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Freeze Assessed	\$1,737,610
Freeze Taxable	\$1,517,610
Freeze Ceiling (6)	\$17,559.79

## \*\*\* DP Transfer Totals

---

Transfer Assessed	\$0
Transfer Taxable	\$0
Post-Percent Taxable	\$0
Transfer Adjustment (0)	\$0

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<b>Freeze Adjusted Taxable (Net Taxable - Freeze Taxable - Transfer Adjustment)</b>	<b>(=)</b>	<b>\$404,899,554</b>
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# Effective Tax Rate Report

Tax Year: 2020

Taxing Unit: S01 - Lamar CISD

## NEW EXEMPTIONS:

	COUNT	2019 ABSOLUTE EX VALUES	2020 PARTIAL EX VALUES
NEW EXEMPT PROPERTY	437	\$4,387,164	
NEW HS EXEMPTIONS	2,796		\$34,323,624
NEW PRO EXEMPTIONS	24		\$764,022
NEW OA EXEMPTIONS	782		\$4,929,741
NEW DP EXEMPTIONS	27		\$164,900
NEW DV1 EXEMPTIONS	11		\$55,000
NEW DV2 EXEMPTIONS	8		\$64,500
NEW DV3 EXEMPTIONS	18		\$192,440
NEW DV4 EXEMPTIONS	27		\$336,000
NEW DVX EXEMPTIONS	23		\$2,661,122
NEW HB366 EXEMPTIONS	0		\$0
NEW PC EXEMPTIONS	0		\$0
NEW FRSS EXEMPTIONS	0		\$0

ABSOLUTE EX TOTAL		\$4,387,164
PARTIAL EX TOTAL	(+)	\$43,491,349
2019 TAXABLE VALUE LOST DUE TO PROPERTY BECOMING EXEMPT IN 2020	(=)	\$47,878,513

## NEW ANNEXED PROPERTY:

	COUNT	APPRAISED VALUE	TAXABLE VALUE
NEWLY ANNEXED PROPERTY	0	\$0	\$0
IMPROVEMENT SEGMENTS	0	\$0	
LAND SEGMENTS	0	\$0	
MINERAL	0	\$0	
OTHER	0	\$0	

TAXABLE VALUE ON NEWLY ANNEXED PROPERTY:	\$0
------------------------------------------	-----

## NEW AG APPLICATIONS:

NEW AG APPLICATIONS COUNT	12
2019 MARKET	\$1,229,290
2020 USE	(-) \$28,100
VALUE LOST DUE TO AG APPLICATIONS:	(=) \$1,201,190 (\$1,201,190 Taxable)

## NEW IMPROVEMENTS:

	COUNT	TOTAL APPRAISED VALUE <sup>1</sup>	NEW CURRENT TAXABLE <sup>2</sup>
NEW IMPROVEMENTS	3,435	\$1,036,484,362	\$805,053,429
RESIDENTIAL	3,211	\$754,773,808	\$589,460,195
COMMERCIAL	163	<del>\$281,286,584</del>	<del>\$215,373,415</del>
OTHER	61	\$423,970	\$219,820

\$120,071,596

\$93,291,696

<b>NEW ADDITIONS</b>	<b>599</b>	<b>\$208,443,688</b>	<b>\$16,991,375</b>
RESIDENTIAL	589	\$207,752,828	\$16,860,014
COMMERCIAL	1	\$151,050	\$13,940
OTHER	9	\$539,810	\$117,421
PERCENT COMPLETION CHANGED	9	\$9,684,280	\$2,585,011
TOTAL NEW PERSONAL VALUE	39	\$15,703,690	\$13,279,320
SECTION 52 & 59	0	\$0	\$0
REDUCED/EXPIRING ABATEMENTS	0	\$0	\$0
TOTALS:		<del>\$1,270,316,020</del>	<del>\$837,900,136</del>

\$1,109,101,032      \$715,827,417

**2019 TOTAL TAXABLE (EXCLUDES UNDER PROTEST)** \$17,638,076,875  
**2019 OA DP FROZEN TAXABLE** \$2,261,745,717  
**2019 TAX RATE** 1.3200  
**2019 OA DP TAX CEILING** \$24,398,690

**2020 CERTIFIED TAXABLE** \$19,015,470,243  
**2020 TAXABLE UNDER PROTEST** \$434,676,057  
**2020 OA FROZEN TAXABLE** \$2,398,983,728  
**2020 DP FROZEN TAXABLE** \$123,267,595  
**2020 TRANSFERRED OA FROZEN TAXABLE** \$7,849,473  
**2020 TRANSFERRED DP FROZEN TAXABLE** \$111,245  
**2020 OA FROZEN TAXABLE UNDER PROTEST** \$28,105,684  
**2020 DP FROZEN TAXABLE UNDER PROTEST** \$1,517,610  
**2020 TRANSFER OA WITH FROZEN TAXABLE UNDER PROTEST** \$153,209  
**2020 TRANSFER DP WITH FROZEN TAXABLE UNDER PROTEST** \$0  
**2020 APPRAISED VALUE** \$21,505,555,274  
**2020 OA DP TAX CEILING** \$27,171,868

1. Includes all land and other improvements of properties with new improvement values.
2. Includes only new improvement value.

<b>2019 total taxable value.</b>	<b>1.</b> \$17,638,076,875
<b>2019 tax ceilings.</b>	<b>2a.</b> \$2,261,745,717
<b>2019 total adopted tax rate.</b>	<b>4.</b> 1.320000
a. 2019 M&O tax rate.	a. 0.970000
b. 2019 I&S tax rate.	+b. 0.350000
<b>2019 taxable value of property in territory deannexed after Jan. 1, 2019.</b>	<b>7.</b> \$0
<b>2019 taxable value lost because property first qualified for an exemption in 2020.</b>	<b>8.</b> \$47,878,513
a. Absolute exemptions.	a. \$4,387,164
b. Partial exemptions.	+b. \$43,491,349
<b>2019 taxable value lost because property first qualified for agricultural appraisal (1 - d or 1 - d - 1), timber appraisal, recreational/ scenic appraisal or public access airport special appraisal in 2020.</b>	<b>9.</b> \$1,201,190
a. 2019 market value.	a. \$1,229,290
b. 2020 productivity or special appraisal value.	-b. \$28,100
<b>2020 certified taxable.</b>	\$19,015,470,243
<b>2020 tax ceilings.</b>	<b>17a.</b> \$2,530,212,042
<b>Total 2020 taxable value of properties in territory annexed after Jan.1, 2019.</b>	<b>19.</b> \$0
<b>Total 2020 taxable value of new improvements and new personal property</b>	<b>20.</b> \$837,909,136

\* 2019 Values as of Supplement 10.

**CONSIDER APPROVAL OF THE CERTIFICATION OF 2020 TAX YEAR  
ANTICIPATED COLLECTION RATE**

**RECOMMENDATION:**

That the Board of Trustees consider approval of the anticipated tax collection rate of 100.11% for the 2020 tax year.

**PROGRAM DESCRIPTION:**

The Texas Property Tax Code requires that the tax assessor-collector certify the anticipated tax collection rate for the upcoming year. Carrie Surratt, PCC, CTOP, has certified the rate for the 2020 tax year to be 100.11%. A copy of her letter certifying this rate is attached.

Submitted by: Jill Ludwig, CPA, RTSBA, Chief Financial Officer

Recommended for approval:



Dr. Thomas Randle  
Superintendent





**COUNTY TAX ASSESSOR / COLLECTOR**  
Fort Bend County, Texas

Carrie Surratt, PCC, CTOP  
County Tax Assessor/Collector

(281) 341-3710  
Fax (832) 471-1830  
www.fortbendcountytexas.gov

July 22, 2020

**2020 Truth in Taxation Calculations**

The following information is provided for **Lamar CISD's** 2020 Truth in Taxation calculations.

Per Section 26.04(b) of the Texas Property Tax Code, I, Carrie Surratt, Tax Assessor-Collector for **Lamar CISD**, certify that:

The 2019 Excess Debt Tax Collections were **\$146,419**; and

The 2020 Anticipated Tax Collection Rate is **100.11%**.

2019 Actual Collection Rate	100.11%
2018 Actual Collection Rate	100.56%
2017 Actual Collection Rate	100.96%

Please record this certification into the minutes of your next governing body meeting.

Carrie Surratt, PCC, CTOP

Fort Bend County Tax Assessor-Collector

Date

**CONSIDER APPROVAL OF RESOLUTION FOR COMMITMENT  
OF FUND BALANCE AS OF AUGUST 31, 2020**

**RECOMMENDATION:**

That the Board of Trustees approve a Resolution for the Commitment of Fund Balance, established according to the District's fund balance policy and in compliance with GASB 54.

**IMPACT/RATIONALE:**

The Governmental Accounting Standards Board (GASB) issues compliance guidelines for financial reporting. GASB Statement No. 54, *Fund Balance Reporting and Governmental Fund Type Definitions (GASB 54)*, prescribes the categories and terminology used to describe the components of fund balance. Commitments and Assignments are a part of total fund balance. GASB 54 requires that the Board of Trustees formally *commit* fund balance reserves reflected in the financial statements. The Board previously delegated the authority to *assign* other fund balance reserves to the Superintendent or Chief Financial Officer.

**PROGRAM DESCRIPTION:**

**Committed Fund Balance** includes amounts constrained by the Board for a specific purpose (major maintenance fund, future land purchases, construction projects, reserves for self-funded insurance programs, etc.). Official action must be taken by the Board of Trustees to "commit" fund balance. This authority cannot be delegated. Also, formal action is needed to impose additional commitments, or modify/remove existing commitments.

The attached Resolution proposes that the following commitments are made to the fund balance of the General Fund:

- Reserves for Self-Insurance
  - Health Plan – funds as needed to cover Plan deficits
  - Workers Compensation Plan – funds as needed to cover Plan deficits
- Reserve for Child Nutrition Program - \$500,000
- Reserve for Future Land Purchases to accommodate growth - \$1,000,000
- Reserve for Transfer to Debt Service Fund for tax rate control - \$3,200,000

Submitted by: Jill Ludwig, CPA, RTSBA, Chief Financial Officer  
Michele Reynolds, CPA, Director of Finance  
Yvonne Dawson, Director of Budget and Treasury

Recommended for approval:



Dr. Thomas Randle  
Superintendent

**RESOLUTION FOR COMMITMENT OF FUND BALANCE AS OF AUGUST 31, 2020**

**STATE OF TEXAS  
COUNTY OF FORT BEND**

The Board of Trustees of the Lamar Consolidated Independent School District (“the District”) being convened in Regular Session within the boundaries of the Lamar Consolidated Independent School District, on the 20<sup>th</sup> day of August, 2020, designates the Superintendent or Chief Financial Officer the responsibility for assigning outstanding encumbrances as of year-end from the unassigned fund balance and hereby resolves, orders, and directs that the Lamar Consolidated Independent School District commit the following portions of its August 31, 2020 General Fund unassigned fund balance as follows:

**BE IT RESOLVED**, the District commits an amount to cover any outstanding deficits reflected in the Internal Service Funds for self-insured health or worker’s compensation.

**BE IT RESOLVED**, the District commits \$500,000 for any unforeseen deficits in the Child Nutrition Fund.

**BE IT RESOLVED**, the District commits \$1,000,000 for the purchase of land to accommodate growth.

**BE IT RESOLVED**, the District commits an amount of up to \$3,200,000 to be transferred to the Debt Service Fund of the District (when needed).

\_\_\_\_\_  
Joy Williams, President  
Lamar CISD Board of Trustees

Attest:

\_\_\_\_\_  
Joe Hubenak, Secretary  
Lamar CISD Board of Trustees

**CONSIDER RATIFICATION OF QUARTERLY INVESTMENT REPORT  
MARCH 2020 THROUGH MAY 2020**

**RECOMMENDATION:**

That the Board of Trustees ratify the quarterly investment report as submitted for the quarter ending May 31, 2020.

**IMPACT/RATIONALE:**

This report is required by state law and local policy CDA and includes all the pertinent information regarding the District's current investments. Investment officers for the District will be present at the meeting to answer any questions about the report and the District's cash and investment position.

Submitted by: Jill Ludwig, CPA, RTSBA, Chief Financial Officer  
Yvonne Dawson, RTSBA, Director of Budget and Treasury  
Michele Reynolds, CPA, Director of Finance

Recommended for approval:



Dr. Thomas Randle  
Superintendent

**Lamar Consolidated Independent School District  
Quarterly Report of Investment Activity  
for the quarter ending May 31, 2020**

**Preface**

House Bill 2459 amended the section of the Education Code that dealt with the investment of school district funds. Code Section 2256.023 as amended requires that the Investment Officer of the District prepare and submit to the Board of Trustees a report of investment activity and position on a quarterly basis. The attached report complies, to the best of our knowledge and ability, with the requirements, and covers the period March 1, 2020 through May 31, 2020.

**Investment Strategy by Fund**

**GENERAL FUND STRATEGY:**

Investments purchased will be limited to those authorized by the District's investment policy, Board Policy CDA (Legal) and CDA (Local), and be diversified by security type and institution. To the extent possible, the District will attempt to match its investments with anticipated cash flow requirements. Investments may be made in short term securities to maintain appropriate liquidity levels, avoid market risk, and generate superior returns during periods of rising interest rates. The District will limit its maximum stated maturities to one year, unless specific authority to exceed is given by the Board of Trustees (prior to purchase). The District will determine what the appropriate average weighted maturity of the portfolio should be based on the surrounding economic climate. This determination will be made on a periodic basis, by analysis of economic data, at least annually. Investments should be purchased with the intent of holding until maturity.

Reserve funds may be invested in securities exceeding one year if the maturity of such investments is made to coincide with the expected use of the funds. The ability to invest these types of funds should be disclosed to the Board of Trustees, including appropriate time restrictions, if any exist.

**DEBT SERVICE FUND STRATEGY:**

The investment strategy for the Debt Service Fund is the same as that for the General Fund above, with the following exceptions. The weighted average maturity of investments for the fund may be slightly greater due to the timing of disbursements. The greatest outflow of funds occurs in February and August of each year, when bond interest and/or principal is due. Based on published debt service schedules, investments purchased will mature prior to these obligations and need for funds. Other cash requirements will be considered prior to investment.

The District does not anticipate the existence of significant reserve funds for the Debt Service Fund.

## **CAPITAL PROJECTS FUND STRATEGY:**

Generally, the investment strategy for the Capital Projects Fund is the same as that of the General Fund. The remaining bond proceeds are currently invested in Texpool, Lone Star, MBIA Texas CLASS, TexStar and Texas Term Daily Fund Investment Pools. The yield on the funds varies with the rates for the pools as a whole. As required by law, the District will monitor the investment earnings on the bond proceeds and comply with federal arbitrage regulations.

## **FOOD SERVICE, WORKMEN'S COMPENSATION, HEALTH INSURANCE TRUST, AND TRUST AND AGENCY FUNDS STRATEGY:**

The investment strategy for each of these funds is the same as that of the General Fund.

## **INVESTMENT POSITION AT MAY 31, 2020**

Securities are purchased to maximize the investment earnings of the District's portfolio and to minimize idle cash balances in demand deposit accounts at the depository bank, while maintaining the liquidity required to meet currently maturing obligations such as payroll and scheduled payments for accounts payable and bonded indebtedness.

The attached report provides details of ending cash and investment balances for each of the past three months and interest earned.

## **COST TO FAIR MARKET VALUE COMPARISON**

The cost to fair market value comparison follows in a separate section. All investable funds were deposited with authorized investment pools as of May 31, 2020. Pertinent details at May 31, 2020 of each pool in which the District had funds invested follows:

<u>POOL NAME</u>	<u>NET ASSET VALUE %</u>	<u>BOOK VALUE OF POOL</u>	<u>MARKET VALUE OF POOL</u>	<u>LCISD % OF POOL</u>
Texpool	1.00	\$27,678,713,203	\$27,688,133,827	0.6354%

The dollar weighted average maturity of the pool's portfolio for May 2020 was 36 days.

Lone Star,  
Government  
Overnight  
Fund

1.00	\$ 5,268,653,698	\$ 5,269,598,248	1.9553%
------	------------------	------------------	---------

The dollar weighted average maturity of the portfolio for the Government Overnight Fund for May 2020 was 40 days.

<u>POOL NAME</u>	<u>NET ASSET VALUE %</u>	<u>BOOK VALUE OF POOL</u>	<u>MARKET VALUE OF POOL</u>	<u>LCISD % OF POOL</u>
MBIA, Texas CLASS	1.00	\$13,947,359,531	\$13,958,948,419	0.3742%

The dollar weighted average maturity of the portfolio for Texas CLASS Fund for May 2020 was 56 days.

Texas Term, Daily Fund	1.00	\$3,953,886,026	\$3,955,416,438	1.3549%
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The dollar weighted average maturity of the portfolio for TEXAS TERM/DAILY Fund for May 2020 was 53 days.

TexStar,	1.00	\$9,711,678,322	\$9,714,791,962	1.1796%
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The dollar weighted average maturity of the portfolio for TEXSTAR Fund for May 2020 was 29 days.

**This report includes all information required by law to be presented to the Board of Trustees on a quarterly basis. We will be pleased to present additional information in this report in the future, if requested. The District's portfolio and investment management strategy is simple and conservative, which facilitates presentation of the required information.**

**We hereby certify that this report is a true and accurate description of the investment portfolio of the Lamar Consolidated Independent School District for the period ending May 31, 2020. This report fully discloses all material aspects of the District's cash and investment position for the quarter then ended. All investments are in compliance with the Public Funds Investment Act (HB 2459) and local investment policy.**

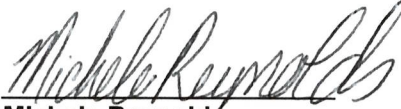
**Submitted by:**

  
 Jim Ludwig,  
 Chief Financial Officer

Date: 8/11/2020

  
 Yvonne Dawson  
 Director of Budget & Treasury

Date: 8/11/2020

  
 Michele Reynolds  
 Director of Finance

Date: 8/11/2020

LAMAR CONSOLIDATED INDEPENDENT SCHOOL DISTRICT

QUARTERLY CASH BALANCE AND INVESTMENT REPORT FOR THE PERIOD ENDING MAY 31, 2020

	<u>03/31/2020</u>	<u>04/30/2020</u>	<u>05/31/2020</u>
<b><u>DEMAND DEPOSIT ACCOUNT BALANCES<sup>1</sup></u></b>			
General Fund	648,541	1,554,597	1,015,710
Special Revenue Funds (Combined)	3,816,526	2,647,478	2,453,508
Debt Service Fund	2,686,581	2,686,241	2,686,241
Capital Projects Fund	442,522	419,008	393,725
Workmen's Compensation and Health Insurance Trust Funds	978,817	1,461,949	1,267,595
Trust and Agency Funds, excluding Student Activity Funds	33,670	33,670	33,670
Student Activity Funds	2,676,958	2,660,871	2,653,829
<b>Total Demand Deposits/Cash on Hand</b>	<b><u>11,283,615</u></b>	<b><u>11,463,814</u></b>	<b><u>10,504,278</u></b>

<sup>1</sup> Balances presented are reconciled balances per book and will differ slightly from actual cash balances reported in the monthly bank statements. Also, totals above include insignificant amounts of cash on hand.



LAMAR CONSOLIDATED INDEPENDENT SCHOOL DISTRICT  
 QUARTERLY CASH BALANCE AND INVESTMENT REPORT FOR THE PERIOD ENDING MAY 31, 2020

INVESTMENT POOLS*	03/31/2020	04/30/2020	05/31/2020
General Fund			
Texpool	125,646,246	110,955,113	95,313,907
Lone Star	2,770,887	2,772,157	2,772,892
Texas CLASS	16,431,994	16,446,809	16,457,361
Food Service Fund			
Texpool	2,792,896	2,793,941	2,794,578
Lone Star	95,701	95,745	95,770
Debt Service Fund			
Texpool	17,699,684	18,079,879	18,482,730
Lone Star	3,077,442	3,078,853	3,079,669
Texas CLASS	831	832	833
Texas Term/Daily	1,866,901	1,868,164	1,868,806
TexSTAR	6,754,682	6,757,151	6,758,553
Capital Projects Fund			
Texpool	58,386,621	57,274,222	56,561,607
Lone Star	106,129,734	96,744,035	96,769,679
Texas CLASS	37,100,066	37,013,751	35,739,457
Texas Term/Daily	52,466,135	51,701,520	51,704,159
TexSTAR	120,066,910	117,703,474	107,803,361
Workmen's Compensation and Health Insurance Trust Funds			
Texpool	1,259,060	1,436,714	2,628,073
Lone Star	373,559	298,696	298,775
Special Revenue Funds			
Texpool	56,312	56,333	56,346
Student Activity Funds			
Texpool	37,020	37,032	37,041
<b>Total Investment in Pools</b>	<b>553,012,681</b>	<b>525,114,421</b>	<b>499,223,597</b>
<b>Summary of Interest Earned by Month</b>			
Texpool	185,417	74,395	42,305
Lone Star	105,296	49,621	27,299
Texas CLASS	59,572	39,254	27,901
TexSTAR	111,842	45,907	24,833
Texas Term/Daily	55,372	36,637	18,397
<b>Total Interest Earned from Investment Pools</b>	<b>517,499</b>	<b>245,814</b>	<b>140,735</b>
<b>Average Yield by Month</b>			
Texpool	1.00	0.46	0.27
Lone Star	1.11	0.56	0.31
Texas CLASS	1.47	1.10	0.76
TexSTAR	0.96	0.44	0.24
Texas Term/Daily	1.20	0.83	0.41

\* See supplemental report attached for balances at May 31, 2020 and details of transactions.

LAMAR CONSOLIDATED INDEPENDENT SCHOOL DISTRICT  
DETAILS OF TRANSACTIONS FOR INVESTMENT POOLS

INVESTMENT POOLS	2/29/2020	DEPOSITS	WITHDRAWALS	3/31/2020	DEPOSITS	WITHDRAWALS	4/30/2020	DEPOSITS	WITHDRAWALS	5/31/2020
General Fund										
Texpool	141,229,698	2,735,485	(18,318,937)	125,646,246	10,380,504	(25,071,637)	110,955,113	7,929,531	(23,570,737)	96,313,907
Lone Star	2,768,292	2,585	-	2,770,887	1,270	-	2,772,167	735	-	2,772,892
Texas CLASS	16,411,593	20,401	-	16,431,994	14,815	-	16,446,809	10,552	-	16,457,361
Food Service Fund										
Texpool	3,790,017	2,879	(1,000,000)	2,792,896	1,045	-	2,793,941	637	-	2,794,578
Lone Star	95,611	90	-	95,701	44	-	95,745	25	-	95,770
Debt Service Fund										
Texpool	16,740,552	959,132	-	17,699,684	380,195	-	18,079,879	402,851	-	18,482,730
Lone Star	3,074,560	2,882	-	3,077,442	1,411	-	3,078,853	816	-	3,079,669
Texas CLASS	830	1	-	831	1	-	832	1	-	833
Texas Term/Daily	1,864,999	1,902	-	1,866,901	1,263	-	1,868,164	642	-	1,868,806
TexSTAR	6,749,197	5,485	-	6,754,682	2,469	-	6,757,151	1,402	-	6,758,553
Capital Projects Fund										
Texpool	58,968,322	49,888	(631,589)	58,386,621	21,426	(1,133,825)	57,274,222	13,027	(725,642)	56,561,607
Lone Star	106,030,354	99,380	-	106,129,734	46,759	(9,432,458)	96,744,035	25,644	-	96,769,679
Texas CLASS	37,060,895	39,171	-	37,100,066	24,438	(110,753)	37,013,751	17,348	(1,291,642)	35,739,457
Texas Term/Daily	52,415,834	53,470	(3,169)	52,466,135	35,374	(799,889)	51,701,520	17,765	(15,116)	51,704,159
TexSTAR	132,470,640	106,355	(12,510,085)	120,066,910	43,439	(2,406,875)	117,703,474	23,431	(9,923,544)	107,803,361
Workmen's Compensation and Health Insurance Trust Funds										
Texpool	2,467,546	1,571,514	(2,780,000)	1,259,060	1,797,654	(1,620,000)	1,436,714	1,721,359	(530,000)	2,628,073
Lone Star	373,209	350	-	373,559	137	(75,000)	298,696	79	-	298,775
Special Revenue Funds										
Texpool	56,264	48	-	56,312	21	-	56,333	13	-	56,346
Student Activity Funds										
Texpool	36,989	31	-	37,020	12	-	37,032	9	-	37,041
<b>Total Investment in Pools</b>	<b>582,605,402</b>	<b>5,651,059</b>	<b>(35,243,780)</b>	<b>553,012,681</b>	<b>12,752,277</b>	<b>(40,650,537)</b>	<b>525,114,421</b>	<b>10,165,857</b>	<b>(36,055,681)</b>	<b>499,223,597</b>

## **CONSIDER RATIFICATION OF FINANCIAL AND INVESTMENT REPORTS**

### **RECOMMENDATION:**

That the Board of Trustees ratify the Financial and Investment Reports as presented.

### **PROGRAM DESCRIPTION:**

Financial reporting is intended to provide information useful for many purposes. The reporting function helps fulfill government's duty to be publicly accountable, as well as to help satisfy the needs of users who rely on the reports as an important source of information for decision making.

Financial reports and statements are the end products of the accounting process. You will find attached the following reports:

- Ratification of July 2020 Disbursements, all funds
  - List of disbursements for the month by type of expenditure
- Financial Reports
  - Year-to-Date Cash Receipts and Expenditures, General Fund only
  - Investment Report

Submitted by: Jill Ludwig, CPA, RTSBA, Chief Financial Officer  
Michele Reynolds, CPA, Director of Finance

Recommended for ratification:



Dr. Thomas Randle  
Superintendent

## SCHEDULE OF JULY 2020 DISBURSEMENTS

**IMPACT/RATIONALE:**

All disbursements made by the Accounting Department are submitted to the Board of Trustees for ratification on a monthly basis. Disbursements made during the month of July total \$37,499,573 and are shown below by category.

<u>3-Digit Object</u>	<u>Description</u>	<u>Disbursements</u>
611/612	Salaries and Wages, All Personnel	18,918,657
614	Employee Benefits	1,078,545
621	Professional Services	42,664
622	Tuition and Transfer Payments	3,020
623	Education Services Center	42,033
624	Contracted Maintenance and Repair Services	895,304
625	Utilities	688,360
626	Rentals and Operating Leases	412,706
629	Miscellaneous Contracted Services	449,540
631	Supplies and Materials for Maintenance and Operations	145,891
632	Textbooks and Other Reading Materials	166,310
633	Testing Materials	95,415
634	Food Service	24,923
639	General Supplies and Materials	1,322,300
641	Travel and Subsistence -- Employee and Student	31,799
642	Insurance and Bonding Costs	4,920
649	Miscellaneous Operating Costs/Fees and Dues	93,571
659	Other Debt Services Fees	2,250
662	Building Purchase, Construction, and/or Improvements	11,594,475
663	Furniture & Equipment - \$5,000 or more per unit cost	1,479,050
129	Misc. Receivable/Alternative Certification Fees	4,547
573/575/592	Miscellaneous Refunds/Reimbursements to Campuses	3,293
	<b>Total</b>	<b>37,499,573</b>

**PROGRAM DESCRIPTION:**

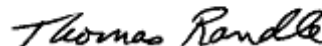
The report above represents all expenditures made during the month of July 2020. The detailed check information is available upon request.

Submitted by,



Michele Reynolds,  
Director of Finance

Recommended for approval:



Dr. Thomas Randle  
Superintendent

**LAMAR CONSOLIDATED I.S.D.  
GENERAL FUND  
YEAR TO DATE CASH RECEIPTS AND EXPENDITURES  
(BUDGET AND ACTUAL)  
AS OF JULY 31, 2020**

<b>CASH RECEIPTS</b>	<b>AMENDED BUDGET</b>	<b>ACTUAL</b>	<b>BUDGET VARIANCE</b>	<b>PERCENT ACTUAL/ BUDGET</b>
5700-LOCAL REVENUES	172,596,443.00	169,931,468.00	(2,664,975.00)	98.5%
5800-STATE PROGRAM REVENUES	142,094,922.00	104,387,749.00	(37,707,173.00)	73.5%
5900-FEDERAL PROGRAM REVENUES	4,425,000.00	3,443,946.00	(981,054.00)	77.8%
<b>TOTAL- REVENUES</b>	<b>319,116,365.00</b>	<b>277,763,163.00</b>	<b>(41,353,202.00)</b>	<b>87.0%</b>
<b>EXPENDITURES</b>				
6100-PAYROLL COSTS	268,633,184.00	230,294,257.00	38,338,927.00	85.7%
6200-PROFESSIONAL/CONTRACTED SVCS.	28,903,215.00	20,471,337.00	8,431,878.00	70.8%
6300-SUPPLIES AND MATERIALS	20,883,042.00	10,301,754.00	10,581,288.00	49.3%
6400-OTHER OPERATING EXPENDITURES	5,530,175.00	4,123,655.00	1,406,520.00	74.6%
6600-CAPITAL OUTLAY	1,989,547.00	1,283,532.00	706,015.00	64.5%
<b>TOTAL-EXPENDITURES</b>	<b>325,939,163.00</b>	<b>266,474,535.00</b>	<b>59,464,628.00</b>	<b>81.8%</b>

**Local Investment Pools**  
as of July 31, 2020

ACCOUNT NAME	BEGINNING BALANCE	TOTAL DEPOSIT	TOTAL WITHDRAWAL	TOTAL INTEREST	MONTH END BALANCE
<b>TexPool accounts are as follows:</b>					
Food Service	2,795,076.30	0.00	200,000.00	474.22	2,595,550.52
General Account	60,542,700.04	22,297,958.17	13,038,617.50	12,108.03	69,814,148.74
Health Insurance	2,759,524.24	1,921,950.83	3,150,000.00	621.85	1,532,096.92
Workmen's Comp	51,756.88	41,666.67	40,000.00	12.64	53,436.19
Property Tax	29,962,620.11	930,022.20	30,340,570.37	1,491.69	553,563.63
Vending Contract Sponsor	304,289.42	0.00	0.00	53.79	304,343.21
Deferred Compensation	2.55	0.00	0.00	0.00	2.55
Capital Projects Series 2005	1,065,338.05	0.00	0.00	188.34	1,065,526.39
Student Activity Funds	37,046.62	0.00	0.00	6.53	37,053.15
Taylor Ray Donation Account	54.72	0.00	0.00	0.00	54.72
Capital Projects Series 2007	221,379.58	0.00	0.00	39.12	221,418.70
Common Threads Donation	56,355.72	0.00	0.00	9.96	56,365.68
Debt Service 2012A	650,618.42	816,050.01	0.00	220.05	1,466,888.48
Debt Service 2012B	1,813.18	601,571.39	0.00	77.75	603,462.32
Debt Service 2014A	377,968.75	193,985.19	0.00	91.81	572,045.75
Debt Service 2014B	464,033.41	239,355.52	0.00	112.83	703,501.76
Debt Service 2013	998.23	330,971.43	0.00	42.82	332,012.48
Debt Service 2013A	1,921.36	610,627.76	0.00	78.95	612,628.07
Debt Service 2015	6,863.37	2,278,054.99	0.00	294.44	2,285,212.80
Debt Service 2016A	1,002,138.99	520,271.33	0.00	244.15	1,522,654.47
Debt Service 2016B	266,507.15	136,817.82	0.00	64.71	403,389.68
Debt Service 2017	823,016.29	427,441.80	0.00	200.52	1,250,658.61
Capital Projects 2017	1.00	0.00	0.00	0.00	1.00
Debt Service 2018	2,819,937.45	1,408,726.12	0.00	679.85	4,229,343.42
Capital Projects 2018	5,527,848.11	0.00	1,903,951.56	747.96	3,624,644.51
Capital Projects 2019	47,684,552.61	0.00	2,283,922.93	8,142.19	45,408,771.87
Debt Service 2019	1,327,175.08	478,738.84	0.00	296.28	1,806,210.20
Debt Service Capitalized Interest 2019	3,024,537.02	0.00	0.00	534.68	3,025,071.70
<b>Lone Star Investment Pool Government Overnight Fund</b>					
Capital Projects Fund	5,314.66	0.00	0.00	0.68	5,315.34
Workers' Comp	298,822.23	0.00	0.00	38.26	298,860.49
Property Tax Fund	34,041.21	0.00	0.00	4.36	34,045.57
General Fund	2,739,287.99	0.00	0.00	350.71	2,739,638.70
Food Service Fund	95,784.94	0.00	0.00	12.26	95,797.20
Debt Service Series 1996	324.68	0.00	0.00	0.04	324.72
Capital Project Series 1998	741.64	0.00	0.00	0.09	741.73
Debt Service Series 1990	0.04	0.00	0.00	0.00	0.04
Debt Service Series 1999	2.43	0.00	0.00	0.00	2.43
Capital Project Series 1999	0.01	0.00	0.00	0.00	0.01
Capital Projects 2007	406.56	0.00	0.00	0.05	406.61
Capital Projects 2008	0.31	0.00	0.00	0.00	0.31
Capital Projects 2012A	0.06	0.00	0.00	0.00	0.06
Capital Projects 2014B	18.02	0.00	0.00	0.00	18.02
Capital Projects 2015	53.96	0.00	0.00	0.01	53.97
Debt Service Series 2015	382.22	0.00	0.00	0.05	382.27
Capital Projects 2017	26,223.03	0.00	0.00	3.36	26,226.39
Capital Projects 2018	58,429,325.51	0.00	0.00	7,480.65	58,436,806.16
Debt Service Series 2018	3,079,445.99	0.00	0.00	394.26	3,079,840.25
Capital Projects 2019	30,249,613.52	0.00	0.00	3,872.83	30,253,486.35
<b>MBIA Texas CLASS Fund</b>					
General Account	16,465,319.24	0.00	0.00	6,341.99	16,471,661.23
Capital Project Series 1998	970.88	0.00	0.00	0.34	971.22
Capital Projects Series 2007	1.00	0.00	0.00	0.00	1.00
Debt Service Series 2007	1.00	0.00	0.00	0.00	1.00
Capital Projects Series 2012A	2,738,661.09	0.00	8,050.00	1,052.65	2,731,663.74
Debt Service 2015	832.52	0.00	0.00	0.32	832.84
Capital Projects 2017	16,623,995.86	0.00	207,932.10	3,579.29	16,419,643.05
Capital Projects 2019	15,069,773.41	0.00	0.00	5,804.43	15,075,577.84
<b>TEXSTAR</b>					
Capital Projects Series 2007	785.94	0.00	0.00	0.05	785.99
Debt Service Series 2008	13.86	0.00	0.00	0.00	13.86
Capital Projects Series 2008	137.94	0.00	0.00	0.00	137.94
Debt Service Series 2012A	0.03	0.00	0.00	0.00	0.03
Debt Service Series 2012B	0.17	0.00	0.00	0.00	0.17
Capital Projects Series 2012A	12.21	0.00	0.00	0.00	12.21
Debt Service 2013	2.67	0.00	0.00	0.00	2.67
Capital Projects 2014A	4,858.62	0.00	0.00	0.88	4,859.50
Capital Projects 2014B	2.65	0.00	0.00	0.00	2.65
Debt Service 2015	2,657.27	0.00	0.00	0.39	2,657.66
Capital Projects 2015	1.40	0.00	0.00	0.00	1.40
Capital Projects 2017	3,824,346.36	0.00	924,133.53	582.30	2,900,795.13
Capital Projects 2018	67,194,806.03	0.00	8,013,133.93	11,058.26	59,192,730.36
Debt Service 2018	3,733,272.98	0.00	0.00	635.14	3,733,908.12
Debt Service 2019	3,023,702.40	0.00	0.00	514.44	3,024,216.84
Capital Projects 2019	36,795,901.51	0.00	0.00	6,260.00	36,802,161.51
<b>TEXAS TERM/DAILY Fund</b>					
Capital Projects Series 2007	1,066,135.60	0.00	0.00	194.26	1,066,329.86
Capital Projects Series 2008	149.31	0.00	0.00	0.03	149.34
Capital Projects Series 2012A	0.21	0.00	0.00	0.00	0.21
Capital Projects Series 2014A	111,827.75	0.00	0.00	20.38	111,848.13
Capital Projects Series 2014B	535,742.22	0.00	0.00	97.61	535,839.83
Debt Service 2015	114.89	0.00	0.00	0.02	114.91
Capital Projects 2015	5,829,116.34	0.00	55,889.48	1,056.32	5,774,283.18
Capital Projects 2017	138.88	0.00	0.00	0.03	138.91
Capital Projects 2018	29,034,455.94	0.00	15,613.90	5,290.07	29,024,132.11
Debt Service 2018	1,869,051.55	0.00	0.00	340.55	1,869,392.10
Capital Projects 2019	15,133,517.93	0.00	0.00	2,757.40	15,136,275.33

ACCOUNT TYPE	AVG. RATE OF RETURN	CURRENT MONTH EARNINGS
TEXPOOL ACCOUNT INTEREST	0.21	\$26,835.16
LONE STAR ACCOUNT INTEREST	0.15	\$12,157.61
MBIA TEXAS CLASS ACCOUNT INTEREST	0.45	\$16,779.02
TEXSTAR ACCOUNT INTEREST	0.20	\$19,051.46
TEXAS TERM/DAILY ACCOUNT INTEREST	0.22	\$9,756.67
<b>TOTAL CURRENT MONTH EARNINGS</b>		<b>\$84,579.92</b>
<b>EARNINGS 9-01-19 THRU 6-30-20</b>		<b>\$5,657,914.69</b>
<b>TOTAL CURRENT SCHOOL YEAR EARNINGS</b>		<b>\$5,742,494.61</b>

**CONSIDER APPROVAL OF BUDGET AMENDMENT REQUESTS**

**RECOMMENDATION:**

That the Board of Trustees consider approval of budget amendment requests.

**IMPACT/RATIONALE:**

The proposed budget amendments require school board approval because budgeted funds are being reallocated between functional categories and/or new budgets are being established. Please note that the attached amendment is preliminary due to the circumstances surrounding the COVID-19 pandemic and assessment of needs for the reopening of school on August 24<sup>th</sup>.

**PROGRAM DESCRIPTION:**

Budget amendments are mandated by the state for budgeted funds reallocated from one functional level, and state and/or federal program to another. These budget changes are usually the result of unexpected levels of expenditures in certain categories and amendments are for legal compliance. Other budget amendments are determined by the School Board.

Since the operating budget for Lamar CISD is adopted at the functional level, budget revisions are required for reallocations between functional levels or when new budgets are being established. All necessary budget amendments must be formally adopted by the School Board and recorded in the Board minutes. (TEA Financial Accountability System Resource Guide, Financial Accounting & Reporting, Update 16.0)

Submitted by: Jill Ludwig, CPA, RTSBA, Chief Financial Officer  
Yvonne Dawson, RTSBA, Director of Budget and Treasury  
Michele Reynolds, CPA, Director of Finance

Recommended for approval:



Dr. Thomas Randle  
Superintendent

Lindsey Elementary is requesting a budget change to pay for tutoring services.

199-23	School Leadership	(500.00)
199-11	Classroom Instruction	500.00

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The Special Education Department is requesting three budget changes:

The first budget change is to pay extra duty for ARD testing.

199-31	Guidance and Counseling	(12,294.00)
199-33	Health Services	(8,857.00)
199-11	Classroom Instruction	21,151.00

The second budget change is to purchase iPads and Laptops for the Powell Point Program.

199-33	Guidance and Counseling	(10,000.00)
199-11	Classroom Instruction	10,000.00

The third budget change is to purchase Unique Learning System and News-2-You curriculum software. Unique Learning is a curriculum with differentiated lesson plans for students with varying cognitive levels. News-2-You is a symbol supported newspaper designed for teaching and expanding literacy skills.

199-13	Curriculum and Inst. Staff Development	(18,989.00)
199-11	Classroom Instruction	18,989.00

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Lamar Junior High is requesting a budget change to purchase supplies for administrative training.

199-36	Co-curricular/Extracurricular Activities	(466.00)
199-23	School Leadership	466.00

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The Office of the Chief Financial Officer is requesting three budget changes:

The first budget change is to amend the budget for expenditures related to COVID-19. In July 2020, the Board of Trustees delegated authority to the Superintendent to amend/increase the General Fund budget for emergency expenditures of up to \$5 million in the event of unanticipated/unbudgeted costs requiring the commitment of unbudgeted financial resources for goods and services necessary to implement in-person and remote operations and instruction as well as maintain the safety of facilities and equipment, including but not limited to, resources for cleaning, disinfection, air quality measures, and testing. This amendment is being presented for ratification and summarizes all individual amendments made from that date to the present. It includes



the purchase of laptop computers for students/staff and related equipment, video conferencing licenses, online curriculum solutions, and cleaning supplies.

199-11	Classroom Instruction	(43,621.00)
199-36	Co-curricular/Extra-curricular Activities	(5,409.00)
199-41	General Administration	(11,450.00)
199-13	Curriculum and Inst. Staff Development	28,000.00
199-31	Guidance and Counseling	31,500.00
199-33	Health Services	980.00
199-11	Classroom Instruction	3,246,745.00
199-53	Data Processing Services	54,430.00

The second budget change is to amend the budget for ESSER funds. Congress set aside funding through the CARES Act for the Elementary and Secondary School Emergency Relief Fund (ESSER Fund). Funds are being passed through the Texas Education Agency (TEA) for the purpose of providing districts with emergency relief funds to address the impact that COVID-19 has had, and continues to have, on elementary and secondary schools. ESSER Fund awards are in the same proportion as each State received funds under Part A of Title I of the Elementary and Secondary Education Act of 1965, as amended, in fiscal year 2019. TEA is awarding funds to Lamar CISD under this program; however, the funds are replacing a portion of the total state aid allocation for the 2019-20 fiscal year. Lamar CISD is required to report the funds and the eligible expenditures in a separate fund. This amendment adjusts the General Fund budget accordingly.

199-00	Foundation School Program Revenue	(3,440,750.00)
199-11	Classroom Instruction	(844,750.00)
199-51	Plant Maintenance & Operations	(2,596,000.00)

The third budget change is an amendment to adjust all functional categories at year end to ensure compliance with TEA regulations (by avoiding overages at functional level).

199-11	Classroom Instruction	3,500,000.00
199-12	Instr. Resources and Media Services	350,000.00
199-21	Instructional Leadership	500,000.00
199-23	School Leadership	2,000,000.00
199-32	Social Work Services	150,000.00
199-33	Health Services	650,000.00
199-34	Student Transportation	2,500,000.00
199-35	Child Nutrition	150,000.00
199-52	Security & Monitoring Services	750,000.00
199-53	Data Processing Services	350,000.00
199-81	Facilities Acquisition & Construction	225,000.00
199-99	Other Intergovernmental Charges	250,000.00

240-00	Child Nutrition Revenue	(6,468,128.00)
240-35	Child Nutrition	250,000.00
599-00	Other Sources-Bond Transactions	96,672,403.00
599-71	Debt Service	90,750,000.00

**CONSIDER APPROVAL OF LAMAR CISD INVESTMENT POLICY**

**RECOMMENDATION:**

That the Board of Trustees review and approve the District's investment policy to comply with the Public Funds Investment Act (Texas Government Code Chapter 2256, Subchapter A).

**IMPACT/RATIONALE:**

Policies CDA (LEGAL) and CDA (LOCAL) follow for your review.

The Public Funds Investment Act requires that the investment policy and investment strategies of the District be reviewed annually. For compliance with the Act, the Board shall adopt a written instrument stating that it has reviewed the investment policy and investment strategies. The written instrument so adopted shall record any changes made to either the investment policy or investment strategies. The attached resolution shall serve as that written instrument.

Submitted by: Jill Ludwig, CPA, RTSBA, Chief Financial Officer  
Yvonne Dawson, RTSBA, Director of Budget & Treasury  
Michele Reynolds, CPA, Director of Finance

Recommended for approval:



Dr. Thomas Randle  
Superintendent

# LAMAR CONSOLIDATED INDEPENDENT SCHOOL DISTRICT

## RESOLUTION OF ANNUAL REVIEW OF THE INVESTMENT POLICY OF Lamar Consolidated Independent School District

WHEREAS, Lamar Consolidated ISD, (the “District”) has been legally created and operates pursuant to the general laws of the State of Texas applicable to Independent School Districts; and

Whereas, the Board of Trustees has convened on this date at a meeting open to the public and wishes to review the Investment Policy for the District, in the form attached hereto, pursuant to Chapter 2256, The Texas Government Code, as amended from time to time; Now, therefore,

BE IT RESOLVED BY THE BOARD OF TRUSTEES OF THE DISTRICT THAT:

Section 1: The Investment Policy, in the form attached hereto is hereby reviewed and approved at its annual review.

Section 2: The provisions of this resolution shall be effective as of the date reviewed and shall remain in effect until modified by action of the Board of Trustees.

PASSED AND APPROVED this 20<sup>th</sup> day of August 2020.

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Joy Williams  
President, Board of Trustees

ATTEST:

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Joe Hubenak  
Secretary, Board of Trustees

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All investments made by a district shall comply with the Public Funds Investment Act (Texas Government Code Chapter 2256, Subchapter A) and all federal, state, and local statutes, rules, or regulations. *Gov't Code 2256.026*

**Definitions**

Bond Proceeds	"Bond proceeds" means the proceeds from the sale of bonds, notes, and other obligations issued by a district, and reserves and funds maintained by a district for debt service purposes.
Investment Pool	"Investment pool" means an entity created under the Texas Government Code to invest public funds jointly on behalf of the entities that participate in the pool and whose investment objectives in order of priority are preservation and safety of principal, liquidity, and yield.
Pooled Fund Group	"Pooled fund group" means an internally created fund of a district in which one or more institutional accounts of a district are invested.
Separately Invested Asset	"Separately invested asset" means an account or fund of a district that is not invested in a pooled fund group.  <i>Gov't Code 2256.002(1), (6), (9), (12)</i>
Pledged Revenue	"Pledged revenue" means money pledged to the payment of or as security for:  <ol style="list-style-type: none"><li>1. Bonds or other indebtedness issued by a district;</li><li>2. Obligations under a lease, installment sale, or other agreement of a district; or</li><li>3. Certificates of participation in a debt or obligation described by item 1 or 2.</li></ol> <i>Gov't Code 2256.0208(a)</i>
Repurchase Agreement	"Repurchase agreement" means a simultaneous agreement to buy, hold for a specified time, and sell back at a future date obligations, described by Government Code 2256.009(a)(1) (obligations of governmental entities) or 2256.013 (commercial paper) or if applicable, 2256.0204 (corporate bonds), at a market value at the time the funds are disbursed of not less than the principal amount of the funds disbursed. The term includes a direct security repurchase agreement and a reverse security repurchase agreement. <i>Gov't Code 2256.011(b)</i>
Hedging	"Hedging" means acting to protect against economic loss due to price fluctuation of a commodity or related investment by entering

into an offsetting position or using a financial agreement or producer price agreement in a correlated security, index, or other commodity.

*Eligible Entity*

“Eligible entity” means a political subdivision that has:

1. A principal amount of at least \$250 million in outstanding long-term indebtedness, long-term indebtedness proposed to be issued, or a combination of outstanding long-term indebtedness and long-term indebtedness proposed to be issued; and
2. Outstanding long-term indebtedness that is rated in one of the four highest rating categories for long-term debt instruments by a nationally recognized rating agency for municipal securities, without regard to the effect of any credit agreement or other form of credit enhancement entered into in connection with the obligation.

*Eligible Project*

“Eligible project” has the meaning assigned by Government Code 1371.001 (issuance of obligations for certain public improvements).

*Gov’t Code 2256.0207(a)*

Corporate Bond

“Corporate bond” means a senior secured debt obligation issued by a domestic business entity and rated not lower than “AA-” or the equivalent by a nationally recognized investment rating firm. The term does not include a debt obligation that, on conversion, would result in the holder becoming a stockholder or shareholder in the entity, or any affiliate or subsidiary of the entity, that issued the debt obligation, or is an unsecured debt obligation. *Gov’t Code 2256.0204(a)*

**Written Policies**

The board shall adopt by rule, order, ordinance, or resolution, as appropriate, a written investment policy regarding the investment of its funds and funds under its control. The investment policies must primarily emphasize safety of principal and liquidity and must address investment diversification, yield, and maturity and the quality and capability of investment management. The policies must include:

1. A list of the types of authorized investments in which the district’s funds may be invested;
2. The maximum allowable stated maturity of any individual investment owned by the district;
3. For pooled fund groups, the maximum dollar-weighted average maturity allowed based on the stated maturity date of the portfolio;

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4. Methods to monitor the market price of investments acquired with public funds;
5. A requirement for settlement of all transactions, except investment pool funds and mutual funds, on a delivery versus payment basis; and
6. Procedures to monitor rating changes in investments acquired with public funds and the liquidation of such investments consistent with the provisions of Government Code 2256.021 [see Loss of Required Rating, below].

*Gov't Code 2256.005(a), (b)*

Annual Review      The board shall review its investment policy and investment strategies not less than annually. The board shall adopt a written instrument by rule, order, ordinance, or resolution stating that it has reviewed the investment policy and investment strategies and that the written instrument so adopted shall record any changes made to either the investment policy or investment strategies. *Gov't Code 2256.005(e)*

Annual Audit      A district shall perform a compliance audit of management controls on investments and adherence to the district's established investment policies. The compliance audit shall be performed in conjunction with the annual financial audit. *Gov't Code 2256.005(m)*

Investment Strategies      As an integral part of the investment policy, the board shall adopt a separate written investment strategy for each of the funds or group of funds under the board's control. Each investment strategy must describe the investment objectives for the particular fund using the following priorities in order of importance:

1. Understanding of the suitability of the investment to the financial requirements of the district;
2. Preservation and safety of principal;
3. Liquidity;
4. Marketability of the investment if the need arises to liquidate the investment before maturity;
5. Diversification of the investment portfolio; and
6. Yield.

*Gov't Code 2256.005(d)*

Investment Officer      A district shall designate by rule, order, ordinance, or resolution, as appropriate, one or more officers or employees as investment officer(s) to be responsible for the investment of its funds consistent



with the investment policy adopted by the board. If the board has contracted with another investing entity to invest its funds, the investment officer of the other investing entity is considered to be the investment officer of the contracting board's district. In the administration of the duties of an investment officer, the person designated as investment officer shall exercise the judgment and care, under prevailing circumstances, that a prudent person would exercise in the management of the person's own affairs, but the board retains the ultimate responsibility as fiduciaries of the assets of the district. Unless authorized by law, a person may not deposit, withdraw, transfer, or manage in any other manner the funds of the district. Authority granted to a person to invest the district's funds is effective until rescinded by the district or until termination of the person's employment by a district, or for an investment management firm, until the expiration of the contract with the district. *Gov't Code 2256.005(f)*

A district or investment officer may use the district's employees or the services of a contractor of the district to aid the investment officer in the execution of the officer's duties under Government Code, Chapter 2256. *Gov't Code 2256.003(c)*

Investment Training Investment training must include education in investment controls, security risks, strategy risks, market risks, diversification of investment portfolio, and compliance with the Public Funds Investment Act. *Gov't Code 2256.008(c)*

*Initial* Within 12 months after taking office or assuming duties, the treasurer, the chief financial officer if the treasurer is not the chief financial officer, and the investment officer of a district shall attend at least one training session from an independent source approved by the board or a designated investment committee advising the investment officer. This initial training must contain at least ten hours of instruction relating to their respective responsibilities under the Public Funds Investment Act. *Gov't Code 2256.008(a)*

*Ongoing* The treasurer, or the chief financial officer if the treasurer is not the chief financial officer, and the investment officer of a district shall attend an investment training session not less than once in a two-year period that begins on the first day of the district's fiscal year and consists of the two consecutive fiscal years after that date, and receive not less than eight hours of instruction relating to investment responsibilities under the Public Funds Investment Act from an independent source approved by the board or by a designated investment committee advising the investment officer. *Gov't Code 2256.008(a-1)*

Exception The ongoing training requirement does not apply to the treasurer, chief financial officer, or investment officer of a district if:

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(LEGAL)

1. The district does not invest district funds or only deposits those funds in interest-bearing deposit accounts or certificates of deposit as authorized by Government Code 2256.010; and
2. The treasurer, chief financial officer, or investment officer annually submits to the agency a sworn affidavit identifying the applicable criteria under item 1 that apply to the district.

*Gov't Code 2256.008(g)*

Standard of Care

Investments shall be made with judgment and care, under prevailing circumstances, that a person of prudence, discretion, and intelligence would exercise in the management of the person's own affairs, not for speculation, but for investment, considering the probable safety of capital and the probable income to be derived. Investment of funds shall be governed by the following objectives, in order of priority:

1. Preservation and safety of principal;
2. Liquidity; and
3. Yield.

In determining whether an investment officer has exercised prudence with respect to an investment decision, the following shall be taken into consideration:

1. The investment of all funds, or funds under the district's control, over which the officer had responsibility rather than the prudence of a single investment; and
2. Whether the investment decision was consistent with the district's written investment policy.

*Gov't Code 2256.006*

*Personal Interest*

A district investment officer who has a personal business relationship with a business organization offering to engage in an investment transaction with the district shall file a statement disclosing that personal business interest. An investment officer who is related within the second degree by affinity or consanguinity, as determined by Government Code Chapter 573 (nepotism prohibition), to an individual seeking to sell an investment to the investment officer's district shall file a statement disclosing that relationship. A required statement must be filed with the board and with the Texas Ethics Commission. For purposes of this policy, an investment officer has a personal business relationship with a business organization if:

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1. The investment officer owns ten percent or more of the voting stock or shares of the business organization or owns \$5,000 or more of the fair market value of the business organization;
2. Funds received by the investment officer from the business organization exceed ten percent of the investment officer's gross income for the previous year; or
3. The investment officer has acquired from the business organization during the previous year investments with a book value of \$2,500 or more for the personal account of the investment officer.

*Gov't Code 2256.005(i)*

*Quarterly Reports*

Not less than quarterly, the investment officer shall prepare and submit to the board a written report of investment transactions for all funds covered by the Public Funds Investment Act for the preceding reporting period. This report shall be presented not less than quarterly to the board and the superintendent within a reasonable time after the end of the period. The report must:

1. Describe in detail the investment position of the district on the date of the report;
2. Be prepared jointly and signed by all district investment officers;
3. Contain a summary statement of each pooled fund group that states the:
  - a. Beginning market value for the reporting period;
  - b. Ending market value for the period; and
  - c. Fully accrued interest for the reporting period;
4. State the book value and market value of each separately invested asset at the end of the reporting period by the type of asset and fund type invested;
5. State the maturity date of each separately invested asset that has a maturity date;
6. State the account or fund or pooled group fund in the district for which each individual investment was acquired; and
7. State the compliance of the investment portfolio of the district as it relates to the investment strategy expressed in the district's investment policy and relevant provisions of the Public Funds Investment Act.

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If a district invests in other than money market mutual funds, investment pools or accounts offered by its depository bank in the form of certificates of deposit, or money market accounts or similar accounts, the reports prepared by the investment officers shall be formally reviewed at least annually by an independent auditor, and the result of the review shall be reported to the board by that auditor.

*Gov't Code 2256.023*

**Selection of Broker**

The board or the designated investment committee shall, at least annually, review, revise, and adopt a list of qualified brokers that are authorized to engage in investment transactions with a district.

*Gov't Code 2256.025*

**Bond Proceeds**

The investment officer of a district may invest bond proceeds or pledged revenue only to the extent permitted by the Public Funds Investment Act, in accordance with:

1. Statutory provisions governing the debt issuance or the agreement, as applicable; and
2. The district's investment policy regarding the debt issuance or the agreement, as applicable.

*Gov't Code 2256.0208(b)*

**Authorized Investments**

A board may purchase, sell, and invest its funds and funds under its control in investments described below, in compliance with its adopted investment policies and according to the standard of care set out in this policy. *Gov't Code 2256.003(a)*

In the exercise of these powers, the board may contract with an investment management firm registered under the Investment Advisers Act of 1940 (15 U.S.C. Section 80b-1 et seq.) or with the State Securities Board to provide for the investment and management of its public funds or other funds under its control. A contract made under this authority may not be for a term longer than two years. A renewal or extension of the contract must be made by the board by order, ordinance, or resolution. *Gov't Code 2256.003(b)*

The board may specify in its investment policy that any authorized investment is not suitable. *Gov't Code 2256.005(j)*

Obligations of  
Governmental  
Entities

The following are authorized investments:

1. Obligations, including letters of credit, of the United States or its agencies and instrumentalities, including the Federal Home Loan Banks;

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2. Direct obligations of this state or its agencies and instrumentalities;
3. Collateralized mortgage obligations directly issued by a federal agency or instrumentality of the United States, the underlying security for which is guaranteed by an agency or instrumentality of the United States;
4. Other obligations, the principal and interest of which are unconditionally guaranteed or insured by, or backed by the full faith and credit of, this state, the United States, or their respective agencies and instrumentalities, including obligations that are fully guaranteed or insured by the Federal Deposit Insurance Corporation (FDIC) or by the explicit full faith and credit of the United States;
5. Obligations of states, agencies, counties, cities, and other political subdivisions of any state rated as to investment quality by a nationally recognized investment rating firm not less than A or its equivalent;
6. Bonds issued, assumed, or guaranteed by the state of Israel;
7. Interest-bearing banking deposits that are guaranteed or insured by the FDIC or its successor, or the National Credit Union Share Insurance Fund or its successor; and
8. Interest-bearing banking deposits other than those described at item 7 above if:
  - a. The funds are invested through a broker with a main office or a branch office in this state that the district selects from a list the board or designated investment committee of the district adopts as required at Selection of Broker above or a depository institution with a main office or a branch office in this state and that the district selects;
  - b. The broker or depository institution selected as described above arranges for the deposit of the funds in the banking deposits in one or more federally insured depository institutions, regardless of where located, for the district's account;
  - c. The full amount of the principal and accrued interest of the banking deposits is insured by the United States or an instrumentality of the United States; and
  - d. The district appoints as the district's custodian of the banking deposits issued for the district's account the de-

pository institution selected as described above, an entity described by Government Code 2257.041(d) (custodian with which to deposit securities), or a clearing broker-dealer registered with the Securities and Exchange Commission and operating under Rule 15c3-3 (17 C.F.R. Section 240.15c3-3).

*Gov't Code 2256.009(a)*

*Unauthorized  
Obligations*

The following investments are not authorized:

1. Obligations whose payment represents the coupon payments on the outstanding principal balance of the underlying mortgage-backed security collateral and pays no principal;
2. Obligations whose payment represents the principal stream of cash flow from the underlying mortgage-backed security collateral and bears no interest;
3. Collateralized mortgage obligations that have a stated final maturity date of greater than ten years; and
4. Collateralized mortgage obligations the interest rate of which is determined by an index that adjusts opposite to the changes in a market index.

*Gov't Code 2256.009(b)*

Certificates of  
Deposit and Share  
Certificates

A certificate of deposit or share certificate is an authorized investment if the certificate is issued by a depository institution that has its main office or a branch office in Texas and is:

1. Guaranteed or insured by the FDIC or its successor or the National Credit Union Share Insurance Fund or its successor;
2. Secured by obligations described at Obligations of Governmental Entities, above, including mortgage backed securities directly issued by a federal agency or instrumentality that have a market value of not less than the principal amount of the certificates, but excluding those mortgage backed securities described at Unauthorized Obligations, above; or
3. Secured in accordance with Government Code Chapter 2257 (Public Funds Collateral Act) or in any other manner and amount provided by law for the deposits of the district.

*Gov't Code 2256.010(a)*

In addition to the authority to invest funds in certificates of deposit under the previous section, an investment in certificates of deposit made in accordance with the following conditions is an authorized investment:

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1. The funds are invested by the district through a broker that has its main office or a branch office in this state and is selected from a list adopted by the district as required at Selection of Broker, above or a depository institution that has its main office or a branch office in this state and that is selected by the district;
2. The broker or depository institution selected by the district arranges for the deposit of the funds in certificates of deposit in one or more federally insured depository institutions, wherever located, for the account of the district;
3. The full amount of the principal and accrued interest of each of the certificates of deposit is insured by the United States or an instrumentality of the United States; and
4. The district appoints the depository institution selected by the district, an entity described by Government Code 2257.041(d) (custodian with which to deposit securities), or a clearing broker-dealer registered with the Securities and Exchange Commission and operating pursuant to Securities and Exchange Commission Rule 15c3-3 (17 C.F.R. Section 240.15c3-3) as custodian for the district with respect to the certificates of deposit issued for the account of the district.

*Gov't Code 2256.010(b)*

The district's investment policies may provide that bids for certificates of deposit be solicited orally, in writing, electronically, or in any combination of those methods. *Gov't Code 2256.005(c)*

Repurchase  
Agreements

A fully collateralized repurchase agreement is an authorized investment if it:

1. Has a defined termination date;
2. Is secured by a combination of cash and obligations described by Government Code 2256.009(a)(1) (obligations of governmental entities) or 2256.013 (commercial paper) or if applicable, 2256.0204 (corporate bonds);
3. Requires the securities being purchased by the district or cash held by the district to be pledged to the district, held in the district's name, and deposited at the time the investment is made with the district or a third party selected and approved by the district; and
4. Is placed through a primary government securities dealer, as defined by the Federal Reserve or a financial institution doing business in Texas.

The term of any reverse security repurchase agreement may not exceed 90 days after the date the reverse security repurchase agreement is delivered. Money received by a district under the terms of a reverse security repurchase agreement shall be used to acquire additional authorized investments, but the term of the authorized investments acquired must mature not later than the expiration date stated in the reverse security repurchase agreement.

Government Code 1371.059(c) (validity and incontestability of obligations for certain public improvements) applies to the execution of a repurchase agreement by a district.

*Gov't Code 2256.011*

Securities Lending  
Program

A securities lending program is an authorized investment if:

1. The value of securities loaned is not less than 100 percent collateralized, including accrued income;
2. A loan allows for termination at any time;
3. A loan is secured by:
  - a. Pledged securities described at Obligations of Governmental Entities, above;
  - b. Pledged irrevocable letters of credit issued by a bank that is organized and existing under the laws of the United States or any other state, and continuously rated by at least one nationally recognized investment rating firm at not less than A or its equivalent; or
  - c. Cash invested in accordance with Government Code 2256.009 (obligations of governmental entities), 2256.013 (commercial paper), 2256.014 (mutual funds), or 2256.016 (investment pools);
4. The terms of a loan require that the securities being held as collateral be pledged to the district, held in the district's name, and deposited at the time the investment is made with the district or with a third party selected by or approved by the district; and
5. A loan is placed through a primary government securities dealer, as defined by 5 C.F.R. Section 6801.102(f), as that regulation existed on September 1, 2003, or a financial institution doing business in this state.

An agreement to lend securities under a securities lending program must have a term of one year or less.

*Gov't Code 2256.0115*



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Banker's  
Acceptances

A banker's acceptance is an authorized investment if it:

1. Has a stated maturity of 270 days or fewer from the date of issuance;
2. Will be, in accordance with its terms, liquidated in full at maturity;
3. Is eligible for collateral for borrowing from a Federal Reserve Bank; and
4. Is accepted by a bank organized and existing under the laws of the United States or any state, if the short-term obligations of the bank, or of a bank holding company of which the bank is the largest subsidiary, are rated not less than A-1 or P-1 or an equivalent rating by at least on nationally recognized credit rating agency.

*Gov't Code 2256.012*

Commercial Paper

Commercial paper is an authorized investment if it has a stated maturity of 365 days or fewer from the date of issuance; and is rated not less than A-1 or P-1 or an equivalent rating by at least:

1. Two nationally recognized credit rating agencies; or
2. One nationally recognized credit rating agency and is fully secured by an irrevocable letter of credit issued by a bank organized and existing under the laws of the United States law or any state.

*Gov't Code 2256.013*

Mutual Funds

A no-load money market mutual fund is an authorized investment if the mutual fund:

1. Is registered with and regulated by the Securities and Exchange Commission;
2. Provides the district with a prospectus and other information required by the Securities and Exchange Act of 1934 (15 U.S.C. 78a et seq.) or the Investment Company Act of 1940 (15 U.S.C. 80a-1 et seq.); and
3. Complies with federal Securities and Exchange Commission Rule 2a-7 (17 C.F.R. Section 270.2a-7), promulgated under the Investment Company Act of 1940 (15 U.S.C. Section 80a-1 et seq.).

*Gov't Code 2256.014(a)*

In addition to the no-load money market mutual fund authorized above, a no-load mutual fund is an authorized investment if it:

1. Is registered with the Securities and Exchange Commission;
2. Has an average weighted maturity of less than two years; and
3. Either has a duration of:
  - a. One year or more and is invested exclusively in obligations approved by the Public Funds Investment Act, or
  - b. Less than one year and the investment portfolio is limited to investment grade securities, excluding asset-backed securities.

*Gov't Code 2256.014(b)*

*Limitations*

A district is not authorized to:

1. Invest in the aggregate more than 15 percent of its monthly average fund balance, excluding bond proceeds and reserves and other funds held for debt service, in mutual funds described in Government Code 2256.014(b);
2. Invest any portion of bond proceeds, reserves and funds held for debt service, in mutual funds described in Government Code 2256.014(b); or
3. Invest its funds or funds under its control, including bond proceeds and reserves and other funds held for debt service, in any one mutual fund described in Government Code 2256.014(a) or (b) in an amount that exceeds ten percent of the total assets of the mutual fund.

*Gov't Code 2256.014(c)*

Guaranteed  
Investment  
Contracts

A guaranteed investment contract is an authorized investment for bond proceeds if the guaranteed investment contract:

1. Has a defined termination date;
2. Is secured by obligations described at Obligations of Governmental Entities, above, excluding those obligations described at Unauthorized Obligations, in an amount at least equal to the amount of bond proceeds invested under the contract; and
3. Is pledged to the district and deposited with the district or with a third party selected and approved by the district.

Bond proceeds, other than bond proceeds representing reserves and funds maintained for debt service purposes, may not be invested in a guaranteed investment contract with a term longer than five years from the date of issuance of the bonds.

To be eligible as an authorized investment:

1. The board must specifically authorize guaranteed investment contracts as eligible investments in the order, ordinance, or resolution authorizing the issuance of bonds;
2. The district must receive bids from at least three separate providers with no material financial interest in the bonds from which proceeds were received;
3. The district must purchase the highest yielding guaranteed investment contract for which a qualifying bid is received;
4. The price of the guaranteed investment contract must take into account the reasonably expected drawdown schedule for the bond proceeds to be invested; and
5. The provider must certify the administrative costs reasonably expected to be paid to third parties in connection with the guaranteed investment contract.

Government Code 1371.059(c) (validity and incontestability of obligations for certain public improvements) applies to the execution of a guaranteed investment contract by a district.

*Gov't Code 2256.015*

Investment Pools

A district may invest its funds or funds under its control through an eligible investment pool if the board by rule, order, ordinance, or resolution, as appropriate, authorizes the investment in the particular pool. *Gov't Code 2256.016, .019*

To be eligible to receive funds from and invest funds on behalf of a district, an investment pool must furnish to the investment officer or other authorized representative of the district an offering circular or other similar disclosure instrument that contains the information specified in Government Code 2256.016(b). To maintain eligibility, an investment pool must furnish to the investment officer or other authorized representative investment transaction confirmations and a monthly report that contains the information specified in Government Code 2256.016(c). A district by contract may delegate to an investment pool the authority to hold legal title as custodian of investments purchased with its local funds. *Gov't Code 2256.016(b)-(d)*

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Corporate Bonds

A district that qualifies as an issuer as defined by Government Code 1371.001 [see CCF], may purchase, sell, and invest its funds and funds under its control in corporate bonds (as defined above) that, at the time of purchase, are rated by a nationally recognized investment rating firm "AA-" or the equivalent and have a stated final maturity that is not later than the third anniversary of the date the corporate bonds were purchased.

A district is not authorized to:

1. Invest in the aggregate more than 15 percent of its monthly average fund balance, excluding bond proceeds, reserves, and other funds held for the payment of debt service, in corporate bonds; or
2. Invest more than 25 percent of the funds invested in corporate bonds in any one domestic business entity, including subsidiaries and affiliates of the entity.

A district subject to these provisions may purchase, sell, and invest its funds and funds under its control in corporate bonds if the board:

1. Amends its investment policy to authorize corporate bonds as an eligible investment;
2. Adopts procedures to provide for monitoring rating changes in corporate bonds acquired with public funds and liquidating the investment in corporate bonds; and
3. Identifies the funds eligible to be invested in corporate bonds.

The district investment officer, acting on behalf of the district, shall sell corporate bonds in which the district has invested its funds not later than the seventh day after the date a nationally recognized investment rating firm:

1. Issues a release that places the corporate bonds or the domestic business entity that issued the corporate bonds on negative credit watch or the equivalent, if the corporate bonds are rated "AA-" or the equivalent at the time the release is issued; or
2. Changes the rating on the corporate bonds to a rating lower than "AA-" or the equivalent.

*Gov't Code 2256.0204*

Hedging  
Transactions

The board of an eligible entity (as defined above) shall establish the entity's policy regarding hedging transactions. An eligible entity may enter into hedging transactions, including hedging contracts,

and related security, credit, and insurance agreements in connection with commodities used by an eligible entity in the entity's general operations, with the acquisition or construction of a capital project, or with an eligible project. A hedging transaction must comply with the regulations of the federal Commodity Futures Trading Commission and the federal Securities and Exchange Commission.

Government Code 1371.059(c) (validity and incontestability of obligations for certain public improvements) applies to the execution by an eligible entity of a hedging contract and any related security, credit, or insurance agreement.

An eligible entity may:

1. Pledge as security for and to the payment of a hedging contract or a security, credit, or insurance agreement any general or special revenues or funds the entity is authorized by law to pledge to the payment of any other obligation.
2. Credit any amount the entity receives under a hedging contract against expenses associated with a commodity purchase.

An eligible entity's cost of or payment under a hedging contract or agreement may be considered an operation and maintenance expense, an acquisition expense, or construction expense of the eligible entity; or a project cost of an eligible project.

*Gov't Code 2256.0206*

Prohibited  
Investments

Except as provided by Government Code 2270 (prohibited investments), a district is not required to liquidate investments that were authorized investments at the time of purchase. *Gov't Code 2256.017*

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**Note:** As an "investing entity" under Government Code 2270.0001(7)(A), a district must comply with Chapter 2270, including reporting requirements, regarding prohibited investments in scrutinized companies listed by the comptroller in accordance with Government Code 2270.0201.

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Loss of Required  
Rating

An investment that requires a minimum rating does not qualify as an authorized investment during the period the investment does not have the minimum rating. A district shall take all prudent measures that are consistent with its investment policy to liquidate an investment that does not have the minimum rating. *Gov't Code 2256.021*

**Sellers of  
Investments**

A written copy of the investment policy shall be presented to any business organization (as defined below) offering to engage in an investment transaction with a district. The qualified representative of the business organization offering to engage in an investment transaction with a district shall execute a written instrument in a form acceptable to the district and the business organization substantially to the effect that the business organization has:

1. Received and reviewed the district investment policy; and
2. Acknowledged that the business organization has implemented reasonable procedures and controls in an effort to preclude investment transactions conducted between the district and the organization that are not authorized by the district's investment policy, except to the extent that this authorization:
  - a. Is dependent on an analysis of the makeup of the district's entire portfolio;
  - b. Requires an interpretation of subjective investment standards; or
  - c. Relates to investment transactions of the entity that are not made through accounts or other contractual arrangements over which the business organization has accepted discretionary investment authority.

The investment officer of a district may not acquire or otherwise obtain any authorized investment described in the district's investment policy from a business organization that has not delivered to the district the instrument required above.

*Gov't Code 2256.005(k)-(l)*

Nothing in this section relieves the district of the responsibility for monitoring investments made by the district to determine that they are in compliance with the investment policy.

Business  
Organization

For purposes of the provisions at Sellers of Investments above, "business organization" means an investment pool or investment management firm under contract with a district to invest or manage the district's investment portfolio that has accepted authority granted by the district under the contract to exercise investment discretion in regard to the district's funds.

*Gov't Code 2256.005(k)*

**Donations**

A gift, devise, or bequest made to a district to provide college scholarships for district graduates may be invested by the board as provided in Property Code 117.004 (Uniform Prudent Investor Act),

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unless otherwise specifically provided by the terms of the gift, devise, or bequest. *Education Code 45.107*

Investments donated to a district for a particular purpose or under terms of use specified by the donor are not subject to the requirements of the Public Funds Investment Act. *Gov't Code 2256.004(b)*

**Electronic Funds  
Transfer**

A district may use electronic means to transfer or invest all funds collected or controlled by the district. *Gov't Code 2256.051*

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<b>Policy</b>	It is the policy of the District to invest public funds in a manner that ensures the safety of invested funds, maintains sufficient liquidity to provide for the daily needs of the District, and achieves maximum yield in relation to the risk assumed. Safety of invested principal, however, remains highest in priority.
<b>Investment Authority</b>	The chief financial officer, the budget and treasury officer, and the director of finance shall serve as the investment officers of the District and shall invest District funds as directed by the Board and in accordance with the District's written investment policy and generally accepted accounting procedures.
<b>Scope</b>	This investment policy applies to all financial assets of the District. These funds are accounted for in the District's comprehensive annual financial report and include:
General Fund	The general fund usually includes transactions as a result of revenues from local maintenance taxes, Foundation School Program entitlements, and other locally generated sources.
Special Revenue Funds	Special revenue funds are governmental funds used to account for the proceeds of specific revenue sources that are legally restricted to expenditures for specified purposes.
Debt Service Funds	A debt service fund is a governmental fund, with budgetary control, that must be used to account for general long-term debt principal and interest for debt issues and other long-term debts for which a tax has been dedicated.
Capital Projects Funds	A capital projects fund is a governmental fund that must be used to account, on a project basis, for projects financed by the proceeds from bond issues, or for capital projects otherwise mandated to be accounted for in this fund.
Internal Service Funds	Internal service funds are proprietary funds accounted for on the accrual basis.
Trust and Custodial Funds	This group of funds is used to account for assets held by a school district in a trustee capacity of the District, or as an agent for individuals, private organizations, other governmental units and/or other funds. This fund type consists of expendable trust funds, non-expendable trust funds, pension trust funds and custodial funds.
<b>Texas Teacher Retirement Fund</b>	The Texas Teacher Retirement Fund shall not be covered by this policy.  All employees of the District employed for one-half or more of the standard work load, and who are not exempted from membership under Government Code, Section 822.002, are required to partici-



pate in the Teacher Retirement System of Texas, a multiple-employer public employee retirement system. It is a cost-sharing public employee retirement system with one exception—all risks and costs are not shared by the District, but are the liability of the state of Texas, and as such, all investments are maintained by the Teacher Retirement System.

**Objectives**

The primary objectives, in priority order, of investment activities shall be safety, liquidity, and yield:

Safety

1. Safety of principal is the foremost objective of the investment program. Investments shall be undertaken in a manner that seeks to ensure the preservation of capital in the overall portfolio. The objective will be to mitigate credit risk and interest rate risk.
  - a. The District will minimize credit risk, which is the risk of loss due to the failure of the security issuer or backer, by:
    - (1) Limiting investments to the types of securities listed in this investment policy;
    - (2) Pre-qualifying the financial institutions, brokers/dealers, and advisors with which the District will do business in accordance with this policy; and
    - (3) Diversifying the investment portfolio so that the impact of potential losses from any one type of security or from any one individual issuer will be minimized.
  - b. To reduce exposure to changes in interest rates that could adversely affect the value of investments, the District shall use final and weighted-average-maturity limits and diversification.

The District shall monitor interest rate risk using weighted average maturity and specific identification.

Liquidity

2. The investment portfolio shall remain sufficiently liquid to meet all operating requirements that may be reasonably anticipated. This is accomplished by structuring the portfolio so that securities mature concurrent with cash needs to meet anticipated demands (static liquidity). Furthermore, since all possible cash demands cannot be anticipated, the portfolio should consist largely of securities with active secondary or resale markets (dynamic liquidity). Alternatively, a portion of the portfolio may be placed in money market mutual funds or

local government investment pools that offer same-day liquidity for short-term funds.

Yield

3. The investment portfolio shall be designed with the objective of attaining a market rate of return throughout budgetary and economic cycles, taking into account the investment risk constraints and liquidity needs. Return on investment is of secondary importance compared to the safety and liquidity objectives described above. The core of investments are limited to relatively low risk securities in anticipation of earning a fair return relative to the risk being assumed. Securities shall generally be held until maturity with the following exceptions:
  - a. A security with declining credit may be sold early to minimize loss of principal.
  - b. A security swap would improve the quality, yield, or target duration in the portfolio.
  - c. Liquidity needs of the portfolio require that the security be sold.

**Fund Strategies**

Appropriate investment strategies shall be developed by fund category. The strategies must define the investment objectives for each fund type, with priority consideration being given to the suitability of the investment for the type of funds being invested, the preservation and safety of principal, liquidity, marketability, diversification, and yield. Investments shall be made in accordance with these objectives, and the maximum allowable stated maturity for any individual security may exceed one year provided legal limits are not exceeded.

The District shall have a similar investment strategy for each of the following covered funds:

1. General fund.
2. Special revenue fund(s)—including funds used to account for federal, state, and local grants, as well as the food service fund and the campus activity fund.
3. Debt service fund(s).
4. Capital project fund(s).
5. Proprietary fund(s)—including the funds used to account for the workers' compensation and medical self-insurance programs.
6. Trust and custodial funds—including the student activity fund.

The District shall follow the investment strategies listed below (in order of importance) for each covered fund:

1. Each investment option shall be reviewed to ensure understanding of the suitability of the investment to the financial requirements of the District;
2. Investments shall be selected that provide preservation and safety of invested funds;
3. Investment strategies for all covered funds shall have as their objective sufficient investment liquidity to timely meet obligations. Maturities longer than one year are authorized provided legal limits are not exceeded;
4. The investment shall be marketable if the need arises to liquidate invested funds before maturity;
5. The investment type shall be consistent with the Board's desired diversification of the investment portfolio; and
6. All invested funds of the District shall attain a rate of return commensurate with the District's investment risk constraints and the cash flow characteristics of the portfolio.

The District shall diversify its investments in all funds by security type and institution. The District shall consider purchase of high quality short-term to medium-term securities that will complement each other in a laddered or liability-matching portfolio structure.

### **Prudence**

Investments shall be made with judgment and care—under circumstances then prevailing which persons of prudence, discretion and intelligence exercise in the management of their own affairs, not for speculation, but for investment, considering the probable safety of their capital as well as the probable income to be derived.

The standard of prudence to be used by investment officials shall be the “prudent person” standard and shall be applied in the context of managing an overall portfolio. Investment officers acting in accordance with written procedures and the investment policy and exercising due diligence shall be relieved of personal responsibility for an individual security's credit risk or market price changes, provided deviations from expectations are reported in a timely fashion and appropriate action is taken to control adverse developments.

In determining whether an investment official has exercised prudence with respect to an investment decision, the determination shall be made taking into consideration the investment of all funds over which the official had responsibility rather than consideration

as to the prudence of a single investment and, whether the investment decision was consistent with the District's investment policy and written investment procedures.

**Ethics and Conflicts  
of Interest**

Officers and employees involved in the investment process shall refrain from personal business activity that could conflict with proper execution of the investment program, or which could impair their ability to make impartial investment decisions.

Officers and employees involved in the investment process shall sign annual statements agreeing to abide by this section of the investment policy and affirming no known conflicts of interest.

An officer or employee involved in the investment process has a personal business relationship with a business organization if:

1. The officer or employee owns ten percent or more of the voting stock or shares of the business organization or owns \$5,000 or more of the fair market value of the business organization;
2. Funds received by the officer or employee from the business organization exceed ten percent of his/her gross income for the previous year;
3. The officer or employee has acquired from the business organization during the previous year investments with a book value of \$2,500 or more for his/her personal account; or
4. The officer is related within the second degree by affinity or consanguinity, as determined under Chapter 573 of the Texas Government Code, to an individual seeking to transact investment business with the entity.

If the investment officer has a personal business relationship with a business organization, a disclosure statement must be filed with the Texas Ethics Commission.

**Authorized  
Investments**

From those investments authorized by law and described further in CDA(LEGAL) under Authorized Investments, the Board shall permit investment of District funds, including bond proceeds and pledged revenue to the extent allowed by law, in only the following investment types, consistent with the strategies and maturities defined in this policy:

1. Obligations of the United States or its agencies and instrumentalities; direct obligations of the state of Texas or its agencies; other obligations, the principal and interest of which are unconditionally guaranteed or insured by, or backed by the full faith and credit of the state of Texas, the United States, or its

instrumentalities; including obligations that are fully guaranteed or insured by the Federal Deposit Insurance Corporation (FDIC) or by the explicit full faith and credit of the United States; obligations of states, agencies, counties, cities, and other political subdivisions of any state rated as to investment quality by a nationally recognized investment rating firm not less than A or its equivalent. *Gov't Code 2256.009*

2. Certificates of deposit or share certificates issued by a depository institution that has its main office or a branch office in Texas that is guaranteed or insured by the FDIC or its successor or the National Credit Union Share Insurance Fund or its successor and is secured by obligations described in item 1 above, including mortgage-backed securities directly issued by a federal agency or instrumentality that have a market value of not less than the principal amount of the certificates or are secured in any other manner and amount provided by law for the deposits of the investment entity. *Gov't Code 2256.010*
3. In addition to the authority to invest funds in certificates of deposit under the previous section, an investment in certificates of deposit made in accordance with the following conditions is an authorized investment under Government Code 2256.010:
  - a. The funds are invested by the District through a broker that has its main office or a branch office in this state and is selected from a list adopted by the District as required by Government Code 2256.025, or a depository institution that has its main office or a branch office in this state and that is selected by the District;
  - b. The broker or depository institution selected by the District arranges for the deposit of the funds in certificates of deposit in one or more federally insured depository institutions, wherever located, for the account of the District;
  - c. The full amount of the principal and accrued interest of each of the certificates of deposit is insured by the United States or an instrumentality of the United States; and
  - d. The District appoints the depository institution selected by the District, an entity described by Government Code 2257.041(d), or a clearing broker-dealer registered with the Securities and Exchange Commission and operating pursuant to Securities and Exchange Commission Rule 15c3-3 (17 C.F.R. Section 240.15c3-3) as custodian for

the District with respect to the certificates of deposit issued for the account of the District entity.

*Gov't Code 2256.010(b)*

4. Fully collateralized repurchase agreements that have a defined termination date, are secured by a combination of cash and obligations of the United States or its agencies and instrumentalities, require the securities being purchased by the District or cash held by the District to be pledged to the District, held in the District's name, and deposited with a third party selected and approved by the investment committee, and placed through a primary government securities dealer, as defined by the Federal Reserve or a financial institution doing business in the State of Texas. *Gov't Code 2256.011*
5. The District shall have a master repurchase agreement signed with the bank or dealer with whom all repurchase agreements are traded.
6. Commercial paper that has a stated maturity of 270 days or fewer from the date of issuance and is rated not less than A1-1 or P-1 or an equivalent rating by at least two nationally recognized credit rating agencies or by one nationally recognized credit rating agency provided the commercial paper is fully secured by an irrevocable letter of credit issued by a bank organized and existing under U.S. law or the law of any state; and to the extent that commercial paper is held through an investment pool and not as an individual issue through the District. *Gov't Code 2256.013.*
7. No-load mutual funds, except for bond proceeds, and no-load money market mutual funds, as permitted by Government Code 2256.014.
8. A public funds investment pool meeting the requirements of Government Code 2256.016, are rated no lower than AAA or an equivalent rating by at least one nationally recognized rating service, and are authorized by resolution or ordinance by the Board. In addition, a local government investment pool created to function as a money market mutual fund must mark its portfolio to the market daily and, to the extent reasonably possible, stabilize at \$1 net asset value. *Gov't Code 2256.016.*
9. Guaranteed investment contracts that have a defined termination date and are secured by obligations described by Government Code 2256.09(a)(1), excluding those obligations described by Government Code 2256.09(b), in an amount at

least equal to the amount of bond proceeds invested under the contract; such obligations must be pledged to the District and held in the District's name with an approved third party. *Gov't Code 2256.015.*

Corporate bonds are not an eligible investment for a public funds investment pool. *Gov't Code 2256.0204(g)*

**Sellers of Investments**

The investment officers will maintain a list of financial institutions, approved by the investment committee, who are authorized to provide investment services. Prior to handling investments on behalf of the District, a broker/dealer or a qualified representative of a business organization must submit required written documents in accordance with law. [See Sellers of Investments, CDA(LEGAL)]

Representatives of brokers/dealers shall be registered with the Texas State Securities Board and must have membership in the Securities Investor Protection Corporation (SIPC) and be in good standing with the Financial Industry Regulatory Authority (FINRA).

A periodic review, at least annually, of the financial condition and registration of new qualified bidders will be conducted by the investment committee. Recommendations will be provided for consideration by the Board as necessary.

**Monitoring Market Prices**

The investment officers shall keep the Board informed of significant declines in the market value of the District's investment portfolio. Information sources may include financial/investment publications and electronic media, available software for tracking investments, commercial or investment banks, financial advisors, and representatives/advisors of investment pools or money market funds. Monitoring shall be done monthly or more often as economic conditions warrant by using appropriate reports, indices, or benchmarks for the type of investment.

**Monitoring Rating Changes**

In accordance with Government Code 2256.005(b), the investment officers shall develop a procedure to monitor changes in investment ratings and to liquidate investments that do not maintain satisfactory ratings.

**Selection of Depository**

The Board shall select and designate a depository institution in accordance with CDA(LEGAL). The depository shall be selected based upon its solvency and stability of leadership as well as on the services provided. The depository shall be selected through a formalized bidding process in response to the District's request for bid (RFB) outlining all services required. Such services should provide the greatest flexibility for money management and should in-

clude online account management, positive pay accounts, purchasing card capabilities, and other services considered necessary by District management.

The District shall have the discretion to determine the time span for rebidding the depository contract; however, a three-year period will be the maximum length of time between bidding.

**Competitive Bidding**

It is the strategy of the District to require competitive bidding for all individual security purchases and sales except for:

1. Transactions with money market mutual funds and local government investment pools (which are deemed to be made at prevailing market rates);
2. Treasury and agency securities purchased at issue through an approved broker/dealer or financial institution; or
3. Automatic overnight "sweep" transactions with the District Depository.

At least three bids or offers must be solicited for all other transactions involving individual securities. The District's investment advisor is also required to solicit at least three bids or offers when transacting trades on the District's behalf. In situations where other dealers do not offer the exact security being offered, offers on the closest comparable investment may be used to establish a fair market price for the security.

**Collateral**

The investment officers shall ensure that all District funds (principal and accrued interest) are fully collateralized to 110 percent or insured in one or more of the following manners:

1. FDIC insurance coverage; and/or
2. 110 percent of the uninsured value in obligations of the United States or its agencies or instrumentalities or other authorized securities as outlined in item 4 below.
3. All pledged securities shall be held in safekeeping by the District, in a custodial account approved by the District in a third party financial institution, or with a Federal Reserve Bank. The third party custodian shall be required to issue safekeeping receipts directly to the District and to provide a monthly listing of each specific security, rate, description, maturity, CUSIP number, and other information as may be deemed necessary and appropriate by the District. In order to anticipate market changes and provide a level of additional security for all funds, the collateralization level required shall be 110



percent of the market value. The bank shall be liable for pricing securities and providing 110 percent collateralization.

4. Pledged securities shall be limited to only those items which are specifically permitted as approved investment instruments within the definitions of this policy. Should a pledged security fail to meet this requirement, it shall be the sole responsibility of the financial institution to immediately, without notice from the District or cost to the District, replace any such nonconforming security.

**Safekeeping and Custody**

Safekeeping and custody of securities and collateral shall be in accordance with state law. It shall be the District's intent to place securities and collateral in the possession of a third party custodian designated by the District where feasible, and held in the District's name as evidenced by safekeeping receipts of the institution with which the securities are deposited.

All investment transactions except investment pool funds and mutual funds will be executed by delivery vs. payment (DVP) to ensure that securities are deposited in an eligible financial institution prior to the release of funds. That is, funds shall not be wired or paid until verification has been made that the Trustee received the securities or collateral.

**Diversification**

The District shall diversify its investments by security type and institution. The asset mix of the District's portfolio is expressed in terms of maximum commitment so as to allow sufficient flexibility to take advantage of market considerations within the context of this policy. The asset mix requirements are as follows:

Money Market Accounts	60% (maximum)
Certificates of Deposit	25% (maximum)
U.S. Treasury Obligations	100% (maximum)
U.S. Government Securities	100% (maximum)
Repurchase Agreements	15% (maximum)
Public Funds Investment Pools	100% (maximum)
Commercial Paper	25% (maximum)
Guaranteed Investment Contracts	60% (maximum)

**Maximum Maturity**

To the extent possible, the District shall attempt to match its investments with anticipated cash flow requirements. Unless matched to a specific cash flow, the District shall not directly invest in securities maturing more than 36 months from the date of purchase. However, securities with a maturity of greater than 12 months shall not exceed ten percent of the total portfolio, and shall be approved by the Board before purchase.

Bond proceeds and debt service funds may be invested in securities exceeding 12 months if the maturity of such investments is made to coincide as nearly as practicable with the expected use of the funds.

**Arbitrage**

The Tax Reform Act of 1986 provided limitations restricting the amount of income that could be generated from the investment of tax-exempt General Obligation Bond proceeds and debt service income. The arbitrage rebate provisions require that the District compute earnings on investment from each issue of bonds on an annual basis to determine if a rebate is required. To determine the District's arbitrage position, the District is required to perform specific calculations relative to the actual yield earned on the investment of the funds and the yield that could have been earned if the funds had been invested at a rate equal to the yield on the bonds sold by the District. The rebate provision states that periodically (not less than once every five years, and not later than 60 days after the maturity of the bonds), the District is required to pay the U.S. Treasury a rebate of excess earnings based on the District being in a positive arbitrage position. The Tax Reform restrictions require precision in the monitoring and recording of investments as a whole, and particularly as relates to yields and computations so as to ensure compliance. Failure to comply can dictate that the bonds become taxable, retroactively from the date of issue.

The District's investment position relative to arbitrage is the continued pursuit of maximizing the yield on applicable investments while ensuring the safety of capital and liquidity. It is a fiscally sound position to continue maximization of yield and rebate excess earnings, if necessary.

**Benchmark**

The District's investment strategy is a passive one, in that the majority of securities shall be purchased and held to maturity. Additionally, cash inflows and outflows shall be monitored daily. Given this strategy, the basis used by the investment officers to determine whether market yields are being achieved shall be the Two-Year U.S. Treasury Bill and the average Fed Funds rate.

**Internal Control**

The investment portfolio, as well as compliance with this policy, shall be reviewed quarterly by the investment committee and annually by the District's external auditor in conjunction with the annual audit of the District's financial statements.

**Investment  
Committee**

The investment committee shall review the investment strategies annually and make recommendations for revision as necessary. The investment committee includes, but is not limited to, the Superintendent, the chief financial officer, the director of finance, the budget and treasury officer, the financial advisor, Board financial audit committee (nonvoting), and up to two investment bankers.

**Quality of  
Investment  
Management**

Designated investment officers of the District shall participate in periodic training through courses and seminars offered by professional organizations, associations, and other independent sources approved by the investment committee to ensure the quality and capability of investment management in compliance with the Public Funds Investment Act.

**Investment Training**

Within 12 months after taking office or assuming duties, designated investment officers of the District shall attend at least one training session from an independent source approved either by the Board or by the investment committee advising the investment officers. This initial training must contain at least ten hours of instruction relating to their respective responsibilities under the Public Funds Investment Act. *Gov't Code 2256.008(a)*

The investment officers must also attend an investment training session not less than once in a two-year period that begins on the first day of the District's fiscal year and consists of the two consecutive fiscal years after that date, and receive not less than ten hours of instruction relating to investment responsibilities under the Public Funds Investment Act from an independent source approved by the Board or the investment committee advising the investment officers. If the District has contracted with another investing entity to invest the District's funds, this training requirement may be satisfied by having a Board officer attend four hours of appropriate instruction in a two-year period that begins on the first day of the District's fiscal year and consists of the two consecutive fiscal years after that date. *Gov't Code 2256.008(a), (b)*

Investment training shall include education in investment controls, security risks, strategy risks, market risks, diversification of investment portfolio, and compliance with the Government Code, Chapter 2256. *Gov't Code 2256.008(c)*

**Reporting**

Investment performance shall be regularly monitored by investment staff and reported to the Board. Month-end market prices on each security will be obtained by the Budget and Treasury Officer from a variety of nationally recognized securities databases (e.g., the Wall Street Journal, Bloomberg, etc.). These prices will be recorded in the District's portfolio database and included in all management reports where necessary as well as the District's Comprehensive Annual Financial Report.

Not less than quarterly the investment officers will submit to the Board a written report of the status of the current investment portfolio. The report must meet the requirements of Chapter 2256 of the Government Code (Public Funds Investment Act) and:

OTHER REVENUES  
INVESTMENTS

CDA  
(LOCAL)

1. Describe in detail the investment position of the District on the date of the report;
2. Be prepared jointly by all investment officers of the District;
3. Be signed by each investment officer of the District;
4. Contain a summary statement for each pooled fund group that states the beginning market value for the period and the ending market value for the period;
5. State the book value and market value of each separately invested asset at the end of the reporting period by the type of asset and type of fund, and type of institution;
6. Percent of portfolio by type of asset, fund, and institution will be provided;
7. State the maturity date of each separately invested asset that has a maturity date;
8. State the account or fund or pooled fund group for which each individual investment was acquired; and
9. State the compliance of the investment portfolio as it relates to the investment strategy and relevant provisions of this policy and the Public Funds Investment Act.

An independent auditor shall formally review the quarterly reports prepared under this section at least annually, and that auditor shall report the results of the review to the Board.

**Annual  
Compliance  
Audit**

In conjunction with the annual financial audit, a compliance audit shall be performed that includes an audit of management controls on investments and adherence to the District's established policy.

**Investment Policy  
Approval**

The District's investment policy shall be adopted by resolution of the Board. The policy shall be reviewed annually and approved by the Board.

**CONSIDER APPROVAL OF INTEGRATED PEST MANAGEMENT**

**RECOMMENDATION:**

That the Board of Trustees approve Southwest Exterminating Company to provide Integrated Pest Management for the District at a first-year cost of \$23,550.

**IMPACT/RATIONALE:**

RFP #14-2020RL solicited 13 vendors with 5 submitting proposals for pest management services for all campuses and facilities including food service areas and new construction. Integrated Pest Management (IPM) is an ecosystem-based strategy that focuses on long-term prevention of pests through a combination of techniques that prevent pests from entering, harboring, and/or damaging a facility. The Request for Proposal (RFP) process was used, ensuring that the District is compliant with purchasing regulations according to TEC 44.031 and EDGAR.

All vendors were asked to submit pricing on a one-year matrix. Working with the Purchasing Department, the Maintenance and Operations Department staff evaluated submissions based on a seven (7) criteria rubric. The evaluation committee considered the long-term cost and the vendor's safety procedures stated within their proposal. Scoring was captured under criteria 6, long term cost to acquire the vendor's goods. After evaluation of the proposal received, it is recommended that the award be made to Southwest Exterminating Company. This bid will be awarded as an annual contract, with an auto renewal option for four (4) additional one-year periods if all conditions are met. Either party may provide a 30-day advance written notice of intent to cancel prior to the expiration of the annual term.

**PROGRAM DESCRIPTION:**

The proposal will be awarded as a 5-year contract at a total cost of \$117,750. The procurement shall commence upon board approval and will utilize local and federal funds.

Submitted by: Christopher Juntti, Interim Deputy Superintendent of Support Services  
Jill Ludwig, CPA, RTSBA, Chief Financial Officer  
Aaron Morgan, Director of Maintenance & Operations  
Lamanda Nipps, CTSBO, Purchasing & Materials Manager

Recommended for approval:



Dr. Thomas Randle  
Superintendent

**RFP # 14-2020RL**  
**Intergrated Pest Management**  
**August 20, 2020**

	<b>Vendors</b>	<b>Cost</b>	<b>The purchase price (25 points Max)</b>	<b>The reputation of the Proposer and of the Proposer's goods or services. (15 points Max)</b>	<b>The quality of the Proposer's goods or services. (10 points Max)</b>	<b>The extent to which the goods or services meet the needs of district . (20 points Max)</b>	<b>The Proposer's past relationship with the district. (5 points Max)</b>	<b>Long-term cost to the district to aquire the vendor's goods or service. (15 points Max)</b>	<b>Ability to service our account with proper staff and insurance. (10 points Max)</b>	<b>TOTAL POINTS</b>
1	<b>Southwest Exterminating</b>	<b>\$ 23,550.00</b>	<b>25</b>	<b>9.5</b>	<b>9</b>	<b>18.3</b>	<b>1</b>	<b>14.6</b>	<b>10</b>	<b>87.4</b>
2	<b>The Bug Man</b>	<b>\$ 28,320.00</b>	<b>22</b>	<b>9</b>	<b>7.6</b>	<b>17</b>	<b>5</b>	<b>11.6</b>	<b>10</b>	<b>82.2</b>
3	<b>Holdes Pest Solutions</b>	<b>\$ 73,500.00</b>	<b>17</b>	<b>8.5</b>	<b>8.3</b>	<b>17.6</b>	<b>1</b>	<b>11.3</b>	<b>10</b>	<b>73.7</b>
4	<b>Pest Management Inc.</b>	<b>\$ 104,400.00</b>	<b>12</b>	<b>9</b>	<b>6.6</b>	<b>15.3</b>	<b>1</b>	<b>6</b>	<b>10</b>	<b>59.9</b>
5	<b>John Moore Services</b>	<b>\$ 124,440.00</b>	<b>10</b>	<b>10</b>	<b>6.3</b>	<b>17</b>	<b>1</b>	<b>5.3</b>	<b>10</b>	<b>59.6</b>

**CONSIDER APPROVAL OF DISTRICT-WIDE STAFF DEVELOPMENT  
SERVICES AND MATERIALS**

**RECOMMENDATION:**

That the Board of Trustees approve all vendors who responded to the Request for Proposal for staff development services and materials for the District.

**IMPACT/RATIONALE:**

Purchases may be made for services herein by each campus or department with prior content approval from Lamar CISD Staff Development. This type of award is beneficial to the District as it allows our campuses and departments a variety of qualified vendors to select from, while ensuring that the District is compliant with purchasing regulations according to TEC 44.031, EDGAR.

**PROGRAM DESCRIPTION:**

RFP #06-2020LN requested that vendors supply credentials, high-quality professional content details, evaluation tools, TEKS &/or Industry standard documents and pricing specific to the District. In addition, vendors provided their capability of multi-platform delivery options (face-to-face, online, etc). Pricing specific to Lamar CISD accommodates budgeting and overall planning for staff development services and related materials.

Teaching and Learning Department staff evaluated submissions based on evaluation criteria specific to quality and extent to which respondents meet the District's needs. After evaluation of the proposals received, it is recommended that the award be made to all respondents.

This proposal will be awarded as a 3-year term contract, with two (2) one-year auto renewal options. Contract terms may include a District election to add formal subsequent proposals. Either party may provide a 30-day advance written notice of intent to cancel prior to the annual termination. Upon approval, the agreement commences on September 1, 2020 utilizing federal and local funds.

Submitted by: Dr. Theresa Mossige, Chief Academic Officer  
Jill Ludwig, CPA, RTSBA, Chief Financial Officer  
Katie Marchena, Executive Director of Teaching and Learning  
Lamanda Nipps, CTSBO, Purchasing & Materials Manager

Recommended for approval:



Dr. Thomas Randle  
Superintendent

## RFP 06-2020LN

- 1 Alba Educational Consulting, LLC
- 2 Amy Ellingson
- 3 Andrea Honigsfeld and Associates, S. Corp
- 4 Bee Social Network
- 5 Bigger Foster Stronger, Inc
- 6 Billingsley Education
- 7 BLP Biliteracy Consulting, LLC
- 8 bulb, Inc
- 9 Carolyn Vandiver
- 10 CasasLWP, LLC
- 11 Center for Educator Development in Fine Arts (CEDFA)
- 12 Certified Education Consultants, Inc dba Writing by Design
- 13 College Board
- 14 Complete Book & Media Supply, LLC
- 15 Conscious Education Consulting, LLC
- 16 Cosenza & Associates, LLC
- 17 Dan St. Romain Educational Consultants, LLC
- 18 David LaRose/LaRose LLC
- 19 DBQ Company, The dba The DBQ Project
- 20 Dr. Ruby K. Payne dba aha! Process, Inc
- 21 Drake University
- 22 DSD Professional Development
- 23 E4E Consulting
- 24 Edgenuity, Inc
- 25 Educational Consultant, Priscilla Lurz, M.Ed.
- 26 Ellevation, Inc.
- 27 Flippen Group, The
- 28 Franklin Covey Client Sales, Inc
- 29 Frog Street Press, LLC
- 30 Greenwood Publishing Group dba Heinemann
- 31 H. Womack Consulting, LLC
- 32 Hanan Educational Resources
- 33 Harris County Department of Education
- 34 Houghton Mifflin Harcourt Publishing Company
- 35 Houston Education Leadership Partners, LLC
- 36 Instructional Coaching Group
- 37 Instructure
- 38 It's Elementary Math Consulting, Inc
- 39 Judy M Wallis
- 40 Kagan Professional Development
- 41 Karen Smith



- 42 Kelly Reider, dba English Learner Portal
- 43 KH Literacy Education, LLC
- 44 La Rocca Literacy, LLC
- 45 lead4ward, LLC
- 46 Linda Metcalf PHD
- 47 Literacy Matters Consulting, LLC
- 48 Loving Guidance, LLC dba Conscious Discipline
- 49 Mackin Educational Resources
- 50 Maker Maven, LLC
- 51 Mercury Chamber Orchestra, Inc
- 52 Michelle Swain
- 53 New Teacher Center
- 54 NextWaveSTEM, LLC
- 55 Pamela G. Smith
- 56 Pamela Polk, Educational Consultant
- 57 Parrish & Associates, Inc
- 58 Really Great Reading
- 59 Renaissance Learning, Inc
- 60 Rethink Autism Inc
- 61 s3strategies, LLC
- 62 Sandra Mercuri Educational Consultants
- 63 Savvas Learning Company (former Pearson K12 Learning)
- 64 Science Toolkit, LLC
- 65 Seidlitz Education
- 66 Sheila Maher Consulting
- 67 Solution Tree, Inc
- 68 Staff Development Workshops
- 69 Stephanie Harvey Consulting
- 70 Stetson & Associates, Inc
- 71 Summit K12 Holdings, Inc
- 72 Teachstone, Inc
- 73 TeachTransform, Inc
- 74 TechTerra Education
- 75 Texas Educational Support Staff Association, Inc.
- 76 Texas Instruments, Inc
- 77 Themes & Variations
- 78 Thinking Maps, Inc
- 79 Troxell Communications, Inc
- 80 Young Audiences of Houston

**CONSIDER RATIFICATION OF DONATIONS TO THE DISTRICT**

**RECOMMEDATION:**

That the Board of Trustees ratify donations to the District.

**IMPACT/RATIONALE:**

Policy CDC (Local) states that the Board of Trustees must approve any donation with a value in excess of \$5,000.

**PROGRAM DESCRIPTION:**

Adolphus PTO donated \$9,411.16 to purchase picnic tables, trash cans, and a metal sign for Adolphus Elementary School.

The Dick's Sporting Goods Foundation donated \$5,000 for any/all expenses for K-12 sports programs at Lamar CISD.

Campbell PTO donated \$37,182.71 to purchase a digital marquee and library books for Campbell Elementary School.

Recommended for approval:



Dr. Thomas Randle  
Superintendent

**CONSIDER APPROVAL OF RESOLUTION PROCLAIMING  
CHILDHOOD CANCER AWARENESS MONTH**

**RECOMMENDATION:**

That the Board of Trustees approve the attached resolution proclaiming September 2020 as “Childhood Cancer Awareness Month” in the Lamar Consolidated Independent School District.

**IMPACT/RATIONALE:**

Families, caregivers, charities, organizations and research groups across the United States observe September as Childhood Cancer Awareness Month. Every year, approximately 16,000 children in the U.S. under the age of 21 are diagnosed with cancer; and one-fourth of them will not survive the disease.

Submitted by: Dr. Mike Rockwood, Deputy Superintendent of Administrative Services & Leadership Development  
Lindsey Sanders, Director of Community Relations

Recommended for approval:



Dr. Thomas Randle  
Superintendent of Schools

## Resolution

Whereas, in the United States almost 16,000 children under the age of 21 are diagnosed with cancer every year; approximately one quarter of whom will not survive the disease; and

Whereas, cancer is the leading cause of death by disease among Texas children between infancy and age 19; and

Whereas, an estimated 1,700 children aged 19 and younger in Texas were diagnosed with cancer; and

Whereas, the objective of Childhood Cancer Awareness Month is to put a spotlight on the types of cancer that largely affect children, survivorship issues and help raise funds for research and family support;

Therefore, the Board of Trustees of the Lamar Consolidated Independent School District declares September 2020, as

### **Childhood Cancer Awareness Month in Lamar CISD**

and encourages members of our community to reaffirm their commitment to fighting this terrible disease.

August 20, 2020



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Joy Williams, President

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Joe Hubenak, Secretary

**CONSIDER APPROVAL OF RESOLUTION PROCLAIMING  
HISPANIC HERITAGE MONTH**

**RECOMMENDATION:**

That the Board of Trustees approve the attached resolution proclaiming September 15 – October 15, 2020 as “Hispanic Heritage Month” in the Lamar Consolidated Independent School District.

**IMPACT/RATIONALE:**

September 15 – October 15 was designated by presidential proclamation as the month to celebrate the rich heritage of Hispanic Americans and the many contributions they have made to American culture.

Hispanic Heritage Month begins on September 15, the anniversary of independence for five Latin American countries—Costa Rica, El Salvador, Guatemala, Honduras and Nicaragua. In addition, Mexico declared its independence on September 16 and Chile on September 18.

Submitted by: Dr. Mike Rockwood, Deputy Superintendent of Administrative Services & Leadership Development  
Lindsey Sanders, Director of Community Relations

Recommended for approval:



Dr. Thomas Randle  
Superintendent of Schools

# Resolution

Whereas, September 15 is the anniversary of Independence Day for five Latin American countries, and is celebrated as a major cultural event by Hispanics in this country and across the Americas; and

Whereas, it is appropriate at this time to recognize the rich heritage and the significant contributions to American life by persons of Hispanic ancestry; and

Whereas, schools are in a unique position to share an appreciation of Hispanics among children from all races and backgrounds; and

Whereas, Lamar CISD schools commemorate Hispanic Heritage Month with special activities and observances;

Therefore, the Board of Trustees of the Lamar Consolidated Independent School District declares September 15 – October 15, 2020 as

## **Hispanic Heritage Month in Lamar CISD**

and encourages members of our community to share in this celebration of our diverse American heritage.

August 20, 2020



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Joy Williams, President

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Joe Hubenak, Secretary

**CONSIDER APPROVAL OF LAMAR CISD ZONING COMMITTEE  
RECOMMENDATIONS FOR RANDLE HIGH SCHOOL  
AND WRIGHT JUNIOR HIGH SCHOOL**

**RECOMMENDATION:**

That the Board of Trustees approve the 2019-2020 Attendance Boundary Committee's (ABC) recommendation to establish the attendance boundary area for Randle High School and Wright Junior High for the 2021-2022 school year, as presented.

**IMPACT/RATIONALE:**

The 2019-2020 ABC met on June 15, June 22, July 6 and July 13 to consider recommendations for the attendance boundary lines for Randle High School and Wright Junior High. Following discussion, the ABC reached consensus to move forward to public input.

A public meeting for input from all residents was held on July 27 at 7 p.m. in the George Ranch High School auditorium. Parents in the Skyward system received emails about the public input meeting. The District website and all campus websites also included banners highlighting the ABC process and meeting information.

The ABC listened to the concerns of the community during the public input meeting and decided to meet once more on August 3. The ABC reviewed its proposal and the public input presented before voting to bring the attached recommendation for Board approval. Based upon the feedback from the July 27, 2020 public input meeting, the ABC made changes to its original recommendation.

The ABC's final recommendation is based on the latest demographic projections, facility capacity, current student enrollment numbers and optimal utilization of existing facilities. The committee also looked closely at both long and short term needs to alleviate overcrowding while minimizing the movement of students from existing zones.

The ABC's recommendation impacts the current George Ranch, Terry and Lamar Consolidated high school attendance zones. There are no recommended changes to the attendance zones for Foster or Fulshear high schools.

Submitted by: Dr. Mike Rockwood, Deputy Superintendent of Administrative Services  
& Leadership Development  
Lindsey Sanders, Director of Community Relations

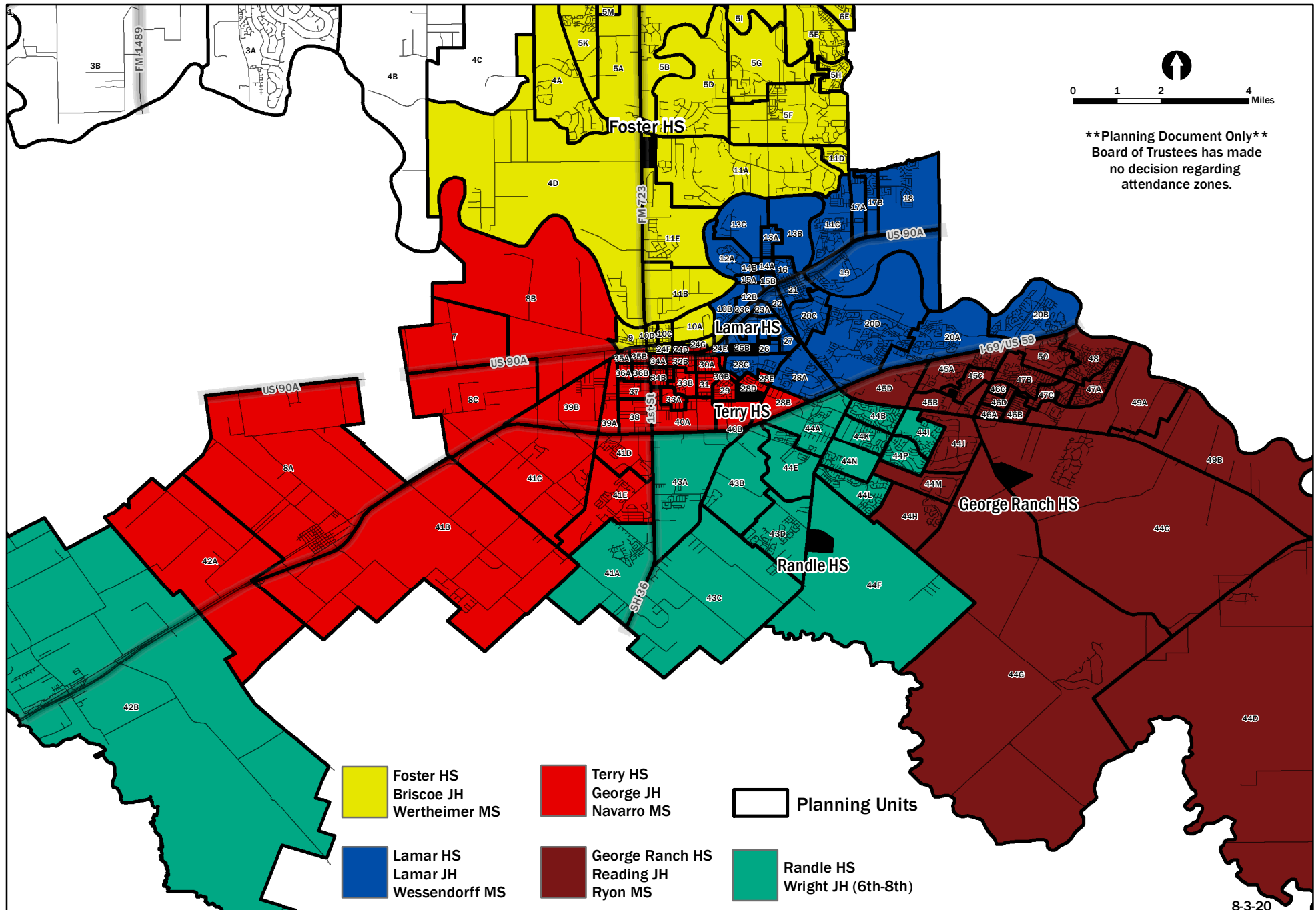
Recommended for approval:



Dr. Thomas Randle  
Superintendent

# Committee Recommendation 8-3-2020

Lamar CISD -- Secondary School Rezoning



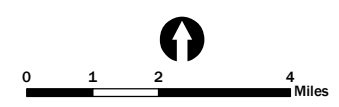
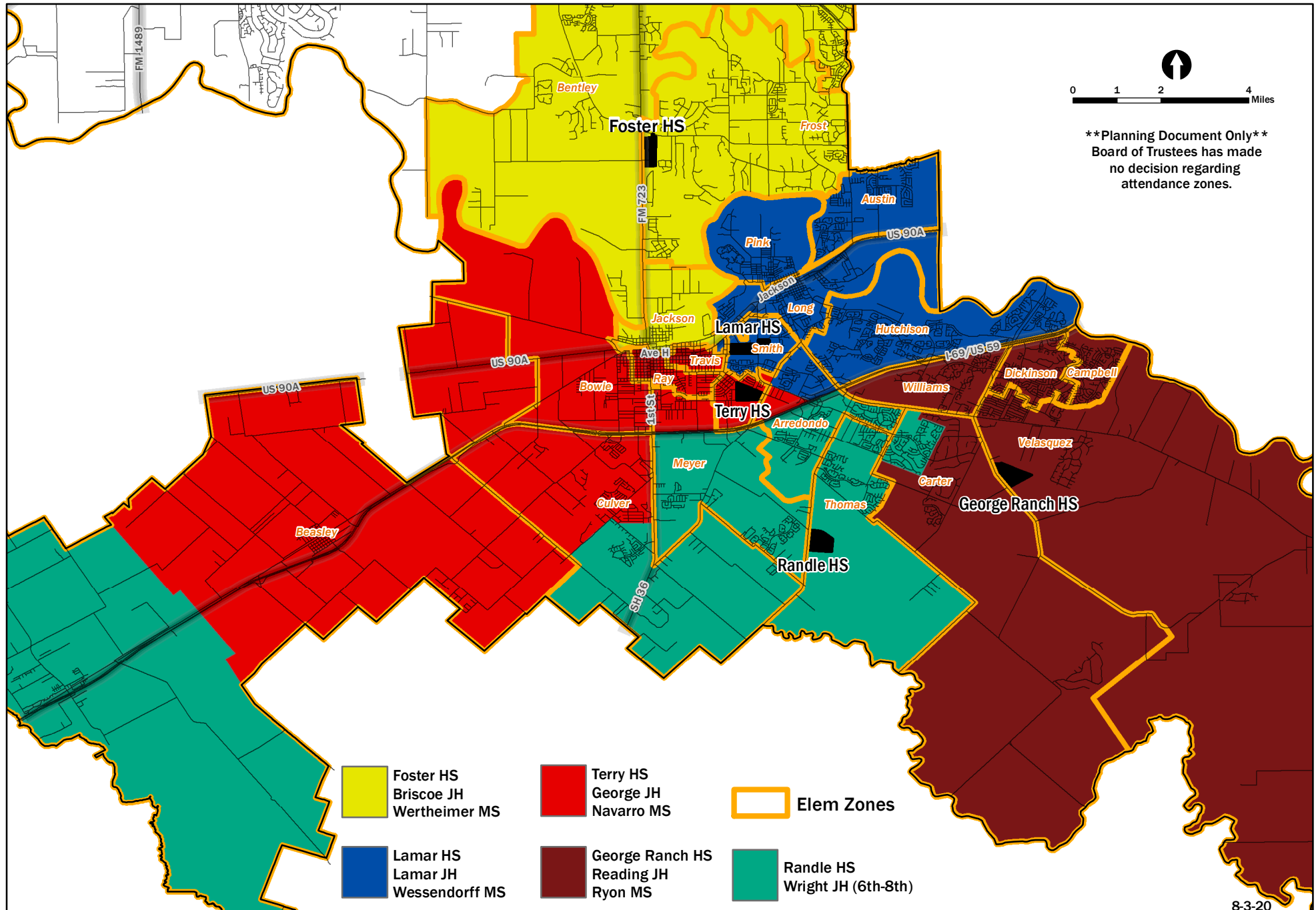
- |                                                                                                                                                                     |                                                                                                                                                                      |                                                                                                                                                           |
|---------------------------------------------------------------------------------------------------------------------------------------------------------------------|----------------------------------------------------------------------------------------------------------------------------------------------------------------------|-----------------------------------------------------------------------------------------------------------------------------------------------------------|
| <span style="display: inline-block; width: 20px; height: 20px; background-color: yellow; border: 1px solid black;"></span> Foster HS<br>Briscoe JH<br>Wertheimer MS | <span style="display: inline-block; width: 20px; height: 20px; background-color: red; border: 1px solid black;"></span> Terry HS<br>George JH<br>Navarro MS          | <span style="display: inline-block; width: 20px; height: 20px; border: 1px solid black;"></span> Planning Units                                           |
| <span style="display: inline-block; width: 20px; height: 20px; background-color: blue; border: 1px solid black;"></span> Lamar HS<br>Lamar JH<br>Wessendorff MS     | <span style="display: inline-block; width: 20px; height: 20px; background-color: darkred; border: 1px solid black;"></span> George Ranch HS<br>Reading JH<br>Ryon MS | <span style="display: inline-block; width: 20px; height: 20px; background-color: teal; border: 1px solid black;"></span> Randle HS<br>Wright JH (6th-8th) |

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# Committee Recommendation 8-3-2020

Lamar CISD -- Secondary School Rezoning



**\*\*Planning Document Only\*\***  
 Board of Trustees has made  
 no decision regarding  
 attendance zones.

129

- |                                                                                                                                                                     |                                                                                                                                                                      |                                                                                                                                                           |
|---------------------------------------------------------------------------------------------------------------------------------------------------------------------|----------------------------------------------------------------------------------------------------------------------------------------------------------------------|-----------------------------------------------------------------------------------------------------------------------------------------------------------|
| <span style="display: inline-block; width: 20px; height: 20px; background-color: yellow; border: 1px solid black;"></span> Foster HS<br>Briscoe JH<br>Wertheimer MS | <span style="display: inline-block; width: 20px; height: 20px; background-color: red; border: 1px solid black;"></span> Terry HS<br>George JH<br>Navarro MS          | <span style="display: inline-block; width: 20px; height: 20px; border: 2px solid orange;"></span> Elem Zones                                              |
| <span style="display: inline-block; width: 20px; height: 20px; background-color: blue; border: 1px solid black;"></span> Lamar HS<br>Lamar JH<br>Wessendorff MS     | <span style="display: inline-block; width: 20px; height: 20px; background-color: darkred; border: 1px solid black;"></span> George Ranch HS<br>Reading JH<br>Ryon MS | <span style="display: inline-block; width: 20px; height: 20px; background-color: teal; border: 1px solid black;"></span> Randle HS<br>Wright JH (6th-8th) |

# Committee Recommendation 8-3-20

## Projected Resident 9th-12th Grade Students

	2021	2022	2023	2024	2025	2026	2027	2028	2029
<b>George Ranch</b>	2,300	2,073	1,859	1,807	1,786	1,793	1,792	1,976	2,205
<b>Lamar</b>	2,024	2,126	2,247	2,330	2,425	2,538	2,656	2,783	3,017
<b>Randle</b>	970	1,549	2,153	2,299	2,391	2,502	2,658	2,869	3,072
<b>Terry</b>	1,962	1,823	1,684	1,714	1,766	1,779	1,849	1,985	2,142

## Ethnicity /SES Breakdown

Resident EE-12th Grade Students

	Randle	George Ranch	Lamar	Terry	Foster	Fulshear	LCISD
Black	32%	23%	26%	10%	24%	21%	23%
Hispanic	43%	25%	52%	81%	32%	25%	43%
White	16%	41%	14%	8%	32%	44%	26%
Asian	8%	11%	6%	0%	11%	8%	8%
Other	1%	1%	1%	0%	1%	2%	1%
EcoDis	51%	25%	63%	78%	33%	25%	46%

## 2020-21 Elementary Feeders into Proposed Secondary Tracks

	Randle	George Ranch	Lamar	Terry
Arredondo	62%		21%	18%
Beasley	32%			68%
Carter	62%	38%		
Culver	31%			69%
Hutchison			100%	
Meyer	81%			19%
Smith			100%	
Williams		100%		

Lamar CISD  
 Projected Resident Students  
 Committee Recommendation 8-3-20



**High Schools – 9th-12th Grade**

	2021-22	2022-23	2023-24	2024-25	2025-26	2026-27	2027-28	2028-29	2029-30	Eco Disadv (EE-12th)
<b>Foster</b>										
9th-12th Residents	2,090	2,281	2,453	2,650	2,727	2,864	3,004	3,254	3,572	33%
Students Projected (With Grandfathering)	2,090	2,281	2,453	2,650	2,727	2,864	3,004	3,254	3,572	
Capacity	2,000	2,000	2,000	2,000	2,000	2,000	2,000	2,000	2,000	
Percent Utilization	105%	114%	123%	133%	136%	143%	150%	163%	179%	
<b>Fulshear</b>										
9th-12th Residents	2,000	2,316	2,658	2,979	3,307	3,614	4,005	4,463	4,917	25%
Students Projected (With Grandfathering)	2,000	2,316	2,658	2,979	3,307	3,614	4,005	4,463	4,917	
Capacity	2,000	2,000	2,000	2,000	2,000	2,000	2,000	2,000	2,000	
Percent Utilization	100%	116%	133%	149%	165%	181%	200%	223%	246%	
<b>George Ranch</b>										
9th-12th Residents	1,836	1,834	1,859	1,807	1,786	1,793	1,792	1,976	2,205	25%
Students Projected (With Grandfathering)	2,300	2,073	1,859	1,807	1,786	1,793	1,792	1,976	2,205	
Capacity	2,000	2,000	2,000	2,000	2,000	2,000	2,000	2,000	2,000	
Percent Utilization	115%	104%	93%	90%	89%	90%	90%	99%	110%	
<b>Lamar</b>										
9th-12th Residents	1,982	2,104	2,247	2,330	2,425	2,538	2,656	2,783	3,017	63%
Students Projected (With Grandfathering)	2,024	2,126	2,247	2,330	2,425	2,538	2,656	2,783	3,017	
Capacity	2,000	2,000	2,000	2,000	2,000	2,000	2,000	2,000	2,000	
Percent Utilization	101%	106%	112%	117%	121%	127%	133%	139%	151%	
<b>Randle</b>										
9th-12th Residents	1,808	1,992	2,153	2,299	2,391	2,502	2,658	2,869	3,072	51%
Students Projected (With Grandfathering)	970	1,549	2,153	2,299	2,391	2,502	2,658	2,869	3,072	
Capacity	2,000	2,000	2,000	2,000	2,000	2,000	2,000	2,000	2,000	
Percent Utilization	49%	77%	108%	115%	120%	125%	133%	143%	154%	
<b>Terry</b>										
9th-12th Residents	1,630	1,641	1,684	1,714	1,766	1,779	1,849	1,985	2,142	78%
Students Projected (With Grandfathering)	1,962	1,823	1,684	1,714	1,766	1,779	1,849	1,985	2,142	
Capacity	2,050	2,050	2,050	2,050	2,050	2,050	2,050	2,050	2,050	
Percent Utilization	96%	89%	82%	84%	86%	87%	90%	97%	104%	
<b>Total (9th-12th):</b>										
Students Projected	11,346	12,168	13,054	13,779	14,402	15,090	15,964	17,330	18,925	46%
Capacity	12,050	12,050	12,050	12,050	12,050	12,050	12,050	12,050	12,050	

Version 8-3-20

**Grandfathering:**

2021-22 – 9th-10th Graders move to new zones, 11th-12th graders remain in 2020-21 zones

2022-23 – 9th-11th Graders move to new zones, 12th graders remain in 2020-21 zones

**CONSIDER APPROVAL OF AN AGREEMENT WITH FORT BEND COUNTY AND  
OTHER ENTITIES TO HOLD A JOINT ELECTION AND FOR THE PROVISION  
OF ELECTION SERVICES**

**RECOMMENDATION:**

That the Board of Trustees approve the agreement with Fort Bend County and other entities to hold a joint election and to contract for election services in connection with the District's bond election to be held on Tuesday, November 3, 2020.

**IMPACT/RATIONALE:**

At its meeting on August 6, 2020, the Board of Trustees adopted an Order calling for a bond election for November 3, 2020. In order to comply with the Texas Election Code and reduce the costs to the District of holding the bond election, it's in the best interest of the District to enter into a contract with Fort Bend County and other political subdivisions in Fort Bend County to participate in a joint election on the November 3, 2020 uniform election date and to contract with Fort Bend County for the provision of election services. The Order calling the District's election anticipated that the election would be conducted as a joint election and that the District would contract with the County for election services as it has done in the past.

Recommended for approval:



Dr. Thomas Randle  
Superintendent of Schools

THE STATE OF TEXAS  
COUNTY OF FORT BEND

JOINT ELECTION AGREEMENT AND CONTRACT FOR ELECTION SERVICES

THIS CONTRACT made by and between Fort Bend County, a body corporate and politic under the laws of the State of Texas, acting herein by and through the Fort Bend County Elections Administrator pursuant to Texas Election Code Section 31.092, hereinafter referred to as the "County", and the Lamar Consolidated Independent School District hereinafter referred to as "Political Subdivision," for a joint November 3, 2020 election pursuant to Texas Election Code Section 271.002 .

*RECITAL*

The Lamar Consolidated Independent School District is holding a General Election on November 3, 2020 (at the expense of the Political Subdivision) for the purpose of electing Trustees.

The County owns the Election Systems & Software EVS 6020 Voting System consisting of the ExpressVote Ballot Marking Device, the ExpressTouch electronic tabulation device, the DS-200 Precinct Tabulator, and the DS-450 Central Scanner and tabulator, which have been duly approved by the Secretary of State pursuant to Texas Election Code Chapter 122 as amended, and is compliant with the accessibility requirements set forth by Texas Election Code Section 61.012. Political Subdivision desires to use the County's electronic voting system and to compensate the County for such use and to share in certain other expenses connected with joint elections in accordance with the applicable provisions of Chapters 31 and 271 of the Texas Election Code, as amended.

NOW THEREFORE, in consideration of the mutual covenants, agreements, and benefits to the parties, IT IS AGREED as follows:

I. ADMINISTRATION

The parties agree to hold a "Joint Election" in accordance with Chapter 271 of the Texas Election Code and this agreement. The Fort Bend County Elections Administrator, hereinafter referred to as "Elections Administrator", shall coordinate, supervise, and handle all aspects of administering the Joint Election as provided in this agreement. Political Subdivision agrees to pay the County for equipment, supplies, services, and administrative costs as provided in this agreement. The Elections Administrator shall serve as the administrator for the Joint Election; however, the Political Subdivision shall remain responsible for the lawful conduct of its election. The Elections Administrator shall provide advisory services in connection with decisions to be made and actions to be taken by the officers of the Political Subdivision.

It is understood that other political subdivisions may wish to participate in the use of the County's electronic voting system and polling places, and it is agreed that the County may enter into other joint election agreements and contracts for election services for those purposes on terms and conditions generally similar to those set forth in this contract. Political Subdivision agrees that the County may enter into joint election agreements with other political subdivisions that may have territory located partially or wholly within the boundaries of Political Subdivision, and in such case all parties sharing common territory shall share a joint ballot on the County's electronic voting system at the applicable polling places. In such cases, costs shall be pro-rated among the participants according to Section X of this contract.

At each polling location, joint participants shall share voting equipment and supplies to the extent possible. The participating parties shall share a mutual ballot in those precincts where jurisdictions overlap. However, in no instance shall a voter be permitted to receive a ballot containing an office or proposition stating a measure on which the voter is ineligible to vote. Multiple ballot styles shall be available in those shared polling places where jurisdictions do not overlap.

## II. LEGAL DOCUMENTS

Political Subdivision shall be responsible for the preparation, adoption, and publication of all required election orders, resolutions, notices, and any other pertinent documents required by the Texas Election Code and/or Political Subdivision's governing body, charter, or ordinances.

**Preparation of the necessary materials for notices and the official ballot shall be the responsibility of Political Subdivision, including translation to languages other than English.** Political Subdivision shall provide a copy of their respective election orders and notices to the Elections Administrator.

## III. VOTING LOCATIONS

The County has adopted a countywide polling place program. Voters from Political Subdivisions participating in this Joint Election may cast a ballot at any polling location open for this election. The Elections Administrator shall select and arrange for the use of and payment for all Election Day voting locations. The proposed voting locations are listed in Attachment A of this agreement. In the event a voting location is not available, the Elections Administrator will arrange for use of an alternate location with the approval of the Political Subdivision. The Elections Administrator shall notify the Political Subdivision of any changes from the locations listed in Attachment A.

If polling places for the November 3, 2020 joint election are different from the polling place(s) used by Political Subdivision in its most recent election, Political Subdivision agrees to post a notice no later than November 3, 2020 at the entrance to any previous polling places in the jurisdiction stating that the polling location has changed and stating the polling place names and addresses in effect for the November 3, 2020 election.

## IV. ELECTION JUDGES, CLERKS, AND OTHER ELECTION PERSONNEL

The County shall be responsible for the appointment of the presiding judge and alternate judge for each polling location in accordance with Chapter 32 of the Texas Election Code. The Elections Administrator shall make emergency appointments of election officials if necessary.

Upon request by the Elections Administrator, Political Subdivision agrees to assist in recruiting polling place officials who are bilingual (fluent in both English and Spanish).

The Elections Administrator shall notify all election judges of the eligibility requirements of Subchapter C of Chapter 32 of the Texas Election Code, and will take the necessary steps to ensure that all election judges appointed for the Joint Election are eligible to serve.

The Elections Administrator shall arrange for the training and compensation of all election judges and clerks. The Elections Administrator shall arrange for the date, time, and place for presiding election judges to pick up their election supplies. Each presiding election judge will be sent a letter from the Elections Administrator notifying the person of the appointment, the time and location of training and distribution of election supplies, and the number of election clerks that the presiding judge may appoint.

Each election judge and clerk will receive compensation at an hourly rate established by the County pursuant to Texas Election Code Section 32.091. Judges and Clerks will be compensated for actual time working at a polling place, time spent preparing the polling location prior to Election Day, and time spent attending any training classes required to successfully conduct the election. The election judge will receive an additional sum of \$25.00 for picking up the election supplies prior to Election Day and for returning the supplies and equipment to the central counting station after the polls close.

The Elections Administrator may employ other personnel necessary for the proper administration of the election, including such part-time help as is necessary to prepare for the election, to ensure the timely delivery of supplies during early voting and on Election Day, and for the efficient tabulation of ballots at the central counting station. Part-time personnel working in support of the Early Voting Ballot Board and/or central counting station on election night will be compensated at the rate set by the County.

It is agreed by all parties that at all times and for all purposes hereunder, all election judges, clerks, and all other personnel involved in this election are independent contractors and are not employees or agents of the County. No statement contained in this Agreement shall be construed so as to find any judge, clerk, or any other election personnel an employee or agent of the County, and no election personnel shall be entitled to the rights, privileges, or benefits of County employees except as otherwise stated herein, nor shall any election personnel hold himself out as an employee or agent of the County, unless considered a county employee as determined by the Fort Bend County Human Resources Department. It is further agreed by all parties that at all times and for all purposes hereunder, all election judges, clerks, and all other personnel involved in this election are independent contractors and are not employees or agents of Political Subdivision. No statement contained in this Agreement shall be construed so as to find any judge, clerk, or any other election personnel an employee or agent of Political Subdivision, and no election personnel shall be entitled to the rights, privileges, or benefits of Political Subdivision employees except as otherwise stated herein, nor shall any election personnel hold himself out as an employee or agent of Political Subdivision, unless considered an employee of the Lamar Consolidated Independent School District as determined by the Human Resources Department of the Lamar Consolidated Independent School District.

#### V. PREPARATION OF SUPPLIES AND VOTING EQUIPMENT

The Elections Administrator shall arrange for all election supplies and voting equipment including, but not limited to official ballots, sample ballots, voter registration lists, and all forms, signs, maps and other materials used by the election judges at the voting locations. At each polling location, joint participants shall share voting equipment and supplies to the extent possible. The participating parties shall share a mutual ballot in those precincts where jurisdictions overlap. However, in no instance shall a voter be permitted to receive a ballot containing an office or proposition stating a measure on which the voter is ineligible to vote. Multiple ballot styles shall be available in those shared polling places where jurisdictions do not overlap. The Elections Administrator shall provide the necessary voter registration information, maps, instructions, and other information needed to enable the election judges in the voting locations that have more than one ballot style to conduct a proper election.

Political Subdivision shall furnish the Elections Administrator a list of candidates and/or propositions showing the order and the exact manner in which the candidate names and/or proposition(s) are to appear on the official ballot (including titles and text in each language in which Political Subdivision's ballot is to be printed). This list shall be delivered to the Elections Administrator prior to the deadlines as described in section XVI. Political Subdivision shall be responsible for proofreading and approving the ballot insofar as it pertains to Political Subdivision's candidates and/or propositions.

#### VI. EARLY VOTING

The participating authorities agree to conduct joint early voting and to appoint the Election Administrator as the Early Voting Clerk in accordance with Sections 31.097 and 271.006 of the Texas Election Code. The participating authorities agree to appoint the Elections Administrator's permanent county employees as deputy early voting clerks. The participating authorities further agree that the Elections Administrator may appoint other deputy early voting clerks to assist in the conduct of early voting as necessary, and that these additional deputy early voting clerks shall be compensated at an hourly rate set by the County pursuant to Section 83.052 of the Texas Election Code.

Early Voting by personal appearance will be held at the locations, dates, and times listed in Attachment "B" of this document. Any qualified voter of the Joint Election may vote early by personal appearance at any one of the joint early voting locations.

As Early Voting Clerk, the Elections Administrator shall receive applications for early voting ballots to be voted by mail in accordance with Chapters 31 and 86 of the Texas Election Code. Any requests for early voting ballots to be voted

by mail received by Political Subdivision shall be forwarded immediately by fax or courier to the Elections Administrator for processing.

Upon request, the Elections Administrator shall provide Political Subdivision a copy of the early voting report on a daily basis and a cumulative final early voting report following the election.

#### VII. EARLY VOTING BALLOT BOARD

The County shall appoint an Early Voting Ballot Board (EVBB) to process early voting results from the Joint Election. The Presiding Judge of Central Count, with the assistance of the Elections Administrator, shall appoint two or more additional members to constitute the EVBB. The Elections Administrator shall determine the number of EVBB members required to efficiently process the early voting ballots.

#### VIII. CENTRAL COUNTING STATION AND ELECTION RETURNS

The Elections Administrator shall be responsible for establishing and operating the central counting station to receive and tabulate the voted ballots in accordance with the provisions of the Texas Election Code and of this agreement.

The participating authorities hereby, in accordance with Section 127.002, 127.003, and 127.005 of the Texas Election Code, appoint the following central counting station officials:

Counting Station Manager:	John Oldham, Elections Administrator
Tabulation Supervisor:	Robin Heiman, Assistant Elections Administrator
Presiding Judge:	Lisa Railsback, Equipment Technician

The counting station manager or his representative shall deliver timely cumulative reports of the election results as precincts report to the central counting station and are tabulated. The manager shall be responsible for releasing cumulative totals and precinct returns from the election to the joint participants, candidates, press, and general public by distribution of hard copies or electronic transmittals by facsimile (when so requested) and by posting to the Elections Administrator's web page located at "www.fortbendvotes.org".

The Elections Administrator will prepare the unofficial canvass reports after all precincts have been counted, and will deliver a copy of the unofficial canvass to the Political Subdivision as soon as possible after all returns have been tabulated. All participating authorities shall be responsible for the official canvass of their respective elections.

The Elections Administrator shall be responsible for conducting the post-election manual recount required by Section 127.201 of the Texas Election Code unless a waiver is granted by the Secretary of State. Notification and copies of the recount, if waiver is denied, will be provided to each participating authority and the Secretary of State's Office.

#### IX. RUNOFF ELECTION

Political Subdivision shall have the option of extending the terms of this agreement through its runoff election, if applicable. In the event of such runoff election, the terms of this agreement shall automatically extend unless the Political Subdivision notifies the Elections Administrator in writing within 10 days of the original election.

Political Subdivision shall reserve the right to reduce the number of early voting locations and/or Election Day voting locations in any runoff election.

#### X. ELECTION EXPENSES AND ALLOCATION OF COSTS



Political Subdivision agrees to share the costs of administering the Joint Election. Allocation of costs, unless specifically stated otherwise, is mutually agreed to be shared among the total number of political subdivisions. Costs for polling places shared by the County, Political Subdivision, and other political subdivisions shall be pro-rated among the participants to this agreement.

Any expenses incurred in the rental of polling place facilities shall be pro-rated among the participants to this agreement.

It is agreed that the normal rental rate charged for the County's voting equipment used on Election Day shall be pro-rated among the participants to this agreement.

Costs for Early Voting by Personal Appearance shall be allocated as shown in Attachment C of this document.

Political Subdivision agrees to pay the County an administrative fee equal to ten percent (10%) of its total billable costs in accordance with Section 31.100(d) of the Texas Election Code.

## XII. WITHDRAWAL FROM CONTRACT DUE TO CANCELLATION OF ELECTION

Political Subdivision may withdraw from this agreement and the Joint Election should it cancel its election in accordance with Sections 2.051 - 2.053 of the Texas Election Code. Political Subdivision is fully liable for any expenses incurred by the County on behalf of Political Subdivision plus an administrative fee of ten percent (10%) of such expenses. Any monies deposited with the county by Political Subdivision shall be refunded, minus the aforementioned expenses and administrative fee if applicable.

## XII. RECORDS OF THE ELECTION

The Elections Administrator is hereby appointed general custodian of the voted ballots and all records of the Joint Election as authorized by Section 271.010 of the Texas Election Code.

Access to the election records shall be available to each participating authority as well as to the public in accordance with applicable provisions of the Texas Election Code and the Texas Public Information Act. The election records shall be stored at the offices of the Elections Administrator or at an alternate facility used for storage of county records. The Elections Administrator shall ensure that the records are maintained in an orderly manner so that the records are clearly identifiable and retrievable.

Records of the election shall be retained and disposed of in accordance with the provisions of Section 66.058 of the Texas Election Code. If records of the election are involved in any pending election contest, investigation, litigation, or open records request, the Elections Administrator shall maintain the records until final resolution or until final judgment, whichever is applicable. It is the responsibility of Political Subdivision to bring to the attention of the Elections Administrator any notice of pending election contest, investigation, litigation or open records request which may be filed with Political Subdivision.

## XIII. RECOUNTS

A recount may be obtained as provided by Title 13 of the Texas Election Code. Political Subdivision agrees that any recount shall take place at the offices of the Elections Administrator, and that the Elections Administrator shall serve as Recount Supervisor and Political Subdivision's official or employee who performs the duties of a secretary under the Texas Election Code shall serve as Recount Coordinator.

## XIV. MISCELLANEOUS PROVISIONS

1. It is understood that to the extent space is available, that other districts and political subdivisions may wish to participate in the use of the County's election equipment and voting places, and it is agreed that the Elections Administrator may contract with such other districts or political subdivisions for such purposes and that in such event there may be an adjustment of the pro-rata share to be paid to the County by the participating authorities.
2. The Elections Administrator shall file copies of this document with the Fort Bend County Treasurer and the Fort Bend County Auditor in accordance with Section 31.099 of the Texas Election Code.
3. In the event that legal action is filed contesting Political Subdivision's election under Title 14 of the Texas Election Code, Political Subdivision shall choose and provide, at its own expense, legal counsel for the County, the Elections Administrator, and additional election personnel as necessary.
4. Nothing in this contract prevents any party from taking appropriate legal action against any other party and/or other election personnel for a breach of this contract or a violation of the Texas Election Code.
5. The parties agree that under the Constitution and laws of the State of Texas, neither the County nor Political Subdivision can enter into an agreement whereby either party agrees to indemnify or hold harmless another party; therefore, all references of any kind, if any, to indemnifying or holding or saving harmless for any reason are hereby deleted.
6. This agreement shall be construed under and in accord with the laws of the State of Texas, and all obligations of the parties created hereunder are performable in Fort Bend or Harris Counties, Texas.
7. In the event of one of more of the provisions contained in this Agreement shall for any reason be held to be invalid, illegal, or unenforceable in any respect, such invalidity, illegality, or unenforceability shall not affect any other provision hereof and this agreement shall be construed as if such invalid, illegal, or unenforceable provision had never been contained herein.
8. All parties shall comply with all applicable laws, ordinances, and codes of the State of Texas, all local governments, and any other entities with local jurisdiction.
9. The waiver by any party of a breach of any provision of this agreement shall not operate as or be construed as a waiver of any subsequent breach.

Any amendments of this agreement shall be of no effect unless in writing and signed by all parties hereto.

#### XV. COST ESTIMATES AND DEPOSIT OF FUNDS

It is estimated that Political Subdivision's obligation under the terms of this agreement shall be \$27,685.00 The Political Subdivision agrees to pay to the County a deposit of \$16,600.00 which is approximately sixty (60) percent of the total estimated obligation of Political Subdivision to the County under this agreement. This deposit shall be paid to the County within ten (10) days of the City's receipt of this agreement, authorized by the governing bodies of both parties and fully executed by both parties. The exact amount of the Political Subdivision's obligation under the terms of this agreement shall be calculated after the November 3, 2020 election (or runoff election, if applicable), and if the amount of the Political Subdivision's obligation exceeds the amount deposited, the Political Subdivision shall pay to the County the balance due within thirty (30) days after receipt of the final invoice from the Elections Administrator. However, if the amount of the Political Subdivision's obligation is less than the amount deposited, the County shall refund to the Political Subdivision the excess amount paid within thirty (30) days after final costs are calculated.

XVI. RESULT OF NON-COMPLIANCE OF DEADLINES

The Political Subdivision agrees that it shall provide ballot details to the Elections Office not later than the 70th day (August 25, 2020) before the election. It is understood that if the ballot details are not provided to the Elections Office by the 72nd day before the election (August 28, 2020) that the Elections Office may impose a penalty fee of \$1000.00 assessed to the total cost. It is also understood that if the ballot details are not provided to the Elections Office by the 63rd day before Election Day (September 2, 2020), this contract will be declared null and void and it will be the responsibility of the political entity to conduct a separate election.

IN TESTIMONY HEREOF, this agreement, its multiple originals all of equal force, has been executed on behalf of the parties hereto as follows, to-wit:

- (1) It has on the \_\_\_\_\_ day of \_\_\_\_\_, 2020 been executed on behalf of Fort Bend County by the Elections Administrator pursuant to the Texas Election Code Section 31.092 so authorizing;
- (2) It has on the \_\_\_\_\_ day of \_\_\_\_\_, 2020 been executed on behalf of the Lamar Consolidated Independent School District by its Presiding Officer or authorized representative, pursuant to an action by the Governing Body of the Lamar Consolidated Independent School District.

FORT BEND COUNTY

By John Oldham  
John Oldham  
Elections Administrator

LAMAR CONSOLIDATED INDEPENDENT SCHOOL DISTRICT:

By \_\_\_\_\_

APPROVED AS TO FORM:

By \_\_\_\_\_  
Assistant County Attorney

VOTING CENTER	ADDRESS	CITY	ZIP
Adams Junior High School	4141 Cross Creek Bend Lane	FULSHEAR, TX	77441
Al Rabba World Food	5800 New Territory Blvd	SUGAR LAND, TX	77479
Beasley City Hall	319 S. Third Street	BEASLEY, TX	77417
Beck Junior High School	5200 S Fry Rd	KATY, TX	77450
Beckendorf Jr High School	8200 South Fry Rd.	KATY, TX	77494
Bowie Middle	700 Plantation Dr	RICHMOND, TX	77406
Brazos Bend Home & Ranch	22930 FM 1462 Rd	NEEDVILLE, TX	77461
Briarchase Missionary Baptist Church	16000 Blueridge Rd	MISSOURI CITY, TX	77489
Briscoe Junior High School	4300 FM 723 Rd	RICHMOND, TX	77406
Calvary Baptist Church	4111 Airport Ave	ROSENBERG, TX	77471
Chasewood Clubhouse	7622 Chasewood Dr	MISSOURI CITY, TX	77489
Cinco Ranch Branch Library	2620 Commercial Center Dr.	KATY, TX	77494
Clements High School	4200 Elkins Rd	SUGAR LAND, TX	77479
Commonwealth Clubhouse	4330 Knightsbridge Blvd	SUGAR LAND, TX	77479
Crockett Middle School	19001 Beechnut	RICHMOND, TX	77407
Elkins High School	7007 Knights Court	MISSOURI CITY, TX	77469
Eagle Heights Church	16718 West Belfort	RICHMOND, TX	77407
Fairgrounds Bldg D	4310 Highway 36 S	ROSENBERG, TX	77471
Firethorne Community Association	28800 S. Firethorne Rd	KATY, TX	77494
Fort Bend ISD Admin Building	16431 Lexington Blvd	SUGAR LAND, TX	77479
Four Corners Community Center	15700 Old Richmond Road	SUGAR LAND, TX	77498
Fulshear High School	9302 Charger Way	FULSHEAR, TX	77441
Gallery Furniture	7227 W Grand Parkway S	RICHMOND, TX	77407
Garcia Middle	18550 Old Richmond Rd	SUGAR LAND, TX	77478
George Bush High School	6707 FM 1464 RD	RICHMOND, TX	77407
George Memorial Library	1001 Golfview Dr	RICHMOND, TX	77469
Great Oaks Baptist Church	7101 FM 2759 Rd	RICHMOND, TX	77469
Greatwood Community & Rec Center	7225 FM 359 Rd	SUGAR LAND, TX	77479
Hightower High School	3333 Hurricane Ln	MISSOURI CITY, TX	77459
Hunters Glen Elem.	695 Independence Blvd	MISSOURI CITY, TX	77459
Imperial Park Recreation Center	234 Matlage Way	SUGAR LAND, TX	77478
Jacks Conference Center	3232 Austin Pkwy	SUGAR LAND, TX	77479
Jones Creek Ranch Park	7714 Farm to Market 359	Richmond, TX	77406
Joy Lutheran Church	717 FM 359 Rd	RICHMOND, TX	77406
Katy Reserve (fka Childhood Center)	1711 Spring Green Blvd	KATY, TX	77479
Kempner High School	14777 Voss Rd	SUGAR LAND, TX	77498
Kendleton Church of God	619 FM 2919 Rd	KENDLETON, TX	77417
Knights of Columbus (Needville)	13631 Highway 36	NEEDVILLE, TX	77461
Kroger's Riverstone	18861 University Blvd	SUGAR LAND, TX	77479
Lake Olympia Club House	180 Island Blvd	MISSOURI CITY, TX	77459
Lantern Lane Elem.	3323 Mission Valley Dr	MISSOURI CITY, TX	77459
Lexington Creek Elem.	2335 Dulles Ave	MISSOURI CITY, TX	77459
Living Word Lutheran Church	3700 South Mason Road	KATY, TX	77450
Lost Creek Conference Center	3703 Lost Creek Blvd	SUGAR LAND, TX	77478
M.R. Massey Admin. Bldg.	1570 W. Sycamore Rd	FRESNO, TX	77545
Meadows Place City Hall	1 Troyan Dr	MEADOWS PLACE, TX	77477

VOTING CENTER	ADDRESS	CITY	ZIP
Merrell Center	6301 South Stadium Ln	KATY, TX	77494
Mission Bend Library	8421 Addicks Clodine Rd	HOUSTON, TX	77083
Missouri City Baptist Church	16816 Quail Park Dr	MISSOURI CITY, TX	77489
Missouri City Community Center	1522 Texas Parkway	MISSOURI CITY, TX	77489
Missouri City Parks and Rec.	2701 Cypress Point Dr	MISSOURI CITY, TX	77459
Museum of Natural Science	13016 University Blvd.	SUGAR LAND, TX	77479
Mustang Community Center	4521 FM 521 Rd	FRESNO, TX	77545
Oak Lake Baptist Church	15555 W. Airport Blvd	SUGAR LAND, TX	77498
Orchard City Hall	9714 Kibler	ORCHARD, TX	77464
Our Lady of Guadalupe Family Life Ctr	1600 Avenue D	ROSENBERG, TX	77471
Pinnacle Senior Center	5525 Hobby St	HOUSTON, TX	77053
Pioneer Community Center	6501 Rohan Road	RICHMOND, TX	77469
Quail Valley Elementary	3500 Quail Village Dr	MISSOURI CITY, TX	77459
Quail Valley Fund Office	3603 Glenn Lakes Ln	MISSOURI CITY, TX	77459
Reese Technical Center	12300 University Blvd	SUGAR LAND, TX	77479
Richmond Water Mnt. Facility	110 N 8th St	RICHMOND, TX	77469
Ridge Point High School	500 Waters Lake Blvd.	MISSOURI CITY, TX	77459
Ridgegate Community Ass'n	5855 West Ridgecreek Dr	HOUSTON, TX	77489
Ridgemont Early Childhood Ctr	5353 Ridgecreek Circle	HOUSTON, TX	77053
River Park Recreation Ctr.	5875 Summit Crk Drive	SUGAR LAND, TX	77479
Rosenberg Annex Building	4520 Reading Rd	ROSENBERG, TX	77471
Rosenberg City Hall	2110 Fourth Street	ROSENBERG, TX	77471
Sartartia Middle School	8125 Homeward Way	SUGAR LAND, TX	77479
Seven Lakes High School	9251 S Fry Rd	KATY, TX	77494
Sienna Annex	5855 Sienna Springs Way	MISSOURI CITY, TX	77459
Simonton City Hall	35011 FM 1093	SIMONTON, TX	77476
Stafford City Hall	2610 S Main St	STAFFORD, TX	77477
Sugar Creek Country Club	420 Sugar Creek Blvd	SUGAR LAND, TX	77478
Sugar Lakes Clubhouse	930 Sugar Lakes Dr	SUGAR LAND, TX	77478
Sugar Land Branch Library	550 Eldridge Rd	SUGAR LAND, TX	77478
Sugar Land Church of God	1715 Eldridge Rd	SUGAR LAND, TX	77478
Sugar Land City Hall	2700 Town Center Blvd N	SUGAR LAND, TX	77479
Thompsons City Hall	520 Thompson Oil Field Road	THOMPSONS, TX	77481
Tompkins High School	4400 Falcon Landing Blvd	KATY, TX	77494
Townewest Towne Hall	10322 Old Towne Ln	SUGAR LAND, TX	77498
Travis Elementary School	2700 Avenue K	ROSENBERG, TX	77471
University Branch Library	14010 University Blvd	SUGAR LAND, TX	77479
Westlake Preparatory Academy	23300 Bellaire Blvd	RICHMOND, TX	77406

**Fort Bend County Early Voting Schedule**  
**November 3, 2020 Presidential Election**  
*Programa de votación anticipada del condado de Fort Bend*  
*Elección presidencial del 3 de noviembre de 2020*

Early Voting Location (Lugar de votación anticipada)	Hours(Horas)					
	Tuesday - Saturday October 13 - 17, 2020 (martes- sábado) (octubre 13 - 17, 2020)	Sunday October 18, 2020 (domingo) (octubre 18, 2020)	Monday - Friday October 19 - 23, 2020 (lunes-viernes) (octubre 19 - 23, 2020)	Saturday October 24, 2020 (sábado) (octubre 24, 2020)	Sunday October 25, 2020 (domingo) (octubre 25, 2020)	Monday - Friday October 26 - 30, 2020 (lunes - viernes) (octubre 26 - 30, 2020)
<b>Fort Bend ISD Admin Bldg</b> 16431 Lexington, Sugar Land  <b>George Memorial Library</b> 1001 Golfview Dr, Richmond  <b>Hightower High School</b> 3333 Hurricane Lane, Missouri City  <b>James Bowie Middle School</b> 700 Plantation Dr, Richmond  <b>James Reese Career &amp; Technical Center</b> 12300 University Blvd, Sugar Land  <b>Sugar Land Branch Library</b> 550 Eldridge, Sugar Land  <b>Stafford City Hall</b> 2610 Main Street, Stafford	8:00 A.M. to 5:00 P.M	CLOSED	8:00 A.M. to 7:00 P.M	7:00 A.M. to 7:00 P.M	CLOSED	7:00 A.M. to 7:00 P.M
<b>Al Rabba World Food</b> 5800 New Territory Blvd, Sugar Land  <b>Beasley City Hall</b> 319 S. 3 <sup>rd</sup> Street, Beasley  <b>Chasewood Clubhouse</b> 7622 Chasewood Drive, Missouri City  <b>Cinco Ranch Library</b> 2620 Commercial Center Drive, Katy  <b>Fort Bend County Road &amp; Bridge</b> 3743 School Street, Needville  <b>Fort Bend County Rosenberg Annex</b> 4520 Reading Road, Rosenberg  <b>Four Corners Community Center</b> 15700 Old Richmond Road, Sugar Land  <b>Fulshear High School</b> 9302 Charger Way, Fulshear  <b>Greatwood Community &amp; Rec Center</b> 7225 Greatwood Pkwy, Sugar Land  <b>Jacks Conference Center</b> 3232 Austin Parkway, Sugar Land  <b>Jones Creek Ranch Park</b> 7714 FM 359 Rd, Richmond,  <b>Katy Reserve (Ika Childhood Center)</b> 1711 Spring Green Blvd, Katy  <b>Kroger's Riverstone (Community Room)</b> 18861 University Blvd, Sugar Land  <b>Lost Creek Park Conference Center</b> 3703 Lost Creek Blvd, Sugar Land  <b>Meadows Place City Hall</b> 1 Troyan Way, Meadows Place  <b>Missouri City Community Center</b> 1522 Texas Pkwy, Missouri City  <b>Our Lady of Guadalupe Family Life Center</b> 1600 Avenue D, Rosenberg  <b>Quail Valley Fund Office</b> 3603 Glenn Lakes, Missouri City  <b>Richmond Water Maintenance Facility</b> 110 N 8 <sup>th</sup> Street, Richmond  <b>Sienna Annex Community Room</b> 5855 Sienna Springs Way, Missouri City  <b>Sugar Land City Hall</b> 2700 Town Center, Sugar Land  <b>Tompkins High School</b> 4400 Falcon Landing Blvd, Katy  <b>University Branch Library</b> 14010 University Blvd, Sugar Land	8:00 A.M. to 5:00 P.M	CLOSED	8:00 A.M. to 7:00 P.M	7:00 A.M. to 7:00 P.M	12 Noon to 5:00 P.M.	7:00 A.M. to 7:00 P.M

**Lamar CSD proposed Election Services Contract  
Estimate for the conduct of the November 3, 2020 Joint Election**

**A. Statistical Information**

1. Number of Registered Voters	<u>107,282</u>	
2. Number of Precincts	<u>40</u>	
3. Number of election day polling places (excluding early voting)	<u>85</u>	
4. Number of polling places shared with another entity	<u>85</u>	
5. Number of public buildings used as polling places	<u>42</u>	
6. Number of early voting stations	<u>28</u>	
7. Voting system:	<u>Hybrid</u>	

**B. Cost of Election**

		Estimate	Actual
1. Early Voting and Election Day personnel <i>(TEC § 32.091, 32.092, 32.114, 83.052, 271.013)</i>			
a. Early voting clerks	Clerks x Rate x Hours / Entities <u>6</u> x <u>\$13</u> x <u>145</u> / <u>3</u>	<u>\$3,770</u>	
Early voting clerks	<u>24</u> x <u>\$12</u> x <u>95</u> / <u>3</u>	<u>\$9,120</u>	
<u>20</u> Location(s) x	Clerks x Rate x Hours / Entities		
b. Election day judges / clerks	<u>1</u> x <u>\$13</u> x <u>15</u> / <u>3</u>	<u>\$1,300</u>	
Election day judges / clerks	<u>4</u> x <u>\$12</u> x <u>15</u> / <u>3</u>	<u>\$4,800</u>	
2. Early Voting Ballot Board & central counting station personnel <i>(TEC § 87.005, 127.006)</i>			
a. Clerks and Judges		<u>\$600</u>	
3. Election Day Field Techs and Other Temp workers		<u>\$600</u>	
4. Elections Administration Dept. Staff overtime <i>(TEC § 31.100(e))</i>			
	Subtotal of Labor Cost	<u>\$20,190</u>	
5. FICA & Workers Comp	11.45% x \$20,190 =	<u>\$2,312</u>	
6. Election supplies & equipment			
<b>Early Voting</b>	Quant x Cost / Entities		
a. Early Voting supply kits	<u>0</u> x <u>\$35</u> / <u>2</u>	<u>\$0</u>	
b. Early Voting laptop PC's	<u>0</u> x <u>\$125</u> / <u>2</u>	<u>\$0</u>	
c. Early Voting label printers	<u>0</u> x <u>\$35</u> / <u>2</u>	<u>\$0</u>	
d. Early Voting ExpressVotes	<u>0</u> x <u>\$175</u> / <u>2</u>	<u>\$0</u>	
e. Early Voting ExpressTouch	<u>0</u> x <u>\$150</u> / <u>2</u>	<u>\$0</u>	
f. Early Voting DS-200	<u>0</u> x <u>\$250</u> / <u>2</u>	<u>\$0</u>	
g. Cell Phones - 9 days	<u>0</u> x <u>\$40</u> / <u>2</u>	<u>\$0</u>	

Attachment C

Lamar CISD

h. Ballot Stock	<u>0</u>	<u>\$0</u>	<u>2</u>		<u>\$0</u>	
<b>7. Election Day</b>						
h. Election Day supply kits	<u>0</u>	<u>x \$35</u>	<u>/ 2</u>		<u>\$0</u>	
i. Election Day laptop PC's	<u>0</u>	<u>x \$125</u>	<u>/ 2</u>		<u>\$0</u>	
j. Election Day label printers	<u>0</u>	<u>x \$50</u>	<u>/ 2</u>		<u>\$0</u>	
K. Election Day ExpressVotes	<u>0</u>	<u>x \$175</u>	<u>/ 2</u>		<u>\$0</u>	
l. Election Day ExpressTouch	<u>0</u>	<u>x \$150</u>	<u>/ 2</u>		<u>\$0</u>	
m. Election Day DS-200	<u>0</u>	<u>\$250</u>	<u>2</u>		<u>\$0</u>	
n. Election Day Cell Phones	<u>0</u>	<u>x \$12</u>	<u>/ 2</u>		<u>\$0</u>	
o. Ballot Stock	<u>0</u>	<u>x \$0</u>	<u>/ 2</u>		<u>\$0</u>	
<b>8. Delivery of Voting Equipment &amp; Supplies</b>						
a. Early Voting & Election Day					<u>\$1,500</u>	
<b>9. Polling Place Rental</b>						
(TEC § 43.031, 43.033)						
a. Election (number of polling places rented)					<u>\$300</u>	
<b>10. Publication of electronic voting system notices )</b>						
(TEC § 127.096(a))						
a. Election					<u>\$30</u>	
<b>11. Miscellaneous election expenses (itemize)</b>						
a. Ger						
Ballot Layout & Coding					<u>\$300</u>	
Absentee Ballots -Printed & Mailed						
_____ Ballots	x	_____	\$1			
Mileage reimbursements					<u>\$150</u>	
Posting of Bond						
<u>112</u> Locations	x	_____	\$3		<u>\$336</u>	
Printing of Notices						
<u>15</u> Pages	x	<u>112</u> Locations	x	<u>\$0.03</u>	<u>\$50</u>	
<b>SUBTOTAL</b>					<u>\$25,168</u>	
<b>12. Election Services Contract Administrative Fee</b>				<u>10%</u>		
(TEC § 31.100(d))						
a. Election					<u>\$2,517</u>	
<b>13. Cost of Joint election</b>					<b>\$27,685</b>	<div style="border: 2px solid black; width: 80px; height: 20px;"></div>



**CONSIDER APPROVAL OF NOMINATION OF CANDIDATE FOR POSITION  
ON THE TEXAS ASSOCIATION OF SCHOOL BOARDS (TASB)  
BOARD OF DIRECTORS**

**RECOMMEDATION:**

That the Board of Trustees approve the nomination of \_\_\_\_\_ for Position 4B on the Texas Association of School Boards (TASB) Board of Directors.

**IMPACT/RATIONALE:**

Active school boards may endorse a nominated individual from their TASB Region until August 31, 2020.

**PROGRAM DESCRIPTION:**

The TASB Board of Directors is charged with carrying out the policies established by the Delegate Assembly of the Association. The individual Director is expected to attend five meetings of the Board each year with one of the meetings being at the same time as the annual state convention in the fall. In addition, the Director will be asked to serve on a standing committee that will meet on an as-needed basis, normally in conjunction with a Board meeting.

Recommended for approval:



Dr. Thomas Randle  
Superintendent

June 30, 2020

Dear TASB Board of Directors,

Please consider this letter in support of Mrs. Darlene Breaux for the Texas Association of School Boards Position 4B.

Mrs. Breaux was elected to the Alief ISD Board of Trustees in November 2017 and currently serves as Vice President and chair of the Board's Policy Making Committee. This committee is instrumental in shaping the future of Alief ISD and she has been a vocal leader with the district's work in Equity. Through her leadership, our Board, along with the Superintendent's cabinet participated in equity training. This resulted in a robust definition of what equity would look like in Alief ISD.

Mrs. Breaux has more than 20 years of service in education as a teacher, reading specialist, campus principal, and district intervention coordinator. She has also served as the Director of Special Populations for Harris County Department of Education. She served as a TASB delegate for the delegate assembly and represented Alief ISD at the Advocacy Institute in Washington D.C.

Prior to pursuing her doctorate in Organizational Leadership at Abilene Christian University, Darlene received her Bachelor of Arts in Psychology at Texas Southern University and a Master of Science in Educational Management at the University of Houston-Clear Lake.

Mrs. Breaux has been spotlighted by the Texas Association of School Administrators in the Texas School Business Journal as a Thought Leader and Innovator in Education.

One of her amazing traits is her passion for self-improvement so she can create better opportunities for students.

It is with strong conviction and great appreciation that we ask your support in electing Darlene Breaux to serve for the TASB Board of Directors Position 4B.

Sincerely,



Ann Williams  
President, Alief ISD Board of Trustees



# TASB BOARD CANDIDATE BIOGRAPHICAL SKETCH

TODAY'S DATE:6/20/2020

NAME: Darlene Breaux

ADDRESS: [REDACTED]

CITY: [REDACTED] ZIP: [REDACTED]

BUSINESS PHONE: [REDACTED] RESIDENCE PHONE: [REDACTED]

CELL PHONE: [REDACTED] FAX NUMBER (if applicable): [REDACTED]

We communicate with our Board members primarily via e-mail and the Internet. Please list your preferred active email address.

E-MAIL: [REDACTED]

SCHOOL DISTRICT: Alief ISD

LOCAL TERM EXPIRES: 11/21 YEARS ON BOARD: 3  
(Month/year)

Upon expiration of current term on your local board, will you seek reelection?

Yes  No

BOARD POSITIONS HELD/DATES: Vice-President, Chair of Policy Committee

OCCUPATION: Education, Director of the Research and Evaluation Institute

CURRENT EMPLOYER: Harris County Department of Education Dates: 2016 - Present

EDUCATION-HIGH SCHOOL: Parkersburg High School COLLEGE: TSU/UH/ACU

OTHER EDUCATION: \_\_\_\_\_ DEGREES: BA, M.Ed, Ed.D (upon graduation)

HOBBIES/SPECIAL INTERESTS: Reading, Traveling, Camping

BUSINESS/PROFESSIONAL/CIVIC GROUP MEMBERS (Offices held and dates): Vice-President, Alief ISD Board 2017-present, Leadership ISD Fellow 2018-2019, Texas Education Policy Institute (TEPI) Fellow 2017-2018, Alief YMCA Board Member, Current memberships: International Dyslexia Association,, American Education Research Association (AERA), Houston Area Alliance of Black School Educators (HAABSE life member, Texas Council of Women School Executives (TCWSE), Texas Caucus of Black School Board Members (TCBSBM), Texas Alliance of Black School Educators (TASB)

ADDITIONAL COMMENTS (Use reverse side if additional space is required.): \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Please attach a short bio and include a current picture in jpeg format.

## Darlene Breaux's Bio



Darlene Breaux is the Director of the Research and Evaluation Institute for the Harris County Department of Education. She and her husband have raised three children who are the inspiration behind her fierce advocacy, passion for equity and belief that a quality education is a civil right. These convictions have led her to be spotlighted by the Texas Association of School Administrators in the Texas School Business Journal as a *Thought Leader and Innovator in Education*. She has over 20 years of service in education as a teacher, reading specialist, campus principal, and district intervention coordinator. She has also served as the Director of Special Populations for Harris County Department of Education, a 2017 Texas Education Policy Institute (TEPI) Fellow, a Cohort 2 Leadership ISD Fellow and is currently the Vice-President of the Board of Trustees for Alief ISD. Prior to pursuing her doctorate in Organizational Leadership at Abilene Christian University, Darlene received her Bachelor of Arts in Psychology at Texas Southern University and a Master of Science in Educational Management at the University of Houston Clear Lake.

Additional Comments: (Use reverse side if additional space is required.)



# TASB ENDORSEMENT FORM

DATE: \_\_\_\_\_

Our school board endorses the candidacy of the following individual nominated to fill a position on the TASB Board of Directors.

**CANDIDATE INFORMATION NAME: Darlene Breaux**

SCHOOL DISTRICT: **Alief ISD**

This endorsement was approved by our school district's board of trustees at a duly called meeting on

\_\_\_\_\_  
(Date)

Best regards,

\_\_\_\_\_  
(Signature of board president or officer)

PRINTED NAME: \_\_\_\_\_

SCHOOL DISTRICT: \_\_\_\_\_

MAILING ADDRESS: \_\_\_\_\_

CITY: \_\_\_\_\_ ZIP: \_\_\_\_\_

This form is to be used to endorse a nominated individual from a board of trustees within your TASB Region who is a timely candidate for a position on the TASB Board of Directors.

**Must be received by TASB on or before AUGUST 31, 2020.**

**RETURN TO: E-mail: [boardcommunications@tasb.org](mailto:boardcommunications@tasb.org)  
FAX: 512.467.3554**

**Subject:**

TASB Board of Directors - Region IV - Position B

**Attachments:**

Page Rander TASB BOD Region IV.pdf; Endorsement Form.pdf

Good Morning!

Please find the attached resume regarding Ms. Page Rander who is seeking the TASB Board of Director's position for Region IV/Position B. I believe that Ms. Rander would be an excellent representative for Region IV. She is currently serving in this position, strong on Board Governance and Legislative Affairs as well as served two-terms as Clear Creek ISD Board President. Please share this information with your Board of Trustees for consideration of her endorsement.

Also, please be reminded that the deadline for submitting an endorsement for this position is August 31<sup>st</sup>. The endorsement form is also attached. Feel free to contact me if you have any questions or need any additional information regarding Ms. Rander.

Greg Smith, Ph.D.

Superintendent

281-284-0002

[grsmith@ccisd.net](mailto:grsmith@ccisd.net)





# TASB BOARD CANDIDATE BIOGRAPHICAL SKETCH

TODAY'S DATE: 1 June 2020

NAME: D. Page Rander

ADDRESS: 2703 Cross Tide Lane

CITY: Friendswood ZIP: 77546

BUSINESS PHONE: 713-587-7932 RESIDENCE PHONE: n/a

CELL PHONE: 713-705-5483 FAX NUMBER (if applicable): \_\_\_\_\_

We communicate with our Board members primarily via e-mail and the Internet. Please list your preferred active email address.

E-MAIL: prander@ccisd.net

SCHOOL DISTRICT: Clear Creek ISD

LOCAL TERM EXPIRES: May 2021 YEARS ON BOARD: 9  
(Month/year)

Upon expiration of current term on your local board, will you seek reelection?

Yes X No \_\_\_\_\_

BOARD POSITIONS HELD/DATES: \_\_\_\_\_

OCCUPATION: HR Manager

CURRENT EMPLOYER: Harris County Toll Road Authority Dates: May 2004-present

EDUCATION-HIGH SCHOOL: RE Peary HS, Rockville MD COLLEGE: Syracuse University

OTHER EDUCATION: Columbia Univ. Grad. School of Journalism DEGREES: BS-Communications, MS-Journalism

HOBBIES/SPECIAL INTERESTS: Travel, jazz music, paper crafting, photography

BUSINESS/PROFESSIONAL/CIVIC GROUP MEMBERS (Offices held and dates): TASB Director, Dec 2019

Elder/Session member, A Community of the Servant Savior, PC-USA, Houston, TX 2005-2009

Hugh O'Brian Youth Leadership Seminars: Texas Gulf Coast Chair-'99, '00; Lower Mid-west Director-01-03

ADDITIONAL COMMENTS (Use reverse side if additional space is required.): \_\_\_\_\_

Ex-officio member, Clear Creek Education Foundation (12-13, 15-17); LTASB '13 (co-chair /13

alumni reception auction); volunteered with local PTAs, little league sports teams and intermediate

and HS booster clubs); Attendee, NSBA Advocacy Institute '15, '16, '19; TASB LAC 2014-2018 (local

current statewide LAC representative to TASB BOD Legislative committee (con't. page 2)

**Please attach a short bio and include a current picture in jpeg format.**

Additional Comments: (Use reverse side if additional space is required.)

**Page 2 (continued) - Page Rander Biographical Sketch**

**Other service opportunities:**

Clear Creek ISD Board of Trustees Executive Committee

President : 2017-2019

Vice President: 2015-2017

Secretary: 2013-2015

Master Trustee - LTASB 2013

Member - Texas Caucus of Black School Board Members, 2010-present

Member - Bay Area Alliance for Youth and Families, 2018-present

Co-chair, Recruitment - Syracuse University Alumni Club Houston, 2017-present





## Biographical Sketch for Page Rander, Clear Creek ISD

Originally born and raised in suburban Maryland, I have called Texas my home for the past 21 years. Nineteen of those years have been in Friendwood, Clear Creek ISD.

The majority of my positions in my 31-year professional career have been in public service. I have worked for three different cities, a state entity and currently work for Harris County. Experience in public relations, communications, human resources and a general understanding of local government have all served me well in my local board tenure.

In September 2010, I was appointed to a vacancy on the Clear Creek ISD board and am two years through my third full term. Board service has afforded me many volunteer service opportunities as well as the

opportunity to advocate for public education at the local, state and federal levels. Most recently, I have grown professionally and as a trustee serving as a TASB Director and one of the four statewide representatives to the TASB Board of Directors' Legislative committee. This was a natural continuation of my service learning opportunity as a Master Trustee-Leadership TASB 2013.



# TASB BOARD CANDIDATE QUESTIONNAIRE

NAME: D. Page Rander

SCHOOL DISTRICT: \_\_\_\_\_

POSITION: \_\_\_\_\_

I affirm that my board has approved my candidacy, and the Nominations Form has been submitted to TASB (or is included) as evidence.

1. What motivates you to serve on the TASB Board?

*Serving at the state level has been a growth opportunity. I believe that you have to have grown in your position on your local board as well as to look forward to a growth opportunity as a director. Having experience as a TASB director plus my years of local service provided me with additional insight this past spring with the COVID-19 challenges. With or without continued service at the TASB level (hopefully WITH), I will continue to be a good resource in my district as well as to fellow trustees around the state.*

2. What contributions can you make?

*My voice can be the voice of many! I've been so fortunate to be part of a two different group text threads during the pandemic and stay-at-home orders. Along with the other TASB directors, other trustees and an administrator, we have been a resource to each other during this time. We have figuratively cried on each other's "shoulders," helped each other through common decisions and shared news and experiences with each other. It kept us sane and connected. I contributed to a smaller conversation and larger ones with ideas coming from my district as well as my own personal thoughts. I don't know that any of us would have survived without that connection and I want to make sure I stay connected to even more public education advocates (trustees, parents, administrators, "friends of") so that we navigate these rocky waters and come out better for it.*

3. Service as a TASB Director is a very rewarding experience, but it is a time-consuming endeavor.

Please address your commitment to serve as a Director.

*I'm fortunate to have more time than ever to commit to my local district AND TASB. Working from home these past few months while lonely, has provided me a proving ground for my employer to work more remotely. This gives me much more latitude with my free time which is devoted mostly to Clear Creek ISD and TASB. In my nearly 10 years with CCISD I have missed only one local meeting. Going into two years of LAC and director service, I have not missed a TASB meeting. I will always find the time to represent and live up to my obligations as a trustee and director!*

4. Please provide evidence of your leadership abilities.

*Because servant leadership started at an early age for me (elementary school!), it comes almost naturally to me as an adult.*

- *I have served as a chairperson for several non-profit organizations (student-serving groups, little league teams, church, local alumni associations).*
- *I am a proud 2013 graduate of Leadership TASB (service includes co-chairing that year's alumni reception committee).*
- *I have been a Region 4 LAC representative for the past three legislative sessions*
- *I served as one of the TASB Legislative Committee LAC representatives (June 2018-December 2020)*
- *I have served on my local board's executive committee in all three leadership positions.*
- *I am proud to be serving as the current Region 4, position B TASB director.*

5. If selected, what are some unique characteristics or perspectives you bring to the Board?

*I believe in being fair and open-minded. Board service has given me the opportunity to see things from a myriad of perspectives. I want to hear all sides of the story before voting or giving my opinion.*

*I have a tendency to think outside of the box, always posing "what if" questions. I'd like to think that's a good characteristic to bring to the table because it means I don't give up easily.*

*I am committed. With the right resources and support, I give it my all.*

*I serve with humor and humility. I want to be able to smile at everything, but when I can't take it in stride I look for the next best option for everyone involved.*

6. Describe the characteristics of a good board member. What are at least three or four behaviors of a good board member?

*Above all else, a good board member should be selfless. Votes and the hard work shouldn't be done for yourself, but for the people you pledge to serve.*

*A good board member should also be open minded. This goes hand-in-hand with selflessness. Coming to the table to hear all sides and be open to other points of view is key to making good decisions and votes. The best board member should never serve with bias or an agenda. Just as we must educate all children, good board members must listen, vote and serve with all students in mind.*

*Patience and fairness are also important characteristics. It would be hard to stand in front of a student, constituent or colleague without patience and the willingness to be fair, but firm in your work.*

*Finally, I look for a can-do, fearlessness in leaders and board members. Board members can't stop at the first leg of the race. They have to be willing to look at everything from all sides and fight the good fight until they get to the finish line.*

7. Use of technology is required of a TASB Director to communicate and to use and view Board materials. Please explain the skills and knowledge you possess in using technology.

*I've never been one to shy away from technology. As long as I know the platform, I prefer using technology over paper. Having joined my local board in 2010, we've always used an electronic board book and personal devices for the past six years. BoardBook Premier has been a great tool as well.*

8. Describe a critical or serious challenge that you have faced on your local school board and tell us how you helped to solve it.

*Perhaps, my biggest challenge that has been in my rear view mirror for the past three years and will now take center stage is a superintendent search. In 2017, a little less than a year before the next election cycle, I was making plans NOT to run. I was formulating an exit plan that would take me away from district because I couldn't imagine still living in the district and not being a part of it. But then I thought, I want to be a part of our superintendent's last years even knowing that it would mean being around for the dreaded search. Recently, Dr. Greg Smith announced in confidence to the board that he would tender his resignation. As I type this (a change to my original answer), I sit in fear of his public announcement at our June meeting. This. Is. A. Big. Deal!!! An enormous task! And while*

9. Excluding public school finance, what do you think are top issues facing public education today?
- *Safe and secure schools (which includes health safety)*
  - *Accountability*
  - *Equity among districts and for students within the districts*

Elaborate on why you think they are critical issues.

*Safe/secure schools: Prior to March 2020, "safe and secure schools" meant providing a "safe from violence" environment for students and staff. In May, as Clear Creek ISD began to close out the 2019-20 school year, we began to think about 20/21 and what that would look like in the face of a pandemic. I believe that as teams supporting educators the governor, TEA and local boards should find ways to support our communities so that we curb the virus spread not contribute to it. We should remain flexible in our options to honor the needs of all students and families. Just as there is not one-size-fits-all solution to education, there is nothing like that for returning to the classrooms. I hope that the work will continue collaboratively and respectfully.  
(continued on next page)*

**Question 8 (continued):**

*I am fully aware that I am not in this alone, it is a huge responsibility. Perhaps for the first and last time, ever, we will be a team of seven taking on the biggest task of my tenure as a local trustee. And this task will not come without its challenges: we are in the midst of a pandemic, none of us has ever been part of a superintendent search and there will be a lot of outside forces - voices expecting us to make an equally great hire as we've had in Dr. Smith.*

*How do I "solve" it? By being the leader and person I describe in question 6! I've already faced the biggest obstacle for me: sticking around for this transition (and for even longer than I expected; I have already made the decision to run for re-election next year so that I can be around for the new superintendent and continue my TASB service!). Just as I jumped in, feet first as a new trustee just before the 82nd Legislative session (2011), I have resolved to face this challenge. That's what leaders do: face any fears they may have, head on. I have no other agenda in this search than to find the best candidate for our students and our district so that Clear Creek ISD continues to move forward in the goals and its mission to "achieve, contribute and lead with integrity."*

*A leader never quits and I will not do that to Clear Creek ISD's students, our community or Texas' public school students.*

**Question 9, continued:**

*Accountability: More specifically, I believe that there is an over dependence on the A-F accountability system. Given this spring's response to the pandemic, it was evident that testing was not possible and that we can function without high-stakes testing that drives Texas' A-F system. With the possibility of dealing with long-term response to and changes in how we deliver education, TEA and lawmakers will need to be open to ideas that provide the best reporting and accountability to our communities. We don't have to sacrifice quality just because the scale is a little different.*

*Equity: Not every district is fortunate to say that equitable opportunities are available from campus to campus. Nor can the State of Texas boast about equity from district to district. It's unfortunate that the state does not see this as a fundamental issue that needs to be addressed. Education is the great equalizer. Why can't small, rural districts or an economically disadvantaged urban district be any less successful at educating the next governor or astronaut? A student's disadvantage should not be a road block to them. The other aspect of this is treating students equally, regardless of their socio-economic background or the color of their skin. We need to work together to understand the challenges that students have when they walk through our doors each day. Educators and education can not provide all the answers, but "we" also should not be the roadblock to a student feeling safe and nurtured in the schoolhouse.*

10. Additional information: What else would you like for us to know about you?

*I stand, ready to continue serving on the TASB Board of Directors and with an unwavering commitment to our membership and Texas public school children. Now is not the time to turn in the other direction. Now is the time to stand up and fight for those whose voices need to be heard.*

---

(Signature of candidate)

---

(Date)

This form is to be used by a candidate interested in filling a position on the TASB Board of Directors.

**Must be received by TASB on or before June 30, 2020.**

**Interviews will be held at TASB Headquarters in Austin on September 11-12, 2020.**

**RETURN TO: E-mail: [boardcommunications@tasb.org](mailto:boardcommunications@tasb.org)  
FAX: 512.467.3554**

10. Additional information: What else would you like for us to know about you?

*I stand, ready to continue serving on the TASB Board of Directors and with an unwavering commitment to our membership and Texas public school children. Now is not the time to turn in the other direction. Now is the time to stand up and fight for those whose voices need to be heard.*



(Signature of candidate)

6/18/2020

(Date)

This form is to be used by a candidate interested in filling a position on the TASB Board of Directors.

**Must be received by TASB on or before June 30, 2020.**

**Interviews will be held at TASB Headquarters in Austin on September 11-12, 2020.**

**RETURN TO: E-mail: [boardcommunications@tasb.org](mailto:boardcommunications@tasb.org)  
FAX: 512.467.3554**



# TASB ENDORSEMENT FORM

DATE: \_\_\_\_\_

Our school board endorses the candidacy of the following individual nominated to fill a position on the TASB Board of Directors.

### CANDIDATE INFORMATION

NAME: \_\_\_\_\_

SCHOOL DISTRICT: \_\_\_\_\_

This endorsement was approved by our school district's board of trustees at a duly called meeting on

\_\_\_\_\_  
(Date)

Best regards,

\_\_\_\_\_  
(Signature of board president or officer)

PRINTED NAME: \_\_\_\_\_

SCHOOL DISTRICT: \_\_\_\_\_

MAILING ADDRESS: \_\_\_\_\_

CITY: \_\_\_\_\_ ZIP: \_\_\_\_\_

This form is to be used to endorse a nominated individual from a board of trustees within your TASB Region who is a timely candidate for a position on the TASB Board of Directors.

**Must be received by TASB on or before AUGUST 31, 2020.**

**RETURN TO: E-mail: [boardcommunications@tasb.org](mailto:boardcommunications@tasb.org)  
FAX: 512.467.3554**



**CONSIDER APPROVAL OF CSP #12-2020RG FOR  
THE BRAZOS CROSSING EXTERIOR IMPROVEMENTS**

**RECOMMENDATION:**

That the Board of Trustees approve Sterling Structures, Inc. for the Brazos Crossing exterior improvements in the amount of \$1,530,000 and authorize the Board President to sign the agreement.

**IMPACT/RATIONALE:**

Competitive Sealed Proposal #12-2020RG was solicited for the Brazos Crossing exterior improvements. Seven (7) proposals were received on July 28, 2020. Having reviewed the weighted contractor evaluation criteria that was included in the proposal documents, Rice & Gardner and VLK Architect recommends the contract for construction be awarded to the highest ranked firm, Sterling Structures, Inc. This project is included in the 2017 Bond Budget.

**PROGRAM DESCRIPTION:**

Upon approval, contracts will be prepared for execution and Sterling Structures, Inc. will begin the Brazos Crossing exterior improvements.

Submitted By: Chris Juntti, Interim Deputy Superintendent of Support Services  
Kevin McKeever, Executive Director of Facilities & Planning  
Jim Rice, President, Rice & Gardner Consultants, Inc.

Recommended for approval:



Dr. Thomas Randle  
Superintendent



August 7, 2020

Mr. Kevin McKeever  
Executive Director Facilities & Planning  
Lamar CISD  
3911 Avenue I  
Rosenberg, Texas 77471

Re: Brazos Crossing Administration Building Renovations  
Lamar CISD  
Proposal No. CSP No. 12-2020RG  
VLK Project No. 19115.00

Dear Mr. McKeever,

On Wednesday July 28, 2020 Competitive Sealed Proposals were received at the Rice & Gardner Construction office for the Brazos Crossing Administration Building Renovations project. Seven (7) offerors submitted proposals as requested. A tabulation of the proposal results is attached.

A Selection Committee made up of District administrators, architects and consultants evaluated the proposals on Monday, August 3, 2020, and ranked them based on the selection criteria published in the Instructions to Offerors section of the Contract Documents.

VLK Architects recommends to the Lamar CISD Board of Trustees, the acceptance of the Selection Committee's recommendation to select Sterling Structures, Inc. as the contractor for the Brazos Crossing Administration Building Renovations project in the amount of \$1,530,000.00, which represents the base proposal, plus Alternate No. 1, and Voluntary Alternates 1, 2, 3 and 4. All parties teamed with Lamar CISD staff to confirm proposals contained fair and accurate pricing, ensuring the maximum value to the District was achieved.

Sterling Structures, Inc is a Texas based contractor that has successfully executed numerous construction projects in the state of Texas. Additionally, after discussions with their references, we feel they are well qualified to execute the requirements of the contract.

We would like to express our sincere thanks to you and your staff, the Board of Trustees, Dr. Randle and Lamar CISD for allowing us this exciting opportunity to be part of this important project.

We look forward to a successful partnership with the District and Sterling Structures, Inc in the construction of the Brazos Crossing Administration Building Renovations CSP No. 12-2020RG project.

Sincerely,

A handwritten signature in blue ink, appearing to read "Todd J. Lien", is written over a blue horizontal line.

Todd J. Lien, AIA  
Managing Partner  
Enclosure

Cc: Mr. Jim Rice  
Mr. Doug Lacy

**PROPOSAL TABULATION SHEET**

CSP #12-2020RG Brazos Crossing  
Lamar Consolidated Independent School District  
Lamar CISD Purchasing Office, 4901 Avenue I, Rosenberg, TX 77471  
Tuesday, July 28th, 2020 @ 2:00 PM



BASE PROPOSAL	Bass Construction	Butler-Cohen Design+Build	Dunhill Development and Construction LLC	Millennium Project Solutions, Inc.	M Scott Construction, Inc.	Portfolio Builders	Sterling Structures, Inc.	Sterling Structures, Inc. Post Proposal Addendum
Proposal Bond Yes / No	Y	Y	Y	Y	Y	Y	Y	Y
Base Proposal	\$1,858,000.00	\$3,005,297.00	\$1,752,000.00	\$1,698,000.00	\$1,748,000.00	\$1,450,000.00	\$1,800,000.00	\$1,506,900.00
Addenda Acknowledged (1 - 5) Yes / No	Y	Y	Y	Y	Y	Y	Y	Y
ALTERNATES	Bass Construction	Butler-Cohen Design+Build	Dunhill Development and Construction LLC	Millennium Project Solutions, Inc.	M Scott Construction, Inc.	Portfolio Builders	Sterling Structures, Inc.	Sterling Structures, Inc. Post Proposal Addendum
Alternate #1 - Window Blinds Replacement	\$24,000.00	\$33,750.00	\$23,000.00	\$22,900.00	\$25,000.00	\$25,970.00	\$23,100.00	\$23,100.00
Alternate #2 - Bronze Anodized Framing	\$0.00	\$3,750.00	\$0.00	\$0.00	\$5,000.00	\$3,500.00	\$0.00	\$0.00
<b>TOTAL BASE PROPOSAL</b>	<b>\$1,882,000.00</b>	<b>\$3,042,797.00</b>	<b>\$1,775,000.00</b>	<b>\$1,720,900.00</b>	<b>\$1,778,000.00</b>	<b>\$1,479,470.00</b>	<b>\$1,823,100.00</b>	<b>\$1,530,000.00</b>

OFFEROR	EVALUATION SOURCE	Purchase Price from Tabulation (Base Proposal + Selected Alternates)	Reputation of the Vendor and the Vendor's Goods and Services	Quality of the Vendor's Goods and Services	Extent to which the Goods or Services meet the District's Needs	Vendor's Past Relationship with the District	Proposed Team's Experience and Knowledge Base	Vendor's Ability to Service Accounts with Proper Staff and Insurance	Safety Record	TOTAL SCORE	OVERALL RANKING
		20 Points	15 Points	10 Points	15 Points	5 Points	15 Points	10 Points	10 Points		
Bass Construction		15.72	13.00	8.96	12.67	5.00	13.50	9.20	6.00	84.05	3.00
Butler-Cohen Design+Build		9.72	13.00	8.50	13.40	2.00	13.30	9.00	4.00	72.92	7.00
Dunhill Development and Construction LLC		16.67	12.25	7.85	12.35	2.00	12.45	8.25	4.00	75.82	5.00
Millennium Project Solutions, Inc.		17.19	13.00	9.50	13.67	5.00	12.67	9.80	6.00	86.83	2.00
M Scott Construction, Inc.		16.64	11.40	8.05	11.75	4.00	12.15	9.00	2.00	74.99	6.00
Portfolio Builders		20.00	9.60	8.25	13.25	3.00	13.45	9.50	4.00	81.05	4.00
Sterling Structures, Inc.		16.23	12.47	9.15	14.25	5.00	14.10	9.75	8.00	88.95	1.00

**CONSIDER APPROVAL OF HVAC TEST AND BALANCE FOR  
ALTERNATIVE LEARNING CENTER ADDITIONS AND RENOVATIONS**

**RECOMMENDATION:**

That the Board of Trustees approve Engineered Air Balance for the HVAC test and balance service for the HVAC Web Controls for the Alternative Learning Center additions and renovations in the amount of \$74,715 and authorize the Board President to execute the agreement.

**IMPACT/RATIONALE:**

The HVAC test and balance is a professional service that the District must contract directly. Engineered Air Balance has provided these services to the district for many years and have been proven to be efficient and competent in both new and renovation projects. These funds were allocated within the 2017 Bond Budget.

**PROGRAM DESCRIPTION:**

The HVAC test and balance service will generate reports that will evaluate the operation of the heating, ventilating and air conditioning systems for the additions and renovations at the Alternative Learning Center.

Submitted By: Chris Juntti, Interim Deputy Superintendent of Support Services  
Kevin McKeever, Executive Director of Facilities & Planning  
Jim Rice, President, Rice & Gardner Consultants, Inc.

Recommended for approval:



Dr. Thomas Randle  
Superintendent



**Houston**  
 604 Spring Hill Drive, Suite 100  
 Spring, Texas 77386  
 Tel: 281-873-7084  
 eabhouston@eabcoinc.com  
 www.eabcoinc.com

**Proposal No. 2200198-1-2 R1**

TO: Lamar CISD  
 3911 Avenue I  
 Rosenberg, Texas 77471

RE: Lamar CISD Alternative  
 Learning Center Renovations  
 & Additions - TAB

ATTENTION: Kevin McKeever

DATE: July 13, 2020

We are pleased to propose our services to test and balance the heating, ventilating and air conditioning systems in the subject project. In particular, we are proposing our services per the Mechanical Plans dated June 10, 2020 (Convenience Set) and Specification Section 23 05 93 entitled "Testing, Balancing and Adjusting (TAB) of Environmental Systems."

1.	Testing, Adjusting and Balancing per AABC Standards.....	\$ 53,160.00
2.	Control Sequence Verification .....	\$ 15,000.00
3.	Field Document Preparation .....	\$ 3,925.00
4.	Final Report Preparation.....	<u>\$ 2,630.00</u>
<b>TOTAL PRICE FOR THE ABOVE SERVICES .....</b>		<b>\$ 74,715.00</b>

Exclusions / Notifications

1. This estimate assumes provisions to Engineered Air Balance Co., Inc. for direct access (hardware, software and technical assistance) to all parts and aspects of the control system for balancing purposes, control verification and all follow-up services at no additional cost to Engineered Air Balance Co., Inc. for the duration of the project.
2. Refrigeration characteristics are the responsibility of the Manufacturer or the installation Contractor.
3. Engineered Air Balance Co., Inc. is not responsible for the scheduling, construction, readiness, start-up or delays by the Contractor or Sub-Contractors and cannot control the availability of systems for testing and balancing services. All scheduled related damages beyond our control are excluded.
4. This proposal is based off the project being ready for test and balance by having all HVAC equipment installed and functional prior to our arrival. If a project is found to be "not ready" for test and balance activities, an additional charge may be assessed for return trips at our hourly rate plus expenses (in addition to the total estimate for this project).

We thank you for the opportunity of proposing our services. This proposal will expire thirty (30) days from the date shown above. Please reference this proposal number on all correspondence. If we may be of further assistance, please contact our office.

Sincerely,

ENGINEERED AIR BALANCE CO., INC.



Gar Conaway  
Sales Manager

G:\BIDS BY YEAR\2020 Bids\2200198 Lamar CISD Alternative Learning Center Renovations & Additions\BILLING\2200198-1-2 R1 Proposal.doc

Approved By:

---

Joy Williams - Board President

**CONSIDER APPROVAL OF COMMISSIONING AGENT FOR  
THE ALTERNATIVE LEARNING CENTER ADDITIONS AND RENOVATIONS**

**RECOMMENDATION:**

That the Board of Trustees approve Estes, McClure & Associates as commissioning agent for the Alternative Learning Center additions and renovations in the amount of \$16,000 and authorize the Board President to execute the agreement.

**IMPACT/RATIONALE:**

Commissioning agent services are a professional service that the District must contract directly. These funds were allocated within the 2017 Bond Budget.

**PROGRAM DESCRIPTION:**

Texas State Energy Conservation Office has amended the energy code and buildings that are permitted after November 1, 2016 must meet the new code. The new requirements increase the efficiencies of HVAC and domestic water heater equipment, require energy recovery systems on chillers and ventilation systems, require lower electrical usage that can be achieved utilizing LED lighting, and requires post-construction functional testing of certain HVAC and electrical systems.

Commissioning agent will review the construction documents, develop a commissioning specification, and perform functional testing of selected HVAC, plumbing and electrical systems to confirm the systems are performing as designed.

Submitted By: Chris Juntti, Interim Deputy Superintendent of Support Services  
Kevin McKeever, Executive Director of Facilities & Planning  
Jim Rice, President, Rice & Gardner Consultants, Inc.

Recommended for approval:



Dr. Thomas Randle  
Superintendent



# COMMISSIONING PROPOSAL

Alternative Learning Center  
Renovations and Additions  
Lamar Consolidated ISD



Mr. Kevin McKeever  
Executive Director of Facilities & Planning  
3911 Avenue I  
Rosenberg, TX 77471

Please find the attached proposal for Commissioning services on the Lamar High School and Junior High School Package 2 project. The Base Services exceed the minimum requirements of the International Energy Conservation Code 2015 version. Thank you for this opportunity and please let me know if you have any questions about the proposal

**Gary Bristow**  
Estes, McClure & Associates, Inc.  
gbristow@emaengineer.com

SERVICE ORDER  
(for use with AIA B121-2014 Master Agreement)

This is an Amendment, consisting of 2 pages, referred to in and part of the Agreement between OWNER and ENGINEER for Professional Services dated July 5, 2016. This Amendment shall be an addition to the original contract.

Project and Fee:  
Alternative Learning Center Renovations and Additions - Lamar CISD.

Owner:  
Lamar Consolidated Independent School District

Engineer:  
Estes, McClure, & Associates, Inc.

Project Title:  
Commissioning of the Alternative Learning Center Renovations and Additions

Estes, McClure, & Associates Inc., will provide Mechanical, Electrical, Plumbing engineering services for the following scope of work:

**COMMISSIONED SYSTEMS:**

The following systems will be commissioned in accordance with IECC 2015 Requirements and LCISD Guidelines:

- HVAC
- EMS
- Lighting Control Systems
- Domestic Hot Water Heating Systems

**BASIC COMMISSIONING SCOPE OF SERVICES**

For this project, we will perform the following services:

- Commissioning Plan -Provide Commissioning Plan for project and update throughout process.
- Submittal Review  
Review submittals of commissioned systems in accordance to design intent and Lamar CISD Guidelines.
- Commissioning Kickoff with Construction Team  
Conduct meeting with Design and Construction Team to explain Commissioning process and milestones
- Site Observations and Reports  
Conduct site observations and provide observation reports for commissioned systems at critical MEP milestones. Attend corresponding OAC meeting to discuss commissioning activities.
  - MEP Rough-in (40-50% construction)
  - Ductwork and Piping pressure testing verification
  - System Startup
- Functional Testing of Quality Sample of HVAC  
Perform functional testing of HVAC units for consistency with design documents and LCISD guidelines and expectations. Approximate sampling strategy below:
  - Chilled and Hot Water Plant – 100%
  - Air Handling Units – 60%
  - Outside Air Handling Units – 100%
  - VAV Boxes – 30%
  - VRF System – 60%
  - Fan Coil Units – 30%
- Functional Testing of Quality Sample of Lighting Control Systems (20-30%)  
Perform functional testing of lighting control systems (vacancy sensors, daylighting sensors)
- EMS Point-to-Point Verification (30-40%)  
Perform point-to-point testing of EMS graphics, trends, and sequences of operation for consistency with design documents and LCISD guidelines and expectations

- Functional Testing of Quality Sample of Domestic Hot Water Heaters (30-40%)  
Perform functional testing of domestic hot water heaters for consistency with design documents and LCISD guidelines and expectations
- Maintain Issues Log  
Keep a record of all deficiencies and coordinate with Contractors for resolution of problems
- Final Commissioning Record  
Provide Final Commissioning Record that documents the commissioning process including final resolution of all issues
- Close-Out Document Review  
Review all close-out documents including as-builts, O&M manuals, Test and Balance Reports for consistency with project manual and LCISD guidelines and expectations.
- 10 Month Warranty Review  
Conduct meeting with LCISD, Construction Team and Design Team at 10 month warranty review. Coordinate with Team for resolution of deficiencies.

**ENERGY CODE COMPLIANCE**

For this project, we will perform the following services:

- Review the construction documents, International Energy Code (IECC) Comcheck files, and supporting documents as submitted by the project Architect/Engineer for compliance with the IECC and AHJ. EMA will provide preliminary written comments reflecting any issues identified. Comments will include suggested directions to achieve compliance for all identified Issues.
- Visit the project site as required to review the construction procedures, equipment, and systems to verify they comply with the Comcheck files, IECC and City requirements.
- Provide completed compliance form as required by City.

**COMMISSIONING and ENERGY CODE COMPLIANCE FEE**

Fee:                     \$16,000

Estes, McClure and Associates will invoice Lamar Consolidated Independent School District on the schedule specified in the original agreement.

**Billing Schedule:**

<u>Commissioning Plan:</u>	<u>20% of Fixed Fee</u>
<u>50% Construction:</u>	<u>20% of Fixed Fee</u>
<u>Initial Commissioning Report:</u>	<u>30% of Fixed Fee</u>
<u>Complete Functional Testing:</u>	<u>10% of Fixed Fee</u>
<u>Delivery of Final Commissioning Record:</u>	<u>10% of Fixed Fee</u>
<u>10 Month Warranty Review:</u>	<u>10% of Fixed Fee</u>



\_\_\_\_\_  
(Engineer)

Estes, McClure and Associates Inc.  
Gary Bristow, P.E.

07/15/2020

\_\_\_\_\_  
(Date)

**Accepted by:**

\_\_\_\_\_  
(Signature)

\_\_\_\_\_  
(Print)

\_\_\_\_\_  
(Date)

**CONSIDER APPROVAL OF HVAC TEST AND BALANCE FOR  
TERRY HIGH SCHOOL AND GEORGE JUNIOR HIGH SCHOOL  
ADDITIONS AND RENOVATIONS**

**RECOMMENDATION:**

That the Board of Trustees approve Engineered Air Balance for the HVAC test and balance service for the HVAC Web Controls for the Terry High School and George Junior High School additions and renovations in the amount of \$36,300 and authorize the Board President to execute the agreement.

**IMPACT/RATIONALE:**

The HVAC test and balance is a professional service that the District must contract directly. Engineered Air Balance has provided these services to the district for many years and have been proven to be efficient and competent in both new and renovation projects. These funds were allocated within the 2017 Bond Budget.

- Terry High – Additions and Renovations \$25,620
- George Junior High – Additions and Renovations \$10,680

**PROGRAM DESCRIPTION:**

The HVAC test and balance service will generate reports that will evaluate the operation of the heating, ventilating and air conditioning systems for the additions and renovations at the Terry High School and George Junior High School.

Submitted By: Chris Juntti, Interim Deputy Superintendent of Support Services  
Kevin McKeever, Executive Director of Facilities & Planning  
Jim Rice, President, Rice & Gardner Consultants, Inc.

Recommended for approval:



Dr. Thomas Randle  
Superintendent



Houston
604 Spring Hill Drive, Suite 100
Spring, Texas 77386
Tel: 281-873-7084
eabhouston@eabcoinc.com
www.eabcoinc.com

Proposal No. 2200245-1-2

TO: Lamar CISD
4907 Avenue I
Rosenberg, Texas 77471

RE: Lamar CISD Terry HS
Additions & Renovations

ATTENTION: Kevin McKeever

DATE: July 10, 2020

We are pleased to propose our services to test and balance the heating, ventilating and air conditioning systems in the subject project. In particular, we are proposing our services per the Mechanical Plans dated June 22, 2020 (Bid Drawings) and Specification Section 23 05 93 entitled "Testing, Balancing and Adjusting (TAB) of Environmental Systems."

Table with 2 columns: Description and Price. Items include Testing, Adjusting and Balancing per AABC Standards (\$18,265.00), Control Sequence Verification (\$1,700.00), BAS Point to Point and Sensor Calibration Verification (\$3,400.00), Field Document Preparation (\$1,350.00), and Final Report Preparation (\$905.00). Total price for the above services is \$25,620.00.

Exclusions / Notifications

- 1. This estimate assumes provisions to Engineered Air Balance Co., Inc. for direct access (hardware, software and technical assistance) to all parts and aspects of the control system for balancing purposes, control verification and all follow-up services at no additional cost to Engineered Air Balance Co., Inc. for the duration of the project.
2. This estimate includes a one-time follow-up re-verification of discrepancies noted by Engineered Air Balance Co., Inc. If discrepancies are found still outstanding, additional re-verification will be charged at our hourly rate plus expenses (in addition to the total estimate for this project).
3. This proposal is based off the project being ready for test and balance by having all HVAC equipment installed and functional prior to our arrival. If a project is found to be "not ready" for test and balance activities, an additional charge may be assessed for return trips at our hourly rate plus expenses (in addition to the total estimate for this project).

4. Engineered Air Balance Co., Inc. is not responsible for the scheduling, construction, readiness, start-up or delays by the Contractor or Sub-Contractors and cannot control the availability of systems for testing and balancing services. All scheduled related damages beyond our control are excluded.

We thank you for the opportunity of proposing our services. This proposal will expire thirty (30) days from the date shown above. Please reference this proposal number on all correspondence. If we may be of further assistance, please contact our office.

Sincerely,

ENGINEERED AIR BALANCE CO., INC.



Gar Conaway  
Sales Manager

G:\BIDS BY YEAR\2020 Bids\2200245 Lamar CISD Terry HS & George JHS Additions & Renovations\BILLING\2200245-1-2 Proposal.docx

Approved By:

\_\_\_\_\_  
Joy Williams - Board President



**Houston**  
 604 Spring Hill Drive, Suite 100  
 Spring, Texas 77386  
 Tel: 281-873-7084  
 eabhouston@eabcoinc.com  
 www.eabcoinc.com

**Proposal No. 2200245-01-1-2**

TO: Vanir-Rice & Gardner  
 4907 Avenue I  
 Rosenberg, Texas 77471

RE: Lamar CISD George JHS  
 Additions & Renovations

ATTENTION: Kevin McKeever

DATE: July 10, 2020

We are pleased to propose our services to test and balance the heating, ventilating and air conditioning systems in the subject project. In particular, we are proposing our services per the Mechanical Plans dated June 22, 2020 (Bid Drawings) and Specification Section 23 05 93 entitled "Testing, Balancing and Adjusting (TAB) of Environmental Systems."

1.	Testing, Adjusting and Balancing per AABC Standards.....	\$ 7,625.00
2.	Control Sequence Verification .....	\$ 700.00
3.	BAS Point to Point and Sensor Calibration Verification .....	\$ 1,400.00
4.	Field Document Preparation .....	\$ 570.00
5.	Final Report Preparation.....	\$ 385.00
<b>TOTAL PRICE FOR THE ABOVE SERVICES .....</b>		<b>\$ 10,680.00</b>

Exclusions / Notifications

1. This estimate assumes provisions to Engineered Air Balance Co., Inc. for direct access (hardware, software and technical assistance) to all parts and aspects of the control system for balancing purposes, control verification and all follow-up services at no additional cost to Engineered Air Balance Co., Inc. for the duration of the project.
2. This estimate includes a one-time follow-up re-verification of discrepancies noted by Engineered Air Balance Co., Inc. If discrepancies are found still outstanding, additional re-verification will be charged at our hourly rate plus expenses (in addition to the total estimate for this project).
3. This proposal is based off the project being ready for test and balance by having all HVAC equipment installed and functional prior to our arrival. If a project is found to be "not ready" for test and balance activities, an additional charge may be assessed for return trips at our hourly rate plus expenses (in addition to the total estimate for this project).

4. Engineered Air Balance Co., Inc. is not responsible for the scheduling, construction, readiness, start-up or delays by the Contractor or Sub-Contractors and cannot control the availability of systems for testing and balancing services. All scheduled related damages beyond our control are excluded.

We thank you for the opportunity of proposing our services. This proposal will expire thirty (30) days from the date shown above. Please reference this proposal number on all correspondence. If we may be of further assistance, please contact our office.

Sincerely,

ENGINEERED AIR BALANCE CO., INC.



Gar Conaway  
Sales Manager

G:\BIDS BY YEAR\2020 Bids\2200245 Lamar CISD Terry HS & George JHS Additions & Renovations\BILLING\2200245-01-1-2 Proposal.docx

Approved By:

\_\_\_\_\_  
Joy Williams - Board President



**CONSIDER APPROVAL OF GUARANTEED MAXIMUM PRICE AMENDMENT NO. 3  
TO THE CONTRACT WITH DRYMALLA CONSTRUCTION COMPANY**

**RECOMMENDATION:**

That the Board of Trustees approve amendment to the contract with Drymalla Construction Company to establish the Guaranteed Maximum Price (GMP) No. 3 for Project No. 2 for the additions and renovations of Terry High School and George Junior High School in the amount of \$10,715,000.

**IMPACT/RATIONALE:**

VLK Architects will be presenting the Guaranteed Maximum Price Amendment No. 3 to the contract with Drymalla Construction Company. Drymalla Construction Company is the Construction Manager at Risk for Project No. 2 for the additions and renovations of the Terry High School and George Junior High School. This amendment will establish the third GMP.

**PROGRAMM DESCRIPTION:**

The 2017 Bond Referendum included the construction of the additions and renovations of the Terry High School and George Junior High School. At the regular board meeting on December 19, 2019 the Board approved Drymalla Construction Company as the Construction Manager at Risk for this project. Upon approval of the GMP No. 3, Drymalla Construction Company will begin the additions and renovations of Terry High School and George Junior High School.

Submitted By: Chris Juntti, Interim Deputy Superintendent of Support Services  
Kevin McKeever, Executive Director of Facilities & Planning  
Jim Rice, President, Rice & Gardner Consultants, Inc.

Recommended for approval:



Dr. Thomas Randle  
Superintendent



August 7, 2020

Mr. Kevin McKeever  
Facilities & Planning Executive Director  
Lamar CISD  
3911 Avenue I  
Rosenberg, Texas 77471

Re: RE: GMP No. 3 –Terry High School and George Junior High School Additions and Renovations  
Lamar Consolidated Independent School District  
LCISD RFP Number: 03-2020RG  
VLK Architects No.: 1995.00

Dear Mr. McKeever,

On Wednesday, June 22, 2020, Drymalla Construction Company, Inc., the Construction Manager at Risk received proposals at their office for the Terry High School and George Junior High School Additions and Renovations – Package 3 project. Based on a thorough review of the proposals submitted, VLK Architects hereby recommends acceptance of the proposal outlined below.

<b>Base Proposal</b>	<b>\$10,261,571.00</b>
Alternate No. 1: Terry High School Terrazo	\$ 108,498.00
Alternate No. 2: Terry High School PSI Wall Panels	\$ 251,277.00
Alternate No. 3: Terry High School Fume Hoods	<u>\$ 93,654.00</u>
<b>Total Base Proposal with Alternates</b>	<b>\$10,715,000.00</b>

The guaranteed maximum price shown above includes work that is a part of GMP Package No. 3, which includes Band Hall Addition, Forum Renovation, parking lot improvements and locker room renovations at George Junior High, Band Hall addition, Multipurpose room addition, Administrative area renovations, Science Room renovations and interior building improvements to B.F. Terry High School

We would like to express our sincere thanks to you, the Board of Trustees, Dr. Randle and all the Lamar Consolidated Independent School District staff for your assistance during the planning phase of this project. If you have any questions concerning this issue or our recommendation, please do not hesitate to contact us.

Sincerely,

Todd J. Lien, AIA  
Principal  
Enclosure

Cc: Mr. Jim Rice  
Mr. Robbie Hausler

# DRYMALLA

Construction Company

August 20, 2020

Lamar Consolidated Independent School District  
3911 Avenue I  
Rosenberg, Texas 77471

Attn: Dr. Thomas Randle  
Superintendent

Re: Guaranteed Maximum Price for Terry High School and George Junior High School Additions and Renovations, GMP #3.

Drymalla Construction Company, Inc., is pleased to present a Guaranteed Maximum Price in the amount of Ten Million, Seven Hundred Fifteen Thousand Dollars (\$10,715,000.00) for the Terry High School and George Junior High School Additions and Renovations.

This proposal is based on plans and specifications provided by VLK Architects dated June 22, 2020.

Drymalla Construction takes pride in presenting this proposal for this exciting new project. We very much appreciate the opportunity to join Lamar Consolidated ISD's team.

Sincerely,



Russell R. Klaus  
President  
Drymalla Construction Company, Inc.

**CONSIDER APPROVAL OF COMMISSIONING AGENT FOR  
TERRY HIGH SCHOOL AND GEORGE JUNIOR HIGH SCHOOL  
ADDITIONS AND RENOVATIONS**

**RECOMMENDATION:**

That the Board of Trustees approve Estes, McClure & Associates as commissioning agent for Terry High School and George Junior High School additions and renovations in the amount of \$17,000 and authorize the Board President to execute the agreement.

**IMPACT/RATIONALE:**

Commissioning agent services are a professional service that the District must contract directly. These funds were allocated within the 2017 Bond Budget.

- Terry High School.....\$8,500
- George Junior High School.....\$8,500

**PROGRAM DESCRIPTION:**

Texas State Energy Conservation Office has amended the energy code and buildings that are permitted after November 1, 2016 must meet the new code. The new requirements increase the efficiencies of HVAC and domestic water heater equipment, require energy recovery systems on chillers and ventilation systems, require lower electrical usage that can be achieved utilizing LED lighting, and requires post-construction functional testing of certain HVAC and electrical systems.

Commissioning agent will review the construction documents, develop a commissioning specification, and perform functional testing of selected HVAC, plumbing and electrical systems to confirm the systems are performing as designed.

Submitted By: Chris Juntti, Interim Deputy Superintendent of Support Services  
Kevin McKeever, Executive Director of Facilities & Planning  
Jim Rice, President, Rice & Gardner Consultants, Inc.

Recommended for approval:

*Thomas Randle*

Dr. Thomas Randle  
Superintendent

# COMMISSIONING PROPOSAL

Terry High School and George JHS Additions and  
Renovations  
Lamar Consolidated ISD



Mr. Kevin McKeever  
Executive Director of Facilities & Planning  
3911 Avenue I  
Rosenberg, TX 77471

Please find the attached proposal for Commissioning services on Terry High School and George JHS Additions and Renovations project. The Base Services exceed the minimum requirements of the International Energy Conservation Code 2015 version. Thank you for this opportunity and please let me know if you have any questions about the proposal

**Gary Bristow**  
Estes, McClure & Associates, Inc.  
gbristow@emaengineer.com

SERVICE ORDER  
(for use with AIA B121-2014 Master Agreement)

This is an Amendment, consisting of 2 pages, referred to in and part of the Agreement between OWNER and ENGINEER for Professional Services dated July 5, 2016. This Amendment shall be an addition to the original contract.

Project and Fee:  
Terry High School and George JHS Additions and Renovations - Lamar CISD.

Owner:  
Lamar Consolidated Independent School District

Engineer:  
Estes, McClure, & Associates, Inc.

Project Title:  
Commissioning of the Terry High School and George JHS Additions and Renovations

Estes, McClure, & Associates Inc., will provide Mechanical, Electrical, Plumbing engineering services for the following scope of work:

**COMMISSIONED SYSTEMS:**

The following systems will be commissioned in accordance with IECC 2015 Requirements and LCISD Guidelines:

- HVAC
- EMS
- Lighting Control Systems
- Domestic Hot Water Systems

**BASIC COMMISSIONING SCOPE OF SERVICES**

For this project, we will perform the following services:

- Commissioning Plan -Provide Commissioning Plan for project and update throughout process.
- Submittal Review  
Review submittals of commissioned systems in accordance to design intent and Lamar CISD Guidelines.
- Commissioning Kickoff with Construction Team  
Conduct meeting with Design and Construction Team to explain Commissioning process and milestones
- Site Observations and Reports  
Conduct site observations and provide observation reports for commissioned systems at critical MEP milestones. Attend corresponding OAC meeting to discuss commissioning activities.
  - MEP Rough-in (40-50% construction)
  - Ductwork and Piping pressure testing verification
  - System Startup
- Functional Testing of Quality Sample of HVAC  
Perform functional testing of HVAC units for consistency with design documents and LCISD guidelines and expectations. Approximate sampling strategy for this project below:
  - Packaged Rooftop Units – 100%
  - Air Handling Units – 100%
  - Outside Air Handling Units – 100%
- Functional Testing of Quality Sample of Lighting Control Systems (20-30%)  
Perform functional testing of lighting control systems (vacancy sensors, daylighting sensors)
- EMS Point-to-Point Verification (30-40%)  
Perform point-to-point testing of EMS graphics, trends, and sequences of operation for consistency with design documents and LCISD guidelines and expectations
- Functional Testing of Quality Sample of Domestic Hot Water Heaters (30-40%)  
Perform functional testing of domestic hot water heaters for consistency with design documents and LCISD guidelines and expectations

- Maintain Issues Log  
Keep a record of all deficiencies and coordinate with Contractors for resolution of problems
- Final Commissioning Record  
Provide Final Commissioning Record that documents the commissioning process including final resolution of all issues
- Close-Out Document Review  
Review all close-out documents including as-builts, O&M manuals, Test and Balance Reports for consistency with project manual and LCISD guidelines and expectations.
- 10 Month Warranty Review  
Conduct meeting with LCISD, Construction Team and Design Team at 10 month warranty review. Coordinate with Team for resolution of deficiencies.

**ENERGY CODE COMPLIANCE**

For this project, we will perform the following services:

- Review the construction documents, International Energy Code (IECC) Comcheck files, and supporting documents as submitted by the project Architect/Engineer for compliance with the IECC and AHJ. EMA will provide preliminary written comments reflecting any issues identified. Comments will include suggested directions to achieve compliance for all identified Issues.
- Visit the project site as required to review the construction procedures, equipment, and systems to verify they comply with the Comcheck files, IECC and City requirements.
- Provide completed compliance form as required by City.

**COMMISSIONING and ENERGY CODE COMPLIANCE FEE**

Terry High School Fee	\$ 8,500
George Junior High School Fee	\$ 8,500
<b>Total Combined Fee:</b>	<b>\$17,000</b>

Estes, McClure and Associates will invoice Lamar Consolidated Independent School District on the schedule specified in the original agreement.

**Billing Schedule:**

Commissioning Plan/Design Review:	20% of Fixed Fee
50% Construction:	20% of Fixed Fee
Initial Commissioning Report:	30% of Fixed Fee
Complete Functional Testing:	10% of Fixed Fee
Delivery of Final Commissioning Record:	10% of Fixed Fee
10 Month Warranty Review:	10% of Fixed Fee



(Engineer)

Estes, McClure and Associates Inc.  
Gary Bristow, P.E.

06/23/2020

(Date)

**Accepted by:**

(Signature)

Joy Williams - Board President

(Print)

(Date)

**CONSIDER APPROVAL OF MATERIALS TESTING FOR TERRY HIGH SCHOOL  
AND GEORGE JUNIOR HIGH SCHOOL ADDITIONS AND RENOVATIONS**

**RECOMMENDATION:**

That the Board of Trustees approve Terracon, Inc. for materials testing for the Terry High School and George Junior High School additions and renovations in the total amount of \$77,062 and authorize the Board President to execute the agreement.

**IMPACT/RATIONALE:**

Materials testing is a professional service that the District must contract directly. Terracon has provided material testing services to the district for many years and have been proven to be efficient and competent in both new and renovation projects. These funds were allocated within the 2017 Bond Budget.

- Terry High School.....\$38,615
- George Junior High School.....\$38,447

**PROGRAM DESCRIPTION:**

Materials testing services will generate reports and verify that materials are installed correctly as per the specifications. These reports are crucial in verifying the quality of the Terry High School and George Junior High School additions and renovations.

Submitted By:       Chris Juntti, Interim Deputy Superintendent of Support Services  
                          Kevin McKeever, Executive Director of Facilities & Planning  
                          Jim Rice, President, Rice & Gardner Consultants, Inc.

Recommended for approval:

*Thomas Randle*

Dr. Thomas Randle  
Superintendent





July 6, 2020

Lamar Consolidated Independent School District  
Attn: Mr. Kevin McKeever  
3911 Avenue I  
Rosenberg, Texas 77471

Phone: 281-341-3122  
Email: McKeever@lcisd.org

Subject: Proposal for Construction Materials Testing Services  
Terry High School & George Junior High Additions and Renovations  
5500 Avenue N, Rosenberg, Tx 77471 (Terry HS)  
4601 Airport Avenue, Rosenberg Tx 77471 (George JHS)  
Terracon Proposal No. P92201353

Dear Mr. McKeever:

Terracon Consultants, Inc. (Terracon) is pleased to submit this proposal to provide construction materials engineering and testing services for the above referenced project. In this proposal we present our understanding of the scope of the project, our proposed services, and our budget estimate. We understand that Terracon has been selected based solely on qualifications

Terracon provided geotechnical services for this project. Our presence on this project and commitment to responsive quality services will make Terracon a valuable asset to the project.

#### **A) PROJECT INFORMATION**

The sites are located at 5500 Avenue N, Rosenberg, Tx 77471 (Terry HS) and 4601 Airport Avenue, Rosenberg, Tx 77471. The project involves the construction of two (2) single-story band hall additions with a footprint of approximately 4,500 sf, a single-story multipurpose addition with a footprint of approximately 2,000 sf, and a new parking lot with associated amenities and underground utilities. The building foundations will be structural slabs on carton forms. The superstructure will be structural steel with brick veneer. The parking lot will be various depth of Portland cement concrete with chemically treated subgrade and Hot-mixed asphaltic concrete with a chemically treated subgrade and asphaltic base

Terracon was provided with the following construction documents for preparation of this proposal:

- Project Plans and Specifications issued by VLK Architects and dated June 22, 2020
- Geotechnical Report No. 92195450 prepared by Terracon Consultants and dated January 13, 2020

Terracon Consultants, Inc. 11555 Clay Road, Suite 100 Houston, Texas 77043  
P [713] 690 8989 F [713] 690 8787 terracon.com

Environmental

Facilities

Geotechnical

Materials

**Proposal for Construction Materials Testing Services**

Terry IIS & George JHS Additions and Renovations ■ Rosenberg, Tx  
July 6, 2020 ■ Terracon Proposal No. 92201353



If selected for this project, Terracon requests that we be placed on the distribution of all plan revisions.

**B) SCOPE OF SERVICES**

Terracon prepared the following scope of services based on our review and understanding of the documents listed above:

**Earthwork:**

1. Sample building pad subgrade, trench backfill, and treated pavement subgrade. Prepare and test the samples for Atterberg Limits (ASTM D4318), moisture-density relationship (ASTM D698, ASTM D558 and ASTM D1557), and if required by the project specifications, percent fines (ASTM D1140).
2. Sample cement-sand backfill for utility trenches, mold specimens, and perform compressive strength tests in the laboratory (ASTM D1633).
3. Evaluate the subgrade soil for proposed chemically treated pavement subgrade.
4. Observe the chemical treatment process for the pavement subgrade.
5. Perform field gradation tests of treated subgrade.
6. Measure the depth of treated subgrade using phenolphthalein.
7. Observe proofrolling operations of the building pad and pavement subgrades; and perform density tests of the building pad fill, trench backfill when proper trench safety is provided by the contractor, and treated pavement subgrade, etc. using the nuclear method (ASTM D6938) to determine the moisture content and percent compaction of the soil materials.

**Foundations:**

1. Observe the installation of the drilled pier foundations. For each pier observed, information regarding shaft depth, auger diameter, and chained belling tool diameter will be documented. The chained belling tool diameter will be measured when extended above ground for each bell size.

2. Obtain pocket penetrometer readings on soil cuttings removed during excavation at or near the bearing stratum in order to document the approximate shear strength of the soil.
3. The reinforcing steel and anchor bolts used in footing columns will be observed and the quantity and size of the steel will be recorded.
4. Perform compressive tests of concrete test cylinders cast in the field (ASTM C1231 or C617, C39).

**Cast-in-Place Concrete:**

1. Sample and test the fresh concrete for each mix. Perform tests for slump, air content, and concrete temperature only; and cast test specimens (ASTM C172, C31, C143, C173 or C231, and C1064). Terracon understands that the contractor will be responsible for maintaining the initial curing temperature of the concrete test specimens. Terracon will record the initial curing temperatures only when conditioned curing boxes are provided by the contractor.
2. Upon the request of the client, Terracon can provide conditioned storage containers for initial curing of the concrete test specimens to meet ACI 301-10 and ASTM C31. The estimated cost for each storage container will be provided upon request. Please allow seven working days to obtain the storage containers for your project. **Terracon requests that the contractor provide a secure and safe area to store place the container. Additionally, Terracon requests that the contractor provide a 110-volt electrical outlet adjacent to the storage area for our use.**
3. **Terracon will provide a conditioned storage container for initial curing of the concrete test specimens to meet ACI 301-10 and ASTM C31. Terracon requests that the contractor provide a secure and safe area to store place the container. Additionally, Terracon requests that the contractor provide a 110-volt electrical outlet adjacent to the storage area for our use.**
4. Concrete will be sampled at a frequency of 1 set of test cylinders every 50 cubic yards for structural concrete, 1 set of test cylinders every 100 cubic yards for slabs, and 1 set of test cylinders every 150 cubic yards for pavement concrete. Terracon requests that a copy of the approved mix design(s) be provided to us prior to placement of the concrete.
5. Perform compressive strength tests of concrete test cylinders cast in the field (ASTM C1231, C39). Five 4" x 8" concrete cylinders will be prepared for structural concrete

**Proposal for Construction Materials Testing Services**

Terry HS & George JHS Additions and Renovations ■ Rosenberg, Tx  
July 6, 2020 ■ Terracon Proposal No. 92201353



having nominal size aggregate of 1¼" or less. Four 6" x 12" concrete cylinders per set will be prepared for concrete having a nominal size aggregate of greater than 1¼". When 6" x 12" cylinders are prepared, two cylinders will be tested at 7 and 28 days. When 4" x 8" cylinders are prepared, two cylinders will be tested at 7 days and three cylinders will be tested at 28 days.

6. Observe reinforcing steel prior to concrete placement. We will observe the rebar size, spacing and configuration. **Terracon recommends we be scheduled a minimum of 24 hours prior to each concrete placement.**
7. Within 48 hours of concrete placement, travel to project site to collect and transport hardened concrete test cylinders to Terracon's Houston laboratory for processing, curing and testing.

**Masonry:**

1. Observe and document the condition of storage areas for masonry materials.
2. Observe and document the mixing proportions of grout used during construction.
3. Observe the reinforcing steel in CMU walls and bond beams.
4. Sample the fresh grout during construction and cast grout prisms (ASTM C1019) for compressive strength tests.

**Structural Steel Welded and Bolted Connections:**

1. Terracon recommends that the general contractor schedule a pre-erection meeting to discuss the erection sequence, review welding and bolting requirements and to review welder certification records.
2. Provide a Certified Welding Inspector (CWI) in the field to visually check accessible field bolted/welded connections in accordance with applicable AISC and AWS specifications.
3. Perform visual inspections of metal decking for placement including overlap, fastener spacing, shear studs for number, pattern, and bond, supports at openings and penetrations, and puddle welds pattern, size and quality.
4. Provide a Certified Welding Inspector (CWI) on a periodic basis to visually check materials and fabrication procedures in the mill, shop and field when requested.

Terracon understands that this service will be needed for a fabrication shop that is not approved by the Building Official. Fabrication shop inspection is not included in this estimate.

5. Utilize the Skidmore Wilhelm device to assist in determining the load capacity of delivered fasteners where slip critical connections are specified. Terracon recommends that this service be scheduled prior to erection. After the bolted sections are installed we will verify that the types of fasteners are as specified and that the appropriate tensioning method is utilized.
6. Utilize an Ultrasonic Flaw detector to determine the quality of complete joint penetration welds such as moment connections or splice connections. If the base material has a thickness of 5/16" or greater, Terracon recommends that those welds be tested by the Ultrasonic Method in accordance with AWS D1.1.

**Asphalt Pavement:**

1. Sample asphalt materials during placement, prepare, and test the samples for asphalt content, gradation, bulk specific gravity of lab molded specimens, theoretical maximum specific gravity, and Hveem stability and density. Unless specified otherwise, one sample will be obtained for each day asphalt is placed on the project.
2. Perform in-situ nuclear density tests to assist in determining an asphalt rolling pattern, when requested by the contractor.
3. Perform in-situ nuclear density tests to determine the relative percent compaction of the asphalt at the frequency specified.

**Spray-Applied Fireproofing Materials:**

Measure fireproofing thickness of in place fireproofing material; sample fireproofing material to determine in-place density by displacement method; and measure adhesion cohesion of the fireproofing material. Terracon will test the fireproofing in accordance with the frequency and testing standards referenced in the IBC code noted in the project documents (ASTM E605 and ASTM E736).

**Project Management/ Administration:**

A project manager will be assigned to the project to review the daily activity and assist in scheduling the work. Field and laboratory tests will be reviewed prior to submittal. The project manager will be responsible for maintaining the project budget and will oversee the preparation of the final test reports.

Terracon recommends that the general contractor schedule pre-construction meetings prior to each phase of our proposed testing and observations to discuss the erection sequence, review welding and bolting requirements and to review welder certification records.

**Special Inspections Letter:**

Upon completion of our services, a special inspection letter will be prepared, if requested. The letter will list services we performed and if the results and/ or observations were in compliance with the project documents. A copy of our test reports will be available with the special inspection letter if requested.

**Scheduling Retests:**

**It is the responsibility of your representative to schedule retests in a like manner to scheduling our original services. Terracon shall not be held responsible for retests not performed as a result of a failure to schedule our services or any subsequent damage caused as a result of a lack of retesting.**

**Additional Services:**

If you would like us to perform additional work, please contact us and we will issue a short Supplement to Agreement form, or Supplemental Proposal, that outlines the additional work to be performed and associated fees. To authorize us to begin work, you simply return a signed copy of the Supplemental agreement.

**C) REPORTING**

Results of field tests will be submitted verbally to available personnel at the site. Written reports of field tests and observations will be distributed within five business days. Test reports will be distributed via email. You will need to provide Terracon with a distribution list prior to the beginning of the project. The list will need to include the company name, address, contact person name, phone number, and e-mail address for each person.

Our reported test locations will typically be estimated by pacing distances and approximating angles and elevations from local control data (staking and layout lines) provided by others on site. The accuracy of our locations will be dependent on the accuracy, availability and frequency of the control points provided by the client and/ or contractor.

## **PROJECT STAFFING AND ADMINISTRATION**

Terracon's approach to providing materials engineering services is to assign qualified field representatives, directed by Professional Engineers licensed in the State of Texas, to perform the required tests for your project. Many of our field representatives are certified by the National Institute for Certification in Engineering Technologies (NICET) and are involved in continuing training through on-the-job experience and formal instructions. Terracon is accredited by The American Association for Laboratory Accreditation (A2LA) and Texas Department of Transportation (TxDOT) to perform the field and laboratory tests listed in this cost estimate. Terracon will assign a professional engineer to manage this project. The Project Manager's responsibilities will include:

- Attend monthly progress meetings,
- Coordinate field and laboratory testing,
- Verify quality control testing is in accordance with the project documents,
- Communicating with our field representative, contractor, and Client's site representative,
- Review laboratory and field test reports and concrete mixes,
- Inform the Client's representative and the contractor of failing results,
- Review the testing budget and prepare invoices.

**Field testing services will be provided on an "as requested" basis when scheduled by your representative. A notice of 24 hours (48 hours is required for structural steel services) is required to properly schedule our services. To schedule our services please contact our dispatcher at (713) 690-2258. The dispatch office hours are from 7:00 a.m. to 5:00 p.m. Messages left after business hours will be checked the following business day. Terracon shall not be held responsible for tests not performed as a result of a failure to schedule our services or any subsequent damage caused as a result of a lack of testing.**

**Terracon recommends that a copy of this proposal be provided to the general contractor, so they understand our scope of services and schedule us accordingly. Please note that the number of tests and trips described in the Scope of Services does not constitute a minimum or maximum number of tests or trips that may be required for this project.**

#### **D) COMPENSATION**

Based on the project information available for our review, we propose an estimate cost of **\$77,062.00**. Services provided will be based on the unit rates included in the attached Cost Estimate. Please note that this is only a budget estimate and not a not-to-exceed price. Many factors beyond our control, such as weather and the contractor's schedule, will dictate the final fee for our services. Quantities for re-tests, cancellations and stand-by time are not included in our fee.

For services provided on an "**as requested**" basis, overtime is defined as all hours in excess of eight hours per day, outside of the normal hours of 7:00 a.m. to 6:00 p.m. Monday through Friday, and all hours worked on weekends and holidays. Overtime rates will be 1.5 times the hourly rate quoted. A four-hour minimum charge is applicable to all trips made to provide our testing, observation and consulting services. The minimum charge is not applicable for trips to the project site for sample pickup only. All labor, equipment and transportation charges are billed on a portal to portal basis from our office. You will be invoiced on a monthly basis for services actually performed and/or as authorized by you or your designated representative. Terracon's total invoice fee is due within thirty days following final receipt of invoice.

#### **E) SITE ACCESS AND SAFETY**

Client shall secure all necessary site related approvals, permits, licenses, and consents necessary to commence and complete the services and will execute any necessary site access agreement. Terracon will be responsible for supervision and site safety measures for its own employees but shall not be responsible for the supervision or health and safety precautions for any third parties, including Client's contractors, subcontractors, or other parties present at the site. In addition, Consultant retains the right to stop work without penalty at any time Consultant believes it is in the best interests of Consultant's employees or subcontractors to do so in order to reduce the risk of exposure to the coronavirus. Client agrees it will respond quickly to all requests for information made by Consultant related to Consultant's pre-task planning and risk assessment processes. Client acknowledges its responsibility for notifying Consultant of any circumstances that present a risk of exposure to the coronavirus or individuals who have tested positive for COVID-19 or are self-quarantining due to exhibiting symptoms associated with the coronavirus.

#### **F) TESTING AND OBSERVATION**

Client understands that testing and observation are discrete sampling procedures, and that such procedures indicate conditions only at the depths, locations, and times the procedures were performed. Terracon will provide test results and opinions based on tests and field observations only for the work tested. Client understands that testing and observation are not continuous or



**Proposal for Construction Materials Testing Services**

Terry HS & George JHS Additions and Renovations ■ Rosenberg, Tx  
July 6, 2020 ■ Terracon Proposal No. 92201353



exhaustive and are conducted to reduce – not eliminate - project risk. Client agrees to the level or amount of testing performed and the associated risk. Client is responsible (even if delegated to contractor) for notifying and scheduling Terracon so Terracon can perform these services. Terracon shall not be responsible for the quality and completeness of Client's contractor's work or their adherence to the project documents, and Terracon's performance of testing and observation services shall not relieve contractor in any way from its responsibility for defects discovered in its work or create a warranty or guarantee. Terracon will not supervise or direct the work performed by contractor or its subcontractors and is not responsible for their means and methods.

**G) AUTHORIZATION**

This proposal may be accepted by executing the attached Agreement For Services and returning an executed copy along with this proposal to Terracon. This proposal for services and accompanying limitations shall constitute the exclusive terms, conditions and services to be performed for this project. This proposal is valid only if authorized within sixty days from the listed proposal date. **Terracon cannot begin field and laboratory services without a signed Agreement for Services.**

We appreciate the opportunity to provide this proposal and look forward to working with you and your team on this project.

Sincerely,  
Terracon Consultants, Inc.  
(Texas Firm Registration No. F-3272)

  
Mark D. Wells, P.E., PMP  
Senior Engineer

  
Chad C. Gordon, P.E.  
Materials Services Manager

**Attachments:**

- (1) Cost Estimate
- (2) Agreement For Services



**COST ESTIMATE**  
**TERRY HIGH SCHOOL ADDITIONS & RENOVATIONS**  
**TERRACON PROPOSAL NO. P92201353**

Service	Quantity	Unit	Unit Rate	Estimate
<b>Labor</b>				
Engineering Technician	320	hour	\$47.00	\$15,040.00
Engineering Technician OT	40	hour	\$70.50	\$2,820.00
Certified Welding Inspector, CWI	12	hour	\$100.00	\$1,200.00
Project Manager, per hour	40	hour	\$125.00	\$5,000.00
			<b>Sub-total</b>	<b>\$24,060.00</b>
<b>Transportation</b>				
Vehicle Charge	70	trip	\$50.00	\$3,500.00
			<b>Sub-total</b>	<b>\$3,500.00</b>
<b>Sample Pickup (cylinders, cubes, prisms)</b>				
Sample Pick-up	20	trip	\$120.00	\$2,400.00
			<b>Sub-total</b>	<b>\$2,400.00</b>
<b>Equipment Fees</b>				
Nuclear Gauge	25	trip	\$60.00	\$1,500.00
Ultrasonic Gauge	1	trip	\$125.00	\$125.00
			<b>Sub-total</b>	<b>\$1,625.00</b>
<b>Concrete Testing</b>				
Concrete Test Cylinders (ASTM C39) 4 cyl/set	80	each	\$16.00	\$1,280.00
			<b>Sub-total</b>	<b>\$1,280.00</b>
<b>Soils Testing</b>				
Moisture Density Relationship (ASTM D698, D558)	8	each	\$150.00	\$1,200.00
Atterberg Limits (ASTM D4318)	7	each	\$50.00	\$350.00
Lime Series	1	each	\$200.00	\$200.00
Compressive Strength of CSS (ASTM D1633)	8	each	\$60.00	\$480.00
			<b>Sub-total</b>	<b>\$2,230.00</b>
<b>Asphalt Testing</b>				
HMAC Lab Sample (TxDOT)	4	each	\$600.00	\$2,400.00
			<b>Sub-total</b>	<b>\$2,400.00</b>
<b>Fireproofing Testing</b>				
Adhesion/Cohesion	8	each	\$25.00	\$200.00
Density	8	each	\$25.00	\$200.00
			<b>Sub-total</b>	<b>\$400.00</b>
<b>Grout Testing</b>				
Base Plate Cubes	3	set	\$120.00	\$360.00
CMU Grout - Prisms	3	set	\$120.00	\$360.00
			<b>Sub-total</b>	<b>\$720.00</b>

Estimated Total Taylor HS

**\$38,615**



**COST ESTIMATE**  
**GEORGE JUNIOR HIGH SCHOOL ADDITIONS & RENOVATIONS**  
**TERRACON PROPOSAL NO. P92201353**

Service	Quantity	Unit	Unit Rate	Estimate
<b>Labor</b>				
Engineering Technician	280	hour	\$47.00	\$13,160.00
Engineering Technician OT	48	hour	\$70.50	\$3,384.00
Certified Welding Inspector, CWI	12	hour	\$100.00	\$1,200.00
Project Manager, per hour	40	hour	\$125.00	\$5,000.00
			<b>Sub-total</b>	<b>\$22,744.00</b>
<b>Transportation</b>				
Vehicle Charge	60	trip	\$50.00	\$3,000.00
			<b>Sub-total</b>	<b>\$3,000.00</b>
<b>Sample Pickup (cylinders, cubes, prisms)</b>				
Sample Pick-up	28	trip	\$120.00	\$3,360.00
			<b>Sub-total</b>	<b>\$3,360.00</b>
<b>Equipment Fees</b>				
Nuclear Gauge	25	trip	\$60.00	\$1,500.00
Ultrasonic Gauge	1	trip	\$125.00	\$125.00
			<b>Sub-total</b>	<b>\$1,625.00</b>
<b>Concrete Testing</b>				
Concrete Test Cylinders (ASTM C39) 4 cyl/set	128	each	\$16.00	\$2,048.00
			<b>Sub-total</b>	<b>\$2,048.00</b>
<b>Soils Testing</b>				
Moisture Density Relationship (ASTM D698, D558)	8	each	\$150.00	\$1,200.00
Atterberg Limits (ASTM D4318)	5	each	\$50.00	\$250.00
Lime Series	1	each	\$200.00	\$200.00
Compressive Strength of CSS (ASTM D1633)	8	each	\$60.00	\$480.00
			<b>Sub-total</b>	<b>\$2,130.00</b>
<b>Asphalt Testing</b>				
HMAC Lab Sample (TxDOT)	4	each	\$600.00	\$2,400.00
			<b>Sub-total</b>	<b>\$2,400.00</b>
<b>Fireproofing Testing</b>				
Adhesion/Cohesion	6	each	\$25.00	\$150.00
Density	6	each	\$25.00	\$150.00
			<b>Sub-total</b>	<b>\$300.00</b>
<b>Grout Testing</b>				
Base Plate Cubes	4	set	\$120.00	\$480.00
CMU Grout - Prisms	3	set	\$120.00	\$360.00
			<b>Sub-total</b>	<b>\$840.00</b>
<b>Estimated Total George JHS</b>				<b>\$38,447</b>
<b>PROJECT TOTAL</b>				<b>\$77,062</b>

## AGREEMENT FOR SERVICES

This **AGREEMENT** is between Lamar Consolidated ISD ("Client") and Terracon Consultants, Inc. ("Consultant") for Services to be provided by Consultant for Client on the LCISD Terry HS & George JHS Additions/Renovations project ("Project"), as described in Consultant's Proposal dated 06/26/2020 ("Proposal"), including but not limited to the Project Information section, unless the Project is otherwise described in Exhibit A to this Agreement (which section or Exhibit is incorporated into this Agreement).

- 1. Scope of Services.** The scope of Consultant's services is described in the Proposal, including but not limited to the Scope of Services section ("Services"), unless Services are otherwise described in Exhibit B to this Agreement (which section or exhibit is incorporated into this Agreement). Portions of the Services may be subcontracted. When Consultant subcontracts to other individuals or companies, then consultant will collect from Client on the Subcontractors' behalf. Consultant's Services do not include the investigation or detection of, nor do recommendations in Consultant's reports address the presence or prevention of biological pollutants (e.g., mold, fungi, bacteria, viruses, or their byproducts) or occupant safety issues, such as vulnerability to natural disasters, terrorism, or violence. If Services include purchase of software, Client will execute a separate software license agreement. Consultant's findings, opinions, and recommendations are based solely upon data and information obtained by and furnished to Consultant at the time of the Services.
- 2. Acceptance/ Termination.** Client agrees that execution of this Agreement is a material element of the consideration Consultant requires to execute the Services, and if Services are initiated by Consultant prior to execution of this Agreement as an accommodation for Client at Client's request, both parties shall consider that commencement of Services constitutes formal acceptance of all terms and conditions of this Agreement. Additional terms and conditions may be added or changed only by written amendment to this Agreement signed by both parties. In the event Client uses a purchase order or other form to administer this Agreement, the use of such form shall be for convenience purposes only and any additional or conflicting terms it contains are stricken. This Agreement shall not be assigned by either party without prior written consent of the other party. Either party may terminate this Agreement or the Services upon written notice to the other. In such case, Consultant shall be paid costs incurred and fees earned to the date of termination plus reasonable costs of closing the Project.
- 3. Change Orders.** Client may request changes to the scope of Services by altering or adding to the Services to be performed. If Client so requests, Consultant will return to Client a statement (or supplemental proposal) of the change setting forth an adjustment to the Services and fees for the requested changes. Following Client's review, Client shall provide written acceptance. If Client does not follow these procedures, but instead directs, authorizes, or permits Consultant to perform changed or additional work, the Services are changed accordingly and Consultant will be paid for this work according to the fees stated or its current fee schedule. If project conditions change materially from those observed at the site or described to Consultant at the time of proposal, Consultant is entitled to a change order equitably adjusting its Services and fee.
- 4. Compensation and Terms of Payment.** Client shall pay compensation for the Services performed at the fees stated in the Proposal, including but not limited to the Compensation section, unless fees are otherwise stated in Exhibit C to this Agreement (which section or Exhibit is incorporated into this Agreement). If not stated in either, fees will be according to Consultant's current fee schedule. Fee schedules are valid for the calendar year in which they are issued. Fees do not include sales tax. Client will pay applicable sales tax as required by law. Consultant may invoice Client at least monthly and payment is due upon receipt of invoice. Client shall notify Consultant in writing, at the address below, within 15 days of the date of the invoice if Client objects to any portion of the charges on the invoice, and shall promptly pay the undisputed portion. Client shall pay a finance fee of 1.5% per month, but not exceeding the maximum rate allowed by law, for all unpaid amounts 30 days or older. Client agrees to pay all collection-related costs that Consultant incurs, including attorney fees. Consultant may suspend Services for lack of timely payment. It is the responsibility of Client to determine whether federal, state, or local prevailing wage requirements apply and to notify Consultant if prevailing wages apply. If it is later determined that prevailing wages apply, and Consultant was not previously notified by Client, Client agrees to pay the prevailing wage from that point forward, as well as a retroactive payment adjustment to bring previously paid amounts in line with prevailing wages. Client also agrees to defend, indemnify, and hold harmless Consultant from any alleged violations made by any governmental agency regulating prevailing wage activity for failing to pay prevailing wages, including the payment of any fines or penalties.
- 5. Third Party Reliance.** This Agreement and the Services provided are for Consultant and Client's sole benefit and exclusive use with no third party beneficiaries intended. Reliance upon the Services and any work product is limited to Client, and is not intended for third parties other than those who have executed Consultant's reliance agreement, subject to the prior approval of Consultant and Client.
- 6. LIMITATION OF LIABILITY.** CLIENT AND CONSULTANT HAVE EVALUATED THE RISKS AND REWARDS ASSOCIATED WITH THIS PROJECT, INCLUDING CONSULTANT'S FEE RELATIVE TO THE RISKS ASSUMED, AND AGREE TO ALLOCATE CERTAIN OF THE ASSOCIATED RISKS. TO THE FULLEST EXTENT PERMITTED BY LAW, THE TOTAL AGGREGATE LIABILITY OF CONSULTANT (AND ITS RELATED CORPORATIONS AND EMPLOYEES) TO CLIENT AND THIRD PARTIES GRANTED RELIANCE IS LIMITED TO THE GREATER OF \$50,000 OR CONSULTANT'S FEE, FOR ANY AND ALL INJURIES, DAMAGES, CLAIMS, LOSSES, OR EXPENSES (INCLUDING ATTORNEY AND EXPERT FEES) ARISING OUT OF CONSULTANT'S SERVICES OR THIS AGREEMENT. PRIOR TO ACCEPTANCE OF THIS AGREEMENT AND UPON WRITTEN REQUEST FROM CLIENT, CONSULTANT MAY NEGOTIATE A HIGHER LIMITATION FOR ADDITIONAL CONSIDERATION IN THE FORM OF A SURCHARGE TO BE ADDED TO THE AMOUNT STATED IN THE COMPENSATION SECTION OF THE PROPOSAL. THIS LIMITATION SHALL APPLY REGARDLESS OF AVAILABLE PROFESSIONAL LIABILITY INSURANCE COVERAGE, CAUSE(S), OR THE THEORY OF LIABILITY, INCLUDING NEGLIGENCE, INDEMNITY, OR OTHER RECOVERY. THIS LIMITATION SHALL NOT APPLY TO THE EXTENT THE DAMAGE IS PAID UNDER CONSULTANT'S COMMERCIAL GENERAL LIABILITY POLICY.
- 7. Indemnity/Statute of Limitations.** Consultant and Client shall indemnify and hold harmless the other and their respective employees from and against legal liability for claims, losses, damages, and expenses to the extent such claims, losses, damages, or expenses are legally determined to be caused by their negligent acts, errors, or omissions. In the event such claims, losses, damages, or expenses are legally determined to be caused by the joint or concurrent negligence of Consultant and Client, they shall be borne by each party in proportion to its own negligence under comparative fault principles. Neither party shall have a duty to defend the other party, and no duty to defend is hereby created by this indemnity provision and such duty is explicitly waived under this Agreement. Causes of action arising out of Consultant's Services or this Agreement regardless of cause(s) or the theory of liability, including negligence, indemnity or other recovery shall be deemed to have accrued and the applicable statute of limitations shall commence to run not later than the date of Consultant's substantial completion of Services on the project.
- 8. Warranty.** Consultant will perform the Services in a manner consistent with that level of care and skill ordinarily exercised by members of the profession currently practicing under similar conditions in the same locale. **EXCEPT FOR THE STANDARD OF CARE PREVIOUSLY STATED, CONSULTANT MAKES NO WARRANTIES OR GUARANTEES, EXPRESS OR IMPLIED, RELATING TO CONSULTANT'S SERVICES AND CONSULTANT DISCLAIMS ANY IMPLIED WARRANTIES OR WARRANTIES IMPOSED BY LAW, INCLUDING WARRANTIES OF MERCHANTABILITY AND FITNESS FOR A PARTICULAR PURPOSE.**
- 9. Insurance.** Consultant represents that it now carries, and will continue to carry: (i) workers' compensation insurance in accordance with the laws of the states having jurisdiction over Consultant's employees who are engaged in the Services, and employer's liability insurance (\$1,000,000); (ii) commercial general liability insurance (\$1,000,000 occ / \$2,000,000 agg); (iii) automobile liability insurance (\$1,000,000 B.I. and P.D. combined single

limit); and (iv) professional liability insurance (\$1,000,000 claim / agg). Certificates of insurance will be provided upon request. Client and Consultant shall waive subrogation against the other party on all general liability and property coverage.

- 10. CONSEQUENTIAL DAMAGES. NEITHER PARTY SHALL BE LIABLE TO THE OTHER FOR LOSS OF PROFITS OR REVENUE; LOSS OF USE OR OPPORTUNITY; LOSS OF GOOD WILL; COST OF SUBSTITUTE FACILITIES, GOODS, OR SERVICES; COST OF CAPITAL; OR FOR ANY SPECIAL, CONSEQUENTIAL, INDIRECT, PUNITIVE, OR EXEMPLARY DAMAGES.**
- 11. Dispute Resolution.** Client shall not be entitled to assert a Claim against Consultant based on any theory of professional negligence unless and until Client has obtained the written opinion from a registered, independent, and reputable engineer, architect, or geologist that Consultant has violated the standard of care applicable to Consultant's performance of the Services. Client shall provide this opinion to Consultant and the parties shall endeavor to resolve the dispute within 30 days, after which Client may pursue its remedies at law. This Agreement shall be governed by and construed according to Kansas law.
- 12. Subsurface Explorations.** Subsurface conditions throughout the site may vary from those depicted on logs of discrete borings, test pits, or other exploratory services. Client understands Consultant's layout of boring and test locations is approximate and that Consultant may deviate a reasonable distance from those locations. Consultant will take reasonable precautions to reduce damage to the site when performing Services; however, Client accepts that invasive services such as drilling or sampling may damage or alter the site. Site restoration is not provided unless specifically included in the Services.
- 13. Testing and Observations.** Client understands that testing and observation are discrete sampling procedures, and that such procedures indicate conditions only at the depths, locations, and times the procedures were performed. Consultant will provide test results and opinions based on tests and field observations only for the work tested. Client understands that testing and observation are not continuous or exhaustive, and are conducted to reduce - not eliminate - project risk. Client shall cause all tests and inspections of the site, materials, and Services performed by Consultant to be timely and properly scheduled in order for the Services to be performed in accordance with the plans, specifications, contract documents, and Consultant's recommendations. No claims for loss or damage or injury shall be brought against Consultant by Client or any third party unless all tests and inspections have been so performed and Consultant's recommendations have been followed. Unless otherwise stated in the Proposal, Client assumes sole responsibility for determining whether the quantity and the nature of Services ordered by Client is adequate and sufficient for Client's intended purpose. Client is responsible (even if delegated to contractor) for requesting services, and notifying and scheduling Consultant so Consultant can perform these Services. Consultant is not responsible for damages caused by Services not performed due to a failure to request or schedule Consultant's Services. Consultant shall not be responsible for the quality and completeness of Client's contractor's work or their adherence to the project documents, and Consultant's performance of testing and observation services shall not relieve Client's contractor in any way from its responsibility for defects discovered in its work, or create a warranty or guarantee. Consultant will not supervise or direct the work performed by Client's contractor or its subcontractors and is not responsible for their means and methods. The extension of unit prices with quantities to establish a total estimated cost does not guarantee a maximum cost to complete the Services. The quantities, when given, are estimates based on contract documents and schedules made available at the time of the Proposal. Since schedule, performance, production, and charges are directed and/or controlled by others, any quantity extensions must be considered as estimated and not a guarantee of maximum cost.
- 14. Sample Disposition, Affected Materials, and Indemnity.** Samples are consumed in testing or disposed of upon completion of the testing procedures (unless stated otherwise in the Services). Client shall furnish or cause to be furnished to Consultant all documents and information known or available to Client that relate to the identity, location, quantity, nature, or characteristic of any hazardous waste, toxic, radioactive, or contaminated materials ("Affected Materials") at or near the site, and shall immediately transmit new, updated, or revised information as it becomes available. Client agrees that Consultant is not responsible for the disposition of Affected Materials unless specifically provided in the Services, and that Client is responsible for directing such disposition. In no event shall Consultant be required to sign a hazardous waste manifest or take title to any Affected Materials. Client shall have the obligation to make all spill or release notifications to appropriate governmental agencies. The Client agrees that Consultant neither created nor contributed to the creation or existence of any Affected Materials conditions at the site and Consultant shall not be responsible for any claims, losses, or damages allegedly arising out of Consultant's performance of Services hereunder, or for any claims against Consultant as a generator, disposer, or arranger of Affected Materials under federal, state, or local law or ordinance.
- 15. Ownership of Documents.** Work product, such as reports, logs, data, notes, or calculations, prepared by Consultant shall remain Consultant's property. Proprietary concepts, systems, and ideas developed during performance of the Services shall remain the sole property of Consultant. Files shall be maintained in general accordance with Consultant's document retention policies and practices.
- 16. Utilities.** Unless otherwise stated in the Proposal, Client shall provide the location and/or arrange for the marking of private utilities and subterranean structures. Consultant shall take reasonable precautions to avoid damage or injury to subterranean structures or utilities. Consultant shall not be responsible for damage to subterranean structures or utilities that are not called to Consultant's attention, are not correctly marked, including by a utility locate service, or are incorrectly shown on the plans furnished to Consultant.
- 17. Site Access and Safety.** Client shall secure all necessary site related approvals, permits, licenses, and consents necessary to commence and complete the Services and will execute any necessary site access agreement. Consultant will be responsible for supervision and site safety measures for its own employees, but shall not be responsible for the supervision or health and safety precautions for any other parties, including Client, Client's contractors, subcontractors, or other parties present at the site. In addition, Consultant retains the right to stop work without penalty at any time Consultant believes it is in the best interests of Consultant's employees or subcontractors to do so in order to reduce the risk of exposure to the coronavirus. Client agrees it will respond quickly to all requests for information made by Consultant related to Consultant's pre-task planning and risk assessment processes. Client acknowledges its responsibility for notifying Consultant of any circumstances that present a risk of exposure to the coronavirus or individuals who have tested positive for COVID-19 or are self-quarantining due to exhibiting symptoms associated with the coronavirus.

Consultant: **Terracon Consultants, Inc.**  
 By: Mark D Wells Date: **7/6/2020**  
 Name/Title: **Mark D Wells / Senior Project Materials Engineer**  
 Address: **11555 Clay Rd, Ste 100 Houston, TX 77043-1239**  
 Phone: **(713) 690-8989** Fax: **(713) 690-8787**  
 Email: **Mark.Wells@terracon.com**

Client: **Lamar Consolidated ISD**  
 By: \_\_\_\_\_ Date: \_\_\_\_\_  
 Name/Title: **Joy Williams / Board President**  
 Address: **3911 Avenue I Rosenberg, TX 77471-3901**  
 Phone: **(281) 341-3122** Fax: \_\_\_\_\_  
 Email: **mckeever@lcsid.org**

**CONSIDER APPROVAL OF HAZARDOUS MATERIAL SURVEY SERVICES  
FOR TERRY HIGH SCHOOL AND GEORGE JUNIOR HIGH SCHOOL  
ADDITIONS AND RENOVATIONS**

**RECOMMENDATION:**

That the Board of Trustees approve Environmental Solutions, Inc. for the hazardous material surveying services for Terry High School and George Junior High School additions and renovations in the total amount of \$1,340 and authorize the Board President to execute the agreement.

**IMPACT/RATIONALE:**

Environmental Solutions, Inc. for the hazardous material surveying services is a professional service that the District must contract directly. Environmental Solutions, Inc. has provided these services to the district for many years and have been proven to be efficient and competent in both new and renovation projects. These funds were allocated within the 2017 Bond Budget.

- George Junior High – Additions and Renovations \$670
- Terry High School – Additions and Renovations \$670

**PROGRAM DESCRIPTION:**

Upon approval, Environmental Solutions, Inc will provide the hazardous material surveying services information needed for the design of the additions and renovations of Terry High School and George Junior High School.

Submitted By: Chris Juntti, Interim Deputy Superintendent of Support Services  
Kevin McKeever, Executive Director of Facilities & Planning  
Jim Rice, President, Rice & Gardner Consultants, Inc.

Recommended for approval:



Dr. Thomas Randle  
Superintendent

July 22, 2020

Sent via email: Kaitlin.Thomas@ricegardner.com

Mr. Kevin McKeever  
Lamar CISD  
3901 Avenue I  
Rosenberg, Texas 77471

**Re: Proposal for Asbestos Survey of Specified Areas  
George Jr. High School  
4601 Airport Rd., Rosenberg, Texas  
ESI Proposal No. 20072344**

Dear Mr. McKeever:

Environmental Solutions, Inc. (ESI) is pleased to submit our proposal for providing asbestos consulting services to Lamar CISD. Services requested include performing an asbestos survey of Specified Areas at George Jr. High School located at 4601 Airport Rd. in Rosenberg, Texas. We understand this building is currently occupied. ESI proposes to provide the necessary personnel, equipment and supplies for a lump sum cost of **\$550 plus \$20 per sample** (3-day turn-around-time). I would estimate 3 to 6 samples, for a total of **\$610 to \$670**.

#### **Asbestos Survey**

Personnel licensed by the Texas Department of State Health Services will review available documentation to determine evidence of suspect Asbestos Containing Materials (ACMs) and/or sampling locations. The Inspector will visually inspect and sample in general accordance with the U.S. Environmental Protection Agency (EPA) Asbestos Hazard Emergency Response Act (AHERA), the Occupational Safety and Health Administration (OSHA), and Texas Department of State Health Services (TDSHS) regulations. Due to possible warranty issues and our understanding that exterior materials are to be disturbed, ESI will not be responsible for damage caused by sampling these exterior materials.

**Asbestos Sample Analysis:** Bulk samples will be submitted to a laboratory of our choice for asbestos composition using Polarized Light Microscopy (PLM) and the *Environmental Protection Agency's Method for the Detection of Asbestos in Bulk Insulation Samples, (EPA 600/R-93 July 1993)*, and the McCrone Research Institute's *The Asbestos Particle Atlas as method references*. The laboratory will be accredited by the NVLAP, participate in the NVLAP Bulk Asbestos Sample Quality Assurance Programs, and licensed by the Texas Department of State Health Services to analyze bulk asbestos samples.

**Asbestos Report:** ESI will provide a written report containing a written description of the areas surveyed, sample locations, analytical results, recommendations regarding asbestos conditions and quantity estimates of confirmed ACMs.

### Fee Estimate

ESI proposes to provide the necessary personnel, equipment and supplies for a lump sum cost **\$600 plus \$20 per sample** (3-day turn-around-time). I would estimate 3 to 6 samples, for a total of **\$610 to \$670**.

### Project Authorization

If this proposal meets with your approval, please execute this authorization and return a copy to ESI or issue a purchase order referencing this proposal.

### Project Terms

Client will pay Environmental Solutions, Inc. (ESI) for services and expenses in accordance with the Proposal. The results of the survey and the survey report must not be used by anyone other than our Client, Lamar CISD, without express written consent from Environmental Solutions, Inc. We must be provided with access of all areas including roofs. ESI will submit invoices monthly, unless a lump-sum fee is agreed upon. Invoices are due and payable by Client within 30 days of the invoice date. Past due amounts are subject to a charge of one percent per month until full payment is made. Client agrees to pay ESI's attorney's fees, interest, and all other costs incurred in collecting past due amounts. In addition to the services proposed and/or performed, the Client is responsible for all other services requested and obligated to pay as stated herein. The Client is responsible for payment whether the results produced by ESI may contain conclusions unfavorable to the Client.

ESI represents that it will perform services for the Client using that degree of care and skill ordinarily exercised by persons performing similar services under similar conditions in the same geographic region. ESI's liability for services, if any, shall be limited to remedies for breach of contract in favor of only those persons with whom ESI has a direct contractual obligation to perform services. ESI is not liable for alleged defects in services performed by third parties or anyone with whom ESI does not have direct contractual relationship and under no circumstances shall exceed the greater of fees for the service(s). The client is responsible for payment of time charges and expenses resulting from any required response by ESI, its subsidiaries or employees to whom subpoenas are issued in connection with work performed under this contract. Charges for litigation support are based on two and one-half times current fee schedules in effect at that time.



The client acknowledges that ESI has neither created nor contributed to the creation or existence of any hazardous, toxic or otherwise dangerous substances or conditions at the site, and that ESI's compensation is not commensurate with the potential risk of injury or loss that may be caused by foresaid. Accordingly, the client waives any claim against ESI, its agents, and employees to the extent allowed by law for injury or loss sustained by any party alleged to arise out of ESI's performance of services. ESI is solely responsible for the performance of this Agreement, and no parent, subsidiary or affiliated company, or any of its directors, officers, employees, or agents shall have any legal responsibility hereunder, whether in contract or tort, including negligence. The Client recognizes and agrees that all testing and remediation methods have reliability limitations, that no method or number of sampling locations can guarantee identification. The Client further acknowledges and agrees that reliability of testing or remediation varies according to the sampling frequency, laboratory services or other service, including cost, have been considered in the Client's selection of services. Client agrees that he has knowledgeably accepted these limitations and the risks attendant thereon and that ESI's services shall be considered non-conforming or deficient only to the extent that the services selected by the Client are not performed with reasonable competence in accordance with the scope of services. Client further agrees to disclose and locate all utilities and known hazardous or toxic material at the location of service requested and/or performed. Client agrees to indemnify and hold harmless ESI from all claims, suits, losses, personal injuries, death and property liability resulting from damage or injury to hidden conditions.

Unless rights are otherwise expressly reserved, documents, forms and/or software prepared by ESI or its subcontractors shall, upon final receipt of payment, become the property of Client. Additionally, any information or document(s) prepared by ESI are not intended to be suitable for use by, or relied upon by, anyone other than the Client without ESI's written permission and that ESI's fees do not reflect the expanded scope of risk presented by unintended or third parties use of or reliance on. Any such use will be at the Client's or third party's sole risk. However, ESI reserves its rights as to any proprietary information employed in producing the documents or supporting data to freely use and retain copies of for its records. Upon delivery to Client, ESI shall have no further obligation to retain the documents.

We appreciate the opportunity that Lamar CISD has given Environmental Solutions, Inc. in submitting this proposal. We look forward to working with you. Should you have any questions, or request additional information, please call us at 713-934-9944.

Sincerely,  
**Environmental Solutions, Inc.**

  
Christopher M. Cox  
Project Manager  
CMC (20072344 pro)

**A C C E P T E D:**

**LAMAR CISD**

By: \_\_\_\_\_  
Title: Board President  
Date: \_\_\_\_\_

July 22, 2020

Sent via email: Kaitlin.Thomas@ricegardner.com

Mr. Kevin McKeever  
Lamar CISD  
3901 Avenue I  
Rosenberg, Texas 77471

**Re: Proposal for Asbestos Survey of Specified Areas  
BF Terry High School  
5500 Avenue N, Rosenberg, Texas  
ESI Proposal No. 20072343**

Dear Mr. McKeever:

Environmental Solutions, Inc. (ESI) is pleased to submit our proposal for providing asbestos consulting services to Lamar CISD. Services requested include performing an asbestos survey of Specified Areas at Terry High School located at 5500 Avenue N in Rosenberg, Texas. We understand this building is currently occupied. ESI proposes to provide the necessary personnel, equipment and supplies for a lump sum cost of **\$550 plus \$20 per sample** (3-day turn-around-time). I would estimate 6 samples, for a total of **\$670**.

### **Asbestos Survey**

Personnel licensed by the Texas Department of State Health Services will review available documentation to determine evidence of suspect Asbestos Containing Materials (ACMs) and/or sampling locations. The Inspector will visually inspect and sample in general accordance with the U.S. Environmental Protection Agency (EPA) Asbestos Hazard Emergency Response Act (AHERA), the Occupational Safety and Health Administration (OSHA), and Texas Department of State Health Services (TDSHS) regulations. Due to possible warranty issues and our understanding that exterior materials are to be disturbed, ESI will not be responsible for damage caused by sampling these exterior materials.

**Asbestos Sample Analysis:** Bulk samples will be submitted to a laboratory of our choice for asbestos composition using Polarized Light Microscopy (PLM) and the *Environmental Protection Agency's Method for the Detection of Asbestos in Bulk Insulation Samples, (EPA 600/R-93 July 1993)*, and the McCrone Research Institute's *The Asbestos Particle Atlas as method references*. The laboratory will be accredited by the NVLAP, participate in the NVLAP Bulk Asbestos Sample Quality Assurance Programs, and licensed by the Texas Department of State Health Services to analyze bulk asbestos samples.

**Asbestos Report:** ESI will provide a written report containing a written description of the areas surveyed, sample locations, analytical results, recommendations regarding asbestos conditions and quantity estimates of confirmed ACMs.

### Fee Estimate

ESI proposes to provide the necessary personnel, equipment and supplies for a lump sum cost of **\$550 plus \$20 per sample** (3-day turn-around-time). I would estimate 6 samples, for a total of **\$670**.

### Project Authorization

If this proposal meets with your approval, please execute this authorization and return a copy to ESI or issue a purchase order referencing this proposal.

### Project Terms

Client will pay Environmental Solutions, Inc. (ESI) for services and expenses in accordance with the Proposal. The results of the survey and the survey report must not be used by anyone other than our Client, Lamar CISD, without express written consent from Environmental Solutions, Inc. We must be provided with access of all areas including roofs. ESI will submit invoices monthly, unless a lump-sum fee is agreed upon. Invoices are due and payable by Client within 30 days of the invoice date. Past due amounts are subject to a charge of one percent per month until full payment is made. Client agrees to pay ESI's attorney's fees, interest, and all other costs incurred in collecting past due amounts. In addition to the services proposed and/or performed, the Client is responsible for all other services requested and obligated to pay as stated herein. The Client is responsible for payment whether the results produced by ESI may contain conclusions unfavorable to the Client.

ESI represents that it will perform services for the Client using that degree of care and skill ordinarily exercised by persons performing similar services under similar conditions in the same geographic region. ESI's liability for services, if any, shall be limited to remedies for breach of contract in favor of only those persons with whom ESI has a direct contractual obligation to perform services. ESI is not liable for alleged defects in services performed by third parties or anyone with whom ESI does not have direct contractual relationship and under no circumstances shall exceed the greater of fees for the service(s). The client is responsible for payment of time charges and expenses resulting from any required response by ESI, its subsidiaries or employees to whom subpoenas are issued in connection with work performed under this contract. Charges for litigation support are based on two and one-half times current fee schedules in effect at that time.

The client acknowledges that ESI has neither created nor contributed to the creation or existence of any hazardous, toxic or otherwise dangerous substances or conditions at the site, and that ESI's compensation is not commensurate with the potential risk of injury or loss that may be caused by foresaid. Accordingly, the client waives any claim against ESI, its agents, and employees to the extent allowed by law for injury or loss sustained by any party alleged to arise out of ESI's performance of services. ESI is solely responsible for the performance of this Agreement, and no parent, subsidiary or affiliated company, or any of its directors, officers, employees, or agents shall have any legal responsibility hereunder, whether in contract or tort, including negligence. The Client recognizes and agrees that all testing and remediation methods have reliability limitations, that no method or number of sampling locations can guarantee identification. The Client further acknowledges and agrees that reliability of testing or remediation varies according to the sampling frequency, laboratory services or other service, including cost, have been considered in the Client's selection of services. Client agrees that he has knowledgeable accepted these limitations and the risks attendant thereon and that ESI's services shall be considered non-conforming or deficient only to the extent that the services selected by the Client are not performed with reasonable competence in accordance with the scope of services. Client further agrees to disclose and locate all utilities and known hazardous or toxic material at the location of service requested and/or performed. Client agrees to indemnify and hold harmless ESI from all claims, suits, losses, personal injuries, death and property liability resulting from damage or injury to hidden conditions.

Unless rights are otherwise expressly reserved, documents, forms and/or software prepared by ESI or its subcontractors shall, upon final receipt of payment, become the property of Client. Additionally, any information or document(s) prepared by ESI are not intended to be suitable for use by, or relied upon by, anyone other than the Client without ESI's written permission and that ESI's fees do not reflect the expanded scope of risk presented by unintended or third parties use of or reliance on. Any such use will be at the Client's or third party's sole risk. However, ESI reserves its rights as to any proprietary information employed in producing the documents or supporting data to freely use and retain copies of for its records. Upon delivery to Client, ESI shall have no further obligation to retain the documents.

We appreciate the opportunity that Lamar CISD has given Environmental Solutions, Inc. in submitting this proposal. We look forward to working with you. Should you have any questions, or request additional information, please call us at 713-934-9944.

Sincerely,  
**Environmental Solutions, Inc.**

  
Christopher M. Cox  
Project Manager  
CMC (20072343 pro)

**A C C E P T E D:**

**LAMAR CISD**

By: \_\_\_\_\_  
Title: Board President  
Date: \_\_\_\_\_

**CONSIDER APPROVAL OF LIFT STATION AND ACCESS EASEMENT  
AT MORGAN JUNIOR SCHOOL**

**RECOMMENDATION:**

That the Board of Trustees approve the lift station and access easement for Fort Bend County Municipal Utility District No. 216 at Morgan Elementary School and authorize the Board President to execute the easement documents.

**IMPACT/RATIONALE:**

This easement is for the Fort Bend County Municipal Utility District No. 216 (MUD #216) to have access to the Fulshear Lakes Lift Station No. 1. The lift station is located adjacent to the north east corner of the Morgan Elementary property.

**PROGRAM DESCRIPTION:**

Upon approval, the Board President will sign the documents and MUD #216 will begin installation of the sanitary service to Morgan Elementary School.

Submitted By: Chris Juntti, Interim Deputy Superintendent of Support Services  
Kevin McKeever, Executive Director of Facilities & Planning

Recommended for approval:



Dr. Thomas Randle  
Superintendent

LIFT STATION AND ACCESS EASEMENT  
(Fulshear Lakes Lift Station No. 1 – 0.0499 acre)

THE STATE OF TEXAS     §  
                                                          §     KNOW ALL PERSONS BY THESE PRESENTS:  
COUNTY OF FORT BEND   §

THAT LAMAR CONSOLIDATED INDEPENDENT SCHOOL DISTRICT ("Grantor"), whose address is 3911 Avenue I, Rosenberg, Fort Bend County, Texas, for and in consideration of the sum of Ten & No/100 Dollars (\$10.00) and other good and valuable consideration to Grantor in hand paid by FORT BEND COUNTY MUNICIPAL UTILITY DISTRICT NO. 216 ("Grantee"), whose address is 1300 Post Oak Boulevard, Suite 1400, Houston, Texas 77056, a body politic and corporate and a governmental agency of the State of Texas organized under the provisions of Article XVI, Section 59, Texas Constitution, the receipt and sufficiency of which are hereby acknowledged and confessed, and subject to the matters set forth below, has GRANTED, SOLD, and CONVEYED, and by these presents does GRANT, SELL, and CONVEY, unto Grantee an exclusive right-of-way (the "Easement") for the purpose of constructing, maintaining, operating, repairing, altering, inspecting and reconstructing a sanitary sewer lift station and related equipment and appurtenances (the "Facilities"), subject to the terms and provisions hereinafter set forth, in, over, under, across, and through that certain tract or parcel of land containing 0.0499 acre, which 0.0499 acre is out of and part of the John Randon League, Abstract No. 76, Fort Bend County, Texas, and said 0.0499 acre being more particularly described by metes and bounds on Exhibit "A", attached hereto and incorporated herein by this reference for all purposes (the "Easement Tract").

Prior to the initial construction of the Facilities, Grantee shall have the right to go over and across the lands of Grantor that are adjacent to the Easement Tract for purposes of performing surveys and other such necessary pre-construction work; provided, however, that no excavation work, earth moving work, or other such work shall be undertaken by Grantee on any lands of Grantor other than the Easement Tract. After the initial construction of the Facilities, Grantee, from time to time, shall have a right of ingress and egress over, along and across the Easement Tract for purposes of operating, repairing, maintaining, altering, reconstructing and/or inspecting (within the Easement Tract) the Facilities and all associated equipment and appurtenances thereto. Except as otherwise specifically set forth in this paragraph, Grantee shall have no right to go or travel upon, over or across any lands of Grantor except for the Easement Tract. Nothing contained herein shall grant or be construed as granting to Grantee the right to use the Easement Tract for any purpose other than for the purposes herein specified or to change the dimensions or location of the Easement Tract.

It is expressly provided that Grantor reserves unto itself, its successors and assigns, all other rights in and to the Easement Tract which do not unreasonably interfere with or prevent the use of the Easement herein granted and conveyed to Grantee.

The rights granted to Grantee under this Easement shall specifically include the right to make improvements to the Easement Tract that are consistent with the purposes for which this Easement is granted, including but not limited to, the installation of gravel, asphalt, or other paving, driveways, gates and related improvements.

The Easement hereby granted is non-exclusive, and Grantor, its successors and assigns, shall have the right from time to time to grant further easements over, across, through, and under the Easement Tract for any lawful purpose, provided that the holder of such easement does not unduly or unreasonably interfere with the Easement rights herein granted.

Grantor hereby represents and warrants that there are no holds of liens against the Easement Tract.

TO HAVE AND TO HOLD the above described Easement, together with all and singular the rights and appurtenances thereto in anywise belonging, including all necessary rights of ingress, egress, and regress, unto Grantee, its successors and assigns, forever; and Grantor does hereby bind Grantor and Grantor's successors and assigns to WARRANT AND FOREVER DEFEND, all and singular, the Easement unto Grantee, and its successors, substitutes and assigns, against every person whomsoever lawfully claiming or to claim the same or any part thereof, subject to all of the terms, conditions, provisions and limitations hereinabove set forth and provided.

Grantee, acting herein by and through the President of its Board of Directors, pursuant to the authority granted at a meeting duly and lawfully called and convened, joins in the execution hereof for purposes of evidencing its acceptance of this Easement and its agreement on behalf of itself, its successors and assigns, with all of the terms, conditions, and covenants herein set out.

[SIGNATURE PAGES FOLLOW]

EXECUTED this \_\_\_\_ day of \_\_\_\_\_, 2020.

**GRANTOR:**

LAMAR CONSOLIDATED INDEPENDENT  
SCHOOL DISTRICT

By: \_\_\_\_\_

Name: \_\_\_\_\_

Title: \_\_\_\_\_

THE STATE OF TEXAS           §  
                                          §  
COUNTY OF \_\_\_\_\_       §

This instrument was acknowledged before me on this \_\_\_\_ day of \_\_\_\_\_, 2020,  
by \_\_\_\_\_, the \_\_\_\_\_ of Lamar Consolidated Independent School  
District, on behalf of said school district.

\_\_\_\_\_  
Notary Public in and for  
the State of T E X A S

(SEAL)



ACCEPTED this \_\_\_\_\_ day of \_\_\_\_\_, 2020.

FORT BEND COUNTY MUNICIPAL  
UTILITY DISTRICT NO. 216

By: \_\_\_\_\_  
Phillip S. Froehlich  
President, Board of Directors

THE STATE OF TEXAS           §  
                                          §  
COUNTY OF HARRIS         §

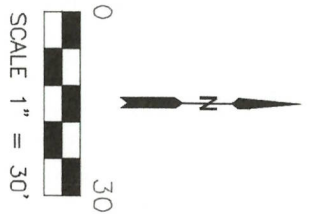
This instrument was acknowledged before me on this \_\_\_\_\_ day of \_\_\_\_\_, 2020, by Phillip S. Froehlich, President of the Board of Directors of Fort Bend County Municipal Utility District No. 216, on behalf of said district.

\_\_\_\_\_  
Notary Public in and for  
the State of T E X A S

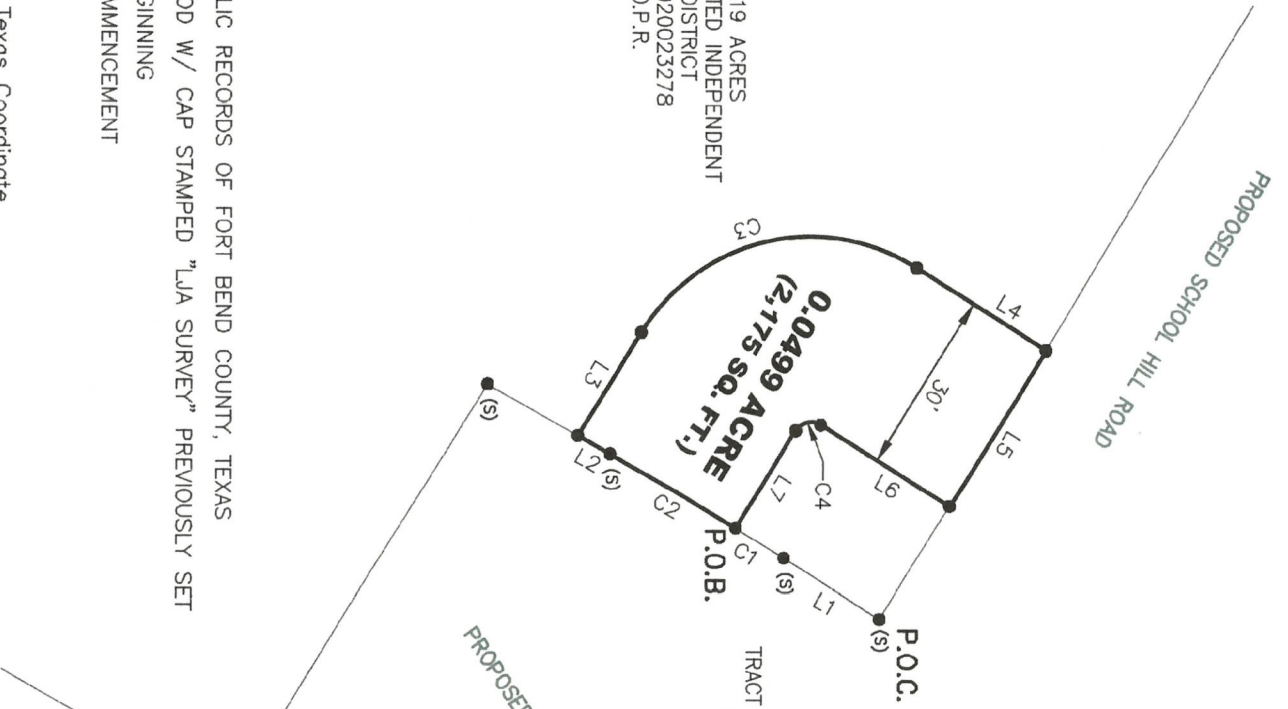
(SEAL)

EXHIBIT "A"

I:\Projdsk1\SURVEY\2493\0'14\CAD\30ft Lift Station Access Esmt.dwg 6/4/2020



CALLLED 14.19 ACRES  
LAMAR CONSOLIDATED INDEPENDENT  
SCHOOL DISTRICT  
FILE NO. 2020023278  
F.B.C.O.P.R.



TRACT 1 - CALLED 70.1425 ACRES  
FULSHEAR LAKES, LTD.  
FILE NO. 2014007853  
F.B.C.O.P.R.

Curve Table					
Curve #	Arc Length	Radius	Delta	Chord Bearing	Chord Distance
C1	9.37'	760.00	0°42'22"	S31° 30' 23"W	9.37'
C2	23.94'	760.00	1°48'18"	S30° 15' 03"W	23.94'
C3	51.84'	33.00	90°00'16"	N13° 08' 34"W	46.67'
C4	4.71'	3.00	90°00'16"	S13° 08' 34"E	4.24'

Line Table		
Line #	Direction	Length
L1	S31° 51' 34"W	18.63'
L2	S29° 20' 54"W	6.07'
L3	N58° 08' 42"W	19.77'
L4	N31° 51' 34"E	25.00'
L5	S58° 08' 26"E	30.00'
L6	S31° 51' 34"W	25.00'
L7	S58° 08' 42"E	18.83'



*Aaron G. Ferguson*

**LEGEND**

- F.B.C.O.P.R. OFFICIAL PUBLIC RECORDS OF FORT BEND COUNTY, TEXAS
- (S) 5/8" IRON ROD W/ CAP STAMPED "LJA SURVEY" PREVIOUSLY SET
- P.O.B. POINT OF BEGINNING
- P.O.C. POINT OF COMMENCEMENT

**NOTES:**

- 1) All bearings referenced to the Texas Coordinate System, South Central Zone, NAD 83, 2001 Adjustment.
- 2) Corner monuments not set at client's request.

**EXHIBIT OF  
30' ACCESS EASEMENT  
0.0499 ACRE (2,175 SQ. FT.)  
IN THE  
JOHN RANDON LEAGUE, A-76  
FORT BEND COUNTY, TEXAS**

JUNE 2020

JOB NO. LJA001-2493-0114

**LJA Surveying, Inc.**

2929 Briarpark Drive  
Suite 175  
Houston, Texas 77042  
Phone 713.953.5200  
Fax 713.953.5026  
T.B.P.L.S. Firm No. 10194382

DESCRIPTION OF  
0.0499 ACRE (2,175 SQ. FT.)  
30' ACCESS EASEMENT  
FORT BEND COUNTY, TEXAS

Being 0.0499 acre (2,175 square feet) of land located in the John Randon League, Abstract Number 76, Fort Bend County, Texas, more particularly being a portion of that certain called 14.19 acre tract described in the deed to Lamar Consolidated Independent School District by an instrument of record under File Number 2020023278 in the Official Public Records of said Fort Bend County, Texas (F.B.C.O.P.R.), said 0.0499 acre tract being more particularly described by metes and bounds as follows, (all bearings referenced to the Texas Coordinate System, South Central Zone, NAD 83, 2001 Adjustment):

COMMENCING for reference at a 5/8-inch iron rod with cap stamped "LJA SURVEY" previously set at the most northerly northeast corner of said 14.19 acre tract;

Thence, South 31° 51' 34" West, along a northeasterly line of said 14.19 acre tract, 18.63 feet to a 5/8-inch iron rod with cap stamped "LJA SURVEY" previously set for a northeasterly corner of said 14.19 acre tract, the beginning of a tangent curve;

Thence, 9.37 feet continuing along a northeasterly line of said 14.19 acre tract and along the arc of a tangent curve to the left, having a radius of 760.00 feet, a central angle of 00° 42' 22", and a chord which bears South 31° 30' 23" West, 9.37 feet to the POINT OF BEGINNING of the herein described tract;

Thence, 23.94 feet continuing along a northeasterly line of said 14.19 acre tract and the arc of said curve to the left, having a radius of 760.00 feet, a central angle of 01° 48' 18", and a chord which bears South 30° 15' 03" West, 23.94 feet to 5/8-inch iron rod with cap stamped "LJA SURVEY" previously set for a northeasterly corner of said 14.19 acre tract;

Thence, South 29° 20' 54" West, continuing along a northeasterly line of said 14.19 acre tract, 6.07 feet to a point for corner;

0.0499 Acre

June 4, 2020  
Job No. LJAS001-2493-0114

Thence, North 58° 08' 42" West, departing said northeasterly line, 19.77 feet to a point for corner, the beginning of a tangent curve;

Thence, 51.84 feet along the arc of a tangent curve to the right, having a radius of 33.00 feet, a central angle of 90° 00' 16", and a chord which bears North 13° 08' 34" West, 46.67 feet to a point for corner;

Thence, North 31° 51' 34" East, 25.00 feet to a point for corner in a northerly line of the aforementioned 14.19 acre tract;

Thence, South 58° 08' 26" East, along said northerly line, 30.00 feet to a point for corner;

Thence, South 31° 51' 34" West, departing said northerly line, 25.00 feet to a point for corner, the beginning of a tangent curve;

Thence, 4.71 feet along the arc of a tangent curve to the left, having a radius of 3.00 feet, a central angle of 90° 00' 16", and a chord which bears South 13° 08' 34" East, 4.24 feet to a point for corner;

Thence, South 58° 08' 42" East, 18.83 feet to the POINT OF BEGINNING and containing 0.0499 acre (2,175 square feet) of land.

Corner monuments were not set at the client's request.



LJA Surveying, Inc.

**CONSIDER APPROVAL OF AN INTERLOCAL AGREEMENT  
WITH REGION 4 EDUCATIONAL SERVICE CENTER**

**RECOMMENDATION:**

That the Board of Trustees approve an interlocal agreement with Region 4 Educational Service Center for facilities maintenance and operation administrative management services and authorize the Board President to execute the agreement.

**IMPACT/RATIONALE:**

April 13, 2004 Lamar CISD entered into an agreement with Region 4 to provide facilities maintenance and operation administrative management services. This new two-year interlocal agreement will have a monthly rate of \$18,827.50. Since 2004 the District has benefitted with Region 4's guidance in reorganization and process efficiencies.

**PROGRAM DESCRIPTION:**

Upon approval Region 4 Educational Service Center will continue to provide facilities maintenance and operation administrative management services. This term will be effective September 1, 2020 for twenty-four (24) months.

Submitted by:           Chris Juntti, Interim Deputy Superintendent Support Services  
                                  Aaron F. Morgan, Region 4 Education Service Center

Recommended for approval:



Dr. Thomas Randle  
Superintendent

## INTERLOCAL AGREEMENT

**Made by and between  
Lamar Consolidated Independent School District (LCISD) and Region 4 Education Service Center  
(Region 4 ESC)**

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***FOR  
FACILITIES MAINTENANCE & OPERATION ADMINISTRATIVE MANAGEMENT SERVICES***

This Interlocal Agreement for “FACILITIES MAINTENANCE & OPERATION ADMINISTRATIVE MANAGEMENT SERVICES (“Agreement”) is made by and between LAMAR CONSOLIDATED INDEPENDENT SCHOOL DISTRICT (“LCISD”) and REGION 4 EDUCATION SERVICE CENTER (“Region 4 ESC”), (collectively referred to as the “Parties” or individually as the “Party”) acting herein by and through their respectively authorized officers or employees. This agreement shall be effective on the date it is executed by all the Parties (“Effective Date”).

### PREMISES

**WHEREAS**, Chapter 791 of the Texas Government Code authorizes governmental entities, including regional education service centers and independent school districts, to contract with each other to provide governmental functions and services; and

**WHEREAS**, regional education service centers may offer any service requested and purchased by any school district or campus in the state; and

**WHEREAS**, the Parties wish to enter into this Agreement to provide LCISD with “Facilities Maintenance & Operations Administrative Management Services;” and

**WHEREAS**, the governing bodies of the Parties, individually and together, do hereby adopt and find the foregoing premises as findings of said governing bodies; and

**NOW THEREFORE**, premises considered, and in consideration of and conditioned upon the mutual covenants and agreements herein, the Parties hereto mutually agree as follows:

### AGREEMENT

#### I. Purpose

Lamar Consolidated Independent School District agrees to retain Region 4 Education Service Center and Region 4 ESC agrees to provide requested programs, services, labor, and resources to LCISD. Region 4 ESC shall perform such contractual services and responsibilities with reasonable care, skill, judgment, experience, and in a professional business-like manner.

## II. Term and Termination

### A. Term

This Agreement shall be effective as of September 01, 2020 (Effective Date”) and shall remain in effect for a twenty-four (24) month period beginning on the effective date (“Term”).

### B. Termination

This Contract may be terminated prior to the expiration of the Term hereof as follows:

1. By LCISD upon 60 days’ notice if the work/service is not provided in a satisfactory and proper manner after a remedy has been reported and discussed;
2. By mutual written agreement of the parties, upon sixty (60) days prior notice; or
3. By either party immediately if the other party commits a material breach any of the terms of this Contract and no remedial action can be agreed upon by the parties.

## III. Duties and Responsibilities

### A. Region 4 ESC

Pursuant to this Agreement, Region 4 ESC will provide the following:

### B. Lamar CISD Duties and Responsibilities

1. One professional “Director of Maintenance and Operations” responsible for:
  - a. Direction and leadership to the overall daily operations and management functions of LCISD’s M&O department as per LCISD’s stated and approved “Policies and Procedures”
  - b. Provide oversight for energy management
  - c. Assist in the annual budget preparation of the department
  - d. Monitoring the M&O staff development and employee training program conducive to the districts M&O functions
  - e. Develop innovative systems such as on-line training and real time support network, to move the Maintenance and Operations Department toward a more efficient model.
  - f. Personnel Management
    - i. Provide a written reprimand for those actions requiring disciplinary action
    - ii. Approval of timesheets and absence from duty requests
    - iii. Conduct annual employee evaluations
    - iv. Continue to evaluate all current job descriptions, classifications, duties, work schedules, and assign and reassign employees as necessary
2. One professional “Assistant Director of Maintenance and Operations” responsible for:
  - a. Performing M&O coordination functions as directed by the Director of M&O
  - b. Assisting with reviewing and prioritizing daily work requests as needed

- c. Tracking warranty adjustments as related to maintenance and operations
  - d. Assist in the development of innovative systems for Maintenance and Operations
  - e. Coordinate/facilitate all design phase plan reviews between maintenance and operations and the facilities and planning department
  - f. Performing all other duties as assigned by the Director of Maintenance & Operations
3. Provide professional maintenance, operations, and design/construction sustainability commissioning consulting support as needed and requested.
  4. Provide contract administration for the contracts held by the maintenance and operations department.
  5. Using Region 4 resources, develop and implement a virtual online training program related to maintenance and operations
  6. Attend construction/renovation design and review meetings as a liaison for the Maintenance and Operations Department.
  7. Provide environmental training in the areas of asbestos and hazardous communications as needed
  8. Expand the use of technology in the department to improve on already established efficiencies, i.e. robotic mowers, robotic vacuums, etc.

Pursuant to this Agreement, LCISD will provide the following:

1. Office space, storage space, and facilities including administrative equipment, computers, supplies, and utilities for Region 4 ESC management functions on District premises
2. Support staff assistance
3. District vehicle for district related use
4. District communication equipment and/or devices for in-district use only
5. Quarterly performance evaluation and review of this agreement's status and progress

#### IV. Fees and Expenses

1. The annual fee for Region 4 ESC's services is Two Hundred Twenty-Five Thousand Nine Hundred Thirty Dollars (\$225,930.00).
2. Payment will be billed to LCISD based on a monthly draw schedule in equal payments of Eighteen Thousand Eight Hundred Twenty-Seven Dollars (\$18,827) per month for the duration of this agreement.
3. LCISD will reimburse Region 4 ESC for, district approved, travel and lodging expenses (actual) for out of district functions attended by the Director and Assistant Director of Maintenance and Operations.
4. Future increases will be determined by the previous year's Consumer Price Index (CPI) and agreed upon by both parties.



## V. Miscellaneous Provisions

### A. Liability

No Party assumes the liability for the duties and/or responsibilities under control of the other Party or for the actions of the employees of the other Party.

### B. Immunity as a Defense

Neither Party waives or relinquishes any immunity or defense on behalf of itself, its trustees, officers, employees, and agents as a result of its execution of this Agreement and performance of the functions or obligations described herein. Furthermore, nothing in this Agreement shall be construed to create a claim or cause of action against either Party for which it is not otherwise liable, or to waive any immunity or defense to which either Party may be entitled, or to create an impermissible deficiency debt of either Party.

### C. Notices

Notices under this Agreement shall be in writing and delivered to the other Party at the following respective addresses:

LCISD: Lamar Consolidated Independent School District  
3911 Avenue I  
Rosenberg, Texas 77471  
Phone:  
Fax:  
Attn: Dr. Thomas Randle, Superintendent of Schools

REGION 4 ESC: Region 4 Education Service Center  
7145 West Tidwell  
Houston, Texas 77092-2096  
(713) 744-6835 Phone  
(713) 744-2777 Fax  
Attn: Robert Zingelmann, Chief Financial Officer

### D. Relationship

The relationship between the Parties is that of Independent Contractors; neither Party has the authority to bind the other in any manner. Nothing in this Agreement shall be interpreted or construed as creating or establishing the relationship of employer and employee between LCISD and Region 4 ESC, or any employee or agent of Region 4 ESC. This Agreement shall not be interpreted or construed as creating or establishing the relationship of employer and employee between Region 4 ESC and any employee or agent of LCISD. This Agreement does not create a joint venture, business partnership or Agency relationship between the Parties.

E. Jurisdiction/Venue

This Agreement shall be governed by and construed in accordance with the laws of the State of Texas and venue for all disputes arising under this Agreement shall lie in Fort Bend County, Texas.

F. Assignment

No party shall assign or otherwise transfer its interest in this Agreement without the express written permission of the other Party.

G. Severability

If any portion of this Agreement shall be declared illegal or held unenforceable for any reason, the remaining portions shall continue in full force and effect and this Agreement shall be liberally construed to carry out the intent of the Parties.

H. Agreement

This Agreement represents the entire Agreement between the parties and may not be modified, terminated or discharged except in writing and signed by all Parties.

I. Warranty

By the execution and delivery of this Agreement, the undersigned individuals warrant that they have been duly authorized by all requisite administrative action to enter into and perform the terms of this Agreement.

*This space intentionally left blank.*

This Agreement has been executed in multiple originals, each having equal force and effect, on behalf of the parties as following:

**LAMAR CONSOLIDATED INDEPENDENT SCHOOL DISTRICT:**

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Name

\_\_\_\_\_  
Title

\_\_\_\_\_  
Date

**REGION 4 EDUCATION SERVICE CENTER:**

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Name

\_\_\_\_\_  
Title

\_\_\_\_\_  
Date

**CONSIDER APPROVAL OF AMENDMENT NO. 10 TO RFQ #18-2016LN,  
THE HVAC FULL COVERAGE MAINTENANCE AND SERVICE AGREEMENT**

**RECOMMENDATION:**

The Board of Trustees approve Amendment No. 10 in the amount of \$59,238 per year to the RFQuote #18-2016LN Full Coverage Maintenance and Service Agreement with Texas AirSystems and authorize the Board President to execute the agreement.

**IMPACT/RATIONALE:**

The current contract with Texas AirSystems does not include full risk for Roberts Middle School (\$16,775), Culver Elementary (\$18,300), Support Services (\$9,871) and preventative maintenance for Tamarron Elementary (\$14,292). The Amendment No. 10 will add these units at these locations to the Maintenance and Service Agreement.

**PROGRAM DESCRIPTION:**

Upon approval, the Board President will execute the agreement document to Texas AirSystems to include full risk for Roberts Middle School, Support Services, and preventative maintenance for Tamarron Elementary to the RFQuote #18-2016LN, HVAC Full Coverage Maintenance and Service Agreement.

Submitted By: Chris Juntti, Interim Deputy Superintendent for Support Services  
Aaron F. Morgan, Region IV Education Service Center  
Paul Gutowsky, RTSBA, ATEM, Energy Coordinator

Recommended for approval:



Dr. Thomas Randle  
Superintendent

Amendment X to RFQuote 18-2016LN

**HVAC Full Coverage Maintenance & Service Agreement**

August 20, 2020

This Agreement is made between Lamar Consolidated Independent School District, 3911 Avenue I, Rosenberg, Texas 77471; and Texas AirSystems, 9021 S. Sam Houston Pkwy W., STE 100, Missouri City, Texas, 77489.

In this Agreement, the party who is contracting to receive services shall be referred to as "LCISD" and the party who will be providing the services shall be referred to as "TAS".

Therefore, the parties agree to the following:

- LCISD will pay TAS in the amount of Fifty-Nine Thousand Two Hundred and Thirty-Eight Dollars (\$59,238.00) per year for the addition of the following to RFQ 18-2016:
  - Full Risk
 

Roberts Middle School	\$16,775.00
Culver Elementary	\$18,300.00
Support Services	\$ 9,871.00
  - Preventative Maintenance
 

Tamarron Elementary	\$14,292.00
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- LCISD will pay TAS for the addition, Four Thousand Nine Hundred Thirty-Six Dollars and Fifty Cents (\$4,936.50) per month.
- Performance of Scope of Services will correspond with RFQuote 18-2016LN, HVAC Full Coverage Maintenance & Service Agreement Documents.
- Length of the Agreement: July 1, 2020 to June 30, 2021.

Both Parties agree that the complete agreement between us about these services will consist of this RFQuote 18-2016LN, HVAC Full Coverage Maintenance & Service Agreement.

Agreed to:  
Lamar Consolidated Independent School District

Agreed to:  
Texas AirSystems

By: \_\_\_\_\_  
*Authorized Signature*

By: \_\_\_\_\_  
*Authorized Signature*

\_\_\_\_\_  
*Authorized Name (print)*

\_\_\_\_\_  
*Authorized Name (print)*

Customer Address:  
Lamar Consolidated Independent School District  
3911 Avenue  
Rosenberg, Texas 77471  
(832) 223- 0000

Contractor Address:  
Texas AirSystems  
9021 S. Sam Houston Pkwy W., STE 100  
Missouri City, Texas 77489  
(832) 342-7000



June 11, 2020

Paul Gutowsky  
Energy Coordinator  
Lamar Consolidated ISD

Reference: Three facility adds for Full Risk., One facility add for Preventative Maintenance

Paul,

The pricing provided pertains to adding these facilities listed below the HVAC agreement RF Quote 18-2016LN.

**Full Risk**

Roberts Middle School	\$16,775.00
Culver Elementary	\$18,300.00
Support Services	\$9,871.00

Note: All HVAC Equipment warranties have been identified and taken into consideration within these prices.

**Preventative Maintenance**

Tamarron Elementary	\$14,292.00
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These costs for services will begin July 1, 2020 and will end June 30, 2021.

Please let me know if you have any questions.

Regards,  
*Scott Sory*  
Scott Sory

**CONSIDER APPROVAL OF STAFF/VISITOR MEAL PRICE INCREASES FOR 2020-2021**

**RECOMMENDATION:**

That the Board of Trustees approve increasing staff/visitor meal prices to \$2.75 for Breakfast and \$4.00 for Lunch during the 2020-2021 school year.

**IMPACT/RATIONALE:**

In compliance with the United States Department of Agriculture and the Texas Department of Agriculture the charge for adult meals must, at a minimum, be greater than the amount of total reimbursement received for free meals plus any other supplemental payments received by the CE plus per-meal values of USDA Foods used for the meal service.

**PROGRAM DESCRIPTION:**

The following table provides the information needed to calculate the minimum required adult breakfast/lunch pricing.

Method 2 Lunch		Method 2 Breakfast	
Federal Funds/Reimbursement Rate	Amount CE Receives	Federal Funds/Reimbursement Rate	Amount CE Receives
Free Reimbursement Rate	\$ 3.51	Free Reimbursement Rate	
Performance-Based Rate	\$ 0.07	Severe Need Breakfast Rate	\$ 2.26
Severe Need Lunch Rate	\$ 0.02	USDA Foods Rate (Add if USDA Foods are used at breakfast)	\$ 0.36
USDA Foods Rate	\$ 0.36		
Total Federal Funds Received	\$ 3.96	Total Federal Funds Received	\$ 2.62
<b>Minimum Adult Charge</b>	<b>\$ 3.96</b>	<b>Minimum Adult Breakfast Charge</b>	<b>\$ 2.62</b>

Submitted by: Chris Juntti, Interim Deputy Superintendent of Support Services  
 Jill Ludwig, CPA, RTSBA, Chief Financial Officer  
 Monica Tomas, Director of Child Nutrition

Recommended for approval:

*Thomas Randle*

Dr. Thomas Randle  
 Superintendent

**CONSIDER APPROVAL OF APPRAISAL CALENDAR  
FOR THE 2020-2021 SCHOOL YEAR**

**RECOMMENDATION:**

That the Board of Trustees approve the appraisal calendar for the 2020-2021 school year as presented.

**IMPACT/RATIONALE:**

According to Education Code §21.351 and the corresponding administrative code, TAC §150.1003 (d), each school district shall establish a calendar for teacher appraisals during the required days of instruction for students during one school year. The appraisal calendar shall:

1. Exclude observations in the two weeks following the day of completion of the T-TESS orientation in the school years when an orientation is required, as described in §150.1006 of this title; and
2. Indicate a period for end-of-year conferences that ends no later than 15 working days before the last day of instruction for students.

**PROGRAM DESCRIPTION:**

See attached calendar for appraisal dates. For the 2020-2021 school year, one appraisal calendar is being presented.

Submitted by:       Dr. Kathleen Bowen, Chief Human Resources Officer  
                          Christine Muzik, Director of Staffing & Records Management

Recommended for approval:

*Thomas Randle*

Dr. Thomas Randle  
Superintendent



## Appraisal Calendar

Observations are excluded on highlighted dates.

### Important Dates

#### August 28

TTESS orientation must be complete.  
 Note: for late hires orientation must be completed within three weeks of the first date of employment and observations may begin after that.

#### September 14

TTESS observations may begin.

#### September 14

Complete SLO staff member orientation

#### October 12

Last day for teachers to submit Goal-Setting and Professional Development Plan (GSPDP).

#### October 16

SLO's finalized (teacher submission and administrator approval completed)

#### January 4 - February 5

Mid-year conferences

#### April 7 - May 6

End of year conferences (Including SLO)

#### April 6

Teachers begin submitting GSPDP reflections to the appraiser prior to the end of year conference.

#### April 23

Last day for TTESS observations.

#### May 6

Last day to conduct end of year conferences.

#### May 27

All appraisal documents must be finalized and submitted.

#### June 30

All staff appraisals must be completed and submitted.

JULY						
S	M	T	W	T	F	S
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31	

AUGUST						
S	M	T	W	T	F	S
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30	31					

SEPTEMBER						
S	M	T	W	T	F	S
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30		

OCTOBER						
S	M	T	W	T	F	S
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	31

NOVEMBER						
S	M	T	W	T	F	S
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30					

DECEMBER						
S	M	T	W	T	F	S
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30	31		

JANUARY						
S	M	T	W	T	F	S
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30
31						

FEBRUARY						
S	M	T	W	T	F	S
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28						

MARCH						
S	M	T	W	T	F	S
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30	31			

APRIL						
S	M	T	W	T	F	S
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	

MAY						
S	M	T	W	T	F	S
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30	31					

JUNE						
S	M	T	W	T	F	S
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30			



**CONSIDER APPROVAL OF NEW APPRAISERS FOR TEACHING STAFF**

**RECOMMENDATION:**

That the Board of Trustees approve the appraiser(s) who have recently become certified or are new to Lamar Consolidated Independent School District (LCISD).

**IMPACT/RATIONALE:**

Rules adopted by the State Board of Education indicate that the local District Board of Trustees must approve appraisers other than the teacher's supervisor.

**PROGRAM DESCRIPTION:**

Listed below are staff members who are new to LCISD or have recently become certified as appraisers.

Amey Frazier  
Kyle Little  
Aisha Montanez  
Serena Williams

Submitted by: Dr. Kathleen M. Bowen, Chief Human Resources Officer  
Courtney De La Torre, Lead Staffing Specialist

Recommended for approval:



Dr. Thomas Randle  
Superintendent

**CONSIDER APPROVAL OF INTERACTIVE FLAT PANELS, INSTALLATION  
HARDWARE, AND SERVICES**

**RECOMMENDATION:**

That the Board of Trustees consider approval of the purchase of Interactive Flat Panels (IFP), installation, hardware, and services from ProComputing in the amount of \$102,868.70.

**IMPACT/RATIONALE:**

The District has interactive whiteboards and/or projectors in every classroom. As they become out of date, out of warranty and failing, they need to be replaced.

Hubenak Elementary School has a total of 30 classrooms needing replacements. Pro Computing will replace these for \$93,517.00 plus a 10% contingency of \$9,351.70 for a total of \$102,868.70.

**PROGRAM DESCRIPTION:**

The 2017 bond includes funds for replacing aging interactive whiteboards and projectors throughout the District. The District evaluated pricing and services proposals from multiple vendors. ProComputing had the lowest price for Promethean panels and offers purchasing co-operative pricing through a BuyBoard contract. Viable equipment from these campuses will be repurposed in other locations.

Submitted by: Chris Juntti, Interim Deputy Superintendent of Support Services  
David Jacobson, Chief Technology Information Officer

Recommended for approval:



Dr. Thomas Randle  
Superintendent



# ProComputing

P.O. Box 2720  
Grapevine, TX 76099  
Phone: (214) 634-2450

**PROPOSAL:** 131446  
**DOC. TYPE:** SQ  
**DATE:** 6/30/2020  
**SHIP VIA:**

**REP:** NORMA/MIKE

**SOLD TO:** LAMAR CISD  
ACCOUNTS PAYABLE  
3911 AVE I  
ROSENBERG, TX 77471-3901  
PH. (832) 223-0508

**SHIP TO:** JOE HUBENAK ELEMENTARY  
IYAD KAYYALI  
11344 RANCHO BELLA PKWY  
RICHMOND, TX 77406  
PH. (832) 223-0000

Account:	100651	Reference:		Terms:	Net 15 Days
Item Number	Description	Quantity	Price	Extended	
<b>19 75 Inch ActivPanels</b>					
AP7-B75-NA-1	ActivPanel Titanium 75" - 4 x Pen Vesa Mount WIFI Module & cable pack included. ActivInspire Profess	19	\$3,139.00	\$59,641.00	
APM5YROSS-B	ActivPanel Titanium 75 ActivPanel Medium (for Titanium IFPs up to 80) - Extension, On Site Support, 5 years	19	\$70.00	\$1,330.00	
<b>Additional Mounts Needed To complete school</b>					
AP70ASW	Adjustable Wall Mount System for use with ActivPanel	32	\$643.00	\$20,576.00	
<b>Installation Services For Promethean ActivPanels</b>					
ABINSTALL	Promethean Certified Wall Mount Installation Includes Removal Of Existing Promethean Systems Including Cabling and Hardware for Disposal/Recycling. Installation of Activpanels, Mounts Cabling Warranty Registration. Coordination of receiving new Product at ProComputing Warehouse and delivery to school on installation days.	30	\$399.00	\$11,970.00	
BUYB	BuyBoard (Contract# 563-18) Audio Visual Equipment and Supplies	1	\$0.00	\$0.00	

Sub-Total:	\$93,517.00
Tax:	\$0.00
<b>Total:</b>	<b>\$93,517.00</b>

### FOR ELECTRONIC INVOICING:

**SEND REQUEST TO:** [e-invoice@procomputing.com](mailto:e-invoice@procomputing.com) with your designated email address

**E-Mail all purchase orders to [sales@procomputing.com](mailto:sales@procomputing.com),  
send all payments to the address above.**

Prices subject to change without notice, In the event any tax or tariffs are imposed upon the import of the products purchased hereunder, the cost of such tariff shall be added to the purchase price accordingly. Prices reflect purchase of all equipment listed on quote.

**INFORMATION ITEM: RESULTS OF VARIABLE RATE BOND REFUNDING TRANSACTION**

The voters of Lamar CISD authorized the issuance of \$249,159,215 in schoolhouse bonds in an election held November 8, 2011. As part of the voted authorization, the District sold \$90,000,000 in bonds as variable rate soft put bonds, which allowed the District to take advantage of low short-term interest rates and provided the flexibility to pay off the Bonds when merited.

The variable rate bonds were issued with an Initial Rate Period of two years and an Initial Rate of 2.00%. Pursuant to the terms of the Order Authorizing the Issuance of the Bonds (the “Original Order”), the District was obligated to remarket the bonds every two years. By remarketing, or resetting the interest rate, the District enjoyed an average rate of 1.67% for the past six years; however, with each remarketing the District incurred underwriting fees and costs of issuance. These costs eroded the savings to a certain degree, and the variable rate nature of the bonds left the District exposed to market uncertainty. Additionally, when demonstrating compliance with the bond allowable test (known as the 50-cent test) associated with the issuance of each series of new money bonds, the District was required to calculate the interest due on the variable rate bonds after the then current rate period at their maximum interest rate of 9.00%. Pursuant to the terms of the Original Order as supplemented by the Conversion Orders adopted by the District in 2016 and 2018, the District would have been obligated to cause the outstanding variable rate bonds to be converted from the current Term Rate Period to a new Rate Period on August 17, 2020. The conversion would have resulted in the variable interest rate being reset for the duration of the new Rate Period selected by the District.

In May 2020, the Board of Trustees approved the Order Authorizing the Issuance of Lamar Consolidated Independent School District Unlimited Tax Refunding Bonds, Series 2020. The Order authorized the District to issue one or more series of refunding bonds to refund the currently outstanding variable rate bonds and provide for long-term financing at fixed rates thereby reducing interest rate risk and market risk as well as the total amount of variable rate debt outstanding. Certain parameters had to be met with regard to principal amounts and pricing. Instead of converting the Bonds, the District elected to refund (refinance) the Series 2014A Bonds with fixed rate bonds since market conditions were favorable and a refunding at fixed rates has the ability to favorably impact the District’s long-term debt profile.

Bonds totaling a par amount of \$76.970 million were issued in a transaction that closed on July 9, 2020. The transaction was executed by a team of five underwriting firms, led by Piper Sandler & Co., and was a traditional fixed-rate refunding (Series 2020) that refunded all \$90.0 million in variable rate bonds existing in the District’s debt portfolio. The transaction locked in fixed rates at a True Interest Cost (TIC) of 2.709%. The interest rate for modeling and budgeting the refunded variable rate bonds was 4.5%, whereas the All-In TIC of the new bonds is 2.729%. Based on these assumptions, the savings on this transaction is estimated at \$40 million over the life of the bonds. In addition, the recurring costs of remarketing and agent fees will be avoided. And finally, this transaction will allow the District to better predict its annual debt service and effectively plan for future bond elections while protecting the taxpayers of the District from the interest rate volatility and economic uncertainties brought about by the current worldwide health crisis.

Resource Person: Jill Ludwig, CPA, RTSBA, Chief Financial Officer

**INFORMATION ITEM: TAX COLLECTION REPORT  
(AS OF JULY 31, 2020)**

- Exhibit "A" gives the LCISD collections made during the month of July 31, 2020.
- Exhibit "B" gives the total LCISD collections made this school year from September 1, 2019 through August 31, 2020.
- Exhibit "C" shows the LCISD collections made month-by-month of the 2019-20 roll as compared to prior years. Through July 31, 2020, LCISD had collected 98.8 % of the 2019-20 roll.
- Exhibit "D" shows the total collections made as compared to the amount that was budgeted for 2019-2020.
- Exhibit "E" shows the LCISD tax collection analysis for the last six years.

Resource Person: Jill Ludwig, CPA, RTSBA, Chief Financial Officer

**Lamar Consolidated ISD  
Tax Collections  
July 2020**

Year	Taxes Paid	Penalty & Interest	Collection Fees	Total Payments	General Fund Taxes Paid	General Fund P & I & Collection Fees	Debt Service Taxes Paid	Debt Service P & I & Collection Fees
19	\$ 745,180.69	\$ 77,840.20	\$ 68,068.65	\$ 891,089.54	\$ 547,594.79	\$ 125,269.36	\$ 197,585.90	\$ 20,639.49
18	\$ (8,462.79)	\$ 9,273.95	\$ 7,902.79	\$ 8,713.95	\$ (6,453.71)	\$ 14,975.08	\$ (2,009.08)	\$ 2,201.66
17	\$ 25,468.38	\$ 3,393.32	\$ 2,345.65	\$ 31,207.35	\$ 19,055.68	\$ 4,884.57	\$ 6,412.70	\$ 854.40
16	\$ 24,194.07	\$ 2,601.43	\$ 1,569.28	\$ 28,364.78	\$ 18,102.24	\$ 3,515.69	\$ 6,091.83	\$ 655.02
15	\$ 24,095.47	\$ 2,370.16	\$ 1,308.39	\$ 27,774.02	\$ 18,028.49	\$ 3,081.78	\$ 6,066.98	\$ 596.77
14	\$ 20,951.74	\$ 673.43	\$ 494.95	\$ 22,120.12	\$ 15,676.33	\$ 998.84	\$ 5,275.41	\$ 169.54
13	\$ 319.35	\$ 257.31	\$ 113.08	\$ 689.74	\$ 238.94	\$ 305.60	\$ 80.41	\$ 64.79
12	\$ 149.02	\$ 123.26	\$ 54.45	\$ 326.73	\$ 111.50	\$ 146.68	\$ 37.52	\$ 31.03
11	\$ 149.02	\$ 130.37	\$ 55.88	\$ 335.27	\$ 109.36	\$ 151.55	\$ 39.66	\$ 34.70
10	\$ 153.10	\$ 143.55	\$ 59.33	\$ 355.98	\$ 114.45	\$ 166.64	\$ 38.65	\$ 36.24
09	\$ 137.12	\$ 189.22	\$ 65.27	\$ 391.61	\$ 107.79	\$ 214.01	\$ 29.33	\$ 40.48
08	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
07	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
06	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
05	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
04	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
03	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
02	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
01	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
99	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
98 & prior	\$ 6.87	\$ 14.46	\$ 2.21	\$ 23.54	\$ 6.35	\$ 15.58	\$ 0.52	\$ 1.09
<b>Totals</b>	<b>\$ 832,342.04</b>	<b>\$ 97,010.66</b>	<b>\$ 82,039.93</b>	<b>\$ 1,011,392.63</b>	<b>\$ 612,692.21</b>	<b>\$ 153,725.38</b>	<b>\$ 219,649.83</b>	<b>\$ 25,325.21</b>

**Lamar Consolidated ISD  
Tax Collections  
September 1, 2019-August 31, 2020  
(Year-To-Date)**

Year	Original Tax	Adjustments	Adjusted Tax	Taxes Paid	Penalty & Interest	Collection Fees	Total Payments	Total Taxes 7/31/2020
19	\$ 226,337,947.63	\$ 281,514.45	\$ 226,619,462.08	\$ 223,989,597.92	\$ 755,663.08	\$ 100,899.50	\$ 224,846,160.50	\$ 2,629,864.16
18	\$ 1,852,284.73	\$ (157,177.92)	\$ 1,695,106.81	\$ 870,433.09	\$ 218,197.43	\$ 221,205.58	\$ 1,309,836.10	\$ 824,673.72
17	\$ 753,434.33	\$ 53,465.42	\$ 806,899.75	\$ 288,453.00	\$ 58,365.74	\$ 42,436.28	\$ 389,255.02	\$ 518,446.75
16	\$ 483,797.86	\$ 125,470.13	\$ 609,267.99	\$ 228,479.28	\$ 31,524.04	\$ 16,345.22	\$ 276,348.54	\$ 380,788.71
15	\$ 359,034.95	\$ 72,839.32	\$ 431,874.27	\$ 177,135.08	\$ 19,890.41	\$ 7,535.37	\$ 204,560.86	\$ 254,739.19
14	\$ 284,968.99	\$ 71,699.48	\$ 356,668.47	\$ 166,957.26	\$ 15,503.10	\$ 4,000.94	\$ 186,461.30	\$ 189,711.21
13	\$ 181,212.70	\$ 27,268.87	\$ 208,481.57	\$ 47,238.74	\$ 13,023.12	\$ 2,704.64	\$ 62,966.50	\$ 161,242.83
12	\$ 171,398.72	\$ 3,474.55	\$ 174,873.27	\$ 20,309.17	\$ 11,851.39	\$ 2,381.14	\$ 34,541.70	\$ 154,564.10
11	\$ 163,967.05	\$ 3,974.01	\$ 167,941.06	\$ 12,099.60	\$ 7,576.08	\$ 696.03	\$ 20,371.71	\$ 155,841.46
10	\$ 148,558.56	\$ 3,459.53	\$ 152,018.09	\$ 7,295.64	\$ 6,872.92	\$ 1,971.10	\$ 16,139.66	\$ 144,722.45
09	\$ 132,336.46	\$ (41,357.55)	\$ 90,978.91	\$ 11,140.50	\$ 13,213.38	\$ 4,063.25	\$ 28,417.13	\$ 79,838.41
08	\$ 72,060.64	\$ (305.94)	\$ 71,754.70	\$ 9,218.43	\$ 11,468.84	\$ 3,218.72	\$ 23,905.99	\$ 62,536.27
07	\$ 60,790.65	\$ (152.99)	\$ 60,637.66	\$ 4,802.45	\$ 5,740.92	\$ 1,189.03	\$ 11,732.40	\$ 55,835.21
06	\$ 63,941.53	\$ (182.47)	\$ 63,759.06	\$ 2,841.96	\$ 2,786.02	\$ 35.74	\$ 5,663.72	\$ 60,917.10
05	\$ 116,202.63	\$ (144.98)	\$ 116,057.65	\$ 1,004.05	\$ 1,184.97	\$ 112.98	\$ 2,302.00	\$ 115,053.60
04	\$ 32,870.47	\$ (144.98)	\$ 32,725.49	\$ 782.75	\$ 1,049.64	\$ 107.94	\$ 1,940.33	\$ 31,942.74
03	\$ 24,451.73	\$ (142.15)	\$ 24,309.58	\$ 1,074.18	\$ 2,150.33	\$ 482.23	\$ 3,706.74	\$ 23,235.40
02	\$ 13,926.08	\$ (142.15)	\$ 13,783.93	\$ 1,725.96	\$ 3,679.73	\$ 809.91	\$ 6,215.60	\$ 12,057.97
01	\$ 13,165.64	\$ (142.15)	\$ 13,023.49	\$ 1,731.24	\$ 3,886.10	\$ 840.88	\$ 6,458.22	\$ 11,292.25
00	\$ 13,369.17	\$ (141.02)	\$ 13,228.15	\$ 1,731.29	\$ 4,097.43	\$ 872.88	\$ 6,701.60	\$ 11,496.86
99	\$ 10,778.21	\$ (3,899.09)	\$ 6,879.12	\$ 1,654.57	\$ 4,123.61	\$ 865.97	\$ 6,644.15	\$ 5,224.55
98 & prior	\$ 11,715.80	\$ (482.37)	\$ 11,233.43	\$ 1,716.40	\$ 4,574.70	\$ 942.35	\$ 7,233.45	\$ 9,517.03
<b>Totals</b>	<b>\$231,302,214.53</b>	<b>\$438,750.00</b>	<b>\$231,740,964.53</b>	<b>\$225,847,422.56</b>	<b>\$1,196,422.98</b>	<b>\$413,717.68</b>	<b>\$227,457,563.22</b>	<b>\$5,893,541.97</b>



**LAMAR CONSOLIDATED INDEPENDENT SCHOOL DISTRICT  
TAX COLLECTION ANALYSIS  
PERCENT Y-T-D BY MONTH  
FOR CURRENT LEVY ONLY**

<b>MONTH</b>	<b>2019-2020</b>	<b>2018-2019</b>	<b>2017-2018</b>	<b>2016-2017</b>	<b>2015-2016</b>	<b>2014-2015</b>	<b>2013-2014</b>	<b>2012-13</b>	<b>2011-12</b>	<b>2010-11</b>	<b>2009-10</b>	<b>2008-09</b>
<b>SEPT</b>	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%
<b>OCT</b>	0.0%	0.2%	0.0%	0.0%	0.1%	0.0%	0.1%	0.0%	0.0%	0.0%	0.0%	0.0%
<b>NOV</b>	3.7%	4.7%	0.5%	3.2%	3.2%	2.2%	7.4%	1.9%	2.6%	3.9%	1.9%	1.7%
<b>DEC</b>	54.1%	52.6%	51.4%	50.3%	49.0%	45.3%	45.3%	33.1%	30.2%	33.3%	25.9%	35.4%
<b>JAN</b>	85.2%	85.9%	83.9%	87.2%	83.9%	82.0%	86.2%	82.9%	82.3%	84.1%	80.7%	80.4%
<b>FEB</b>	95.6%	95.9%	95.7%	95.6%	95.4%	95.1%	95.5%	95.5%	94.8%	94.3%	93.3%	92.8%
<b>MAR</b>	96.8%	97.0%	96.9%	96.9%	96.9%	96.8%	97.0%	96.8%	96.4%	96.1%	95.0%	94.8%
<b>APR</b>	97.4%	97.7%	97.6%	97.5%	97.6%	97.9%	97.8%	97.6%	97.1%	96.9%	96.0%	95.6%
<b>MAY</b>	98.0%	98.2%	98.2%	98.2%	98.4%	98.2%	98.2%	98.1%	97.9%	97.6%	96.5%	96.4%
<b>JUNE</b>	98.5%	98.6%	98.6%	98.6%	98.7%	98.6%	98.7%	98.6%	98.3%	98.2%	97.4%	97.2%
<b>JULY</b>	98.8%	99.0%	98.9%	98.9%	99.0%	98.9%	99.0%	99.0%	98.7%	98.6%	98.0%	97.9%
<b>AUG</b>		99.2%	99.1%	99.1%	99.2%	99.0%	99.2%	99.1%	98.9%	98.8%	98.2%	98.2%

**LAMAR CONSOLIDATED INDEPENDENT SCHOOL DISTRICT  
2019-20 TAX COLLECTIONS  
AS OF JULY 31, 2020**

<b>TAX YEAR LCISD TAXES</b>	<b>SCHOOL YEAR</b>	<b>BUDGET AMOUNT</b>	<b>COLLECTIONS 7/31/2020</b>	<b>% OF BUDGET COLLECTED</b>
2019	2019-2020	\$ 224,808,527	\$ 223,989,598	99.64%
2018 & Prior	2018-19 & Prior	\$ 2,100,000	\$ 1,857,824	88.47%
<b>TOTAL</b>		<b>\$ 226,908,527</b>	<b>\$ 225,847,422</b>	<b>99.53%</b>

**LAMAR CONSOLIDATED INDEPENDENT SCHOOL DISTRICT  
TAX COLLECTION REPORT  
AS OF JULY 31, 2020**

SCHOOL YEAR TAX YEAR	2014-15 2014	2015-16 2015	2016-17 2016	2017-18 2017	2018-19 2018	2019-20 2019
<b>COLLECTION YEAR</b>						
1 Orig. Levy	\$ 153,118,133	\$ 173,016,530	\$ 190,749,742	\$ 206,293,212	\$ 218,981,334	\$ 226,337,948
1 Collections	\$ 160,220,428	\$ 178,028,558	\$ 195,553,464	\$ 206,646,042	\$ 217,996,739	\$ 223,989,598
Adj. To Roll	\$ 8,680,375	\$ 6,473,810	\$ 6,618,386	\$ 2,203,756	\$ 867,691	\$ 281,514
2 Collections	\$ 1,201,706	\$ 745,585	\$ 1,046,154	\$ 1,082,253	\$ 870,433	
Adj. To Roll	\$ 165,920	\$ (149,323)	\$ (98,963)	\$ (15,240)	\$ (157,178)	
3 Collections	\$ 305,374	\$ 192,822	\$ 424,152	\$ 288,453		
Adj. To Roll	\$ 102,657	\$ 63,603	\$ 238,403	\$ 53,465		
4 Collections	\$ 215,732	\$ 311,639	\$ 228,479			
Adj. To Roll	\$ 191,096	\$ 233,019	\$ 125,470			
5 Collections	\$ 282,605	\$ 177,135				
Adj. To Roll	\$ 252,632	\$ 72,839				
6 Collections	\$ 166,957					
Adj. To Roll	\$ 71,699					
<b>TOTAL:</b>						
<b>COLLECTIONS</b>	\$ 162,392,801	\$ 179,455,739	\$ 197,252,250	\$ 208,016,748	\$ 218,867,172	\$ 223,989,598
<b>ADJUSTED TAX ROLL</b>	\$ 162,582,512	\$ 179,710,478	\$ 197,633,039	\$ 208,535,194	\$ 219,691,847	\$ 226,619,462
<b>BALANCE TO BE COLLECTED</b>	\$ 189,711	\$ 254,740	\$ 380,788	\$ 518,446	\$ 824,675	\$ 2,629,865
<b>ADJ. TAXABLE VALUE</b>	\$ 11,696,162,888	\$ 12,928,346,349	\$ 14,217,692,785	\$ 15,001,992,294	\$ 15,805,168,829	\$ 17,168,141,095
<b>TOTAL % COLLECTIONS AS OF JULY 31, 2020</b>	99.9%	99.9%	99.8%	99.8%	99.6%	98.8%
<b>TAX RATE</b>	1.39005	1.39005	1.39005	1.39005	1.39000	1.32000

**INFORMATION ITEM: PAYMENTS FOR CONSTRUCTION PROJECTS**

Below is a list of invoices that have been approved for payment.

Bass Construction (Multi-Campus & HVAC)	Application # 1	\$	<b>589,132.05</b>
Bass Construction (Multi-Campus & HVAC)	Application # 2	\$	<b>364,539.70</b>
Bass Construction (Multi-Campus & HVAC)	Application # 3	\$	<b>304,760.00</b>
Bass Construction (Traylor Stadium Press Box)	Application # 7	\$	<b>306,825.68</b>
C.A. Walker Construction (Service Center)	Application # 28	\$	<b>34,999.40</b>
Charlie Kalkomey (Lamar Complex Improvements)	Application # 1	\$	<b>8,875.00</b>
Corgan (Multi-Campus Renovations)	Application # 7	\$	<b>11,324.28</b>
Corgan (Multi-Campus Renovations)	Application # 8	\$	<b>30,575.56</b>
Corgan (Multi-Campus Renovations)	Application # 9	\$	<b>28,310.70</b>
Corgan (Multi-Campus Renovations – Reimbursables)	Application # 1	\$	<b>7,021.97</b>
Corgan (Multi-Campus Renovations – Reimbursables)	Application # 2	\$	<b>3,577.19</b>
Corgan (Multi-Campus Renovations – Reimbursables)	Application # 3	\$	<b>450.00</b>
Drymalla Construction (Lamar Complex Improvements)	Application # 1	\$	<b>215,802.00</b>

Drymalla Construction (Morgan ES)	Application # 1	\$ 524,135.90
Drymalla Construction (Randle HS/Wright JHS Complex)	Application # 13	\$ 7,407,334.30
Drymalla Construction (Randle HS/Wright JHS Complex)	Application # 14	\$ 6,704,112.00
Drymalla Construction (Randle HS/Wright JHS Complex – Off Site)	Application # 5	\$ 197,087.95
Drymalla Construction (Randle HS/Wright JHS Complex – Off Site)	Application # 6	\$ 578,040.80
Drymalla Construction (Tamarron ES)	Application # 13	\$ 969,021.85
Drymalla Construction (Tamarron ES)	Application # 14	\$ 430,232.20
Drymalla Construction (Terry HS & George JHS)	Application # 1	\$ 382,428.20
EAB (Randle HS)	Application # 1	\$ 9,770.00
EAB (Tamarron ES)	Application # 5	\$ 14,895.00
EAB (Tamarron ES)	Application # 6	\$ 16,850.00
EAB (Tamarron ES)	Application # 7	\$ 31,645.00
EAB (Wright JHS)	Application # 1	\$ 6,040.00
EMA (Morgan ES)	Application # 1	\$ 8,280.00
EMA (Randle HS)	Application # 2	\$ 22,650.00

EMA (Wright JHS)	Application # 2	\$	<b>14,350.00</b>
ESI (Bowie ES)	Application # 1	\$	<b>2,180.00</b>
Millennium Project Solutions (Multi-Campus Carpet)	Application # 2	\$	<b>102,395.75</b>
Millennium Project Solutions (Multi-Campus Carpet)	Application # 3	\$	<b>892,688.33</b>
Morris & Associates (Transportation Fuel Tanks)	Application # 8	\$	<b>222.94</b>
Morris & Associates (Transportation Fuel Tanks)	Application # 9	\$	<b>3,121.16</b>
Morris & Associates (Transportation Fuel Tanks)	Application # 10	\$	<b>4,458.80</b>
Morris & Associates (Transportation Fuel Tanks – Reimbursables)	Application # 1	\$	<b>2,600.33</b>
MUD #216 (Morgan ES)	Application # 1	\$	<b>10,896.97</b>
Navcon (Jane Long Gym)	Application # 1	\$	<b>117,827.83</b>
PBK Architects (Foster HS Natatorium)	Application # 33	\$	<b>2,355.36</b>
PBK Architects (Fulshear HS Shell Space -Reimbursables)	Application # 6	\$	<b>978.91</b>
PBK Architects (Lamar Complex Improvements)	Application # 6	\$	<b>208,173.24</b>
PBK Architects (Lamar Complex Improvements)	Application # 7	\$	<b>56,774.52</b>
PBK Architects (Lamar Complex Improvements – Reimbursables)	Application # 1	\$	<b>666.96</b>

PBK Architects (Lamar Complex Improvements – Reimbursables)	Application # 2	\$	<b>1,177.47</b>
PBK Architects (Lamar CHS Improvements Exterior)	Application # 5	\$	<b>113,724.00</b>
PBK Architects (Lamar CHS Improvements Exterior)	Application # 6	\$	<b>32,853.60</b>
PBK Architects (Lamar JHS Improvements Exterior)	Application # 6	\$	<b>1,769.04</b>
PBK Architects (Lamar JHS Improvements Exterior)	Application # 7	\$	<b>612.36</b>
PBK Architects (Long Range Facilities Plan)	Application # 11	\$	<b>9,977.50</b>
PBK Architects (Multi-Purpose/Orchestra/FHS Parking)	Application # 5	\$	<b>91,854.00</b>
PBK Architects (Multi-Purpose/Orchestra/FHS Parking)	Application # 6	\$	<b>73,483.20</b>
PBK Architects (Multi-Purpose/Orchestra/FHS Parking)	Application # 7	\$	<b>18,370.80</b>
PBK Architects (Multi-Purpose/Orchestra/FHS Parking – Reim)	Application # 1	\$	<b>141.08</b>
PBK Architects (Multi-Purpose/Orchestra/FHS Parking – Reim)	Application # 2	\$	<b>717.27</b>
PBK Architects (Multi-Purpose/Orchestra/FHS Parking – Reim)	Application # 3	\$	<b>7,600.75</b>
PBK Architects (Multi-Purpose/Orchestra/FHS Parking – Reim)	Application # 4R	\$	<b>3,273.27</b>
PBK Architects (Randle HS)	Application # 20	\$	<b>36,887.40</b>
PBK Architects (Randle HS)	Application # 21	\$	<b>213,727.84</b>

PBK Architects (Randle HS – Reimbursables)	Application # 10	\$	<b>5,549.75</b>
PBK Architects (Roberts MS)	Application # 21	\$	<b>18,692.07</b>
PBK Architects (Roberts MS)	Application # 22	\$	<b>7,593.66</b>
PBK Architects (Roberts MS)	Application # 23	\$	<b>1,460.31</b>
PBK Architects (Roberts MS)	Application # 24	\$	<b>1,460.32</b>
PBK Architects (Roberts MS)	Application # 25	\$	<b>1,302.54</b>
PBK Architects (Roberts MS)	Application # 26	\$	<b>1,444.90</b>
PBK Architects (Roberts MS)	Application # 27	\$	<b>5,779.58</b>
PBK Architects (Roberts MS)	Application # 28	\$	<b>5,779.59</b>
PBK Architects (Roberts MS)	Application # 29	\$	<b>2,889.79</b>
PBK Architects (Service Center)	Application # 29	\$	<b>3,836.90</b>
PBK Architects (Service Center)	Application # 30	\$	<b>1,475.73</b>
PBK Architects (Service Center)	Application # 31	\$	<b>2,951.47</b>
PBK Architects (Service Center)	Application # 32	\$	<b>1,475.73</b>
PBK Architects (Service Center)	Application # 33	\$	<b>1,475.74</b>



PBK Architects (Service Center)	Application # 34	\$	<b>2,951.47</b>
PBK Architects (Service Center)	Application # 35	\$	<b>1,475.73</b>
PBK Architects (Service Center)	Application # 36	\$	<b>10,711.88</b>
PBK Architects (Service Center)	Application # 37	\$	<b>2,997.88</b>
PBK Architects (Traylor Stadium Improvements)	Application # 6	\$	<b>38,491.20</b>
PBK Architects (Traylor Stadium Press Box)	Application # 11	\$	<b>606.00</b>
PBK Architects (Traylor Stadium Press Box)	Application # 12	\$	<b>6,969.00</b>
PBK Architects (Traylor Stadium Turf)	Application # 4	\$	<b>34,992.00</b>
PBK Architects (Traylor Stadium Turf)	Application # 5	\$	<b>8,748.00</b>
PBK Architects (Wright JHS)	Application # 19	\$	<b>15,066.00</b>
PBK Architects (Wright JHS)	Application # 20	\$	<b>24,105.60</b>
PBK Architects (Wright JHS – Reimbursables)	Application # 5	\$	<b>375.00</b>
PS Lightwave (Tamarron ES)	Application # 1	\$	<b>100,780.00</b>
Pemco (Transportation Fuel Tanks)	Application # 1	\$	<b>72,057.31</b>
Pemco (Transportation Fuel Tanks)	Application # 2	\$	<b>365,632.96</b>

Pemco (Transportation Fuel Tanks)	Application # 3	\$	<b>295,199.20</b>
PlanGrid (Project Software Subscription)	Application # 1	\$	<b>7,140.00</b>
Rice & Gardner (2017 Bond Program)	Application # 12	\$	<b>102,456.46</b>
Rice & Gardner (2017 Bond Program)	Application # 13	\$	<b>102,456.46</b>
Rice & Gardner (2017 Bond Program)	Application # 14	\$	<b>102,456.46</b>
Rice & Gardner (2017 Bond Program)	Application # 15	\$	<b>102,456.46</b>
Rice & Gardner (2017 Bond Program)	Application # 16	\$	<b>102,456.46</b>
Rice & Gardner (2017 Bond Program)	Application # 17	\$	<b>102,456.46</b>
RockIT (Tamarron ES)	Application # 1	\$	<b>256,230.97</b>
RockIT (Tamarron ES)	Application # 2	\$	<b>16,500.00</b>
Terracon (Bowie ES)	Application # 1	\$	<b>1,818.75</b>
Terracon (Bowie ES)	Application # 2	\$	<b>1,593.50</b>
Terracon (Lamar Complex Improvements)	Application # 1	\$	<b>4,094.50</b>
Terracon (Morgan ES)	Application # 1	\$	<b>1,716.50</b>
Terracon (Multi-Purpose/Orchestra/FHS Parking)	Application # 1	\$	<b>1,443.00</b>

Terracon (Randle HS/Wright JHS)	Application # 14	\$	<b>4,475.25</b>
Terracon (Randle HS/Wright JHS)	Application # 15	\$	<b>5,130.00</b>
Terracon (Smith ES)	Application # 1	\$	<b>758.00</b>
Terracon (Taylor Ray ES)	Application # 1	\$	<b>2,981.75</b>
Terracon (Taylor Ray ES)	Application # 2	\$	<b>734.50</b>
Terracon (Transportation Fuel Tanks)	Application # 1	\$	<b>2,684.75</b>
Terracon (Traylor Stadium Press Box)	Application # 6	\$	<b>3,352.25</b>
Terracon (Traylor Stadium Press Box)	Application # 7	\$	<b>1,031.50</b>
Traffic Engineers (Morgan ES)	Application # 1	\$	<b>16,200.00</b>
VLK Architects (ALC)	Application # 5	\$	<b>121,463.40</b>
VLK Architects (ALC – Reimbursables)	Application # 5R	\$	<b>1,668.03</b>
VLK Architects (Brazos Crossing Exterior)	Application # 4	\$	<b>45,900.00</b>
VLK Architects (Jane Long ES Gym)	Application # 4	\$	<b>40,694.25</b>
VLK Architects (Jane Long ES Gym – Reimbursables)	Application # 3	\$	<b>1,395.44</b>
VLK Architects (Morgan ES)	Application # 4	\$	<b>49,140.00</b>

VLK Architects (Morgan ES – Reimbursables)	Application # 4	\$	<b>974.31</b>
VLK Architects (Tamarron ES)	Application # 7	\$	<b>122,946.68</b>
VLK Architects (Tamarron ES – Reimbursables)	Application # 7	\$	<b>86.56</b>
Vanir /.Rice & Gardner (2014 Bond Program)	Application # 57	\$	<b>1,403.00</b>
Vanir /.Rice & Gardner (2014 Bond Program)	Application # 58	\$	<b>2,804.92</b>
Vanir /.Rice & Gardner (2014 Bond Program)	Application # 59	\$	<b>1,403.00</b>
Vanir /.Rice & Gardner (2014 Bond Program)	Application # 60	\$	<b>2,805.00</b>
Winning Way (Lamar CHS)	Application # 1	\$	<b>800.00</b>
Winning Way (Lamar JHS)	Application # 1	\$	<b>700.00</b>
Winning Way (Morgan ES)	Application # 1	\$	<b>1,100.00</b>
Winning Way (Randle HS)	Application # 1	\$	<b>2,900.00</b>
Winning Way (Williams ES)	Application # 1	\$	<b>1,475.00</b>
Winning Way (Wright JHS)	Application # 1	\$	<b>1,700.00</b>

Resource persons: Chris Juntti, Interim Deputy Superintendent of Support Services  
Kevin McKeever, Executive Director of Facilities & Planning

**9.A.#4a. – PLANNING  
BOARD REPORT  
AUGUST 20, 2020**

**EXECUTIVE SUMMARY**

Bond Sale 1	Current Budget	Committed	Projected Commitments	Actuals Paid	Estimated Cost at Completion
Carl Briscoe Bentley Elementary (#24)	22,010,055.00	22,004,459.00	5,596.00	21,330,252.28	22,010,055.00
Kathleen Joerger Lindsey Elementary (#25)	23,770,861.00	22,265,663.00	1,505,198.00	20,238,604.58	22,265,663.00
Don Carter Elementary School (#26)	24,959,404.00	24,864,034.00	95,370.00	24,864,034.00	24,959,404.00
FHS Baseball	40,000.00	29,250.00	10,750.00	29,250.00	29,250.00
FHS Water Plant	990,000.00	715,625.00	274,375.00	712,764.50	990,000.00
HVAC Web Controls	1,056,000.00	563,659.73	492,340.27	550,159.73	1,056,000.00
LCHS Band Hall	700,000.00	683,092.00	16,908.00	584,061.29	700,000.00
Pink Elementary- Foundation	1,056,000.00	1,046,744.57	9,255.43	1,040,409.39	1,046,744.57
Natatorium - Foster High School	8,648,880.00	8,625,304.19	23,575.81	8,639,736.73	8,648,880.00
Natatorium - Fulshear High School	8,832,167.00	8,694,984.00	137,183.00	8,570,125.36	8,832,167.00
Natatorium - George Ranch High School	9,086,569.00	9,001,276.00	85,293.00	8,954,104.13	9,086,569.00
Service Center/M&O	12,146,000.00	12,146,000.00	0.00	11,364,656.45	12,146,000.00
THS Band Hall	700,000.00	697,938.00	2,062.00	644,650.77	700,000.00
*THS Baseball	2,400,000.00	2,399,200.42	799.58	2,389,181.07	2,400,000.00
<b>Sub Total - Bond Sale 1</b>	<b>116,395,936.00</b>	<b>113,737,229.91</b>	<b>2,658,706.09</b>	<b>109,911,990.28</b>	<b>114,870,732.57</b>
<b>Bond Sale 2</b>					
Thomas R. Culver, III Elementary School	24,959,404.00	24,620,624.21	338,779.79	21,551,625.06	24,959,404.00
Tamarron Elementary School	26,207,374.00	23,127,215.31	3,080,158.69	22,454,132.62	26,207,374.00
James W. Roberts Middle School	22,342,493.00	21,826,023.40	516,469.60	21,155,712.21	22,342,493.00
Fulshear HS Shell	3,849,077.00	1,924,089.00	1,924,988.00	1,654,063.49	3,849,077.00
Satellite Ag Barn	3,786,750.00	189,000.00	3,597,750.00	1,771,779.00	3,786,750.00
<b>Sub Total - Bond Sale 2</b>	<b>81,145,098.00</b>	<b>71,686,951.92</b>	<b>9,458,146.08</b>	<b>68,587,312.38</b>	<b>81,145,098.00</b>
<b>Grand Total</b>	<b>197,541,034.00</b>	<b>185,424,181.83</b>	<b>12,116,852.17</b>	<b>178,499,302.66</b>	<b>196,015,830.57</b>

\* Budget increased at August 18, 2016 Board Meeting

Additional Projects	Current Budget	Committed	Projected Commitments	Actuals Paid	Estimated Cost at Completion
Access Controls	800,000.00	604,933.00	195,067.00	603,446.85	800,000.00
Huggins Elementary School	700,000.00	656,442.48	43,557.52	648,178.55	654,162.00
Chiller Replacement	1,200,000.00	1,027,572.50	172,427.50	1,024,058.27	1,027,573.00
Site Lighting	1,600,000.00	1,383,710.00	216,290.00	1,358,980.59	1,600,000.00
<b>Grand Total</b>	<b>4,300,000.00</b>	<b>3,672,657.98</b>	<b>627,342.02</b>	<b>3,634,664.26</b>	<b>4,081,735.00</b>

**PROGRAM OVERVIEW**

Vanir | Rice & Gardner, A Joint Venture, is serving as the Program Manager for the 2014 Bond Program for Lamar CISD. In this role, we manage individual projects and coordinate with architects and contractors. We are the liaison between LCISD Administration, Departments, and Schools and coordinate all activities necessary to complete each project. We also provide program-wide oversight and look for efficiencies, cost reduction, and quality assurance opportunities.

## TAMARRON ELEMENTARY SCHOOL



### SCHEDULE MILESTONES:

- Current Phase: Warranty
- Construction Start: April 2019
- Construction Completion: July 23, 2020

### OVERVIEW:

- Certificate of Occupancy was received on July 27, 2020.
- Contractor is in the process of completing Punchlist Items.
- Owner Training is under way.
- Furniture and Teacher Supply move-in is complete.

## FUTURE PROJECTS

### SATELLITE AG BARN #3

#### SCHEDULE MILESTONES:

- Current Phase: Program Development
- Construction Start: Pending Site Selection

#### OVERVIEW:

- Satellite Ag Barn #2 and #3 have been programmed together
- Project is on hold until a site has been identified

## **COMPLETED PROJECTS**

Foster High School Baseball Scoreboard	Completed March 2016
Bentley Elementary School	Completed December 2016
Huggins Elementary School New Parent Drive	Completed May 2017
Lindsey Elementary School	Completed October 2017
Pink Elementary School Repairs	Completed November 2017
Chiller Replacement at six schools	Completed November 2017
Baseball Complex Renovations at Terry HS	Completed June 2018
Foster High School Natatorium	Completed August 2018
Fulshear High School Natatorium	Completed August 2018
George Ranch High School Natatorium	Completed August 2018
Carter Elementary School	Completed August 2018
Fulshear High School Shell Space	Completed August 2018
District-Wide Site Lighting	Completed February 2019
District- Wide Access Controls	Completed June 2019
Culver Elementary School	Completed June 2019
Roberts Middle School	Completed June 2019

## Monthly Report August 2020

### **Dr. Thomas E. Randle High School & Harry Wright Junior High School**

Permanent power received at both schools.

Koeblen Road concrete pours and FM 2977 tie-in are in progress.

Schools are on schedule to open in August 2021.



### **Traylor Stadium Press Box Replacement**

All glazing installed.

ACM panels install in progress.

Scheduled for completion in August 2020.



### **Transportation Fuel Tank Replacement**

Morris & Associates is the A/E Firm of Record.

Tanks and canopy are in place.

New system will be operational and underground tanks removed in August 2020.





### **Jane Long Historic Gym Renovations**

VLK is the Architect of Record.

Demo is complete.

Renovations are in progress.



### **ALC/1621 Additions and Renovations**

VLK is the Architect of Record.

Phase 1 (Admin Renovations) is complete.

Phase 2 construction (1621 and ALC Academic Wing) will begin in August.



### **Lamar CHS & Lamar JHS Additions & Renovations**

PBK is the Architect of Record.

GMP 1 and GMP 2 are in progress.



**Terry HS & George JHS Additions & Renovations**

VLK Architects is the Architect of Record.

GMP 1 and GMP 2 are complete.

GMP 3 is on the August Board Agenda.



**Multi-Campus Carpet Replacement**

Corgan is the Architect of Record.

Carpet installs complete.

Punch list corrections are in progress.



**Multi-Campus Improvements & HVAC Controls Upgrades**

Corgan is the Architect of Record.

Scheduled for completion prior to the start of school.



**Multi-Purpose Space (HS) & Orchestra (MS) Additions**

PBK is the Architect of Record.

Wessendorff service yard drive is complete. Orchestra Room construction is in progress.

Will begin Foster construction in late August.



## **Brazos Crossing Exterior Improvement**

VLK is the Architect of Record.

Contractor recommendation is on the August Board Agenda.



## **Fletcher Morgan, Jr. Elementary School**

VLK is the Architect of Record.

Drymalla has begun site clearing and grading.

School is scheduled to open in August 2021.



2017 BOND REFERENDUM SUMMARY					
PROJECT NAME	ORIGINAL BUDGET	BUDGET CHANGE	PROJECT BUDGET	COMMITTED	BALANCE
Roberts Middle School Orchestra Room	\$1,100,000.00	\$0.00	\$1,100,000.00	\$1,100,000.00	\$0.00
Austin ES Re-Roof	\$1,900,000.00	(\$529,504.00)	\$1,370,496.00	\$897,273.00	\$473,223.00
Seguin ECC Re-Roof	\$1,900,000.00	\$0.00	\$1,900,000.00	\$982,961.00	\$917,039.00
Terry HS Serving Lines	\$680,000.00	\$0.00	\$680,000.00	\$656,123.95	\$23,876.05
George JHS Serving Lines	\$620,000.00	\$0.00	\$620,000.00	\$528,728.39	\$91,271.61
Classroom Intruder Locks	\$400,000.00	\$0.00	\$400,000.00	\$390,985.72	\$9,014.28
High School LOTE Lab Renovations- /Terry / Foster <i>Lamar</i>	\$1,050,000.00	\$0.00	\$1,050,000.00	\$198,565.00	\$851,435.00
ES Cooler/Freezer Replacement - /Bealsley / Huggins / Pink / Seguin / Taylor Ray / Travis / Williams <i>Austin</i>	\$1,400,000.00	\$0.00	\$1,400,000.00	\$1,230,756.00	\$169,244.00
Summer 2019 Multi-Campus Improv. - Campbell ES Carpet / Campbell ES VWC / Navarro MS Carpet / Navarro MS Intercom / Wessendorff MS Carpet / Wessendorff MS VWC / Williams ES Carpet / Williams Admin. Renov. / Williams ES Fire Sprinklers	\$2,740,000.00	\$114,000.00	\$2,854,000.00	\$2,824,511.64	\$29,488.36
HS Field Turf & Foster HS Track - Fulshear Turf / Foster Turf / Terry Turf / Foster Track <i>GR Turf</i>	\$9,082,719.00	\$0.00	\$9,082,719.00	\$7,354,323.72	\$1,728,395.28
Foster HS Athletic Improvements- Baseball & Softball Improv. / HS Field House Locker Replacement <i>HS</i>	\$867,281.00	\$0.00	\$867,281.00	\$829,768.00	\$37,513.00
Dr. Thomas E. Randle High School- School / Turf / Multi-Purpose Room <i>High</i>	\$127,630,000.00	\$0.00	\$127,630,000.00	\$115,386,733.73	\$12,243,266.27
Harry Wright Junior High School	\$62,000,000.00	\$0.00	\$62,000,000.00	\$55,441,207.82	\$6,558,792.18
Lamar CHS & Lamar JHS Exterior Improvements - Traylor Visitor Locker Room / Sub-Varsity Field / HS Multi- Purpose Room Add / Turf / Improved Drainage, Parking & Sidewalks / Revised JHS Drop Off / JHS HVAC Upgrades	\$15,340,000.00	\$0.00	\$15,340,000.00	\$13,931,664.00	\$1,408,336.00
Lamar CHS & Lamar JHS Additions & Renovations - Admin Renov. / LGI Add / HS Expand Band Hall / JHS Choir Add / JHS Intercom Upgrade <i>HS</i>	\$8,480,000.00	\$0.00	\$8,480,000.00	\$8,111,230.00	\$368,770.00
Terry HS & George JHS Additions & Renovations- Revoated Locker Room / JHS Band Add / JHS Visitor Parking Add / JHS Forum Renov. / HS replace Wood Football Bleacher / HS Exterior Door & Window Replacement / HS Band & Chior Add / HS Resurface Parking / HS Multi- Purpose Room <i>JHS</i>	\$14,650,000.00	\$0.00	\$14,650,000.00	\$2,167,773.00	\$12,482,227.00
Traylor Stadium Press Box Replacement	\$2,800,000.00	\$1,632,000.00	\$4,432,000.00	\$4,343,843.00	\$88,157.00
New Alternative Learning Center	\$12,200,000.00	\$0.00	\$12,200,000.00	\$1,228,860.00	\$10,971,140.00
Jane Long ES Historical Gym Renovations	\$3,200,000.00	\$0.00	\$3,200,000.00	\$3,187,354.00	\$12,646.00
Jane Long Auditorium Seating	\$125,000.00	\$0.00	\$125,000.00	\$0.00	\$125,000.00
Transportation - Replace Underground Fuel Tank	\$900,000.00	\$415,504.00	\$1,315,504.00	\$1,308,014.00	\$7,490.00
HS Multi-Purpose Rooms & MS Orchestra Adds - MP / GR MP / Fushear MP / Narvarro Orch / Wessendorff Orch / Ryon Orch / Wertheimer Orch / Foster HS Add Parking <i>Foster</i>	\$9,570,000.00	\$0.00	\$9,570,000.00	\$9,004,716.00	\$565,284.00
Multi-Campus Carpet Replacement - /Briscoe JHS / Jackson ES / Pink ES / Long ES <i>Foster HS</i>	\$2,310,000.00	\$0.00	\$2,310,000.00	\$2,168,225.00	\$141,775.00
Summer 2020 Multi-Campus ES Renovations - Office Renov. / Bowie Add 25 Parking Spaces / Bowie Replace Entry Canopy / Bowie Serving Line Renov. / Bowie Enlarge Cafeteria / Jackson Drainage Improv. / Jackson Serving Line Renov. / Smith Renov. Courtyard / Ray Improv Drainage in Parking Lot / Controls Upgrade <i>Austin</i>	\$3,370,000.00	\$0.00	\$3,370,000.00	\$3,155,402.00	\$214,598.00
Brazos Crossing Renovations	\$1,800,000.00	\$0.00	\$1,800,000.00	\$115,420.00	\$1,684,580.00
Morgan Elementary School	\$30,200,000.00	\$0.00	\$30,200,000.00	\$24,487,855.00	\$5,712,145.00
New Elementary School #30	\$32,600,000.00	\$0.00	\$32,600,000.00	\$0.00	\$32,600,000.00
New Elementary School #31	\$35,200,000.00	\$0.00	\$35,200,000.00	\$0.00	\$35,200,000.00
Land	\$20,000,000.00	\$0.00	\$20,000,000.00	\$0.00	\$20,000,000.00
TOTAL	\$404,115,000.00	\$1,632,000.00	\$405,747,000.00	\$261,032,293.97	\$144,714,706.03
<b>TOTAL FACILITY &amp; PLANNING BOND</b>	<b>\$404,115,000.00</b>	funded by 2014 bond available funds			
<b>REMAINING FACILITY &amp; PLANNING BOND</b>	<b>\$144,714,706.03</b>				

<b>2017 BOND TECHNOLOGY SUMMARY</b>					
PROJECT NAME	ORIGINAL BUDGET	BUDGET CHANGE	PROJECT BUDGET	COMMITTED	BALANCE
IFP-Interactive Flat Panel	\$9,044,000.00	\$0.00	\$6,588,333.48	\$5,038,290.83	\$2,455,666.52
PT0-Printer Refresh	\$1,440,000.00	\$0.00	\$1,348,510.04	\$1,348,510.04	\$91,489.96
CCU-Campus Core Uplink	\$740,000.00	\$0.00	\$737,926.45	\$638,018.83	\$2,073.55
ES0-Expanded Storage	\$400,000.00	\$0.00	\$400,000.00	\$400,000.00	\$0.00
SC0-Security Cameras	\$250,000.00	\$0.00	\$250,000.00	\$250,000.00	\$0.00
TEL-Telephones	\$890,000.00	\$0.00	\$747,671.96	\$697,671.96	\$142,328.04
CR0-Computer Refresh	\$18,344,000.00	\$0.00	\$12,944,103.00	\$10,119,848.15	\$5,399,897.00
LC0-Laptop Carts	\$450,000.00	\$0.00	\$0.00	\$0.00	\$450,000.00
SCN-Eduphoria Scanners	\$122,000.00	\$0.00	\$121,450.00	\$121,450.00	\$550.00
IA0-Interact	\$2,646,000.00	\$0.00	\$2,646,000.00	\$0.00	\$0.00
<b>TOTAL</b>	<b>\$34,326,000.00</b>	<b>\$0.00</b>	<b>\$25,783,994.93</b>	<b>\$18,613,789.81</b>	<b>\$8,542,005.07</b>
<b>TOTAL TECHNOLOGY BOND</b>	<b>\$34,326,000.00</b>				
<b>REMAINING TECHNOLOGY BOND</b>	<b>\$8,542,005.07</b>				
<b>2017 BOND TRANSPORTATION SUMMARY</b>					
PROJECT NAME	ORIGINAL BUDGET	BUDGET CHANGE	PROJECT BUDGET	COMMITTED	BALANCE
New Bus Purchase	\$5,175,000.00	(\$7,300.00)	\$5,167,700.00	\$2,560,746.00	\$2,606,954.00
Add Air to Buses	\$1,335,000.00	\$0.00	\$1,335,000.00	\$0.00	\$1,335,000.00
Smart Tag	\$500,000.00	\$7,300.00	\$507,300.00	\$507,250.91	\$49.09
<b>TOTAL</b>	<b>\$7,010,000.00</b>	<b>\$0.00</b>	<b>\$7,010,000.00</b>	<b>\$3,067,996.91</b>	<b>\$3,942,003.09</b>
<b>TOTAL TRANSPORTATION BOND</b>	<b>\$7,010,000.00</b>				
<b>REMAINING TRANSPORTATION BOND</b>	<b>\$3,942,003.09</b>				

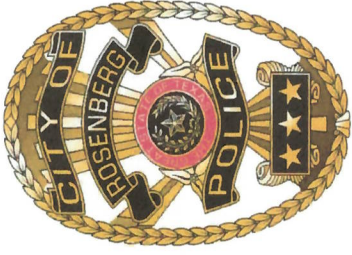
LAMAR CISD 2017 BOND PROGRAM - PROJECT LIST

PROJECTS	2018			2019					2020					2021					2022															
	SEPT	OCT	NOV	DEC	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEPT	OCT	NOV	DEC	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEPT	OCT	NOV	DEC	JAN	FEB	MAR	APR	MAY	
Austin ES & Seguin ES Re-Roof	CONST			WARRANTY																														
Terry HS & George JHS Serving Lines	CONSTRUCTION							WARRANTY																										
Classroom Intruder Lockets	CONSTRUCTION			WARRANTY																														
High School Artificial Turf & Tracks		D	CD	P	CONST			WARRANTY																										
Foster HS Athletic Improvements		D	CD	P	CONST			WARRANTY																										
CES, WES, WMS, NMS Improv.		D	CD	P	CONST			WARRANTY																										
ES Cooler/Freezer Replacement		D	CD	P	CONST			WARRANTY																										
High School LOTE Lab Installation		D		P	CONST			WARRANTY																										
Fuel Tank Replacement					D	CD	P	CONST	WARRANTY																									
Traylor Stadium Pressbox				DESIGN				CD	P	CONST		WARRANTY																						
Austin, Bowie, D. Smith, T. Ray & Jackson Improv.					D	CD	P	CONST	WARRANTY																									
FHS, BJHS, JES, PES, LES Improv.					D	CD	P	CONST	WARRANTY																									
Jane Long Historical Gym Renovations					DESIGN			CD	P	CONST		WARRANTY																						
ALC Additions & Renovations					DESIGN			CD	P	CONST		WARRANTY																						
Morgan Elementary (#29)						D	CD	P	CONST		WARRANTY																							
Elementary (#30)*						D	CD	P	CONST		WARRANTY																							
Elementary (#31)*						D	CD	P	CONST		WARRANTY																							
Randle High School & Wright Junior High	D	CD		P	CONST							WARRANTY																						
Lamar Complex Exterior Improvements					DESIGN			CD	P	CONST		WARRANTY																						
Lamar HS & JHS Add & Renov.					DESIGN			CD	P	CONST		WARRANTY																						
Terry HS & GJHS Add & Renov.					DESIGN			CD	P	CONST		WARRANTY																						
HS Multi-Purpose MS Orchestra Additions					D	CD	P	CONST		WARRANTY																								
Brazos Crossing Exterior						D	CD	P	CONST		WARRANTY																							

**INFORMATION ITEM: SCHOOL RESOURCE DIVISION UPDATE**

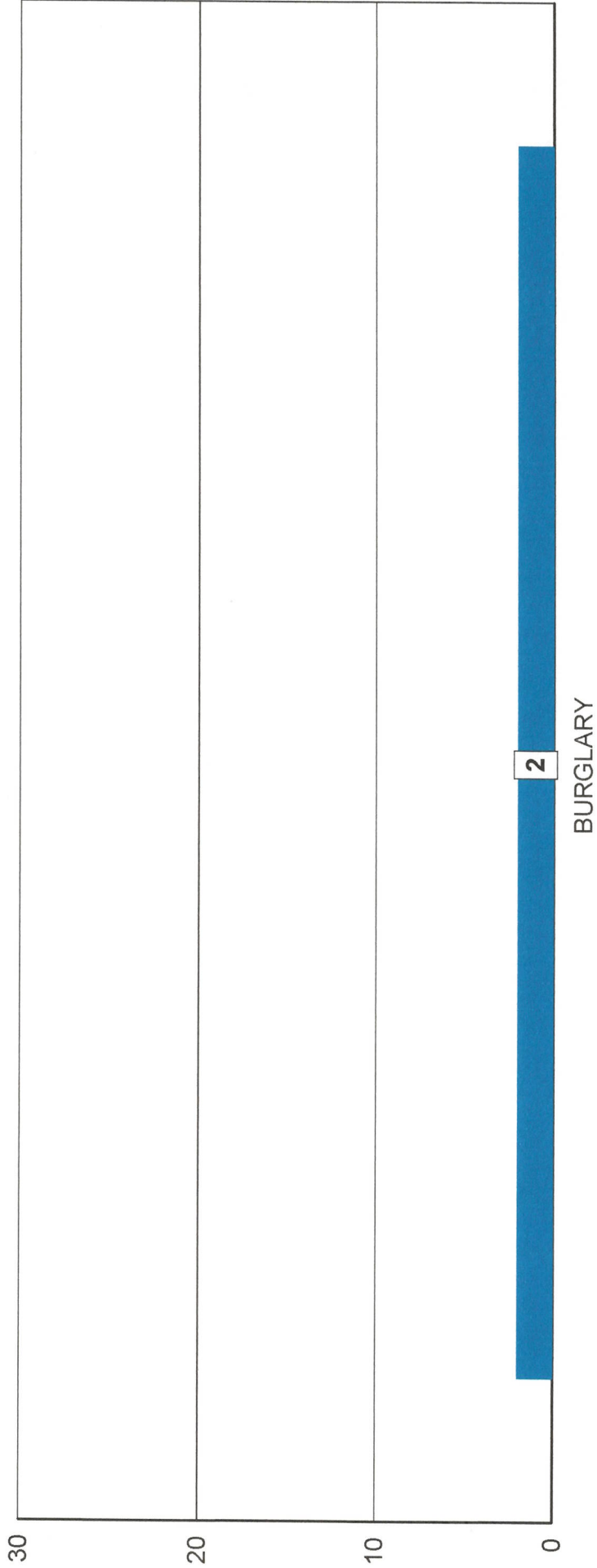
In order to maintain a safe, secure and welcoming learning environment for our students and staff, the District contracts with the Rosenberg Police Department for police services. Attached you will find the most recent published report from the School Resource Division.

Resource Persons: Dr. Mike Rockwood, Deputy Superintendent of Administrative Services & Leadership Development  
Asst. Chief Jarret Nethery, Rosenberg Police Department



# SRO Division Monthly Activity - Incident Response Reports Written in July 2020

## Incident Types





**BURGLARY** : 2

BURGLARY 20-33436 5500 AVE N; TERRY HIGH SCHOOL BNNF Becerra, Joseph

BURGLARY 20-33562 5500 AVE N; BF TERRY BNNF Becerra, Joseph

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**INFORMATION ITEM: COVID-19 UPDATE**

Lamar CISD continues to monitor the spread of COVID-19, while receiving regular updates and guidance from local, state and federal agencies. With so much uncertainty, the District wants to ensure our parents have educational options for their children while also meeting the requirements from the Texas Education Agency.

Lamar CISD will offer both on-campus instruction and virtual instruction during the 2020-2021 school year and parents are able to determine which model is best for their students.

The school year begins on August 24, 2020.

Resource Person: Dr. Thomas Randle, Superintendent of Schools